




**CITY OF JONESVILLE
COUNCIL AGENDA
JULY 15, 2015 - 6:30 P.M.
CITY HALL**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE/A MOMENT OF SILENCE**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS/AUDIENCE PRESENTATIONS**
Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.
- 4. PRESENTATIONS AND RECOGNITIONS**
 - A. None
- 5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION**
 - A. None
- 6. REPORTS AND RECOMMENDATIONS**
 - A. 2015 Street Paving Project Payment Authorization [Action Item]
 - B. Resolution 2015-11A – Corrected Utility Billing Rates and Fees [ROLL CALL][Action Item]
 - C. US-12 Garage Sale Permit Variance [Action Item]
 - D. Michigan Municipal League Workers Compensation Fund Trustee Ballot [Action Item]
- 7. COUNCIL MINUTES**
 - A. Consider minutes of June 17, 2015 regular meeting [Action Item]
 - B. Consider minutes of June 17, 2015 closed session [Action Item]
- 8. ACCOUNTS PAYABLE**
 - A. Accounts Payable for July 2015 totalling \$310,989.29 [Action Item]
- 9. DEPARTMENT REPORTS**
 - A. Fire Department – Chief Adair
 - B. Water/Wastewater Treatment Plant – Superintendent Mahoney
 - C. Department of Public Works – Superintendent Kyser
 - D. Police Department – Chief Lance
 - E. Cash Report – Finance Director Spahr
 - F. Planning Commission – Assistant to the Manager McLean
 - G. Cemetery – Manager Gray
- 10. ADJOURNMENT**



To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: July 10, 2015
Re: Manager Report and Recommendations – July 15, 2015 Council Meeting

6. A. 2015 Street Paving Project Payment Authorization [Action Item]

A purchase order and invoice is attached for the recently completed paving of the Industrial Park and several residential streets. The quantity of asphalt used in the Industrial Park was slightly higher than the original estimate. Superintendent Kyser has reviewed the invoice, as well as the asphalt tickets for the project and recommends payment. The project came in well below the \$267,000 budgeted for the project. I recommend a motion to authorize payment of the invoice in the amount of \$237,684.10.

6. B. Resolution 2015-11A – Corrected Utility Billing Rates and Fees [ROLL CALL][Action Item]

Utility billing rates for Fiscal Year 2015-16 were approved by resolution at the May 20th regular meeting. This corrected resolution will correct a typographical error in the Water Maintenance Fee for 5/8-inch through 2-inch water meters. With the correction, the monthly residential base bill (2,000 gallons) will increase by \$0.84, as was planned and budgeted in the FY 2015-16 budget. The average monthly residential bill (based on 4,000 gallons of use) will increase a total of \$1.00, as previously planned. *Please refer to the attached Resolution 2015-11A.*

6. C. US-12 Garage Sale Permit Variance [Action Item]

Ordinance No. 204 regulates yard and garage sales within the City of Jonesville. Section 2(F) allows the City Council to waive ordinance requirements for community events. I recommend waiving the requirement for permits between Friday, August 7, 2015 and Sunday, August 9, 2015 for the US-12 Garage Sale. Weekend sales will not be counted toward each resident's six allowed sales limit. All other provisions of the ordinance remain in effect, including the placement of signs. *Please refer to the attached copy of Ordinance No. 204.*

6. D. Michigan Municipal League Workers Compensation Fund Trustee Ballot [Action Item]

Attached is the ballot for the MML Workers Compensation Fund Board of Trustees election. Six candidates are seeing election to six available positions. You may write in one or more candidates if you wish. A motion to cast the ballot is necessary. I would recommend that a vote be cast for the six candidates for election to the MML Workers Compensation Fund Board of Trustees. Please note the attached candidate profiles.

10. Adjournment to Tour

Our light business agenda should give us the opportunity for some time to tour the Waste Water Treatment Plant (WWTP) and the Iron Removal Plant (IRP). For those interested, we will caravan to the two facilities after the regular meeting. Superintendent Mahoney will provide a tour to demonstrate the operations, show the PLC that is scheduled for replacement at the WWTP, and to show the needed upgrades at the IRP.

VILLAGE OF JONESVILLE

265 E. CHICAGO STREET
 JONESVILLE, MI 49250
 (517) 849-2104 (Village Office)
 (517) 849-9037 (Fax)

PURCHASE ORDER

DATE 7/6/2015 6/30/15
 P.O. NUMBER 2015-22

TO:

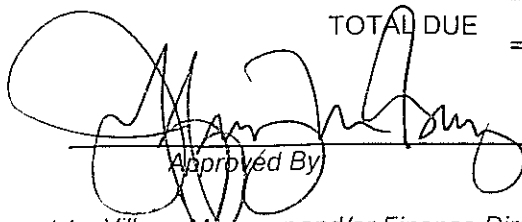
 Michigan Paving & Materials Co.

SHIP TO:
 VILLAGE OF JONESVILLE
 265 E. Chicago St
 JONESVILLE, MI 49250
 ATTN: Mike

QTY	UNIT	DESCRIPTION	PRICE/EA	AMOUNT
6	Streets	Milling 0.75", Paving 2" of HMA, Adjusting 7 Sewer Manholes, 3 Water Valve Boxes, Install 1' of Shoulder Gravel Where Needed on Edge, Mobilization & Traffic Control on Fayette St, Crest Ln, Clinton St, Franklin St, Liberty St & Hillcrest Ct. 203-451-975-100 <i>Local - Street mill + Fill</i>		\$98,073.38
3	Streets	Milling 1.5", Paving 1.5" of HMA, Striping, Mobilization & Traffic Control On Industrial Parkway, Deal Parkway & Interdyne Dr. 247-729-975-000 <i>Ind Park - Street mill + Fill</i>		\$139,610.72

SUBTOTAL \$237,684.10
 FREIGHT \$0.00
 TAX EXEMPT
 TOTAL DUE \$237,684.10

Mike Kyser 7/6/2015
 Requested By Date

 7/6/15
 Approved By Date

TERMS --All purchases exceeding \$500 are subject to approval by Village Manager and/or Finance Director.
 -- All accounts payable are subject to Council approval on 1st and 3rd Wednesday of each month.

INVOICE

MICHIGAN PAVING & MATERIALS CO.



REMIT TO: P.O. Box 1134
Jackson, MI 49204

JACKSON DIVISION
1600 N. ELM STREET
JACKSON, MI 49202
PHONE # (517) 787-4200
FAX # (517) 787-5690

INVOICE #: 1 - Final

TO: City of Jonesville
265 E. Chicago Street
Jonesville, MI 49250

DATE: 6/22/2015

CUST. #:

JOB #: 913607

JOB NAME: Jonesville Streets 2015

Final Invoice

QUANTITY	UNIT	DESCRIPTION OF WORK	UNIT PRICE	TOTAL
City Streets				
1,140.00	Ton	HMA, LVSP	\$65.79	\$ 75,000.60
11,144.97	Syd	Cold Milling	\$0.97	\$ 10,810.62
911.00	Syd	Shoulder Gravel	\$7.56	\$ 6,887.16
7.00	Ea	Structure Adjusts	\$500.00	\$ 3,500.00
3.00	Ea	Water Valve Adjusts	\$400.00	\$ 1,200.00
425.00	Lump	Mobilization	\$1.00	\$ 425.00
250.00	Lump	Traffic Control	\$1.00	\$ 250.00
				\$ 98,073.38
Industrial Park				
1,879.15	Ton	HMA, LVSP	\$61.91	\$ 116,338.18
20,882.00	Syd	Cold Milling	\$0.97	\$ 20,255.54
2,342.00	dlrs	Striping	\$1.00	\$ 2,342.00
425.00	Lump	Mobilization	\$1.00	\$ 425.00
250.00	Lump	Traffic Control	\$1.00	\$ 250.00
				\$ 139,610.72

RECEIVED
JUN 26 2015

BY: _____

TOTAL FOR PAGE 1	\$237,684.10
TAX	
TOTAL THIS INVOICE	\$237,684.10
AN EQUAL OPPORTUNITY EMPLOYER	

**CITY OF JONESVILLE
UTILITY BILLING RATES & FEES**

BE IT HEREBY RESOLVED, that the following water and sewer rates be established effective July 1, 2015.

WATER CHARGES

<u>Meter Size (Inches)</u>	<u>Monthly Base Charge (Initial 2,000 Gallons)</u>	<u>Water Maintenance Fee</u>
5/8" or 3/4"	\$ 11.61	\$ 1.63
1"	\$ 29.04	\$ 2.41
1 1/4" or 1 1/2"	\$ 58.07	\$ 4.33
2"	\$ 92.18	\$ 5.29
2" Compound	\$ 92.18	\$12.58
3" Compound	\$185.84	\$18.18
4" Compound	\$290.37	\$23.72

Commodity Charge (Over 2,000 Gallons) = \$2.05 per 1,000 Gallons

Water Tower Maintenance Fee - \$2.79 per month

Water Hydrant Rental Fees (paid by General Fund/Fire Department) - \$25 per hydrant per year

After Hours Call-in Charge - \$100

Water Tap Fee - \$1,000 *

SEWER CHARGE

<u>Meter Size (Inches)</u>	<u>Monthly Base Charge (Initial 2,000 Gallons)</u>
5/8" or 3/4"	\$ 27.69
1"	\$ 63.76
1 1/4" or 1 1/2"	\$123.88
2"	\$196.05
2" Compound	\$196.05
3"	\$388.53
4"	\$605.02

Commodity Charge (Over 2,000 Gallons) = \$8.45 per 1,000 Gallons

Sewer Tap Fee - \$2,000 *

This resolution was introduced by Councilperson _____ and supported by Councilperson _____. This Resolution declared adopted July 15, 2015 by the following roll call vote:

YEAS:

NAYS:

ABSENT:

Robert Snow, Mayor

Cynthia D. Means, Clerk

**VILLAGE OF JONESVILLE
ORDINANCE NO. 204**

**AN ORDINANCE REGULATING YARD AND GARAGE SALES
WITHIN THE VILLAGE OF JONESVILLE.**

THE VILLAGE OF JONESVILLE ORDAINS:

Section 1. Purpose.

It is the purpose of this ordinance to regulate the operation of yard and garage sales in the Village of Jonesville for the purpose of minimizing increased traffic, noise, and nuisance of repeated sales of various types of personal property. Successive sales can detract from the tranquility and privacy of neighborhoods, public safety, welfare and prosperity of the village and its residents.

Section 2. Requirements; permit, frequency, time, manner, etc.

It shall be unlawful and punishable by municipal civil infraction for any person to expose for sale, offer for sale or sell personal property from residential land, except in the following manner:

- (a). Six (6) sales may be conducted from a residence within a calendar year, but not more than one per month.
- (b). A free permit must be obtained from the Village, permits allow the sale for no more than four (4) consecutive days.
- (c). Sales may run from 8:00 A.M. to 8:00 P.M.
- (d). No sign shall be placed on public property, within a public right-of-way, between the curb and sidewalk, on any tree, light pole, utility pole or in any location that obstructs the vision of any motorist. Any such sign will be removed without notice. Signs are to be removed immediately following the end of the sale.
- (e). Upon written application of the majority of residents of any block, the Village Council may authorize a block yard sale which will not be counted against an individual's permitted sales.
- (f). Restrictions of this ordinance may be waived by the Village Council for sales conducted by charitable organizations and community events.

Section 3. Violations; Declaration of Nuisance.

Any yard or garage sale operated in violation of this ordinance is hereby declared to be a nuisance per se.

Section 4. Penalty.

Whoever violates any provision of this ordinance is responsible for a municipal civil infraction, and shall be subject to the payment of a civil fine of not less than one hundred dollars (\$100.00) or in accordance with the current civil fine schedule, which

ever is greater, plus costs and other sanctions for each infraction. Each day that a violation exists or continues shall constitute a separate and additional violation.

Section 5. Publication and Effective Date.

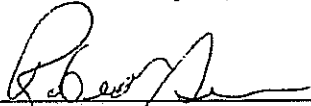
This ordinance shall be in force and in effect fifteen (15) days after its publication in a newspaper of general circulation within the Village.

YEAS: Robert Snow, Gerry Arno, Jerry Drake, Jim Marks and Ron Hayes

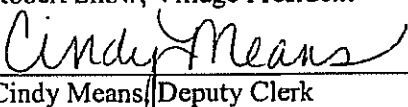
NAYS: None

ABSENT: Brenda Guyse and Andy Penrose

ORDINANCE DECLARED ADOPTED ON February 16, 2011.



Robert Snow, Village President



Cindy Means, Deputy Clerk

CERTIFICATION

I, Cindy Means, being the Deputy Clerk of the Village of Jonesville, do hereby certify that the foregoing is a true and correct copy of the Village of Jonesville Ordinance No. 204, passed on the 16th day of February 2011. Further, I certify I caused the same to be published in the Hillsdale Daily News, Hillsdale, Michigan, within fifteen (15) days after adoption by the Village Council of the Village of Jonesville, pursuant to the General Law Village Act.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 16th day of February, 2011.



Cindy Means, Deputy Clerk



michigan municipal league

Workers' Compensation Fund

1675 Green Road
Ann Arbor, MI 48105

TEL 734.662.3246 800.653.2483
FAX 734.662.8083
WEB www.mml.org

to	Members of the MML Workers' Compensation Fund	from	Michael J. Forster
		date	June 22, 2015
		subject	2015 Fund Trustee Election

Dear Fund Member:

Enclosed is your ballot for this year's Board of Trustees election. Six (6) incumbent Trustees have agreed to seek re-election. You also may write in one or more candidates if you wish.

A brief biographical sketch of each candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than August 10. You may also submit your ballot online by going to www.mml.org. Click on *Insurance*, then *Workers' Compensation Fund*; the official ballot is located in the left navigation bar under *Online Forms*.

Thank you for your membership in the Worker's Compensation Fund, and for participating in the election of your governing board.

Sincerely,

Michael J. Forster

Fund Administrator

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JUN 26 2015

BY: _____

THE CANDIDATES

Four-year terms beginning October 1, 2015



Frank Brock, Jr., Mayor, City of Lathrup Village

Frank has more than 21 years experience as a municipal official, serving as the mayor of Lathrup Village for the last 17. He is a member of the Michigan Municipal League Legislative Governance Committee. Frank is a past chairman and current board member of the Southfield Area Chamber of Commerce and current board member of both the Lathrup Village DDA and Lathrup Village Community Foundation. Frank is seeking re-election to his second term as Trustee.



Larry Nielsen, Manager, Village of Paw Paw

Larry has more than nineteen years experience as a municipal official. Larry has been village manager in Paw Paw since August 2007 and was Bangor's city manager for the previous 9 years. He is currently chairman of the local chapter of the Michigan Local Government Management Association, has received Michigan Rural Water Association's Manager of the Year award and has been involved with community theatre for more than twenty-five years. Larry is seeking re-election to his third term as Trustee.



Daniel Reszka, President, Village of Elk Rapids

Dan has more than 12 years experience as a municipal official, serving as village president of Elk Rapids for the last 6 years. He is a current member of the Michigan Municipal League Governance Committee and past member of the Legislative and Urban Affairs Committee. Dan is a past chairman of Land Use and Planning Fund Grand Traverse Regional Community Foundation, past chairman and current board member of both Antrim County Habitat for Humanity and Lions Club. Dan is seeking re-election to his second term as Trustee.



Amy Roddy, Manager, City of Durand

Amy has more than 25 years experience as a municipal official, serving as city manager of Durand for the last 4 years. She was part of the organizing team for the Elected Officials Academy in 1996, served as an EOA Board member from 1997 - 1999 and was on both the Legislative Affairs Committee and Governance Committee for 2009 - 2010. Amy is a member of MLGMA, MAMC, MEDA and MI Downtown Association. She serves on the board of directors for the Durand Area Chamber of Commerce, Durand Union Station, Inc. and the Durand Downtown Development Authority. Amy is seeking re-election to her second term as Trustee.

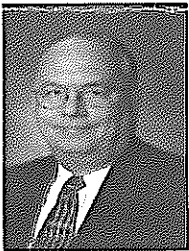
THE CANDIDATES

Four-year terms beginning October 1, 2015



Adam Smith, City Administrator, City of Grand Ledge

Adam has more than nine years experience as a municipal official, currently serving as the administrator in Grand Ledge. Prior to that he was manager in the Village of Mackinaw City. He is a member of the Michigan Local Government Management Association and currently serves on the MLGMA Board of Directors. Adam serves on MML's Elected Official Academy Board of Directors and is a member of the International City/County Management Association. He is also active in several local civic organizations. Adam is seeking election to his first term as Trustee.



Tom Winarski, Mayor, City of Gladwin

Tom has more than 37 years experience as a municipal official, serving as mayor of Gladwin for the last 11 years. He has previously served as councilman and planning commission chairman. Tom was an MML Region 6 officer and serves on various local and regional civic organizations. Tom is seeking re-election to his second term as Trustee.

****Subject to Council Approval****

**JONESVILLE CITY COUNCIL
Minutes of June 17, 2015**

A meeting of the Jonesville City Council was held on Wednesday, June 17, 2015 at the Jonesville City Hall. President Robert Snow called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Jerry Drake, Ron Hayes, Andy Penrose and David Steel. Absent: Gerry Arno.

Also present: Manager Gray, Assistant to the Manager McLean, Finance Director Spahr, Fire Chief Adair, DPW Supt. Kyser, WWTP Supt. Mahoney, Police Chief Lance, Attorney Jack Lovinger, and Jason Dafnis (Hillsdale Daily News).

President Snow led the Pledge of Allegiance.

The agenda was approved with the following addition: 9H: Closed Session to discuss Manager Gray's evaluation.

The Public Hearing for Ordinance 212 – Establish Tax Payment Schedule, Collection Charges, Penalties and Interest, was opened at 6:31 p.m. Manager Gray explained that this Ordinance is necessary since this is the first property tax season since becoming a City. Finance Director Spahr explained that this Ordinance replaces the annual Resolution that was formerly passed to establish property tax administrative fees and penalties. The public hearing was closed at 6:36 p.m.

A motion was made by Andy Penrose and seconded by Jerry Drake to approve Ordinance 212 – Establish Tax Payment Schedule, Collection Charges, Penalties and Interest. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, Ron Hayes, Andy Penrose, David Steel and Robert Snow. Nays: None. Absent: Gerry Arno. Motion carried.

A motion was made by David Steel and supported by Ron Hayes to accept the 2 year Agreement for Professional Assessor Services, at a rate of \$1,800 per month. All in favor. Motion carried.

Resolution 2015-12, Meeting of the July Board of Review, was approved with a motion by Tim Bowman and seconded by Jerry Drake. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, Ron Hayes, Andy Penrose, David Steel and Robert Snow. Nays: None. Absent: Gerry Arno. Motion carried.

Ron Hayes made a motion to award the bid for the PLC upgrade to RS Technical Services, Inc., using the existing SCADA PC, at a cost of \$41,044.20. Supported by Andy Penrose. All in favor. Motion carried.

A motion was made by Andy Penrose and supported by Ron Hayes to authorize the purchase of a 2016 Ford SUV Police vehicle through Ken Stillwell Ford-Lincoln, at a base cost of \$26,832.08. Total budgeted cost is \$33,000. All in favor. Motion carried.

A motion was made by Ron Hayes and supported by Tim Bowman to approve the Fiscal year 2014-2015 Budget Amendments as presented. All in favor. Motion carried.

A motion was made by Ron Hayes and supported by David Steel to approved Resolution 2015-13 – Freedom of Information Act (FOIA) Policies, Procedures and Guidelines. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, Ron Hayes, Andy Penrose, David Steel and Robert Snow. Nays: None. Absent: Gerry Arno. Motion carried.

A motion was made by Andy Penrose and supported by Ron Hayes to approve the Council minutes of May 20, 2015. All in favor. Motion carried.

A motion was made by David Steel and supported by Jerry Drake to approve the Accounts Payable for June 2015, in the amount of \$70,039.79. All in favor. Motion carried.

Updates were given by Department Heads and Manager Gray.

A motion was made by Tim Bowman and supported by Andy Penrose to adjourn at 7:15 p.m. to go into closed session to discuss Manager Gray's evaluation. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, Ron Hayes, Andy Penrose, David Steel and Robert Snow. Nays: None. Absent: Gerry Arno. Motion carried.

Council went back into open session at 8:05 p.m.

A motion was made by Tim Bowman and supported by Andy Penrose to approve Manager Gray's contract as presented. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, Ron Hayes, Andy Penrose, David Steel and Robert Snow. Nays: None. Absent: Gerry Arno. Motion carried.

A motion was made by Jerry Drake and supported by Ron Hayes to adjourn at 8:08 p.m.

Submitted by,

Lenore M. Spahr
Deputy Clerk

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
A & J COFFEE SERVICE	OPERATING SUPPLIES	10.55
ALEXANDER CHEMICAL CORPORATI	WATER-OPERATING SUPPLIES	670.80
	WATER-OPERATING SUPPLIES	(200.00)
		470.80
ALPHAFISH, LLC	WEBSITE-DOMAIN NAME RENEWAL	25.00
ARROW UNIFORM RENTAL	UNIFORM RENTAL/OPERATING SUPPLIES	288.97
AT&T MOBILITY	WWTP/WATER/JPD-CELL PHONES	133.26
BAKER'S LAWN CARE, LLC	CEMETERY-JUNE SEXTON SERVICES	2,275.00
BEAVER RESEARCH COMPANY	MVP-SUPPLIES	151.36
BIOLOGICAL RESEARCH SOLUTION	WATER-TESTING	25.00
	WATER-TESTING	50.00
		75.00
BOAK, NICHOLAS	REC-UMPIRE SERVICES	100.00
	REC-UMPIRE SERVICES	150.00
	REC-UMPIRE SERVICES	100.00
		350.00
BRINER OIL CO., INC.	JVFD-GASOLINE	27.15
BRINER, NATHAN	REC-CONCESSION STAND SERVICES	100.00
	REC-CONCESSION STAND SERVICES	75.00
		175.00
BROOKS, JAMIE	JVPD-CLEANING SERVICES	100.00
	CITY HALL-CLEANING SERVICES	100.00
		200.00
BROWN, LEAH	REC-CONCESSION STAND SERVICES	75.00
	REC-CONCESSION STAND SERVICES	125.00
		200.00
BSN SPORTS, INC	REC-SUPPLIES/EQUIPMENT	6,332.04
CITY OF JONESVILLE	DDA BUILDING-WATER/SEWER	64.73
	WRIGHT ST PAVILLION-WATER/SEWER	44.29
	JVPD-WATER/SEWER	43.19
	JVFD-WATER/SEWER	70.22
	DPW GARAGE-WATER/SEWER	48.43
	WWTP-WATER/SEWER	368.19
	DRINKING FTN-WATER/SEWER	33.59
	CITY HALL-WATER/SEWER	37.99
	STREETSCAPE SPRINKLERS-WATER	115.85
		826.48
CLEMENTS, MADISEN S.	REC-CONCESSION STAND SERVICES	100.00
	REC-CONCESSION STAND SERVICES	125.00
		225.00
COLLINS AUTO BODY	MVP-TRUCK #7 REPAIR	2,444.36
CONRAD, TYLER	REC-UMPIRE SERVICES	100.00
	REC-UMPIRE SERVICES	150.00
	REC-UMPIRE SERVICES	50.00
		300.00
CONSUMERS ENERGY	IRON REMOVAL PLANT-ELECTRICITY	1,490.18
	DDA BUILDING-ELECTRICITY	775.38
	DDA PKG LOT LIGHTS	21.55
	STREETSCAPE LIGHTS	359.84
	CITYWIDE ST LIGHTS	2,539.48
	500 IND PKWY SPRINKLERS	49.42
	WWTP-ELECTRICITY	4,081.09
	100 DEAL PKWY SPRINKLERS	33.46
	WATER TOWER-ELECTRICITY	60.89
	598 IND PKWY SPRINKLERS	22.61
	WRIGHT ST PAVILLION-ELECTRICITY	29.33
	DPW GARAGE-ELECTRICITY	80.89
	CITY HALL-ELECTRICITY	266.68
	RADIO TOWER-ELECTRICITY	29.48
	JVFD TRUCK BAY-ELECTRICITY	131.31
	JVFD TRAINING RM-ELECTRICITY	88.87
	FIRE SIREN	22.61
	CITY HALL 2ND FLR-ELECTRICITY	22.61

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	G.CARL FAST PARK-ELECTRICITY	52.18
	METERED PKG LOT LIGHTS	80.18
	CEMETERY-ELECTRICITY	25.05
	JVPD-ELECTRICITY	353.80
		10,616.89
COUNTRYSIDE TROPHIES	REC-TROPHIES	1,397.00
CRAIG WICKHAM TREE SERVICE	LOCAL STS-TREE REMOVAL	400.00
CROUCH ELECTRIC, LLC	LOCAL STS-LIGHT REPAIR	228.62
CUNNINGHAM-DALMAN, PC	CEMETERY-LEGAL SERVICES	52.78
CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES	9.08
DEPENDABLE FIRE APP, LLC	JVFD-TRUCK 535 REPAIRS	520.60
DOUBLE A LAWNSCAPING & SUPPL	DDA/LDFA-MULCH	185.00
E.E. SPARKS	RAIL/TRAIL-PARKING LOT	1,200.00
GODFREY BROS., INC.	MVP-MOWER BLADES	88.37
HAYES, RON	R2PC MEETING	34.50
HILLSDALE COUNTY EQUALIZATIO	ASSESSOR AGREEMENT	1,600.00
HILLSDALE DAILY NEWS	PC-HEARING NOTICE/212 MAUMEE	68.25
	ZBA-HEARING NOTICE/204 OLDS	68.25
		136.50
HILLSDALE DOOR & OPERATOR, I	DPW-DOOR REPAIR	276.00
HYDROCORP, INC	WATER-CROSS CONNECTION PROGRAM	545.00
I.T. RIGHT	DPW-COMPUTER	625.00
IDEXX DISTRIBUTION CORP.	WATER-SUPPLIES	979.19
JONESVILLE HARDWARE	OPERATING SUPPLIES/REPAIRS & MAINT	202.85
JONESVILLE LUMBER	IND PARK-REPLACE MAILBOX	48.39
LANSING LUGNUTS	REC-LANSING LUGNUTS TICKETS	627.00
MALONE, TIARRA	REC-UMPIRE SERVICES	455.00
	REC-UMPIRE SERVICES	315.00
	REC-UMPIRE SERVICES	405.00
		1,175.00
MANN, LEWIS	REC-UMPIRE SERVICES	210.00
MERIT NETWORK INC	ANNUAL RENEWAL/FIBEROPTICS	3,330.00
MICHIGAN GAS UTILITIES	JVFD-GAS	50.06
	JVPD-GAS	40.33
	IRON REMOVAL PLANT-GAS	42.71
	CITY HALL-GAS	45.96
	DDA BUILDING-GAS	1,203.14
	WWTP-GAS	836.25
	DPW GARAGE-GAS	62.86
	GAS LIGHT	15.49
		2,296.80
MICHIGAN LAWN & LANDSCAPE	MOWING SERVICES	2,887.85
MICHIGAN METER TECHNOLOGY GR	WATER-NEW METER	89.40
	WATER-SUPPLIES	364.33
		453.73
MICHIGAN PAVING & MATERIALS	LOCAL STS/IND PARK-MILL & FILL STREETS	237,684.10
NORTH EAST FABRICATION CO, I	MVP-WELDER	1,803.76
NULL MAX & ELAINE	UB refund for account: 000764-20	100.00
NYE UNIFORM COMPANY	JVPD-UNIFORMS	266.21
OASIS CAR WASH	JVPD-CAR WASHES	36.00
P.K. CONTRACTING, INC.	MAJOR ST-STRIPING	1,122.88
PAGE, BRITTANY	REC-UMPIRE SERVICES	480.00
	REC-UMPIRE SERVICES	400.00
	REC-UMPIRE SERVICES	390.00
	REC-UMPIRE SERVICES	180.00
		1,450.00
PARKER, HAYES & LOVINGER, P.	LEGAL SERVICES	250.00
PERFORMANCE AUTOMOTIVE	MVP-OPERATING SUPPLIES	3.78
	JVFD-OPERATING SUPPLIES	6.99
	WWTP-TRUCK MAINTENANCE	99.99
		110.76
PERRY CORPORATION	COPIER MAINTENANCE	194.19
PET WASTE ELIMINATOR	PARKS-PET WASTE BAGS	68.19

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
PONTEM SOFTWARE	CEMETERY-SOFTWARE	2,925.00
POSTMASTER	POSTAGE-WATER/SEWER	254.03
POWERS CLOTHING, INC.	WATER-FREIGHT	13.31
	JVPD-ALTERATIONS	23.00
		36.31
REPUBLIC WASTE SERVICES	JVPD/JVFD-TRASH SERVICE	60.77
	WWTP/DPW/CITY HALL-TRASH SERVICE	101.70
	PARKS/DOWNTOWN-TRASH SERVICE	105.00
		267.47
SAM'S CLUB	REC-CONCESSION STAND SUPPLIES	736.59
SPEEDWAY SUPERAMERICA, LLC	GASOLINE	1,280.80
SPICER GROUP, INC	RAIL/TRAIL-INSPECTION	254.40
STATE OF MICHIGAN	MAUMEE ST-FINAL PAYMENT	243.36
STILLWELL FORD-MERCURY, INC.	JVPD-14 FORD/BRAKES	675.90
TEAM SPORTS INC	REC-EQUIPMENT	419.70
USA BLUEBOOK	WWTP-CHEM FEED PUMP/SUPPLIES	678.12
	WATER/SEWER-OPERATING SUPPLIES	96.33
	SEWER-OPERATING SUPPLIES	33.33
	SEWER-OPERATING SUPPLIES	361.20
	SEWER-OPERATING SUPPLIES	273.42
		1,442.40
USALCO	SEWER-OPERATING SUPPLIES	4,406.47
UTILITY SERVICE CO, INC	WATER TOWER MAINTENANCE CONTRACT	6,694.75
VERIZON WIRELESS	DPW-CELL PHONE	25.00
WALMART COMMUNITY	OPERATING/OFFICE SUPPLIES	1,458.68
WATKINS, LEVI/DBA WATKINS FE	PARKING LOT-FENCE REPAIR	150.00
WELLS EQUIPMENT SALES, INC.	MVP-MOWER REPAIRS	63.37
	MVP-MOWER REPAIRS	33.85
		97.22
WOLCOTT, KEVIN	REC-UMPIRE SERVICES	50.00
	REC-UMPIRE SERVICES	150.00
	REC-UMPIRE SERVICES	50.00
	REC-UMPIRE SERVICES	100.00
	REC-UMPIRE SERVICES	50.00
		400.00
WORKHEALTH	JVPD-EMPLOYEE PHYSICAL	179.00
YOUNG, ALYSSIA	REC-UMPIRE SERVICES	295.00
	REC-UMPIRE SERVICES	300.00
	REC-UMPIRE SERVICES	150.00
	REC-UMPIRE SERVICES	75.00
		820.00
YOUNG, HUNTER J	REC-UMPIRE SERVICES	225.00
	REC-UMPIRE SERVICES	275.00
		500.00
	Total:	310,989.29

YEAR SUMMARY 2015

Month	ETTY	SCRIPPO	PAYETTE	MUTUAL AID	TRAINING/MEETINGS
JANUARY	4	0	2	3	5
FEBRUARY	3	0	2	1	3
MARCH	3	1	3	5	2
QUARTER TOTAL	10	1	7	9	10
APRIL	2	3	3	5	7
MAY	0	4	2	3	5
JUNE	2	1	2	1	8
QUARTER TOTAL	4	8	7	9	20
JULY					
AUGUST					
SEPTEMBER					
QUARTER TOTAL					
OCTOBER					
NOVEMBER					
DECEMBER					
QUARTER TOTAL					
YEAR TOTAL					

Notes:

MONTHLY OPERATING REPORT

June 2015

SUBMITTED: July 09, 2015

WATER FLOW

MAXIMUM	432,000
MINIMUM	157,000
AVERAGE	256,000
TOTAL	7.690 MG

WASTEWATER FLOW

MAXIMUM	431,800
MINIMUM	256,800
AVERAGE	319,600
TOTAL	9.5880 MG

CALLOUTS: Three (3)—Water Department Communication Failure.

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of June 2015.

Plant staff participated in the annual run of the second graders by demonstrating the sewer camera.

RS Technical submitted the low bid for the PLC upgrade. Staff recommended the second option for a total price of \$41,044.20. This option will operate through an existing computer rather than the current touch screen. We will also be able to add a second computer in the near future so that there will always be back up control of the facility.

A new sodium hypochlorite pump was installed at the water plant. Also the semi-annual proficiency test was conducted for our drinking water certification.

The invoices for the lagoon lab work was submitted to City Hall. The total for the spring discharge was \$5,085.00. The lab was very busy during the last part of April and most of May because of the late spring thaw.

The Michigan Department of Environmental Quality conducted a Biosolids inspection and found no issues. I attended the 90th Annual Michigan Water Environment Association seminar.

PLANT EFFICIENCY—June 2015

5-Day Biochemical Oxygen Demand

NPDES Permit Limit in June 2015—4 mg/l Monthly Average

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the receiving stream.

Jonesville Monthly Average—4 mg/l

Average Percent Removal from the Raw Wastewater—97.4%

Total Suspended Solids

NPDES Permit Limit in June 2015—20 mg/l Monthly Average

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—2.2 mg/l

Average Percent Removal from the Raw Wastewater—97.8%

Total Phosphorus

NPDES Permit Limit in June 2015—1 mg/l Monthly Average

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.6 mg/l

Average Percent Removal from the Raw Wastewater—83.9%

Ammonia Nitrogen

NPDES Permit Limit in June 2015—0.5 mg/l Monthly Average

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.186 mg/l

Average Percent Removal from the Raw Wastewater—99.3%

Jonesville Daily Maximum—0.385 mg/l

Rick Mahoney

Jonesville Dept of Public Works
 June 2015
 Monthly Report

	Maintenance	Sand	White Paint	Yellow Paint	COLD MIX
STATE HIGHWAYS	0 HR DT 0 HR OT	0	0	0	0 Ton
MAJOR ROADS	0 HR DT 0 HR OT	0	0	0	0 Ton
LOCAL ROADS	0 HR DT 0 HR OT	0	0	0	0 Ton
PARKING LOTS	0 HR DT 0 HR OT	0	0	0	0 Ton
POLICE STATION	0 HR OT	0	0	0	0 Ton
FIRE DEPARTMENT	0 HR DT	0	0	0	0 Ton
DPW DEPT	0 HR OT				
DDA SIDEWALKS	0 HR OT				
WATER	0 HR DT 0 HR OT				
State Police	0 HR OT				

There were no call outs.

We have been doing are weekly Yard Waste Collection.
 Storm drains were cleaned on State, Major & Local Streets
 Mulch was put around the tree's & islands in the north parking lot.
 We started the landscaping at the Industrial Park.
 Road edges were graded on Major & Local Streets.
 The MIS & Theatre banners were put up and taken down.
 We have been taking care of the ball fields for the Recreation Program.
 All of the DDA flower baskets were put up on the light poles.
 The blinking light at East St & Adrian St was repaired as it was hit by a piece of farm equipment.
 The property that Los Mariachis used to be at was mowed & trimmed.
 We disconnected the water & sewer lines at 416 Maumee St. as it was demolished.
 Lenore and I attended a meeting on the Act 51 Program in Marshall.
 All of the road edges were mowed.
 Michigan Paving was in and paved the Local Streets and the Industrial Park.

Mike Kyser

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY FOR JUNE 2015

Total Incidents: 89 written incident reports.

Criminal Sexual Conduct: 1

Non-Aggravated Assault: 1

Domestic Assault: 0

Theft from Motor Vehicle: 1

Retail Fraud: 1

Other Larceny: 5

Fraud: 1

Obstructing Police: 3

Malicious Destruction of Prop: 0

Public Roadway Accidents: 7

Private Property Accidents: 6

Other Arrests: 8 (warrants, traffic, etc.)

Non Violent Domestic: 2

Natural Death: 1

Suicide: 1

Civil Matter/Family Disputes: 2

Medical Emergency: 8

Alarms: 1

Suspicious Situations: 16

General Assistance: 15

Ordinance Violation: 0

Traffic/Moving Violations: 30

Warrants Received from Prosecutor: 4

Juvenile Petitions: 0

June Patrol Shift Coverage: 98%

JULY FOCUS

New hire training

Hillsdale County Prosecutor's Officer training

**CITY OF JONESVILLE
CASH BALANCES**

	June-2015	BANK BALANCE
GENERAL FUND:		
General Fund Now Checking	101-000-001	40,698.56
General Fund CLASS Acct	101-000-007	749,427.46
General Fund Cemetery CLASS Acct	101-000-007.100	87,069.67
General Fund Alloc of Assets CLASS	101-000-007.200	386,796.84
MAJOR STREETS:		
Major Streets Now Checking	202-000-001	14,973.42
Major Streets CLASS Acct	202-000-007	26,310.99
LOCAL STREETS:		
Local Streets Now Checking	203-000-001	15,575.32
Local Streets CLASS Acct	203-000-007	487,924.10
Local Streets Bond & Int CLASS	203-000-007.200	8,691.80
STATE HIGHWAY:		
State Highway Now Checking	211-000-001	3,942.66
L.D.F.A.:		
LDFA Operating Now Checking	247-000-001	16,041.20
LDFA Operating CLASS Acct	247-000-007	651,583.46
D.D.A.:		
DDA Now Checking	248-000-001	2,317.75
DDA Operating CLASS Acct	248-000-007	219,906.37
SEWER FUND:		
Sewer Receiving Now Checking	590-000-001	48,189.99
Sewer Bond & Interest Checking	590-000-001.300	10.00
Sewer Savings Account	590-000-002	150,439.32
Sewer General Purpose CD	590-000-003.100	16,360.48
Sewer Receiving CLASS Acct	590-000-007	78,782.85
Sewer Bond Reserve CLASS Acct	590-000-007.100	35,119.87
Sewer Plant Improv. CLASS Acct	590-000-007.200	731,348.76
Sewer Bond & Interest CLASS	590-000-007.300	16,486.14
WATER FUND:		
Water Receiving Now Checking	591-000-001	26,981.80
Water Receiving CLASS Acct	591-000-007	172,520.21
Water Plant Improvement CLASS Acct	591-000-007.100	113,055.97
Water Tower Maint CLASS Acct	591-000-007.300	41,024.47
Water Maint CLASS Acct	591-000-007.400	45,297.50
MOTOR VEHICLE POOL:		
Motor Vehicle Pool Now Checking	661-000-001	45,989.13
Equip. Replace CLASS - Police Car	661-000-007.301	43,849.77
Equip. Replace CLASS - Fire Truck	661-000-007.336	292,208.16
Equip. Replace CLASS - Turn Out Gear	661-000-007.337	2,200.85
Equip. Replace CLASS - DPW Equip	661-000-007.463	166,379.94
Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	67,454.87
CURRENT TAX CHECKING:	703-000-001	10.00
PAYROLL FUND CHECKING:	750-000-001	14,007.63
	GRAND TOTAL	4,818,977.31

Jonesville Planning Commission

July 2015

Monthly Report

The main topic of discussion for the July 8 Planning Commission meeting focused on the public hearing for an application for a Special Land Use request for 212 Maumee Street. This residence is currently zoned as R-2, single family residential. The owner is seeking a Special Land Use permit for a two-family dwelling. This is permitted in the Jonesville Zoning Ordinance under Section 7.03A as a Special Land Use. This was the second public hearing relative to the Special Land Use request. The applicant had amended the application and is now looking to create two, three-bedroom apartments on the first and second floor of the residence, essentially creating a duplex for this residence.

Fred Prasser, the applicant was present with legal counsel to speak to the specifics of the application and to answer questions from the Planning Commission. Members of the public were also present and had the opportunity to speak on the application and ask questions. Following the Public Hearing, the Planning Commission had the opportunity to deliberate on the application. A motion was made and seconded to approve the proposed Special Land Use. The Planning Commission deadlocked on the vote 3-3, which means that the proposed motion did not pass. The Planning Commission has opted to postpone additional motions to the application until the August meeting when all seven members can be present. Applicant Fred Prasser has invited the Planning Commission to view the residence and see what it is he is proposing. Staff will make arrangements to set up the site visit.

Next, there was a status update on the Heritage Lane project. Staff is anticipating that work on the project will commence in mid-July. Staff also provided an update on the Rail-Trail project. Final plans have been submitted to the Department of Natural Resources for approval. We are anticipating putting this project out to bid later in July. A brief status update on the Recreation Master Plan was also given.

The focus for August will be to wrap up deliberations on the Special Land Use request and have a vote of the full Planning Commission.

Respectfully submitted,

Tim McLean, Assistant to the City Manager



**SUNSET VIEW CEMETERY ACTIVITY REPORT
JUNE 2015**

	Lot Sales*	Interments				Foundations Installed	Burial Rights Transfers	Disinterments
		Adult	Child	Infant	Cremation			
October**	2	3	0	0	2	1	1	0
November	2	1	0	1	0	0	0	0
December	0	0	0	0	0	0	0	0
2014 Totals	4	4	0	1	2	1	1	0
January	2	0	0	0	0	0	0	0
February	-2	2	0	0	0	0	0	0
March	4	3	0	0	1	0	0	0
April	2	1	0	0	3	6	0	0
May	10	3	0	1	1	1	0	0
June	0	0	0	0	2	0	0	0
2015 Totals	16	9	0	1	7	7	0	0

* Number shows total gravesites sold; may have been sold in lots of 1, 2, or 4 gravesites

** October is a partial month, beginning at the October 14th transfer of the property to the City

June Activities:

- Lots
- Property Deed
- Sign Design
- Software Purchase

July Focus:

- Sign Installation
- Software Installation