



City of
Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104
(517) 849-9037 Fax

www.jonesville.org
manager@jonesville.org

**CITY OF JONESVILLE
COUNCIL AGENDA
NOVEMBER 12, 2014 - 6:30 P.M.
CITY HALL**

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE/A MOMENT OF SILENCE

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS/AUDIENCE PRESENTATIONS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

4. PRESENTATIONS AND RECOGNITIONS

- A. Receive June 30, 2014 Audit Report - Bailey, Hodshire & Co. P.C. [ROLL CALL][Action Item]

5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

- A. 1. Ordinance No. 210: Amendment to City of Jonesville Moderate Income Housing Tax Exemption Ordinance – Public Hearing
2. Consider Ordinance No. 210 [ROLL CALL][Action Item]

6. REPORTS AND RECOMMENDATIONS

- A. Fiscal Year 2015 1st Quarter Budget Comparison [Informational Item]
B. Consider Fire Apparatus Bids [Action Item]
C. Resolution 2014-16 Parcel Identification Numbers [ROLL CALL][Action Item]
D. Resolution 2014-17 Interim City Budget [ROLL CALL][Action Item]
E. City, Village, and Township Revenue Sharing (CVTRS) Certification of Accountability and Transparency [Action Item]
F. Consider Cemetery Fee Schedule [Action Item]
G. Planning Commission Appointments [Action Item]
H. January, February, and March 2015 Council Meeting Dates [Action Item]

7. COUNCIL MINUTES

- A. Consider minutes of September 17, 2014 regular meeting [Action Item]

8. ACCOUNTS PAYABLE

- A. Accounts Payable for November 2014 totalling \$88,964.81 [Action Item]

9. DEPARTMENT REPORTS

- A. Fire Department – Chief Adair
B. Water/Wastewater Treatment Plant – Superintendent Mahoney
C. Department of Public Works/Zoning Administrator Report – Superintendent Kyser
D. Police Department – Chief Lance
E. Cash Report – Finance Director Spahr
F. Planning Commission – Assistant to the Manager McLean
G. Cemetery

10. ADJOURNMENT



City of Jonesville

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To: Jonesville City Council
From: Jeffrey M. Gray, City Manager
Date: November 7, 2014
Re: Manager Report and Recommendations – November 12, 2014 Council Meeting

4. A. Receive June 30, 2014 Audit Report - Bailey, Hodshire & Co. P.C. [ROLL CALL][Action Item]

Greg Bailey will be present at the meeting to present the June 30, 2014 Audit Report. Per Bailey, Hodshire & Co. P.C., *"In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Village of Jonesville, as of June 30, 2014, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended, in accordance with accounting principles generally accepted in the United States of America.* Following the presentation, I would recommend a motion to accept the June 30, 2014 Audit Report as presented. *Please refer to the enclosed Audit Report.*

5. A. 1. Public Hearing: Amendment to Ordinance No. 210

The purpose of the public hearing is to hear public comments related to the amendment to the City's Moderate Income Housing Tax Exemption Ordinance. This is the ordinance that authorized a Payment in Lieu of Taxes (PILOT) for the Heritage Lane rehabilitation of the Kiddie Brush and Toy Building. The primary change is in Section 9, where the ordinance is extended from 20 years to 30 years. This results from Michigan State Housing Development Authority (MSHDA) requirements for duration based on the gap financing that they are pledging to the project. This extension to 30 years is a compromise from prior MSHDA proposals, which would have extended it indefinitely or to 50 years. The developer and his lender assisted in accomplishing this compromise. There are other minor changes throughout, as required by MSHDA and described in the prior distribution to Council. In all, the change to 30 years was expected and the other amendments don't substantively change the ordinance. The developer is expected to be in attendance at the meeting to answer questions and to provide a project update. *Please refer to the attached Ordinance 210 and public hearing notice.*

5. A. 2. Consider Amendment of Ordinance No. 210

[ROLL CALL][Action Item]

This is the subsequent action item related to the public hearing. Following receipt of public comments, I recommend that Council take up a motion to approve the ordinance amendment. A roll call vote is required to amend an ordinance.

6. A. Fiscal Year 2015 1st Quarter Budget Comparison

[Informational Item]

The Fiscal Year 2015 three month budget comparison (July 1, 2014-September 30, 2014) is attached for your review. Overall, we are in compliance with our anticipated budgeted revenue and expenditures. Finance Director Spahr will provide additional clarification as necessary regarding the line items that exceed a quarter of the budgeted expense as of September 30th. *Please refer to the attached three month budget comparison summary.*

6. B. Consider Fire Apparatus Bids

[Action Item]

Two sealed bids were received for a new Fire Pumper-Tanker chassis and one bid was received for the body and accessories in September. The chassis bids came from Tri County International Trucks out of Jackson (\$93,515) and Wells Equipment Sales, Inc. out of Litchfield (\$93,975). Although Wells Equipment was not the low bidder, Chief Adair is recommending the chassis be purchased from the

company, as we have prior experience with Wells, they are local within the county, and typically provide service for our Fire Department vehicles. The \$460 difference in the bid is less than 0.01% of the chassis cost. With the body and accessories bid from Custom Fab and Body, LLC of Marion, WI at \$166,262, the \$260,237 total cost is within the \$262,000 budgeted. The bids and specifications are available for review in the Finance Director's office. An application for a USDA grant for up to 25% of the cost is currently pending to offset a portion of the cost. I would recommend approval of the fire truck bid to Wells Equipment Sales and Custom Fab and Body, LLC, pending the outcome of the grant process. Contract documents will not be executed until it has been determined if USDA will award a grant. *Please refer to the attached recommendations from Chief Adair.*

6. C. Resolution 2014-16 Parcel Identification Numbers [ROLL CALL][Action Item]

For tax and assessing purposes, each parcel in the City is designated by a unique parcel identification number. The numbers are assigned in a standard statewide format that identifies the county and city/township, as well as the location within the taxing jurisdiction. With City incorporation, a portion of each parcel number in the City needs to be updated to reflect that the City of Jonesville, rather than Fayette Township is the taxing jurisdiction. The County Equalization Department is taking the lead on this project and has requested that Council pass a resolution authorizing them and City staff to complete the changes. This will not change the assessment of any property in any way. A motion and roll call vote is required to approve the resolution. *Please refer to the attached Resolution 2014-16.*

6. D. Resolution 2014-17 Interim City Budget [ROLL CALL][Action Item]

With the allocation of assets from Fayette Township now complete, budget amendments for both revenues and expenditures related to new City services can be adopted. The City Charter requires that the initial City budget be adopted by resolution. A proposed interim City budget is included with the resolution. The budget has been reviewed and recommended for approval by the Budget Committee. Additional detail on the budget, which includes expected expenditures related to elections, assessing, and the Cemetery can be provided at the meeting. The budget includes a nominal bonus for DPW Superintendent Kyser, Clerk Means, Assistant to the Manager McLean, and Finance Director Spahr, all salaried employees who have incurred additional work responsibilities as a result of City incorporation. A motion and roll call vote is necessary to approve the resolution. *Please refer to the attached Resolution 2014-17, interim City budget, and updated Fund Balance spreadsheet.*

**6. E. City, Village, and Township Revenue Sharing (CVTRS)
Certification of Accountability and Transparency** [Action Item]

For FY 2015, the Michigan Legislature established the City, Village, and Township Revenue Sharing (CVTRS) program (a simplified version of the Economic Vitality Incentive Program (EVIP)). These programs replace the statutory revenue sharing program for eligible cities, villages and township. To qualify for the CVTRS payments, eligible local units must certify and submit to the Department of Treasury by December 1, 2014 that the following have been made available to the public: 1) a citizen's guide to our most recent local finances; 2) a performance dashboard; 3) a debt service report; and 4) a projected budget report of revenues and expenditures comparing the current fiscal year with next fiscal year. Staff will provide an interactive demonstration of these documents and recommends a motion to authorize filing the Certification of Accountability and Transparency with the Department of Treasury. A Consolidation of Services Plan and an Unfunded Accrued Liability Plan are no longer required under the CVTRS program. *Note the attached Certification of Accountability and Transparency form.*

6. F. Consider Cemetery Fee Schedule [Action Item]

The Cemetery has prepared the attached draft fee schedule for charges related to services at the Sunset View Cemetery. The Committee will meet the morning of November 12th to complete a final review and to recommend the schedule to Council. Any changes determined by the Committee will be

communicated the evening of the Council meeting. A motion is necessary to accept the recommendation of the Cemetery Committee. *Please refer to the attached draft fee schedule.*

6. G. Planning Commission Appointments

[Action Item]

The Planning Commission acted at their October meeting to recommend that Council appoint Charles Crouch to fill the vacancy created by David Steel's election to Council. In addition, the Planning Commission has recommended that Christine Bowman be reappointed to serve another three-year term. If approved, both would serve until November of 2017. I recommend a motion to accept the recommendation of the Planning Commission, appointing Charles Crouch and Christine Bowman to three-year terms.

6. H. January, February, and March 2015 Council Meeting Dates

[Action Item]

Due to winter travel, the Mayor has requested that we consider moving the January and March Council meeting dates. This would require moving the January meeting a week earlier and the March meeting a week later. Please review your calendars to determine if Tuesday, January 13th and Tuesday, March 24th will work for a quorum. I would also like to confirm that we will have a quorum for the February 18th meeting.

Correspondence:

- Michigan Public Service Commission

CITY OF JONESVILLE
ORDINANCE NO. 210

AN ORDINANCE TO AMEND ORDINANCE NO. 205 AND TO PROVIDE FOR A SERVICE CHARGE IN LIEU OF TAXES FOR A PROPOSED MULTIPLE FAMILY DWELLING PROJECT TO BE ASSISTED PURSUANT TO THE PROVISIONS OF THE STATE HOUSING DEVELOPMENT AUTHORITY ACT OF 1966, AS AMENDED.

THE CITY OF JONESVILLE ORDAINS:

Section 1. Ordinance No. 205 shall be repealed in its entirety and replaced with this Ordinance, which shall be known and cited as the "City of Jonesville Moderate Income Housing Tax Exemption Ordinance".

Section 2. Preamble.

It is acknowledged that it is a proper public purpose of the State of Michigan and its political subdivisions to provide housing for moderate income citizens and to encourage the development of such housing by providing for a service charge in lieu of property taxes in accordance with the State Housing Development Authority Act of 1966 (1966 PA 346, as amended, MCL 125.1401, *et seq*). The City is authorized by this Act to establish or change the service charge to be paid in lieu of taxes by any or all classes of housing exempt from taxation under this Act at any amount it chooses, not to exceed the taxes that would otherwise be paid except for this Act. It is further acknowledged that such housing for persons of moderate income is a public necessity, and as the City will be benefited and improved by such housing, the encouragement of the same by providing that certain real estate tax exemption for such housing is a valid public purpose; further, that the continuance of the provisions of this Ordinance for tax exemption and the service charge in lieu of taxes during the period contemplated in this Ordinance are essential to the determination of economic feasibility of housing developments which are constructed and financed in reliance upon such tax exemption.

The City acknowledges that Excel-Sterling LDHA LP ("Sponsor") has offered, subject to receipt of an allocation under the Low Income Housing Tax Credit ("LIHTC") Program from the Michigan State Housing Development Authority, to erect, own and operate a housing development identified as Heritage Lane Residences on certain property located at 117 West Street (Exhibit A, Property Legal Description) and to pay an annual service charge for public services in lieu of all taxes.

Section 3. Definitions.

All terms shall be defined as set forth in the State Housing Development Authority Act of 1966, being Public Act 346 of 1966 of the State of Michigan, as amended, except as follows:

A. "Act" means the State Housing Development Authority Act, being Public Act 346 of

1966 of the State of Michigan, as amended.

B. "Annual Shelter Rent" means the total collections during an agreed annual period from all occupants of a housing development representing rent or occupancy charges, exclusive of charges for water and sewer utilities furnished to the occupants by the Sponsor.

C. "Authority" means the Michigan State Housing Development Authority, a public body, corporate and politic of the State of Michigan.

D. "Housing Development" means a development which contains a significant element of housing for persons of moderate income and such elements of other housing, commercial, recreational, industrial, communal, and educational facilities as the Authority determines improve the quality of the development as it relates to housing for persons of moderate income.

E. "LIHTC Program" means the Low Income Housing Tax Credit Program administered by the Authority under Section 42 of the Internal Revenue Code of 1986, as amended.

F. "Moderate Income" means 60% of the Hillsdale County area income.

G. "Mortgage Loan" means a loan that is Federally-Aided (as defined in Section 11 of the Act) or a loan or grant made or to be made by the Authority to the Sponsor for the construction, rehabilitation, acquisition, and/or permanent financing of a housing project, and secured by a mortgage on the housing project.

H. "Utilities" mean water and sanitary sewer services which are paid by the Housing Development.

I. "Sponsor" means a non-profit housing corporation, consumer housing cooperative or limited dividend housing association limited partnership, or otherwise eligible entity which has applied to the Authority for an allocation under the LIHTC Program to finance a Housing Development.

Section 4. Class of Housing Developments.

It is determined that the class of Housing Developments to which the tax exemption shall apply and for which a service charge shall be paid in lieu of such taxes shall be moderate income family housing developments, which are assisted pursuant to the Act. It is further determined that Heritage Lane Residences is of this class provided Sponsor rents units to households, as defined, with moderate income who will reside in the rental units.

Section 5. Establishment of Annual Service Charge.

The Housing Development identified as Heritage Lane Residences comprised of forty-four (44) units, and the property on which it shall be constructed shall be exempt from all property taxes from and after the passage of this ordinance. The City, acknowledging that the Sponsor and the

Authority have established the economic feasibility of the Housing Development in reliance upon the enactment and continuing effect of this Ordinance and the qualification of the Housing Development for exemption from all property taxes and a payment in lieu of taxes as established in this Ordinance, and in consideration of the Sponsor's offer, subject to and expressly conditioned upon receipt of an allocation under the LIHTC Program from the Authority, to construct, own and operate the Housing Development, agrees commencing upon the date of receipt of the allocation under the LIHTC Program from the Authority, to accept payment of an annual service charge for public services in lieu of all property taxes. The annual service charge shall be equal to 4% of the difference between Annual Shelter Rent and Utilities, which is computed by subtracting Utilities as defined from all rents actually collected.

Section 6. The term "moderate income persons or families" as used herein shall be the same meaning as a person or family with income not exceeding 60% of the median income of a single person or family in Hillsdale County.

Section 7. Contractual Effect of Ordinance.

Notwithstanding the provisions of section 15(a)(5) of the Act to the contrary, a contract between the City and the Sponsor with the Authority as third party beneficiary under the contract, to provide tax exemption and accept payments in lieu of taxes, as previously described, is effectuated by enactment of this Ordinance.

Section 8. Payment of Service Charge.

The annual service charge in lieu of taxes as determined under the Ordinance shall be payable in the same manner as general property taxes are payable to the City and distributed to the several units levying the general property tax in the same proportion as prevailed with the general property tax in the previous calendar year. The annual payment for each operating year shall be paid on or before September 14 of the following year. Collection procedures shall be in accordance with the provisions of the General Property Tax Act (1893 PA 206, as amended; MCL 211.1, *et seq*).

Section 9. Duration.

The tax exempt status of a housing development approved under this Ordinance shall commence on the date of receipt of the allocation under the LIHTC Program from the Authority and shall remain in effect for 30 years from the date the certificate of occupancy for the housing development is issued; provided that a mortgage loan remains outstanding and unpaid; and/or provided that the development is subject to regulation by section 42 of the Internal Revenue Code.. Notwithstanding the foregoing sentence, should construction not commence and the certificates of occupancy not be issued within a five year period from passage of this ordinance, the PILOT shall expire. Subsequent to certificate of occupancy the PILOT shall remain in effect for 30 years

Section 10. Severability.

The various sections and provisions of this Ordinance shall be deemed to be severable, and

should any section or provision of this Ordinance be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of the Ordinance as a whole or any section or provision of this Ordinance other than the section or provision so declared to be unconstitutional or invalid.

Section 11. Acknowledgement.

The Housing Development shall be maintained in accordance with all federal, state, and local codes.

Section 12. Effective Date.

This Ordinance shall become effective thirty days after its adoption and within fifteen days of its adoption a synopsis be published in a newspaper of general circulation within the City. All ordinances or parts of ordinances in conflict with this Ordinance are repealed to the extent of such conflict.

YEAS:

NAYS:

ABSENT:

ORDINANCE DECLARED ADOPTED ON _____

Robert Snow, Mayor

Cynthia D. Means, City Clerk

CERTIFICATION

I, Cynthia Means, being the Clerk of the City of Jonesville, do hereby certify that the foregoing is a true and correct copy of the City of Jonesville Ordinance #210, passed on the _____ day of _____, 2014. I further certify I caused a synopsis to be published in a newspaper of general circulation within fifteen (15) days after adoption by the City Council of the City of Jonesville, Michigan, County of Hillsdale, and State of Michigan.

IN WITNESS WHEREOF, I have hereunto set my hand and seal on this ____ day of _____, 2014.

Cynthia D. Means, Village Clerk



City of
Jonesville

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CITY OF JONESVILLE

NOTICE OF PUBLIC HEARING

The Jonesville Village Council will hold a public hearing on Wednesday, November 12, 2014 at 6:30 p.m. at the City Hall, 265 E. Chicago Street, Jonesville, Michigan for the purpose of hearing comments on Ordinance No. 210, Payment In Lieu of Taxes for 117 West Street, Jonesville, MI. Please submit written comments to City Hall, 265 E. Chicago Street, Jonesville, MI 49250 or via email to clerk@jonesville.org no later than November 10, 2014.

Individuals with disabilities requiring auxiliary aids or services should contact the City of Jonesville by writing to the above address or calling 517-849-2104.

Cindy Means, Clerk
City of Jonesville

VILLAGE OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 09/30/2014

DESCRIPTION	YTD BALANCE 09/30/2014 NORMAL (ABNORMAL)	2014-15 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 101 - GENERAL FUND				
TOTAL Revenues	707,738.83	1,411,912.14	50.13%	Includes LDFA/DDA capture
Expenditures				
101-VILLAGE COUNCIL	1,319.21	25,450.00	5.18%	
172-VILLAGE MANAGER	20,710.81	95,030.00	21.79%	
191-ELECTIONS	479.29	2,000.00	23.96%	
218-GENERAL OFFICE	40,996.78	204,136.65	20.08%	
253-TREASURER	805.10	2,400.00	33.55%	Tax Roll/Envelopes
258-DATA PROCESSING/COMPUTER D	2,503.18	15,125.00	16.55%	
265-VILLAGE HALL	4,330.57	12,067.00	35.89%	Prop/Liab Ins - complete
301-POLICE DEPARTMENT	70,134.78	341,925.64	20.51%	
336-FIRE DEPARTMENT	13,385.55	118,296.48	11.32%	
410-PLANNING & ZONING COMMISSIC	1,140.68	5,634.00	20.25%	
441-RADIO TOWER PROPERTY	63.29	0.00		To be reclassified
442-PARKING LOTS	3,035.08	18,675.00	16.25%	
443-SIDEWALKS	23.68	5,200.00	0.46%	
444-DEPT. OF PUBLIC WORKS	3,049.60	17,195.00	17.74%	
448-STREET LIGHTING	5,351.38	36,000.00	14.86%	
526-SANITARY LAND FILL	290.44	5,899.00	4.92%	
751-RECREATION DEPARTMENT	5,660.57	38,565.00	14.68%	
770-PARKS	13,033.04	423,300.00	3.08%	
858-FRINGE BENEFITS	6,729.78	32,995.00	20.40%	
865-INSURANCE	12,305.00	14,500.00	84.86%	Annual - complete
TOTAL Expenditures	205,347.81	1,414,393.77	14.52%	
NET OF NET OF REVENUES & EXPENDITURES	502,391.02	(2,481.63)		
Fund 202 - MAJOR STREETS FUND				
TOTAL Revenues	35,121.82	151,015.00	23.26%	
Expenditures				
465-ROUTINE MAINTENANCE	14,876.73	73,610.00	20.21%	
474-TRAFFIC CONTROL	1,529.67	4,265.00	35.87%	Crosswalk/parking lines
478-WINTER MAINTENANCE	0.00	21,410.00	0.00%	
900-ADMINISTRATION	0.00	51,233.25	0.00%	
TOTAL Expenditures	16,406.40	150,518.25	10.90%	
NET OF NET OF REVENUES & EXPENDITURES	18,715.42	496.75		

VILLAGE OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 09/30/2014

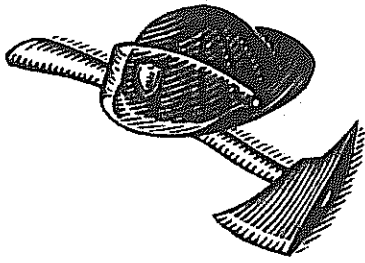
DESCRIPTION	YTD BALANCE 09/30/2014 NORMAL (ABNORMAL)	2014-15 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 203 - LOCAL STREETS FUND				
TOTAL Revenues	261,935.41	228,581.00	114.59%	Includes LDFA/DDA capture
Expenditures				
451-STREET CONSTRUCTION	0.00	102,000.00	0.00%	
465-ROUTINE MAINTENANCE	15,447.66	80,520.00	19.18%	
474-TRAFFIC CONTROL	495.46	3,473.00	14.27%	
478-WINTER MAINTENANCE	0.00	16,790.00	0.00%	
900-ADMINISTRATION	118.46	145,239.75	0.08%	
TOTAL Expenditures	16,061.58	348,022.75	4.62%	
NET OF NET OF REVENUES & EXPENDITURES	245,873.83	(119,441.75)		
Fund 211 - STATE HIGHWAY FUND				
TOTAL Revenues	0.07	23,901.00	0.00%	
Expenditures				
465-ROUTINE MAINTENANCE	3,121.58	11,210.00	27.85%	Street sweeping
474-TRAFFIC CONTROL	12.32	330.00	3.73%	
478-WINTER MAINTENANCE	0.00	10,050.00	0.00%	
900-ADMINISTRATION	0.00	2,310.00	0.00%	
TOTAL Expenditures	3,133.90	23,900.00	13.11%	
NET OF REVENUES & EXPENDITURES	(3,133.83)	1.00		
Fund 247 - LOCAL DEVELOPMENT FINANCE AUTHORITY				
TOTAL Revenues	4,155.99	326,310.00	1.27%	Capture not recorded
Expenditures				
729-DEVELOPMENT ACTIVITIES	7,085.54	267,901.60	2.64%	
TOTAL Expenditures	7,085.54	267,901.60	2.64%	
NET OF NET OF REVENUES & EXPENDITURES	(2,929.55)	58,408.40		

VILLAGE OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 09/30/2014

DESCRIPTION	YTD BALANCE 09/30/2014 NORMAL (ABNORMAL)	2014-15 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY				
TOTAL Revenues	56.08	130,569.00	0.04%	Capture not recorded
Expenditures				
442-PARKING LOTS	202.69	19,875.00	1.02%	
443-SIDEWALKS	133.52	2,360.00	5.66%	
729-DEVELOPMENT ACTIVITIES	15,043.41	97,348.60	15.45%	
733-DOWNTOWN/STREETSCAPE	4,733.61	21,390.00	22.13%	
895-PROMOTIONS	1,042.22	9,532.00	10.93%	
897-OTHER ACTIVITIES	500.00	57,011.00	0.88%	
TOTAL Expenditures	21,655.45	207,516.60	10.44%	
NET OF REVENUES & EXPENDITURES	(21,599.37)	(76,947.60)	28.07%	
Fund 301 - GENERAL DEBT SERVICE FUND				
TOTAL Revenues	500.00	161,673.50	0.31%	
Expenditures				
906-MAJOR STREET BOND	0.00	37,980.00	0.00%	
907-D.D.A. BOND	500.00	57,011.00	0.88%	
908-LOCAL STREET BOND	0.00	66,682.50	0.00%	
TOTAL Expenditures	500.00	161,673.50	0.31%	
NET OF REVENUES & EXPENDITURES	0.00	0.00		
Fund 590 - SEWER SYSTEM FUND				
TOTAL Revenues	179,090.65	720,900.00	24.84%	
Expenditures				
527-SEWAGE DISPOSAL	96,434.42	985,899.67	9.78%	
TOTAL Expenditures	96,434.42	985,899.67	9.78%	
NET OF REVENUES & EXPENDITURES	82,656.23	(264,999.67)		

VILLAGE OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 09/30/2014

DESCRIPTION	YTD BALANCE 09/30/2014 NORMAL (ABNORMAL)	2014-15 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 591 - WATER SUPPLY SYSTEM FUND				
TOTAL Revenues	81,732.88	323,077.00	25.30%	
Expenditures				
536-IRON REMOVAL PLANT	32,797.38	326,186.00	10.05%	
537-WATER DISTRIBUTION SYSTEM	11,506.96	82,480.00	13.95%	
TOTAL Expenditures	44,304.34	408,666.00	10.84%	
NET OF REVENUES & EXPENDITURES	37,428.54	(85,589.00)		
Fund 661 - MOTOR VEHICLE POOL FUND				
TOTAL Revenues	21,606.27	132,140.00	16.35%	
Expenditures				
270-DPW BUILDING AND GROUNDS	1,745.60	22,469.00	7.77%	
896-MOTOR VEHICLE POOL	10,753.12	397,160.00	2.71%	
TOTAL Expenditures	12,498.72	419,629.00	2.98%	
NET OF REVENUES & EXPENDITURES	9,107.55	(287,489.00)		



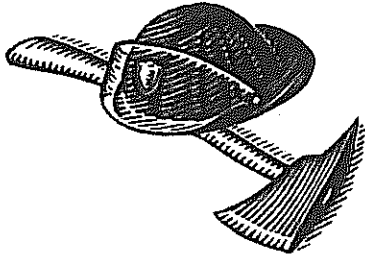
Jonesville fire Department

114 W. Chicago St.
Jonesville, MI. 49250

October 9, 2014

*I would recommend that we except the contract to build new fire truck from
CFB(custom fab and body llc) at the bid price of \$166,262.00. With
International chassis provided by Wells Equipment*

*Dean K Adair II
Jonesville Fire Chief*



Jonesville fire Department

114 W. Chicago St.
Jonesville, MI. 49250

October 9, 2014

*I would recommend that we purchase chassis 7400 SBA 6x4 from Wells
Equipment Sales inc. for new fire truck. At the bid price of \$93,975.00*

*Dean K Adair II
Jonesville Fire Chief*

2014-16

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

**RESOLUTION – TO AUTHORIZE MODIFICATION OF PARCEL IDENTIFICATION
NUMBERS**

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in the City Hall in said City on the 12th day of November, 2014, at 6:30 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, properties in the State of Michigan are identified by a unique parcel identification number; and

WHEREAS, prior to Jonesville city incorporation on August 14, 2014, properties in Jonesville were identified for tax purposes within Fayette Township; and

WHEREAS, it is necessary to modify the community identification number in said parcel identification numbers to reflect the City of Jonesville as the taxing jurisdiction.

NOW, THEREFORE BE IT HEREBY RESOLVED, that the parcel identification numbers for properties in the City of Jonesville shall be modified so that they conform to the format used for properties in the County of Hillsdale, State of Michigan.

BE IT FURTHER RESOLVED, that the appropriate City and County officials are authorized to take such actions as necessary to effect such change.

AYES: Council Members: _____

NAYS: Council Members: _____

ABSENT: Council Members: _____

Cynthia D. Means, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, Michigan at a Regular Meeting held on the 12th day of November, 2014, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Cynthia D. Means, City Clerk

2014-17

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

RESOLUTION – TO ADOPT INTERIM CITY BUDGET

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in the City Hall in said City on the 12th day of November, 2014, at 6:30 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, the then Village of Jonesville adopted an operating budget for the fiscal year beginning July 1, 2014 and ending June 30, 2015 on May 21, 2014; and

WHEREAS, Jonesville city incorporation has since become effective on August 14, 2014 and results in expenditures for new City services and the receipt of additional revenues not contemplated in the Village budget; and

WHEREAS, Section 16.12 of the City Charter requires adoption of an interim City budget by resolution of the City Council.

NOW, THEREFORE BE IT HEREBY RESOLVED, that the attached interim budget is adopted and shall amend the budget adopted on May 21, 2014 for the 2014-15 fiscal year.

AYES: Council Members: _____

NAYS: Council Members: _____

ABSENT: Council Members: _____

Cynthia D. Means, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, Michigan at a Regular Meeting held on the 12th day of November, 2014, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Cynthia D. Means, City Clerk

City of Jonesville
Fiscal Year 2015
General Fund Interim Budget

Revenues

Allocation of Assets (from Fayette Twp)	386,547.00
Cemetery Funds (from Fayette Twp)	87,013.42
425 Reimbursement (from Fayette Twp)	2,594.89
Cemetery Charges	8,000.00
Total Revenues	<u>484,155.31</u>

Expenditures

Elections

Contractual (additional)	1,000.00
Supplies	1,000.00
Canvassing	1,000.00
Equipment	4,000.00
Handicap Ramp at JFD	6,000.00
Miscellaneous	2,000.00
	<u>15,000.00</u>

Assessing

Contractual	25,000.00
BS&A Assessing	4,500.00
Apex Software	500.00
Furniture	800.00
File Cabinets	3,500.00
Miscellaneous	250.00
	<u>34,550.00</u>

Cemetery

Contractual	28,000.00
DPW Wages (debris removal/snow)	2,000.00
Equipment Rent (debris removal/snow)	2,000.00
Grave Opening/Closing	5,000.00
Monument Foundations	2,000.00
Electricity	1,000.00
Repairs	1,000.00
Miscellaneous/Software	6,000.00
	<u>47,000.00</u>

Special Projects Coordinator (additional) 2,200.00

Additional Wages 2,370.00

Treasurer (tax roll - not until FY 2016) 0.00

Miscellaneous (legal/ordinances/BOR/etc) 7,630.00

Total Expenditures 108,750.00

Net Revenue (Loss) 375,405.31

Prepared by: Lenore Spahr

Date: November 7, 2014

VILLAGE OF JONESVILLE
2014/15 ESTIMATED YEAR END FUND BALANCES

	GEN FD	MAJOR	LOCAL	STATE	L.D.F.A.	D.D.A.	DEBT SVC	SEWER	WATER	M.V.P.
Est 13/14 Fund Bal	\$669,116	\$75,234	\$398,043	\$5,112	\$421,823	\$299,210	\$10	(\$20,833)	\$268,128	\$501,737
Budgeted 14/15 Revenue	\$1,411,912	\$151,015	\$228,581	\$23,901	\$326,310	\$130,569	\$161,674	\$720,900	\$323,077	\$132,140
Budgeted 14/15 Expenses	(\$1,414,394)	(\$150,518)	(\$348,023)	(\$23,900)	(\$267,902)	(\$207,517)	(\$161,674)	(\$985,900)	(\$408,666)	(\$397,160)
	\$666,634	\$75,731	\$278,601	\$5,113	\$480,231	\$222,262	\$10	(\$285,833)	\$182,539	\$236,717
Plus Depreciation								\$260,000	\$86,000	\$70,000
Fund Bal Before Res	\$666,634	\$75,731	\$278,601	\$5,113	\$480,231	\$222,262	\$10	(\$25,833)	\$268,539	\$306,717
Park Reserve	(\$54,700)									
Expansion Reserve					(\$65,000)					
Revolving Loan Fund						(\$25,000)				
Estimated 14/15 EOY Fund Balance	\$611,934	\$75,731	\$278,601	\$5,113	\$415,231	\$197,262	\$10	(\$25,833)	\$268,539	\$306,717

Additional Revenues \$484,155

Additional Expenditures:

Cemetery	(\$47,000)
Assessing	(\$34,550)
Elections	(\$15,000)
Spec. Project Coord.	(\$2,200)
Additional Wages	(\$2,370)
Treasurer (FY 2016)	\$0
Miscellaneous	(\$7,630)

Est EOY Fund Balance \$987,340

City, Village, and Township Revenue Sharing/County Incentive Program Certification of Accountability and Transparency

Issued under authority of 2014 Public Act 252. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for City, Village, and Township Revenue Sharing or County Incentive Program payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made readily available to the public, a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report as required by 2014 Public Act 252. The Citizen's Guide, Performance Dashboard, Debt Service Report, and Projected Budget Report shall be made available for public viewing in the clerk's office or posted on a publicly accessible Internet site.
2. Submit to Treasury a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report.

This certification, along with a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report, **must be received by December 1, 2014** (or the first day of a payment month) in order to qualify for that month's payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

PART 1: LOCAL UNIT INFORMATION			
Local Unit Name Village/City of Jonesville		Local Unit County Name Hillsdale	
Local Unit Code 303030		Contact E-Mail Address manager@jonesville.org	
Contact Name Jeffrey M. Gray	Contact Title Manager	Contact Telephone Number (517) 849-2104	Extension
Website Address, if reports are available online www.jonesville.org			
PART 2: CERTIFICATION			
<i>In accordance with 2014 Public Act 252, the undersigned hereby certifies to Treasury that the above mentioned local unit has produced a Citizen's Guide, a Performance Dashboard, a Debt Service Report and a Projected Budget Report and has made them available for public viewing in the city, village, township, or county clerk's office or has posted them on a publicly accessible Internet site. The Citizen's Guide, Performance Dashboard, Debt Service Report and Projected Budget Report are attached to this signed certification.</i>			
Chief Administrative Officer Signature (as defined in MCL 141.422b)		Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) Jeffrey M. Gray	
Title Manager		Date 11/13/2014	

Completed and signed form (including required attachments) should be e-mailed to: **TreasRevenueSharing@michigan.gov**

If you are unable to submit via e-mail, fax to (517) 335-3298 or mail the completed form and required attachments to:

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing, MI 48909

TREASURY USE ONLY		
CVTRS/CIP Eligible Y N	Certification Received	CVTRS/CIP Notes
Final Certification	Citizen's Guide Received	
	Performance Dashboard Received	
	Debt Service Report Received	
	Projected Budget Report Received	



City of
Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104
(517) 849-9037 Fax
www.jonesville.org
manager@jonesville.org

SUNSET VIEW CEMETERY FEES

Lot Prices

Cost per Grave \$200.00

Graves in the Cemetery Annex are generally sold in two and four grave Lots. Some single grave sites are available in the Annex or in Section S of the Cemetery.

Grave Openings and Closings

Adult	\$400.00
Child	\$300.00
Infant	\$200.00
Cremation	\$200.00

November 1 st through April 1 st additional charge	\$ 50.00
Saturday Opening and Closing additional charge	\$ 50.00
Sunday Opening and Closing additional charge	\$100.00

No burials will take place on City recognized holidays, which include: New Year's Day, President's Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas, and New Year's Eve.

Disinterment

Disinterment	\$600.00
Disinterment of Cremation	\$400.00

Foundations

Installation of Monument Foundations \$0.35 per square inch

Transfer of Burial Rights

Cost per Grave \$20.00

****Subject to Council Approval****

**JONESVILLE CITY COUNCIL
Minutes of October 7, 2014**

A regular meeting of the Jonesville City Council was held on Tuesday, October 7, 2014 at the Jonesville City Hall. Mayor Robert Snow called the meeting to order at 6:30 p.m. Council members present were: Gerry Arno, Tim Bowman, Jerry Drake, Ron Hayes, Andy Penrose and David Steel. Absent: None

Also present: Manager Gray, Treasurer Spahr, DPW Supt. Kyser, WWTP Supt. Mahoney, Assistant to the Manager McLean, Police Chief Lance, George Baker (Baker's Lawn Care, and Mike Shirkey, State Senate Candidate.

Mayor Snow led the Pledge of Allegiance.

The agenda was accepted as presented with the following additions: 6.D.: Cemetery Sexton Bid and 6.E.: Region II Planning Commission Dues.

A motion was made by David Steel and seconded by Ron Hayes to approve Resolution 2014-15; MDOT Maintenance Contract and Signature Authorization. Roll Call Vote: Ayes: Gerry Arno, Tim Bowman, Jerry Drake, Ron Hayes, Andy Penrose, David Steel and Robert Snow. Nays: None. Motion carried.

Andy Penrose made a motion to approve the installation of an aluminum Barrier Free Ramp at the rear exit of the Jonesville Fire Department Community Room in an amount not to exceed \$5,900. Jerry Drake supported the motion. All in favor. Motion carried.

Manager Gray provided an update regarding the Heritage Lane Project's final required changes to the Payment in Lieu of Taxes (PILOT) ordinance associated with the project.

A motion was made by Ron Hayes and supported by Andy Penrose to accept the cemetery sexton bid from Baker's Lawn Care, George Baker, in the amount of \$25,500 (mowing charges for the year) and fees for various duties for a two year period. All in favor. Motion carried.

Gerry Arno made a motion and was seconded by Ron Hayes to approve the annual Region 2 Planning Commission Dues for 2015 in the amount of \$609.66. All in favor. Motion carried.

A motion was made by Ron Hayes and supported by Jerry Drake to approve the Council minutes of September 17, 2014. All in favor. Motion carried.

Andy Penrose made a motion to approve the Closed Session Council minutes of September 17, 2014. Ron Hayes supported the motion. All in favor. Motion carried.

A motion was made by David Steel and supported by Ron Hayes to approve the Council minutes of October 1, 2014. All in favor. Motion carried.

Gerry Arno made a motion to approve the Accounts Payable for October 3, 2014 in the amount of \$55,913.00. Ron Hayes supported the motion. All in favor. Motion carried.

Updates were given by Council Members, Department Heads and Manager Gray.

A brief presentation was given by Mike Shirkey, a Candidate for Michigan State Senate 16th District.

A motion was made by Jerry Drake and supported by Ron Hayes to adjourn at 7:34 p.m.

Submitted by,

Cynthia D. Means
Clerk

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
A & J COFFEE SERVICE	CITY HALL-OPERATING SUPPLIES	35.10
	CITY HALL-OPERATING SUPPLIES	8.50
		43.60
ALEXANDER CHEMICAL CORPORATI	WATER-OPERATING SUPPLIES	670.80
	WATER-OPERATING SUPPLIES	(200.00)
		470.80
ALPHA SIGNS	CITY OF JONESVILLE DECALS	375.00
ANDREW MACK & SON BRUSH CO.	DDA-FACADE GRANT	2,500.00
ARROW UNIFORM RENTAL	UNIFORM RENTAL/OPERATING SUPPLIES	327.10
ASSOC OF PUB TREAS OF US & C	MEMBERSHIP RENEWAL	145.00
AT&T	CITY PHONE SERVICE	783.54
AT&T MOBILITY	WWTP/WATER/JPD-CELL PHONES	136.37
	WWTP/WATER/JPD-CELL PHONES	137.14
		273.51
BAKER, DALE	DDA-HAY BALES/FALL DISPLAY	25.00
BRINER OIL CO., INC.	JVFD-GASOLINE	61.40
	MVP-BULK TANK	477.40
	MVP-SUPPLIES	17.03
	JVFD-GASOLINE	14.12
	MVP-BULK TANK	480.77
		1,050.72
BRONNER'S CHRISTMAS WONDERLA	DDA-CHRISTMAS LIGHTS	129.84
BROOKS, JAMIE	CITY HALL-CLEANING SERVICES	100.00
	JVPD-CLEANING SERVICES	100.00
	JVPD-CLEANING SERVICES	100.00
	CITY HALL-CLEANING SERVICES	100.00
		400.00
CITY OF COLDWATER	PC/ZBA-WORKSHOP	225.00
CITY OF JONESVILLE	DRINKING FTN-WATER	33.36
	DDA BUILDING-WATER/SEWER	64.42
	JVFD-WATER/SEWER	55.52
	WRIGHT ST PAVILLION-WATER/SEWER	43.98
	DPW GARAGE-WATER/SEWER	42.88
	CITY HALL-WATER/SEWER	42.88
	WWTP-WATER/SEWER	352.60
	JVPD-WATER/SEWER	42.88
	598 IND PKWY SPRINKLERS-WATER	229.01
	100 DEAL PKWY SPRINKLERS-WATER	188.41
	500 IND PKWY SPRINKLERS-WATER	357.53
	STREETSCAPE SPRINKLERS-WATER	119.12
		1,572.59
CLEAR VIEW, B.R. LLC	CITY HALL/JVPD-WINDOW CLEANING	32.00
CONSUMERS ENERGY	DDA BUILDING-ELECTRICITY	591.05
	IRON REMOVAL PLANT-ELECTRICITY	2,306.05
	CITY HALL 2ND FLR-ELECTRICITY	22.60
	DDA PKG LOT LIGHTS	21.83
	STREETSCAPE LIGHTS	557.43
	CITYWIDE ST LIGHTS	2,565.70
	G.CARL FAST PARK-ELECTRICITY	60.02
	FIRE SIREN-ELECTRICITY	22.73
	JVFD TRAINING RM-ELECTRICITY	70.44
	JVPD-ELECTRICITY	235.14
	JVFD TRUCK BAY-ELECTRICITY	114.67
	RADIO TOWER-ELECTRICITY	28.74
	CITY HALL-ELECTRICITY	286.33
	DPW GARAGE-ELECTRICITY	95.61
	WRIGHT ST PAVILLION-ELECTRICITY	37.70
	598 IND PKWY SPRINKLERS-ELECTRICITY	22.98
	WATER TOWER-ELECTRICITY	56.15
	100 DEAL PKWY SPRINKLERS-ELECTRICITY	38.37
	METERED PKG LOT LIGHTS	83.28
	500 IND PKWY SPRINKLERS-ELECTRICITY	53.21
	WWTP-ELECTRICITY	3,609.81

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	DDA BUILDING-ELECTRICITY	506.82
	IRON REMOVAL PLANT-ELECTRICITY	1,209.45
		12,596.11
COUNTRYSIDE TROPHIES	ELECTIONS-DOOR MAGNET	30.00
CUNNINGHAM-DALMAN, PC	LEGAL SERVICES-ASSET DIVISION	2,005.64
CURRENT OFFICE SOLUTIONS	WATER/WWTP-COPIER REPAIR	102.00
	ELECTIONS-OPERATING SUPPLIES	173.38
	ELECTIONS-SUPPLIES	49.03
	CEMETERY-OFFICE SUPPLIES	18.10
	OFFICE SUPPLIES	8.43
	JPD/JFD/CITY HALL/DPW/WWTP-SUPPLIES	345.93
		696.87
ELECTION SOURCE	ELECTIONS-SUPPLIES	18.69
	ELECTIONS-BOOTH/SUPPLIES	736.48
		755.17
FASTENAL	MVP-REPAIRS	7.00
FIRST NATIONAL BANK OMAHA	CONFERENCES/SUPPLIES	2,993.42
	ELECTIONS-OPERATING SUPPLIES	768.72
		3,762.14
FRANK BECK CHEVROLET-CADILLA	JVPD-04 IMPALA CLEANED	204.82
	JVPD-KEY REPLACEMENT	29.82
		234.64
GALLS	JVPD-UNIFORMS	49.99
	JVPD-UNIFORMS	45.99
	JVPD-UNIFORMS	181.95
		277.93
GODFREY BROS., INC.	MVP-REPAIRS & MAINTENANCE	28.20
	JVFD-CHAINSAW OIL	46.66
		74.86
GRAINGER	WWTP-BUBBLER SYSTEM AIR COMPRESSOR	704.00
GRIFFITHS MECH CONTRACTING,	WWTP-BOILER REPAIR & CERT	1,531.34
	SEWER-AIR MAKE UP REPAIRS	210.00
		1,741.34
HAYES, RON	R2PC-MEETING	40.32
	MML CONFERENCE-EXPENSES	652.93
		693.25
HILLS CO ECON DEVEL PARTNERS	ANNUAL DINNER	90.00
HILLSDALE DAILY NEWS	PLANNING COMMISSION-PUBLIC NOTICE/VACANCY	69.25
	SUBSCRIPTION RENEWAL	160.00
		229.25
I.T. RIGHT	JVPD-MS OFFICE UPGRADE	213.00
	COMPUTER UPGRADE PROJECT	5,707.00
	SERVER UPGRADE PROJECT	2,358.00
	SERVER PROJECT LABOR	1,600.00
		9,878.00
IDEXX DISTRIBUTION CORP.	IRON REMOVAL PLANT-OPERATING SUPPLIES	1,223.65
JONESVILLE COMMUNITY SCHOOLS	COPY PAPER	165.00
JONESVILLE HARDWARE	OPERATING SUPPLIES/REPAIRS & MAINT	239.30
JONESVILLE LUMBER	REPAIRS & MAINTENANCE	342.88
MC GOWAN ELECTRIC SUPPLY, IN	JVFD/MVP-LIGHTS/SUPPLIES	137.47
MICHIGAN ASSESSORS ASSOCIATI	ASSESSOR-RFP	75.00
MICHIGAN DOWNTOWN ASSOCIATIO	DDA-MEMBERSHIP RENEWAL	200.00
MICHIGAN GAS UTILITIES	IRON REMOVAL PLANT-GAS	36.74
	GAS LIGHT	17.94
	DPW GARAGE-GAS	41.23
	WWTP-GAS	436.86
	CITY HALL-GAS	40.46
	DDA BUILDING-GAS	741.81
	JVPD-GAS	38.24
	JVFD-GAS	44.97
		1,398.25
MICHIGAN LAWN & LANDSCAPE	MOWING SERVICES	2,581.07

11/05/2014
User: TMCLEAN
DB: Jonesville

CITY OF JONESVILLE
INVOICE APPROVAL LIST
11/07/2014

Page: 3/3

Vendor	Description	Amount
MICHIGAN METER TECHNOLOGY GR	WATER-METER SUPPLIES	365.81
MICHIGAN REBUILD & AUTOMATIO	WWTP-BACKWASH REPAIRS	208.88
MIDSTATE TITLE AGENCY	CEMETERY-TITLE SEARCH	774.00
MISS DIG SYSTEM, INC.	WATER/WWTP-POS RESPONSE FEES	680.00
MML WORKERS COMPENSATION FUN	WORKERS COMP-QUARTERLY INVOICE	2,798.00
NORM'S TIREMAN	MVP-TRACTOR #2 WHEEL REPAIRS	197.99
NORTH EAST FABRICATION CO, I	MVP-LEAF VAC REPAIR	60.00
NYE UNIFORM COMPANY	JVPD-UNIFORMS	382.91
OASIS CAR WASH	JVPD-SEPT CAR WASHES	25.00
OLD DOMINION BRUSH	MVP-LEAF VAC IMPELLER	1,126.74
PARAGON LABORATORIES, INC.	WATER-TESTING	471.00
PARKER, HAYES & LOVINGER, P.	LEGAL SERVICES	500.00
PERFORMANCE AUTOMOTIVE	MVP-OPERATING SUPPLIES	3.19
	MVP-REPAIRS & MAINTENANCE	40.59
	JVPD-04 IMPALA/WIPER BLADES	9.38
	MVP-STARTER FOR DODGE	194.69
		247.85
PERRY CORPORATION	COPIER MAINTENANCE	75.05
POSTMASTER	POSTAGE-WATER/SEWER	208.61
	POSTAGE-ABSENTEE BALLOTS	87.80
		296.41
POWERS CLOTHING, INC.	JVPD-UNIFORM PATCH	5.00
PRINTING SYSTEMS, INC.	ELECTIONS-OPERATING SUPPLIES	48.78
REGION 2 PLANNING COMMISSION	MEMBERSHIP DUES	609.66
	2014 ANNUAL DINNER	150.00
		759.66
REPUBLIC WASTE SERVICES	PARKS/DOWNTOWN-TRASH SERVICE	105.00
	WWTP/DPW/CITY HALL-TRASH SERVICE	46.14
	JVPD/JVFD-TRASH SERVICE	33.00
		184.14
SPEEDWAY SUPERAMERICA, LLC	GASOLINE	1,481.48
SPICER GROUP, INC	DDA-RAIL/TRAIL DESIGN	9,397.59
STATE OF MICHIGAN	MAJOR/LOCAL STREETS-SIGNAL ENERGY	117.59
TURNER WILMA	UB refund for account: 000154-00	42.88
USA BLUEBOOK	WWTP-LAB SUPPLIES	752.52
	SEWER-OPERATING SUPPLIES	444.85
	SEWER-OPERATING SUPPLIES	41.91
	SEWER-OPERATNG SUPPLIES	353.70
	WWTP-SUPPLIES	275.95
	WWTP-SUPPLIES	(275.95)
		1,592.98
USALCO	SEWER-OPERATING SUPPLIES	4,355.97
UTILITY SERVICE CO, INC	WATER TOWER MAINTENANCE CONTRACT	13,488.36
VERIZON WIRELESS	DPW-CELL PHONE	25.00
	DPW-CELL PHONE	25.00
		50.00
WALMART COMMUNITY	OFFICE/OPERATING SUPPLIES	200.50
	TOOLS/SUPPLIES	387.72
		588.22
WORKHEALTH	JVFD-EMPLOYEE PHYSICAL	150.00
	Total:	88,964.81

YEAR SUMMARY 2014

Month	CITY	SCIPLO	FAVETTE	MUTUAL AID	TRAINING/MEETINGS
JANUARY	4	3	4	4	5
FEBRUARY	1	4	1	4	4
MARCH	2	1	2	4	4
QUARTER TOTAL	7	8	7	12	13
APRIL	3	3	5	7	4
MAY	4	2	3	8	6
JUNE	1	2	2	1	2
QUARTER TOTAL	8	7	10	16	12
JULY	4	2	2	3	5
AUGUST	3	2	3	1	5
SEPTEMBER	6	1	3	5	3
QUARTER TOTAL	13	5	8	9	13
OCTOBER	6	1	2	2	7
NOVEMBER					
DECEMBER					
QUARTER TOTAL					
YEAR TOTAL					

Notes:

Jonesville Fire Department Report

October 2014

Date	Type of call	Location	# of members
OCT-1	Business meeting	Station(meeting)	16
OCT-7	Vent Fire	260 Gaige st.(City)	11
OCT-8	Down power lines	2751 Genessee rd.(Fayette)	7
OCT-12	1 Car P.I	Us-12/ Brown (Mutual aid)8	14
OCT-13	1 Car P.I.	Homer/ Genessee(Fayette)	13
OCT-13	Station stand by	station(Mutual aid) REU	9
OCT-13	Fire alarm	260 Gaige st(City)	7
OCT-15	Training	Station(Training)	11
OCT-17	Fire safety	Williams elementary(Training)	6
OCT-18	Odor investigation	781 olds st(City)	6
OCT-18	Fire alarm	Jonesville middle school(City)	9
OCT-19	Vent fire	260 Gaige st.(City)	9
OCT-21	County fire meeting	Central Dispatch(meeting)	4
OCT-21	Chiefs Meeting	Central dispatch(Meeting)	1
OCT-22	Station Clean-up	Station (training)	10
OCT-23	Odor investigation/ unfound	Dobson rd(scipio)	11
OCT-22	Gas leak	470 Olds st.(City)	12
OCT-24	Fire safety	Greenfield school(Training)	3

Notes:

MONTHLY OPERATING REPORT

October 2014

SUBMITTED: November 5, 2014

WATER FLOW

MAXIMUM	334,000
MINIMUM	130,000
AVERAGE	210,600
TOTAL	6.530 MG

WASTEWATER FLOW

MAXIMUM	303,700
MINIMUM	239,300
AVERAGE	269,000
TOTAL	8.3399 MG

CALLOUTS: None

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of October 2014.

Third quarter drinking water analysis invoices totaling \$3,020.00 were prepared and submitted for payment. An additional \$660.00 was submitted in walk in business. During the first three quarters of 2014 we have sent invoices totaling \$7,640.00.

Plant Staff helped with the strawmahal and other downtown fall decorations.

Fall lagoon analysis was performed for Quincy, North Adams, Camden, Litchfield, Reading and Lake Diane.

The distribution mechanism and side walls of the trickling filters were power washed.

Peerless-Midwest removed and over hauled the number one well pump and the number 2 high service pump. This work was budgeted for in the 2014-2015 budget and was required because of declining efficiency of the pumps. We are able to track pump efficiency through the annual maintenance that is performed on each of the pumps and wells.

PLANT EFFICIENCY—October 2014

5-Day Biochemical Oxygen Demand

NPDES Permit Limit in October 2014—20 mg/l Monthly Average

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the receiving stream.

Jonesville Monthly Average—3.5 mg/l

Average Percent Removal from the Raw Wastewater—97.9%

Total Suspended Solids

NPDES Permit Limit in October 2014—20 mg/l Monthly Average

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—2.4 mg/l

Average Percent Removal from the Raw Wastewater—96.9%

Total Phosphorus

NPDES Permit Limit in October 2014—1 mg/l Monthly Average

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.3 mg/l

Average Percent Removal from the Raw Wastewater—94.6%

Ammonia Nitrogen

NPDES Permit Limit in October 2014—7 mg/l Daily Maximum

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.473 mg/l

Average Percent Removal from the Raw Wastewater—98.5%

Jonesville Daily Maximum—1.45 mg/l

Rick Mahoney

Jonesville Dept of Public Works

October 2014

Monthly Report

	Maintenance	Sand	White Paint	Yellow Paint	COLD MIX
STATE HIGHWAYS	0 HR DT 0 HR OT	0 Ton			1/8 Ton
MAJOR ROADS	0 HR DT 0 HR OT	0 Ton	0 Gal	0 Gal	1/8 Ton
LOCAL ROADS	0 HR DT 0 HR OT	0 Ton	0 Gal	0 Gal	1/2 Ton
PARKING LOTS	0 HR DT 0 HR OT	0 Ton	0 Gal	0 Gal	0 Ton
POLICE STATION	0 HR OT	0 Ton			0
FIRE DEPARTMENT	0 HR OT	0 Ton			0
DPW DEPT	0 HR OT				0
WWTP	0 HR OT				0
WATER	0 HR DT 0 HR OT				
ALLEN	0 HR OT				

There were no call outs.

All of State, Major & Local Streets were cold patched.

We had water shut offs for non-pay.

All storm drains were cleaned on State, Major & Local Streets.

All of the locks at the Cemetery were changed.

Sprinkler systems were winterized for the LDFA & DDA.

Wright Street bathrooms were winterized.

The drinking fountain in Fast Park was winterized.

We have been clearing all of the tree's off the new Rail Trail.

We have started picking up leaves with the leaf vac.

We have been picking up brush with the tractor & dump trucks.

All of the water lines at the Cemetery were winterized.

We started are winter maintenance on our equipment.

The Transportation Asset Report was turned to the State.

We installed a new LED light for the back door of the Fire Station.

Mike Kyser

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY FOR OCTOBER 2014

Total Incidents: 93 written incident reports.

Non-Aggravated Assault: 1

Break and Enter: 0

Theft from Motor Vehicle: 1

Retail Fraud: 5

Other Larceny: 4

Fraud: 0

Malicious Destruction of Prop: 2

Public Roadway Accidents: 8

Private Property Accidents: 9

OWI and OUID Arrests: 2

Other Arrests: 17 (warrants, etc.)

Domestic Assault: 1

Non Violent Domestic: 6

Controlled Substance Violations: 0

Civil Matter/Family Disputes: 1

Medical Emergency: 10

Alarms: 3

Nuisance Animals: 2

Suspicious Situations: 8

General Assistance: 20

Ordinance Violation: 0

Traffic/Moving Violations: 87

Warrants Received from Prosecutor: 12

Juvenile Petitions: 2

October Patrol Shift Coverage: 97%

NOVEMBER FOCUS

AED Training

Equipment Updates

Jonesville Planning Commission

October 2014

Monthly Report

At the regularly scheduled meeting of the Jonesville Planning Commission, the meeting began with an action item for the reappointment of Commissioner Bowman for an additional term. Her term had been set to expire in November. The Planning Commission voted unanimously on a recommendation to the City Council for the reappointment of Christine Bowman for an additional three-year term. With the rescheduling of meetings between the City Council and Planning Commission, the recommendation will appear as an action item on the Council agenda in November.

The next item of business focused on filling a vacancy on the Planning Commission. With the election of David Steel to the City Council, the bylaws of the Planning Commission stipulate that he must step down from the Planning Commission. A notice of vacancy was posted on the City website and an advertisement was placed in the *Hillsdale Daily News*. Two applications were received to fill this slot. The Planning Commission took action to recommend to City Council that Charles Crouch be appointed to that position. Mr. Crouch had previously served on the Citizen's Committee on City Incorporation back in 2011. If approved by Council, Mr. Crouch would serve a three-year term and would be seated at the December meeting of the Planning Commission.

Finally, the Planning Commission took action to select a new Chairperson. Vice Chairman Drake and Commissioner Snow were not eligible to serve as Chair due to ex officio status. The Michigan Planning Enabling Act and Jonesville Planning Commission bylaws are specific in its rules for eligibility. After some deliberation, the Planning Commission took unanimous action to approve Mike Venturini as the new Chair. Commissioner Venturini will serve as Chair for the remainder of 2014. The Planning Commission takes action annually in January to select its officers for the year. Commissioner Venturini would be eligible to remain as Chair per the wishes of the Planning Commission.

The Planning Commission's focus for the December meeting will be to review the 2014 Annual Planning Commission Report, approve a meeting calendar for 2015, and have discussions for the Work Plan in 2015.

Respectfully submitted,

Tim McLean, Assistant to the City Manager



City of
Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104
(517) 849-9037 Fax
www.jonesville.org
manager@jonesville.org

**SUNSET VIEW CEMETERY ACTIVITY REPORT
OCTOBER 2014**

	Lot Sales*	Interments	Cremation Interments	Foundations Installed	Burial Rights Transfers	Disinterments
October**	1	3	2	1	1	0
November						
December						
Totals	1	3	2	1	1	0

* Each lot reported includes two gravesites

** October is a partial month, beginning at the October 14th transfer of the property to the City

October Activities:

- Assumed ownership/operations and transfer of records from Fayette Township
- First meeting of the Cemetery Committee
- Reported ownership change and new procedures to area funeral directors
- Final mowing of the season
- Evaluate equipment and condition
- Weatherized pump and water supply

November Focus:

- Cemetery Committee meeting November 12th
 - Fee Schedule
 - Ordinance
 - Rules and Regulations
- Leaf Collection
- Building debris, fuel tanks



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
PUBLIC SERVICE COMMISSION

MIKE ZIMMER
ACTING DIRECTOR

GREG R. WHITE
COMMISSIONER

JOHN D. QUACKENBUSH
CHAIRMAN

SALLY A. TALBERG
COMMISSIONER

October 29, 2014

RECEIVED
OCT 31 2014

BY: _____

To Cities/Villages/Townships:

This letter is being sent to franchise entities (municipalities) within the state of Michigan. "Franchise Entity" means the local unit of government (city, village, or township) in which a provider offers video services. The Michigan Public Service Commission (MPSC) has prepared an electronic survey to determine trends and to better understand if municipalities are experiencing positive or negative issues with cable providers, or if municipalities have concerns with Public Act 480 of 2006 (the Act). The information gathered will be included in the MPSC's annual report to the Governor and Legislature, which is filed pursuant to Section 12(2) of the Act. The survey is quick and should only take a few minutes of your time.

Beginning *October 31, 2014*, go to michigan.gov/mpsc and click on the Video/Cable link and look for the electronic survey in the Spotlight section. *Please submit your responses by November 26, 2014.* Please note that the survey will no longer be available on the website after December 1, 2014.

For your information, enclosed are two Consumer Tips that provide information regarding filing a complaint with the MPSC. One is relevant to customers, the other to a municipality.

The MPSC values your input and comments. Should you have any questions, please contact me at (517) 241-6100 or by email at foristc@michigan.gov.

Very truly yours,

Christina Forist, Manager
Service Quality Section

Enclosures

consumer TIPS

Alert 14-22 October 2014

michigan.gov/mpsc

Filing a Video/Cable Complaint

The MPSC's role in handling video/cable television complaints

On December 21, 2006, Governor Granholm signed legislation to promote competition for video services in the state of Michigan. Public Act 480 of 2006, or as it is more commonly known, the "Uniform Video Services Local Franchise Act" charges the Michigan Public Service Commission (MPSC) with implementing the Act. The MPSC now has the responsibility to handle cable inquiries and complaints.

Are you having a problem with your video/cable television provider?

If you are experiencing problems with your provider, you should first contact your provider and attempt to resolve your dispute with them.

Not satisfied? File an informal complaint with the MPSC

If you are dissatisfied with the provider's response, or the dispute is not resolved to your satisfaction, you may file an informal complaint with the MPSC.

How does the informal complaint process work?

- A customer contacts the MPSC with a video/cable television complaint.

- MPSC Staff forwards the complaint to the provider & informally mediates (if necessary) between the provider and the customer.

The provider is allowed up to 10 business days (under normal circumstances) to respond and provide a detailed resolution to both the customer and the MPSC.

Still not satisfied? File a formal complaint and request a hearing

If you remain dissatisfied even after the Staff has completed the informal complaint process, you may file a Formal Complaint.

A customer will be permitted to file a formal complaint **only after**:

- the informal complaint process has been completed; and
- a satisfactory resolution has not been reached between the provider and the customer.

To request a formal hearing, prepare a letter of complaint explaining the problem. Send the original and seven (7) copies of the letter/complaint to the MPSC at the following address:

Executive Secretary
MPSC
P.O. Box 30221
Lansing, MI 48909

The written complaint must contain the following information:

- customer name, address, telephone number, and signature;
- the name and address of the provider with whom there is a disagreement;
- the location/address of the disputed action;
- the time and dates of the disputed actions;
- a description of exactly what happened – include all details, the names and addresses of any persons involved, disputed charges and costs.

Identify the specific section(s) of the Video Act that are alleged to have been violated and state sufficient facts to support the alleged violation(s). Specify the relief requested.

Next Action

MPSC Staff will review the formal complaint, and if the disputed amount is under \$5,000 and all required information is included, the Commission shall appoint a mediator within seven (7) business days of the date the complaint is filed. Mediation may include a review of the complaint and discussions with the customer and company. If through this process the customer and company are still unable to agree, the mediator will issue a recommended solution within 30 days from the date of appointment. The customer and company have 10 days to either accept or reject the recommendation. If the customer or company rejects the solution, the complaint proceeds to a formal hearing. If the dispute involves an amount over \$5,000, it proceeds directly to a contested case hearing with no prior mediation.

Formal Complaint Hearing Process

A formal complaint hearing is a trial-like proceeding. This means that the customer, the cable company, and MPSC Staff will come before an administrative law judge. A formal complaint

proceeding is separate from any informal proceeding related to the problem that may have taken place. Lawyers represent the cable company. Customers may hire a lawyer, represent themselves (excluding some businesses), or bring someone to assist them. The customer must present information and witnesses, to prove or justify his/her position. The MPSC cannot provide a lawyer or pay any legal fees. After the hearing, the judge will issue a proposed decision. However, the MPSC will make the final decision, and will issue its decision in a MPSC order. During this process the customer and the company may continue to try to settle the problem. However, the MPSC must approve any agreement that is reached.

Required Costs

If the customer or company rejects the mediator's decision and is found by MPSC order to be at fault, that party will be responsible for the legal costs of the other party. If both the customer and the company reject the mediator's decision, each party pays their own legal costs.

For more information:

For more information about filing a complaint, PA 480, or the dispute resolution process, go to the MPSC website at: michigan.gov/mpsc. Click on the video/cable button.

You may also contact the MPSC at:

Service Quality Division
Attn: Video Franchising
P.O. Box 30221
Lansing, MI 48909

Phone: (800) 292-9555
Fax: (517) 241-2400

Filing Satellite Complaints

The Federal Trade Commission (FTC) at: (877) 382-4357 or ftc.gov handles satellite complaints/inquiries.

Dispute Resolution: Franchise Entity (Municipality) or Provider vs. Provider

The Michigan Public Service Commission's (MPSC) role in informal and formal video/cable television complaints:

Public Act 4 of 2009 — Providing a dispute resolution process for complaints between municipalities or providers and cable providers.

Who can file an informal complaint on behalf of a municipality/provider?

A municipality/provider may speak on behalf of itself when filing an informal complaint. Legal representation is not required until a formal complaint is filed.

What does a municipality/provider need to do to file an informal complaint?

The municipality/provider shall file a written notice of the dispute with the MPSC.

What information is required in the notice of dispute?

- Identifying the nature of the dispute.
- Language that requests an informal dispute resolution process.
- Language stating the other party has been served the notice of the dispute.

What happens after the notice is filed?

Commission staff will conduct an informal

mediation with both parties in an attempt to resolve the dispute.

What if the dispute is not resolved with informal mediation?

If a satisfactory resolution to the dispute is not achieved any named party in the complaint may file a formal complaint.

How does the formal complaint process begin?

A representative submits the following, in writing, to the commission:

- Information that states the section(s) of the public act or franchise agreement that was allegedly violated.
- Sufficient facts to support the allegations.
- The relief requested.
- All information— testimony, exhibits and other documents— in possession the party intends to rely on to support the complaint.

How does the formal complaint process proceed?

- Once the complaint is filed each party has ten days to agree on alternative means to resolve the complaint.
- If no agreement is reached within 10 days, the Commission shall order mediation.
- Within 60 days from the date mediation is ordered, the mediator shall issue a recommended settlement.

What happens after the proposed settlement is presented?

- Each party shall file, with the Commission, a written acceptance or rejection of the recommended settlement within 7 business days.
- If the parties accept the recommendation, then the recommendation shall become the final order.
- If a party rejects or fails to respond within 7 days to a proposed settlement, then the complaint will proceed to a contested case hearing.
- A party that rejects the recommended settlement shall pay the opposing party's actual costs of proceeding to a contested case hearing.

What is the format of a contested case hearing?

A contested case hearing is provided under section 203 of the Michigan telecommunications act, 1991 PA 179, MCL 484.2203

[www.legislature.mi.gov/\(S\(ytxbgg55qxrjfz45wc3nmuim\)\)/mileg.aspx?page=GetMCLDocument&objectname=mcl-484-2203a](http://www.legislature.mi.gov/(S(ytxbgg55qxrjfz45wc3nmuim))/mileg.aspx?page=GetMCLDocument&objectname=mcl-484-2203a)

For more information:

For more information about filing a formal complaint, Public Act 480, or the dispute resolution process (PA 4 of 2009), go to the MPSC website at: michigan.gov/mpsc; click on the video/cable tab.

You may also contact the MPSC at:

Service Quality Division
Attn: Video Franchising
4300 W. Saginaw Hwy.
P.O. Box 30221
Lansing, MI 48909

Phone: (800) 292-9555

Fax: (517) 241-2400

Online Formal Complaint Form:

Complaints can be filed online via the video/cable web site.

michigan.gov/mpsc/complaints