

CHARTER COMMISSION-ADMINISTRATIVE COMMITTEE

Unofficial Minutes of the Meeting

August 15, 2013

Present: Ron Hayes, Jim Marks, Dave Steel

Also Present: Jeff Gray, Tim McLean, Bob Snow

The meeting of the Administrative Committee was called to order by Chairman Steel at 9:00 A.M.

The Administrative Committee had a conference call with Dr. Lynn Harvey with procedural questions regarding the proposed city charter. Dr. Harvey offered some suggestions for the number of meetings necessary to complete the charter as well as suggested length of meetings. From the conference call, the Administrative Committee established a calendar of meetings that was sent out by staff.

With no further business, the Administrative Committee adjourned at 10:06 A.M.

Respectfully submitted,

Tim McLean, Assistant to the Manager