

**CITY OF JONESVILLE  
CEMETERY COMMITTEE  
MINUTES of February 8, 2023**

A City of Jonesville Cemetery Committee meeting was held on Wednesday, February 8, 2023 at the Jonesville City Office, 265 E Chicago Street, Jonesville, MI. Chairman Shea Dow called the meeting to order at 9:02 a.m.

Cemetery Committee members present were: Brenda Guyse, Brenda Rathbun, Shea Dow, and Charlie Pfau.

Also present: Manager Jeff Gray and Sexton Tyler Butters.

Absent: John Center, Les Hutchinson and Mike Kyser.

Clerk Cindy Means led the Pledge of Allegiance and moment of silence.

A motion was made by Brenda Guyse and supported by Brenda Rathbun to approve the agenda as presented. All in favor. Absent: John Center, Les Hutchinson and Mike Kyser. Motion carried.

A motion was made by Charles Pfau and supported by Brenda Guyse to approve the minutes of October 12, 2022. All in favor. Absent: John Center, Les Hutchinson and Mike Kyser. Motion carried.

The 2022-year end activity report was presented to the committee along with the January 2023 Activity Report providing information related to interments, foundations installed, burial rights transfers and disinterment.

A motion as made by Brenda Guyse and supported by Brenda Rathbun to recommend that the City Council approve a two-year contract, beginning April 1, 2023, with Sexton Tyler Butters, Butters Excavating and Lawn Care, for sexton services and property maintenance with the proposed increase to \$34,500, with an additional \$2,000 for the property acquired from the school. All in favor. Absent: John Center, Les Hutchinson and Mike Kyser. Motion carried.

A motion was made by Charles Pfau and supported by Brenda Guyse to recommend to City Council that they approve the revised Cemetery Fee Schedule, effective April 1, 2023. All in favor. Absent: John Center, Les Hutchinson and Mike Kyser. Motion carried.

A motion was made by Brenda Guyse and supported by Brenda Rathbun to re-elect Shea Dow as Chairman and Charles Pfau as Vice-Chairman. All in favor. Absent: John Center, Les Hutchinson and Mike Kyser. Motion carried.

Manager Jeff Gray provided Updates.

The next scheduled meeting will be Wednesday, April 12, 2023 at 9:00 a.m.

A motion was made by Brenda Guyse and supported by Brenda Rathbun to adjourn the meeting at 9:45 a.m. All in favor. Absent: John Center, Les Hutchinson and Mike Kyser. Motion carried.

Submitted by,

Cynthia D. Means  
Clerk