

**CITY OF JONESVILLE
CEMETERY COMMITTEE
MINUTES of April 9, 2025**

A City of Jonesville Cemetery Committee meeting was held on Wednesday, April 9, 2025 at the Jonesville City Hall, 265 E Chicago Street, Jonesville, MI.

Shea Dow called the meeting to order at 9:00 a.m.

Members present: Shea Dow, Brenda Guyse, Brenda Rathbun, John Center, and Charlie Pfau.

Absent: Les Hutchinson and one vacancy.

Also present: Manager Jeff Gray, Sexton Tyler Butters, Finance Director Lenore Spahr, DPW Superintendent Charles Crouch and Jamie Gorenflo from Fleis & Vandenbrink.

Brenda Rathburn led the Pledge of Allegiance and moment of silence.

Les Hutchinson joined the meeting at 9:07 a.m.

The agenda had two items added. 6E- New member, 6F- Sexton contract. Brenda Guyse made a motion and was supported by Charlie Pfau for approval of the agenda, as amended. All in favor, one vacancy. Motion carried.

No public comments.

Brenda Guyse made a motion and was supported by Brenda Rathbun to approve the minutes of February 12, 2025. All in favor. Absent: one vacancy. Motion carried.

The March Activity Report was presented to the committee by Manager Gray.

Jamie Gorenflo from Fleis & Vandenbrink introduced himself and gave a brief overview. Discussion of the cemetery expansion design ensued. Columbarium design and having the ability to display veteran markers was also discussed. A timeline for updates on design from Fleis & Vandenbrink was in line with the next meeting date of June 11, 2025

Budget discussion was on track with expansion. Les Hutchinson made a motion to approve the budget and was supported by Brenda Guyse. All in favor, one vacancy. Motion carried.

Updates were presented to the committee regarding Wreaths Across America and discussion ensued. The American Legion is not in favor of paying costs. Concerns of wreath removal were raised. Charlie Pfau will talk to the Legion Wreaths Across America committee.

An application for appointment to the Cemetery Committee was received from Rachel Keihnau. Brenda Guyse made a motion and was supported by Les Hutchinson to recommend to Council to appoint Rachel Kiehnau to the vacancy. All in favor, one vacancy. Motion carried.

A recommendation by Manager Gray was given to extend Sexton Tyler Butters' contract for two years at a small increase from \$36, 500 to \$38,200 per year for mowing and property maintenance. There would be no increase to customers for interments and other services. Brenda Guyse made a motion and was supported by Brenda Rathburn to recommend to Council to approve. All in favor, one vacancy. Motion carried.

Charlie Pfau made a motion and was supported by Brenda Guyse to adjourn the meeting at 10:15a.m. All in favor, one vacancy. Motion carried.

The next scheduled meeting will be Wednesday, June 11, 2025 at 9:00 a.m.

Submitted by,

LaNae Baker
Deputy Clerk