



**CITY OF JONESVILLE
CEMETERY COMMITTEE AGENDA
DECEMBER 14, 2016, 9:00 a.m.
CITY HALL**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**
- 2. APPROVAL OF AGENDA**
- 3. APPROVAL OF MINUTES**
 - A. June 8, 2016 Meeting
- 4. NEW BUSINESS**
 - A. November Activity Report
 - B. Improvement Activities
 - C. Sexton and Maintenance Services
 - D. 2017 Meeting Calendar
- 5. OTHER BUSINESS**
- 6. PUBLIC COMMENTS**
- 7. ADJOURNMENT – Next Meeting February 8, 2017, 9:00 a.m.**

[Information Item]
[Information Item]
[Discussion Item]
[Action Item]



To: Jonesville Cemetery Committee
From: Jeffrey M. Gray, City Manager 
Date: December 7, 2016
Re: Manager Report and Recommendations – December 14, 2016 Committee Meeting

4. A. November Activity Report **[Information]**

The November Activity Report is attached. The report details activities during the 2016 Calendar year through the month of November. *Please refer to the attached Activity Report.*

4. B. Improvement Activities **[Information]**

This portion of the agenda is reserved to discuss some of the activities that have taken place over the last couple of months to improve the Cemetery. Work to trim and remove problem trees, repairs to historic gravemarkers, and grading of the future expansion area will be highlighted.

4. C. Sexton and Maintenance Services **[Discussion]**

Sexton George Baker has informed the City that he intends to retire from sexton services next spring. The City Council has extended our contract with Mr. Baker through April 1st. City staff will be evaluating options over these next several months to address both maintenance of the Cemetery grounds, as well as interments. We do not have a recommendation at this time, but intend to present one prior to the expiration of our agreement with Mr. Baker. We will discuss some of the options at the meeting.

4. D. 2017 Meeting Calendar **[Action]**

A proposed meeting calendar for 2017 is attached for consideration. The draft calendar continues an every-other-month schedule on the second Wednesday, at 9:00 a.m., consistent with the current meeting calendar. The calendar may be modified by the committee, if deemed desirable or necessary. A motion to approve the calendar as presented or with amendments, is recommended. *Please refer to the attached draft 2017 Meeting Calendar.*