



**CITY OF JONESVILLE
COUNCIL AGENDA
OCTOBER 21, 2020 - 6:30 P.M.
JONESVILLE FIRE DEPARTMENT, 114 W. CHICAGO STREET**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS / AUDIENCE PRESENTATIONS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

4. PRESENTATIONS AND RECOGNITIONS

- A. Recognition of Service – Rick Mahoney

5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

- A. None

6. REPORTS AND RECOMMENDATIONS

- A. Water Meter Reading Technology
B. Water System Improvement Project – Contract No. 1 Pay Request
C. MML Liability and Property Pool Board of Directors Ballot
D. Fiscal Year 2020-21 1st Quarter Budget Comparison
E. Indoor/Outdoor City Facility Use Policy – Monthly Review
F. Consider Closed Session Pursuant to Section 15.268(e)
of the Open Meetings Act

[Action Item]

[Action Item]

[Action Item]

[Information Item]

[Discussion Item]

[ROLL CALL][Action Item]

7. COUNCIL MINUTES

- A. Consider minutes of the September 16, 2020 Regular Meeting
B. Consider minutes of the September 16, 2020 Closed Session

[Action Item]

[Action Item]

8. ACCOUNTS PAYABLE

- A. Accounts Payable for October 2020 totalling \$79,209.34

[Action Item]

9. DEPARTMENT REPORTS

- A. Fire Department – Chief Adair
B. Water/Wastewater Treatment Plant – Superintendent Mahoney
C. Department of Public Works – Superintendent Kyser
D. Police Department – Chief Lance
E. Cash Report – Finance Director Spahr
F. Cemetery Report – Manager Gray

10. ADJOURNMENT

In order to encourage public participation while protecting the health and safety of all participants during the COVID-19 pandemic, the following protocols will be observed for the conduct of this meeting:

- ❖ Individuals who are sick or who have experienced symptoms of illness are asked to refrain from attending the meeting.
- ❖ Distancing between attendees will be observed.
- ❖ All attendees are asked to wear a face covering.
- ❖ Written public comments will be accepted in advance of the meeting and may be delivered to City Hall, 265 E. Chicago Street or via email to jgray@jonesville.org. Written comments received prior to noon on the day of the meeting will be incorporated into the public record for the meeting.



To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: October 16, 2020
Re: Manager Report and Recommendations – October 21, 2020 Council Meeting

PLEASE NOTE that this meeting will be held at the Jonesville Fire Department, 114 W. Chicago Street. Please plan to enter the building from the **rear entrance**.

4. A. Recognition of Service – Rick Mahoney

Mr. Mahoney has announced his intention to retire as Wastewater Treatment Plant Superintendent at the end of the month. This agenda item is reserved for recognition of his 20 years of distinguished service to the citizens of Jonesville.

6. A. Water Meter Reading Technology

[Action Item]

The City has been working with our meter contractor, Ferguson Waterworks, and the system manufacturer, Neptune Technology Group, to diagnose issues with the remote reading of water meters. Following a successful start, the system began having issues consistently reading several of the meters in buildings around the City. The system now tends to pick up somewhere in the range of half to two-thirds of the installed meters. It has been determined that an unidentified source is interfering with consistent reads; that source began creating issues in late January of this year.

Interference studies and simulations have been conducted. The companies are recommending that a second antenna or “gateway” installed on the City’s communication tower on east Chicago Street will overcome this and other anticipated interference, allowing the system to resume collecting nearly every meter in the City. The installed cost of the second gateway is nearly \$25,000. The companies are proposing to cover most of the cost of installation and are asking the City to participate at a cost of \$5,000. In addition to installation, the City will incur cost for a data plan of approximately \$40 per month. Ferguson waterworks is willing to agree to delayed payment by the City, with 50% of the cost paid 90 days after installation and the balance 120 days after installation.

The reduced cost of the installation seems like a reasonable solution and provides the City with redundancy that was not included in the original system design. A representative of Ferguson Waterworks will be in attendance to explain the solution and address any Council questions. Staff recommends acceptance of the Ferguson Waterworks proposal to address the issue; staff is working with them to develop an agreement that is in acceptable form to the City Attorney. A motion will be necessary to authorize the City Manager to execute the necessary agreement. *Please refer to the attached email proposals from Ferguson Waterworks.*

6. B. Water System Improvement Project – Contract No. 1 Pay Request

[Action Item]

It has been learned that there was an inadvertent invoicing error for one of the subcontractors on the Iron Removal Plant project. The subcontractor is owed an additional \$2,146.80. The error was the result of an honest mistake by the general contractor, Parrish Excavating. I concur with our engineer’s

recommendation to approve payment. With this additional payment, the project will remain under the original budget by over \$3,800. *Please refer to the attached pay request and engineer recommendation.*

6. C. MML Liability and Property Pool Board of Directors Ballot [Action Item]

Two incumbents and two new appointees are seeking election to four available spots on the MML Liability and Property Pool Board of Director's election. The Pool is City's liability insurance provider. You may write in a candidate if you wish. A motion to cast the ballot is necessary. I would recommend that a vote be cast for the proposed candidates for election to the MML Liability and Property Pool Board of Directors. *Please note the attached candidate profiles.*

6. D. Fiscal Year 2020-21 1st Quarter Budget Comparison [Information Item]

The Fiscal Year 2020-21 three-month budget comparison (July 1, 2020-September 30, 2020) is attached. Where revenues or expenditures exceed the 25% level for the quarter, notes are provided. Overall, revenues and expenditures are tracking as expected. Council will note that the streetlight line in the General Fund is overbudget. This results from the MDOT signal modernization project. Funds had been budgeted in the previous fiscal year based on the anticipated construction schedule. Those unspent funds went to fund balance. A corresponding budget amendment will be recommended later in the year to address the actual project costs. Finance Director Spahr can address any questions or comments at the meeting. *Please refer to the attached Budget Comparison.*

6. E. Indoor/Outdoor Facility Use Policy [Discussion Item]

At the September meeting, the City Council extended a temporary policy to discontinue reservation of City-owned indoor and outdoor facilities for non-city functions through December 31, 2020, and review the policy each month. This item on the agenda is reserved for the City Council review of the policy.

6. F. Consider Closed Session Pursuant to Section 15.268(e) of the Open Meetings Act [ROLL CALL][Action Item]

Section 15.268(e) of the Open Meetings Act allows the Council to meet in closed session "to consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation, but only if an open meeting would have a detrimental financial effect on the litigating or settlement position of the public body." The purpose of the session will be to consult with Attorney Lovinger regarding Wal-Mart Real Estate Business Trust v. Jonesville. A roll call vote is necessary to enter into closed session. *Please refer to the attached draft stipulation.*

Correspondence:

- Freedom Memorial Fund Statement
- Hillsdale Daily News Article-October 8, 2020
- Comcast re: Aspire HD
- Comcast re: regional sports fees

Jeff Gray

From: Stephen.Daniell@Ferguson.com
Sent: Tuesday, August 25, 2020 3:53 PM
To: Jeff Gray
Cc: Matt.Rizzo@Ferguson.com; Andrew.Opalewski@Ferguson.com; smitchell@neptunetg.com; devers@neptunetg.com; Cindy Means; publicworks; mvanderploeg@fveng.com
Subject: RE: Jonesville Tower Information

Hi Jeff,

Sorry for the delay, we were waiting on a quote from Trendset for the installation of the gateway.

First of all, I want to sincerely apologize for the stress and inconvenience that this has caused the City. None of us know exactly what the cause of the gateway losing reads was, but since it is not performing to the expectations we set at the beginning of the project, something must be done. Below are the costs for an additional gateway installed on the Radio Tower at 473 E. Chicago Street.

R900 V4 Gateway - \$7586.21
UPS - \$2068.97
R900 Gateway RF Antenna - \$400.00
Gateway Installation – \$14,800.00

Total Cost - \$24,855.18

Ferguson, Neptune, and Trendset are proposing to cover \$19,855.18 of the cost for this Gateway and ask if the City would be willing to put forth the remaining \$5000.00.

Please let me know your thoughts when you get a chance.

Thank you,

Steve

From: Jeff Gray <JGray@jonesville.org>
Sent: Tuesday, August 25, 2020 2:03 PM
To: Steve Daniell <Stephen.Daniell@Ferguson.com>
Cc: Matthew Rizzo <Matt.Rizzo@Ferguson.com>; Andrew Opalewski <Andrew.Opalewski@Ferguson.com>; smitchell@neptunetg.com; devers@neptunetg.com; Cindy Means <clerk@jonesville.org>; publicworks <publicworks@jonesville.org>; 'Mike Vander Ploeg' <mvanderploeg@fveng.com>
Subject: RE: Jonesville Tower Information

Steve,

I am checking in to confirm that you have all of the information that you needed from the City to evaluate our tower location for a second gateway installation.

I had expected an update on status and had not received one yet. Please let me know if you are needing anything from us and when we might expect an update.

Jeff Gray

From: Matt.Rizzo@Ferguson.com
Sent: Wednesday, October 14, 2020 3:04 PM
To: Stephen.Daniell@Ferguson.com; Jeff Gray
Subject: Re: Jonesville Tower Information

Jeff - See below. Let's get on a call and discuss if you have further questions.

Ferguson Waterworks agrees to provide a second R900 Gateway Collection Device, Universal Power Supply, Omni Antenna, and installation of all equipment to the City of Jonesville. This site will be located at the existing radio tower located at 473 E. Chicago St. Following a satisfactory 90-day system performance review the City of Jonesville will pay Ferguson Waterworks an initial installment of \$2,500.00. Following a second satisfactory system performance review after an additional 30 days (120-day post install) the City of Jonesville will pay Ferguson Waterworks a final installment of \$2,500.

My Best,

Matt Rizzo
Business Development Manager
Ferguson Waterworks
Meter and Automation
(c) 517-375-1877
(o) 248-585-3700
matt.rizzo@ferguson.com

From: Steve Daniell <Stephen.Daniell@Ferguson.com>
Sent: Wednesday, October 14, 2020 2:46 PM
To: Jeff Gray <JGray@jonesville.org>
Cc: Matthew Rizzo <Matt.Rizzo@Ferguson.com>; Andrew Opalewski <Andrew.Opalewski@Ferguson.com>; smitchell@neptunetg.com <smitchell@neptunetg.com>; devers@neptunetg.com <devers@neptunetg.com>; Cindy Means <clerk@jonesville.org>; publicworks <publicworks@jonesville.org>; mvanderploeg@fveng.com <mvanderploeg@fveng.com>
Subject: RE: Jonesville Tower Information

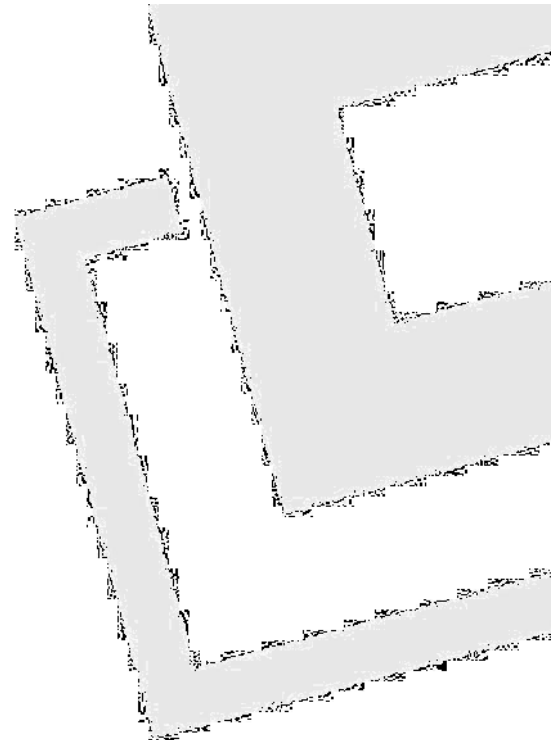
Hi Jeff,

Yes, once the change is made you will be able to see daily updates.

Regards,

Steve

From: Jeff Gray <JGray@jonesville.org>
Sent: Wednesday, October 14, 2020 2:32 PM
To: Steve Daniell <Stephen.Daniell@Ferguson.com>
Cc: Matthew Rizzo <Matt.Rizzo@Ferguson.com>; Andrew Opalewski <Andrew.Opalewski@Ferguson.com>; smitchell@neptunetg.com; devers@neptunetg.com; Cindy Means <clerk@jonesville.org>; publicworks



October 12, 2020

Mr. Rick Mahoney
Water and Wastewater Superintendent
City of Jonesville
265 E Chicago Street
Jonesville, MI 49250

RE: USDA Water System Improvements Project
Contract 1: Water Treatment Plant Improvements
Parrish Excavating, Inc. Change Order No. 6 and Pay Application No. 14

Dear Rick,

Enclosed please find Change Order No. 6 and Application for Payment No. 14 for the referenced project from Parrish Excavating, Inc.

Change Order No. 6 and Application for Payment No. 14 include a requested change of \$2,146.80 from Parrish Excavating. Following project closeout, a discrepancy was found between the amount invoiced from RS Tech to Parrish Excavating and the amount Parrish Excavating requested for payment. This discrepancy resulted from Parrish Excavating accidentally submitting RS Tech's invoice for work completed in April for payment in both April and May. Change Order No. 6 will reverse the reduction in the allowance amount for the Owner's Systems Integrator included as part of Change Order No. 5.

We have reviewed the Parrish's request and recommend the City approve the change order and payment to the contractor.

If you have any questions regarding either Application for Payment, please contact us.

Sincerely,

FLEIS & VANDENBRINK ENGINEERING, INC.

A handwritten signature in blue ink, appearing to read "Mike Vander Ploeg", is located below the typed name.

Mike Vander Ploeg, P.E.
Project Engineer

Enclosure

2960 Lucerne Drive SE
Grand Rapids, MI 49546
P: 616.977.1000
F: 616.977.1005



October 8, 2020

Mike Vander Ploeg, PE
Fleis & Vandenbrink
2960 Lucerne Drive SE, Suite 100
Grand Rapids, MI 49546

RE: Allowance Item Request

Engineers Project No.833560
City of Jonesville, USDA Water System Improvements Project, Contract 1

Allowance item 40-Owner System Integrator Allowance on the Pay Request Forms was for RS Tech and was tracked by individual invoices submitted with pay requests. The amounts on the pay requests should have matched all invoices from RS Tech. All of the invoices total \$55,000. Somewhere in the transmittal from RS Tech to Parrish Excavating to Fleis and VandenBrink an invoice was missed. During the project closeout, we did not notice there was a balance discrepancy. The balancing Change Order Five reduced this line item by \$2,146.80.

Parrish Excavating paid RS Tech \$55,000 in full and received a signed Full Unconditional Waiver. The Change Order 5, RS Tech Invoices, Payment History, and Full Waiver are attached.

Thank you for your time in pursuing this change order to complete payment on this project.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mark Diamond", is written over a white background.

Mark Diamond
General Manager

MD/mab

A/P Invoice History Report

01/01/19 To 09/25/20

Sort by Vendor No

Vendor No	Vendor Name	Type	Trx No	Trx Date	Invoice No	Inv Date	Description	Trx Amount	Job No
RSTECH	RS Technical Services, Inc								
		INV	26631	01/15/20	21503	1/15/2020	Owner Integrator allowance	21,543.76	19-074
		CHK	14029	02/14/20	21503	1/15/2020	Chk Run	19,389.38	19-074
		CHK	14899	08/31/20	21503	1/15/2020	Chk Run	2,154.38	19-074
		INV	26927	02/18/20	21516	2/18/2020	Programming,Monitor/contrl	6,165.20	19-074
		CHK	14211	03/30/20	21516	2/18/2020	Chk Run	5,548.68	19-074
		CHK	14899	08/31/20	21516	2/18/2020	Chk Run	616.52	19-074
		INV	27209	03/19/20	21523	3/19/2020	Prog Monitor Water Sys,Pumps	9,532.94	19-074
		CHK	14327	04/24/20	21523	3/19/2020	Chk Run	8,579.65	19-074
		CHK	14899	08/31/20	21523	3/19/2020	Chk Run	953.29	19-074
		INV	27422	04/17/20	21534	4/17/2020	Program,Monitor Water Sys	4,510.00	19-074
		CHK	14448	05/29/20	21534	4/17/2020	Chk Run	4,059.00	19-074
		CHK	14899	08/31/20	21534	4/17/2020	Chk Run	451.00	19-074
		INV	27725	05/22/20	21542	5/22/2020	StartUp,Test,Training,Warranty	6,566.80	19-074
		CHK	14577	06/29/20	21542	5/22/2020	Chk Run	5,910.12	19-074
		CHK	14899	08/31/20	21542	5/22/2020	Chk Run	656.68	19-074
		INV	28445	07/23/20	21566	7/23/2020	Wire/Prgm,scada cmpters,contro	4,921.30	19-074
		CHK	14899	08/31/20	21566	7/23/2020	Chk Run	4,921.30	19-074
		INV	28462	07/01/20	21559	7/1/2020	June Service Hours	1,760.00	19-074
		CHK	14899	08/31/20	21559	7/1/2020	Chk Run	1,760.00	19-074
							*** Vendor Totals	-0.00	
							Grand Total Invoice	55,000.00	
							Total Cash	55,000.00	
							Total Disc	0.00	
							Total Net	-0.00	

FULL UNCONDITIONAL WAIVER

My / our contract with Parrish Excavating, Inc. to provide Labor & Material
(general description)
for the improvement of the property described as

Jonesville Water System Improvements Project, Contract 1
(name of project or location)

having been fully paid and satisfied, all my/our constructin lien rights against
such property are hereby waived and released.

Noel A. Seif

(Printed name of lien claimant)

Noel A. Seif
(Signature of lien claimant)

Company: RS Technical Services, Inc

Address: 695 Lincoln Lake Avenue

Lowell, MI 49331

Telephone: (616) 897-7041

Fax: (616) 897-3015

Signed on: 9/2/2020

DO NOT SIGN BLANK OR INCOMPLETE FORMS. RETAIN A COPY.

Contractor's Application for Payment No.

FOURTEEN

Application Period: 8-Oct-20	Application Date: 10/8/2020
To (Owner): City of Jonesville	From (Contractor): Parrish Excavating, Inc.
Project: USDA Water System Improvements Project	Via (Engineer): Fleis & Vandenbrink
Contractor's Project No.: 19-074	Engineer's Project No.: 833560


**Application For Payment
Change Order Summary**

Approved Change Orders		
Number	Additions	Deductions
CO #1		\$41,908.00
CO#2	\$2,283.57	
CO#3	\$22,896.17	
CO#4	\$9,544.50	
CO#5	\$1,212.03	
CO#6	\$2,146.80	
TOTALS	\$38,083.07	\$41,908.00
NET CHANGE BY CHANGE ORDERS	-\$3,824.93	


1. ORIGINAL CONTRACT PRICE.....	\$	\$1,920,128.00
2. Net change by Change Orders.....	\$	-\$3,824.93
3. Current Contract Price (Line 1 ± 2).....	\$	\$1,916,303.07
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....	\$	\$1,916,303.07
5. RETAINAGE:		
a. X _____ Work Completed.....	\$	_____
b. X _____ Stored Material.....	\$	_____
c. Total Retainage (Line 5a + Line 5b).....	\$	_____
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$	\$1,916,303.07
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$1,914,156.27
8. AMOUNT DUE THIS APPLICATION.....	\$	\$2,146.80
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above).....	\$	_____

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 10/8/2020

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is recommended by:  _____
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding Agency (if applicable) (Date)

Progress Estimate - Lump Sum Work										Contractor's Application		
For (Contract): City of Jonesville - Water System Improvements Project, Contract 1 #19-074						Application Number: 14						
Application Period: 10/8/2020						Application Date: 10/8/2020						
			Work Completed		E	F		G				
A			B	C	D	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)			
Specification Section No	Description		Scheduled Value (\$)	From Previous Application (C+D)	This Period							
12	Div. 01	Mobilization	\$43,950.00	\$43,950.00			\$43,950.00	100.0%				
13	Div. 01	Bonds & Insurance	\$19,760.00	\$19,760.00			\$19,760.00	100.0%				
14	Div. 01	General Conditions	\$89,600.00	\$89,600.00			\$89,600.00	100.0%				
15	Div. 02	Bldg/M/E/Demolition	\$104,360.00	\$104,360.00			\$104,360.00	100.0%				
16	Div. 03	Site Concrete	\$15,937.00	\$15,937.00			\$15,937.00	100.0%				
17	Div. 04	Masonry	\$19,100.00	\$19,100.00			\$19,100.00	100.0%				
18	Div. 06	General Trades	\$19,326.00	\$19,326.00			\$19,326.00	100.0%				
19	Div. 07	Roofing & Sheet Metal	\$38,187.00	\$38,187.00			\$38,187.00	100.0%				
20	Div. 08	Openings	\$49,750.00	\$49,750.00			\$49,750.00	100.0%				
21	Div. 09	Finishes	\$49,086.00	\$49,086.00			\$49,086.00	100.0%				
22	Div. 10	Specialties	\$2,800.00	\$2,800.00			\$2,800.00	100.0%				
23	Div. 22 & 23	Building Plumbing & HVAC	\$27,800.00	\$27,800.00			\$27,800.00	100.0%				
24	Div. 26	Building Electrical	\$59,978.00	\$59,978.00			\$59,978.00	100.0%				
25	Div. 26	Electrical Equipment	\$89,978.00	\$89,978.00			\$89,978.00	100.0%				
26	Div. 31	SESC	\$5,000.00	\$5,000.00			\$5,000.00	100.0%				
27	Div. 31	Earthwork	\$76,220.00	\$76,220.00			\$76,220.00	100.0%				
28	Div. 32	Asphalt Paving	\$11,000.00	\$11,000.00			\$11,000.00	100.0%				
29	Div. 32	Restoration	\$5,000.00	\$5,000.00			\$5,000.00	100.0%				
30	Div. 33	Yard Piping	\$97,000.00	\$97,000.00			\$97,000.00	100.0%				
32	Div. 40	Process Piping & Valves	\$434,290.00	\$434,290.00			\$434,290.00	100.0%				
33	Div. 40	Instrumentation	\$74,044.00	\$74,044.00			\$74,044.00	100.0%				
34	Div. 43	Chemical Feed Equipment	\$37,718.00	\$37,718.00			\$37,718.00	100.0%				
35	Div. 46	Iron Removal Vessels	\$404,800.00	\$404,800.00			\$404,800.00	100.0%				
36	Div. 46	Well Modifications	\$58,836.00	\$58,836.00			\$58,836.00	100.0%				
37	Div. 46	Well Evaluation & Rehab	\$2,000.00	\$2,000.00			\$2,000.00	100.0%				
38	Electrical Allow.	Electrical Service Allowance	\$50,000.00	\$50,000.00			\$50,000.00	100.0%				
39	Gas Allow.	Gas Service Allowance	\$5,000.00	\$5,000.00			\$5,000.00	100.0%				
40	OSI Allow.	Owner System Integrator Allowance	\$55,000.00	\$55,000.00			\$55,000.00	100.0%				
41	Comm. Allow.	Communication Service Allowance	\$12,000.00	\$12,000.00			\$12,000.00	100.0%				
42	Alt #3	Deductible Alt. 3, High Service Pump No. 1	(\$17,392.00)	(\$17,392.00)			(\$17,392.00)	100.0%				
43	CO #1	Change Order No 1	(\$41,908.00)	(\$41,908.00)			(\$41,908.00)	100.0%				
44	CO #2	Change Order No 2	\$2,283.57	\$2,283.57			\$2,283.57	100.0%				
45	CO #3	Change Order No 3	\$22,896.17	\$22,896.17			\$22,896.17	100.0%				
46	CO #4	Change Order No 4	\$9,544.50	\$9,544.50			\$9,544.50	100.0%				
47	CO #5	Change Order No 5	\$1,212.03	\$1,212.03			\$1,212.03	100.0%				
48	CO #6	Change Order No 6	\$2,146.80	\$2,146.80			\$2,146.80	100.0%				
51	Totals		\$1,916,303.07	\$1,916,303.07			\$1,916,303.07					

 michigan municipal league
Liability & Property Pool

1675 Green Road
Ann Arbor, MI 48105-2530

T 734.662.3246
800.653.2483
F 734.662.8083
mml.org

To: Members of the MML Liability & Property Pool
From: Michael J. Forster, Fund Administrator
Date: September 14, 2020
Subject: Pool Director Election

RECEIVED
SEP 17 2020

BY: _____

Dear Pool Member:


Enclosed is your ballot for this year's Board of Directors election. Two (2) incumbent Directors have agreed to seek re-election and two (2) appointees are seeking election to their first term. You also may write in one or more candidates if you wish.

A brief biographical sketch of the candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than November 5. You may also submit your ballot online by going to www.mml.org. Click on *Insurance*, then *Liability & Property Pool*; the link to the ballot form is in the yellow banner.

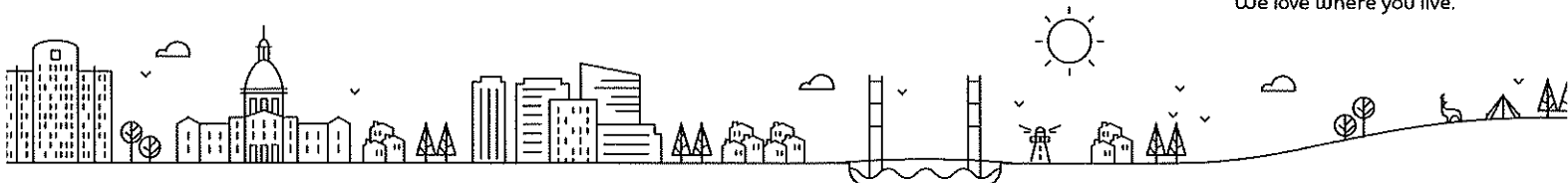
The MML Liability & Property Pool is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Pool, and for participating in the election of your governing board.

Sincerely,



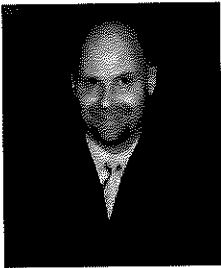
Michael J. Forster
Pool Administrator
mforster@mml.org

We love where you live.



THE CANDIDATES

Three-year terms beginning January 1, 2021



George Bosanic, City Manager, City of Greenville

George has more than 25 years' experience as a municipal official. He is a past president of the Greenville Rotary, winner of the Community Spirit Collaboration Award and a founding board member of the Montcalm County Big Brothers/Big Sisters Organization. He is a member of the Michigan Local Government Management Association and International City Management Association. He also served as Trustee for the MML Workers' Compensation Fund program from 2006 – 2018. George is seeking election to his first term.



Melissa Johnson, Mayor, City of Chelsea

Melissa is the Mayor of the City of Chelsea and has more than six years' experience as a municipal official. Prior to becoming mayor, she served as a city council member and planning commissioner. Melissa is an attorney who has practiced in the areas of criminal and civil law. She is active in the Southeast Michigan Council of Governments as well as several other local and regional community and civic organizations. Melissa is seeking election to her first term.



Sue Osborn, Mayor, City of Fenton

Sue has more than twenty-nine years' experience as a municipal official, serving as the mayor in the City of Fenton for the last sixteen. She was appointed to Fenton's city council in 1985 and has been a continuous member since that time. Prior to her council service, she was a member of the Planning Commission from 1978-1985. Sue is a member of the Michigan Association of Mayors and is also active in several local and regional civic organizations. Sue is seeking re-election to her third term.



David Post, Village Manager, Village of Hillman

Dave has more than twenty-one years' experience as a municipal official, serving as the manager in the Village of Hillman. Dave is a past member of the Michigan Municipal League Board of Trustees and several MML committees. He is currently a member of the Northeast Michigan Council of Governments board, Hillman Community Radio board and the North Eastern Michigan Rehabilitation and Opportunity Center (NEMROC) board. Dave is also active in several local and regional civic organizations. Dave is seeking re-election to his third term.

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 09/30/2020

DESCRIPTION	YTD BALANCE 09/30/2020 NORMAL (ABNORMAL)	2020-21 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 101 - GENERAL FUND				
TOTAL Revenues	895,299.37	1,388,797.00	64.47%	Property tax collection
Expenditures				
101-CITY COUNCIL	2,062.61	26,000.00	7.93%	
172-CITY MANAGER	25,826.28	111,990.00	23.06%	
191-ELECTIONS	3,627.42	5,800.00	62.54%	August/November primaries
218-GENERAL OFFICE	50,870.96	215,362.00	23.62%	
247-BOARD OF REVIEW	174.81	1,575.00	11.10%	
253-TREASURER	724.88	2,900.00	25.00%	
257-ASSESSOR	5,400.00	22,100.00	24.43%	
258-DATA PROCESSING/COMPUTER DEI	2,598.85	11,725.00	22.17%	
265-CITY HALL	11,581.28	46,117.00	25.11%	
276-CEMETERY	17,694.11	70,128.00	25.23%	
285-FREEDOM MEMORIAL	252.46	1,900.00	13.29%	
301-POLICE DEPARTMENT	57,020.78	339,412.42	16.80%	
336-FIRE DEPARTMENT	19,623.73	117,294.00	16.73%	
410-PLANNING & ZONING COMMISSION	2,160.08	11,421.00	18.91%	
441-RADIO TOWER PROPERTY	671.76	0.00		To be charged to JPD/JFD/DPW
442-PARKING LOTS	4,166.75	16,015.00	26.02%	
443-SIDEWALKS	0.00	1,405.00	0.00%	
444-DEPT. OF PUBLIC WORKS	5,078.48	18,120.00	28.03%	
448-STREET LIGHTING	50,759.33	40,000.00	126.90%	Traffic signal project expenses
526-SANITARY LAND FILL	6,646.94	6,290.00	105.67%	Annual clean up in August
751-RECREATION DEPARTMENT	0.00	44,852.50	0.00%	
770-PARKS	7,659.37	14,225.00	53.84%	Wright St park improvements
780-RAIL/TRAIL	2,145.73	6,275.00	34.19%	Mowing/sign replacement
858-FRINGE BENEFITS	9,916.82	32,220.00	30.78%	
865-INSURANCE	15,461.00	14,000.00	110.44%	Annual Property & Liability Ins
895-PROMOTIONS	0.00	0.00		
897-OTHER ACTIVITIES	220,519.05	208,000.00	106.02%	Tax revenue to Local Streets
TOTAL Expenditures	522,643.48	1,385,126.92	37.73%	
NET OF REVENUES & EXPENDITURES	372,655.89	3,670.08		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 09/30/2020

DESCRIPTION	YTD BALANCE 09/30/2020 NORMAL (ABNORMAL)	2020-21 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 202 - MAJOR STREETS FUND				
TOTAL Revenues	76,535.88	321,793.00	23.78%	
Expenditures				
451-STREET CONSTRUCTION	0.00	83,500.00	0.00%	
465-ROUTINE MAINTENANCE	20,502.05	63,100.00	32.49%	Crack filling
474-TRAFFIC CONTROL	631.77	4,100.00	15.41%	
478-WINTER MAINTENANCE	0.00	23,065.00	0.00%	
900-ADMINISTRATION	0.00	47,890.50	0.00%	
TOTAL Expenditures	21,133.82	221,655.50	9.53%	
NET OF REVENUES & EXPENDITURES	55,402.06	100,137.50	55.33%	
Fund 203 - LOCAL STREETS FUND				
TOTAL Revenues	244,682.65	292,097.00	83.77%	
Expenditures				
451-STREET CONSTRUCTION	0.00	92,000.00	0.00%	
465-ROUTINE MAINTENANCE	23,191.34	67,320.00	34.45%	Crack filling
474-TRAFFIC CONTROL	824.84	2,314.00	35.65%	Traffic lines painted
478-WINTER MAINTENANCE	0.00	18,530.00	0.00%	
900-ADMINISTRATION	0.00	131,188.00	0.00%	
TOTAL Expenditures	24,016.18	311,352.00	7.71%	
NET OF REVENUES & EXPENDITURES	220,666.47	(19,255.00)	1146.02%	
Fund 211 - STATE HIGHWAY FUND				
TOTAL Revenues	3,293.62	35,675.00	9.23%	
Expenditures				
465-ROUTINE MAINTENANCE	3,465.78	12,800.00	27.08%	
474-TRAFFIC CONTROL	405.36	850.00	47.69%	Signage - fire dept
478-WINTER MAINTENANCE	0.00	9,300.00	0.00%	
900-ADMINISTRATION	319.67	12,724.00	2.51%	
TOTAL Expenditures	4,190.81	35,674.00	11.75%	
NET OF REVENUES & EXPENDITURES	(897.19)	1.00		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 09/30/2020

DESCRIPTION	YTD BALANCE 09/30/2020 NORMAL (ABNORMAL)	2020-21 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 247 - LOCAL DEVELOPMENT FINANCE AUTHORITY				
TOTAL Revenues	5,262.77	316,175.00	1.66%	
Expenditures				
729-DEVELOPMENT ACTIVITIES	5,764.64	336,365.00	1.71%	
TOTAL Expenditures	5,764.64	336,365.00	1.71%	
NET OF REVENUES & EXPENDITURES	(501.87)	(20,190.00)	2.49%	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY				
TOTAL Revenues	96.25	148,000.00	0.07%	
Expenditures				
442-PARKING LOTS	232.99	30,015.00	0.78%	
443-SIDEWALKS	271.20	1,821.00	14.89%	
729-DEVELOPMENT ACTIVITIES	200.00	51,911.00	0.39%	
733-DOWNTOWN/STREETSCAPE	6,443.50	29,460.00	21.87%	
895-PROMOTIONS	717.35	8,565.00	8.38%	
897-OTHER ACTIVITIES	-	58,064.00	0.00%	
TOTAL Expenditures	7,865.04	179,836.00	4.37%	
NET OF REVENUES & EXPENDITURES	(7,768.79)	(31,836.00)	24.40%	
Fund 301 - GENERAL DEBT SERVICE FUND				
TOTAL Revenues	0.00	162,386.50	0.00%	
Expenditures				
906-MAJOR STREET BOND	0.00	35,682.50	0.00%	
907-D.D.A. BOND	0.00	58,064.00	0.00%	
908-LOCAL STREET BOND	0.00	68,640.00	0.00%	
TOTAL Expenditures	-	162,386.50	0.00%	
NET OF REVENUES & EXPENDITURES	0.00	0.00		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 09/30/2020

DESCRIPTION	YTD BALANCE 09/30/2020 NORMAL (ABNORMAL)	2020-21 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 590 - SEWER SYSTEM FUND				
TOTAL Revenues	211,398.18	780,000.00	27.10%	
Expenditures				
527-SEWAGE DISPOSAL	105,630.58	1,227,998.26	8.60%	
TOTAL Expenditures	105,630.58	1,227,998.26	8.60%	
NET OF REVENUES & EXPENDITURES	105,767.60	(447,998.26)	-23.61%	
Fund 591 - WATER SUPPLY SYSTEM FUND				
TOTAL Revenues	489,438.41	384,450.00	127.31%	Water Improvement Project
Expenditures				
536-IRON REMOVAL PLANT	292,695.04	390,996.28	74.86%	Water Improvement Project
537-WATER DISTRIBUTION SYSTEM	20,565.74	97,947.00	21.00%	
TOTAL Expenditures	313,260.78	488,943.28	64.07%	
NET OF REVENUES & EXPENDITURES	176,177.63	(104,493.28)		
Fund 661 - MOTOR VEHICLE POOL FUND				
TOTAL Revenues	18,205.59	154,000.00	11.82%	
Expenditures				
270-DPW BUILDING AND GROUNDS	2,854.06	32,475.00	8.79%	
896-MOTOR VEHICLE POOL	9,803.01	555,080.00	1.77%	
TOTAL Expenditures	12,657.07	587,555.00	2.15%	
NET OF REVENUES & EXPENDITURES	5,548.52	(433,555.00)	-1.28%	
Fund 703 - CURRENT TAX FUND				
TOTAL Revenues	152.85	0.00		Interest earnings
TOTAL Expenditures	0.00	0.00		
NET OF REVENUES & EXPENDITURES	152.85	0.00		
TOTAL REVENUES - ALL FUNDS	1,944,365.57	3,983,373.50	48.81%	
TOTAL EXPENDITURES - ALL FUNDS	1,017,162.40	4,936,892.46	20.60%	
NET OF REVENUES & EXPENDITURES	927,203.17	(953,518.96)	97.24%	

* Includes 6/30/20 budget amendments. Does not include 6/30/20 yr end adjustments.

**STATE OF MICHIGAN
DEPARTMENT OF LICENSING & REGULATORY AFFAIRS
MICHIGAN OFFICE OF ADMINISTRATIVE HEARINGS AND RULES
MICHIGAN TAX TRIBUNAL**

WAL-MART REAL ESTATE BUSINESS TRUST,
Petitioner,

v

MOAHR Docket No. 20-002429

CITY OF JONESVILLE,
Respondent.

_____ /

STIPULATION FOR ENTRY OF CONSENT JUDGMENT

1. The case is pending in the X Entire Tribunal OR Small Claims Division.
2. Property Parcel No: 21-009-100-041-09-6-3.
3. The values for the property identified above as established by Respondent's Board of Review are:

Tax Year	True Cash Value	Assessed Value	Taxable Value
2020	\$8,691,200	\$4,345,600	\$4,039,563

4. The values for the property identified above as stipulated by the parties for settlement purposes are:

Tax Year	True Cash Value	State Equalized Value	Taxable Value
2020	\$6,360,380	\$3,180,190	\$3,180,190

5. If stipulation addresses tax years other than the tax year originally appealed or tax years added through motions to amend that have been granted by the Tribunal, list the separate facts upon which the parties rely to invoke the Tribunal's authority over those tax year or years (attach additional page if necessary):
6. List separately any special terms or conditions being proposed by the parties that would affect the execution of this Consent Judgment

including, but not limited to, the joint payment of the refund, the waiver of interest, etc.:

IT IS FURTHER ORDERED AND ADJUDGED that refunds shall be made payable jointly to Petitioner named herein and its counsel, Honigman LLP, and sent to Stewart L. Mandell, Honigman LLP, 660 Woodward, 2290 First National Building, Detroit, MI 48226-3506. Calculations of the refund amount shall also be sent to Petitioner's counsel at the same address.

HONIGMAN LLP
Attorneys for Petitioner,

By: 
Stewart L. Mandell (P33781)
660 Woodward Avenue
2290 First National Bldg.
Detroit, Michigan 48226-3506
(313) 465-7420
smandell@honigman.com

Dated: October 15, 2020

CITY OF JONESVILLE
Representative for Respondent,

By: _____
Chuck Zemla
Assessor
P.O. Box 98
St. Johns, MI 48879
cszservices30@gmail.com

Dated: _____

CITY OF JONESVILLE
Representative for Respondent,

By: _____
Jeffrey M. Gray
City Manager
265 E. Chicago Street
Jonesville, MI 49250

Dated: _____

****Subject to Council Approval****

**JONESVILLE CITY COUNCIL
Minutes of September 16, 2020**

A meeting of the Jonesville City Council was held on Wednesday, September 16, 2020 at Wright Street Park, 416 Wright Street, Jonesville, MI. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula and Andy Penrose.

Also present: Manager Gray, Treasurer Spahr, WWTP Supt. Mahoney, DPW Supt. Kyser, Police Chief Lance, Attorney Lovinger, Debbie Hollister (Jonesville Lions Club), Tracy Sigler (Jonesville Lions Club), and Scott Jones (Martinrea-Jonesville).

Councilman Penrose led the Pledge of Allegiance and moment of silence.

A motion was made by Brenda Guyse and supported by Jerry Drake to approve the agenda as presented. All in favor. Motion carried.

Debbie Hollister spoke on behalf of the Jonesville Lions Club in support of reserving Carl Fast Park for Lights of Love. Ms. Hollister stated that the Jonesville Lions Club intends to be as cautious as possible and to ask the groups to practice social distancing when helping with the project. All participants will be required to wear masks. Trees will be scheduled, installed and decorated the end of November and will be on display until the 1st of January.

The Public Hearing was opened at 6:33 p.m. by Mayor Arno for the purpose of an Industrial Facilities Tax Exemption Certificate Application from Martinrea Jonesville LLC. Scott Jones of Martinrea Jonesville LLC gave a brief update as to the current status of the business. The Public Hearing was closed at 6:34 p.m.

A motion was made by Brenda Guyse and supported by Tim Bowman to approve Resolution 2020-16 – Approve Martinrea Jonesville LLC PA 198 Industrial Facilities Tax Exemption for the purpose of building improvements in the amount of \$1,560,908.00 for the addition of warehousing space and a machine lab, to retain 724 jobs and to create more than 50 new jobs as a result of the project. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula, Andy Penrose and Gerry Arno. Nays: None. Motion carried.

A motion was made by Delesha Padula and supported by Jerry Drake to extend the Indoor/Outdoor Facility Use Policy discontinuing reservation of City facilities for non-city functions through the end of the year and reviewing the policy each month. The policy was established on June 17, 2020. All in favor. Motion carried.

A motion was made by Jerry Drake and supported by Delesha Padula to allow the Jonesville Lions Club to hold their Lights of Love event in Carl Fast Park. The event will occupy the park from November 12th through January 12th and will utilize the City's electricity during this time period. The Jonesville Lions Club provided a request to Council with a timeline of the event. Social Distancing will be required of the groups assisting with this project, along with the request for participants to wear masks. Motion carried.

Discussion was held regarding the Meter Reading Technology and the failure of it to provide the required data. City staff is working with the installer and our project engineer to develop a solution to the several meters that are no longer being read.

Andy Penrose made a motion to approve the Council minutes of August 19, 2020. George Humphries Jr. supported the motion. All in favor. Motion carried.

A motion was made by Tim Bowman and supported by Brenda Guyse to approve the Closed Session Council minutes of August 19, 2020. All in favor. Motion carried.

A motion was made by Andy Penrose and supported by Delesha Padula to approve Accounts Payable for September 2020 totaling \$167,741.13. All in favor. Motion approved.

Updates were given by Department Heads, Manager Gray and Council.

At 7:27 p.m. a motion was made by Jerry Drake and supported by Brenda Guyse to move into closed session in accordance with the Michigan Open Meetings Act Section 15.268(e), to allow Council to consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula, Andy Penrose and Gerry Arno. Nays: None. Motion carried.

The meeting returned to open session at 8:01 p.m.

Mayor Arno adjourned the meeting at 8:02 p.m.

Submitted by:

Cynthia D. Means
Clerk

Gerald E. Arno
Mayor

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
ALPHA SIGNS	CITY HALL DOOR LETTERING	195.00
AMERICAN COPPER & BRASS, LLC	DDA/WATER - REPAIRS	386.09
	WRIGHT ST PARK - LIGHTING IMPROVEMENTS	247.43
		633.52
APOLLO FIRE EQUIPMENT CO.	JFD - UNIFORM BADGES	266.63
AT&T	LOCAL/LONG DISTANCE	2,453.79
BAKER, VICKI/B & B CLEANING,	CLEANING SERVICES	520.00
BECKER & SCRIVENS, INC.	SIDEWALK/WATER REPAIRS	567.38
	WATER/SIDEWALK REPAIRS	360.38
		927.76
BILL MORGAN'S WELDING	WWTP - VACTOR REPAIRS	300.00
BRINER OIL CO., INC.	MVP - BULK TANK	129.01
	JFD - GASOLINE	5.83
	JFD - GASOLINE	43.33
		178.17
BUTTERS EXCAVATING & LAWN CAFCEMETERY MAINT/BURIAL SERVICES		3,100.00
CENTURY A & E FACILITIES DESI	WWTP - LAB DESIGN	2,743.75
CLARK ELECTRIC, INC.	WATER TOWER REPAIRS	461.99
CONSUMERS ENERGY	IRON REMOVAL PLANT ELECTRICITY	1,459.18
	DDA BUILDING ELECTRICITY	330.75
	DDA - UNMETERED PKG LOT LIGHT ELECTRICITY	25.76
	CITY-WIDE LED STREET LIGHT ELECTRICITY	512.67
	DOWNTOWN/STREETSCAPE LIGHT ELECTRICITY	509.55
	FAST PARK ELECTRICITY	52.04
	WRIGHT ST PARK ELECTRICITY	33.52
	IRON REMOVAL PLANT ELECTRICITY	1,559.02
	500 IND PKWY SPRINKLER METER ELECTRICITY	31.22
	WWTP ELECTRICITY	4,657.31
	CEMETERY ELECTRICITY	35.44
		9,206.46
CSZ SERVICES, LLC	ASSESSOR SERVICES	5,400.00
CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES	10.58
	OFFICE SUPPLIES	16.68
	ELECTION SUPPLIES	42.00
	COPIER MAINTENANCE	89.34
		158.60
DEPENDABLE FIRE APPARATUS, LIJFD - ISO PUMP TESTS/TRUCK 535, 532		540.00
DOLETZKY, SCOTT	WWTP/JFD - CK BACKFLOW PREVENTERS	400.00
FASTENAL	STREETS - SUPPLIES	9.08
FERGUSON WATERWORKS	WATER - NEW METER SUPPLIES	29.36
FIRST NATIONAL BANK OMAHA	ZOOM MEMBERSHIP/ELECTION MEALS	145.47
	SUPPLIES/REPAIRS	377.98
	WATER/WWTP SUP AD/SUPPLIES/TRAINING	1,133.50
	ZOOM MEMBERSHIP	54.99
		1,711.94
FLEIS & VANDENBRINK ENG, INC.	WATER IMPROVEMENT PROJECT	7,600.61
G & G GLASS, INC.	CITY HALL - NEW ENTRANCE DOOR	1,850.00
GALLS	JPD - UNIFORMS	43.28
	JPD - UNIFORMS	305.94
	JPD - UNIFORMS	236.93
		586.15
HILLSDALE COUNTY TREASURER	JBOR TAX BILLBACKS	13.36
HILLSDALE MEDIA GROUP	ZBA/PLANNING COMMISSION HEARING NOTICES	107.40
HUGHES, ED	WWTP - C&D EXAM PREP WORKSHOPS	138.00
HYDROCORP, INC	WATER - CROSS CONNECTION PROGRAM	520.00
JONESVILLE HARDWARE	SUPPLIES/REPAIRS	194.58
JONESVILLE LUMBER	CITY HALL/PARKS/SIDEWALK REPAIRS	499.66
JONESVILLE, CITY OF	WRIGHT ST PARK WATER/SEWER	50.09
	CITY HALL WATER/SEWER	48.43
	JFD WATER/SEWER	67.99
	DPW WATER/SEWER	48.43
	JPD WATER/SEWER	48.43

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	WWTP WATER/SEWER	210.50
		473.87
KEN STILLWELL FORD-MERCURY,	IJPD - OIL CHANGE/2019 FORD	46.05
	JFD - BATTERY/TRUCK 575	186.20
	JPD - OIL CHANGE & REPAIRS/2016 FORD	377.60
		609.85
LOVINGER & THOMPSON, P.C.	LEGAL FEES	555.00
MI MUNICIPAL TREASURER'S ASSC	MEMBERSHIP RENEWAL	75.00
MICHIGAN GAS UTILITIES	JPD - GAS SERVICE	31.88
	DPW - GAS SERVICE	38.27
	WWTP - GAS SERVICE	151.22
	CITY HALL - GAS SERVICE	42.00
		263.37
MICHIGAN LAWN & LANDSCAPE	MOWING SERVICES	2,478.41
MICHIGAN MUNICIPAL LEAGUE	WATER/WWTP - AD	42.48
MML LIABILITY & PROPERTY POOI	PROP/LIAB INSURANCE	1,305.00
NORM'S TIRE & SERVICE	MVP - TRUCK 2/TIRES	792.76
	JPD - TIRES/2019 FORD	632.88
	MVP - TRUCK 2 TIRE REPAIR	23.50
		1,449.14
NYE UNIFORM COMPANY	JPD - UNIFORMS	140.00
OSSEO LOCK	JFD LOCKS/KEYS	110.00
PERFORMANCE AUTOMOTIVE	WATER - SUPPLIES	7.09
PETTY CASH	PETTY CASH REIMBURSEMENT	157.64
POINT RENTAL & SALES	MVP - SUPPLIES	12.26
	MVP - REPAIRS	34.99
		47.25
POSTMASTER	POSTAGE - WATER/SEWER BILLS	229.14
	POSTAGE - 11/3/20 ELECTION	350.00
		579.14
POWERS CLOTHING, INC.	JPD - UNIFORM ALTERATIONS	6.00
	JPD - UNIFORM ALTERATIONS	6.00
		12.00
SCHMITT, ZACHARY	DDA - FALL DISPLAY	262.50
SLC METER, LLC	WATER - SUPPLIES	1,035.65
SLOVACEK, QUINTON B/DBA CLEAF	CITY HALL/JPD WINDOW CLEANING	33.00
STOCKHOUSE CORPORATION	RAIL TRAIL SIGN	95.00
	PARKS/RAIL TRAIL SIGNS	135.00
	WWTP - NEW SIGN	280.00
		510.00
SUPERFLEET MASTERCARD PROGRAM	GASOLINE	613.84
SUPERIOR SWEEPING SERVICE INC	STREET SWEEPING	3,988.45
TELEDYNE INSTRUMENTS, INC	WWTP - REPLACE AUTO SAMPLER	6,916.00
UNIFIRST CORPORATION	MVP - SHOP TOWELS	26.22
	WWTP - UNIFORM RENTAL	36.79
	WWTP - UNIFORM RENTAL	36.79
	MVP - SHOP TOWELS	26.22
	WWTP - UNIFORM RENTAL	36.79
	CITY HALL/JPD - FLOOR MATS	29.50
	WWTP - UNIFORM RENTAL	36.79
	MVP - SHOP TOWELS	26.22
	WWTP - UNIFORM RENTAL	36.79
		292.11
USA BLUEBOOK	WATER/WWTP - SUPPLIES	1,255.43
	WATER/WWTP - SUPPLIES	214.24
	WATER/WWTP - SUPPLIES/REPAIRS	841.98
	WWTP - SUPPLIES	54.91
		2,366.56
USALCO LLC	WWTP - SUPPLIES	4,552.59
UTILITY SERVICE CO, INC	WATER TOWER MAINT CONTRACT	7,431.18
VERIZON WIRELESS	JPD/DPW-CELL PHONES/JPD IN-CAR MODEMS	227.32

10/16/2020
User: LSPAHR
DB: Jonesville

CITY OF JONESVILLE
INVOICE APPROVAL LIST
10/22/2020

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	JPD/DPW-CELL PHONES/JPD IN-CAR MODEMS	250.43
	DPW CELL PHONE	25.00
		502.75
WALMART COMMUNITY/SYNCB	OPERATING SUPPLIES	201.80
	SUPPLIES	351.86
		553.66
WICKHAM'S TREE SERVICE, LLC	MAJOR/LOCAL STREETS - TREE REMOVAL	1,100.00
	Total:	79,209.34

DATE	TYPE OF CALL	LOCATION	MEMBERS
2-Sep	Meeting	Station (Meeting)	13
7-Sep	Gas Leak	206 Liberty St (City)	7
9-Sep	Training	Station(Training)	13
10-Sep	Structure Fire	325 Beck St(City)	12
11-Sep	Lift Assist	148 Jermaine St(Mutual Aid) REU	6
11-Sep	Lift Assist	148 Jermain St (Mutual Aid) REU	4
12-Sep	Controlled Burn	N Bunn RD (Fayette)	9
13-Sep	Assist REU	3791 W Hastings Lake Rd (Mutual Aid) REU	9
14-Sep	Lift Assist	3400 N Hillsdale RD Lot 26(Mutual Aid)REU	10
16-Sep	Smoke Investigation	1750 E Sterling Road (Scipio)	12
21-Sep	Lift Assist	148 Jermaine St (Mutual Aid) REU	11
23-Sep	Clean UP	Station (Training)	10
26-Sep	PI Accident	W Moore RD/Carleton (Fayette)	8
27-Sep	Lift Assist	148 Jermaine St (Mutual Aid)REU	10
30-Sep	Power Lines	4551 West Ball Road (Fayette)	9
30-Sep	Lift Assist	148 Jermaine St (Mutual Aid) REU	11
30-Sep	Co-Alarm	4400 Homer Rd (Fayette)	8

2020

MONTHLY REPORT

Month	City	Scipio	Fayette	Mutual aid	Training/Meetings	Total
JANUARY	6	3	1	3	3	16
FEBRUARY	5	0	2	8	3	18
MARCH	5	1	0	5	2	13
Quarter total	16	4	3	16	8	47
APRIL	4	0	2	3	1	10
MAY	3	1	1	2	1	8
JUNE	7	0	5	3	5	20
Quarter total	14	1	8	8	7	38
JULY	4	1	0	2	3	10
AUGUST	4	3	2	7	3	19
SEPTEMBER	2	1	4	7	3	17
Quarter total	10	5	6	16	9	46
OCTOBER						0
NOVEMBER						0
DECEMBER`						0
Quarter total	0	0	0	0	0	0
YEAR TOTAL	40	10	17	40	24	131

MONTHLY OPERATING REPORT

September 2020

SUBMITTED: October 8, 2020

WATER FLOW

MAXIMUM	220,000
MINIMUM	130,000
AVERAGE	174,400
TOTAL	5.232 MG

WASTEWATER FLOW

MAXIMUM	301,800
MINIMUM	238,500
AVERAGE	259,800
TOTAL	7.7954 MG

CALLOUTS: 1—VFD Failure on a Raw Sewage Pump

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of September 2020.

All plant maintenance was completed.

A new mechanical seal was installed in one of the service water pumps.

The Vactor was dispatched to Camden to clean their lift stations.

A new sign was made at stockhouse to replace the old entrance sign. The original sign was destroyed by wood peckers. I'm not kidding about that.

\$420.00 in walk in drinking water analysis was submitted to City Hall.

The lab performed lagoon analysis for the village of Camden.

Some vandalism occurred at the water tower. The overhead door light and the electric meter were smashed. The loss of the meter caused a communication failure between the water plant, WWTP, and the tower. Consumers Energy replaced the meter that day and Clark Electric replaced the light a few days later. City Manager Gray has contacted DMCI to inquire about installing cameras at a number of City facilities. We are also going to install taller gates at the tower that will make it much more difficult to climb over.

5-Day Biochemical Oxygen Demand

NPDES Permit Limit in September 2020—4 mg/l Monthly Average

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the Receiving stream.

Jonesville Monthly Average—2.9 mg/l

Average Percent Removal from the Raw Wastewater—98.4 %

Total Suspended Solids

NPDES Permit Limit in September 2020—20 mg/l Monthly Average

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—2.9 mg/l

Average Percent Removal from the Raw Wastewater—98.4%

Total Phosphorus

NPDES Permit Limit in September 2020—1 mg/l Monthly Average

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.50 mg/l

Average Percent Removal from the Raw Wastewater—89.1%

Ammonia Nitrogen

NPDES Permit Limit in September 2020—0.5 mg/l Daily Maximum

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples Of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.131 mg/l

Average Percent Removal from the Raw Wastewater—99.4%

Jonesville Daily Maximum—0.490 mg/l

Rick Mahoney

Jonesville Dept of Public Works

September 2020

Monthly Report

	Maintenance	White Paint	Blue Paint	Yellow Paint	COLD MIX
STATE HIGHWAYS	0 HR DT 0 HR OT				0 Ton
MAJOR STREETS	0 HR DT 0 HR OT	4 Gal's	0 Can	0 Gal	0 Ton
LOCAL STREETS	2 HR DT 0 HR OT	4 Gal's	6 Cans	0 Gal	0 Ton
PARKING LOTS	0 HR DT 0 HR OT	0 Gal	0 Can	0 Gal	0 Ton
POLICE STATION	0 HR OT	0 Gal	0 Can	0 Gal	
FIRE DEPARTMENT	0 HR OT	0 Gal	0 Can	0 Gal	
DPW DEPT	0 HR OT				
LDFA	0 HR OT				
WATER	0 HR DT 0 HR OT				0 Ton
State Police	0 HR OT				

There were no call outs.

We have been doing the Yard Waste Collection Program.

The Rail Trail was mowed.

We started painting the cross walks around town.

We painted the parking lines on Church Street.

We put new siding on two sides and painted the concession stand at the Wright St. Park.

We have been trimming low hanging branches around town.

The east side of City Hall was painted around the doors and windows.

We repaired the sidewalks at 310 Strait Ct, 420 Maumee St. and 205 Hillcrest Ct.

Mike Kyser

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY FOR SEPTEMBER 2020

Total reports written: 66

Assault and Battery: 1

Arson: 1

Break & Enter: 1 –(attempt)

Larceny from Building: 1

Larceny from Motor Vehicle: 1

Larceny- Other: 3

Non-Violent Domestic: 1

Malicious Destruction of Property: 2

Embezzlement: 1

Retail Fraud: 3

Obstructing Justice: 2

Public Roadway Accidents: 2

Private Property Accidents: 5

OWI: 1

Other Arrests: 10 (warrants, traffic-DWLS/Revoked, etc.)

Civil Matter/Family Disputes: 1

Medical Emergency: 8

Alarms: 1

Ordinance Violation: 1

Suspicious Situations: 9

Lost and Found Property: 0

General Assistance: 9

Traffic/Moving Violations: 66

Warrants Received from Prosecutor: 11

September Patrol Shift Coverage: 71%

OCTOBER FOCUS

School Traffic Enforcement/School Lockdown Drills

Part-Time Job Posting

**CITY OF JONESVILLE
CASH BALANCES**

	July-2020	BANK BALANCE
GENERAL FUND:		
General Fund Now Checking	101-000-001	40,777.97
General Fund CLASS Acct	101-000-007	1,010,364.02
General Fund Cemetery CLASS Acct	101-000-007.100	93,037.88
General Fund Alloc of Assets CLASS	101-000-007.200	413,310.85
MAJOR STREETS:		
Major Streets Now Checking	202-000-001	36,155.21
Major Streets CLASS Acct	202-000-007	341,639.92
LOCAL STREETS:		
Local Streets Now Checking	203-000-001	30,224.62
Local Streets CLASS Acct	203-000-007	556,336.41
STATE HIGHWAY:		
State Highway Now Checking	211-000-001	6,912.57
L.D.F.A.:		
LDFA Operating Now Checking	247-000-001	2,962.33
LDFA Operating CLASS Acct	247-000-007	2,076,906.79
D.D.A.:		
DDA Now Checking	248-000-001	1,015.65
DDA Operating CLASS Acct	248-000-007	195,289.25
SEWER FUND:		
Sewer Receiving Now Checking	590-000-001	68,136.89
Sewer Bond & Interest Checking	590-000-001.300	10.00
Sewer Receiving CLASS Acct	590-000-007	327,064.01
Sewer Plant Improv. CLASS Acct	590-000-007.200	1,219,207.94
WATER FUND:		
Water Receiving Now Checking	591-000-001	3,489.82
Water Receiving CLASS Acct	591-000-007	358,823.64
Water Plant Improvement CLASS Acct	591-000-007.100	384,545.52
Water Bond Reserve CLASS	591-000-007.200	12,225.26
Water RR&I Reserve CLASS	591-000-007.250	10,271.21
Water Tower Maint CLASS Acct	591-000-007.300	52,133.88
Water Maint CLASS Acct	591-000-007.400	32,199.95
MOTOR VEHICLE POOL:		
Motor Vehicle Pool Now Checking	661-000-001	7,584.24
Equip. Replace CLASS - Police Car	661-000-007.301	40,817.10
Equip. Replace CLASS - Fire Truck	661-000-007.336	214,522.73
Equip. Replace CLASS - DPW Equip	661-000-007.463	101,076.24
Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	28,571.22
CURRENT TAX:		
Current Tax Checking	703-000-001	3,330.11
Current Tax Savings Account	703-000-002	210,000.00
PAYROLL FUND CHECKING:		
	750-000-001	8,560.34
GRAND TOTAL		7,887,503.57

**CITY OF JONESVILLE
CASH BALANCES**

	August-2020	BANK BALANCE	FUND TOTAL	DIFF
GENERAL FUND:				
General Fund Now Checking	101-000-001	161,129.70		161,129.70
General Fund CLASS Acct	101-000-007	1,024,956.05		1,024,956.05
General Fund Cemetery CLASS Acct	101-000-007.100	93,052.87		93,052.87
General Fund Alloc of Assets CLASS	101-000-007.200	413,377.43		413,377.43
MAJOR STREETS:				
Major Streets Now Checking	202-000-001	52,186.68		52,186.68
Major Streets CLASS Acct	202-000-007	341,695.27		341,695.27
LOCAL STREETS:				
Local Streets Now Checking	203-000-001	88,772.18		88,772.18
Local Streets CLASS Acct	203-000-007	556,426.55		556,426.55
STATE HIGHWAY:				
State Highway Now Checking	211-000-001	11,333.57		11,333.57
L.D.F.A.:				
L DFA Operating Now Checking	247-000-001	2,707.24		2,707.24
L DFA Operating CLASS Acct	247-000-007	2,078,245.41		2,078,245.41
D.D.A.:				
DDA Now Checking	248-000-001	5,138.87		5,138.87
DDA Operating CLASS Acct	248-000-007	174,890.49		174,890.49
SEWER FUND:				
Sewer Receiving Now Checking	590-000-001	41,147.37		41,147.37
Sewer Bond & Interest Checking	590-000-001.300	10.00		10.00
Sewer Receiving CLASS Acct	590-000-007	327,123.48		327,123.48
Sewer Plant Improv. CLASS Acct	590-000-007.200	1,219,400.23		1,219,400.23
WATER FUND:				
Water Receiving Now Checking	591-000-001	62,052.76		62,052.76
Water Receiving CLASS Acct	591-000-007	308,876.31		308,876.31
Water Plant Improvement CLASS Acct	591-000-007.100	384,611.10		384,611.10
Water Bond Reserve CLASS	591-000-007.200	12,227.35		12,227.35
Water RR&I Reserve CLASS	591-000-007.250	10,272.96		10,272.96
Water Tower Maint CLASS Acct	591-000-007.300	52,142.77		52,142.77
Water Maint CLASS Acct	591-000-007.400	32,205.44		32,205.44
MOTOR VEHICLE POOL:				
Motor Vehicle Pool Now Checking	661-000-001	9,219.19		9,219.19
Equip. Replace CLASS - Police Car	661-000-007.301	40,823.71		40,823.71
Equip. Replace CLASS - Fire Truck	661-000-007.336	214,557.48		214,557.48
Equip. Replace CLASS - DPW Equip	661-000-007.463	101,092.61		101,092.61
Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	28,575.85		28,575.85
CURRENT TAX:				
Current Tax Checking	703-000-001	1,883.98		1,883.98
Current Tax Savings Account	703-000-002	200,059.82		200,059.82
PAYROLL FUND CHECKING:				
	750-000-001	16,758.91		16,758.91
GRAND TOTAL		8,066,953.63	0.00	8,066,953.63



**SUNSET VIEW CEMETERY ACTIVITY REPORT
SEPTEMBER 2020**

	Lot Sales*	Interments				Foundations Purchased	Burial Rights Transfers	Disinterments
		Adult	Child	Infant	Cremation			
January**	-10	0	0	0	0	0	0	0
February	2	0	0	0	0	0	0	0
March	0	2	0	0	0	1	0	0
April	0	0	0	0	1	1	0	0
May	1	3	0	0	2	4	0	0
June	0	0	0	0	4	4	0	0
July	4	2	0	0	2	1	0	0
August	0	0	0	0	1	4	0	0
September	4	1	0	0	1	7	0	0
2020 Totals	1	8	0	0	11	22	0	0

* Number shows total burial spaces sold; may have been sold in lots of 1, 2, or 4 spaces

** The City purchased 10 unused lots in the Annex during the month of January

August/September Activities:

- Install Foundations

October/November Focus:

- Fall maintenance
- Demolish block storage building
- Pole barn improvements – pending contractor schedule



Hillsdale County
community foundation

Summary of Fund Activity
Jonesville Freedom Memorial Fund - # 00268

RECEIVED
SEP 3 02020

BY: _____

Fund Statement: 10/1/2019 through 6/30/2020

Beginning Fund Balance	55,952.98
Revenue	
Investment Income	1,676.69
Total Revenue	1,676.69
Expenses	
Administrative Fees	546.87
Total Expenses	546.87
Total Change In Fund Balance	1,129.82
Ending Fund Balance	57,082.80

Spendable Beginning Balance	20,671.12
Additions to Spendable Balance	0.00
Grants Disbursed	0.00
Spendable Ending Balance - Available to Grant	20,671.12

If you have questions about this statement, please contact us at 517-439-5101

HILLSDALE DAILY NEWS

Fall display in the making

By Nancy Hastings

nhastings@hillsdale.net

Posted Oct 7, 2020 at 12:41 PM

JONESVILLE - The city of Jonesville is displaying its fall colors at Carl Fast Park thanks to city workers who put in the time to make a tripod cornucopia Wednesday morning.

Cindy Means and Rick Mahoney unloaded bales of straw to create the display that draws families to the sight annually for photos.

"We've been doing this for about 15 years now and people tell us they like it," Means said. "They bring their kids here for family pictures and many come from the nearby preschool to get photos."

Means said around 70 bales of straw from Lance Schmitt form the pyramid structure that has a background of corn stalks from Godfrey Farms. Walmart Manager Gail Fix donates a tub of pumpkins and Indian corn and gourds come from Gleis's Orchards.

"It takes some time to put it together," Means said. "But it's fun because there are kids out here all the time."



▲ HILL CAPTION

Rick Mahoney unloads bales of straw to create the display that draws families to the sight annually for photos. [Nancy Hastings Photo]



▲ HILL CAPTION

Carl Fast Park will be home to a tripod cornucopia. [Nancy Hastings Photo]

Jeff Gray

From: Comcast Heartland <Comcast_Heartland@comcast.com>
Sent: Monday, September 28, 2020 10:03 AM
Cc: Gardner, John
Subject: Launch of Aspire HD

Good morning,

We are committed to keeping you and our customers informed about changes to Xfinity TV services.

On October 27, 2020, Aspire HD, a minority-owned network celebrating the experiences of black culture and urban lifestyle, will launch on the Digital Starter and Entertainment packages in your community.

Please feel free to contact me at 734-359-2077 if you have any questions.

Sincerely,

John P. Gardner
Director, External Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911

Jeff Gray

From: Comcast Heartland <Comcast_Heartland@comcast.com>
Sent: Tuesday, September 29, 2020 9:05 AM
Cc: Gardner, John
Subject: Regional Sports Networks

Good morning,

We are committed to keeping you and our customers informed about changes to Xfinity TV services. As you may know, many sporting events and broadcasts were put on hold this year from April through June. We have been working hard to recover the fees regional sports networks charged us for those sporting events and broadcasts during the hiatus to pass back to our customers.

We are currently notifying customers in your community of a courtesy adjustment related to these fees. This adjustment reflects what has been committed to us by the regional sports networks in your area to date. We will continue to work to recover additional funds where possible. We are committed to giving our customers 100% of what we receive.

For more information, visit www.xfinity.com/sportsadjustments.

Please feel free to contact me at 734-359-2077 if you have any questions.

Sincerely,

John P. Gardner
Director, External Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911