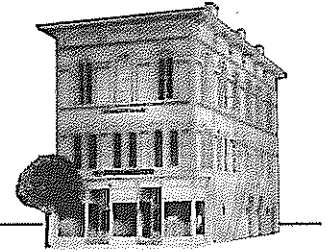




VILLAGE OF JONESVILLE

265 E. CHICAGO ST.
JONESVILLE, MI 49250
www.jonesville.org

(517) 849-2104
Fax (517) 849-9037
email: manager@jonesville.org



VILLAGE OF JONESVILLE COUNCIL AGENDA MARCH 19, 2014 - 6:30 P.M. VILLAGE HALL

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE/A MOMENT OF SILENCE

2. PRESENTATIONS AND RECOGNITIONS

3. APPROVAL OF AGENDA

4. PUBLIC COMMENTS/AUDIENCE PRESENTATIONS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the President.

5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

6. REPORTS AND RECOMMENDATIONS

- A. Appoint Fire Department Officers [Action Item]
- B. Amended Resolution 2012-14 Consumers Energy Lighting Contract [ROLL CALL][Action Item]
- C. Jonesville Citizens of the Year [ROLL CALL][Action Item]
- D. Consider Police Department Capital Improvements and Equipment [Action Item]
- E. Council 2014/2015 Visioning Session [Discussion Item]
- F. Fiscal Year 2014 2nd Quarter Budget Comparison [Informational Item]

7. COUNCIL MINUTES

- A. Consider minutes of February 19, 2014 regular meeting [Action Item]

8. ACCOUNTS PAYABLE

- A. Accounts Payable for March 2014 totalling \$67,899.25 [Action Item]

9. DEPARTMENT REPORTS

- A. Fire Department – Chief Adair
- B. Water/Wastewater Treatment Plant – Superintendent Mahoney
- C. Department of Public Works/Zoning Permit Report – Superintendent Kyser
- D. Police Department – Chief Lance
- E. Cash Report – Finance Director Spahr
- F. Charter Commission – Assistant to the Manager McLean

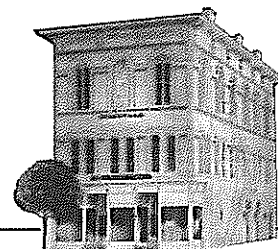
10. ADJOURNMENT




VILLAGE OF JONESVILLE

265 E. CHICAGO ST.
JONESVILLE, MI 49250
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(517) 849-2104
Fax (517) 849-9037
email: manager@jonesville.org



To: Jonesville Village Council
From: Jeffrey M. Gray, Village Manager 
Date: March 14, 2014
Re: Manager Report and Recommendations – March 19, 2014 Council Meeting

6. A. Appoint Fire Department Officers [Action Item]

On March 5th, the Jonesville Fire Department held elections and recommends the following officers: Dean Adair, Chief; Greg Lonk, Assistant Chief; Scott Lucas, Captain/Treasurer; Jeff Colotti, Lieutenant/Secretary; Rick Riggs, Training Officer. Each of the officers will serve a four-year term beginning on April 1, 2014. I recommend that the council concur with the Department recommendations and appoint the officers.

**6. B. Amended Resolution 2012-14 Consumers Energy
Lighting Contract**

[ROLL CALL][Action Item]

In May of 2012, prior to the reconstruction of the North Parking Lot, the Village Council approved Resolution 2012-14 to amend the standard lighting contract with Consumers Energy for the removal of three cobra-head style lighting fixtures. That work was, of course, completed with the construction project and the lights were replaced with eight decorative lighting fixtures. Consumers Energy has apparently changed the form of its approval and is requesting that the Village approve the change on the current form. Approval of the new resolution will not change costs and is only administrative. *Please refer to the attached Resolution and contract amendment.*

6. C. Jonesville Citizens of the Year

[ROLL CALL][Action Item]

The Citizenship Awards Committee is providing a recommendation to Council for the 2014 Citizenship Awards. That recommendation includes the recognition of three outstanding individuals; one adult and two youth nominations. We are fortunate to have three outstanding examples of citizenship and service to the community. The Citizenship Committee will release the actual nominee names at the meeting. I would recommend that the Council concur with the Committee recommendation through the approval of Resolutions 2014-02, 03, and 04. A motion and roll call vote are necessary to approve the Resolutions. *Please refer to attached Resolutions.*

6. D. Consider Police Department Capital Improvements and Equipment [Action Item]

As was reported at the October Special Meeting at the Police Department, the departure of Officer Guzman will create some savings in Department expenses. Of the approximately \$26,000 in unspent wages, about \$11,000 will be utilized for part time wages to cover shifts resulting from the vacancy. Of the remaining \$15,000 Chief Lance is requesting utilize \$11,154 to continue the appropriate upgrades and improvements to office and patrol equipment. As was discussed in October, these improvements have either been previously planned or would have been proposed in next year's budget. I recommend approval of the request to utilize \$11,154 for

capital improvements and equipment. A motion to approve the amendment is necessary. *Please refer to the attached memo from Chief Lance.*

6. E. Council 2014/2015 Visioning Session

[Discussion Item]

This item is reserved for the discussion of a visioning session related to the 2014-2015 budget. The 2014-2015 Budget Calendar would have the session following the April regular meeting. At this time, there is little anticipated for that agenda, but it is early to know whether anything significant will come up. Council will want to consider whether a separately scheduled special meeting and location is desirable. The Council's 2013/2014 objectives included:

- Institute a Balanced Budget
- Develop and implement fiscal sustainable policies to support core municipal services (i.e. collaboration/shared services/consolidation/reorganization/public-private partnerships)
- Civic Engagement – Engage and realize talents of youth, service clubs, neighborhoods, churches, and various community entities
- Complete city incorporation process
- Appoint a new Village manager

6. F. Fiscal Year 2014 2nd Quarter Budget Comparison

[Informational Item]

The Fiscal Year 2014 six month budget comparison (July 1, 2013-December 31, 2013) is attached for your review. Overall, we are in compliance with our anticipated budgeted revenue and expenditures. Finance Director Spahr will provide additional clarification as necessary regarding the line items that exceed half of the budgeted expense as of December 31st. *Please refer to the attached six month budget comparison summary.*

Correspondence:

- Noah Miller re: intersection of Cranberry Lake Rd. and Litchfield Rd.

AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING CONTRACT (COMPANY-OWNED)

Consumers Energy Company is authorized as of April 09, 2012, by the Village of Jonesville, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the Village of Jonesville, dated 8/01/2000.

☒ General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge as identified in Exhibit A.
☐ General Unmetered Experimental Lighting Rate GU-XL as identified in Exhibit B.

Notification Number 1015252682

Construction Work Order Number 17917975

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated 8/01/2000, shall remain in full force and effect.

By: _____
Its _____

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the ☐ City ☒ Village ☐ Township of Jonesville, dated 8/01/2000, in accordance with the Authorization for Change in Standard Lighting Contract dated as of 4/9/2012, heretofore submitted to and considered by this ☐ Commission ☐ Council ☐ Board; and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on behalf of the ☐ City ☐ Village ☐ Township.

STATE OF MICHIGAN)
) ss
COUNTY OF Hillsdale)

I, _____, Clerk of the ☐ City ☐ Village ☐ Township of _____ do hereby
certify that the foregoing resolution was duly adopted by the ☐ Commission ☐ Council ☐ Board of said
municipality, at the meeting held on _____.

☐ City ☐ Village ☐ Township Clerk

Dated:

GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

[illegible]

Comments:

RESOLUTION 2014-02

**A RESOLUTION OF THE VILLAGE OF JONESVILLE RECOGNIZING
THE FAITHFUL AND DEDICATED SERVICE OF**

WHEREAS, _____ has faithfully served the Jonesville community through an array of community activities for numerous years; and

WHEREAS, _____ has demonstrated exceptional community involvement, leadership, volunteerism and has been a role model to Jonesville citizens in the demonstration of good moral conduct; and

WHEREAS, the Village of Jonesville desires to formally recognize and appropriately honor said dedicated service of _____; and

NOW, THEREFORE BE IT RESOLVED THAT the Village of Jonesville hereby recognizes _____ as the **2014 Jonesville Citizen of the Year**.

BE IT FURTHER RESOLVED THAT the Village of Jonesville offers _____ its sincere gratitude and offers its best wishes for continued success in all endeavors and its most heartfelt hopes for sustained good health and prosperity.

This resolution was introduced by Councilperson _____ and supported by Councilperson _____.

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 19th day of March, 2014.

Robert E. Snow, Village President

Cynthia D. Means, Village Clerk

RESOLUTION 2014-03

**A RESOLUTION OF THE VILLAGE OF JONESVILLE RECOGNIZING
THE FAITHFUL AND DEDICATED SERVICE OF**

WHEREAS, _____ has faithfully served the Jonesville community while a student at Jonesville Community Schools through an array of community activities; and

WHEREAS, _____ has demonstrated exceptional community involvement, leadership, volunteerism and has been a role model to Jonesville students in the demonstration of good moral conduct; and

WHEREAS, the Village of Jonesville desires to formally recognize and appropriately honor said dedicated service of _____; and

NOW, THEREFORE BE IT RESOLVED THAT the Village of Jonesville hereby recognizes _____ as a **2014 Jonesville Youth Citizen of the Year.**

BE IT FURTHER RESOLVED THAT the Village of Jonesville offers _____ its sincere gratitude and offers its best wishes for continued academic success and its most heartfelt hopes for sustained good health and prosperity.

This resolution was introduced by Councilperson _____ and supported by Councilperson _____.

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 19th day of March, 2014.

Robert E. Snow, Village President

Cynthia D. Means, Village Clerk

RESOLUTION 2014-04

**A RESOLUTION OF THE VILLAGE OF JONESVILLE RECOGNIZING
THE FAITHFUL AND DEDICATED SERVICE OF**

WHEREAS, _____ has faithfully served the Jonesville community while a student at Jonesville Community Schools through an array of community activities; and

WHEREAS, _____ has demonstrated exceptional community involvement, leadership, volunteerism and has been a role model to Jonesville students in the demonstration of good moral conduct; and

WHEREAS, the Village of Jonesville desires to formally recognize and appropriately honor said dedicated service of _____; and

NOW, THEREFORE BE IT RESOLVED THAT the Village of Jonesville hereby recognizes _____ as a **2014 Jonesville Youth Citizen of the Year**.

BE IT FURTHER RESOLVED THAT the Village of Jonesville offers _____ its sincere gratitude and offers its best wishes for continued academic success and its most heartfelt hopes for sustained good health and prosperity.

This resolution was introduced by Councilperson _____ and supported by Councilperson _____.

YEAS:

NAYS:

ABSENT:

Resolution approved for adoption on this 19th day of March, 2014.

Robert E. Snow, Village President

Cynthia D. Means, Village Clerk

March 11, 2014

To: Jeff Gray, Village Manager
From: Mike Lance, Police Chief
Re: Budget Amendment/Capital Improvements and equipment

Manager Gray,

The vacancy in the patrol officer position for this fiscal year has created an approximately \$15,000 surplus of funds in the patrol wage line item. Pursuant to our discussion reference capital improvements and equipment expenditures at the police department, I request that the following funds be transferred from patrol wages (301-702.600) to additions and improvements and equipment.

Additions and Improvements:

1. Police Department floor covering replacement and installation: \$5,454.

Equipment:

2. Police radio base station and installation: \$1,200.

3. Police car light bar, control pack, and installation on 2010 Chevrolet: \$1,500.

4. Patrol Rifle, sight, bulk .223 ammunition and .40 ammunition: \$2,250.

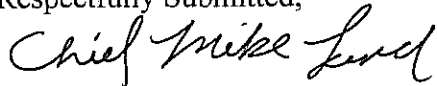
5. Conference/Office equipment: \$750.

Total Fund Transfer from 301-702.600: \$11,154.

Items 1 and 2 above were proposed and unfunded capital improvements in the 2013-2014 budget year and were presented to council in a special session on October 8, 2013. Items 3, 4, and 5 were to be requested for the 2014-2015 budget year. I request that the above amount be used for the above purchases.

If you have any questions regarding the above improvements or equipment, please let me know.

Respectfully Submitted,

A handwritten signature in black ink that reads "Chief Mike Lance". The signature is written in a cursive, flowing style.

Chief Mike Lance

VILLAGE OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 12/31/2013

DESCRIPTION	YTD BALANCE 12/31/2013 NORMAL (ABNORMAL)	2013-14 AMENDED BUDGET	% BDGT USED	COMMENTS
<u>Fund 101 - GENERAL FUND</u>				
TOTAL Revenues	688,729.17	989,638.69	69.59%	
101-VILLAGE COUNCIL	11,931.41	25,450.00	46.88%	
172-VILLAGE MANAGER	37,721.27	87,530.00	43.10%	
191-ELECTIONS	678.05	2,000.00	33.90%	August primary
218-GENERAL OFFICE	95,071.11	201,490.00	47.18%	
253-TREASURER	581.63	2,400.00	24.23%	
258-DATA PROCESSING/COMPUTER	10,322.33	11,125.00	92.78%	Annual software support
265-VILLAGE HALL	7,914.79	12,782.00	61.92%	Furniture/door/insurance
301-POLICE DEPARTMENT	165,683.77	375,666.20	44.10%	
336-FIRE DEPARTMENT	29,380.35	107,612.00	27.30%	
410-PLANNING & ZONING COMMISSIC	1,905.59	5,159.00	36.94%	
441-RADIO TOWER PROPERTY	162.70	-		Reclass
442-PARKING LOTS	13,658.92	19,045.00	71.72%	Charging station/crack fill s lot
443-SIDEWALKS	126.78	4,707.00	2.69%	
444-DEPT. OF PUBLIC WORKS	9,878.59	18,820.00	52.49%	
448-STREET LIGHTING	13,695.77	36,000.00	38.04%	
526-SANITARY LAND FILL	280.19	5,599.00	5.00%	
751-RECREATION DEPARTMENT	4,268.06	38,565.00	11.07%	
770-PARKS	6,023.70	16,100.00	37.41%	
858-FRINGE BENEFITS	15,137.67	33,175.00	45.63%	
865-INSURANCE	15,594.00	14,500.00	107.54%	Annual invoice/dividends
TOTAL Expenditures	440,016.68	1,017,725.20	43.24%	
NET OF REVENUES & EXPENDITURES	248,712.49	(28,086.51)		
<u>Fund 202 - MAJOR STREETS FUND</u>				
TOTAL Revenues	123,971.65	429,020.00	28.90%	
451-STREET CONSTRUCTION	61,927.49	269,223.64	23.00%	
465-ROUTINE MAINTENANCE	59,876.57	85,110.00	70.35%	Chip seal/fog seal
474-TRAFFIC CONTROL	3,373.43	5,565.00	60.62%	
478-WINTER MAINTENANCE	5,945.25	21,410.00	27.77%	
900-ADMINISTRATION	36,420.73	47,403.95	76.83%	Bonds-principal payment made
TOTAL Expenditures	167,543.47	428,712.59	39.08%	
NET OF REVENUES & EXPENDITURES	(43,571.82)	307.41		

VILLAGE OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 12/31/2013

DESCRIPTION	YTD BALANCE 12/31/2013 NORMAL (ABNORMAL)	2013-14 AMENDED BUDGET	% BDGT USED	COMMENTS
<u>Fund 203 - LOCAL STREETS FUND</u>				
TOTAL Revenues	198,794.70	221,912.22	89.58%	Includes DDA/LDFA prop taxes
451-STREET CONSTRUCTION	31,792.00	40,000.00	79.48%	Church Street
465-ROUTINE MAINTENANCE	54,940.46	97,110.00	56.58%	Chip seal/fog seal
474-TRAFFIC CONTROL	697.89	3,473.00	20.09%	
478-WINTER MAINTENANCE	4,116.57	16,700.00	24.65%	
900-ADMINISTRATION	100,854.48	220,708.95	45.70%	
TOTAL Expenditures	192,401.40	377,991.95	50.90%	
NET OF REVENUES & EXPENDITURES	6,393.30	(156,079.73)		
<u>Fund 211 - STATE HIGHWAY FUND</u>				
TOTAL Revenues	4,506.84	23,901.00	18.86%	
465-ROUTINE MAINTENANCE	4,403.70	11,210.00	39.28%	
474-TRAFFIC CONTROL	670.70	330.00	203.24%	Remove St Police Post sign
478-WINTER MAINTENANCE	3,895.71	10,050.00	38.76%	
900-ADMINISTRATION	409.69	2,310.00	17.74%	
TOTAL Expenditures	9,379.80	23,900.00	39.25%	
NET OF REVENUES & EXPENDITURES	(4,872.96)	1.00		
<u>Fund 247 - LOCAL DEVELOPMENT FINANCE AUTHORITY</u>				
TOTAL Revenues	259,601.01	297,656.63	87.21%	Tax capture
729-DEVELOPMENT ACTIVITIES	20,863.95	130,303.55	16.01%	
TOTAL Expenditures	20,863.95	130,303.55	16.01%	
NET OF REVENUES & EXPENDITURES	238,737.06	167,353.08	142.65%	
<u>Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY</u>				
TOTAL Revenues	136,900.16	141,958.88	96.44%	Tax capture
442-PARKING LOTS	514.38	20,045.00	2.57%	
443-SIDEWALKS	585.08	1,360.00	43.02%	
729-DEVELOPMENT ACTIVITIES	15,788.52	28,654.44	55.10%	
733-DOWNTOWN/STREETSCAPE	8,160.08	21,390.00	38.15%	
895-PROMOTIONS	4,346.43	13,082.00	33.22%	
897-OTHER ACTIVITIES	9,075.50	56,151.00	16.16%	
TOTAL Expenditures	38,469.99	140,682.44	27.35%	
NET OF REVENUES & EXPENDITURES	98,430.17	1,276.44		

VILLAGE OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 12/31/2013

DESCRIPTION	YTD BALANCE 12/31/2013 NORMAL (ABNORMAL)	2013-14 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 301 - GENERAL DEBT SERVICE FUND				
TOTAL Revenues	50,421.75	153,416.00	32.87%	
906-MAJOR STREET BOND	29,705.00	33,972.50	87.44%	Principal payment made
907-D.D.A. STREETScape BOND	9,075.50	56,151.00	16.16%	
908-LOCAL STREET BOND	11,641.25	63,282.50	18.40%	
TOTAL Expenditures	50,421.75	153,406.00	32.87%	
NET OF NET OF REVENUES & EXPENDITURE	-	10.00		
Fund 590 - SEWER SYSTEM FUND				
TOTAL Revenues	350,681.61	681,000.00	51.50%	
527-SEWAGE DISPOSAL	274,500.36	1,007,311.65	27.25%	
TOTAL Expenditures	274,500.36	1,007,311.65	27.25%	
NET OF REVENUES & EXPENDITURES	76,181.25	(326,311.65)		
Fund 591 - WATER SUPPLY SYSTEM FUND				
TOTAL Revenues	159,177.67	311,005.00	51.18%	
536-IRON REMOVAL PLANT	106,727.03	339,095.00	31.47%	
537-WATER DISTRIBUTION SYSTEM	31,414.99	84,881.65	37.01%	
TOTAL Expenditures	138,142.02	423,976.65	32.58%	
NET OF REVENUES & EXPENDITURES	21,035.65	(112,971.65)		
Fund 661 - MOTOR VEHICLE POOL FUND				
TOTAL Revenues	104,885.90	129,600.00	80.93%	Fire Dept Truck Donation
270-DPW BUILDING AND GROUNDS	6,377.29	13,760.00	46.35%	
896-MOTOR VEHICLE POOL	61,166.46	132,220.00	46.26%	
TOTAL Expenditures	67,543.75	145,980.00	46.27%	
NET OF REVENUES & EXPENDITURES	37,342.15	(16,380.00)		

**** Subject to Council Approval**

**JONESVILLE VILLAGE COUNCIL
Minutes of February 19, 2014**

A meeting of the Jonesville Village Council was held Wednesday, February 19, 2014, at the Jonesville Village Hall. President Pro-Tem Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Jerry Drake, Jim Marks, and Andy Penrose. Gerry Arno and President Snow were absent.

Also present: Manager Gray, Asst. to the Manager McLean, WWTP Supt. Mahoney, Fire Chief Adair, Treasurer Spahr, Police Chief Lance, Terry Vear, Executive Director, Hillsdale County Senior Services, and State Representative Candidate Brad Benzing.

Terry Vear led the Pledge of Allegiance and moment of silence.

Terry Vear, Executive Director of the Hillsdale County Senior Services gave a brief presentation regarding the Senior Center and the positive effect the center has on Hillsdale County's older population. The Senior Center is celebrating 31 years of service to the County. Ms. Vear also provided information on various programs that are available to Hillsdale County residents.

Brad Benzing gave a brief presentation to the Council as he is entering his candidacy for State Representative.

The agenda was approved as presented.

A Public Hearing was opened at 6:52 p.m. to hear public comments to close out CDBG Grant #219948 – North Parking Lot. The Public Hearing closed at 6:55 p.m. No public comments were made.

A motion was made by Andy Penrose and seconded by Tim Bowman to change the operating hours of the Jonesville Village Hall to Monday thru Friday, 8:00 a.m. to 4:30 p.m., effective March 3, 2014. All in favor. Absent: Ron Hayes and Robert Snow. Motion carried.

A motion was made by Jerry Drake and seconded by Jim Marks to approve the agreement with the Spicer Group for design and engineering services for the Rail Trail Design at a cost not to exceed \$19,300. All in favor. Absent: Ron Hayes and Robert Snow. Motion carried.

Andy Penrose made a motion to approve the Bond Rating Expenditure of \$9,700. Tim Bowman seconded the motion. All in favor. Absent: Ron Hayes and Robert Snow. Motion carried.

A motion was made by Tim Bowman and seconded by Jim Marks to approve the regular minutes of January 15, 2014. All in favor. Absent: Ron Hayes and Robert Snow. Motion carried.

Andy Penrose made a motion and was seconded by Jim Marks to approve the closed session minutes of January 15, 2014. All in favor. Absent: Ron Hayes and Robert Snow. Motion carried.

A motion was made by Jerry Drake and seconded by Tim Bowman to approve the Accounts Payable for February 2014 in the amount of \$60,894.03. All in favor. Absent: Ron Hayes and Robert Snow. Motion carried.

Updates were given by department heads, council members and Manager Gray.

The deadline for Jonesville Citizen of the Year nominations is March 4, 2014.

Meeting adjourned at 7:40 p.m.

Submitted by,

Cynthia D. Means
Clerk

Vendor	Description	Amount
ARROW UNIFORM RENTAL	UNIFORM RENTAL/OPERATING SUPPLIES	281.69
AT&T	VILLAGE PHONE SERVICE	705.32
AT&T MOBILITY	WWTP/WATER/JPD-CELL PHONES	134.31
BRINER OIL CO., INC.	MVP-BULK TANK	477.84
	MVP-BULK TANK	94.12
	MVP-BULK TANK	324.72
	MVP-BULK TANK	369.00
	MVP-BULK TANK	497.00
	MVP-BULK TANK	381.50
	MVP-BULK TANK	203.32
	JVFD-GASOLINE	75.60
		2,423.10
BROOKS, JAMIE	JVPD-CLEANING SERVICES	100.00
	VILLAGE HALL-CLEANING SERVICES	100.00
		200.00
CARE SOURCE INC. - METRON	UB refund for account: 002200-02	126.19
CHESTNEY PUBLISHING	HILLS CO CHAMBER-VISITOR GUIDE	630.00
CLEAR VIEW, B.R. LLC	VILLAGE HALL/JVPD-WINDOW CLEANING	31.00
CONSUMERS ENERGY	PKG LOT LIGHTS	21.50
	STREETSCAPE LIGHTS	715.46
	VILLAGEWIDE ST LIGHTS	2,592.17
	DDA BUILDING-ELECTRICITY	952.55
	IRON REMOVAL PLANT-ELECTRICITY	1,603.45
	DDA PKG LOT LIGHTS	21.49
	STREETSCAPE LIGHTS	598.09
	VILLAGEWIDE ST LIGHTS	2,590.70
	DDA-CHRISTMAS LIGHTS	680.66
	JVPD-ELECTRICITY	232.38
	100 DEAL PKWY SPRINKLERS-ELECTRICITY	38.16
	WATER TOWER-ELECTRICITY	84.68
	WRIGHT ST PAVILLION-ELECTRICITY	24.96
	DPW GARAGE-ELECTRICITY	271.26
	VILLAGE HALL-ELECTRICITY	250.90
	RADIO TOWER-ELECTRICITY	29.61
	JVFD TRUCK BAY-ELECTRICITY	155.69
	JVFD TRAINING RM-ELECTRICITY	84.29
	VILLAGE HALL 2ND FLR-ELECTRICITY	23.65
	G.CARL FAST PARK-ELECTRICITY	48.26
	METERED PKG LOT LIGHTS	84.29
	598 IND PKWY SPRINKLERS-ELECTRICITY	23.52
	FIRE SIREN-ELECTRICITY	23.52
		11,151.24
CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES	45.88
	JVPD-EQUIPMENT	446.68
	OFFICE SUPPLIES	31.74
		524.30
CUTLER-DICKERSON CO.	WATER-PROPANE	18.96
DMCI BROADBAND, LLC	WWTP/DPW-INTERNET SERVICE	325.20
D-P EQUIPMENT CO.	MVP-TRACTOR REPAIR	199.46
FASTENAL	MVP-OPERATING SUPPLIES	6.13
FIRST NATIONAL BANK OMAHA	CONFERENCES/OFFICE/OPERATING SUPPLIES	2,086.49
	CONFERENCE	93.45
		2,179.94
FRANK BECK CHEVROLET-CADILLA	JVPD-10 IMPALA OIL CHANGE/TIRE ROTATION	41.50
GALLS	JVPD-UNIFORMS	137.97
	JVPD-UNIFORMS	11.99
		149.96
GODFREY BROS., INC.	MVP-TRACTOR #3 REPAIR	38.94
HENNING, DARCY	OFFICE SERVICES-2/20-2/27	88.00
	OFFICE SERVICES-3/6-3/13	88.00
		176.00
HILLS CO ECON DEVEL PARTNERS	LDFA-EDP MEMBERSHIP	15,000.00
JGM VALVE CORPORATION	WWTP-PUMP REPAIR	6,416.00

03/14/2014
User: TMCLEAN
DB: Jonesville

VILLAGE OF JONESVILLE
INVOICE APPROVAL LIST
03/14/2014

Page: 2/2

Vendor	Description	Amount
JONESVILLE COMMUNITY SCHOOLS	REC-COPIES	35.76
JONESVILLE HARDWARE	OPERATING SUPPLIES/REPAIRS & MAINT	72.81
	JVFD/WWTP-OPERATING SUPPLIES	70.94
		143.75
JONESVILLE LUMBER	OPERATING SUPPLIES	23.52
JONESVILLE RIVERFEST COMMITTEE	MARTINREA RACE SPONSORSHIP	200.00
MICHIGAN ELECTION RESOURCES	ELECTION PETITIONS	32.53
MICHIGAN GAS UTILITIES	WWTP-GAS	7,961.10
	JVFD-GAS	1,242.49
	JVPD-GAS	509.93
	VILLAGE HALL-GAS	485.22
	GAS LIGHT	12.25
	IRON REMOVAL PLANT-GAS	1,282.73
	DPW GARAGE-GAS	1,007.15
	DDA BUILDING-GAS	519.31
		13,020.18
MICHIGAN WATER ENVIRONMENTAL	BOYLE-MEMBERSHIP DUES	62.00
MUNICIPAL SUPPLY CO.	WATER-REPAIRS & MAINTENANCE	55.20
NORTH EAST FABRICATION CO, INC.	MVP-TRUCK REPAIRS	90.00
OASIS CAR WASH	JVPD-JANUARY CAR WASHES	15.00
PARKER, HAYES & LOVINGER, P.C.	LEGAL SERVICES	275.00
PERFORMANCE AUTOMOTIVE	MVP-OIL FILTER	10.09
	MVP-REPAIRS & MAINTENANCE	34.74
	JVPD-WASHER FLUID	17.94
	MVP-OIL FILTER	15.70
	MVP-OPERATING SUPPLIES	4.29
	JVPD-04 IMPALA/WIPER BLADES	11.58
		94.34
PERRY CORPORATION	COPIER MAINTENANCE	60.42
POSTMASTER	POSTAGE-WATER/SEWER	218.96
	PRESORT ANNUAL FEE	220.00
		438.96
POWERS CLOTHING, INC.	JVPD-ALTERATIONS	18.00
REPUBLIC WASTE SERVICES	WWTP/DPW/VILLAGE HALL-TRASH SERVICE	90.00
	JVPD/JVFD-TRASH SERVICE	59.00
	PARKS/DOWNTOWN-TRASH SERVICE	105.00
		254.00
SPEEDWAY SUPERAMERICA, LLC	GASOLINE	1,089.47
USA BLUEBOOK	WWTP-OPERATING SUPPLIES	1,123.26
USALCO	SEWER-OPERATING SUPPLIES	4,330.72
VERIZON WIRELESS	DPW-CELL PHONE	25.00
VILLAGE OF FOWLERVILLE	TOWER/WWTP/IRP-REPLACEMENT RADIOS	800.00
VILLAGE OF JONESVILLE	DDA BUILDING-WATER/SEWER	63.69
	DPW GARAGE-WATER/SEWER	42.15
	WWTP-WATER/SEWER	97.22
	WRIGHT ST PAVILLION-WATER/SEWER	31.90
	JVFD-WATER/SEWER	47.19
	VILLAGE HALL-WATER/SEWER	42.15
	JVPD-WATER/SEWER	42.15
		366.45
WALMART COMMUNITY	OPERATING SUPPLIES	295.79
WELLS EQUIPMENT SALES, INC.	MVP-TRUCK #4/TRANSMISSION	4,140.66
WORKHEALTH	JVPD-PHYSICAL	150.00
	Total:	67,899.25

MONTHLY OPERATING REPORT

February 2014

SUBMITTED: March 6, 2014

WATER FLOW

MAXIMUM	304,000
MINIMUM	149,000
AVERAGE	233,200
TOTAL	6.529 MG

WASTEWATER FLOW

MAXIMUM	407,800
MINIMUM	261,000
AVERAGE	290,500
TOTAL	8.134 MG

CALLOUTS: None

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of February 2014.

Completed at submitted the 2014-2015 Wastewater Plant and Iron Removal Plant budget requests to Village Hall.

Used the camera on Clinton Street to help a resident locate a lateral issue.

We attended the 2014 Water and Wastewater Joint Expo in Lansing.

Completed the review of disc number one of the sewer televising that was done in June. Terra Contracting had some software problems that delayed the delivery of the discs.

We shoveled a lot of snow.

PLANT EFFICIENCY—February 2014

5-Day Biochemical Oxygen Demand

NPDES Permit Limit in February 2014—20 mg/l Monthly Average

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the receiving stream.

Jonesville Monthly Average—1.9 mg/l

Average Percent Removal from the Raw Wastewater—98.4%

Total Suspended Solids

NPDES Permit Limit in February 2014—20 mg/l Monthly Average

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—1.6 mg/l

Average Percent Removal from the Raw Wastewater—98.6%

Total Phosphorus

NPDES Permit Limit in February 2014—1 mg/l Monthly Average

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.3 mg/l

Average Percent Removal from the Raw Wastewater—93.6%

Ammonia Nitrogen

NPDES Permit Limit in February 2014--Report Only

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.157 mg/l

Average Percent Removal from the Raw Wastewater—99.5%

Jonesville Daily Maximum—0.896 mg/l

Rick Mahoney

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250-1106

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY FOR FEBRUARY 2014

Total Incidents: 53 written incident reports.

CSC: 1

Aggravated Assault: 0

Non-Aggravated Assault: 0

Break and Enter: 0

Theft from Motor Vehicle: 0

UDAA: 0

Retail Fraud: 6

Other Larceny: 2

Obscenity: 0

Fraud: 1

Malicious Destruction of Prop: 1

Public Roadway Accidents: 3

Private Property Accidents: 4

OWI and OUID Arrests: 0

Other Arrests: 6 (warrants, etc.)

Domestic Assault: 0

Liquor Violations: 0

Civil Matter/Family Disputes: 3

Medical Emergency: 5

Natural Death: 1

Alarms: 1

Suspicious Situations: 7

General Assistance: 8

Traffic/Moving Violations: 5

Warrants Received from Prosecutor: 7

February Patrol Shift Coverage: 73%

MARCH FOCUS

New Hire Training

2014-15 Budget

Warrant Service

2013 YEAR END REPORT FOR JONESVILLE POLICE DEPARTMENT

Hillsdale County Central Dispatch

2013 – 911 Central Dispatch Calls for service:

1459 Emergency

408 Non- Emergency

Total: 1867

Highest Months for Calls for Service: April, May, June

In 2012, 1063 emergency and 372 non-emergency calls were reported for a total of 1435

In 2011, 1161 emergency and 389 non-emergency calls were reported for a total of 1550.

Hillsdale County Prosecutors Office

Warrants Received: 163

Warrants Denied: 4

Juvenile Petitions Received: 6

Juvenile Petitions Denied: 0

Subpoenas Received: 9

Court Notices: 8

EJustice Reporting

See Attached Uniform Crime Report for Jonesville

Reported assaults for 2013 down by 66%, to 12 reported from 36 in 2012.

Of 77 reported larceny/retail frauds, 46 occurred at Walmart

45 ordinance violations were reported to JPD/ 4 Ordinance violations issued.

IyeTek Accident Reporting

Total Roadway Accidents: 75- (9) were injury accidents. (5) involved damage to property other than the vehicles involved. No traffic fatalities in 2013.

62 roadway accidents were reported in 2012. No traffic fatalities in 2012.

Top 4 Crash Locations- Reported crashes at each intersection

1. Chicago and Olds- 11
2. Chicago and Water/West- 10
3. Olds and Lake Wilson- 7
4. Olds and Gaige- 7

343 traffic violations were issued in 2013, as compared to 124 for 2012

Accidents/Non-Traffic: 36 reported in 2013. 57 were reported in 2012. Most reported location for non-traffic accidents was 701 Olds. (WalMart)

24/7 Shift Coverage: 12 month average – 95%

Highest Month-July 100%

Lowest Month-September 86%

Hillsdale County Uniform Crime Report

Agency: Jonesville Police Department

Incident Types: Approved Incidents

Code	Description	
11005	Sexual Penetration (Object - 1st Degree)	1
12000	Robbery	1
13001	Nonaggravated Assault	12
13002	Aggravate/Felonious Assault	2
13003	Intimidation/Stalking	5
22001	Burglary - Forced Entry	2
22002	Burglary - Entry Without Force (Intent)	2
22003	Burglary - Entry Without Authorization (No Intent)	2
23003	Larceny - Theft From Building	8
23005	Larceny - Theft From Motor Vehicle	9
23006	Larceny - Theft Of Motor Vehicle Parts/Accessories	1
23007	Larceny - Other	33
24001	Motor Vehicle Theft	3
26001	Fraud - False Pretense/Swindle/Confidence Game	3
26002	Fraud - Credit Card/Auto Teller	1
26003	Fraud - Impersonation	1
26006	Fraud - Bad Checks	13
27000	Embezzlement	4
29000	Damage To Property	10
30002	Retail Fraud - Theft	46
30003	Retail Fraud - Refund/Exchange	3
35001	Violation Of Controlled Substance	8
37000	Obscenity	2
41002	Liquor Violations - Other	4
42000	Drunkenness - Except Ouil	1
48000	Obstructing Police	4
49000	Escape/Flight	8
50000	Obstructing Justice	10
53001	Disorderly Conduct	1
53002	Public Peace - Other	2
54002	Operating Under The Influence Ouil Or Ouid	5
55000	Health And Safety	2
73000	Misc Criminal Offense	1
93003	Civil Traffic Violations	1
98007	Suspicious Situations	1
Totals:		212

2013 911 MONTHLY CALL SPREADSHEET

Hillsdale County Central Dispatch

Date Range: 1/1/2013 to 12/31/2013

AGENCY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	2012
DNR	Emergency	0	1	0	1	0	1	1	1	1	8	0	14	11
	Non-Emergency	1	2	0	0	0	0	1	0	1	3	0	8	12
	Total	1	3	0	1	0	1	2	1	2	11	0	22	23
HCSO	Emergency	316	335	483	380	442	335	367	419	362	265	216	4242	4698
	Non-Emergency	172	126	162	162	140	172	168	159	186	224	185	2040	2029
	Total	488	461	645	542	582	507	535	578	548	489	401	6282	6727
HILLSDALE CITY PD	Emergency	323	303	313	366	341	359	384	354	308	245	277	3868	4321
	Non-Emergency	119	136	141	140	192	179	175	201	155	171	139	1848	1905
	Total	442	439	454	506	533	538	559	555	463	416	377	5716	6226
JACKSON STATE POLICE	Emergency	106	115	137	140	174	146	136	164	126	226	126	1821	1919
	Non-Emergency	93	62	84	66	111	84	100	83	108	111	100	1112	1119
	Total	199	177	221	206	285	230	236	247	234	337	226	2933	3038
JONESVILLE PD	Emergency	69	135	149	182	175	145	135	112	98	86	74	1459	1063
	Non-Emergency	27	30	20	44	41	37	43	29	36	28	39	408	372
	Total	96	165	169	226	216	182	178	141	134	114	113	1867	1435
LITCHFIELD PD	Emergency	53	46	67	49	47	40	53	50	45	46	49	599	788
	Non-Emergency	16	8	13	15	7	15	14	18	24	10	9	154	183
	Total	69	54	78	64	54	64	67	68	69	56	56	753	971
READING PD	Emergency	41	20	24	30	28	25	20	26	28	27	26	335	353
	Non-Emergency	4	6	6	4	2	7	12	2	11	6	11	81	53
	Total	45	26	30	34	30	32	32	28	39	33	37	416	406
SOMERSET PD	Emergency	86	83	99	87	90	84	61	69	36	55	45	816	913
	Non-Emergency	21	22	17	21	20	19	24	25	22	13	23	239	212
	Total	107	105	116	108	110	103	85	94	58	68	68	1055	1125
TOTALS		1447	1430	1733	1687	1810	1656	1693	1713	1546	1532	1561	19044	19951

2013 911 CALL

SPREADSHEET

Hillsdale County Central Dispatch

Date Range: 1/1/2013 to 12/31/2013

Agency: JPD

Pg: 1

01-21-14 13:36

HOOR	SUN	MON	TUE	WED	THU	FRI	SAT	TOTAL
0000-0059	40	13	15	12	10	11	37	138
0100-0159	28	6	5	14	8	8	30	99
0200-0259	18	2	4	11	8	8	14	65
0300-0359	7	2	5	2	3	1	7	27
0400-0459	3	3	7	6	3	10	4	36
0500-0559	5	13	5	12	12	25	6	78
0600-0659	3	12	6	17	8	7	4	57
0700-0759	2	6	7	6	8	8	6	43
0800-0859	4	10	10	4	10	8	7	53
0900-0959	4	5	6	7	17	7	14	60
1000-1059	6	5	5	4	7	7	8	42
1100-1159	7	13	12	7	6	8	12	65
1200-1259	13	17	14	8	8	9	14	83
1300-1359	11	12	19	10	17	4	8	81
1400-1459	10	14	14	8	8	13	6	73
1500-1559	9	11	12	20	11	19	3	85
1600-1659	9	16	11	25	16	20	10	107
1700-1759	3	10	20	15	21	18	8	95
1800-1859	8	10	8	10	8	10	7	61
1900-1959	14	8	9	14	19	15	11	90
2000-2059	8	9	6	13	13	7	6	62
2100-2159	6	3	9	12	18	24	15	87
2200-2259	7	9	8	16	24	21	19	104
2300-2359	13	25	23	13	20	48	34	176
TOTALS	238	234	240	266	283	316	290	1867

01-21-14 13:36

Intersection	7:00-10:59	11:00-14:59	15:00-18:59	19:00-22:59	23:00-2:59	3:00-6:59	Total
CHICAGO/OLDS	0	3	3	0	0	0	6
CHICAGO/WEST	0	3	2	1	0	0	6
OLDS/LAKE WILSON	1	0	1	3	1	0	6
OLDS/CHICAGO	0	4	1	0	0	0	5
OLDS/GAIGE	1	1	2	1	0	0	5
CHICAGO/MAUMEE	1	1	2	0	0	0	4
CONCORD/CHICAGO	2	1	1	0	0	0	4
CHICAGO/WATER	2	1	1	0	0	0	4
CHICAGO/EAST	2	0	1	0	0	0	3
MAUMEE/ADRIAN	0	0	3	0	0	0	3
IVANS/ECOLOGY	1	0	1	0	0	0	2
OLDS/READING	0	0	2	0	0	0	2
CHICAGO/EVANS	0	1	0	1	0	0	2
CHICAGO/CONCORD	0	1	0	0	0	1	2
GAIGE/OLDS	1	0	1	0	0	0	2
GRANT/EVANS	1	1	0	0	0	0	2
HASTINGS/CONCORD	0	0	0	0	1	0	1
INDUSTRIAL/OLDS	0	0	1	0	0	0	1
JERMAINE/CHICAGO	0	1	0	0	0	0	1
JONESVILLE/MCLAIN	0	0	0	1	0	0	1
LAKE WILSON/OLDS	0	1	0	0	0	0	1
DOBSON/CHICAGO	0	0	1	0	0	0	1
CHICAGO/WRIGHT	0	0	1	0	0	0	1
CHICAGO/DRAYTON	0	0	0	1	0	0	1
ADRIAN/EAST	0	0	1	0	0	0	1
BECK/OLDS	0	0	0	1	0	0	1
READING/OLDS	0	0	0	1	0	0	1

Intersection	7:00-10:59	11:00-14:59	15:00-18:59	19:00-22:59	23:00-2:59	3:00-6:59	Total
SALEM/GREENBRIAR	0	0	1	0	0	0	1
US 12/DEAL	0	0	0	1	0	0	1
EVANS/NORTH	1	0	0	0	0	0	1
EVANS/PARK	0	0	1	0	0	0	1
OLDS/BECK	1	0	0	0	0	0	1
OLDS/INDUSTRIAL	1	0	0	0	0	0	1

**VILLAGE OF JONESVILLE
CASH BALANCES**

	February-2014	BANK BALANCE
GENERAL FUND:		
General Fund Now Checking	101-000-001	52,932.80
General Fund CD	101-000-003.100	0.00
General Fund CLASS Acct	101-000-007	832,941.75
MAJOR STREETS:		
Major Streets Now Checking	202-000-001	1,842.73
Major Streets CLASS Acct	202-000-007	300.57
LOCAL STREETS:		
Local Streets Now Checking	203-000-001	2,484.17
Local Streets CLASS Acct	203-000-007	521,036.24
Local Streets Bond & Int CLASS	203-000-007.200	8,680.52
STATE HIGHWAY:		
State Highway Now Checking	211-000-001	1,516.65
L.D.F.A.:		
LDFA Operating Now Checking	247-000-001	13,540.03
LDFA Operating CLASS Acct	247-000-007	401,605.78
D.D.A.:		
DDA Now Checking	248-000-001	21,158.45
DDA Operating CLASS Acct	248-000-007	327,940.51
SEWER FUND:		
Sewer Receiving Now Checking	590-000-001	87,557.47
Sewer Bond & Interest Checking	590-000-001.300	10.00
Sewer General Purpose CD	590-000-003.100	16,360.48
Sewer Receiving CLASS Acct	590-000-007	114,610.97
Sewer Bond Reserve CLASS Acct	590-000-007.100	263,055.96
Sewer Plant Improv. CLASS Acct	590-000-007.200	670,424.69
Sewer Bond & Interest CLASS	590-000-007.300	16,464.76
WATER FUND:		
Water Receiving Now Checking	591-000-001	63,591.29
Water General Purpose CD	591-000-003.300	31,029.92
Water Receiving CLASS Acct	591-000-007	115,840.33
Water Tower Maint CLASS Acct	591-000-007.300	94,314.87
Water Meter Repl CLASS Acct	591-000-007.400	32,908.82
MOTOR VEHICLE POOL:		
Motor Vehicle Pool Now Checking	661-000-001	31,973.21
Fire Truck Replacement CD	661-000-003.100	0.00
Equip. Replace CLASS - Police Car	661-000-007.301	23,907.94
Equip. Replace CLASS - Fire Truck	661-000-007.336	248,140.07
Equip. Replace CLASS - Turn Out Gear	661-000-007.337	2,198.02
Equip. Replace CLASS - DPW Equip	661-000-007.463	141,194.83
Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	57,375.75
CURRENT TAX CHECKING:	703-000-001	10.00
PAYROLL FUND CHECKING:	750-000-001	9,073.78
LenoreMonthlyInterest and Cash Balances - MMYX.xls	GRAND TOTAL	4,206,023.36

Jonesville Charter Commission

March 2014

Report

In February, Village staff and Charter Commission Chairman Steel participated in a conference call with the Attorney General's office and attorney Bill Beach regarding feedback on the proposed city charter. The Attorney General's office recommended a number of changes. A majority of the changes were not of a substantive nature; rather mostly grammatical. The only major recommended change was a provision in state law that requires odd-year elections for city council. In order to comply with the statute the change was made in the charter. The new city council would have the opportunity to pass a resolution to have even-year elections. But this cannot occur until after Jonesville becomes a city.

The only other non-grammatical change dealt with mayoral succession in the event that the mayor is unable to continue in that role. The change specifies that the mayor pro tem would serve as mayor on an interim basis in the event that the mayor is absent or no longer able to perform the duties of the job. Language was utilized from the Caro charter to make this revision.

Once staff had an opportunity to make the suggested revisions, the charter was sent back to the Attorney General's office and received a tentative okay pending final approval from the Charter Commission. The Charter Commission met on Wednesday, March 12 to discuss the changes. The Commission unanimously approved a final draft. The final draft of the charter was formally submitted to the Governor's office and Attorney General on March 13. Barring any unforeseen setbacks at the Governor's office, we anticipate being on schedule to have residents vote on the charter and elect a new city council on August 5.

Discussion turned to the election of the first city council. Questions were raised regarding the deadlines for potential city council candidates to file their petitions to run. The Charter Commission also discussed strategy for public outreach sessions regarding the charter and election of a new city council. Staff is in the process of developing a new cityhood information sheet similar to the ones that were circulated over the last two years. Staff will also be planning outreach sessions to the community in the coming months.

Respectfully submitted,

Tim McLean, Assistant to the Manager

2/21/2014

Dear Mr. Grady,

A few weeks ago, there was an accident at

Chamberly Lk. Rd. and Litchfield Rd. Not

all cars had a Stop sign. Someone died in that

accident. Could you please put more stop signs

there? Sincerely, Noddy Miller-dgo >

State of Michigan Department of Environmental Quality

This is to certify that

Richard G. Mahoney

having submitted acceptable evidence of qualifications, in accordance with the requirements of the Rules Governing the Certification of Sewage Treatment Works Operators, is qualified to operate any sewage treatment works of any of the following classifications:

A, B, C, D, L2-R, L1

Issued

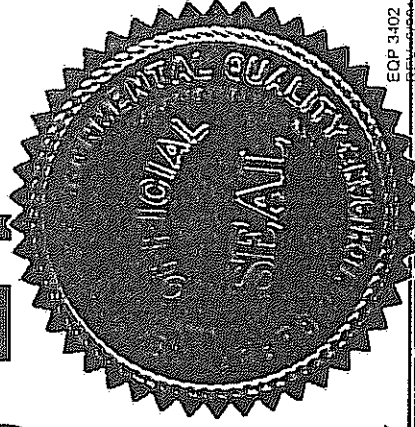
February 10, 2014

Expires

April 15, 2017

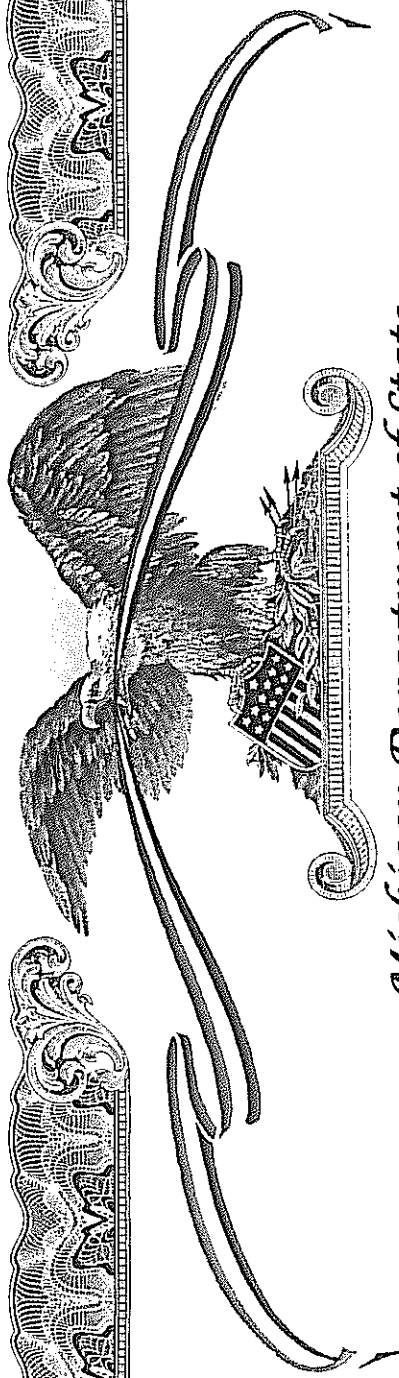
Operator I.D. Number

10578



ISSUED BY THE DIRECTOR OF THE DEPARTMENT OF ENVIRONMENTAL QUALITY

EQP 3-402



*Michigan Department of State
Certificate of Attendance
Election Officials' Accreditation Program*

This is to certify that

Cynthia Means

TOWNSHIP of FAYETTE, HILLSDALE COUNTY

*Has successfully completed the requirements of the Election Officials' Accreditation
Program sponsored by the Michigan Department of State's Bureau of Elections*

Ruth Johnson

Ruth Johnson
Michigan Secretary of State
Department of State
January 31, 2014



Certificate of Completion

Cynthia Means

Has Successfully Completed

Michigan Association of Municipal Clerks Education Day

February 27, 2014

Equivalent to 1 (One) IIMC Certification Point

Equivalent to 2 (Two) CMMC Certification Points

Tina Barton, CMC

MAMC, Education Committee Chair