

**Jonesville Downtown Development Authority
Regular Meeting
Minutes of March 9, 2021**

Pursuant to Section 3a of the Open Meetings Act, Act 267 of 1976, as amended, participation in this meeting was by Zoom Meeting. The Board, staff and public were allowed to participate.

Present via Zoom Meeting: Don Toffolo, Don Germann, Joe Ruden, Mary Ellen Sattler and Chris Fast.

Absent: Abe Graves, Penny Sarles, Gerry Arno and Gale Fix.

Also Present via Zoom Meeting: Jeff Gray

Chairman Don Toffolo called the meeting to order at 8:31 a.m.

A motion was made by Joe Ruden and supported by Chris Fast to approve the agenda as presented. Roll Call Vote: Ayes: Don Germann, Joe Ruden, Chris Fast, Mary Ellen Sattler and Don Toffolo. Nays: None. Absent: Gerry Arno, Gale Fix, Abe Graves and Penny Sarles. Motion carried.

Joe Ruden made a motion and was supported by Chris Fast to approve the minutes of January 19, 2021. Roll Call Vote: Ayes: Don Germann, Joe Ruden, Chris Fast, Mary Ellen Sattler and Don Toffolo. Nays: None. Absent: Gerry Arno, Gale Fix, Abe Graves and Penny Sarles. Motion carried.

A motion was made by Don Germann and supported by Joe Ruden to accept the Financial Report through January 31, 2021, providing information for revenue and expenditure activity for the month of January and fiscal year-to-date. A report of the current cash balances in all accounts as of January 31st was also provided. Roll Call Vote: Ayes: Don Germann, Joe Ruden, Chris Fast, Mary Ellen Sattler and Don Toffolo. Nays: None. Absent: Gerry Arno, Gale Fix, Abe Graves and Penny Sarles. Motion carried.

Don Germann made a motion to adopt the DDA amended budget as presented by the DDA Budget Committee. The fund balance at the end of the fiscal year will be at least \$80,000 based on projected revenues and expenditures. Joe Ruden supported the motion. Roll Call Vote: Ayes: Don Germann, Joe Ruden, Chris Fast, Mary Ellen Sattler and Don Toffolo. Nays: None. Absent: Gerry Arno, Gale Fix, Abe Graves and Penny Sarles. Motion carried.

The Redevelopment Committee and the Facilities and Design Committee will both meet at a future date to discuss a marketing plan for the Klein Tool building and the upcoming streetscape and South Parking Lot design projects.

A Special DDA meeting will be scheduled in April to discuss the engineer's proposal for the Streetscape and South Parking Lot Design. Any questions or considerations are encouraged before the meeting and will be forwarded to the engineer.

Manager Gray provided project updates.

The meeting was adjourned at 9:00 a.m.

The next scheduled DDA Meeting is Tuesday, May 11, 2021 at 8:30 a.m. and will be in-person at the Jonesville Fire Station.

Submitted by;

Cynthia D. Means
Clerk