

**CITY OF JONESVILLE
CEMETERY COMMITTEE
MINUTES OF November 12, 2014**

A City of Jonesville Cemetery Committee meeting was held on Wednesday, November 12, 2014 at the Jonesville City Hall. Councilman David Steel called the meeting to order at 9:30 A.M. Cemetery Committee members present were: David Steel, Mike Kyser, Barbara Smith, Charlie Pfau, Kenneth Hodge, Les Hutchinson and Shea Dow.

Also present: Manager Jeff Gray and Assistant to the Manager Tim McLean.

David Steel led the Pledge of Allegiance.

The agenda was approved as presented.

A motion was made by Les Hutchinson and seconded by Barbara Smith to approve the October 8, 2014 minutes. All in favor. Motion carried.

A monthly activity report related to the cemetery was prepared for the committee for the purpose of providing a sense for the typical activities that occur throughout the course of the year. This report will also be shared with City Council.

Discussion ensued regarding various updates: A deed has not been received from Fayette Township as of this date; the tires from the vault are scheduled to be removed by Nate Baker at 10:00 a.m. on Thursday, November 13, 2014; the process of finalizing the issue with water in the gas tank; the high cost of repairing broken headstones.

A motion was made by Les Hutchinson and seconded by Ken Hodge to recommend that City Council adopt the Cemetery Fee Schedule as presented. All in favor. Motion carried.

Discussion ensued regarding the process of adopting a Cemetery Ordinance and the creation of Cemetery Rules and Regulations for Sunset View Cemetery. It was determined that the City Manager will prepare a draft ordinance which will be sent to all committee members approximately two (2) weeks prior to the next scheduled meeting, along with a draft of the rules and regulations taken from the DeWitt Township Rules and Regulations. Section 4 and Section 8 will be specifically reviewed at the next meeting.

A copy of the notice provided to all area funeral home directors advising of the transfer of ownership and operation and our local procedures was provided to all committee members.

A motion was made by Shea Dow and supported by Les Hutchinson to recommend to City Council to allow Charlie Pfau (who will be moving outside of the City of Jonesville limits) to remain on the Cemetery Committee as a representative of the Jonesville American Legion Post 195. All in favor. Motion carried.

The committee will meet every 2nd Wednesday at 9:00 a.m. at the City Hall. The next scheduled meeting will be Wednesday, December 10, 2014 at 9:00 a.m. at City Hall.

Meeting adjourned at 10:50 a.m.

Submitted by,

Cynthia D. Means, City Clerk