



**CITY OF JONESVILLE  
CEMETERY COMMITTEE AGENDA  
FEBRUARY 13, 2019, 9:00 a.m.  
CITY HALL**

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**2. APPROVAL OF AGENDA**

**3. APPROVAL OF MINUTES**

A. October 10, 2018 Meeting

**4. NEW BUSINESS**

A. Welcome New Member – Brenda Guyse

B. 2018 Year End Activity Report

C. January 2019 Activity Report

D. 2019 Meeting Calendar

E. Election of Officers

**[Information Item]**

**[Information Item]**

**[Action Item]**

**[Action Item]**

**5. OTHER BUSINESS**

**6. PUBLIC COMMENTS**

**7. ADJOURNMENT – Next Regular Meeting, April 10, 2019, 9:00 a.m. (pending approval of the 2019 Meeting Calendar)**



To: Jonesville Cemetery Committee  
From: Jeffrey M. Gray, City Manager  
Date: February 8, 2019  
Re: Manager Report and Recommendations – February 13, 2019 Committee Meeting

**4. A. Welcome New Member – Brenda Guyse**

Brenda Guyse was appointed by City Council to serve as the Council representative to the committee. She fills the vacancy created after David Steel left City Council.

**4. B. 2018 Year End Activity Report**

[Information]

The 2018 year end activity report is attached. It describes activities by month in the Cemetery through all of 2018. For comparison, 2017 activity is included at the bottom of the report. *Please refer to the attached Year End Activity Report.*

**4. C. January Activity Report**

[Information]

The January Activity Report is attached. The report details activities through the month of January. DPW staff was able to take advantage of some breaks in the weather to finish placement of the retaining wall blocks. As weather permits, the caps will be placed and backfill completed. As the weather improves, the committee might consider taking a look at the wall to determine whether all still agree that additional landscaping is not needed.

Like DPW, our sexton was able to get a leaf crew out during a weather break. All sections except the oldest have been cleared. The quantity left in the oldest section will be mulched in the spring. *Please refer to the attached Activity Report.*

**4. D. 2019 Meeting Calendar**

[Action]

A proposed meeting calendar for 2019 is attached for consideration. The draft calendar continues an every-other-month schedule on the second Wednesday, at 9:00 a.m., consistent with the current meeting calendar. The calendar may be modified by the committee, if deemed desirable or necessary. A motion to approve the calendar as presented or with amendments, is recommended. *Please refer to the attached draft 2019 Meeting Calendar.*

**4. E. Election of Officers**

[Action]

The Cemetery Committee elects a Chair and Vice-Chair annually at the first meeting of the calendar year. Charlie Pfau is the current Vice-Chair. The Chair position is vacant. Officers may be re-elected. A motion is necessary to select a Chair and Vice-Chair for 2019.