

**CITY OF JONESVILLE
CEMETERY COMMITTEE
MINUTES of April 13, 2022**

A City of Jonesville Cemetery Committee meeting was held on Wednesday, April 13, 2022 at the Jonesville Police Department, 116 W. Chicago St., Jonesville, MI. Chairman Shea Dow called the meeting to order at 8:30 a.m.

Cemetery Committee members present were: Brenda Guyse, Brenda Rathbun, Les Hutchinson, Charlie Pfau, and Mike Kyser.

Also present: Manager Jeff Gray.

Absent: John Center.

Charlie Pfau led the Pledge of Allegiance and moment of silence.

A motion was made by Brenda Guyse and supported by Les Hutchinson to approve the agenda as presented. All in favor. Absent: John Center. Motion carried.

A motion was made by Brenda Guyse and supported by Brenda Rathbun to approve the minutes of August 11, 2021. All in favor. Absent: John Center. Motion carried.

The March 2022 activity report was presented, providing information related to lot sales, interments, foundations purchased, burial rights transfers and dis-interments.

Manager Gray provided an update regarding the transition from Pontem to BS&A Cemetery Software, adding that the City is currently utilizing other BS&A software applications. He also explained that we will transition to a GIS platform from a map document.

Manager Gray updated the Committee regarding potential Cemetery expansion, adding that he will be attending a Board study session at Jonesville Community Schools at 6:00 p.m. Thursday, April 14, 2022, to discuss a proposal that was submitted to Superintendent Weatherwax and the Jonesville Community School Board. He invited other Committee members to attend the public session.

There was some discussion regarding potential future construction of a columbarium. It was suggested that we address both the Cemetery expansion and columbarium at the same time. This is due to the fact that we will require engineering services for both.

There was some discussion regarding development of the Fiscal Year 2023 Cemetery Budget. A motion was made by Les Hutchinson and supported by Brenda Guyse to carry the Fiscal Year 2022 capital projects forward to the new fiscal year. All in favor. Absent: John Center. Motion carried.

The next scheduled meeting will be Wednesday, June 8, 2022, at 9:00 a.m.

A motion was made by Brenda Guyse and supported by Les Hutchinson to adjourn the meeting at 9:19 a.m. All in favor. Absent: John Center. Motion carried.

Submitted by,

Lenore M. Spahr
Deputy Clerk