



**CITY OF JONESVILLE  
LOCAL DEVELOPMENT FINANCE AUTHORITY  
MEETING AGENDA  
OCTOBER 19, 2016 - 7:45 A.M.  
CITY HALL**

**1. CALL TO ORDER**

**2. PRESENTATIONS AND RECOGNITIONS**

A. None

**3. APPROVAL OF AGENDA**

**4. APPROVAL OF MINUTES**

A. August 17, 2016

**5. PUBLIC COMMENT**

**6. NEW BUSINESS**

- A. Accept Resignation – Steve Iles
- B. Tax Increment Financing Presentation

**[Action]  
[Information]**

**7. ONGOING BUSINESS**

- A. Staff Updates
- B. Economic Development Partnership Report – Sue Smith

**8. ROUNDTABLE DISCUSSION**

A. LDFA Board Member Organization Updates

**9. OTHER BUSINESS**

**10. ADJOURNMENT** – Next Scheduled Meeting: December 21, 2016, 7:45 a.m.



**City of Jonesville**  
**Local Development Finance Authority**  
**Minutes of August 17, 2016**

Present: Chellie Broesamle, Steven Iles, Gary Kies, Jim Parker, Rick Schaerer, Robert Snow, Andy Welden and Manager Jeff Gray

Absent: Steve Harding,

Excused: Susan Smith, EDP Executive Director

Rick Schaerer called the meeting to order at 7:45 a.m.

A motion was made by Chellie Broesamle and supported by Gary Kies to approve the agenda as presented. All in favor. Absent: Steve Harding. Motion carried.

Andy Welden made a motion to approve the minutes of the May 25, 2016 Special Meeting. Steven Iles supported the motion. All in favor. Absent: Steve Harding. Motion carried.

Manager Gray explained the events leading up to the Hillsdale County Board of Commissioner's request for information. Discussion ensued regarding the response desired response by the LDFA Board members. Manager Gray has extended an invitation for Chairman Wiley to meet with him and tour Jonesville. Chairman Wiley has not yet responded. The LDFA Board agreed by consensus to allow Manager Gray to await a response from Chairman Wiley, and follow it up with a letter to the Board of Commissioners.

Manager Gray provided updates to the LDFA.

Updates were provided by the LDFA members.


The next meeting is scheduled for Wednesday, October 19, 2016, at 7:45 a.m.

The meeting adjourned at 8:37 a.m.

Submitted by,

Lenore M. Spahr  
Deputy Clerk



To: Jonesville LDFA Board  
From: Jeffrey M. Gray, City Manager   
Date: October 14, 2016  
Re: Manager Report and Recommendations – October 19, 2016 LDFA Meeting

**6. A. Accept Resignation – Steve Iles** **[Action]**

Steve Iles has submitted the attached notice of his resignation from the LDFA board as a result of leaving employment with Martinrea for another opportunity. I would recommend that it will be important to consider continued membership on the board by a representative of Martinrea. I anticipate that they will offer a recommendation in the near future. I will work with them to complete the necessary application and present at a future meeting of the LDFA. A motion to accept, with regret, the resignation of Steve Iles from the LDFA board is in order. *Please refer to the attached resignation.*

**6. B. Tax Increment Financing Presentation** **[Information]**

In response to their request for information regarding the LDFA and DDA, Mayor Snow and I presented a Powerpoint to the Hillsdale County Board of Commissioners at their September 27<sup>th</sup> regular meeting. We were joined by Chair Rick Schaerer and Councilman Jerry Drake. We will briefly present at the meeting so that all are aware of the information that was discussed.

**7. A. Staff Updates**

This item is reserved for updates by staff regarding LDFA projects.

**7. B. Economic Development Partnership Report**

This item reserved for updates from Executive Director Sue Smith.

**From:** Steve Iles [mailto:steve.iles@martinrea.com]  
**Sent:** Friday, October 07, 2016 8:13 AM  
**To:** Jeff Gray <JGray@jonesville.org>  
**Subject:** RE: LDFA meeting follow-up

Here's the formal note, sorry it took me awhile, it's been a crazy month...today is my last official day!

To the members of the Jonesville LDFA,  
It is with mixed emotions that I hereby announce my resignation from the LDFA representing Martinrea Jonesville LLC. I have taken a position with another company in Litchfield. I am proud to say I have served on this board with all of you, and the experience here has encouraged me to become more involved in the TIFA and DDA in Litchfield.

I have made a recommendation for a replacement to the General Manager at Martinrea, and fully expect that person will meet your expectations and will be an asset to the team once confirmed.

Again, thank you for the opportunity to serve, and I look forward to still running into you fine folks around the County.

Sincerely,  
Steve Iles