

**CITY OF JONESVILLE
CEMETERY COMMITTEE
MINUTES OF March 11, 2015**

A City of Jonesville Cemetery Committee meeting was held on Wednesday, March 11, 2015 at the Jonesville City Hall. Councilman/Cemetery Chairman David Steel called the meeting to order at 9:00 A.M. Cemetery Committee members present were: David Steel, Barbara Smith, Charlie Pfau, Kenneth Hodge, and Shea Dow.

Absent: Les Hutchinson and Mike Kyser

Also present: Manager Jeff Gray and Assistant to the Manager Tim McLean.

Barbara Smith led the Pledge of Allegiance.

The agenda was approved as presented.

A motion was made by Barbara Smith and seconded by Ken Hodge to approve the January 14, 2015 minutes. All in favor. Absent: Les Hutchinson and Mike Kyser. Motion carried.

The monthly activity report was presented to the committee providing information related to interments, foundations installed, burial rights transfers and disinterments. Other activities in February were Software demonstrations from Pontem Software and BS&A Software, Cemetery Ordinance was approved by Council, along with the Rules and Regulations being approved. The focus for March will be Software for the Cemetery and the budget for fiscal year 2015/16.

Folders were supplied to the Cemetery Committee which included copies of the Cemetery Rules, Ordinance, Bylaws and Fee Schedule.

Discussion ensued regarding rules for funerals on holidays throughout the year. As it stands now, Section VI: Interments and Disinterments, #9 of the Rules and Regulations; there are to be no burials on City recognized holidays. Committee member Shea Dow believes that this rule should be adjusted to holidays in the winter months only where snow plowing would be an issue. After lengthy discussion, it was agreed to table this discussion until the April meeting. At this time no changes were made to this specific rule.

The Cemetery Capital Projects were discussed; Revenue, Expenses and cemetery projects. The fallen tree has been cleaned up by our Department of Public Works. There is more work to be completed on this project when the weather allows. The water supply, entry signs, directional signs and debris clean up were four of the main items the committee feels need to be addressed within the near future.

The next meeting scheduled is Wednesday, April 8, 2015 at 9:00 a.m.

The meeting was adjourned at 10:30 a.m.

Submitted by,

Cynthia D. Means
City Clerk