

**CITY OF JONESVILLE
PLANNING COMMISSION
Minutes of September 9, 2020**

A City of Jonesville Planning Commission meeting was held on Wednesday, September 9, 2020 at Wright Street Park, 416 Wright Street, Jonesville, MI. Chairman Bowman called the meeting to order at 7:02 p.m.

Present: Jerry Drake, Christine Bowman, Annette Sands, Charles Crouch, Jim Taipalus, Olivia Stemen and Jim Ackerson.

Absent: None.

Also Present: Jeff Gray, Mike Kyser, Patrick McAvoy (Watkins Oil Company) and Andrew Rossell (AR Engineering).

The Pledge of Allegiance was led by Olivia Stemen followed by a moment of silence.

There were no public comments.

A motion was made by Annette Sands and supported by Jerry Drake to approve the agenda as presented. All in favor. Motion carried.

Jerry Drake made a motion and was supported by Annette Sands to approve the minutes from August 12, 2020. All in favor. Motion carried.

A Site Plan Review was presented for the request from Convenience King Group Inc. to construct a new fuel canopy and reconfigure parking and on-site circulation on the property located at 475 E. Chicago Street. Patrick McAvoy of Convenience King Group Inc. and Andrew Rossell of AR Engineering both spoke briefly on behalf of the request. The proposal is to remove the fuel pumps and canopy as well as the existing parking and paved surfaces as they encroach into the road right-of-way. New pumps and canopy will be installed, along with reconfigured parking and vehicle circulation. This will include relocation of the west driveway and paving on the rear of the building for deliveries. No changes will be made to the existing building with minor changes being made to the façade. The installation of a new storage shed on the west side of the new parking area is being proposed.

A motion was made by Jim Ackerson and was supported by Charles Crouch to approve the Site Plan Review from Convenience King Group Inc. for construction of a new fuel canopy and reconfiguration of parking and on-site circulation on the property located at 475 E. Chicago Street. Approval is based on the plans prepared by AR Engineering (Job #2071001) dated August 12, 2020, with a finding that the plan meets the Review Standards listed in Section 15.05 of the Zoning Ordinance. Approval is subject to the following conditions: 1. The applicant shall provide details to confirm that the proposed dumpster enclosure meets the requirements of Section 26-4(c) of the Code of Ordinances for approval by City staff prior to construction and 2. The applicant shall provide details regarding any proposed exterior lighting prior to installation. Lighting shall meet the requirements of Section 2.17 of the Zoning Ordinance. All in favor. Motion carried.

Olivia Stemen was welcomed as the newest member to the Planning Commission .

Manager Gray provided the following updates to the Planning Commission; future indoor distanced meetings at the fire station, school changes due to Covid, Nash Drug Store closing the end of September, and the Episcopal church being sold.

The next scheduled Planning Commission meeting is October 14, 2020 at 7:00 p.m.

The meeting adjourned at 7:34 p.m.

Submitted by,

Cynthia D. Means
Clerk