

**CITY OF JONESVILLE  
CEMETERY COMMITTEE  
MINUTES OF January 10, 2018**

A City of Jonesville Cemetery Committee meeting was held on Wednesday, January 10, 2018 at the Jonesville City Hall. Councilman/Cemetery Chairman David Steel called the meeting to order at 9:00 a.m.

Cemetery Committee members present were: David Steel, Mike Kyser, Charlie Pfau, Kenneth Hodge, Barbara Smith, and Shea Dow.

Absent: Les Hutchinson

Also present: Manager Jeff Gray and Mayor Gerry Arno

David Steel led the Pledge of Allegiance and moment of silence.

The agenda was approved with no changes or additions.

A motion was made by Shea Dow and supported by Kenneth Hodge to approve the December 13, 2017 minutes. All in favor. Motion carried.

Discussion ensued regarding the response from the Request for Proposals for a Cemetery Sexton. Three bids were received, one bid was for sexton services only (interments, foundations, etc.) and two would provide both property maintenance (mowing and leaves) and sexton services. Manager Gray provided a spreadsheet that shows the current contract amounts in comparison to the amounts proposed by the respective bidders. Manager Gray made a recommendation to the committee to meet the two (2) bidders that would be providing both property maintenance and sexton services to help assist in making a recommendation to Council. It was unanimous from the committee to have a special meeting which will be held on Wednesday, January 17, 2018 beginning at 9:00 a.m. to meet individually with each bidder. A recommendation will possibly be ready for Council at the January Council meeting which will be held Wednesday, January 17, 2018 at 6:30 p.m.

The City office will be closed Monday, January 15, 2018 from 9:00 a.m. to 1:00 p.m. for Pontem software training for the Cemetery program.

The meeting was adjourned at 9:32 a.m.

Submitted by,

Cynthia D. Means  
Clerk