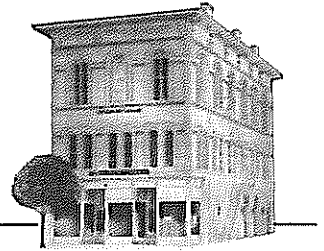




VILLAGE OF JONESVILLE

265 E. CHICAGO ST.
JONESVILLE, MI 49250
www.jonesville.org

(517) 849-2104
Fax (517) 849-9037
email: manager@jonesville.org



VILLAGE OF JONESVILLE COUNCIL AGENDA JANUARY 15, 2014 - 6:30 P.M. VILLAGE HALL

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE/A MOMENT OF SILENCE

2. PRESENTATIONS AND RECOGNITIONS

3. APPROVAL OF AGENDA

4. PUBLIC COMMENTS/AUDIENCE PRESENTATIONS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the President.

5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

6. REPORTS AND RECOMMENDATIONS

- A. Certification of Consolidation of Services Plan - 2014
Public Act 59 of 2013 Compliance – Economic Vitality Incentive Program [Action Item]
- B. Certification of No Unfunded Accrued Liabilities - 2014
Public Act 59 of 2013 Compliance – Economic Vitality Incentive Program [Action Item]
- C. Fiscal Year 2015 Budget Calendar [Action Item]
- D. Fiscal Year 2014 Six Month Budget Amendments [Action Item]

7. COUNCIL MINUTES

- A. Consider minutes of December 18, 2013 meeting [Action Item]

8. ACCOUNTS PAYABLE

- A. Accounts Payable for January 2014 totalling \$52,149.87 [Action Item]

9. DEPARTMENT REPORTS

- A. Fire Department – Chief Adair
- B. Water/Wastewater Treatment Plant – Superintendent Mahoney
- C. Department of Public Works/Zoning Permit Report – Superintendent Kyser
- D. Police Department – Chief Lance
- E. Cash Report – Finance Director Spahr
- F. Planning Commission – Assistant to the Manager McLean

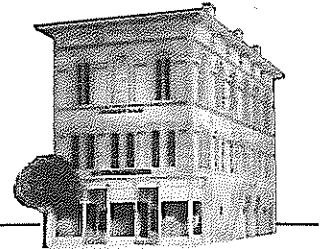
10. ADJOURNMENT




VILLAGE OF JONESVILLE

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JONESVILLE, MI 49250
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(517) 849-2104
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email: manager@jonesville.org



To: Jonesville Village Council
From: Jeffrey M. Gray, Village Manager 
Date: January 10, 2014
Re: Manager Report and Recommendations – January 15, 2014 Council Meeting

6. A. Certification of Consolidation of Services Plan – 2014

Public Act 59 of 2013 Compliance – Economic Vitality Incentive Program [Action Item]

The Council will recall that the State of Michigan's Economic Vitality Incentive Program (EVIP) was passed by legislature in 2011 to replace the State's former statutory revenue sharing program for eligible cities, villages and townships. The preparation of a Consolidation of Services Plan is the second of three compliance categories.

The Plan is due to the State of Michigan Department of Treasury by February 1, 2014. The plan must be made available to the public and will, therefore, be posted to the Village website (www.jonesville.org). The Village is a "previous filer" since we have complied and filed such plans in each of the previous EVIP years. As a previous filer, we are required to provide at least one new proposal to increase the existing levels of cooperation, collaboration or consolidation. We are also required to provide status updates for each project listed in the 2012 and 2013 plans.

I would recommend a motion to adopt the attached 2014 Cooperation, Collaboration and Consolidation Plan and submit it to the Department of Treasury prior to the 2014 deadline. *Please refer to the draft Cooperation, Collaboration and Consolidation Plan and certification form 4887.*

6. B. Certification of No Unfunded Accrued Liabilities – 2014

Public Act 59 of 2013 Compliance – Economic Vitality Incentive Program [Action Item]

The third and final component of the EVIP program is to address any unfunded liabilities that a city, village or township may have as the result of obligations to fund post-employment benefits, such as retiree health care, or pension benefits.

As the Council knows, the Village does not offer post employment benefits; retirement benefits are provided via a defined contribution plan. As a result, the Village of Jonesville does not have any unfunded accrued liabilities for employee benefits. Compliance with this third category of EVIP requires the filing of a certification to that effect.

The certification is due to the Michigan Department of Treasury by June 1, 2014 and will be accepted at this time. I would recommend a motion to adopt the Certification of No Unfunded Accrued Liabilities to complete the Village's obligations to comply with the EVIP program requirements for this fiscal year. *Please refer to the attached certification form 5047.*

6. C. Fiscal Year 2015 Budget Calendar **[Action Item]**

Attached is the proposed budget calendar for development of the Fiscal Year 2015 budget. The calendar follows a similar timetable to those of the past several years. Likewise, the calendar is very similar to those that I have been accustomed to in my previous positions.

I want to make the Council aware of one enhancement that I plan to propose to the next budget. The individual Department Heads have done a good job of being aware of and planning for annual capital expenditures. I would like to try and compile those into a single Capital Improvement Plan that will look at the likely expenditures for the coming year and the following 5 years. This will help with getting an overall picture of the Village's capital spending and the long range planning and saving for capital expenses.

I am pleased to see that the Council has engaged in strategic planning and goal setting in past years. If you are supportive, I would plan to continue that practice during the budget cycle, likely holding a meeting in the Spring, as has been done in the past.

If the draft budget calendar is acceptable to Council, I would recommend a motion to approve it.
Please refer to the draft Fiscal Year 2015 budget calendar.

6. D. Fiscal Year 2014 Six-Month Budget Amendments **[Discussion Item]**

The six-month budget amendments are attached. The net change to the General Fund budget is \$650 in additional expenditures over revenue. The net change to the DDA fund is \$500 below expenditures. Staff will be glad to review and answer any Council questions at the meeting.
Please refer to the attached summary of amendments from Finance Director Spahr.

Correspondence:

- Perennial Park/Hillsdale County Senior Services Center re: generator
- Hillsdale County Chamber of Commerce Annual Report
- Michigan State Police re: Toys for Tots campaign

Economic Vitality Incentive Program/County Incentive Program Certification of Consolidation of Services

Issued under authority of 2013 Public Act 59. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for Consolidation of Services payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made readily available to the public, a Consolidation Plan as required by 2013 Public Act 59. The plan shall be made available for public viewing in the clerk's office or posted on a publicly accessible Internet site.
2. Submit to Treasury a Consolidation Plan.

City/village/township: This certification, along with a Consolidation Plan, **must be received by February 1, 2014** to receive the February and April payments or on or before March 31, 2014 to receive the April payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

County: This certification, along with a Consolidation Plan, **must be received by February 1, 2014** (or the first day of a payment month) in order to qualify for that month's payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

PART 1: LOCAL UNIT INFORMATION			
Local Unit Name Village of Jonesville		Local Unit County Name Hillsdale	
Local Unit Code 303030		Contact E-Mail Address manager@jonesville.org	
Contact Name Jeffrey M. Gray	Contact Title Village Manager	Contact Telephone Number (517) 849-2104	Extension
Website Address, if plan is available online www.jonesville.org			
PART 2: CERTIFICATION			
<i>In accordance with 2013 Public Act 59, the undersigned hereby certifies to Treasury that the above mentioned local unit has produced a Consolidation Plan and has made the plan available for public viewing in the city, village, township, or county clerk's office or has posted the plan on a publicly accessible Internet site. The Consolidation Plan is attached to this signed certification.</i>			
Chief Administrative Officer Signature (as defined in MCL 141.422b)		Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) Jeffrey M. Gray	
Title Village Manager		Date 1/17/14	

Completed and signed form (including required attachment) should be e-mailed to: **TreasRevenueSharing@michigan.gov**

If you are unable to submit via e-mail, fax to (517) 335-3298, or mail the completed form and required attachment to:

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing MI 48909

TREASURY USE ONLY		
EVIP/CIP Eligible Y N	Certification Received	EVIP/CIP Notes
Final Certification	Plan Received	
	1st C/P Submission Y N	

Village of Jonesville, Michigan
Cooperation, Collaboration and Consolidation Plan – 2014



Prepared for:
State of Michigan
Department of Treasury
Public Act 59 of 2013
Economic Vitality Incentive Program (EVIP)

Cooperation, Collaboration and Consolidation Plan – 2014

Economic Vitality Incentive Program (EVIP)

Proposed Service Cooperation, Collaboration and Consolidations for 2014:

Project Name: Village of Jonesville and Fayette Township Joint Recreation Plan		
New Proposal Description		
The Village of Jonesville and Fayette Township propose to collaborate on the development and adoption of a single five-year Recreation Master Plan to serve the residents of both jurisdictions. The project will continue a tradition of collaboration between the municipalities, which has included a joint Master Plan for development, a joint Zoning Ordinance, and the previous joint Recreation Master Plan. Jonesville Community Schools will be invited to appoint a member to the Recreation Master Plan advisory committee, given the number of school age children who participate in recreation and the role that the schools play in providing recreation opportunities in the community.		
Jurisdictions/Organizations Involved		
Village of Jonesville, Fayette Township, Jonesville Community Schools		
Estimated Savings/Improved Service or Efficiency		
In addition to the two jurisdictions sharing in the \$2,500 project cost, Village and Township residents will benefit from future efficiencies associated with the joint planning of future recreation infrastructure and programs.		
Estimated Timeline		
	Date	Action/Steps
Start Date	Winter 2014	Appoint joint advisory committee
Significant Progress Dates	Winter 2014	Review and assess existing plan
	Spring 2014	Community input
	Spring 2014	Draft plan
	Summer 2014	Public hearing
Implementation	Fall 2014	Plan adoption

Project Name: Jonesville State Police Post Snow Removal		
New Proposal Description		
The Village of Jonesville has proposed collaboration and cooperation in snow removal for the State Police Post. Jonesville will remove snow and apply salt as needed to the parking area of the Post located in Jonesville. This contractual activity will be completed on an as needed basis utilizing Jonesville Department of Public Works existing snow removal equipment and manpower.		
Jurisdictions/Organizations Involved		
Village of Jonesville and the Michigan State Police		
Estimated Savings/Improved Service or Efficiency		
As a result of this collaboration, the State Police will benefit from timely snow removal, allowing officers to provide public safety services to the area. Jonesville will generate \$20 to \$75 in revenue for each service call for labor and equipment rental, depending upon the services required.		
Estimated Timeline		
	Date	Action/Steps
Start Date	Winter 2014	Execute contractual documents
Implementation	Winter 2014	Snow removal/salt application as needed

Update on 2013 Cooperation, Collaboration and Consolidation Proposals:

Project Name:	Village of Allen Snow Removal	
Status:	Ongoing	
Status Description		
The Village of Jonesville proposed collaboration and cooperation in snow removal for the Village of Allen. Jonesville removes snow and applies salt to approximately one mile of local streets for Allen, directly following cleaning our street system. This contractual activity is completed on an as-needed basis utilizing Jonesville Department of Public Works existing snow removal equipment and manpower. The collaboration was successful in 2013 and had been resumed in this winter of 2014		
Jurisdictions/Organizations Involved		
Village of Jonesville and Village of Allen		
Estimated Savings/Improved Service or Efficiency		
As a result of the collaboration, Jonesville generates approximately \$125 in alternative revenue for each service call for labor and equipment rental. The Village of Allen is able to provide an important public service to its residents without significant capital investment for snow removal equipment.		
Barriers Experienced		
None.		
Estimated Timeline		
	Date	Action/Steps
Start Date	Fall 2012	Discussions regarding collaboration
Implementation	Winter 2012/2013	Snow removal, as needed. Continued in Winter 2013/2014

Project Name:	Proposed Cooperative with Hillsdale County and Nearby Municipalities for Part-Time Police Officers	
Status:	Completed	
Status Description		
The Village of Jonesville was successful in collaborating and cooperating with the City of Litchfield in hiring a part-time police officer who works simultaneously for both jurisdictions' departments. The hiring, retention and training of qualified part-time police officers has proven difficult in our rural communities. This cooperative arrangement has improved the attraction and retention of a qualified officer. We anticipate the possibility of hiring a second shared part-time officer in early 2014. Jonesville remains open to additional collaboration and cooperation with the area municipalities on the hiring of shared part-time or full-time officers as may be necessary to maintain public safety services.		
Jurisdictions/Organizations Involved		
Village of Jonesville and City of Litchfield		
Estimated Savings/Improved Service or Efficiency		
Improved attraction and retention of a qualified officer to benefit multiple jurisdictions.		
Barriers Experienced		
None.		
Estimated Timeline		
	Date	Action/Steps
Start Date	Fall 2012	Cooperative discussions began
Implementation	Winter 2013	Officer hired

Update on 2012 Cooperation, Collaboration and Consolidation Proposals:

Project Name:	Collaboration Plan for the Village of Jonesville and the Jonesville American Legion Post 195 for Park Improvements	
Status:	Implemented, Park Improvements Completed	
Status Description		
The Village of Jonesville and the Jonesville American Legion Post 195 proposed collaboration and cooperation in making park improvements downtown in G. Carl Fast Park. The improvement focal points included: a flag pole to proudly display both the American Flag and State of Michigan Flag; landscaping and stone work to emphasize the late 1800s Grand Army of the Republic Statue with a walkway that connects to existing sidewalk; and in-ground lighting to accentuate the flag pole and statue after dusk.		
Jurisdictions/Organizations Involved		
Village of Jonesville and the Jonesville American Legion Post 195		
Estimated Savings/Improved Service or Efficiency		
As a result of this collaboration, the Village of Jonesville garnered the benefits of nearly \$17,000 in park improvements on an investment of \$5,000. The park improvements would not have been possible without the collaborative partnership between the Village and Legion. The Jonesville American Legion continues to play a prominent role in improving the quality of life in our community.		
Barriers Experienced		
None		
Estimated Timeline		
	Date	Action/Steps
Start Date	Spring 2011	Cooperative discussions began
Implementation	Winter 2011/2012	Work completed on improvements

Project Name:	Proposed Purchasing Cooperative with National Joint Powers Alliance (NJPA)	
Status:	Implemented, Membership Current	
Status Description		
The Village of Jonesville proposed collaboration with the National Joint Powers Alliance (NJPA). NJPA is a member-driven service cooperative with a membership exceeding 30,000. NJPA offers a multitude of products, equipment and service opportunities to government entities.		
Jurisdictions/Organizations Involved		
Village of Jonesville and NJPA		
Estimated Savings/Improved Service or Efficiency		
The Village of Jonesville proposed a no cost or obligation membership with NJPA.		
Barriers Experienced		
None.		
Estimated Timeline		
	Date	Action/Steps
Start Date	Winter 2011/2012	Cooperative discussion began
Implementation	Winter 2011/2012	Membership completed

Project Name:	Purchasing Cooperative with Hillsdale County Fire Departments
Status:	Implemented

Status Description

The Village of Jonesville proposed a purchasing cooperative agreement with fourteen community fire departments throughout Hillsdale County. Cooperative purchasing is considered for all substantial purchases

Jurisdictions/Organizations Involved

Village of Jonesville and fourteen Community Fire Departments throughout Hillsdale County

Estimated Savings/Improved Service or Efficiency

The group has obtained competitive pricing as a result of an increase in purchase order quantities.

Barriers Experienced

None.

Estimated Timeline

	Date	Action/Steps
Start Date	Fall 2011	Cooperative discussion began
Implementation	Spring 2012	Cooperative purchases began

Project Name: Proposed Establishment of a South Central Solid Waste Consortium with Local Units of Hillsdale County and Nearby Municipalities

Status: Active

Status Description

The Village of Jonesville proposed the establishment of a cooperative agreement with various surrounding municipalities for solid waste collection. A request for bids for the seven jurisdictions was sent to contractors. However, with the multiple jurisdictions having varying levels of service, as well as different billing and contract terms, it has proved challenging to accomplish a full cooperative. The Village of Jonesville did amend its contract terms to more closely match those of the Village of Quincy to increase the likelihood that a full cooperative could be accomplished in the future.

Jurisdictions/Organizations Involved

Village of Jonesville, City of Hillsdale, City of Reading, City of Litchfield, Village of Homer, Village of Quincy, and City of Coldwater

Estimated Savings/Improved Service or Efficiency

The cooperative would group solid waste collection services in one competitive bid to obtain more competitive pricing as a result of having a greater service area with a greater number of service subscribers. The Village was able to establish a single 5-year contract for both municipal and residential services with terms similar to those of Quincy.

Barriers Experienced

Varying levels of service and billing exist among municipalities.

Estimated Timeline

	Date	Action/Steps
Start Date	Fall 2011	Cooperative discussions began
Implementation	Summer 2013	Current contract was signed

Project Name:	Proposed Collaboration Plan for the Village of Jonesville and Jonesville District Library for Solid Waste Disposal
Status:	Implemented, Active Collaboration

Status Description

The Village of Jonesville and the Jonesville District Library proposed collaboration and cooperation in solid waste disposal for the library. The Village collects solid waste for the library on a weekly basis and utilizes existing municipal dumpsters for disposal.

Jurisdictions/Organizations Involved

Village of Jonesville and the Jonesville District Library

Estimated Savings/Improved Service or Efficiency

As a result of this collaboration, the Village generates an additional \$75.00 in revenue each year. The library reduced their solid waste disposal expense by \$50.00 each year.

Barriers Experienced

None.

Estimated Timeline

	Date	Action/Steps
Start Date	Fall 2011	Cooperative discussions began
Implementation	January 2012	Waste disposal collaboration began

Project Name: Proposed Collaboration Plan for the Village of Jonesville and Jonesville Community Schools for Recreational Parking

Status: Implemented, Trail Completed

Status Description

The Village of Jonesville and the Jonesville Community Schools (JCS) proposed collaboration and cooperation in providing adequate parking for youth recreational activities. JCS provided an easement allowing the Village to construct a non motorized trail between the Wright Street Park (municipal) parking lot and the Jonesville Middle School parking lot. The trail provides access to additional parking for Village summer recreational programs as well as overflow parking access for JCS football and baseball activities.

Jurisdictions/Organizations Involved

Village of Jonesville and Jonesville Community Schools

Estimated Savings/Improved Service or Efficiency

As a result of this collaboration, it will not be necessary to acquire additional land and construct a new parking lot to meet the growing demands of the Village's recreational program. Furthermore, the collaboration will ensure high levels of youth participation because an alternative without the additional parking area was to significantly raise fees for non-residents to constrain participation levels.

Barriers Experienced

None.

Estimated Timeline

	Date	Action/Steps
Start Date	Summer 2011	Cooperative discussion began
Implementation	Spring 2012	Trail construction completed

Economic Vitality Incentive Program/County Incentive Program Certification of Unfunded Accrued Liability Plan

Issued under authority of 2013 Public Act 59. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for Unfunded Accrued Liability Plan payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made readily available to the public, an Unfunded Accrued Liability Plan. The plan shall be made available for public viewing in the clerk's office or posted on a publicly accessible Internet site as required by 2013 Public Act 59.
2. Submit to Treasury an Unfunded Accrued Liability Plan, if selecting Option 1 of Part 2 below.

City/village/township: This certification, along with the Unfunded Accrued Liability Plan, **must be received by June 1, 2014**, to receive the June and August payments or on or before July 31, 2014, to receive the August payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

County: This certification, along with the Unfunded Accrued Liability Plan, **must be received by June 1, 2014**, (or the first day of a payment month) in order to qualify for that month's payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

PART 1: LOCAL UNIT INFORMATION			
Local Unit Name Village of Jonesville		Local Unit County Name Hillsdale	
Local Unit Code 303030		Contact E-Mail Address manager@jonesville.org	
Contact Name Jeffrey M. Gray	Contact Title Village Manager	Contact Telephone Number (517) 849-2104	Extension
Website Address, if plan is available online www.jonesville.org			Date of Last Audited Financial Report 06/30/13
PART 2: STATEMENT OF UNFUNDED ACCRUED LIABILITIES			
Indicate the option that pertains to your local unit:			
<input type="checkbox"/> 1. Unfunded Accrued Liabilities Exist A local unit who has unfunded accrued liabilities pertaining to pensions or other post-employment benefits must attach a plan as required by 2013 Public Act 59.			
<input checked="" type="checkbox"/> 2. No Unfunded Accrued Liabilities Exist A local unit who does not have any unfunded accrued liabilities pertaining to pensions or other post-employment benefits must provide, in the box below, an explanation of why the local unit does not have any unfunded accrued liabilities.			
<div style="border: 1px solid black; padding: 10px; min-height: 80px;">The Village participates in a defined contribution plan. No post-employment benefits are offered. As a result, the Village of Jonesville has no unfunded liabilities at this time.</div>			
PART 3: CERTIFICATION			
<i>In accordance with 2013 Public Act 59, the undersigned hereby certifies to Treasury that the above mentioned local unit has produced an Unfunded Accrued Liability Plan and has made the plan available for public viewing in the city, village, township or county clerk's office, or has posted the plan on a publicly accessible Internet site. The Unfunded Accrued Liability Plan, if required, is attached to this signed certification.</i>			
Chief Administrative Officer Signature (as defined in MCL 141.422b) Jeffrey M. Gray		Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) Jeffrey M. Gray	
Title Village Manager		Date 01/17/14	

Completed and signed form (including required attachment, if selected option 1) should be e-mailed to: TreasRevenueSharing@michigan.gov

If you are unable to submit via e-mail, fax to (517) 335-3298, or mail the completed form and required attachment (if selected option 1) to:

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing MI 48909

TREASURY USE ONLY		
EVIP/CIP Eligible Y N	Certification Received	EVIP/CIP Notes
Final Certification	Plan Received	

VILLAGE OF JONESVILLE

2014 – 2015 BUDGET CALENDAR

Friday, Jan 31, 2014	Distribute budget packages to Department Heads (Finance Director)
Friday, Feb 28, 2014	Budget requests from Department Heads due to Finance Director
Friday, Feb 28, 2014	Budget Narratives due to Finance Director by Department Heads
March 11 – 18, 2014	Village Manager/Finance Director meetings with Department Heads
March 25 – May 16, 2014	Budget Committee Discussions with Manager/Finance Director
Wed, April 16, 2014	Regular Council Meeting - Followed by Budget Session covering: Local Streets Major Streets State Highway Motor Vehicle Pool
April 17 – May 1, 2014	Adjustments based on April 16th session and Council Budget Committee Recommendations (Finance Director)
Wed, May 7, 2014	Special Council Meeting – Department heads required to attend Budget Session covering: General Fund DDA LDFA Sewer Fund Water Fund Debt Service
Wed, May 7, 2014	Set public hearing date
May 8 – 15, 2014	Adjustments based on May 7th session and Council Budget Committee Recommendations (Finance Director)
Wed, May 21, 2014	Regular Council Meeting – Final Budget Discussions (as necessary) Public Hearing – Set budget and ad-valorem mill levy [Resolution(s)]
Wed, June 18, 2014	Regular Council Meeting

VILLAGE OF JONESVILLE
2013 - 2014 BUDGET AMENDMENTS
January 15, 2014

		CURRENT BUDGET	AMENDED BUDGET	+ OR (-) CHANGE
<u>GENERAL FUND</u>				
<u>REVENUE</u>				
626	Service Fee - Accident Reports (Incorrect budget)	\$ 300	\$ 600	\$ 300
655	Ordinance Fines & Forfeits (Incorrect budget)	\$ 2,500	\$ 5,000	\$ 2,500
675	Contributions - Private Sources (Incorrect budget)	\$ -	\$ 3,000	\$ 3,000
676.303	Contrib from DDA - Pkg Lot M&R (Reimburse Actual)	\$ 13,795	\$ 19,045	\$ 5,250
694	Other Income (Incorrect budget)	\$ -	\$ 700	\$ 700
<u>EXPENSE</u>				
258 DATA PROCESSING				
801	Prof Services (Fiber Optic Service/IT Right Support)	\$ 1,600	\$ 6,500	\$ (4,900)
930	Repairs & Maint (BS&A Svc/Copier Maint/Server Repair)	\$ 3,000	\$ 4,000	\$ (1,000)
265 VILLAGE HALL				
930	Repairs & Maint (Move door/paint walls)	\$ 300	\$ 700	\$ (400)
977	Equipment (Manager furniture)	\$ -	\$ 850	\$ (850)
442 PARKING LOTS - DDA Reimburses				
818	Contractual (Seal/crack fill/stripe S. pkg lot)	\$ 2,500	\$ 4,000	\$ (1,500)
975	Additions & Improve (Elec charging station/Water St)	\$ -	\$ 3,750	\$ (3,750)
GENERAL FUND CHANGE IN ESTIMATED YEAR END FUND BALANCE				\$ (650)
<u>DDA</u>				
<u>REVENUE</u>				
675	Contributions - Private Sources (Incorrect budget)	\$ 12,000	\$ 18,000	\$ 6,000
<u>EXPENSE</u>				
442 PARKING LOTS				
921	Electricity (Incorrect budget)	\$ 750	\$ 1,000	\$ (250)
965.100	Contrib to Gen Fund - Pkg Lot M&R (Reimb actual costs)	\$ 13,795	\$ 19,045	\$ (5,250)
DDA CHANGE IN ESTIMATED YEAR END FUND BALANCE				\$ 500

****Subject to Council Approval**

**JONESVILLE VILLAGE COUNCIL
Minutes of December 18, 2013**

A meeting of the Jonesville Village Council was held on Wednesday, December 18, 2013 at the Jonesville Village Hall. President Robert Snow called the meeting to order at 6:30 p.m. Council members present were: Gerry Arno, Tim Bowman, Jerry Drake, Ron Hayes, Jim Marks and Andy Penrose.

Also present: Manager Gray, DPW Supt. Kyser, WWTP Supt. Mahoney, Fire Chief Adair, Police Chief Lance, Finance Director/Treasurer Spahr, Asst. to the Manager McLean, Attorney Lovinger, Paul Shatlock (Alphi Mfg.) and Scott Aughney.

President Snow led the Pledge of Allegiance.

Scott Aughney, potential Congressional candidate, addressed the council.

The agenda was approved as submitted.

The Public Hearing for Alphi Manufacturing, LLC Industrial Facilities Tax (IFT) Exemption Transfer was opened at 6:34 p.m. Paul Shatlock, Acting President, spoke briefly on behalf of Alphi Manufacturing, LLC, advising that in 2012 there were 154 employees and they have grown to employ 254 at this time. Twelve (12) different work stations have been added to assist in the production of stainless steel tubing for the automotive industry. The name of the company originated from the two owners; Allen Martin and Phillip Marshalsay. Mr. Shatlock advised that at this time they were making this request to transfer the IFT's from Alphi Manufacturing, Inc. to Alphi Manufacturing, LLC. The public hearing closed at 6:38 p.m.

A motion was made by Andy Penrose and seconded by Jerry Drake to approve Resolution 2013-19: Alphi Manufacturing Industrial Facilities Tax (IFT) Transfer in the amount of \$2,120,220.00. Roll Call Vote: Ayes: Gerry Arno, Tim Bowman, Jerry Drake, Ron Hayes, Jim Marks, Andy Penrose and Robert Snow. Nays: None. All in favor. Motion carried.

Ron Hayes made a motion and was seconded by Jim Marks to approve Resolution 2013-20 Authorization for Change in Standard Lighting Contract (Company-Owned). Roll Call Vote: Ayes: Gerry Arno, Tim Bowman, Jerry Drake, Ron Hayes, Jim Marks, Andy Penrose and Robert Snow. Nays: None. All in favor. Motion carried.

A motion was made by Ron Hayes and seconded by Tim Bowman to adopt the 2014 Annual Meeting Calendar which consists of Council Meetings being held at 6:30 p.m. on the 3rd Wednesday of each month at the Village Hall. All in favor. Motion carried.

Gerry Arno made a motion to authorize staff to solicit a proposal from the Spicer Group for engineering services for the Rail Trail, not to exceed \$52,140.00. The motion was seconded by Jerry Drake. All in favor. Motion carried.

Andy Penrose made a motion and was seconded by Jim Marks to make the following appointments to the Joint Recreation Planning Advisory Committee: Council Member Jerry Drake, Planning Commission Representative Christine Bowman and Recreation Director/Clerk Cindy Means. All in favor. Motion carried.

A motion was made by Jerry Drake and seconded by Ron Hayes to accept the 2013 Planning Commission Annual report and 2014 Work Plan. All in favor. Motion carried.

Ron Hayes made a motion and was seconded by Jim Marks to approve the regular minutes of November 20, 2013 with the following correction being made: Change September 1, 2013 to September 30, 2013. All in favor. Motion carried.

A motion was made by Gerry Arno and seconded by Ron Hayes to approve the Accounts Payable for December 2013 in the amount of \$42,329.14. All in favor. Motion carried.

Updates were given by staff and Council members.

Submitted by:

Cynthia D. Means
Clerk

01/10/2014
User: TMCLEAN
DB: Jonesville

VILLAGE OF JONESVILLE
INVOICE APPROVAL LIST
01/10/2014

Page: 1/2

Vendor	Description	Amount
ADRIAN COMMUNICATIONS	JVPD-RADIO BASE STATION	460.00
ALEXANDER CHEMICAL CORPORATI	IRON REMOVAL PLANT-SUPPLIES	1,464.80
	IRON REMOVAL PLANT-SUPPLIES	(375.00)
		1,089.80
ARROW UNIFORM RENTAL	UNIFORM RENTAL/OPERATING SUPPLIES	274.04
AT&T	VILLAGE PHONE SERVICE	627.30
	VILLAGE PHONE SERVICE	709.61
		1,336.91
AT&T MOBILITY	WWTP/WATER/JPD-CELL PHONES	133.18
AUTOMOTIVE SERVICE COMPANY I	MVP-SUPPLIES	93.57
BALCOM, PAT/DBA BALCOM CONST	DPW-BRINER REPAIRS	100.00
BRINER OIL CO., INC.	MVP-BULK TANK	209.30
	MVP-BULK TANK	782.50
	MVP-BULK TANK	148.06
	MVP-BULK TANK	923.66
	MVP-BULK TANK	724.30
		2,787.82
BROOKS, JAMIE	JVPD-CLEANING SERVICES	100.00
	VILLAGE HALL-CLEANING SERVICES	100.00
		200.00
CEM SUPPLY, INC.	WWTP-MOTOR REPAIRS	93.85
CLEAR VIEW, B.R. LLC	VILLAGE HALL/JVPD-WINDOW CLEANING	31.00
CONSUMERS ENERGY	BECK RD-STREETLIGHT INSTALL	100.00
	STREETSCAPE-LIGHTS	728.13
	VILLAGEWIDE ST LIGHTS	2,568.23
	DDA-PKG LOT LIGHTS	21.27
	DDA BUILDING-ELECTRICITY	663.63
	IRON REMOVAL PLANT-ELECTRICITY	1,492.10
		5,573.36
COUNTRYSIDE TROPHIES	JVPD-NAME PLATES	96.00
CURRENT OFFICE SOLUTIONS	JVPD-OFFICE SUPPLIES	10.38
CUTLER-DICKERSON CO.	JIFFY MELT-PKG LOTS	79.50
DETROIT SALT COMPANY	ROAD SALT	1,949.22
FIRST NATIONAL BANK OMAHA	MEANS-TRAINING	20.51
	DDA-MEETING	52.45
	JVPD/OFFICE-OFFICE SUPPLIES	73.25
		146.21
GALLS	JVPD-UNIFORMS	190.96
GODFREY BROS., INC.	MVP-REPAIRS & MAINTENANCE	19.04
	MVP-REPAIRS & MAINTENANCE	83.37
		102.41
GRIFFITHS MECH CONTRACTING,	WWTP-REPAIRS	120.00
HAYES, RON	R2PC MEETING MILEAGE	33.00
HENNING, DARCY	OFFICE SERVICES 12/5 & 12/19	66.00
HILLS CO CHAMBER OF COMMERCE	DDA-MEMBERSHIP RENEWAL 2014	270.00
IDEXX DISTRIBUTION CORP.	IRON REMOVAL PLANT-SUPPLIES	1,194.53
JONESVILLE HARDWARE	OPERATING SUPPLIES/REP & MAINT	79.01
JONESVILLE LUMBER	OPERATING SUPPLIES/REP & MAINT	29.62
MICHIGAN DOWNTOWN ASSOCIATIO	DDA-MEMBERSHIP RENEWAL	200.00
MICHIGAN GAS UTILITIES	DDA BUILDING-GAS	37.17
	IRON REMOVAL PLANT-GAS	317.79
	GAS LIGHT	17.29
	DPW GARAGE-GAS	267.64
	WWTP-GAS	2,381.00
	VILLAGE HALL-GAS	157.84
	JVPD-GAS	122.95
	JVFD-GAS	350.51
		3,652.19
MICHIGAN LAWN & LANDSCAPE	PARKS-LEAF PICK UP	140.11
MICHIGAN METER TECHNOLOGY GR	WATER-NEW METERS	6,532.00
MLGMA	GRAY-CONFERENCE MEAL	10.00
NORM'S TIRE AND SERVICE	WWTP-TIRE REPAIR	11.14
	MVP-TIRE REPAIR	4.98

01/10/2014
User: TMCLEAN
DB: Jonesville

VILLAGE OF JONESVILLE
INVOICE APPROVAL LIST
01/10/2014

Page: 2/2

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	MVP-TIRE REPAIR	51.58
		67.70
OASIS CAR WASH	JVPD-NOVEMBER CAR WASHES	30.00
	JVPD-DECEMBER CAR WASHES	25.00
		55.00
PEERLESS-MIDWEST, INC.	IRON REMOVAL PLANT-GATE VALVE	1,148.00
PERFORMANCE AUTOMOTIVE	MVP-REPAIRS	(320.93)
	MVP-REPAIRS	320.93
	WWTP-TRUCK MAINTENANCE	21.04
	MVP-REPAIRS	202.91
	MVP-REPAIRS	(202.91)
	MVP-OPERATING SUPPLIES	34.86
	JVPD-10 IMPALA/BATTERY	138.29
	JVPD-10 IMPALA/BATTERY	(14.00)
	MVP-OIL FILTER	17.16
		197.35
PERRY CORPORATION	COPIER MAINTENANCE	113.38
POSTMASTER	POSTAGE-WATER/SEWER	336.07
REPUBLIC WASTE SERVICES	WWTP/DPW/VILLAGE HALL-TRASH SERVICE	180.00
	JVPD/JVFD-TRASH SERVICE	118.00
	PARKS/DOWNTOWN-TRASH SERVICE	210.00
		508.00
SPEEDWAY SUPERAMERICA, LLC	GASOLINE	1,009.82
STATE OF MICHIGAN	SEWER-BIOSOLIDS FEE/2013	924.16
STOCKHOUSE CORPORATION	LETTERHEAD	45.65
TELEDYNE INSTRUMENTS, INC	SEWER-ISCO AUTOMATIC SAMPLER REPAIR	839.02
TOM'S SMALL ENGINE REPAIR	MVP-SNOW BLOWER	399.99
USALCO	WWTP-SUPPLIES	3,535.28
USDA-RD	UB-REFUND/403 AUSTIN	437.17
UTILITY SERVICE CO, INC	WATER TOWER MAINTENANCE CONTRACT	13,488.36
VERIZON WIRELESS	DPW-CELL PHONE	25.00
VILLAGE OF JONESVILLE	DDA BUILDING-WATER/SEWER	63.69
	DPW GARAGE-WATER/SEWER	42.15
	JVFD-WATER/SEWER	47.14
	WRIGHT ST PAVILLION-WATER/SEWER	31.90
	VILLAGE HALL-WATER/SEWER	42.15
	WWTP-WATER/SEWER	559.80
	JVPD-WATER/SEWER	42.15
		828.98
WALMART COMMUNITY	OPERATING SUPPLIES	207.86
WINTER EQUIPMENT CO, INC.	MVP-PLOW BLADE	908.41
	Total:	52,149.87

Year summary 2013

Month	VILLAGE	SCIPIO	FAYETTE	MUTUAL AID	WEATHER
JANUARY	5	0	1	1	0
FEBRUARY	2	2	1	1	0
MARCH	2	3	5	7	0
QUARTER TOTAL	9	5	7	9	0
APRIL	1	3	3	1	0
MAY	2	1	4	4	0
JUNE	5	1	1	4	0
QUARTER TOTAL	8	5	8	5	0
JULY	5	2	0	1	0
AUGUST	3	0	0	2	0
SEPTEMBER	4	0	1	1	0
QUARTER TOTAL	12	2	1	4	0
OCTOBER	2	1	2	2	0
NOVEMBER	5	2	4	0	0
DECEMBER	6	2	1	1	0
QUARTER TOTAL	13	5	7	3	0
YEAR TOTAL	42	17	23	21	0

Notes:

Jonesville Fire Department Report

[illegible]

Notes:

Cindy Means

From: wastewater
Sent: Wednesday, January 08, 2014 3:11 PM
To: Cindy Means
Subject: council report

MONTHLY OPERATING REPORT

December 2013

SUBMITTED: January 08, 2014

WATER FLOW

MAXIMUM	590,000
MINIMUM	128,000
AVERAGE	231,200
TOTAL	7.168 MG

WASTEWATER FLOW

MAXIMUM	339,500
MINIMUM	234,400
AVERAGE	269,400
TOTAL	8.3527 MG

CALLOUTS: None

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of December 2013. .

Lagoon analysis was performed for Camden, Lake Diane, Reading and Litchfield. Invoices totaling \$4,540.00 were prepared for the fall discharge. The total income for 2013 for lagoon analysis was \$10,640.00

The number three trickling filter pump was repaired and placed back in service. The drive motor on the south trickling filter was removed and repaired. New bearings were required. The secondary effluent automatic sampler was repaired. The power washer was repaired. The pump had worn out.

The Michigan Department of Environmental Quality conducted a biosolids inspection. No problems were noted. We performed a PT test for the drinking water lab as required by MDEQ.

-
-
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-
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-

PLANT EFFICIENCY—December 2013**5-Day Biochemical Oxygen Demand****NPDES Permit Limit in December 2013—20 mg/l Monthly Average**

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the receiving stream.

Jonesville Monthly Average—2.8 mg/l

Average Percent Removal from the Raw Wastewater—98.5%

Total Suspended Solids**NPDES Permit Limit in December 2013—20 mg/l Monthly Average**

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—2.1 mg/l

Average Percent Removal from the Raw Wastewater—98.1%

Total Phosphorus**NPDES Permit Limit in December 2013—1 mg/l Monthly Average**

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.3 mg/l

Average Percent Removal from the Raw Wastewater—92.9%

Ammonia Nitrogen**NPDES Permit Limit in December 2013—Report Only**

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.271 mg/l

Average Percent Removal from the Raw Wastewater—99.1%

Jonesville Daily Maximum—0.821 mg/l

Rick Mahoney

Jonesville Dept of Public Works

December 2013

Monthly Report

	Maintenance	Salt	Sand	Pros. Gravel	COLD MIX
STATE HIGHWAYS	10 HRS DT 1/2 HR OT	27.48 Tons	0 Tons	0 Tons	0 Tons
MAJOR ROADS	10 HRS DT 14 HRS OT	28 Tons	0 Tons	0 Tons	0 Tons
LOCAL ROADS	0 HRS DT 14 HRS OT	16 Tons	0 Tons	8 Tons	0 Tons
PARKING LOTS	0 HRS DT 3/4 HRS OT	6.25 Tons	0 Tons	0 Tons	0 Tons
POLICE STATION	0 HR OT	0 Tons	0 Tons	0 Tons	0
FIRE DEPARTMENT	0 HR OT	0 Tons	0 Tons	0 Tons	0
DPW DEPT	0 HR OT		0		0
WWTP	0 HR DT		0		0
WATER	6 HRS DT 16 HR OT		0 Tons		
ALLEN		1 Ton	0	0	0

There were 13 call outs.

10 of the call outs were for plowing & salting.

The 3 call outs for water were to repair broken water mains on Beck, Dewitt, & Clinton streets.

We had water shut off's for non pay.

We will start our water meter replacement program in January.

The Christmas lights were put up on the DDA tree's downtown.

We made one pass around town picking up Christmas tree's.

The Grosvenor House banner was put up & taken down.

The Sauk Theatre banner was put up & taken down.

We have the contract for winter maintenance at the State Police post.

Todd, Mike and Jim all passed their S-3 water exams they took in Lansing.

Mike Kyser

ZONING PERMIT REPORT

2013

<u>NAME</u>	<u>ADDRESS</u>	<u>APPROVED/DENIED</u>	<u>USE</u>	<u>DATE</u>
Travis Berlin	210 Fayette Street	Approved	Storage Building	1/16/2013
Jonesville Citgo	470 Olds Street	Approved	Addition to Building	1/25/2013
John Griffiths	745 Wright Street	Denied	Addition to Building	2/5/2013
McDonald's	115 W. Chicago Street	Denied	Additional Drive-thru/# of Parking Spaces	2/8/2013
John Griffiths	745 Wright Street	Variance Approved/ZBA	Addition to Building	3/13/2013
McDonald's	115 W. Chicago Street	Variance Approved/ZBA	Additional Drive-thru/# of Parking Spaces	3/13/2013
Travis Henson	201 Reading Avenue	Approved	Deck/Front Porch	4/12/2013
James Pope	900 Maumee Street	Approved	Driveway	4/12/2013
Roger Shultz	468 E. Chicago Street	Approved	Fence	4/23/2013
Ritz-Craft	118 Deal Parkway	Approved	New Model Home for display	5/1/2013
Bob Burger	501 Evans Street	Approved	Storage Building/Fence	5/3/2013
Alphi Mfg - DURA	576 Beck Street	Approved	New Building	5/7/2013
Kathy Greenman	449 Wright Street	Approved	Storage Building	5/14/2013
MICREN	360 E. Chicago Street	Approved	Temporary Sign	5/15/2013
Judy Leising	512 East Street	Approved	Fence	5/28/2013
William Schroeder	150 Jermaine Street	Approved	Fence	5/30/2013
Citgo	475 E. Chicago Street	Approved	Signs (Replacing Existing)	5/30/2013
Pat Balcom	152 Jermaine Street	Approved	Driveway/New	6/7/2013

<u>NAME</u>	<u>ADDRESS</u>	<u>APPROVED/DENIED</u>	<u>USE</u>	<u>DATE</u>
Ron Gow	110 West Street	Approved	Building/Garage (New)	7/9/2013
Marlon Risk	488 Greenbriar	Approved	Fence	7/16/2013
Instant Pay Day	480 Olds Street	Approved	Sign	7/2/2013
Ken Funk	310 Willow Street	Approved	Deck/Front Porch	7/23/2013
Jonesville Eagles	439 Beck Street	Approved	Sign	7/25/2013
Doug Denning	312 East Street	Approved	Deck/Front Porch	7/29/2013
Hayden Sutton	717 Langs Drive	Approved	Deck	8/1/2013
Jim Condon	652 Craig Street	Approved	Driveway/Replace Existing	8/21/2013
Gary Fish	402 East Street	Approved	Deck/Handicap Ramp	8/21/2013
Vicki Burger	202 Fayette Street	Approved	Fence	9/3/2013
Rob Stewart	123 Concord Road	Approved	Deck	9/20/2013
LaVerne Daglow	460 E. Chicago Street	Approved	Handicap Ramp	9/23/2013
State Farm Insurance	111 W. Chicago Street	Approved	Signs (Replacing Existing)	9/24/2013
Virginia Jones	419 Adrian Street	Approved	Storage Building	10/16/2013
Color Tyme Rental	480 Olds Street	Approved	Signs (Replacing Existing)	10/22/2013
JV District Library	310 Church Street	Approved	Demolition of Building	12/12/2013
Dollar Tree	757 Olds Street	Approved	Signs	12/27/2013

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250-1106

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY FOR DECEMBER 2013

Total Incidents: 68 written incident reports.

Robbery: 0

Intimidation/Stalking: 1

Aggravated Assault: 0

Non-Aggravated Assault: 0

Break and Enter: 0

Theft from Motor Vehicle: 0

UDAA: 0

Retail Fraud: 4

Other Larceny: 6

Obscenity: 1

Fraud: 1

Malicious Destruction of Prop: 0

Public Roadway Accidents: 10

Private Property Accidents: 6

OWI and OUID Arrests: 0

Other Arrests: 7 (warrants, etc.)

Domestic Assault: 0

Liquor Violations: 1

Civil Matter/Family Disputes: 2

Medical Emergency: 13

Alarms: 4

Suspicious Situations: 10

General Assistance: 15

Traffic/Moving Violations: 17

Warrants Received from Prosecutor: 6

December Patrol Shift Coverage: 93%

JANUARY FOCUS

Part-time hiring

2014-15 Budget

Staff Performance Review

**VILLAGE OF JONESVILLE
CASH BALANCES**

	December-2013	BANK BALANCE
GENERAL FUND:		
General Fund Now Checking	101-000-001	47,731.14
General Fund CLASS Acct	101-000-007	857,887.20
MAJOR STREETS:		
Major Streets Now Checking	202-000-001	14,850.16
Major Streets CLASS Acct	202-000-007	300.55
LOCAL STREETS:		
Local Streets Now Checking	203-000-001	6,606.41
Local Streets CLASS Acct	203-000-007	541,001.85
Local Streets Bond & Int CLASS	203-000-007.200	8,679.95
STATE HIGHWAY:		
State Highway Now Checking	211-000-001	3,531.29
L.D.F.A.:		
LDFA Operating Now Checking	247-000-001	30,142.81
LDFA Operating CLASS Acct	247-000-007	401,579.38
D.D.A.:		
DDA Now Checking	248-000-001	8,359.52
DDA Operating CLASS Acct	248-000-007	337,918.95
SEWER FUND:		
Sewer Receiving Now Checking	590-000-001	53,950.16
Sewer Bond & Interest Checking	590-000-001.300	140,752.50
Sewer General Purpose CD	590-000-003.100	16,360.48
Sewer Receiving CLASS Acct	590-000-007	64,603.97
Sewer Bond Reserve CLASS Acct	590-000-007.100	16,463.69
Sewer Plant Improv. CLASS Acct	590-000-007.200	263,038.74
Sewer Bond & Interest CLASS	590-000-007.300	670,380.82
WATER FUND:		
Water Receiving Now Checking	591-000-001	56,359.13
Water General Purpose CD	591-000-003.300	31,029.92
Water Receiving CLASS Acct	591-000-007	115,832.73
Water Tower Maint CLASS Acct	591-000-007.300	94,308.68
Water Meter Repl CLASS Acct	591-000-007.400	32,906.66
MOTOR VEHICLE POOL:		
Motor Vehicle Pool Now Checking	661-000-001	60,504.61
Equip. Replace CLASS - Police Car	661-000-007.301	23,906.38
Equip. Replace CLASS - Fire Truck	661-000-007.336	192,341.61
Equip. Replace CLASS - Turn Out Gear	661-000-007.337	2,197.88
Equip. Replace CLASS - DPW Equip	661-000-007.463	140,988.88
Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	57,372.02
CURRENT TAX CHECKING:		
	703-000-001	2,191.08
PAYROLL FUND CHECKING:		
	750-000-001	14,483.89
GRAND TOTAL		4,308,563.04

Jonesville Planning Commission

January 2014

Monthly Report

At the regularly scheduled meeting of the Jonesville Planning Commission, the meeting began with the annual appointment of officers. The Planning Commission approved a motion to retain its current slate of officers. Dave Steel will continue to serve as Chairman, while Jerry Drake will continue as Vice-Chair, and Connie Hutchinson as Recording Secretary.

Following the approval of officers, the discussion shifted towards the ongoing business of medical marihuana. The Planning Commission had requested additional information from the City of Grand Haven related to enforcement of its regulations of medical marihuana. The Grand Haven ordinance treats medical marihuana caregivers as a minor home occupation. The ordinance came into effect in 2010. The intent of the ordinance was to keep caregivers as a home occupation rather than to allow dispensaries in the city. At the time the ordinance had passed medical marihuana dispensaries had not been outlawed in Michigan. After several discussions with the Grand Haven Community Development Director, it was revealed that to date, no one has registered as a caregiver under the minor home occupations guidelines. Consequently, this means that there have no been issues related to code enforcement for medical marihuana in the City of Grand Haven.

The medical marihuana ordinance language provided by municipal attorney had its origins with Region 2 Planning Commission. Region 2 developed this language for Macon Township in Lenawee County. This ordinance does not allow caregivers or patients in residentially zoned areas. The intent of the ordinance was to completely phase out the residential component. Discussions with the Macon Township Supervisor revealed that the concern for residential areas came from the township board and that they had not received any feedback from residents either in favor of or in opposition of this ordinance. Somerset Township has scheduled a public hearing and is expected to take action on similarly proposed language in January.

The Planning Commission has asked that additional communities of similar size to Jonesville be contacted to see what type of progress they have made relative to medical marihuana. Staff will conduct additional research and further discussions will take place with the Planning Commission in February.

Respectfully submitted,

Tim McLean, Assistant to the Manager

December 20, 2013

Jonesville Village
Jeff Gray
265 East Chicago Street
Jonesville, MI 49250



RECEIVED
DEC 26 2013
BY: _____

Dear Jeff:

As a designated American Red Cross Emergency Disaster site, Hillsdale County Senior Services Center Inc., aka Perennial Park, opened its doors to provide emergency shelter to Hillsdale County residents on a 24 hour basis during the 2011 ice storm. Residents of all ages, without power, were grateful for Perennial Park's ability to provide lodging, food, and shower facilities. We assisted 262 unduplicated residents, over five days, until power was restored in the entire County. Perennial Park was fortunate to only lose power for a two hour period; however, it was during that period when the Center's volunteer Board of Directors realized the need for emergency generator capabilities.

When severe weather disrupts power to thousands in our county, having emergency accommodations available is important to ALL county residents, as is the ability to provide meals and other services to our most frail elderly population. Would you be willing to commit \$500, or any other amount you can afford, annually to help us meet our goal in purchasing an emergency generator? Perennial Park is offering this service to municipalities throughout Hillsdale County, per the attached proposed working contract.

Perennial Park has solicited support from private individuals and also garnered the support from the local Hillsdale County Community Foundation through Community Match Day that was held on Friday, October 18, 2013. This event, available to a number of human service organizations in Hillsdale County, matched up to \$5,000 per agency. We were able to raise \$12,675.16 from local businesses and donors which generated \$17,675.16 in combined contributions for this one day event! Additionally, Perennial Park received a challenge grant from the Weatherwax Foundation who has agreed to donate \$75,000 toward the cost and installation of the generator once we have reached \$129,200 in matching donations. In December the Center was notified of an additional grant from the Hillsdale County Community Foundation in the amount of \$10,000 leaving us \$14,000 away from our goal!

Please review the enclosed contract and if agreeable, sign and return. If you have any questions, would like any additional information, or would like me to attend your next meeting -regarding this very worthwhile endeavor, please let me know so I may plan accordingly. I can be reached at either 517/437-2422 or tv ear@hillsdaleseniors.org.

In advance of your time, consideration and participation, thank you. Wishing you and those you love a healthy, happy and merry holiday season.

With all good intentions,

Terry Vear, Executive Director
Enclosure

320 West Bacon • Hillsdale, Michigan 49242 • 800.479.3348 • 517.437.2422

www.hillsdaleseniors.org

A private non-profit serving Hillsdale County since 1983

EMERGENCY GENERATOR AGREEMENT

_____ (your jurisdiction – example: Cambria Township, City of Hillsdale, Village of Jonesville, etc.) in accordance with Public Act 39 of 1976, hereby accepts the proposal of Hillsdale County Senior Services Center, Inc. (hereinafter HCSSC) to purchase and maintain the emergency generator and fuel, as needed to provide emergency shelter and facilities in the event of power loss.

As a designated American Red Cross Emergency Disaster site, HCSSC opened its doors to provide emergency shelter and facilities to county residents on a 24 hour basis during the February 2011 ice storm. Some residents of Hillsdale County were without power for five days. During this time, HCSSC was able to assist 262 unduplicated residents, with lodging, meals, and shower facilities until power was restored. HCSSC's volunteer Board of Directors realized the need for emergency generator capabilities while HCSSC experienced a loss of power for a two hour period of time.

The emergency generator capabilities will allow HCSSC to continue operations to provide a nutritionally balanced meal to those most at risk in the county. We know from past experience how much HCSSC was appreciated in the February 2011 ice storm by the thoughtful comments and thankfulness received from the many residents that used HCSSC during the power outage. The next disaster cannot be predicted; however, HCSSC can be better prepared and having an emergency generator in place is one way to do this.

We support this ongoing safeguard project with the following (mark with X):

_____ \$500 or _____, one-time fee payable by January, 2014 to assist in the initial purchase of and ongoing fuel costs of an emergency generator.

_____ \$500 annually or _____, payable by January, 2014, to assist with costs of fuel and operation as necessary, and to continue for ____ years.

HCSSC will take responsibility for the following:

- Procure funds for purchase and installation of an emergency generator.
- Arrange for installation, set-up and operation of the generator.
- Promote the availability of the emergency Disaster Site to ALL Hillsdale County residents.
- Maintain the generator via regular maintenance, and/or through repair/replacement of parts or system as required.

AGREED this _____ day of _____, 2014.

ACCEPTED this _____ day of _____, 2014.

Signature

Signature

Printed Name / Title

Teresa M. Vear/Executive Director

Jurisdiction / Address

Hillsdale County Senior Services Center, Inc
320 West Bacon Street
Hillsdale, MI 49242

RECEIVED
JAN 7 2014

BY: _____

The mission of the Hillsdale County Chamber of Commerce is to promote Hillsdale County, our members and businesses, through programs and services that stimulate economic growth and foster commerce.

2013 - 2014 Corporate Sponsors



**Hillsdale
Community
Health Center**

"Large enough to be of service...small enough to care"
www.hchc.com

Current Office Solutions
Your Single Source...



2013 - 2014 Executive Sponsors



2013 - 2014 Associate Sponsors



Hillsdale County Chamber of Commerce 2013 Annual Report

Dear Chamber Members,

It has been an honor and a privilege to serve as a board member for the Hillsdale County Chamber of Commerce for the past 4 years and as Chairperson for the last 27 months. I am excited about the changes taking place within the organizational structure of the Chamber. Hiring Executive Director Christine Bowman, Member Services Coordinator Stephanie Gordon, and appointing new board members, all of whom have brought fresh ideas to the table, working together to help promote and strengthen commerce throughout Hillsdale County. I am proud to have had a hand in rebuilding the foundation of what I know is a stronger and more sustainable Chamber of Commerce for Hillsdale County.

Strength is in numbers and cooperation; a community, business, or organization is only as strong as its weakest link. Together as business owners, chamber members, and consumers, we can help grow and strengthen our local economy and commerce. By making a conscious effort to purchase goods and services locally, we are keeping money in our community for schools, roads, charitable organizations, and more. Make yourself an example for others by supporting our local economy and becoming involved in your local community and together we can continue to make Hillsdale County a great place to work, live, and do business!

Sincerely,

Cyndi Young, WCSR Radio
Outgoing Chairperson

2013 At a Glance

- Membership grew by **20%** to **287** members
- The Chamber hosted **12** Hello Hillsdale County breakfasts throughout the County including Hillsdale, Hudson, Jonesville, Litchfield and Pittsford
- The Chamber participated in **18** ribbon cuttings and open houses for new and existing/expanding businesses in Hillsdale County
- Chamber member businesses hosted **11** Business After Hours evening events, including a family friendly BAH at Kimball Camp
- The Chamber was designated a **Michigan Small Business and Technology Development Center (MI-SBTDC) Service Center**, bringing entrepreneurial resources and support to our members and the Hillsdale County business community
- The **22nd Annual Hillsdale County Car Show and Classic Car Raffle** was held at the Hillsdale Fairgrounds
 - The **Annual Golf Outing** successfully returned
- The last Chamber sponsored **Annual Holiday Bazaar** was held at Hillsdale High School



44 N. Howell Street
P.O. Box 842
Hillsdale, MI 49242
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Office Hours
Monday thru Friday 10am to 3pm
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Staff

Christine Bowman, *Executive Director*
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Stephanie Gordon, *Membership Services Coordinator*
stephanie@hillsdalecountychamber.com

2013 Board of Directors

Chairperson:

Cyndi Young, WCSR Radio

Vice Chairperson:

Eric Macy, Nonik Technologies

Treasurer:

Eric Potes, County National Bank

Member At Large:

Amber Holden, Flagstar Bank

Board Members:

Melissa Potter, Jackson College
Terry Rummel, Current Office Solutions
JJ Hodshire, Hillsdale Community Health Center

2014 Board of Directors

Chairperson:

Terry Rummel, Current Office Solutions

Vice Chairperson:

Cyndi Young, WCSR Radio

Treasurer:

Eric Potes, County National Bank

Member At Large:

Sherri Groves,, Coldwell Banker Denny Groves

Board Members:

Scott Donihue, Ryan and Bradshaw. Inc.
Amber Holden, Flagstar Bank
JJ Hodshire, Hillsdale Community Health Center
Randall Yagiela, Transformation Connection

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March 13, 2014

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STATE OF MICHIGAN

DEPARTMENT OF STATE POLICE
JACKSON

RICK SNYDER
GOVERNOR

COL. KRISTE KIBBEY ETUE
DIRECTOR

December 27, 2013

Dear Toys for Tots Campaign Participant:

The Michigan State Police Jonesville Detachment and the Jonesville Fire Department would like to take this opportunity to extend our heartfelt thanks for your participation in the 2013 Toys for Tots Campaign. Your cooperative effort made it possible for 2375 toys, books and stocking stuffers to be distributed to 525 children in our community. We also assisted the Hillsdale Salvation Army with 48 toys and the Women's Shelter house with 15 toys. These donations assisted 221 families in having a joyous holiday. Your support of this campaign is a true testament to the people of Hillsdale County that local businesses and organizations truly care about the people in our community.

Thank you again and may you have a happy, healthy and prosperous New Year!

Sincerely,

C.J. Gochanour, Detective Sergeant
Michigan State Police Jackson Post
Jonesville Detachment

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JAN 02 2014
BY: _____