



City of
Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104
(517) 849-9037 Fax

www.jonesville.org
manager@jonesville.org

**CITY OF JONESVILLE
COUNCIL AGENDA
JANUARY 13, 2015 - 6:30 P.M.
CITY HALL**

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE/A MOMENT OF SILENCE

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS/AUDIENCE PRESENTATIONS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

4. PRESENTATIONS AND RECOGNITIONS

A. Proclamation – Marla Gilpin

5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

A. Ordinance No. 211: Cemeteries – Public Hearing

B. Consider Ordinance No. 211

[ROLL CALL][Action Item]

6. REPORTS AND RECOMMENDATIONS

A. Resolution 2015-01 – Jonesville Athletic Boosters Association
Michigan Lottery Charitable Gaming License

[ROLL CALL][Action Item]

B. Hillsdale County Equalization Service Agreement

[Action Item]

C. Hillsdale County Aerial Photography

[Informational Item]

D. Jonesville Rail Trail Project Update

[Informational Item]

7. COUNCIL MINUTES

A. Consider minutes of December 17, 2014 regular meeting

[Action Item]

8. ACCOUNTS PAYABLE

A. Accounts Payable for January 2015 totalling \$71,720.09

[Action Item]

9. DEPARTMENT REPORTS

A. Fire Department – Chief Adair

B. Water/Wastewater Treatment Plant – Superintendent Mahoney

C. Department of Public Works/Zoning Administrator Report – Superintendent Kyser

D. Police Department – Chief Lance

E. Cash Report – Finance Director Spahr

F. Cemetery – Manager Gray

10. ADJOURNMENT




City of Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104
(517) 849-9037 Fax

www.jonesville.org
manager@jonesville.org

To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: January 9, 2015
Re: Manager Report and Recommendations – January 13, 2015 Council Meeting

5. A. Ordinance No 211: Cemeteries – Public Hearing

The purpose of the public hearing is to consider public comments related to the adoption of a cemetery ordinance. The ordinance is necessary as the result of the City's ownership of the Sunset View Cemetery. The ordinance has been recommended by the Cemetery Committee and reviewed by the City Attorney. The ordinance provides a framework for the maintenance, ownership of lots, and rules and regulations related to the cemetery. The Cemetery Committee is currently working on Rules and Regulations that will be recommended at a future meeting. *Please refer to the attached proposed Ordinance No. 211.*

5.B. Consider Ordinance No. 211

[ROLL CALL][Action Item]

This is the subsequent action item related to the public hearing. Following receipt of public comments, I recommend that Council take up a motion to approve the proposed ordinance. A roll call vote is required.

6. A. Resolution 2015-01 – Jonesville Athletic Boosters Association

Michigan Lottery Charitable Gaming License

[ROLL CALL][Action Item]

The Charitable Gaming Division of the Michigan Lottery requires a resolution of approval from the City Council acknowledging that local organizations are recognized nonprofit organizations, prior to issuance of Charitable Gaming Licenses. I recommend approval of the attached Resolution recognizing the Jonesville Athletic Boosters Association (JABA) as a local nonprofit organization. *Please refer to the attached resolution and support materials from JABA.*

6. B. Hillsdale County Equalization Service Agreement

[Action Item]

The Hillsdale County Equalization Department charges a fee for Equalization and Mapping services to Cities and Townships throughout the County. In the past, these charges were paid by Fayette Township, as the primary taxing jurisdiction, except that the Village reimbursed for costs related to the printing of our tax bills. The service agreement is uniform throughout the County, based on a per parcel charge. I would recommend approval of the two-year agreement of Option 2, at \$1.80 per parcel, which includes printing of tax bills. Our current parcel count is 1,276, which would bring the total cost of services to approximately \$2,300. *Please refer to the proposed Equalization/Mapping Service Agreement.*

6. C. Hillsdale County Aerial Photography

[Informational Item]

Attached is correspondence from the Hillsdale County Equalization Department informing that updated aerial photography will be shot for the entire county in the spring of 2015. This photography is a part of the County GIS system and is used for a variety of governmental purposes and is available for use by the general public. The photography will be obtained and available at no cost to the City of Jonesville as a part of the Equalization and Mapping Services Agreement. The letter informs that it is possible for local units to pay for upgraded resolution from 1-foot to 6-inches. The 1-foot resolution is acceptable for our uses, particularly at the minimum cost per area. No action is required. *Please refer to the attached letter from Nick Wheeler, County Equalization Director.*

6. D. Jonesville Rail Trail Project Update

[Informational Item]

This item on the agenda is reserved for information and discussion of the status of the Rail Trail project.

Correspondence:

- Michigan State Police re: Toys for Tots Campaign

CITY OF JONESVILLE
ORDINANCE NO. 211

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES TO ADD A CHAPTER FOR THE OWNERSHIP, OPERATION, AND MAINTENANCE OF A CITY CEMETERY.

THE CITY OF JONESVILLE ORDAINS:

Section 1. The Code of Ordinance shall be and is hereby amended to add Chapter 7a CEMETERIES, as follows:

Chapter 7a. CEMETERIES

Sec. 7a-1. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Burial space means lot or portion of a lot designed and intended for the interment of a human body or bodies.

Cemetery lot or lot means one or more burial spaces under the ownership of one person or family.

Owner means any person or persons owning or possessing the right of interment in any burial space.

Sec. 7a-2. Rules and regulations.

The City Council shall adopt the City cemetery rules and regulations governing the operation, maintenance, and use of cemeteries located within the City and owned by the City. Said rules and regulations shall become effective when approved from time to time by resolution of the City Council, and upon adoption shall become an enforceable part of this chapter and shall be placed on file in the office of the City Clerk.

Sec. 7a-3. Operation and maintenance of City cemeteries.

(a) The City Council shall be responsible for the development of policy and operating procedures which shall be carried out under the general management and day to day supervision of City staff.

(b) No person, other than personnel acting on behalf of the City under the authority of the City Manager, shall dig or open any grave, nor shall any person grade or fill in a burial space, or otherwise do any work in connection with a burial space.

Sec. 7a-4. Lot owner burial rights.

(a) Burial rights shall be evidenced by certificates to be issued through the City Clerk's office, which shall be responsible for the maintenance of records concerning ownership of lots

within the cemeteries of the City. The issuance of a certificate of ownership of a lot or lots shall not constitute a right of ownership in land, but rather a license to bury human remains within the City cemetery subject to the City cemetery rules and regulations and the laws of the State.

(b) Procedures for purchasing burial rights and the transfer of burial rights are established and governed by the City cemetery rules and regulations.

Sec. 7a-5. Conditions upon burial rights.

(a) No burial shall take place unless the cost for a lot purchase, the cost of any services required to open or close the lot, and all other fees or charges have been paid in full to the City.

(b) Burial rights may revert to the City for any cemetery lot or burial space which remains unused for a period of 50 years. No such reversion shall occur, however, until the City has made a reasonable effort to locate the person identified in City records as having burial rights in said area to ascertain whether said person continues to exist and/or the intent of such person regarding the use of said lot or space.

(c) Rules and regulations regarding burial rights, interments and disinterments inclusive in the City cemetery rules and regulations adopted from time to time by the City Council, shall be in effect and enforceable as part of this chapter.

Sec. 7a-6. Hours of operation.

All City cemeteries shall be open to the public during hours prescribed in the adopted rules and regulations established in Sec. 7a-2 of this Chapter. Any person found present outside of the approved hours of operation shall be guilty of a misdemeanor and upon conviction thereof be subject to the penalties stated in this chapter.

Sec. 7a-7. Fees.

(a) Fees, rates, and charges relative, but not limited, to the purchase of burial rights, the opening and closing of any burial spaces, including the interment of ashes and the disinterment of a body, the placement of foundations, or any other fee established by this chapter or the City cemetery rules and regulations, shall be at a cost to be determined from time to time by resolution of the City Council.

(b) The City Clerk or said Clerk's designee shall receive all payments required herein.

Sec. 7a-8. Care of City cemeteries.

All revenue received from the sale of burial rights and other charges specified in this chapter and established by resolution of the City Council shall be deposited into the general fund of the City. The City shall cause all publicly owned cemeteries within its boundaries to be properly maintained and managed.

Sec. 7a-9. Penalties.

A violation of this chapter shall be subject to the General Penalty described in Section 1-13 of this Code of Ordinances.

Section 2. Effective Date.

This Ordinance shall become effective thirty days after its adoption and within fifteen days of its adoption a synopsis be published in a newspaper of general circulation within the City. All ordinances or parts of ordinances in conflict with this Ordinance are repealed to the extent of such conflict.

YEAS:

NAYS:

ABSENT:

ORDINANCE DECLARED ADOPTED ON _____

Robert Snow, Mayor

Cynthia D. Means, City Clerk

CERTIFICATION

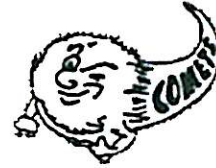
I, Cynthia Means, being the Clerk of the City of Jonesville, do hereby certify that the foregoing is a true and correct copy of the City of Jonesville Ordinance No. 211, passed on the _____ day of _____, 2015. I further certify I caused a synopsis to be published in a newspaper of general circulation within fifteen (15) days after adoption by the City Council of the City of Jonesville, Michigan, County of Hillsdale, and State of Michigan.

IN WITNESS WHEREOF, I have hereunto set my hand and seal on this ____ day of _____, 2015.

Cynthia D. Means, City Clerk



Jonesville Athletic Booster Association



1/9/2015

LeAnn Clements
Jonesville Athletic Boosters Assoc.
P.O. Box 7
Jonesville, MI 49250

Jonesville City Board
Attn: City Manager
265 E. Chicago Street
Jonesville, MI 49250

Dear City Council Members,

On behalf of the Jonesville Athletic Boosters Association, we request that the Jonesville City Council approve our request to be recognized as a Civic Organization in the City of Jonesville for the purpose of retaining our State of Michigan Charitable Gaming Licenses allowing us to hold individual raffles. Per the requirements from the State, we need this recognition to continue receiving said licenses.

If you have any questions, please feel free to contact me.

Sincerely,

LeAnn Clements
Treasurer
517-2620-0615
Jonesville Athletic Boosters Assoc.

Cindy Means

From: Clements, LeAnn <LeAnn.Clements@dawnfoods.com>
Sent: Tuesday, January 06, 2015 10:39 AM
To: Cindy Means
Subject: JABA Request
Attachments: 2513_001.pdf

Cindy

Per our discussion, here is the form that we talked about. Below is the information you requested.

Jonesville Athletic Boosters Association
P.O. Box 7
Jonesville MI 49250

Officers

Jacki Raker – President
Jennifer Dunn – Vice President
Secretary – Barbara Anson
Treasurer – LeAnn Clements

Tax ID #20-5412423

Thanks for all your help.

From: export [mailto:p9000-01-302@dawnfoods.com]
Sent: Tuesday, January 06, 2015 10:31 AM
To: Clements, LeAnn
Subject: from p9000-01-302



Charitable Gaming Division
Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY:
101 E. Hillsdale, Lansing MI 48933
(517) 335-5780
www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103(K)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for _____
APPROVAL/DISAPPROVAL

APPROVAL

Yeas: _____

Nays: _____

Absent: _____

DISAPPROVAL

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and
adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
PENALTY: Possible denial of application.

BSL-CG-1153(R6/09)

EQUALIZATION/MAPPING SERVICE AGREEMENT

COUNTY OF HILLSDALE, MICHIGAN

This agreement dated _____ between Hillsdale County (*hereinafter referred to as the County*) and The City of Jonesville (*hereinafter referred to as the City*) is to provide various services for a period of two (2) years commencing January 1, 2015 through December 31, 2016.

The County will provide all services for the option chosen below in accordance with Michigan Property Tax Law and the Michigan State Tax Commission Assessor's Manual. The County shall incur all normal expenses necessary while performing the services provided to the City under this agreement.

Under this agreement the City shall select one (1) of the following two (2) options and shall be billed annually the associated fee for the option chosen:

Note: Services offered in the option chosen by the City but not utilized by the City does not affect the fee for that option.

Fee Schedule for Services to Townships and Cities

Option 1		
- Parcel Mapping		
- Splits and new descriptions (GIS & Assessing Software)		
- Name & Address Changes (City Provided, Deeds and other sources)		
- Availability of a mapping/description analyst to City Officials, Tax Payers & General Public		
- Property tax description audits (generally from deeds)		
- Millage Request Forms (L-4029) Filled out with Truth in Taxation Hearing Information supplied		
- Personal Property Statements		
- Work Rolls (Pre March Board of Review Roll)		
- Assessment Rolls (Post March Board of Review Roll Kept in County Vault if Desired by City)		
- Various Reports (L-4022, L-4025, etc.) (County sends reports to State Tax Commission)	\$1.30	/ Parcel

Option 2		
- Includes all services in Option 1 plus	\$1.30	/ Parcel
- Winter Tax Bills & Tax Rolls (w/ alpha listings)*	\$0.25	/ Parcel
- Summer Tax Bills & Tax Rolls (w/ alpha listings)*	<u>\$0.25</u>	/ Parcel
	\$1.80	/ Parcel

* Tax Bills are currently printed on 3 separate forms 1-Pink 1-Yellow 1-White any Units that do not have all three printed may deduct 5 cents a parcel for each form not used.

Parcel count is based on the post March Board of Review parcel count each year. Tax exempt parcels will not be charged a per parcel fee.

Either party may cancel this agreement with a Ninety (90) day written notice should it be determined to not be in their best interest. The Ninety (90) day notice may be waived with the concurrence of both parties should the City elect to change options at anytime during the two (2) year period.

Under the agreement, The City of Jonesville confirms by resolution its selection of option _____, and agrees to pay the fees associated with this option within 30 days of billing.

Authorized Signatures:

City of Jonesville Mayor

Dated

City of Jonesville Clerk

Dated

Nicolas L. Wheeler, Director
Hillsdale County Equalization

Dated

EQUALIZATION & LAND INFORMATION

HILLSDALE COUNTY, MICHIGAN

Courthouse – Room 12
29 N Howell St. Hillsdale MI 49242-1649
Phone: (517) 439-9166 Fax: (517) 439-9502
Email: nwheeler@co.hillsdale.mi.us



January 5, 2015

Township/City Officials

Hillsdale County will be partnering with the State of Michigan to acquire updated imagery for the county in the spring of 2015. To obtain imagery throughout the state, The State of Michigan through the Center for Shared Solutions has contracted with Sanborn Map Company. Sanborn is the company Hillsdale County utilized in our 2010 imagery acquisition.

The cost to the County for this project is \$28 per square mile for acquisition of countywide 12 inch resolution imagery. It is our belief that a 12 inch resolution will be sufficient for most user needs throughout the county but realize some local units may have a need for higher resolution imagery. This letter is to offer any local unit of government the opportunity to "buy up" to a 6 inch resolution as the program offers. The additional cost to purchase the 6 inch resolution is \$151.44 per square mile with a minimum of a 10 square mile contiguous area.

Included with this letter is a pricing summary based on the current state program offered. While I mentioned the additional cost of \$151.44 per square mile you will notice the cost goes down as the number of square miles of 6 inch resolution purchased goes up.

10-100 Sq Miles = \$151.44/sq mile
101-500 Sq Miles = \$94.08/sq mile
500+ Sq Miles = \$82.53/sq mile

If your local unit has interest in buying up to a 6 inch resolution I ask that you let me know by January 20, 2015 so we can plan accordingly. In the meantime, if you have any questions please call me at (517) 439-9166 or you can e-mail me at nwheeler@co.hillsdale.mi.us

Sincerely,

A handwritten signature in cursive script, reading "Nicolas L. Wheeler".

Nicolas L. Wheeler, Director
Hillsdale County Equalization

****Subject to Council Approval****

**JONESVILLE CITY COUNCIL
Minutes of December 17, 2014**

A regular meeting of the Jonesville City Council was held on Wednesday, December 17, 2014 at the Jonesville City Hall. Mayor Robert Snow called the meeting to order at 6:30 p.m. Council members present were: Gerry Arno, Tim Bowman, Jerry Drake, Ron Hayes, Andy Penrose and David Steel. Absent: None

Also present: Manager Gray, Treasurer Spahr, DPW Supt. Kyser, WWTP Supt. Mahoney, Fire Chief Adair, Assistant to the Manager McLean, Officer Bigelow, Attorney Lovinger, Mark Kneibel (HydroDesigns), Tom Magda, Mary Miller and Sara Cark.

Councilman Tim Bowman led the Pledge of Allegiance.

The agenda was accepted as presented.

The Public Hearing for the United States Department of Agriculture Rural Development (USDA-RD) Community Facilities Grant – Fire Truck Equipment Purchase was opened at 6:31 p.m. After a brief discussion regarding the grant process and the benefits that the new fire truck will provide the Jonesville Fire Department, the Public Hearing was closed at 6:36 p.m. There were no public comments.

A motion was made by David Steel and supported by Jerry Drake to appoint Sara Cark to fill a vacant term on the Jonesville District Library Board to February 2017. All in favor. Motion carried.

A motion was made by Jerry Drake and supported by Andy Penrose to approve the three-year service agreement with HydroDesigns at a monthly cost of \$545.00, not to exceed \$19,620.00, for the purpose of continuing Water Cross Connection Inspections and filing necessary documentation with the Michigan Department of Environmental Quality (MDEQ). Mark Kneibel, Operations Manager of HydroDesigns, spoke to council on behalf of the services HydroDesigns provides to communities and answered questions of concern from councilmembers. Ayes: Gerry Arno, Tim Bowman, Jerry Drake, Ron Hayes, Andy Penrose and David Steel. Nays: Robert Snow. Motion carried.

David Steel made a motion to approve the Assessing Administration Agreement with Hillsdale County in the amount of \$1,600.00 per month from January 1, 2015 through June 30, 2015. Ron Hayes supported the motion. All in favor. Motion carried.

A motion was made by Ron Hayes and seconded by Tim Bowman to accept the Cemetery Committee's recommendation and approve the Cemetery Committee Bylaws. All in favor. Motion carried.

A motion was made by Andy Penrose to schedule a Public Hearing for Ordinance No. 211, Cemeteries, on Wednesday, January 13, 2015 at the regular Council Meeting. The motion was supported by Ron Hayes. All in favor. Motion carried.

Ron Hayes made a motion and was supported by David Steel to accept the 2014 Planning Commission Annual Report. All in favor. Motion carried.

A motion was made by Ron Hayes to approve the 2015 meeting calendar of the Jonesville City Council. Tim Bowman supported the motion. All in favor. Motion carried.

A motion was made by Andy Penrose and supported by Ron Hayes to appoint and re-appoint the following board and commission members:

Citizenship Committee

Ron Hayes	Re-Appointment	3 Year Term
Kathy Adams	Re-Appointment	3 Year Term
Andy Penrose	Appointment	To fill Jim Marks' unexpired term, ending 2016

Downtown Development Authority (DDA)

Penny Sarles	Re-Appointment	4 Year Term
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Local Development Finance Authority (LDFA)

Steve Harding	Re-Appointment	4 Year Term
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All in favor. Motion carried.

Manager Gray informed Council that the current health plan with Blue Care Network will be renewed with a premium increase of 8.79% for 2015. Dental rates will remain the same for 2015.

A motion was made by Jerry Drake and seconded by Ron Hayes to approve the Council minutes of November 12, 2014. All in favor. Motion carried.

David Steel made a motion to approve the Accounts Payable for December 2014 in the amount of \$96,912.58. Ron Hayes supported the motion. All in favor. Motion carried.

Updates were given by Council Members, Department Heads and City Manager.

A motion was made by Jerry Drake and supported by Ron Hayes to adjourn at 8:03 p.m.

Submitted by,

Cynthia D. Means
Clerk

01/08/2015
User: TMCLEAN
DB: Jonesville

CITY OF JONESVILLE
INVOICE APPROVAL LIST
01/09/2015

Vendor	Description	Amount
AMERICAN COPPER & BRASS, LLC	SEWER-REPAIRS & MAINTENANCE	354.28
APOLLO FIRE EQUIPMENT CO.	JVFD-TURNOUT GEAR REPAIR	78.40
AT&T	CITY PHONE SERVICE	774.39
	CITY PHONE SERVICE	742.26
		1,516.65
AT&T MOBILITY	WWTP/WATER/JPD-CELL PHONES	136.04
BAKER'S LAWN CARE, LLC	CEMETERY-NOV/DEC SERVICES	4,550.00
BRINER OIL CO., INC.	MVP-BULK TANK	426.00
	JVFD-GASOLINE	189.08
		615.08
BROOKS, JAMIE	CITY HALL-CLEANING SERVICES	100.00
	JVPD-CLEANING SERVICES	100.00
		200.00
CONSUMERS ENERGY	WRIGHT ST PAVILLION-ELECTRICITY	7.88
	DDA BUILDING-ELECTRICITY	816.10
	IRON REMOVAL PLANT-ELECTRICITY	1,392.22
		2,216.20
CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES	11.30
	FILE CABINETS	5,310.00
	CEMETERY-OPERATING SUPPLIES	(24.51)
	WATER/SEWER-ENVELOPES	18.99
		5,315.78
CUTLER-DICKERSON CO.	PKG LOT/SIDEWALK-ICE MELT	64.80
DR LAB SERVICES, LLC	WWTP-LAB MAINTENANCE	1,075.00
GODFREY BROS., INC.	CEMETERY-EQUIPMENT REPAIRS	63.49
H.J. UMBAUGH & ASSOCIATES, L	SEWER-CONTINUING DISCLOSURE	450.00
HILLS CO ECON DEVEL PARTNERS	LDFA-EDP MEMBERSHIP	15,000.00
HILLSDALE DAILY NEWS	AD-DUMP TRUCK/SNOW BLOWER BIDS	68.25
MICHIGAN ELECTION RESOURCES	ELECTIONS-NOTICES	73.84
MICHIGAN GAS UTILITIES	DDA BUILDING-GAS	3,817.01
	IRON REMOVAL PLANT-GAS	417.43
	JVFD-GAS	476.62
	JVPD-GAS	138.02
	CITY HALL-GAS	163.91
	WWTP-GAS	1,992.19
	DPW GARAGE-GAS	288.09
	GAS LIGHT	17.94
		7,311.21
NORTH EAST FABRICATION CO, I	JVFD-TRUCK REPAIRS	1,515.88
OASIS CAR WASH	JVPD-NOVEMBER CAR WASHES	42.00
PEERLESS-MIDWEST, INC.	WATER-REBUILD PUMP #1	13,125.86
	WATER-REBUILD HS PUMP #2	12,979.76
		26,105.62
PERRY CORPORATION	COPIER MAINTENANCE	107.37
POSTMASTER	POSTAGE-WATER/SEWER	263.22
REPUBLIC WASTE SERVICES	PARKS/DOWNTOWN-TRASH SERVICE	257.60
	JVPD/JVFD-TRASH SERVICE	59.00
	WWTP/DPW/CITY HALL-TRASH SERVICE	90.00
		406.60
SPEEDWAY SUPERAMERICA, LLC	GASOLINE	906.80
STATE OF MICHIGAN	SEWER-BIOSOLIDS FEE/2014	980.00
	MIDEAL-236 ANNUAL FEE	180.00
		1,160.00
STODDARD,C & SON, INC.	CEMETERY-GAS DISPOSAL	720.00
UNIQUE PAVING MATERIALS CORP	COLD PATCH	143.00
USA BLUEBOOK	IRON REMOVAL PLANT-OPERATING SUPPLIES	29.45
	SEWER-OPERATING SUPPLIES	206.43
	WWTP-TRUCK REPAIR	243.93
		479.81
VERIZON WIRELESS	DPW-CELL PHONE	25.00
WALMART COMMUNITY	OFFICE/OPERATING SUPPLIES	605.77
WORKHEALTH	JVPD-EMPLOYEE PHYSICAL	150.00

Total: 71,720.09

YEAR SUMMARY 2014

Month	CITY	SCIPIO	PAYETTE	MUTUAL AID	TRAINING/MEETINGS
JANUARY	4	3	4	4	5
FEBRUARY	1	4	1	4	4
MARCH	2	1	2	4	4
QUARTER TOTAL	7	8	7	12	13
APRIL	3	3	5	7	4
MAY	4	2	3	8	6
JUNE	1	2	2	1	2
QUARTER TOTAL	8	7	10	16	12
JULY	4	2	2	3	5
AUGUST	3	2	3	1	5
SEPTEMBER	6	1	3	5	3
QUARTER TOTAL	13	5	8	9	13
OCTOBER	6	1	2	2	7
NOVEMBER	4	3	4	7	2
DECEMBER	1	2	1	4	2
QUARTER TOTAL	11	6	7	13	11
YEAR TOTAL	39	26	32	50	49

Notes:

Jonesville Fire Department Report

December

2014

[illegible]

Notes:

MONTHLY OPERATING REPORT

December 2014

SUBMITTED: January 8, 2015

WATER FLOW

MAXIMUM	274,000
MINIMUM	124,000
AVERAGE	205,000
TOTAL	6.342 MG

WASTEWATER FLOW

MAXIMUM	277,600
MINIMUM	238,800
AVERAGE	259,500
TOTAL	8.0453 MG

CALLOUTS: 2-Water Tower Communication Failure

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of December 2014.

The lab performed lagoon analysis for Merry Lake, Reading, Camden and North Adams. Invoices were prepared and submitted to City Hall. The total for the fall lagoon discharge was \$6,170.00. The 2014 lagoon analysis was \$11,125.00.

Invoices totaling \$1,820.00 was submitted to City Hall for the fourth quarter drinking water samples. The 2014 total invoiced was \$9,460.00. We also turned in another \$2,400.00 from walk in customers.

Installed a new smoke detector in the Grit building mixed air unit.

Installed a new water heater in the office building.

Replaced bearing seals on both final clarifiers.

PLANT EFFICIENCY—December 2014

5-Day Biochemical Oxygen Demand

NPDES Permit Limit in December 2014—25 mg/l Monthly Average

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the receiving stream.

Jonesville Monthly Average—3.6 mg/l

Average Percent Removal from the Raw Wastewater—98.3%

Total Suspended Solids

NPDES Permit Limit in December 2014—30 mg/l Monthly Average

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—2.3 mg/l

Average Percent Removal from the Raw Wastewater—96.8%

Total Phosphorus

NPDES Permit Limit in December 2014—1 mg/l Monthly Average

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.4 mg/l

Average Percent Removal from the Raw Wastewater—93.0%

Ammonia Nitrogen

NPDES Permit Limit in November 2014—Report Only

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.271 mg/l

Average Percent Removal from the Raw Wastewater—99.1%

Jonesville Daily Maximum—1.3 mg/l

Rick Mahoney

Jonesville Dept of Public Works

December 2014

Monthly Report

	Maintenance	Salt	Sand	Chloride	COLD MIX
STATE HIGHWAYS	1.50 HR DT 0 HR OT	2.50 Tons	0 Ton	0 Ton	1/4 Ton
MAJOR ROADS	1.50 HR DT 0 HR OT	2 Tons	0 Ton	0 Ton	1/8 Ton
LOCAL ROADS	1/2 HR DT 0 HR OT	2 Tons	0 Ton	0 Ton	.12 Ton
PARKING LOTS	1/2 HR DT 0 HR OT	.50 Tons	0 Ton	0 Ton	0 Ton
POLICE STATION	0 HR OT	0 Ton	0 Ton	0 Ton	0
FIRE DEPARTMENT	0 HR OT	0 Ton	0 Ton	0 Ton	0
DPW DEPT	0 HR OT				0
WWTP	0 HR OT				0
WATER	4 HR DT 0 HR OT				
State Police	0 HR OT	0 Tons	0 Ton	0 Ton	

There were 4 call outs.

The 2 call outs were for salting State, Major, Local Streets & Parking Lots.

The 2 call outs were for turning water off & back on in a house on Salem Dr. do to a leak.

We had water shut offs for non-pay.

We read water meters for the month.

We cold patched State, Major & Local Streets.

Storm drains were cleaned on State, Major & Local Streets.

We finished up the leaf & brush pick up.

Our 2000 dump truck was towed to Jackson Truck Service for transmission issues.

The Christmas lights were installed on the DDA tree's downtown.

All of the City Limit signs were installed except for the one on west US-12.

Maintenance was done on the lawn mowers at the Cemetery to sell this spring.

Tree's along the drives at the Cemetery were trimmed for snow plowing.

Street sweepings were hauled to Waste Management by Sparks & Sons.

Mike Kyser

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY FOR DECEMBER 2014

Total Incidents: 71 written incident reports.

Embezzlement: 1

Non-Aggravated Assault: 0

Break and Enter: 0

Theft from Motor Vehicle: 0

Retail Fraud: 4

Other Larceny: 5

Fraud: 2

Malicious Destruction of Prop: 3

Public Roadway Accidents: 3

Private Property Accidents: 3

OWI and OUID Arrests: 0

Other Arrests: 6 (warrants, etc.)

Domestic Assault: 2

Non Violent Domestic: 1

Natural Death: 0

Civil Matter/Family Disputes: 5

Medical Emergency: 14

Alarms: 3

Nuisance Animals: 0

Suspicious Situations: 6

General Assistance: 10

Ordinance Violation: 0

Traffic/Moving Violations: 40

Warrants Received from Prosecutor: 6

Juvenile Petitions: 1

December Patrol Shift Coverage: 93%

JANUARY FOCUS

Policy review- 2015

Part-Time job posting and interviews

**VILLAGE OF JONESVILLE
CASH BALANCES**

	December-2014	BANK BALANCE
GENERAL FUND:		
General Fund Now Checking	101-000-001	77,978.35
General Fund CLASS Acct	101-000-007	1,051,077.32
General Fund Cemetery CLASS Acct	101-000-007.100	87,027.37
General Fund Alloc of Assets CLASS	101-000-007.200	386,608.94
MAJOR STREETS:		
Major Streets Now Checking	202-000-001	2,829.95
Major Streets CLASS Acct	202-000-007	5,303.37
LOCAL STREETS:		
Local Streets Now Checking	203-000-001	8,858.60
Local Streets CLASS Acct	203-000-007	681,475.26
Local Streets Bond & Int CLASS	203-000-007.200	8,687.46
STATE HIGHWAY:		
State Highway Now Checking	211-000-001	4,420.19
L.D.F.A.:		
LDFA Operating Now Checking	247-000-001	59,393.44
LDFA Operating CLASS Acct	247-000-007	446,944.91
D.D.A.:		
DDA Now Checking	248-000-001	6,413.71
DDA Operating CLASS Acct	248-000-007	232,149.19
SEWER FUND:		
Sewer Receiving Now Checking	590-000-001	89,615.45
Sewer Bond & Interest Checking	590-000-001.300	10.00
Sewer Savings Account	590-000-002	23,385.62
Sewer General Purpose CD	590-000-003.100	16,360.48
Sewer Receiving CLASS Acct	590-000-007	52,751.53
Sewer Bond Reserve CLASS Acct	590-000-007.100	35,102.80
Sewer Plant Improv. CLASS Acct	590-000-007.200	720,997.12
Sewer Bond & Interest CLASS	590-000-007.300	16,478.12
WATER FUND:		
Water Receiving Now Checking	591-000-001	53,427.35
Water Receiving CLASS Acct	591-000-007	127,456.71
Water Plant Improvement CLASS Acct	591-000-007.100	50,027.29
Water Tower Maint CLASS Acct	591-000-007.300	80,194.01
Water Meter Repl CLASS Acct	591-000-007.400	45,609.52
MOTOR VEHICLE POOL:		
Motor Vehicle Pool Now Checking	661-000-001	57,846.85
Equip. Replace CLASS - Police Car	661-000-007.301	33,832.46
Equip. Replace CLASS - Fire Truck	661-000-007.336	261,844.73
Equip. Replace CLASS - Turn Out Gear	661-000-007.337	2,199.77
Equip. Replace CLASS - DPW Equip	661-000-007.463	141,307.04
Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	62,424.12
CURRENT TAX CHECKING:		
	703-000-001	3,404.48
PAYROLL FUND CHECKING:		
	750-000-001	3,367.37
GRAND TOTAL		4,936,810.88



City of
Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104
(517) 849-9037 Fax
www.jonesville.org
manager@jonesville.org

**SUNSET VIEW CEMETERY ACTIVITY REPORT
DECEMBER 2014**

	Lot Sales*	Interments				Foundations Installed	Burial Rights Transfers	Disinterments
		Adult	Child	Infant	Cremation			
October**	1	3	0	0	2	1	1	0
November	1	1	0	1	0	0	0	0
December	0	0	0	0	0	0	0	0
Totals	2	4	0	1	2	1	1	0

* Each lot reported includes two gravesites

** October is a partial month, beginning at the October 14th transfer of the property to the City

December Activities:

- Cemetery Committee bylaws adopted
- Draft Cemetery Ordinance completed for January 13th public hearing
- Continue work on Rules and Regulations
- Bids received for snow blower and dump truck

January Focus:

- Rules and Regulations
- Software



STATE OF MICHIGAN
DEPARTMENT OF STATE POLICE
JACKSON

RICK SNYDER
GOVERNOR

COL. KRISTE KIBBEY ETUE
DIRECTOR

January 6, 2014

RECEIVED
JAN 08 2015

BY: _____

Dear Toys for Tots Campaign Participant:

The Michigan State Police Jackson Post - Jonesville Detachment, along with the Jonesville Fire Department, would like to take this opportunity to extend our heartfelt thanks for your participation in the Hillsdale County 2014 Toys for Tots Campaign. Your cooperative effort made it possible for 2,867 toys to be distributed to 593 children in our community. These donations assisted 231 families in having a joyous holiday. Your support of this campaign is a testament to the people of Hillsdale County that local businesses and organizations truly care about the people in our community.

Thank you again and may you have a happy, healthy, and prosperous New Year!

Sincerely,

C.J. Gochanour, Detective Sergeant
Michigan State Police Jackson Post
Jonesville Detachment