



City of
Jonesville

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**CITY OF JONESVILLE
CEMETERY COMMITTEE AGENDA
MARCH 11, 2015, 9:00 a.m.
CITY HALL**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**
- 2. APPROVAL OF AGENDA**
- 3. APPROVAL OF MINUTES**
 - A. January 14, 2015 Meeting
- 4. NEW BUSINESS**
 - A. February Activity Report
 - B. Cemetery Committee Folders
 - C. Consider Holiday Funeral Rule
 - D. Cemetery Capital Projects
- 5. OTHER BUSINESS**
- 6. PUBLIC COMMENTS**
- 7. ADJOURNMENT – Next meeting date, April 8, 2015 at 9:00 a.m.**

[Informational Item]
[Informational Item]
[Discussion/Action Item]
[Discussion]



To: Jonesville Cemetery Committee
From: Jeffrey M. Gray, City Manager 
Date: March 5, 2015
Re: Manager Report and Recommendations – March 11, 2015 Committee Meeting

4. A. February Activity Report **[Informational Item]**

The February report is attached, summarizing monthly and year-to-date activities at the Cemetery. *Please refer to the attached February Activity Report.*

4. B. Cemetery Committee Folders **[Informational Item]**

The City Council approved the Cemetery Ordinance and the Rules and Regulations, as previously recommended by the Cemetery Committee, at their February 18th meeting. As had been requested, staff has put together the enclosed folders that include various approved documents that the Committee will use from time to time. Along with the Ordinance and Rules and Regulations, you will find the approved Committee Bylaws and the Cemetery Fee Schedule. If there is additional information that you would find helpful, please do not hesitate to let us know. *Please refer to the enclosed Committee folders.*

4. C. Consider Holiday Funeral Rule **[Discussion/Action Item]**

You will recall that one of the adopted Rules and Regulations states that interments will not take place on City recognized holidays (see Section VI, Rule #9 of the Rules and Regulations). However, this year a funeral was scheduled on President's Day. Since the rules had not yet been adopted by Council nor widely circulated, the service was permitted this year. I have invited discussion of the rule at the Committee level to consider its impacts on funeral homes, as well as the City and its staff. This item on the agenda is reserved for discussion of the topic.

4. D. Cemetery Capital Projects **[Discussion]**

The City's annual budget runs on a July 1st to June 30th fiscal year. We have begun the process of developing the budget that will begin on July 1st of 2015. This item on the agenda is reserved to discuss the annual budget for the Cemetery, as well as near-term and long-term projects that are needed and/or desirable. Staff will facilitate a discussion at the meeting with some recommendations of projects for the committee to prioritize.