

**CITY OF JONESVILLE  
CEMETERY COMMITTEE  
MINUTES OF FEBRUARY 10, 2016**

A City of Jonesville Cemetery Committee meeting was held on Wednesday, February 10, 2016 at the Jonesville City Hall. Councilman/Cemetery Chairman David Steel called the meeting to order at 9:00 A.M. Cemetery Committee members present were: David Steel, Charlie Pfau, Mike Kyser, Kenneth Hodge, Barbara Smith and Shea Dow.

Also present: Manager Jeff Gray and Sexton George Baker.

Clerk Means led the Pledge of Allegiance and moment of silence.

The agenda was approved with no changes or additions.

A motion was made by Kenneth Hodge seconded by Charlie Pfau to approve the October 14, 2015 Minutes. All in favor. Motion carried.

The monthly activity reports for December and January were presented to the committee providing information related to interments, foundations installed, burial rights transfers and disinterments.

Discussion was held regarding the Freedom Memorial in Sunset View Cemetery. Manager Gray advised that the Jonesville American Legion Post #195 took action to approve the agreement for transfer of the ownership and operation of the Freedom Memorial to the City. City Council approved this same agreement at the Council meeting on January 6, 2016. Council approved an agreement with the Hillsdale County Community Foundation to manage investment of the approximately \$50,000 in funds donated to support maintenance of the Memorial.

Shea Dow made a motion and was supported by Barbara Smith to approve the Cemetery Committee meeting calendar for 2016, changing from monthly meetings to every other month. All in favor. Motion carried.

A motion was made by Kenneth Hodge to nominate David Steel as Chair and Charlie Pfau as Vice-Chair as the Bylaws require an annual election. All in favor. Motion carried.

Manager Gray provided a demonstration of the Pontem Software Cemetery Program which showed the process of entering the cemetery data. The process of entering the data has begun with the assistance of Betsy Brooks.

The next meeting scheduled is Wednesday, April 13, 2016 at 9:00 a.m.

The meeting was adjourned at 9:35 a.m.

Submitted by,

Cynthia D. Means  
Clerk