



City of
Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104
(517) 849-9037 Fax

www.jonesville.org
manager@jonesville.org

**CITY OF JONESVILLE
COUNCIL AGENDA
FEBRUARY 18, 2015 - 6:30 P.M.
CITY HALL**

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE/A MOMENT OF SILENCE

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS/AUDIENCE PRESENTATIONS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

4. PRESENTATIONS AND RECOGNITIONS

A. Trinity Bird – Sauk Theater

5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

A. Ordinance No. 211: Cemeteries – Public Hearing

B. Consider Ordinance No. 211

[ROLL CALL][Action Item]

6. REPORTS AND RECOMMENDATIONS

A. Resolution 2015-02 – Cemetery Rules and Regulations and Fees

[ROLL CALL][Action Item]

B. Resolution 2015-03 – Meetings of the Board of Review

[ROLL CALL][Action Item]

C. Resolution 2015-04 – Annual Application to the Michigan Department of Transportation

[ROLL CALL][Action Item]

D. Appointment to the Zoning Board of Appeals

[Action Item]

E. Fiscal Year 2015-16 Budget Calendar

[Action Item]

F. Planning Commission Work Plan

[Action Item]

G. Six-Month Budget Comparison

7. COUNCIL MINUTES

A. Consider minutes of January 13, 2015 regular meeting

[Action Item]

8. ACCOUNTS PAYABLE

A. Accounts Payable for February 2015 totalling \$71,795.19

[Action Item]

9. DEPARTMENT REPORTS

A. Fire Department – Chief Adair

B. Water/Wastewater Treatment Plant – Superintendent Mahoney

C. Department of Public Works/Zoning Administrator Report – Superintendent Kyser

D. Police Department – Chief Lance

E. Cash Report – Finance Director Spahr

F. Planning Commission – Assistant to the Manager McLean

10. ADJOURNMENT

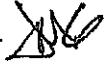


City of Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104
(517) 849-9037 Fax

www.jonesville.org
manager@jonesville.org

To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: February 13, 2015
Re: Manager Report and Recommendations – February 18, 2015 Council Meeting

5. A. Ordinance No 211: Cemeteries – Public Hearing

Due to a publication error, it will be necessary to re-hold the public hearing on the proposed cemetery ordinance. The purpose of the public hearing is to consider public comments related to the adoption of a cemetery ordinance. The ordinance is necessary as the result of the City's ownership of the Sunset View Cemetery. The ordinance has been recommended by the Cemetery Committee and reviewed by the City Attorney. The ordinance provides a framework for the maintenance, ownership of lots, and rules and regulations related to the cemetery. Our internal notice procedures have been addressed to avoid a similar error in the future. *Please refer to the attached proposed Ordinance No. 211.*

5.B. Consider Ordinance No. 211

[ROLL CALL][Action Item]

This is the subsequent action item related to the public hearing. Following receipt of public comments, I recommend that Council take up a motion to approve the proposed ordinance. A roll call vote is required.

6. A. Resolution 2015-02 – Cemetery Rules and Regulations and Fees

[ROLL CALL][Action Item]

In addition to the Cemetery Ordinance, the Cemetery Committee has been working on a set of rules and regulations related to the operation of the Sunset View Cemetery. The Committee has worked diligently to balance the rights of individuals to pay respect to the deceased, the orderly development of the cemetery, and its long term maintenance. The attached fees were previously approved by the Committee and Council; however, the newly adopted Cemetery Ordinance requires approval of the rules and fees by resolution. As recommended by the Cemetery Committee, I recommend approval of the resolution. A roll call vote is required. *Please refer to the attached Resolution 2015-02.*

6. B. Resolution 2015-03 – Meetings of the Board of Review

[ROLL CALL][Action Item]

The attached resolution would establish the meeting dates and times for the Board of Review, to occur in City Hall during the first and third weeks of March on the days and times noted. I recommend approval of the resolution. A roll call vote is required. *Please refer to the attached Resolution 2015-03.*

6. C. Resolution 2015-04 – Annual Application to the Michigan Department of Transportation

[ROLL CALL][Action Item]

MDOT requires that the City pass a resolution to designate those individuals who may apply for the periodic permits for activities within the rights-of-way of US-12 or M-99. Typically, these activities include parades or the hanging of banners over the roadway. The Chief of Police is typically responsible for these applications. I would recommend that the City Manager also be designated on the resolution in the event that a permit is required in his absence. A roll call vote is required. *Please refer to the attached Resolution.*

6. D. Appointment to the Zoning Board of Appeals

[Action Item]

I recommend the appointment of Annette Sands to fill the vacancy on the Zoning Board of Appeals that results from Dana Kyser's appointment to the Board of Review. She would serve a three-year term to end in November of 2017. *Please refer to the attached application.*

6. E. Fiscal Year 2015-16 Budget Calendar

[Action Item]

The proposed budget calendar is attached. The timing and format is similar to previous budgets, including updates to the Capital Improvement Plan. I recommend a motion to approve the Fiscal Year 2015-16 Budget Calendar. Please refer to the attached calendar.

6. F. Planning Commission Work Plan

[Action Item]

The Planning Commission has submitted its recommended work plan for the 2015 calendar year. You will note that major tasks include support for the update to the Parks and Recreation Master Plan and updates to the Master Plan. The Planning Commission also intends to form an ad-hoc committee for the periodic review and update of ordinances, as needed. I recommend a motion to accept the 2015 Planning Commission Work Plan. *Please refer to the attached Work Plan.*

6. G. Six Month Budget Comparison

[Informational Item]

The Fiscal Year 2015 six month budget comparison (July 1, 2014-December 31, 2014) is attached for your review. Overall, we are in compliance with our anticipated budgeted revenue and expenditures. Finance Director Spahr will provide additional clarification as necessary regarding the line items that exceed half of the budgeted expense as of December 31st. *Please refer to the attached six month budget comparison summary.*

Correspondence:

- Representative Eric Leutheuser
- Domestic Harmony
- Region 2 Planning Commission

**PUBLIC NOTICE
CITY OF JONESVILLE
NOTICE OF PUBLIC HEARING**

The Jonesville City Council will hold a public hearing on Wednesday, February 18, 2015 at 6:30 p.m. at the City Hall, 265 E. Chicago Street, Jonesville, Michigan for the purpose of hearing comments on Ordinance No. 211: To Amend the Code of Ordinances to Add a Chapter for the City Cemetery. Please submit comments to City Hall, 265 E. Chicago Street, Jonesville, MI 49250 or via email to clerk@jonesville.org no later than Monday, February 16, 2015.

Individuals with disabilities requiring auxiliary aids or services should contact the City of Jonesville by writing to the above address or calling (517) 849-2104.

Cynthia D. Means, Clerk
City of Jonesville

CITY OF JONESVILLE
ORDINANCE NO. 211

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES TO ADD A
CHAPTER FOR THE OWNERSHIP, OPERATION, AND MAINTENANCE OF
A CITY CEMETERY.

THE CITY OF JONESVILLE ORDAINS:

Section 1. The Code of Ordinance shall be and is hereby amended to add Chapter 7a CEMETERIES, as follows:

Chapter 7a. CEMETERIES

Sec. 7a-1. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Burial space means lot or portion of a lot designed and intended for the interment of a human body or bodies.

Cemetery lot or lot means one or more burial spaces under the ownership of one person or family.

Owner means any person or persons owning or possessing the right of interment in any burial space.

Sec. 7a-2. Rules and regulations.

The City Council shall adopt the City cemetery rules and regulations governing the operation, maintenance, and use of cemeteries located within the City and owned by the City. Said rules and regulations shall become effective when approved from time to time by resolution of the City Council, and upon adoption shall become an enforceable part of this chapter and shall be placed on file in the office of the City Clerk.

Sec. 7a-3. Operation and maintenance of City cemeteries.

(a) The City Council shall be responsible for the development of policy and operating procedures which shall be carried out under the general management and day to day supervision of City staff.

(b) No person, other than personnel acting on behalf of the City under the authority of the City Manager, shall dig or open any grave, nor shall any person grade or fill in a burial space, or otherwise do any work in connection with a burial space.

Sec. 7a-4. Lot owner burial rights.

(a) Burial rights shall be evidenced by certificates to be issued through the City Clerk's office, which shall be responsible for the maintenance of records concerning ownership of lots

within the cemeteries of the City. The issuance of a certificate of ownership of a lot or lots shall not constitute a right of ownership in land, but rather a license to bury human remains within the City cemetery subject to the City cemetery rules and regulations and the laws of the State.

(b) Procedures for purchasing burial rights and the transfer of burial rights are established and governed by the City cemetery rules and regulations.

Sec. 7a-5. Conditions upon burial rights.

(a) No burial shall take place unless the cost for a lot purchase, the cost of any services required to open or close the lot, and all other fees or charges have been paid in full to the City.

(b) Burial rights may revert to the City for any cemetery lot or burial space which remains unused for a period of 50 years. No such reversion shall occur, however, until the City has made a reasonable effort to locate the person identified in City records as having burial rights in said area to ascertain whether said person continues to exist and/or the intent of such person regarding the use of said lot or space.

(c) Rules and regulations regarding burial rights, interments and disinterments inclusive in the City cemetery rules and regulations adopted from time to time by the City Council, shall be in effect and enforceable as part of this chapter.

Sec. 7a-6. Hours of operation.

All City cemeteries shall be open to the public during hours prescribed in the adopted rules and regulations established in Sec. 7a-2 of this Chapter. Any person found present outside of the approved hours of operation shall be guilty of a misdemeanor and upon conviction thereof be subject to the penalties stated in this chapter.

Sec. 7a-7. Fees.

(a) Fees, rates, and charges relative, but not limited, to the purchase of burial rights, the opening and closing of any burial spaces, including the interment of ashes and the disinterment of a body, the placement of foundations, or any other fee established by this chapter or the City cemetery rules and regulations, shall be at a cost to be determined from time to time by resolution of the City Council.

(b) The City Clerk or said Clerk's designee shall receive all payments required herein.

Sec. 7a-8. Care of City cemeteries.

All revenue received from the sale of burial rights and other charges specified in this chapter and established by resolution of the City Council shall be deposited into the general fund of the City. The City shall cause all publicly owned cemeteries within its boundaries to be properly maintained and managed.

Sec. 7a-9. Penalties.

A violation of this chapter shall be subject to the General Penalty described in Section 1-13 of this Code of Ordinances.

Section 2. Effective Date.

This Ordinance shall become effective thirty days after its adoption and within fifteen days of its adoption a synopsis be published in a newspaper of general circulation within the City. All ordinances or parts of ordinances in conflict with this Ordinance are repealed to the extent of such conflict.

YEAS:

NAYS:

ABSENT:

ORDINANCE DECLARED ADOPTED ON _____

Robert Snow, Mayor

Cynthia D. Means, City Clerk

CERTIFICATION

I, Cynthia Means, being the Clerk of the City of Jonesville, do hereby certify that the foregoing is a true and correct copy of the City of Jonesville Ordinance No. 211, passed on the _____ day of _____, 2015. I further certify I caused a synopsis to be published in a newspaper of general circulation within fifteen (15) days after adoption by the City Council of the City of Jonesville, Michigan, County of Hillsdale, and State of Michigan.

IN WITNESS WHEREOF, I have hereunto set my hand and seal on this ____ day of _____, 2015.

Cynthia D. Means, City Clerk

2015-02

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

RESOLUTION – TO ADOPT CEMETERY RULES AND REGULATIONS AND FEES

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in the City Hall in said City on the 18th day of February, 2015, at 6:30 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, the Jonesville Cemetery Committee was formed to provide recommendations regarding the operation and maintenance of the Sunset View Cemetery; and

WHEREAS, the Cemetery Committee has recommended the approval of the attached Rules and Regulations regarding the operation and use of the cemetery and attached fees for services at the Cemetery.

NOW, THEREFORE BE IT HEREBY RESOLVED, that the attached Cemetery Rules and Regulations and Sunset View Cemetery Fees shall be adopted.

AYES: Council Members: _____

NAYS: Council Members: _____

ABSENT: Council Members: _____

Cynthia D. Means, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, Michigan at a Regular Meeting held on the 18th day of February, 2015, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Cynthia D. Means, City Clerk



City of
Jonesville

CEMETERY RULES AND REGULATIONS

SECTION I: INTRODUCTION

It is the City's goal to maintain Sunset View Cemetery as a beautiful and peaceful resting place for the deceased. The City has adopted these rules and regulations to provide the public and burial space owners a uniform ability to pay respect to those interred; to insure and preserve the beauty and orderly development of the cemetery; and to balance those considerations with the long term care and maintenance of the cemetery.

SECTION II: DEFINITIONS

BURIAL SPACE: A lot or portion of a lot designed and intended for the interment of a human body or bodies.

CEMETERY LOT or LOT: One or more burial spaces under the ownership of one person or family.

CITY: The City of Jonesville.

CEMETERY COMMITTEE: The Cemetery Committee of the City of Jonesville.

CITY COUNCIL: The City Council of the City of Jonesville.

IMMEDIATE FAMILY: The immediate family is described as follows: spouse, parent, brother, sister, grandparent, child(ren), grandchild(ren), of the original lot owner(s). The term is also intended to include "great", "step", and "in-law" to the above, where applicable.

MARKER: A stone or plaque either flush with or above ground identifying those interred in a single burial space.

MONUMENT: A stone or plaque either flush with or above ground identifying the family name and/or those individuals interred in a lot of two or more adjoining burial spaces.

OWNER: Any person or persons owning or possessing the right of interment in any burial space.

SECTION III: GENERAL INFORMATION

1. Sunset View Cemetery is owned and operated by the City of Jonesville under the direction of the City Council. The office for the cemetery is located at the Jonesville City Hall, 265 E. Chicago, Jonesville, MI 49250. Office hours are from 8:00 a.m. to 4:30 p.m. Monday through Friday except on holidays. A complete system of ownership of burial rights and burial records is maintained at this location. All information concerning the cemetery, including records, purchasing procedures, rules and regulations, arrangements and cost of interment services, and other services may be obtained by visiting this office or by calling City Hall during the hours shown above.

2. Establishment of rules - These rules were crafted by recommendation of the Cemetery Committee and action of the City Council.
3. Temporary rules/regulations - The Jonesville City Manager shall have the right to establish temporary rules or make exceptions to existing rules whenever, in his/her judgment, the best interests of the cemetery demand it. These temporary rules or exceptions must be reported immediately to the City Council. Temporary rules or regulations shall be in effect for not more than 90 days before being approved by Resolution of the City Council.
4. Amendments to rules and regulations –The City reserves the right to make such changes or alterations of the rules and regulations, as may from time to time be deemed necessary.

SECTION IV: GENERAL RULES AND REGULATIONS

1. Alcoholic beverages are not permitted in the cemeteries except in conjunction with established burial customs that have been approved in writing by the City Manager.
2. Pets shall be leashed and under the control of their owner at all times when in the cemetery. Owners are further responsible for proper clean up and disposal of pet waste and any damage caused by pets.
3. Advertising or posting of signs within the cemeteries by anyone other than the City of Jonesville is prohibited.
4. Hunting and any and all use of firearms within the cemeteries is prohibited, except in connection with burial ceremonies or by duly authorized law enforcement officials
5. No entrance into the cemeteries is to be gained except through established driveways and only during established times.
6. The use of profane, loud, boisterous, etc., language is prohibited within the cemetery owned by the City of Jonesville.
7. The speed limit within all cemeteries is 10 miles per hour.
8. Driving off the established roadways within the cemeteries is prohibited.
9. All trash, trimmings, dead flowers, etc. are to be placed in containers provided.
10. Persons may not park vehicles in the cemetery for reasons not directly related to business within the cemetery.
11. The use of recreational vehicles within the cemetery is prohibited.
12. Sunset View Cemetery shall be open to the public between the hours of dawn and dusk each day or at such other specific times as approved in writing by the City Council. However, the public may pay their respects at the Freedom Memorial at any time that the monument is lighted for visitors.
13. The abuse of monuments, markers, lot markers, graves, or cemetery appurtenances, or removal or disinterment of the same, whether intentional or otherwise, or the removal of flowers, urns or any of the cemetery equipment will be considered a criminal violation of the law and shall be prosecuted. Persons entering the cemetery will be held fully responsible for any damage he or she may do to cemetery property, intentional or unintentional. If prosecution occurs, it is the policy of the City to request restitution. Children must be accompanied by their parents or adults who will be responsible for their conduct in the cemetery.

SECTION V: LOT PURCHASING AND TRANSFERS

Persons desiring to purchase burial rights are invited to contact City Hall so an appointment may be made to select the site with the aid of staff.

1. Every burial right is sold subject to the rules and regulations now in force or that may be hereinafter adopted and to such changes of the present rules as deemed necessary by the City Council.
2. Upon purchase of burial rights, the owner will be issued a burial right certificate which entitles the owner and their heirs to burial rights, subject to the rules and regulations hereinafter in effect.
3. When burial rights are purchased by more than one person other than a husband and wife, each person's interest shall be identified on the burial right certificate. The City will not be held liable or record any private agreements under such ownership.
4. The City of Jonesville may repurchase unused burial rights from the owner at a rate of 50% of the current purchase price.
5. All transfers of burial rights shall be made through City Hall. No other transfers of ownership or rights thereto will be recognized by the City.
6. The exchange of lots may be allowed upon written request to City Hall and only when due cause as deemed by the City Manager has been determined and only when the appropriate fee has been paid.
7. Burial rights may revert to the City for a cemetery lot, or burial space which have remained unused for a period of fifty (50) years, subject to the provisions of the City's Cemetery Ordinance.
8. Refunds may be given within 48 hours of the purchase of burial rights or payment of other requested services, providing the City has incurred no cost relative to the transaction, and for good and sufficient reasons as determined by the City Manager.

SECTION VI: INTERMENTS AND DISINTERMENTS

Area funeral directors are familiar with City rules and procedures for ordering grave openings. If any funeral director has questions, he/she should contact City Hall.

1. No burial shall take place unless the burial rights purchase price, the cost of any services required to open or close the burial space, and all other fees and charges have been paid in full.
2. No burial shall be allowed for other than human remains.
3. At least 48 hours notice shall be given in advance of any time of any funeral to allow for the opening of the burial space.
4. All burials and disinterments will be completed by the cemetery sexton or, in some cases, under the supervision of the sexton.
5. No more than one burial may be made per burial site, except in the case of mother/infant buried at the same time, or two children buried at the same time, or a regular burial vault and a cremation of the immediate family, or up to four cremations of the immediate family.

6. The appropriate permit for the burial space involved, together with a burial transit certificate identifying the person to be buried shall be presented to the cemetery sexton or City Clerk prior to interment.
7. All burials shall be that of the lot owner or his/her immediate family. All other burials shall require the express approval of the lot owner or his/her lawful heir.
8. All burials shall be within a standard concrete vault installed or constructed in each burial space before interment, except for cremations.
9. No funerals will be allowed on City recognized holidays including, New Year's Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans' Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas, and New Year's Eve.

SECTION VII: MONUMENTS, MARKERS, FOUNDATIONS

1. All monuments or markers shall be made of recognized durable materials such as granite or bronze.
2. Foundations are required before the placement of any monument or marker is placed and must be paid for in advance. Foundations must extend at least four (4) inches beyond each side of the marker or monument.
3. No more than one monument shall be placed on a lot, nor more than one marker on a burial space. However, a veteran marker may be placed flush with the ground on a burial space already holding a monument or marker.
4. Monuments and markers shall not be delivered to the cemetery until foundations have been paid for and installed. Foundations shall be installed by the cemetery sexton only.
5. Monument companies are responsible for all damages to cemetery grounds and surrounding monuments and markers occurring during their installation.
6. Should any monument or marker become unsightly, dilapidated, or a safety hazard, the City of Jonesville shall have the right to correct the condition or remove the same at the expense of the owner.

SECTION VIII: LOT CARE, MAINTENANCE AND IMPROVEMENTS

1. Any grading, leveling, or excavating upon burial space, except for plantings as permitted in these rules and regulations, shall be done or supervised by the staff of the City of Jonesville.
2. All flowers, containers, and decorations must be kept neat and orderly and shall be placed in line with the front of the monument or marker and not encroach on neighboring lots. All containers are to be set on concrete bases and no glass containers are allowed.
3. Shrubs may be planted if placed in line with the front of the monument or marker and shall not encroach on neighboring lots. Shrubs shall be maintained so that they do not exceed a diameter of two (2) feet, or a height of five (5) feet. The use of dwarf varieties that will remain within these dimensions at maturity is encouraged.
4. No tree of any type shall be planted.
5. The mounding of graves is prohibited.
6. Surfaces other than earth or sod are prohibited.

7. The use of seasonal grave decorations is permitted. All decorations must be removed on or before April 1 each spring and November 1 each fall. Any seasonal grave decorations not removed by these dates may be removed and discarded by the sexton without notice to the owner.
8. Structures of wood or other equally perishable materials, fences, curbs, hedges, and copings are prohibited.
9. The placing of stone, limestone, woodchips, edging, wood borders, etc. anywhere within cemetery lots is prohibited. Mulch may be properly placed where plantings are allowed.
10. Chairs, settees, and benches on lots are generally not allowed. Bench style monuments or markers may be permitted, provided they meet the requirements of Section VII of these rules and regulations. Further exceptions may be permitted in writing by the City Manager where placement will not adversely affect the maintenance, use, or uniform appearance of the cemetery.
11. Work within the cemetery, proposed by outside organizations or groups, must be preapproved by the City Manager, and supervised by his/her designee.
12. The City of Jonesville, through its cemetery sexton, employees, or contractors may remove or trim any tree, plant, or shrub located within the cemetery in the interest of maintaining proper appearance and use of the cemetery.
13. The cemetery sexton shall have the right and authority to remove and dispose of any and all growth, emblems, flags, displays, containers, or decorations that become decayed, deteriorated, damaged, a potential source of litter, or a maintenance problem.

Recommended for Adoption by the Cemetery Committee: January 14, 2015.

Adopted by Resolution of the City Council: _____, 2015.



City of
Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104
(517) 849-9037 Fax
www.jonesville.org
manager@jonesville.org

SUNSET VIEW CEMETERY FEES

Lot Prices

Cost per Grave \$200.00

Graves in the Cemetery Annex are generally sold in two and four grave Lots. Some single grave sites are available in the Annex or in Section S of the Cemetery.

Grave Openings and Closings

Adult \$400.00
Child \$300.00
Infant \$200.00
Cremation \$200.00

November 1st through April 1st additional charge \$ 50.00

Saturday Opening and Closing additional charge \$ 50.00

Sunday Opening and Closing additional charge \$100.00

No burials will take place on City recognized holidays, which include: New Year's Day, President's Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas, and New Year's Eve.

Disinterment

Disinterment \$600.00
Disinterment of Cremation \$400.00

Foundations

Installation of Monument Foundations \$0.35 per square inch

Transfer of Burial Rights

Cost per Grave \$20.00

2015-03

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

RESOLUTION – MEETINGS OF THE MARCH BOARD OF REVIEW

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in the City Hall in said City on the 18th day of February, 2015, at 6:30 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, Chapter 10 of the Jonesville City Charter provides the minimum meeting requirements of the Board of Review; and

WHEREAS, Section 10.10 of said Charter states that the City Council shall designate the sessions and place of said meetings.

NOW, THEREFORE BE IT HEREBY RESOLVED, that the Board of Review shall convene in City Hall, located at 265 E. Chicago Street, Jonesville, Michigan, for the following sessions:

First Session: commencing on Monday, March 2nd at 6:00 p.m. and continuing as much longer as may be necessary for the purpose of considering and correcting the roll.

Second Session: Monday, March 16th from 2:00 p.m. to 5:00 p.m. and 6:00 p.m. to 9:00 p.m.; Tuesday, March 17th from 6:00 p.m. to 9:00 p.m.; and Wednesday, March 18th from 9:00 a.m. to 12:00 p.m., and continuing as may be necessary for the purpose of hearing appeals of property assessments.

AYES: Council Members: _____

NAYS: Council Members: _____

ABSENT: Council Members: _____

Cynthia D. Means, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, Michigan at a Regular Meeting held on the 18th day of February, 2015, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Cynthia D. Means, City Clerk

Michigan Department
Of Transportation
2207B (07/08)

PERFORMANCE

RESOLUTION FOR GOVERNMENTAL AGENCIES

This Performance Resolution is required by the Michigan Department of Transportation for purposes of issuing to a municipal utility an "Individual Permit for Use of State Trunkline Right of Way" (form 2205), or an "Annual Application and Permit for Miscellaneous Operations Within State Trunkline Right of Way" (form 2205B).

RESOLVED WHEREAS, the _____
(city, village, township, etc.)

hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utility or other facilities, or to conduct other activities, on, over, and under state trunkline right of way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:

Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law.

This Agreement is not intended to increase either party's liability for, or immunity from, tort claims.

This Agreement is not intended nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.

1. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without its specific prior written consent and notwithstanding the issuance of the PERMIT.
2. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
3. It will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State trunkline right of way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTAL AGENCIES facilities according to a PERMIT issued by the DEPARTMENT.

2207B (07/08)

4. With respect to any activities authorized by PERMIT, when the GOVERNMENTAL AGENCIES requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.

5. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.

6. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, that the following position(s) are authorized to apply to the Michigan Department of Transportation for the necessary permit to work within state trunkline right of way on behalf of the GOVERNMENTAL AGENCY.

Name	And/or	Title

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the _____
(Name of Board, etc)

of the _____ of _____
(Name of GOVERNMENTAL AGENCY) (County)

at a _____ meeting held on the _____ day of

_____ A.D. _____.

Signed _____ Title _____

**JONESVILLE VILLAGE BOARDS & COMMITTEE
APPLICATION FOR APPOINTMENT**

Board or Committee to which appointment is desired. (If more than one, please list in order of preference.)

 Jonesville-Planning-Commission

1. Name: Annette Sands

2. Occupation: Administrative Coordinator

3. Employer: Economic Development Partnership of Hillsdale County

4. Email address: asands@hillsdaleedp.org

5. Home Address: 205 Hillcrest Court Jonesville, MI 49250

6. Home Telephone: 517-849-2473 7. Business Phone: 517-437-3200

8. Length of residency in Jonesville: 10 years

9. List other community organizations/commissions that you are a member.

The Multimedia & Marketing Advisory Board for Hillsdale Technical Center

Parent Forum at Will Carleton Academy

10. Please indicate below the background or experience you have which will be of value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or committee.

I have a retail management background of 12 years, which involved setting up new stores, merchandising, inventory, ordering of product, customer service, quoting of merchandise, assisting with hiring new associates, overseeing 15-20 employees in department, assigned as turnaround person for failing stores. I also have worked in manufacturing sector responsible for accounts receivable, payable, front line customer service, invoicing and assisted with shipping paperwork as needed-ordering trucks etc. and currently work at the Economic Development Partnership of Hillsdale County. I have been married to my husband Roger for 15 years and we have 3 children that we chose to raise in Jonesville, for the quality of life. We enjoy the theater, parks, shopping and dining that downtown has to offer.

I am interested in serving on the planning committee to better understand and to be involved in our community. I am proud to live in Jonesville and am inspired by the positive direction that our city is headed and would be honored to assist if chosen.

Thank you for your consideration!

9/19/11

Date of Application

[Signature]

Signature

PLEASE RETURN THIS APPLICATION TO: Village of Jonesville
265 E. Chicago Street
Jonesville, MI 49250
Phone: 517-849-2104
Fax: 517-849-9037

CITY OF JONESVILLE

2015 – 2016 BUDGET CALENDAR

Monday, Feb 9, 2015	Distribute budget packages to Department Heads (Finance Director)
Friday, Feb 27, 2015	Budget requests from Department Heads due to Finance Director
Friday, Feb 27, 2015	Budget Narratives due to Finance Director by Department Heads
March 9 – 16, 2015	City Manager/Finance Director meetings with Department Heads
March 23 – May 15, 2015 *	Budget Committee Discussions with Manager/Finance Director
Thurs - Fri, April 9-10, 2015	Put together budget binders for Council meeting (Finance Director)
Wed, April 15, 2015	Regular Council Meeting Budget Session covering: Local Streets Major Streets State Highway Motor Vehicle Pool
April 16 – 23, 2015	Adjustments based on April 15th session and Council Budget Committee Recommendations (Finance Director)
Thurs - Fri, April 23-24, 2015	Put together budget binders for Council meeting (Finance Director)
Wed, May 6, 2015	Special Council Meeting – Department heads required to attend Budget Session covering: General Fund DDA LDFA Sewer Fund Water Fund Debt Service
Wed, May 6, 2015	Set public hearing date
May 7 – 14, 2015	Adjustments based on May 6th session and Council Budget Committee Recommendations (Finance Director)
Wed, May 20, 2015	Regular Council Meeting – Final Budget Discussions (as necessary) Public Hearing – Set budget and ad-valorem mill levy [Resolution(s)]
Wed, June 17, 2015	Regular Council Meeting

* Note - Jeff is planning to be on vacation March 30th - April 3rd.

- Lenore will be at the MMTA Advanced Institute April 29th - May 1st.



City of
Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104
(517) 849-9037 Fax
www.jonesville.org
manager@jonesville.org

2015 Planning Commission Work Program

The Planning Commission is required by statute to submit a proposed work program to its legislative body, the City Council. The proposed work program should outline current objectives of the Planning Commission both short term (2015) and long term projects. These requirements are associated with the Municipal Planning Act, PA 284 of 1931 and PA 33 of 2008 (Planning & Enabling Act).

2015 Planning Commission Primary Objectives:

1. Recreation Master Plan Update
2. City of Jonesville Master Plan
3. Site Plan Review-as needed
4. Fiscal Year 2015-16 Infrastructure Projects Review-as needed

2015 Planning Commission Secondary Objectives: (as needed/time permitting)

1. Redevelopment Support (Heritage Lane project)
2. Ordinance Review (ad hoc committee)
3. Sign Ordinance

VILLAGE OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 12/31/2014

DESCRIPTION	YTD BALANCE 12/31/2014 NORMAL (ABNORMAL)	2014-15 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 101 - GENERAL FUND				
TOTAL Revenues	1,390,457.32	1,896,067.45	73.33%	Includes LDFA/DDA capture
Expenditures				
101-VILLAGE COUNCIL	14,953.64	29,450.00	50.78%	
172-VILLAGE MANAGER	47,254.39	95,030.00	49.73%	
191-ELECTIONS	4,563.88	11,000.00	41.49%	
218-GENERAL OFFICE	93,736.81	208,156.65	45.03%	
247-BOARD OF REVIEW	0.00	1,850.00	0.00%	
253-TREASURER	805.10	2,400.00	33.55%	
257-ASSESSOR	56.30	29,550.00	0.19%	
258-DATA PROCESSING/COMPUTER D	12,798.98	26,125.00	48.99%	
265-CITY HALL	7,195.73	12,067.00	59.63%	Prop/Liability Insurance
276-CEMETERY	4,906.38	41,000.00	11.97%	
301-POLICE DEPARTMENT	151,091.46	341,925.64	44.19%	
336-FIRE DEPARTMENT	40,558.08	124,296.48	32.63%	
410-PLANNING & ZONING COMMISSIC	2,417.93	7,414.00	32.61%	
442-PARKING LOTS	6,715.90	18,675.00	35.96%	
443-SIDEWALKS	57.73	5,200.00	1.11%	
444-DEPT. OF PUBLIC WORKS	8,251.95	17,745.00	46.50%	
448-STREET LIGHTING	13,539.70	36,000.00	37.61%	
526-SANITARY LAND FILL	449.94	5,899.00	7.63%	
751-RECREATION DEPARTMENT	7,597.02	38,565.00	19.70%	
770-PARKS	16,558.95	423,300.00	3.91%	Rail/Trail Project
780-RAIL/TRAIL	2,971.65	0.00		DPW Wages/Equipment
858-FRINGE BENEFITS	14,654.87	32,995.00	44.42%	
865-INSURANCE	12,305.00	14,500.00	84.86%	Annual - complete
TOTAL Expenditures	463,441.39	1,523,143.77	30.43%	
NET OF NET OF REVENUES & EXPENDITURES	927,015.93	372,923.68		

VILLAGE OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 12/31/2014

DESCRIPTION	YTD BALANCE 12/31/2014 NORMAL (ABNORMAL)	2014-15 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 202 - MAJOR STREETS FUND				
TOTAL Revenues	71,249.48	151,015.00	47.18%	
Expenditures				
465-ROUTINE MAINTENANCE	35,862.75	73,610.00	48.72%	
474-TRAFFIC CONTROL	2,639.87	4,265.00	61.90%	Crosswalk/parking lines
478-WINTER MAINTENANCE	1,621.64	21,410.00	7.57%	
900-ADMINISTRATION	40,894.12	51,233.25	79.82%	Bond principal payment
TOTAL Expenditures	81,018.38	150,518.25	53.83%	
NET OF NET OF REVENUES & EXPENDITURES	(9,768.90)	496.75		
Fund 203 - LOCAL STREETS FUND				
TOTAL Revenues	279,675.71	228,581.00	122.35%	Includes LDFA/DDA capture
Expenditures				
451-STREET CONSTRUCTION	0.00	102,000.00	0.00%	
465-ROUTINE MAINTENANCE	37,019.60	80,520.00	45.98%	
474-TRAFFIC CONTROL	1,493.25	3,473.00	43.00%	
478-WINTER MAINTENANCE	911.46	16,790.00	5.43%	
900-ADMINISTRATION	44,238.33	145,239.75	30.46%	
TOTAL Expenditures	83,662.64	348,022.75	24.04%	
NET OF NET OF REVENUES & EXPENDITURES	196,013.07	(119,441.75)		
Fund 211 - STATE HIGHWAY FUND				
TOTAL Revenues	6,209.19	23,901.00	25.98%	
Expenditures				
465-ROUTINE MAINTENANCE	3,886.41	11,210.00	34.67%	Street sweeping
474-TRAFFIC CONTROL	224.03	330.00	67.89%	City limit signs
478-WINTER MAINTENANCE	1,094.91	10,050.00	10.89%	
900-ADMINISTRATION	0.00	2,310.00	0.00%	
TOTAL Expenditures	5,205.35	23,900.00	21.78%	
NET OF REVENUES & EXPENDITURES	1,003.84	1.00		

VILLAGE OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 12/31/2014

DESCRIPTION	YTD BALANCE 12/31/2014 NORMAL (ABNORMAL)	2014-15 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 247 - LOCAL DEVELOPMENT FINANCE AUTHORITY				
TOTAL Revenues	34,044.84	326,310.00	10.43%	Capture not recorded
Expenditures				
729-DEVELOPMENT ACTIVITIES	22,588.45	267,901.60	8.43%	
TOTAL Expenditures	22,588.45	267,901.60	8.43%	
NET OF NET OF REVENUES & EXPENDITURES	11,456.39	58,408.40	19.61%	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY				
TOTAL Revenues	9,720.47	130,569.00	7.44%	Capture not recorded
Expenditures				
442-PARKING LOTS	538.66	19,875.00	2.71%	
443-SIDEWALKS	133.52	2,360.00	5.66%	
729-DEVELOPMENT ACTIVITIES	39,338.07	97,348.60	40.41%	
733-DOWNTOWN/STREETSCAPE	8,582.42	21,390.00	40.12%	
895-PROMOTIONS	3,726.63	9,532.00	39.10%	
897-OTHER ACTIVITIES	9,005.50	57,011.00	15.80%	
TOTAL Expenditures	61,324.80	207,516.60	29.55%	
NET OF REVENUES & EXPENDITURES	(51,604.33)	(76,947.60)	67.06%	
Fund 301 - GENERAL DEBT SERVICE FUND				
TOTAL Revenues	54,114.25	161,673.50	33.47%	
Expenditures				
906-MAJOR STREET BOND	34,267.50	37,980.00	90.23%	
907-D.D.A. BOND	9,005.50	57,011.00	15.80%	
908-LOCAL STREET BOND	10,841.25	66,682.50	16.26%	
TOTAL Expenditures	54,114.25	161,673.50	33.47%	
NET OF REVENUES & EXPENDITURES	0.00	0.00		

VILLAGE OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 12/31/2014

DESCRIPTION	YTD BALANCE 12/31/2014 NORMAL (ABNORMAL)	2014-15 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 590 - SEWER SYSTEM FUND				
TOTAL Revenues	356,110.52	720,900.00	49.40%	
Expenditures				
527-SEWAGE DISPOSAL	408,102.45	985,899.67	41.39%	
TOTAL Expenditures	408,102.45	985,899.67	41.39%	
NET OF REVENUES & EXPENDITURES	(51,991.93)	(264,999.67)	19.62%	
Fund 591 - WATER SUPPLY SYSTEM FUND				
TOTAL Revenues	160,610.88	323,077.00	49.71%	
Expenditures				
536-IRON REMOVAL PLANT	69,246.58	326,186.00	21.23%	
537-WATER DISTRIBUTION SYSTEM	35,327.65	82,480.00	42.83%	
TOTAL Expenditures	104,574.23	408,666.00	25.59%	
NET OF REVENUES & EXPENDITURES	56,036.65	(85,589.00)		
Fund 661 - MOTOR VEHICLE POOL FUND				
TOTAL Revenues	53,122.53	132,140.00	40.20%	
Expenditures				
270-DPW BUILDING AND GROUNDS	8,035.42	22,469.00	35.76%	
896-MOTOR VEHICLE POOL	28,950.62	397,160.00	7.29%	
TOTAL Expenditures	36,986.04	419,629.00	8.81%	
NET OF REVENUES & EXPENDITURES	16,136.49	(287,489.00)		

****Subject to Council Approval****

**JONESVILLE CITY COUNCIL
Minutes of January 13, 2015**

A regular meeting of the Jonesville City Council was held on Tuesday, January 13, 2015 at the Jonesville City Hall. Mayor Robert Snow called the meeting to order at 6:37 p.m. Council members present were: Gerry Arno, Tim Bowman, Jerry Drake, Ron Hayes, Andy Penrose and David Steel. Absent: None

Also present: Manager Gray, Treasurer Spahr, DPW Supt. Kyser, WWTP Supt. Mahoney, Fire Chief Adair, Assistant to the Manager McLean, Police Chief Lance, Attorney Lovinger, Jackie Raker, Deb Hollister, Marla Gilpin and Michelle Flowers.

Councilman Tim Bowman led the Pledge of Allegiance.

The agenda was accepted as presented with the following addition: 6.E.: Board of Review.

Michelle Flowers of Jonesville spoke briefly on behalf of Marla Gilpin, recently retired Jonesville Postmaster.

Mayor Snow presented a Proclamation to Marla Gilpin, retired Postmaster for the Jonesville Post Office, for her faithful and dedicated service to the Jonesville community.

The Public Hearing for Ordinance No. 211: Cemeteries was opened at 6:41 p.m. David Steel, Chairman of the Cemetery Committee spoke briefly to Council regarding the duties of the Committee. This ordinance is necessary as the result of the City's ownership of the Sunset View Cemetery and provides a framework for the maintenance, ownership of lots, and rules and regulations related to the cemetery. The Public Hearing was closed at 6:44 p.m.

Andy Penrose made a motion and was supported by David Steel to approve Ordinance No. 211 – An Ordinance To Amend The Code Of Ordinances To Add A Chapter For The Ownership, Operation, and Maintenance Of A City Cemetery. Roll Call Vote: Ayes: Gerry Arno, Tim Bowman, Jerry Drake, Ron Hayes, Andy Penrose, David Steel, and Robert Snow. Nays: None. Motion carried.

A motion was made by Gerry Arno to approve Resolution 2015-01 – Jonesville Athletic Boosters Association Michigan Lottery Charitable Gaming License. Jackie Raker, President of the Jonesville Athletic Boosters Association (JABA) spoke on behalf of JABA and their support of Jonesville Community Schools Athletics Program. Ron Hayes supported the motion. Roll Call Vote: Ayes: Gerry Arno, Tim Bowman, Jerry Drake, Ron Hayes, Andy Penrose, David Steel, and Robert Snow. Nays: None. Motion carried.

Jerry Drake made a motion and was supported by Ron Hayes to approve a two year service agreement with the Hillsdale County Equalization/Mapping Department at a cost of \$1.80 per

parcel, a total cost of approximately \$2300.00, for the purpose of printing tax notices, among other services offered. All in favor. Motion carried.

Manager Gray informed City Council that the Hillsdale County Equalization Department will be updating their aerial photography for the entire county in the spring of 2015. The photography is a part of the County GIS system and is used for a variety of governmental purposes and is available for use by the general public. The photography will be obtained and available at no cost to the City of Jonesville as a part of the Equalization and Mapping Service Agreement.

Manager Gray updated the City Council regarding the Jonesville Rail Trail.

A motion was made by David Steel and supported by Jerry Drake to appoint Dana Kyser, Larry Mix and Clifford Schultz to the City of Jonesville Board of Review and to set compensation at \$150.00 per member per year. All in favor. Motion carried.

Jerry Drake made a motion and was seconded by Andy Penrose to approve the Council minutes of December 17, 2014 with one noted change (Wednesday to Tuesday). All in favor. Motion carried.

A motion was made by Ron Hayes and seconded by Tim Bowman to approve the Accounts Payable for January 2015 in the amount of \$71,720.09. All in favor. Motion carried.

Updates were given by Department Heads, Council Members and Manager Gray.

A motion was made by Ron Hayes and supported by Jerry Drake to adjourn at 7:57 p.m.

Submitted by,

Cynthia D. Means
Clerk

Vendor	Description	Amount
A & J COFFEE SERVICE	CITY HALL-OPERATING SUPPLIES	33.05
	CITY HALL-OPERATING SUPPLIES	4.10
		37.15
AMERICAN COPPER & BRASS, LLC	JVFD-LIGHT BULBS	57.82
APOLLO FIRE EQUIPMENT CO.	JVFD-BADGES	104.24
ARROW UNIFORM RENTAL	UNIFORM RENTAL/OPERATING SUPPLIES	394.00
	UNIFORM RENTAL/OPERATING SUPPLIES	281.69
		675.69
AT&T MOBILITY	WWTP/WATER/JPD-CELL PHONES	137.64
AUTO TRIM OF NW OHIO, INC	JVPD-DECALS/10 IMPALA	275.00
BAKER'S LAWN CARE, LLC	CEMETERY-JANUARY SERVICES	2,275.00
BIOLOGICAL RESEARCH SOLUTION	WATER-TESTING	75.00
BOOK HOUSE, THE	CITY HALL-EQUIPMENT	230.00
	CITY HALL/DPW EQUIPMENT	135.00
	CITY HALL-EQUIPMENT	100.00
		465.00
BRINER OIL CO., INC.	MVP-BULK TANK	433.50
	MVP-BULK TANK	150.30
	JVFD-GASOLINE	25.85
	MVP-BULK TANK	155.54
	MVP-BULK TANK	429.39
	JVFD-GASOLINE	39.06
		1,233.64
BROOKS, JAMIE	JVPD-CLEANING SERVICES	100.00
	CITY HALL-CLEANING SERVICES	100.00
		200.00
CITY OF JONESVILLE	DDA BUILDING-WATER/SEWER	64.42
	WWTP-WATER/SEWER	505.19
	CITY HALL-WATER/SEWER	42.88
	JVPD-WATER/SEWER	42.88
	WRIGHT ST PAVILLION-WATER/SEWER	32.46
	JVFD-WATER/SEWER	56.54
	DPW GARAGE-WATER/SEWER	42.88
	DDA BUILDING-WATER/SEWER	64.42
	JVFD-WATER/SEWER	47.36
	WRIGHT ST PAVILLION-WATER/SEWER	32.46
	DPW GARAGE-WATER/SEWER	42.88
	WWTP-WATER/SEWER	386.66
	CITY HALL-WATER/SEWER	42.88
	JVPD-WATER/SEWER	42.88
		1,446.79
CMP DISTRIBUTORS, INC.	JVPD-BULLET PROOF VESTS-BIGELOW/YOUNG	1,500.00
CONSUMERS ENERGY	G.CARL FAST PARK-ELECTRICITY	471.10
	500 IND PKWY SPRINKLERS	58.01
	CEMETERY-ELECTRICITY	22.61
	JVPD-ELECTRICITY	205.42
	METERED PKG LOT LIGHTS	107.10
	JVFD TRAINING RM-ELECTRICITY	96.63
	JVFD TRUCK BAY-ELECTRICITY	147.14
	RADIO TOWER-ELECTRICITY	30.11
	CITY HALL-ELECTRICITY	211.89
	DPW GARAGE-ELECTRICITY	214.05
	WRIGHT ST PAVILLION-ELECTRICITY	23.78
	598 IND PKWY SPRINKLERS	22.61
	WATER TOWER-ELECTRICITY	81.38
	100 DEAL PKWY SPRINKLERS	39.27
	WWTP-ELECTRICITY	4,690.77
	STREETSCAPE LIGHTS	781.41
	DDA PKG LOT LIGHTS	22.03
	VILLAGEWIDE ST LIGHTS	2,584.07
	CITY HALL 2ND FLR-ELECTRICITY	22.74
	FIRE SIREN-ELECTRICITY	22.61
	DPW GARAGE-ELECTRICITY	254.85

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	CITY HALL-ELECTRICITY	208.89
	RADIO TOWER-ELECTRICITY	28.44
	JVFD TRUCK BAY-ELECTRICITY	125.13
	JVFD TRAINING RM-ELECTRICITY	81.18
	FIRE SIREN-ELECTRICITY	22.61
	CITY HALL 2ND FLR-ELECTRICITY	22.61
	G.CARL FAST PARK-ELECTRICITY	55.89
	METERED PKG LOT LIGHTS	87.65
	CEMETERY-ELECTRICITY	22.61
	JVPD-ELECTRICITY	202.53
	IRON REMOVAL PLANT-ELECTRICITY	1,870.78
	DDA BUILDING-ELECTRICITY	1,078.24
		13,916.14
CUNNINGHAM-DALMAN, PC	LEGAL SERVICES-CEMETERY	395.85
	LEGAL SERVICES-CEMETERY	211.12
		606.97
CURRENT OFFICE SOLUTIONS	W2/1099 FORMS	70.74
	OFFICE SUPPLIES	104.95
	OFFICE SUPPLIES	36.01
	OFFICE SUPPLIES	27.44
	OFFICE SUPPLIES	8.60
	REC-OPERATING SUPPLIES	47.22
		294.96
CUTLER-DICKERSON CO.	PKG LOT-JIFFY MELT	12.00
	PKG LOT-SALT	36.00
	CALCIUM CHLORIDE	100.00
	PKG LOTS-ICE MELT	12.60
		160.60
DETROIT SALT COMPANY	INVENTORY-ROAD SALT	2,859.35
	ROAD SALT	2,812.69
		5,672.04
D-P EQUIPMENT CO.	MVP-REPAIRS	44.81
E.E. SPARKS	HAUL STREET SWEEPING SOLIDS	495.00
EASTERLING MICHAEL	UB refund for account: 001065-02	8.98
FIRST NATIONAL BANK OMAHA	CONFERENCES/SUPPLIES	824.05
	CONFERENCES/SUPPLIES	310.60
	CONFERENCES/SUPPLIES	(1,017.76)
		116.89
FRANK BECK CHEVROLET-CADILLA	JVPD-10 IMPALA OIL CHANGE	28.71
GALLS	JVPD-UNIFORMS	11.19
GENPOWER PRODUCTS, INC.	WATER/WWTP-GENERATOR SVC AGREEMENT	1,297.50
HILLS CO CHAMBER OF COMMERCE	DDA-MEMBERSHIP RENEWAL 2015	270.00
HILLSDALE COUNTY TREASURER	BOARD OF REVIEW TRAINING	30.00
	ASSESSOR AGREEMENT	1,600.00
		1,630.00
HOWELLS MECHANICAL SERVICE I	DPW-FURNACE REPAIR	411.50
HYDROCORP, INC	WATER-CROSS CONNECTION PROGRAM	545.00
IDEXX DISTRIBUTION CORP.	WATER-TESTING	278.20
JACKSON TRUCK SERVICE, INC.	MVP-TRUCK #5 REPAIRS	1,819.00
	MVP-TRUCK #5 REPAIRS	39.80
		1,858.80
JONESVILLE HARDWARE	REPAIRS & MAINT/OPERATING SUPPLIES	81.71
	OPERATING SUPPLIES/REPAIRS & MAINTENANCE	134.84
		216.55
JONESVILLE LUMBER	DPW-SUPPLIES/REPAIRS & MAINT	19.65
JONESVILLE ROTARY CLUB	GRAY-MEMBERSHIP DUES	500.00
MICH ASSOC OF MUNICIPAL CLER	MEANS-MEMBERSHIP RENEWAL	50.00
	MEANS-CONFERENCE	450.00
		500.00
MICHIGAN GAS UTILITIES	IRON REMOVAL PLANT-GAS	104.84
	JVPD-GAS	151.18
	JVFD-GAS	476.64

Vendor	Description	Amount
	DDA BUILDING-GAS	3,173.19
	GAS LIGHT	17.08
	DPW GARAGE-GAS	194.91
	WWTP-GAS	1,470.87
	CITY HALL-GAS	183.59
		5,772.30
MISS DIG SYSTEM, INC.	ANNUAL MEMBERSHIP FEE	550.30
NORM'S TIREMAN	JVPD-14 INTERCEPTOR/TIRES	648.28
	MVP-TRACTOR #1 TIRE	629.55
		1,277.83
NYE UNIFORM COMPANY	JVPD-UNIFORMS	238.38
OASIS CAR WASH	JVPD-DECEMBER CAR WASHES	42.00
	JVPD-JANUARY CAR WASHES	48.00
		90.00
PARKER, HAYES & LOVINGER, P.	LEGAL SERVICES	195.00
	LEGAL SERVICES-CEMETERY ORDINANCE/JPD	265.00
		460.00
PERFORMANCE AUTOMOTIVE	MVP-REPAIRS & MAINTENANCE	65.94
	SEWER-TOOLS	14.79
	MVP-REPAIRS & MAINTENANCE	16.59
	MVP-REPAIRS & MAINTENANCE	37.62
	JVPD-WIPER BLADES	28.18
	SEWER-GREASE HOSE	7.89
	MVP-OIL FILTER	12.44
		183.45
PERRY CORPORATION	COPIER MAINTENANCE	100.37
PETTY CASH	REIMBURSEMENT	194.64
POSTMASTER	POSTAGE-WATER/SEWER	270.55
POWERS CLOTHING, INC.	JVPD-UNIFORM ALTERATIONS	57.00
PURITY CHEMICALS, INC.	MVP-SUPPLIES	120.00
REPUBLIC WASTE SERVICES	WWTP/DPW/CITY HALL-TRASH SERVICE	90.00
	JVPD/JVFD-TRASH SERVICE	59.00
		149.00
S.L.C. METER, LLC	DPW-SUPPLIES	218.33
SPEEDWAY SUPERAMERICA, LLC	GASOLINE	744.64
STILLWELL FORD-MERCURY, INC.	JVPD-14 INTERCEPTOR OIL CHANGE	31.75
STOCKHOUSE CORPORATION	JVPD-BUSINESS CARDS	49.34
	JVPD-BUSINESS CARDS	49.34
	JVPD-BADGES	20.00
	JVPD-BIGELOW/YOUNG CARDS	98.68
	CITY LETTERHEAD	75.02
	MANAGER-BUSINESS CARDS	49.34
		341.72
TASER INTERNATIONAL	JVPD-TASERS/SUPPLIES	2,669.44
TSC STORES-DEPT 30-120019316	SEWER/WATER-OPERATING SUPPLIES	47.97
USA BLUEBOOK	WATER/SEWER-OPERATING SUPPLIES	335.30
	SEWER-OPERATING SUPPLIES	41.95
		377.25
USALCO	SEWER-OPERATING SUPPLIES	4,343.34
UTILITY SERVICE CO, INC	WATER TOWER MAINTENANCE CONTRACT	13,488.36
VERIZON WIRELESS	DPW-CELL PHONE	25.00
WALMART COMMUNITY	OFFICE/OPERATING SUPPLIES	416.93
WASTE MANAGEMENT OF MI, INC	STREET SWEEPING SOLIDS DISPOSAL	672.71
WELLS EQUIPMENT SALES, INC.	MVP-REPAIRS & MAINTENANCE	142.17
WESTECH, INC	SEWER-REPAIRS & MAINTENANCE	295.30
WORKHEALTH	JVFD-EMPLOYEE PHYSICAL	150.00
WORLDWIDE LAB IMPROVEMENT, I	WWTP-SPECTROPHOTOMETER	1,000.00
	Total:	71,795.19

YEAR SUMMARY 2015

Month	CITY	SEPTO	PAYETTE	MUTUAL AID	TRAINING/MEETINGS
JANUARY	4	0	2	3	5
FEBRUARY					
MARCH					
QUARTER TOTAL					
APRIL					
MAY					
JUNE					
QUARTER TOTAL					
JULY					
AUGUST					
SEPTEMBER					
QUARTER TOTAL					
OCTOBER					
NOVEMBER					
DECEMBER					
QUARTER TOTAL					
YEAR TOTAL					

Notes:

Jonesville Fire Department Report

January

2015

Date	Type of call	Location	# of members
JAN-3	Fire alarm/false	460 Adrian st.(City)	6
JAN-3	Wires down	4790 Milnes rd.(Fayette)	7
JAN-5	MSP Stand bye	211 Liberty st.(Mutual aid)	14
JAN-7	Business meeting	Station(meeting)	16
JAN-7	Lift assist	1551 E, US-12(Mutual aid) REU	5
JAN-7	Structure fire	1190 Collard rd.(Fayette)	16
JAN-11	Fire alarm/broken sprinkler head	260 Gaige st.(City)	10
JAN-16	Structure fire/Kitchen grease fire	307 North st.(City)	12
JAN-20	Assoc Meeting	Sta. 4 (Meeting)	3
JAN-20	Chiefs meeting	Sta. 4(meeting)	1
JAN-24	2 car P.I.	M-99/Lk, Wilson(City)	6
JAN-28	Clean-up	Station(Training)	9
JAN-29	Lift assist	1411 W. Hastings Lk. rd.(Mutual aid)	11
JAN-31	CPR Cert	Station(Training)	5

Notes:

MONTHLY OPERATING REPORT

January 2015

SUBMITTED: February 6, 2015

WATER FLOW

MAXIMUM	294,000
MINIMUM	125,000
AVERAGE	238,900
TOTAL	7.405 MG

WASTEWATER FLOW

MAXIMUM	301,500
MINIMUM	233,300
AVERAGE	259,900
TOTAL	8.0554 MG

CALLOUTS: None

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of January 2015.

Purchased a rehabbed spectrophotometer for the lab. A problem was noted during the recent calibration. The unit has a one year warranty and was about one quarter the price of a new one.

The 2014 Consumer Confidence Report was completed and delivered for printing. They will be mailed to our water customers when we get them.

I attended the Wastewater Administrators Conference in Frankenmuth.

We made a number of small repairs and adjustments.

PLANT EFFICIENCY—January 2015

5-Day Biochemical Oxygen Demand

NPDES Permit Limit in January 2015—25 mg/l Monthly Average

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the receiving stream.

Jonesville Monthly Average—2.8 mg/l

Average Percent Removal from the Raw Wastewater—98.4%

Total Suspended Solids

NPDES Permit Limit in January 2015—30 mg/l Monthly Average

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—1.2 mg/l

Average Percent Removal from the Raw Wastewater—97.6%

Total Phosphorus

NPDES Permit Limit in January 2015—1 mg/l Monthly Average

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.2 mg/l

Average Percent Removal from the Raw Wastewater—95.0%

Ammonia Nitrogen

NPDES Permit Limit in January 2015—Report Only

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.125 mg/l

Average Percent Removal from the Raw Wastewater—99.7%

Jonesville Daily Maximum—0.565 mg/l

Rick Mahoney

Jonesville Dept of Public Works

January 2015

Monthly Report

	Maintenance	Salt	Sand	Chloride	COLD MIX
STATE HIGHWAYS	3.50 HR DT 0 HR OT	21 Tons	0 Ton	2 Bags	1/8 Ton
MAJOR ROADS	3.50 HR DT 0 HR OT	23.86 Tons	0 Ton	2 Bags	0 Ton
LOCAL ROADS	0 HR DT 1/2 HR OT	18.31 Tons	0 Ton	0 Bags	0 Ton
PARKING LOTS	0 HR DT 3/4 HR OT	7.50 Tons	0 Ton	0 Bags	0 Ton
POLICE STATION	0 HR OT	0 Ton	0 Ton	0 Bags	0
FIRE DEPARTMENT	0 HR OT	0 Ton	0 Ton	0 Bags	0
DPW DEPT	0 HR OT				0
WWTP	0 HR OT				0
WATER	0 HR DT 0 HR OT				
State Police	1/4 HR OT	.75 Ton	0 Ton	0 Bags	

There were 7 call outs.

The 7 call outs were for plowing & salting State, Major, Local Streets & Parking Lots.

We hauled snow from Major, Local Streets & the Parking Lots.

We cold patched State Hwy.

We read water meters for the month.

The Christmas Decorations were taken down except on the DDA tree's.

The brush & tree's were removed at the back of the old part of the Cemetery.

We have been removing the brush & rail road ties from the Rail Trail.

We picked up cabinets from the Book House & were put up stairs at the City Office.

A new transmission was installed by Jackson Truck Service in our 2000 dump truck,

It was covered under warranty, they repaired a few other issues on the truck.

Mike Kyser

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY FOR JANUARY 2015

Total Incidents: 90 written incident reports.

Non-Aggravated Assault: 1

Break and Enter: 1

Theft from Motor Vehicle: 0

Retail Fraud: 2

Other Larceny: 3

Fraud: 0

Malicious Destruction of Prop: 0

Violation of Controlled Substance Act: 1

Public Roadway Accidents: 12

Private Property Accidents: 5

OWI and OUID Arrests: 0

Other Arrests: 12 (warrants, traffic, etc.)

Domestic Assault: 3

Non Violent Domestic: 3

Natural Death: 0

Civil Matter/Family Disputes: 3

Medical Emergency: 18

Alarms: 6

Nuisance Animals: 0

Suspicious Situations: 13

General Assistance: 6

Ordinance Violation: 2

Traffic/Moving Violations: 25

Warrants Received from Prosecutor: 8

Juvenile Petitions: 2

January Patrol Shift Coverage: 93%

FEBRUARY FOCUS

CPR Training

Part-Time Interviews/Hiring

MACP Conference

2014 YEAR END REPORT FOR JONESVILLE POLICE DEPARTMENT

Hillsdale County Central Dispatch

911 Central Dispatch Calls for Service

In 2014, 1790 emergency and 411 non-emergency calls were reported for a total of 2201
In 2013, 1459 emergency and 408 non-emergency calls were reported for a total of 1867.
In 2012, 1063 emergency and 372 non-emergency calls were reported for a total of 1435.
2014- Months for most calls for service: July, August, October

Hillsdale County Prosecutors Office

Warrants Received: 105
Warrants Denied: 3
Juvenile Petitions Received: 9
Juvenile Petitions Denied: 0
Subpoenas Received: 8
Court Notices: 6

EJustice Reporting

See Attached Uniform Crime Report for Jonesville
Reported assaults for 2014 up by 100%, to 24 incidents reported; from 12 in 2013. (36 in 2012)
Of 98 reported larceny/retail frauds, 52 occurred at Walmart
Malicious Destruction of property reports 2014-20 incidents as compared to 10 in 2013.

IyeTek Accident Reporting

Total Roadway Accidents:

68 roadway accidents were reported in 2014. (16) reported injuries. (0) fatalities.
75 roadway accident were reported in 2013. (9) reported injuries. (0) fatalities.
62 roadway accidents were reported in 2012. (12) reported injuries. (0) fatalities in 2012.

Top 4 Crash Locations- Reported crashes at each intersection

1. Chicago and Olds- 10
2. Olds and Lake Wilson- 5
3. Olds and Gaige- 5
4. Chicago and Concord 4

595 traffic violations were issued in 2014, as compared to 343 for 2012

Accidents/Non-Traffic: 26 reported in 2014. 36 reported in 2013. 57 reported in 2012.
Most reported location for non-traffic accidents was 701 Olds. (WalMart)

24/7 Shift Coverage: 12 month average – 95 %
Highest Month-April, August and September: 100 %
Lowest Month-January: 73 %

2014 - Hillsdale County Uniform Crime Report - 2014

Agency: Jonesville Police Department

Incident Types: Approved Incidents

Code	Description	
11001	Sexual Penetration (Penis/Vagina - 1st Degree)	1
11007	Sexual Contact Forcible (2nd Degree & Fondle)	1
13001	Nonaggravated Assault	24
13002	Aggravate/Felonious Assault	3
13003	Intimidation/Stalking	3
22001	Burglary - Forced Entry	2
23003	Larceny - Theft From Building	4
23005	Larceny - Theft From Motor Vehicle	3
23007	Larceny - Other	45
24001	Motor Vehicle Theft	1
25000	Forgery/Counterfeiting	1
26001	Fraud - False Pretense/Swindle/Confidence Game	1
26002	Fraud - Credit Card/Auto Teller	4
26003	Fraud - Impersonation	2
26006	Fraud - Bad Checks	8
27000	Embezzlement	1
29000	Damage To Property	20
30002	Retail Fraud - Theft	53
30003	Retail Fraud - Refund/Exchange	1
35001	Violation Of Controlled Substance	1
36004	Sex Offense - Other	1
37000	Obscenity	1
38001	Family - Abuse/Neglect Nonviolent	1
38002	Family - Nonsupport	1
38003	Family - Other	2
41002	Liquor Violations - Other	1
48000	Obstructing Police	3
49000	Escape/Flight	1
50000	Obstructing Justice	16
53001	Disorderly Conduct	1
54001	Hit & Run Motor Vehicle Accident	1
54002	Operating Under The Influence OUI Or OUI	5
54003	Driving Law Violations	2
55000	Health And Safety	5
57001	Trespass	3
63000	Vagrancy	1
70000	Juvenile Runaway	4
73000	Misc Criminal Offense	8
92005	Mip Civil Infraction - Possession Of Alcohol/Liquor	2
Totals:		238

Hillsdale County Central Dispatch

Date Range: 1/1/2014 to 12/31/2014

AGENCY	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	2013
DNR	Emergency	0	1	0	0	0	0	0	0	0	2	1	4	14
	Non-Emergency	2	0	1	0	0	0	0	0	0	3	2	9	8
	Total	2	1	1	0	0	0	0	0	0	5	3	13	22
HCSD	Emergency	198	209	243	267	281	322	330	339	417	387	369	3762	4242
	Non-Emergency	197	134	175	158	141	146	169	165	165	203	161	1976	2040
	Total	395	343	418	425	422	468	499	504	582	590	530	5738	6282
HILLSDALE CITY PD	Emergency	263	170	187	270	261	272	249	244	229	196	197	2767	3868
	Non-Emergency	142	139	117	130	163	167	182	181	126	148	124	1758	1848
	Total	405	309	304	400	424	439	431	425	355	344	321	4525	5716
JACKSON STATE POLICE	Emergency	124	126	176	135	194	240	352	368	321	401	638	3350	1821
	Non-Emergency	108	69	87	105	92	101	92	80	113	128	111	1155	1112
	Total	232	195	263	240	286	341	444	448	434	529	749	4505	2933
JONESVILLE PD	Emergency	48	55	95	109	140	160	199	218	221	200	153	1790	1459
	Non-Emergency	21	21	29	36	32	26	58	49	39	35	27	411	408
	Total	69	76	124	145	172	186	257	267	260	235	180	2201	1867
LITCHFIELD PD	Emergency	52	53	53	46	58	42	58	46	52	47	42	593	599
	Non-Emergency	10	11	9	7	14	10	8	15	14	15	9	139	154
	Total	62	64	62	53	72	52	66	61	66	62	51	732	753
READING PD	Emergency	16	16	21	19	32	32	36	29	21	11	10	268	335
	Non-Emergency	7	7	11	12	18	14	20	17	10	10	6	144	81
	Total	23	23	32	31	50	46	56	46	31	21	16	412	416
SOMERSET PD	Emergency	27	15	41	39	15	37	54	45	57	79	91	605	816
	Non-Emergency	4	11	20	14	6	11	10	18	8	20	10	148	239
	Total	31	26	61	53	21	48	64	63	73	99	101	753	1055
TOTALS		1219	1037	1265	1347	1448	1580	1817	1814	1669	1885	1951	18879	19044

2014 Jonesville Police Calls for Service:
by day of week and time of day

Results:

Hillsdale County Central Dispatch

Date Range: 1/1/2014 to 12/31/2014

Agency: JPD

HOURL	SUN	MON	TUE	WED	THU	FRI	SAI	TOTAL
0000-0059	14	7	13	13	10	7	12	76
0100-0159	5	7	5	4	4	5	3	33
0200-0259	4	3	7	3	3	0	4	24
0300-0359	3	2	6	2	2	4	2	21
0400-0459	3	7	6	2	5	2	5	30
0500-0559	3	15	16	5	8	0	3	50
0600-0659	6	11	8	6	5	7	5	48
0700-0759	8	14	16	18	11	9	8	84
0800-0859	11	7	10	12	11	11	11	73
0900-0959	20	10	7	5	14	15	16	87
1000-1059	27	6	12	24	12	20	13	114
1100-1159	16	21	7	12	23	19	14	112
1200-1259	24	11	15	5	27	11	19	112
1300-1359	24	15	14	9	20	13	21	116
1400-1459	12	18	17	12	10	13	12	94
1500-1559	18	15	19	20	16	18	15	121
1600-1659	25	19	30	23	22	26	37	182
1700-1759	24	12	19	23	22	23	27	150
1800-1859	20	22	17	19	15	24	23	140
1900-1959	15	13	9	16	24	13	16	106
2000-2059	23	16	13	19	19	20	28	144
2100-2159	24	15	11	16	13	14	21	114
2200-2259	18	9	10	15	15	13	18	98
2300-2359	9	18	7	3	8	15	12	72
TOTALS	362	293	294	286	319	302	345	2201

Print

2014 City of Jonesville Public Roadway Accident Summary

Intersection	7:00-10:59	11:00-14:59	15:00-18:59	19:00-22:59	23:00-2:59	3:00-6:59	Total
CHICAGO/OLDS	1	3	1	3	0	0	8
OLDS/LAKE WILSON	0	1	1	3	0	0	5
OLDS/GAIGE	1	0	2	0	0	0	3
BECK/GAIGE	0	0	0	2	0	1	3
CHICAGO/CONCORD	0	0	2	0	0	0	2
CHICAGO/EAST	0	1	1	0	0	0	2
CHICAGO/EVANS	2	0	0	0	0	0	2
CHICAGO/READING	0	2	0	0	0	0	2
OLDS/INDUSTRIAL	1	0	1	1	0	0	2
OLDS/READING	0	0	1	0	0	0	2
INDUSTRIAL/OLDS	0	2	0	0	0	0	2
GAIGE/OLDS	2	0	0	0	0	1	2
OLDS/CHICAGO	0	0	1	0	0	0	1
ADRIAN/WEST	1	0	0	0	0	0	1
INDUSTRIAL/INTERDYNE	0	1	0	0	0	0	1
M-99	0	0	1	0	0	0	1
OLDS/INDUSTRIAL	0	0	0	1	0	0	1
MAUMEE/ADRIAN	0	0	0	1	0	0	1
MAUMEE/LIBERTY	0	0	0	0	0	0	1
MURPHY/BAXTER	0	1	0	1	0	0	1
OLDS/	0	0	0	0	0	0	1
OLDS/BECK	1	0	0	0	0	0	1
PARKWOOD/GREENBRIAR	1	0	0	0	0	0	1
PARKWOOD/LINDA	0	1	0	0	0	0	1
WATER/NORTH	1	0	0	0	0	0	1
OLDS/HARLEY	0	1	0	0	0	0	1
CHICAGO/WATER	0	0	1	0	0	0	1
CHICAGO/WEST	1	0	0	0	0	0	1

Intersection	7:00-10:59	11:00-14:59	15:00-18:59	19:00-22:59	23:00-2:59	3:00-6:59	Total
CHICAGO/WRIGHT	0	0	1	0	0	0	1
CONCORD/CHICAGO	0	1	0	0	0	0	1
DEAL/CHICAGO	0	0	1	0	0	0	1
DEAL/INDUSTRIAL	0	1	0	0	0	0	1
DRAYTON/CHICAGO	0	0	0	1	0	0	1
EAST/ADRIAN	1	0	0	0	0	0	1
EAST/CHICAGO	0	0	1	0	0	0	1
EAST/FAYETTE	0	0	0	1	0	0	1
EVANS ST							
M-99/CHICAGO	1	0	0	0	0	0	1
STREET US-12							
EVANS/ECOLOG	0	0	0	0	1	0	1
EVANS/GRANT	0	0	0	0	0	1	1
CHICAGO/MAUMEE	0	0	1	0	0	0	1
CHICAGO/PINE	0	0	0	0	0	1	1
CHICAGO/DEAL	0	1	0	0	0	0	1
CHICAGO/DOBSON	0	0	0	1	0	0	1
CHICAGO							
STREET	0	1	0	0	0	0	1
US-12/OLDS							
STREET M-99							

CITY OF JONESVILLE CASH BALANCES

	January-2015	BANK BALANCE
GENERAL FUND:		
General Fund Now Checking	101-000-001	8,986.53
General Fund CLASS Acct	101-000-007	1,051,162.19
General Fund Cemetery CLASS Acct	101-000-007.100	87,034.40
General Fund Alloc of Assets CLASS	101-000-007.200	386,640.16
MAJOR STREETS:		
Major Streets Now Checking	202-000-001	7,128.35
Major Streets CLASS Acct	202-000-007	5,303.82
LOCAL STREETS:		
Local Streets Now Checking	203-000-001	9,132.54
Local Streets CLASS Acct	203-000-007	651,530.07
Local Streets Bond & Int CLASS	203-000-007.200	8,688.19
STATE HIGHWAY:		
State Highway Now Checking	211-000-001	3,928.34
L.D.F.A.:		
LDFA Operating Now Checking	247-000-001	45,051.27
LDFA Operating CLASS Acct	247-000-007	446,981.02
D.D.A.:		
DDA Now Checking	248-000-001	3,510.03
DDA Operating CLASS Acct	248-000-007	232,167.95
SEWER FUND:		
Sewer Receiving Now Checking	590-000-001	64,880.89
Sewer Bond & Interest Checking	590-000-001.300	10.00
Sewer Savings Account	590-000-002	73,390.34
Sewer General Purpose CD	590-000-003.100	16,360.48
Sewer Receiving CLASS Acct	590-000-007	52,755.79
Sewer Bond Reserve CLASS Acct	590-000-007.100	35,105.63
Sewer Plant Improv. CLASS Acct	590-000-007.200	721,055.34
Sewer Bond & Interest CLASS	590-000-007.300	16,479.45
WATER FUND:		
Water Receiving Now Checking	591-000-001	45,657.04
Water Receiving CLASS Acct	591-000-007	157,468.36
Water Plant Improvement CLASS Acct	591-000-007.100	50,030.99
Water Tower Maint CLASS Acct	591-000-007.300	80,199.94
Water Meter Repl CLASS Acct	591-000-007.400	45,612.89
MOTOR VEHICLE POOL:		
Motor Vehicle Pool Now Checking	661-000-001	61,190.72
Equip. Replace CLASS - Police Car	661-000-007.301	33,835.20
Equip. Replace CLASS - Fire Truck	661-000-007.336	261,865.89
Equip. Replace CLASS - Turn Out Gear	661-000-007.337	2,199.95
Equip. Replace CLASS - DPW Equip	661-000-007.463	141,318.47
Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	62,429.17
CURRENT TAX CHECKING:	703-000-001	4,008.96
PAYROLL FUND CHECKING:	750-000-001	3,654.45
GRAND TOTAL		4,876,754.81

Jonesville Planning Commission

January/February 2015 Monthly Report

The Jonesville Planning Commission kicked off the New Year with the annual appointment officers for the calendar year. With former Chair David Steel stepping down to join City Council in 2014, Mike Venturini had been appointed to serve as Chair for the remainder of the year. Mike Venturini has been reappointed as Planning Commission Chair. Jerry Drake was reappointed as Vice Chair, and Connie Hutchinson was reappointed as Recording Secretary.

The Planning Commission took action to approve the 2015 Work Plan. Consistent with the work plan for the previous year, objectives of the Planning Commission have been classified by primary and secondary objectives. Items identified as secondary objectives would be completed in the calendar year, time permitting. One new component that was added to the work plan was the formation of an ad hoc committee for the purpose of ordinance review. The ad hoc committee will consist of Commissioners Bowman, Hutchinson, and Leising. The intent will be to meet quarterly to review ordinances for inconsistencies, changes, updates. City Manager Gray and I will serve as liaisons to this committee.

The regularly scheduled meeting for February focused on a final site plan review for the Heritage Lane project. Peter Jobson of Excel Realty Group was present, along with engineering consultants to present final plans as well as a final rendering. The changes from the originally approved site plan were minor in scope. The proposed gazebo was moved from the parking lot to the common area. The developer has opted to keep some of the original brick structure as opposed to constructing the proposed pole barn to be utilized as a maintenance facility.

The front façade of the building underwent some site changes in the final plan.. The number of windows and size of the windows on the front façade will be reduced. This was done in part because of cost overruns to the developer. The developer also received feedback from the State Historic Preservation Office (SHPO) regarding window type and configuration. The clock tower was also removed from the final plan as well.

Lastly, staff has had some conversation with neighborhood residents about a proposed privacy fence that would be placed along the edge of the property. The neighbors have indicated that they prefer that the privacy fence be removed from the plans. The developer has opted to remove the privacy fence from the plans. The Planning Commission took unanimous action to approve the final site plan.

Respectfully submitted,

Tim McLean, Assistant to the City Manager



58TH DISTRICT
STATE CAPITOL
P.O. BOX 30014
LANSING, MI 48909-7514
PHONE: (517) 373-1794
FAX: (517) 373-5768
E-MAIL: ericleutheuser@house.mi.gov

MICHIGAN HOUSE OF REPRESENTATIVES

ERIC LEUTHEUSER
STATE REPRESENTATIVE

January 8, 2015

Greetings!

As I begin my new term as your state representative, I first want to say "thank you" for your service to area residents. I look forward to working with those involved at every level of local government including counties, townships, villages, cities, and schools. Certainly, the government that knows us best serves us best.

While I am planning to attend one of your regular meetings as soon as possible, the schedule will not allow me to see everyone right away. In the meantime, I want to provide contact information for my office in Lansing. Please feel free to contact me should you have comments, questions or need any information.

Representative Eric Leutheuser
N-992 House Office Building
P.O. Box 30014
Lansing, MI 48909-7514
Phone: 517-373-1794
Email: ericleutheuser@house.mi.gov

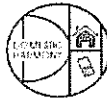
Thank you again for your work. I look forward to the year ahead.

Sincerely,

Eric Leutheuser
State Representative
58th District-MI

RECEIVED
JAN 12 2015

BY: _____



DOMESTIC HARMONY
P.O. Box 231
Hillsdale, Michigan 49242
Telephone: (517) 439-1454
Fax: (517) 439-5144

RECEIVED
JAN 12 2015

BY: _____

January 5, 2015

Dear Members of the Jonesville City Council,

Domestic Harmony needs your support now more than ever. Through the years, we have been grateful to the townships, villages and cities who have generously agreed to sign service contracts with Domestic Harmony. Your partnership helps to provide critical services to those residing in your area. Because of your concern for your residents, you have the ability to help ensure that no victim of domestic violence goes without a safe place to seek shelter.

I would like to ask you now, to consider signing a service contract that will help to ensure the safety of those in need. We are very grateful for the past support of local governments, including many townships, villages and cities in Hillsdale County. This support has enabled us to provide services to victims of domestic violence. Last year we provided shelter to 57 adults and 56 children, supportive counseling to 121 non-residential clients, helped with 42 personal protection orders, and answered 327 crisis hotline calls. We are asking that all townships, villages and cities in Hillsdale County contract with Domestic Harmony to provide victims of domestic violence and their children residing in each municipality.

We offer the following services:

- ❖ 24-hour crisis hotline
- ❖ temporary emergency shelter (including basic needs)
- ❖ safety planning
- ❖ group and individual counseling
- ❖ child counseling
- ❖ legal advocacy and court accompaniment
- ❖ permanent housing search assistance
- ❖ child-care during support groups
- ❖ prevention education to area schools

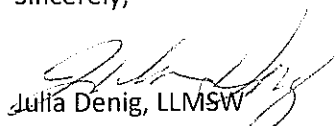
There is no charge for any of our victim or prevention services.

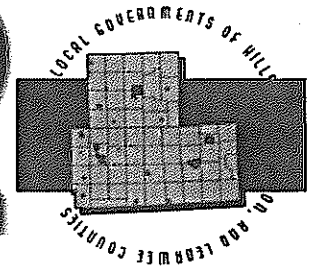
As you prepare your budget for this year, we ask that you support Domestic Harmony. Townships and other municipalities that support us do so by contracting with us through a Purchase of Service Contract. Most townships that support us through these contracts do so at a level between \$250 and \$500 each year. We would be grateful for any support that your municipality could offer. We will continue to serve all residents of Hillsdale County who need our help, as we always have. By contracting with us you will ensure our ability to continue to provide life saving services to victims of domestic violence and their children.

Enclosed are two copies of a Contract for Purchas of Services for your convenience. Please fill in the amount you are able to contract for, sign both copies and send one back to us.

Thank you very much for your consideration of this very important issue.

Sincerely,


Julia Denig, LLMSW
Executive Director



FEDERAL/STATE PROJECT REVIEW NOTICE

DATE: February 5, 2015
TO: Local Units of Government in Hillsdale, Jackson and Lenawee County
FROM: Region 2 Planning Commission, Regional Clearinghouse

In accordance with the Michigan Federal Project Review System, notification of the following project (FPR 15-1) is provided for your review:

The Region 2 Planning Commission, a three-county planning agency, serving Hillsdale, Jackson and Lenawee County has requested a planning grant through the U.S. Economic Development Administration. The planning grant will be used for the preparation of an update to the Comprehensive Economic Development Strategy (CEDS) for the three-county area. The CEDS includes an analysis of local economies, identification of economic development goals for the region, determination of project opportunities and the formulation and implementation of an economic development program which includes systematic efforts to reduce unemployment and increase incomes. The project will be completed with the assistance of a Strategy Committee appointed by the Region 2 Planning Commission. In addition, assistance in the preparation of the CEDS will be provided by the economic development organization in each of the three counties.

You may wish to comment on the potential impact the project may have on your jurisdiction, or on the degree of the project's compatibility with adopted plans. Comments will be forwarded to the State Clearinghouse or appropriate Federal agency if received within 30 days of the date of this notice. Information on this application may be obtained from: Steven Duke, Executive Director, Region 2 Planning Commission, 120 W. Michigan Avenue, Jackson, MI 49201; (517)768-6706.

cc: Steven Duke

Enclosure

RECEIVED
FEB 12 2015

BY: _____



Grant Application Package

Opportunity Title:	Planning Program and Local Technical Assistance Program
Offering Agency:	Economic Development Administration
CFDA Number:	
CFDA Description:	
Opportunity Number:	EDAPLANNING2012
Competition ID:	PL-TA
Opportunity Open Date:	
Opportunity Close Date:	08/03/2015
Agency Contact:	David Ives david.raymond.ives@eda.gov

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

Application Filing Name: Region 2 Planning Commission EDA Short-term Planning Assistance Grant

Select Forms to Complete

Mandatory

[Application for Federal Assistance \(SF-424\)](#)

[Economic Development Administration Application for Investment Assistance](#)

[CD511 Form](#)

[Budget Information for Non-Construction Programs \(SF-424A\)](#)

[Assurances for Non-Construction Programs \(SF-424B\)](#)

Optional

☐ [Attachments](#)

Instructions

[Show Instructions >>](#)

This electronic grants application is intended to be used to apply for the specific Federal funding opportunity referenced here.

If the Federal funding opportunity listed is not the opportunity for which you want to apply, close this application package by clicking on the "Cancel" button at the top of this screen. You will then need to locate the correct Federal funding opportunity, download its application and then apply.

Application for Federal Assistance SF-424

Version 02

* 1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

* 2. Type of Application:

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify)

* 3. Date Received:

Completed by Grants.gov upon submission.

4. Applicant Identifier:

5a. Federal Entity Identifier:

* 5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

Region 2 Planning Commission

* b. Employer/Taxpayer Identification Number (EIN/TIN):

386032874

* c. Organizational DUNS:

085464311

d. Address:

* Street1:

120 W. Michigan Avenue - 9th Floor

Street2:

* City:

Jackson

County:

* State:

MI: Michigan

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

49201-1338

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mr.

* First Name:

Steven

Middle Name:

McCoy

* Last Name:

Duke

Suffix:

Title:

Executive Director

Organizational Affiliation:

Region 2 Planning Commission

* Telephone Number:

(517) 768-6706

Fax Number:

(517) 788-4635

* Email:

sduke@co.jackson.mi.us

Application for Federal Assistance SF-424

Version 02

9. Type of Applicant 1: Select Applicant Type:

E: Regional Organization

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Economic Development Administration

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

* 12. Funding Opportunity Number:

EDAPLANNING2012

* Title:

Planning Program and Local Technical Assistance Program

13. Competition Identification Number:

PL-TA

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Hillsdale, Jackson, and Lenawee counties in south central Lower Michigan.

* 15. Descriptive Title of Applicant's Project:

Preparation of a Comprehensive Economic Development Strategy (CEDS) 5-year update for Hillsdale, Jackson, and Lenawee counties in southern Lower Michigan.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="53,000.00"/>
* b. Applicant	<input type="text" value="53,000.00"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="106,000.00"/>

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- ☒ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)

☐ Yes ☒ No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed: