



City of
Jonesville

265 E. Chicago Street • Jonesville • MI 49250

(517) 849-2104 Ph
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www.jonesville.org
manager@jonesville.org

**CITY OF JONESVILLE
COUNCIL AGENDA
APRIL 20, 2016 - 6:30 P.M.
CITY HALL**

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE/A MOMENT OF SILENCE

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS/AUDIENCE PRESENTATIONS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

4. PRESENTATIONS AND RECOGNITIONS

- A. Pamela Beck, Candidate for Hillsdale County Treasurer
- B. John Rutan, Candidate for Hillsdale County Sheriff

5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

- A. None

6. REPORTS AND RECOMMENDATIONS

- A. Heritage Lane Project Update
- B. Resolution 2016-07 – Amend and Extend the PILOT Agreement with the Manor
- C. Grant Application Submittal – Jonesville Police Department
- D. Revised Fiscal Year 2016-17 Budget Calendar

[Information Item]

[ROLL CALL][Action Item]

[Action Item]

[Action Item]

7. COUNCIL MINUTES

- A. Consider minutes of the March 16, 2016 regular meeting

[Action Item]

8. ACCOUNTS PAYABLE

- A. Accounts Payable for April 2016 totalling \$79,520.23

[Action Item]

9. DEPARTMENT REPORTS

- A. Fire Department – Chief Adair
- B. Water/Wastewater Treatment Plant – Superintendent Mahoney
- C. Department of Public Works – Superintendent Kyser
- D. Police Department – Chief Lance
- E. Cash Report – Finance Director Spahr
- F. Manager Report


10. ADJOURNMENT



City of Jonesville

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To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: April 15, 2016
Re: Manager Report and Recommendations – April 20, 2016 Council Meeting

6. A. Heritage Lane Project Update

[Information Item]

This agenda item is reserved for an update and information related to the renovation of the former Kiddie Brush and Toy Building.

6. B. Resolution 2016-07 – Amend and Extend the PILOT Agreement with the Manor

[ROLL CALL][Action Item]

In 1993, the Manor and then Village entered into a Payment in Lieu of Taxes (PILOT) Agreement for three properties owned by the Manor. These included the main campus property, the Exerfit Building located at 499 Olds Street, and the so-called Liberty House at 212 Maumee. The Manor had paid the annual payment through 2014. Per the Agreement, the Manor sought to renegotiate the terms and did not make payment in 2015.

With the pending sale of the campus property to the Jonesville Community Schools, and pending auction of the Exerfit Building at the end of May, the attached resolution has been prepared by legal counsel to resolve those negotiations so that the respective sales may be completed. The Liberty House has previously sold and is currently on the tax roll.

The Resolution would provide for extension of the current PILOT agreement, payment of both the 2015 and 2016 amounts due (less the Liberty House), accelerate the payment date to the earlier of the close of sale of either property or May 31, 2016, and authorize the Manager to execute the necessary documents. Should either or both property not sell, they will be placed on the tax roll in 2017, unless another amendment is approved by the City and the Manor. Should either property be purchased for a taxable use, they would be placed on the tax roll in 2017. I recommend approval of the Resolution, which will require a roll call vote of Council. *Please refer to the attached Resolution 2016-07.*

6. C. Grant Application Submittal – Jonesville Police Department

[Action Item]

Chief Lance is recommending, and I support, submittal of the attached grant application to the Hillsdale County Community Foundation. If approved, the grant would support the purchase of an All Traffic Solutions Shield 12 LED Traffic Sign in the amount of \$4,690.00. The device would replace use of the speed trailer, which is in need of costly maintenance. It is also capable of gathering speed data from passing vehicles. The device would primarily be used to address speed in school travel areas, but would also be of assistance in areas around parks and other neighborhoods. In addition to functioning as a passive speed control, it would also provide data that could be useful in determining future enforcement, signage, or design recommendations. I recommend a motion to approve submittal of the grant application and to authorize the City Manager and Mayor to execute the same. *Please refer to the attached grant application and sign information sheet.*

6. D. Revised Fiscal Year 2016-17 Budget Calendar

[Action Item]

With a need for additional time to meet with Department Heads to refine budget numbers, I am recommending that the Budget Calendar be revised to plan for Council Budget sessions at the May 18th regular meeting and a June 1st special meeting. *Please refer to the attached Revised 2016-2017 Budget Calendar.*

Correspondence:

➤ Domestic Harmony

2016-07

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

**RESOLUTION – AMEND AND EXTEND PAYMENT IN LIEU OF TAXES (PILOT)
AGREEMENT WITH THE MANOR FOUNDATION**

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in the City Hall in said City on the 20th day of April, 2016, at 6:30 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, in 1993, the then Village of Jonesville, now City of Jonesville, entered into a certain Agreement for Payment In Lieu Of Taxes (PILOT) regarding three parcels of property that were then all owned by The Manor Foundation, a Michigan Nonprofit Corporation, (“The Manor”) for the payment of certain funds in connection with services provided by the municipality in lieu of property tax revenues that would have been received by the municipality if The Manor was not exempt from such property taxes; and

WHEREAS, The Manor consistently paid assessments pursuant to the Agreement from its inception through 2014; and

WHEREAS, the three parcels are more particularly described pursuant to the assessment records as parcels number 30-21-008-200-005-08-6-3, 30-21-065-004-022, and 30-21-065-004-029; and

WHEREAS, prior to 2015, parcel number 30-21-065-004-022 was sold by The Manor, changing its primary use and resulting in its addition to the property tax rolls and, thereafter, the City of Jonesville and The Manor engaged in certain negotiation regarding the appropriate level of payments to be made pursuant to the Agreement for the remaining two parcels owned by The Manor; and

WHEREAS, as a result of these negotiations, the Payment In Lieu Of Taxes for tax year 2015 was not completed by The Manor; and

WHEREAS, The Manor is in the process of selling or attempting to sell the remaining two parcels of property which may or may not result in the restoration of said parcels of property to the tax rolls in tax year 2017; and

WHEREAS, Paragraph 5 of the original PILOT Agreement provided that at the expiration of 15 years from the date of the Agreement, any party may elect to renegotiate the amount of the service charge to be paid by The Manor; and

WHEREAS, both the City of Jonesville and The Manor desire to renegotiate the terms of the PILOT Agreement to provide for the payment of the sum of \$6,298.24 for the year 2015 and the sum of \$6,298.24 for the year 2016 and further to provide that said payment for both years shall occur and be completed on or before the earlier of May 31, 2016, or the day either of the parcels owned by The Manor are sold to a unrelated third party.

NOW THEREFORE, IT IS RESOLVED that pursuant to the express provisions of the Payment In Lieu Of Taxes Agreement (PILOT) that was executed in January 1993, the PILOT Agreement shall be amended by mutual consent of the parties to provide for the payment of the sum of \$6,298.24 for the year 2015 and the sum of \$6,298.24 for the year 2016 and further to provide that said payment for both years shall occur and be completed on or before the earlier of May 31, 2016, or the day either of the parcels owned by The Manor are sold to a unrelated third party; and

IT IS FURTHER RESOLVED that the City Manager shall be authorized to execute necessary documents in connection with the amendment to the PILOT Agreement.

AYES: Council Members: _____

NAYS: Council Members: _____

ABSENT: Council Members: _____

Cynthia D. Means, Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, Michigan at a Regular Meeting held on the 20th day of April, 2016, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Cynthia D. Means, Clerk

General Grant Policy & Application Procedures

(Revised February, 2016)

Purpose, Restrictions, and Policies on the Distribution of Funds

1. Purpose

The HCCF is interested in funding projects that will improve the quality of life for the citizens of Hillsdale County. Eligible projects generally fall within these categories: education, fine arts, social services, community development, recreation, environmental issues, health and wellness, and improvement in the physical, mental, and moral conditions of Hillsdale County residents. The Foundation aims to support creative approaches to community needs and problems that benefit the widest possible range of people.

2. Eligibility

The Foundation welcomes grant applications from the Hillsdale County area or outside Hillsdale County if a significant number of the people to be served reside within Hillsdale County. Applicants must be tax exempt according to Section 501(c) (3) of the Internal Revenue Code, an educational institution, or governmental unit.

3. Funds

In addition to unrestricted endowment funds, there are a number of individual named funds administered by the Foundation as part of its endowment. Many of these are restricted to certain purposes in accordance with the wishes of the donors.

4. Grant Making Policies

The Foundation gives priority to programs which:

- Reach as many people as possible in the county
- Increase individual access to community resources
- Examine and address the underlying causes of local problems
- Promote personal independence and achievement
- Seek challenge or matching grants
- Attract volunteer resources and support
- Strengthen the private, non-profit sector
- Encourage collaboration with other organizations
- Build the capacity of the applying organization
- Support the start-up of new programs that solve critical local problems or address critical local needs
- Focus on prevention

Low priority is given to brick and mortar requests and ongoing programs where alternative funding is not planned to carry a program/project forward following a Foundation grant.

The current objectives of the Foundation do not allow grants for:

- Religious or sectarian purposes
- Individuals
- Legislative or political purposes
- Loans
- Capital campaigns
- Routine maintenance, including office equipment
- Administrative costs for maintaining the present operation of an organization, including, but not limited to, staff salaries, wages, and benefits. Salaries may be considered on a case-by-case basis only as related to direct program expenses, not daily operations.
- Education requests that supplant rather supplement the ongoing operations of the school district, such as equipment or educational materials, including curriculum supplies and resources

5. Application Procedures

All applicants are required to discuss their project with an appropriate Foundation staff member prior to submitting the application. ***Foundation staff cannot assess or comment on an applicant's chances for approval.*** To be considered for funding, the original application and one copy of all attachments must be received no later than **4:00 P.M., November 1 or May 1**, at the HCCF offices, located at 2 South Howell Street, Hillsdale, Michigan 49242. You should retain one copy for your files.

When submitting an application, one copy of each of the following required attachments is required:

- Most recent IRS 990 (first two pages only)
- Applicant's most current organizational operating budget
- Most recent year-to-date financial statement
- Documentation substantiating project expenses (quotes, bids, etc.)

Applications cannot be accepted by HCCF after the time specified above regardless of postmark date. Faxed or emailed applications can not be considered.

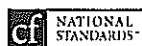
Only one grant application per organization will be accepted per grant cycle, with the exception of educational institutions. With a limited number of grant dollars available to address a broad range of needs within the community, the Foundation feels it is in the best interests of everyone if the applicant chooses the project or program with the highest funding priority.

Upon submission, your application and accompanying materials become the property of the HCCF and will be used as deemed appropriate by the Foundation. They may be reviewed with community planning agencies and other individuals and organizations as HCCF assesses the project and potential community impact. The information may also be shared with other foundations and funding sources which call upon HCCF for information about community projects.

The Hillsdale County Community Foundation reserves the right to request additional information about your organization, the project, financial details, or to make a site visit before or after grant approval. Grant Committee members carefully evaluate grant applications and present recommendations to the Board of Trustees. The Foundation's Board of Trustees determines which applicants will receive funding based on these recommendations. All applicants are notified in writing following the decision of the Trustees.

**An organization receiving a grant in any grant cycle may apply
for further grants *after* the third subsequent grant cycle.**

Requests for information should be directed to:
Hillsdale County Community Foundation
2 S. Howell Street • PO Box 276 • Hillsdale, MI 49242
Phone: (517) 439-5101 • Fax: (517) 439-5109
www.abouthccf.org



Confirmed in Compliance with National Standards for U.S. Community Foundations



Hillsdale County
community foundation

General Grant Application

How to Apply:

- Review the Hillsdale County Community Foundation grant policy and guidelines.
- Contact the HCCF to discuss your proposal and obtain an editable grant application form. Applications submitted without contact with HCCF staff prior to submission will not be considered.
- Submit completed application no later than 4:00 pm on the due date.
Faxed or electronic submissions are not accepted.
- General HCCF grant application due dates are May 1 and November 1 each year.

Completed applications must include:

- This completed and signed grant application form.
- Program/project information (all grant application questions answered completely).
- Organizational background information (no more than two pages): include a list of governing board members and a brief bio on key program/project staff.
- Financial information:
 - Most recent IRS 990 (first two pages only).
 - Applicant's most current organizational operating budget.
 - Most recent year-to-date financial statement.
 - Documentation substantiating project expenses (quotes, bids, etc.).
- Any additional attachments you feel would establish your organization's credibility or help clarify your program/project (letters of support, news articles, brochures, etc.).

Legal name of applying organization: City of Jonesville

Organization's common name (if different than above): Jonesville Police Department

Chief Executive Officer (name & title): Jeff Gray, City Manager

Address: 265 E. Chicago Rd. City, State, ZIP code: Jonesville, Michigan. 49250

Phone: 517-849-2104 Email: manager@jonesville.org

Website: www.jonesville.org Organization E.I.N. #: 38-6007257

Contact person for this application (name & title): Michael Lance, Chief of Police

Phone: 517-849-2101 Email: policechief@jonesville.org

Has your governing board formally approved this project and authorized submission of this application?

☒ Yes (date approved by board: 4/20/2016)

☐ No

Application Authorization:

Chief Executive Officer (printed): Jeff Gray

Signature: _____ Date: _____

Board Chair (printed): Robert Snow

Signature: _____ Date: _____

Program/Project Information

Organization's common name: Jonesville Police Department

Program/Project Title: Jonesville Safe Routes to School Project

Amount requested: \$4,690.00 Total project cost: \$12,440.00

Project start date: July 1, 2016 Project end date: June 30, 2017

Geographic area served by this project: Residential streets which are direct routes to Jonesville Public Schools

Estimated # of **direct** recipients this project will serve: 2,500

Who are the **direct** recipients? Explain: *(no more than one sentence)*

Students, staff, parents and community residents of Jonesville, and all drivers using Jonesville school zones.

Estimated # of **indirect** recipients this project will serve: 5000

Who are the **indirect** recipients? Explain: *(no more than one sentence)*

All residents and drivers in Jonesville using residential streets to access all Jonesville schools and neighborhoods.

Executive Summary

Provide a brief program/project overview answering the following:

What is the project; why is it necessary, who is coordinating the efforts; where is the project located; who will the project impact; and what impact will the project have on the community. *(no more than one paragraph)*

SEE ATTACHED EXECUTIVE SUMMARY PAGE/FORM NOT FILLABLE

Budget Information

- In the space below, itemize any pending or confirmed sources of revenue and estimated expenses relating to this request. Add additional lines if necessary.
- Total revenue must equal total expense to show how you plan on funding the project.
- Answer the budget questions on the following page regarding funding and sustainability.
- Attach the following financial information:
 - Most recent IRS 990 (first two pages only).
 - Applicant's most current organizational operating budget.
 - Most recent year-to-date financial statement.
 - Documentation substantiating project expenses (quotes, bids, etc.).

Revenues for project:

Funding Source	Amount	Confirmed?	Pending?
Jonesville Police Department/General Fund	\$7,750.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hillsdale County Community Foundation Grant	\$4,690.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
Total program/project revenue:	\$12,440.00		

Expenses for program/project:

Item (materials, supplies, equipment, etc.)	Estimated costs
Jonesville Police Department Police Patrol Labor	\$7,200.00
All Traffic Solutions Shield 12 LED Traffic Sign	\$4,690.00
Shield 12 Mounting Brackets	\$300.00
Jonesville Department of Public Works labor for mounting brackets	\$250.00
Total program/project expenses:	\$12,440.00

Budget Questions

How will funding from the Hillsdale County Community Foundation be used? Explain specific items and/or areas of the program/project that HCCF funds would support. (no more than one paragraph)

Funding from the Hillsdale County Community Foundation will be used for a one year school traffic safety program called Jonesville Safe Routes to School Project. The funds will specifically be used to purchase (1) All Traffic Solutions Portable Speed Sign. The area of the project that this will support is the active driver warning LED sign to alert drivers using residential streets that they are exceeding the speed limit in Jonesville's three school zones. The speed sign purchased will provide comprehensive data collection of the volume, speed, and times of highest traffic in our school zones. The data gathered will provide baseline vehicle traffic information that will be used for further traffic and safety recommendations for Jonesville Public School routes. The data will be provided to Michigan Department of Transportation for additional traffic control devices or other traffic calming measures in school zones.

How would this program/project be impacted if awarded *partial* grant funding from HCCF? How would this program/project be impacted if *not awarded any* grant funding from HCCF? (no more than one paragraph)

The Jonesville Safe Routes to School Project, if awarded a partial grant, would have to seek other funding for the provision of the equipment needed for this program, as designed, to be implemented. The equipment budget of the Jonesville Police Department cannot, by itself, purchase the for necessary program equipment. If funding is not awarded, two major components, vehicle speed reduction and data collection, will not be possible.

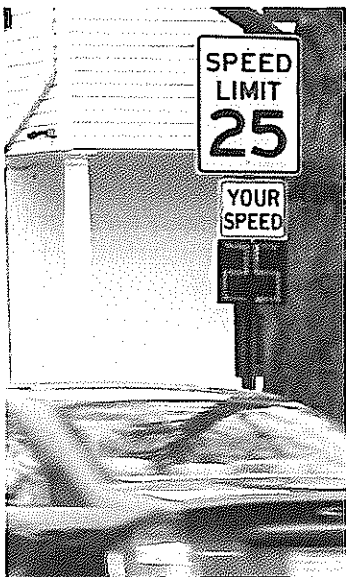
Describe the amount and source of any internal funds dedicated to this project. Have you secured or do you plan on securing additional funds to support this program/project? Who have you contacted or plan on contacting? (no more than one paragraph)

The Jonesville Police Department will provide a total of \$7,750.00 in police patrol time and additional equipment for this project. The source of the funding is the police department general fund budget of patrol services (\$7,200.00), equipment (\$300.00), and contracted services (\$250.00) line items in the 2016-2017 Jonesville Police Department budget. Jeff Gray, Jonesville City Manager, approved the use of these police department funds for support of the project.

Executive Summary

The Jonesville Safe Routes to School Project is a program designed to slow vehicle traffic on residential streets that provide direct travel to all Jonesville Public Schools. The program will increase the safety of students, staff, parents and community members traveling the school routes. It will provide traffic data for further consideration of additional traffic calming measures. The project is necessary because of the high number of vehicles that exceed the posted speed limit and because of the high percentage of traffic crashes in which speed has been identified as a contributing factor on the school routes. The targeted area of the program will be a twenty-two block residential area surrounding all (3) Jonesville schools and the administration building. Michael Lance, Jonesville's Chief of Police, will coordinate the project. Jonesville Safe Routes to School Project will increase community safety by slowing traffic through driver awareness and education. All users of the public schools and the residents of the City of Jonesville will benefit from increased safety because of this project.

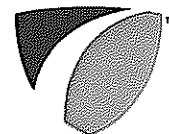
Dept 301-POLICE DEPARTMENT							
101-301-702.000	SALARIES AND WAGES - DPW	631.16	940.58	951.26	600.00	26.40	600.00
101-301-702.050	SALARIES AND WAGES - DPW OT	-	-	63.60	-	-	-
101-301-702.100	SALARIES AND WAGES - CHIEF	42,056.48	51,609.54	52,188.87	54,915.00	25,971.35	54,915.00
101-301-702.200	SALARIES AND WAGES - COURT TIME	-	644.43	1,192.28	1,200.00	248.08	1,200.00
101-301-702.250	SALARIES AND WAGES - PTO RELIEF	-	8,872.59	6,019.05	18,712.94	-	18,712.94
101-301-702.300	SALARIES/WAGES - RELIEF	11,596.25	28,395.81	56,837.32	48,310.08	28,708.81	48,310.08
101-301-702.301	SALARIES/WAGES - RELIEF OVERTIME	736.50	1,615.74	4,465.92	2,240.10	2,788.37	3,000.00
101-301-702.302	SALARIES/WAGES - RELIEF DOUBLETIME	288.00	52.00	132.76	-	72.08	-
101-301-702.400	SALARIES/WAGES - SERGEANT	91,152.26	89,165.12	38,115.68	-	-	-
101-301-702.401	SALARIES/WAGES - SERGEANT OVERTIME	680.15	1,459.18	1,216.69	-	-	-
101-301-702.402	SALARIES/WAGES - SERGEANT DOUBLETIM	82.44	74.40	75.16	-	-	-
101-301-702.600	SALARIES/WAGES - PATROL	33,252.79	6,812.76	2,314.96	78,928.00	38,476.80	78,928.00
101-301-702.601	SALARIES/WAGES - PATROL OVERTIME	477.86	-	-	1,500.00	1,123.98	1,800.00
101-301-702.602	SALARIES/WAGES - PATROL DOUBLETIME	606.80	-	-	-	-	-
101-301-702.900	SALARIES/WAGES - CORPORAL	43,690.31	38,297.21	37,573.91	-	-	-
101-301-702.901	SALARIES/WAGES - CORPORAL OVERTIME	959.54	1,046.25	817.38	-	-	-
101-301-702.902	SALARIES/WAGES - CORPORAL DOUBLETIM	239.88	-	75.16	-	-	-
101-301-715.000	EMPLOYERS SHARE - FICA & MEDICARE	16,293.45	17,294.70	15,173.20	12,000.00	7,314.77	12,000.00
101-301-716.000	HEALTH INSURANCE	39,589.36	21,489.75	12,471.39	16,000.00	7,336.63	16,000.00
101-301-717.000	EARNED DEFERRED COMPENSATION	653.76	2,173.75	2,132.91	2,125.00	1,005.14	2,125.00
101-301-718.000	DISABILITY	556.69	557.39	558.37	600.00	276.49	600.00
101-301-719.000	EMPLOYERS SHARE - 401	11,966.63	11,330.40	8,254.86	10,000.00	4,133.57	10,000.00
101-301-721.000	LIFE INSURANCE	778.10	755.34	541.48	600.00	296.88	600.00
101-301-722.000	EMPLOYEE ASSISTANCE PROGRAM	116.93	93.50	58.91	100.00	29.13	100.00
101-301-723.000	DENTAL INSURANCE	3,653.64	2,811.42	1,429.34	1,500.00	712.47	1,500.00
101-301-724.000	OPTICAL INSURANCE	744.49	641.99	413.01	500.00	205.11	500.00
101-301-725.000	DRYCLEANING	45.00	-	-	-	-	-
101-301-727.000	OFFICE SUPPLIES	769.77	821.52	666.17	800.00	665.58	900.00
101-301-727.100	OFFICE SUPPLIES - COMPUTER SOFTWARE	-	-	-	-	-	-
101-301-740.000	OPERATING SUPPLIES	5,176.72	5,176.74	2,435.20	1,500.00	261.10	1,500.00
101-301-742.000	UNIFORMS	5,007.46	2,148.76	4,381.51	2,500.00	2,240.37	2,500.00
101-301-801.000	PROFESSIONAL SERVICES	500.00	1,620.70	2,980.69	1,500.00	75.00	1,500.00
101-301-818.000	CONTRACTUAL	3,921.33	4,035.65	3,593.04	3,900.00	2,482.93	3,900.00
101-301-820.000	MEMBERSHIPS/DUES/SUBSCRIPTIONS	115.00	115.00	115.00	150.00	115.00	300.00
101-301-851.000	RADIO MAINTENANCE	500.00	402.00	200.00	400.00	-	400.00
101-301-853.000	TELEPHONE	2,810.86	2,520.61	2,952.62	2,500.00	1,715.71	2,500.00
101-301-853.100	IN-CAR MODEM	-	-	-	-	-	960.00
101-301-863.000	CAR/TRUCK MAINTENANCE	4,229.73	3,008.70	5,687.23	3,400.00	1,850.00	3,500.00
101-301-865.000	MILEAGE/TRANS/MEALS/LODGING	348.52	21.93	401.25	150.00	-	150.00
101-301-867.000	GASOLINE AND OIL	9,613.64	9,066.79	8,563.97	9,000.00	3,509.88	8,000.00
101-301-900.000	PRINTING & PUBLISHING	589.12	178.05	197.36	350.00	45.90	350.00
101-301-910.000	INSURANCE	10,596.92	10,757.69	13,293.45	12,500.00	12,913.00	13,500.00
101-301-921.000	ELECTRICITY	3,034.87	3,658.05	3,085.09	2,900.00	1,880.45	2,900.00
101-301-923.000	GAS HEAT/SERVICE	973.58	1,596.21	966.71	1,200.00	258.16	1,200.00
101-301-924.000	WATER AND SEWER	535.42	536.08	520.07	500.00	262.32	500.00
101-301-930.000	REPAIRS & MAINTENANCE-BLDG	817.45	2,095.88	130.19	500.00	274.46	500.00
101-301-930.100	REPAIRS & MAINTENANCE - COMPUTER	2,000.00	2,000.00	2,000.00	2,000.00	-	2,400.00
101-301-930.441	REPAIRS & MAINT - RADIO TOWER PROPER	1,003.84	139.04	45.88	100.00	-	250.00
101-301-940.000	EQUIPMENT RENTAL	260.17	576.73	265.69	400.00	31.98	400.00
101-301-956.000	MISCELLANEOUS	666.97	660.00	726.00	500.00	-	500.00
101-301-960.000	TRAINING & CONFERENCES	255.00	599.00	578.11	1,850.00	-	1,850.00
101-301-960.100	TRAINING - STATE	645.00	855.75	1,581.32	850.00	747.98	750.00
101-301-965.000	ALLOC TO GEN FUND-ADMIN WAGES/BENE	6,560.00	6,560.00	6,269.16	6,560.00	-	6,560.00
101-301-967.000	TRANSFER/VEHICLE RESERVE	9,900.00	9,900.00	10,000.00	10,000.00	-	10,000.00
101-301-975.000	ADDITIONS & IMPROVEMENTS	10,911.45	5,604.96	-	-	-	-
101-301-977.000	EQUIPMENT	3,465.17	4,627.10	4,077.04	2,000.00	-	2,000.00
101-301-977.300	EQUIPMENT - COMPUTER	-	-	-	-	-	-
Totals for dept 301-POLICE DEPARTMENT		386,056.46	365,416.79	318,786.22	317,641.12	148,055.88	320,661.02



Shield Radar Speed Display

Our Shield family of Radar Speed Displays is the ideal choice when portability is paramount. These incredibly compact, lightweight signs can be mounted virtually anywhere. At only 12 lbs., including mount, the Shield 12 is the most durable, portable sign on the market. You'll get better results because you'll use it more often.

**ALL TRAFFIC
SOLUTIONS**



A sign of the future.™

Product highlights

EXTREME PORTABILITY

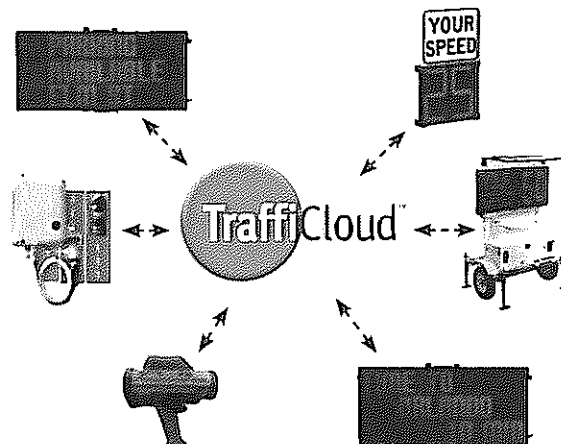
Built for ease of use, it's the lightest, most portable sign available anywhere...and it still meets the MUTCD minimum 12" digit size.

SIMPLE, UNIVERSAL MOUNTING

In less than 30 seconds, one person can mount to U-channel, square channel, round poles, trailers, and hitch mounts using the integrated mounting system.

AMAZING BATTERY LIFE

Achieve up to several weeks of run time. A dedicated compartment allows all-weather battery replacement.

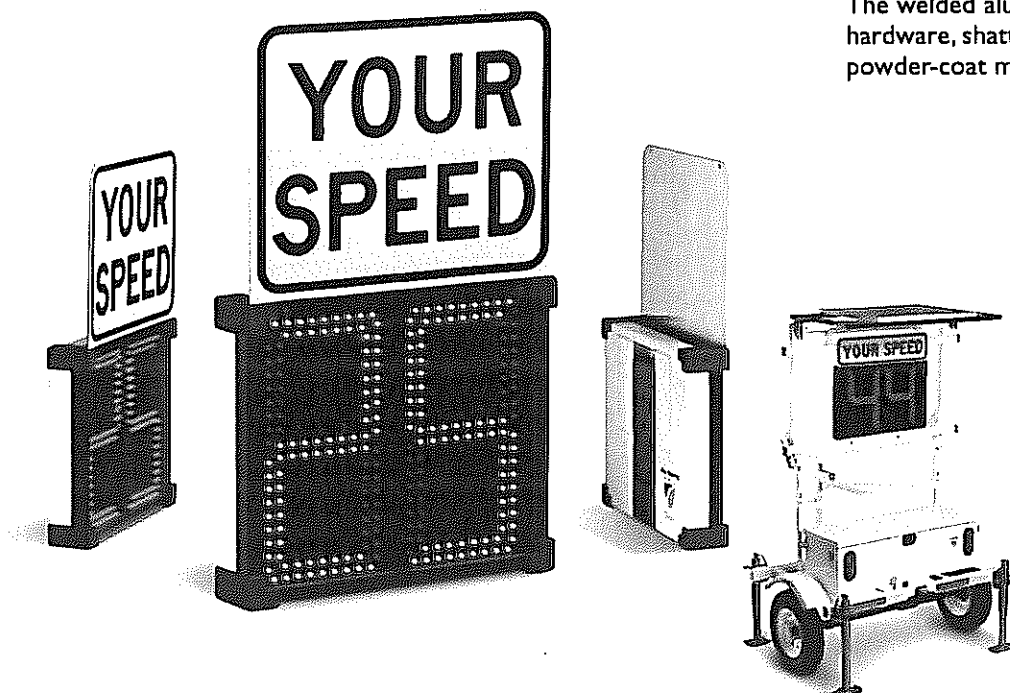


CLOUD-BASED EASE AND ACCESSIBILITY

Eliminate traffic data file management and instantly share reports over the Internet with others. Our enhanced TrafficCloud™ features (see reverse) and always-current user interface will keep you in contact with our signs and all your traffic management equipment. Make your traffic management system more productive and effective.

DURABLE CONSTRUCTION

The welded aluminum enclosure, concealed mounting hardware, shatterproof Lexan and graffiti-resistant powder-coat make it super tough.



Product specs

Product Specs

Shield 12

Digit Size: 12" Digits (MUTCD min.)
Dimension: 13.5" H x 15.5" W x 2.6" D
Weight: 12 lbs (incl. mount)

Shield 15

Digit Size: 15" Digits (3 metric digits)
Dimension: 17" H x 24" W x 2.6" D
Weight: 18 lbs (incl. mount)

Common Hardware Upgrades

Datalogging, Bluetooth, Violator Alert, Pictures, Metric

TraffiCloud™

While our best-in-class hardware will help improve your traffic flows, complimenting this equipment with our TraffiCloud™ helps improve your workflows. Leveraging a consistent interface across all your traffic management equipment, TraffiCloud™ provides a new level of awareness while reducing the amount of time needed to manage your equipment and information. In a world of increasing expectations and decreasing resources, TraffiCloud™ helps you achieve better outcomes in less time.

TraffiCloud™: Traffic Suite. All the features you need for effective and efficient traffic program management. Traffic Suite features can also be purchased individually.



MAPPING

Manage your entire program through an intuitive visual interface.

- Interactive map provides a window to all system information



EQUIPMENT MANAGEMENT

Stop wasting time driving to equipment to update and monitor it.

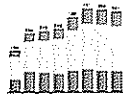
- Check status and change settings from any Internet-connected computer
- Respond immediately to changing situations



ENFORCEMENT

Automate the collection of lidar captures

- Ensure data accuracy
- Minimize data collection time



REPORTING

Save time collecting, organizing, compiling and distributing information.

- Automated, daily uploads of new data into a centralized, SAS70-certified environment
- Identify trends to allocate resources and be proactive



IMAGE MANAGEMENT

Achieve greater awareness, including alarms or request generated images.

- *Capture images based on speeds, tampering, time intervals or upon request
- Review, edit and act on useful images
- *Images can be used to identify vehicle make and color, but are not alpr quality.*



PREMIERCARE

Get a perpetual warranty, damage insurance and remote diagnostics for duration of subscription

- 50% discount on accidental damage
- Real-time remote diagnostic monitoring



PARKING

Communicate parking availability more efficiently.

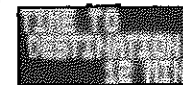
- Send cloud-based parking availability to variable message signs
- Direct vehicles to available parking



ALERTS

Specify when and whom you'd like notified upon occurrence of certain conditions.

- Receive email or text as events happen
- Be aware of low batteries, high speeds, tampering, congestion and more



DRIVETIMES

Sensor-free Time to Destination Technology

- Live travel times for custom routes
- Radically reduce the complexity and cost to design and maintain an advanced, dynamic message system

Trade In.  Trade Up! Receive at least 50% Credit

Upgrade your old, used equipment – regardless of manufacturer or condition – and get access to the latest features and a perpetual warranty on a new, TraffiCloud™ enabled sign so you'll never have to worry again.

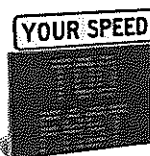
Offer applies to display only. Trailer and power supplies are not included.

- Extreme Portability
- Simpler Operation
- Maximum Awareness
- Cloud-Based Convenience

Contact All Traffic Solutions for more details.



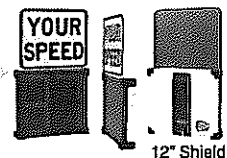
Any manufacturer's speed or message display:



18" SpeedAlert



ATS SpeedSentry (any condition):

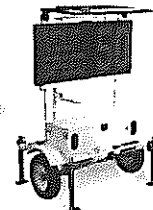


12" Shield



ATS SpeedAlert (any condition):

24" SpeedAlert



ALL TRAFFIC SOLUTIONS



Signs of the future™

866-366-6602 • alltrafficsolutions.com

3100 Research Drive, State College, PA 16801 • fax: 814-237-9006

TraffiCloud™ covered under US Patents 8,417,452; 8,755,950 and others, pending.

CITY OF JONESVILLE

2016 – 2017 REVISED BUDGET CALENDAR

Monday, Feb 22, 2016	Distribute budget packages to Department Heads (Finance Director)
Friday, March 18, 2016	Budget requests from Department Heads due to Finance Director
Friday, March 18, 2016	Budget Narratives due to Finance Director by Department Heads
March 22 – 31, 2016	City Manager/Finance Director meetings with Department Heads
April 12 – May 11, 2016 *	Budget Committee Discussions with Manager/Finance Director
Thurs-Fri, May 12-13, 2016	Put together budget binders for Council meeting (Finance Director)
Wed, May 18, 2016	Regular Council Meeting Budget Session covering: <div>Local Streets Major Streets State Highway Motor Vehicle Pool</div>
Wed, May 18, 2015	Set public hearing date for Wednesday, June 15, 2016
May 19 – 26, 2016	Adjustments based on May 18th session and Council Budget Committee Recommendations (Finance Director)
Thurs-Fri, May 26-27, 2016	Put together budget binders for Council meeting (Finance Director)
Wed, June 1, 2016	Special Council Meeting Budget Session covering: <div>General Fund DDA LDFA Sewer Fund Water Fund Debt Service</div>
June 2 – June 9, 2016	Adjustments based on June 1st session and Council Budget Committee Recommendations (Finance Director)
Thurs-Fri, June 9-10, 2016	Put together budget binders for Council meeting (Finance Director)
Wed, June 15, 2016	Regular Council Meeting – Final Budget Discussions (as necessary) Public Hearing – Set budget and ad-valorem mill levy [Resolution(s)]

* Note - Jeff will be on vacation April 4 - 11, 2016
- Lenore will be on vacation April 15 - 18, 2016

****Subject for Council Approval****

**JONESVILLE CITY COUNCIL
Minutes of March 16, 2016**

A meeting of the Jonesville City Council was held on Wednesday, March 16, 2016 at the Jonesville City Hall. Mayor Robert Snow called the meeting to order at 6:30 p.m. Council members present were: Gerry Arno, Tim Bowman, Jerry Drake, Ron Hayes, Andy Penrose and David Steel.

Also present: Manager Gray, Attorney Lovinger, Chief Lance, Fire Chief Adair, DPW Supt. Kyser, Tamara Dow (Candidate for Hillsdale County Sheriff), Stephanie Kyser (Candidate for Hillsdale County Treasurer) and Corey Murray (Hillsdale Daily News).

Mayor Robert Snow led the Pledge of Allegiance.

The agenda was approved as presented.

Tamara Dow, candidate for Hillsdale County Sheriff, gave a brief presentation.

Stephanie Kyser, candidate for Hillsdale County Treasurer, gave a brief presentation.

Andy Penrose made a motion and was supported by Ron Hayes to approve the following resolutions: Resolutions 2016-03 – Dana Kyser and 2016-04 – Kathi Boyle as 2016 Citizens of the Year, and 2016-05 – Benjamin Marsh, as the 2016 Youth Citizen of the Year. Roll Call Vote: Ayes: Gerry Arno, Tim Bowman, Jerry Drake, Ron Hayes, Andy Penrose, David Steel, and Robert Snow. Nays: None. Motion carried.

Gerry Arno made a motion to approve Resolution 2016-06 – Poverty Exemption Guidelines. The Guidelines follow the Federal poverty guidelines, and will be adhered to by the Jonesville City Assessor and Board of Review. The motion was supported by David Steel. Roll Call Vote: Ayes: Gerry Arno, Tim Bowman, Jerry Drake, Ron Hayes, Andy Penrose, David Steel, and Robert Snow. Nays: None. Motion carried.

A motion was made by Gerry Arno and supported by Ron Hayes to award the 2016/2017 Mowing Contract to Michigan Lawn and Landscape at a rate of \$525.57 per mow of all 12 locations, \$260.34 for each leaf pickup at the 2 parks. There was no increase in the rate from the 2014/2015 contract. All in favor. Motion carried.

A motion was made by Andy Penrose and supported by Gerry Arno to approve the Council minutes of February 17, 2016 with one noted change, to add Gerry Arno to the first roll call vote. All in favor. Motion carried.

Jerry Drake made a motion to approve the Accounts Payable for March 2016 in the amount of \$42,333.96. Tim Bowman supported the motion. All in favor. Motion carried.

Updates were given by Department Heads, Council Members and Manager Gray.

Andy Penrose made a motion and was supported by Jerry Drake adjourn at 7:31 p.m. All in favor. Motion carried.

Submitted by,

Cynthia D. Means
Clerk

04/14/2016
User: LSPAHR
DB: Jonesville

CITY OF JONESVILLE
INVOICE APPROVAL LIST
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Vendor	Description	Amount
A & J COFFEE SERVICE	OPERATING SUPPLIES	33.05
	OPERATING SUPPLIES	8.50
		41.55
ARNO, VICKY L.	ELECTION PAY/MILEAGE	204.05
ARROW UNIFORM RENTAL	UNIFORM RENTAL	331.37
	UNIFORM RENTAL	336.66
		668.03
AT&T	CITY HALL PHONE SERVICE	1,121.85
	LOCAL/LONG DISTANCE	1,117.42
		2,239.27
BAKER'S LAWN CARE, LLC	BURIALS/FOUNDATIONS	1,413.00
BARRETT, JILL ANN	ELECTION PAY/MILEAGE	220.57
BEAVER RESEARCH COMPANY	MVP - SUPPLIES	94.75
BHSJ COMMUNITY HEALTH AGENCY	REC - FOOD SERVICE PERMIT	75.00
BRAMAN ROOFING COMPANY	DDA BUILDING - ROOF REPAIRS	2,580.00
BRINER OIL CO., INC.	MVP - GASOLINE	124.95
	JFD - GASOLINE	77.27
	MVP - GREASE	28.06
		230.28
BROOKS, BETSY	CEMETERY DATA ENTRY	555.50
	CEMETERY DATA ENTRY	761.75
	ELECTION PAY/MILEAGE	222.30
		1,539.55
BROOKS, JAMIE	CLEANING - CITY HALL	100.00
	CLEANING - JPD	100.00
		200.00
CHRISTIE PLEMMONS	REC REGISTRATION REFUND	100.00
CITY OF JACKSON	JPD - TRAINING CONSORTIUM	205.96
CITY OF JONESVILLE	WWTP - WATER/SEWER	416.41
	DPW - WATER/SEWER	54.21
	WRIGHT ST PARK - WATER/SEWER	33.74
	JPD - WATER/SEWER	43.72
	JFD - WATER/SEWER	136.65
	CITY HALL - WATER/SEWER	43.72
	DDA BUILDING - WATER/SEWER	65.26
		793.71
COMPASS MINERALS AMERICA	SALT	3,043.57
CONSUMERS ENERGY	DPW - ELECTRICITY	136.00
	CITY HALL - ELECTRICITY	192.69
	RADIO TOWER ELECTRICITY	36.13
	JFD - ELECTRICITY	136.53
	JFD TRAINING ROOM ELECTRICITY	84.17
	EMERGENCY SIREN ELECTRICITY	22.72
	CITY HALL SECOND FLOOR ELECTRICITY	22.59
	FAST PARK ELECTRICITY	58.50
	DDA - PARKING LOT LIGHTS	85.35
	CEMETERY ELECTRICITY	25.87
	FREEDOM MEMORIAL ELECTRICITY	90.25
	JPD ELECTRICITY	206.25
	WWTP ELECTRICITY	3,810.55
	IND PARK SPRINKLER METER	38.24
	DDA - PARKING LOT LIGHTS	18.66
	CITY-WIDE STREET LIGHTS	2,250.94
	DOWNTOWN/STREETSCAPE LIGHTS	520.00
	IND PARK SPRINKLER METER	26.40
	WATER TOWER ELECTRICITY	64.03
	IND PARK SPRINKLER METER	22.84
	WRIGHT ST PARK ELECTRICITY	24.03
	DDA BUILDING - ELECTRICITY	939.56
	IRON REMOVAL PLANT ELECTRICITY	1,558.79
	DOWNTOWN/PARKING LOT LIGHTS	587.50
	CITY WIDE STREET LIGHTS	2,302.64

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CITY OF JONESVILLE
INVOICE APPROVAL LIST
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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	DDA - PARKING LOT LIGHTS	19.18
	FREEDOM MEMORIAL ELECTRICITY	98.16
	WRIGHT ST PARK PAVILLION ELECTRICITY	24.11
	WWTP ELECTRICITY	3,726.27
	500 IND PKWY SPRINKLER METER	37.90
	DDA BUILDING ELECTRICITY	1,123.77
	IRON REMOVAL PLANT ELECTRICITY	1,283.50
		19,574.12
COUNTRYSIDE TROPHIES	CITIZENSHIP PHOTO HOLDERS	60.00
CRAIG WICKHAM TREE SERVICE	CEMETERY - TREE CUTTING/STUMP GRINDING	450.00
CSZ SERVICES, LLC	OCT - DEC ASSESSING SERVICES	5,400.00
	JAN - MAR ASSESSING SERVICES	5,400.00
		10,800.00
CURRENT OFFICE SOLUTIONS	RETURN DEFECTIVE CASH DRAWER	(205.22)
	OFFICE SUPPLIES	4.29
	OFFICE SUPPLIES/THREE HOLE PUNCH	126.39
	JPD - TONER CARTRIDGE	79.99
	WATER/WWTP - COPIER SUPPLIES	119.00
		124.45
FIRE SAFETY USA, INC	JFD - BASE LEGS/NEW LOCKERS	1,350.00
FIRST NATIONAL BANK OMAHA	GRAY - ELECTION MEALS	42.51
	MEANS - BOARD OF REVIEW MEAL	83.59
	SPAHR - OFFICE SUPPLIES/BOR MEAL	42.27
	CITY HALL DECORATIONS	199.31
	GRAY - MEMBERSHIP RENEWAL/MEETING	148.91
	LANCE/SPAHR - CONFERENCES	462.70
		979.29
GODFREY BROS., INC.	MVP - VEHICLE REPAIRS	52.26
HAYES, RON	MILEAGE - R2PC MEETING	32.40
HILLSDALE CO SHERIFF'S OFFIC	JPD - 2016 RANGE FEE	100.00
HILLSDALE DAILY NEWS	RECREATION - AD	266.80
HYDROCORP, INC	WATER - CROSS CONNECTION PROGRAM	545.00
I.T. RIGHT	LENORE - NEW LAPTOP	650.00
JENNY LEE	REC REGISTRATION REFUND	50.00
JONESVILLE COMMUNITY SCHOOLS	COPIER PAPER	165.00
JONESVILLE HARDWARE	SUPPLIES/REPAIRS	277.19
	SUPPLIES/REPAIRS	280.13
		557.32
JONESVILLE LUMBER	JFD - REPAIRS	9.99
	WATER - SUPPLIES	17.07
		27.06
KAST, LISA M.	ELECTION PAY/MILEAGE	241.80
MICHIGAN GAS UTILITIES	GAS/HEAT SERVICE - IRON REMOVAL PLANT	195.92
	GAS/HEAT SERVICE - JPD	130.06
	GAS/HEAT SERVICE - JFD	382.53
	GAS/HEAT SERVICE - CITY HALL	95.54
	GAS/HEAT SERVICE - DDA BUILDING	2,672.40
	GAS/HEAT SERVICE - WWTP	1,793.87
	GAS LIGHT SERVICE	10.48
	GAS/HEAT SERVICE - DPW BLDG	238.32
		5,519.12
MICHIGAN METER TECHNOLOGY GR	WATER - METERS & SUPPLIES	1,139.64
	WATER - METER SUPPLIES	30.63
	WATER - NEW METERS	7,704.00
		8,874.27
NORM'S TIREMAN	MVP - TIRE REPAIR	12.00
	JPD - 14 FORD/TIRES	648.28
	JPD - 16 FORD/TIRE	162.07
		822.35
OASIS CAR WASH	JPD - CAR WASHES	24.00
PERFORMANCE AUTOMOTIVE	JPD - BATTERY/04 IMPALA MVP - OIL FILTERS/SUPPLIE	413.52
POSTMASTER	PRESORT PERMIT FEE	225.00

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CITY OF JONESVILLE
INVOICE APPROVAL LIST
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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	POSTAGE - WATER/SEWER BILLS	269.37
	494.37	
POWER EQUIPMENT COMPANY	WWTP - GAS METER INSPECTED	36.00
POWERS CLOTHING, INC.	JPD - ALTERATIONS	12.00
REPUBLIC WASTE SERVICES	JPD/JFD - TRASH SERVICE	67.26
	PARKS/DOWNTOWN TRASH SERVICE	105.00
	WWTP/DPW/OFFICE TRASH SERVICE	77.40
	249.66	
ROE-COMM INC	JFD - ANTENNA FOR NEW TRUCK	68.00
SPEEDWAY SUPERAMERICA, LLC	GASOLINE	504.03
SPICER GROUP, INC	RAIL TRAIL CONSTRUCTION ADMIN	2,585.00
STATE OF MICHIGAN	MAJOR/LOCAL - STATE PURCHASING PROGRAM	180.00
	NPDES PERMIT RENEWAL	400.00
	JCS - SIGNS	697.95
	MAJOR/LOCAL SIGNAL ELECTRICITY	125.69
	1,403.64	
STOCKHOUSE CORPORATION	JPD - DECALS	150.00
	CITIZENSHIP TICKETS	25.00
	UTILITY BILLING IN/OUT CARDS	43.30
	218.30	
TIP-OFF, INC.	RECREATION - AD	120.00
UNIQUE PAVING MATERIALS CORP	COLD MIX	214.62
USA BLUEBOOK	WATER - SUPPLIES	422.14
UTILITY SERVICE CO, INC	WATER TOWER MAINT PROGRAM	6,694.75
VERIZON WIRELESS	IN CAR MODEM/CELL PHONES	147.47
	DPW CELL PHONE	25.00
	CELL PHONES/IN CAR MODEM	166.92
	339.39	
WALMART COMMUNITY	OPERATING SUPPLIES	264.42
	JPD/WWTP - OPERATING SUPPLIES	232.36
	496.78	
WARNER PUBLISHING CO	REC - AD/HOMER INDEX	157.50
WORKHEALTH - QUINCY	DPW - PHYSICAL	176.00
	Total:	79,520.23

YEAR SUMMARY 2016

Month	CITY	SCIPIO	FAYETTE	MUTUAL AID	TRAINING/MEETINGS
JANUARY	2	2	2	0	3
FEBRUARY	10	1	2	2	3
MARCH	3	1	1	1	3
QUARTER TOTAL	15	4	5	3	9
APRIL					
MAY					
JUNE					
QUARTER TOTAL					
JULY					
AUGUST					
SEPTEMBER					
QUARTER TOTAL					
OCTOBER					
NOVEMBER					
DECEMBER					
QUARTER TOTAL					
YEAR TOTAL					

Notes:

Jonesville Fire Department Report

March

2016

[illegible]

Notes:

MONTHLY OPERATING REPORT

March 2016

SUBMITTED: April 7, 2016

WATER FLOW

MAXIMUM	274,000
MINIMUM	128,000
AVERAGE	192,300
TOTAL	5.961 MG

WASTEWATER FLOW

MAXIMUM	297,100
MINIMUM	263,000
AVERAGE	278,800
TOTAL	8.6443 MG

CALLOUTS: One (Water Plant Alarm)

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of March 2016.

The 2016-2017 budget for the wastewater plant and the iron removal plant was completed and submitted to City Hall.

The old analytical balance in the laboratory was replaced. Calibration was becoming increasingly difficult and due to its advanced age, replacement was required. The old balance was over 20 years old.

The manholes located between the lumber yard and the wastewater plant were all labeled with large, orange signs to make easier to locate in the future. The area is quite overgrown and swampy and made locating them for cleaning and maintenance very difficult.

The south trickling filter motor failed. We are currently waiting for word from the manufacturer concerning replacement. The trickling filter alarm was repaired.

Spring lagoon discharge season has started. The lab performed effluent analysis for Merry Lake, Camden, Reading, Quincy and North Adams during March.

Old Yeller, our 1978 Vactor sewer cleaning truck was sold and was towed away. We are now Vactorless.

PLANT EFFICIENCY—March 2016

5-Day Biochemical Oxygen Demand

NPDES Permit Limit in March 2016—25 mg/l Monthly Average

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the receiving stream.

Jonesville Monthly Average—3.7 mg/l

Average Percent Removal from the Raw Wastewater—98.4%

Total Suspended Solids

NPDES Permit Limit in March 2016—30 mg/l Monthly Average

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—1.9 mg/l

Average Percent Removal from the Raw Wastewater—97.0%

Total Phosphorus

NPDES Permit Limit in March 2016—1 mg/l Monthly Average

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.4 mg/l

Average Percent Removal from the Raw Wastewater—89.8%

Ammonia Nitrogen

NPDES Permit Limit in March 2016—Report Only

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.825 mg/l

Average Percent Removal from the Raw Wastewater—97.5 %

Jonesville Daily Maximum—5.210 mg/l

Jonesville Dept of Public Works

March 2016

Monthly Report

	Maintenance	Salt	Sand	Chloride	COLD MIX
STATE HIGHWAYS	4 HRS DT 0 HR OT	10 Tons	0	0 Bags	.875 Ton
MAJOR ROADS	4 HRS DT 0 HR OT	11 Tons	0	0 Bags	1/8 Ton
LOCAL ROADS	0 HR DT 5 1/2 HR OT	9 Tons	0	0 Bags	1/4 Ton
PARKING LOTS	0 HR DT 1 HR OT	3 1/4 Tons	0	0	1/4 Ton
POLICE STATION	0 HR OT	0	0	0	0
FIRE DEPARTMENT	0 HR DT	0	0	0	0
DPW DEPT	0 HR OT				0
DDA SIDEWALKS	0 HR OT				
WATER	0 HR DT 0 HR OT				
State Police	1 HR OT	1 Ton			

There were 4 call outs.

The 4 call outs and overtime on State, Major, Local Streets & Parking Lots was for plowing & salting.

We hauled snow from Major, Local Streets & parking lots downtown.

Storm drains were cleaned on State, Major & Local Streets

We cold patched State, Major, Local Streets & the Parking Lots.

We started are Water Meter Replacement Program

We finished cutting tree's & hauling dirt at the Cemetery, we will be putting grass seed down next.

We have started on our spring vehicle maintenance on are equipment.

We will start the brush pickup, first round the week of April 4th & second round week of April 25th.

Mike Kyser

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY MARCH 2016

Total Incidents: 95 written incident reports.

Break and Enter: 1

Embezzlement: 1

Forgery/Counterfeit: 1

Theft from Motor Vehicle: 1

Retail Fraud: 3

Other Larceny: 2

Fraud: 1

Obstructing Justice: 1

Nuisance Animals: 0

Violation of Controlled Substance Act: 0

Malicious Destruction of Prop: 1

Disorderly Conduct: 1

Public Roadway Accidents: 9

Private Property Accidents: 2

Other Arrests: 8 (warrants, traffic, etc.)

Non Violent Domestic: 5

Civil Matter/Family Disputes: 1

Medical Emergency: 27

Alarms: 2

Suspicious Situations: 5

General Assistance: 25

Ordinance Violation Warnings: 6

Traffic/Moving Violations: 11

Warrants Received from Prosecutor: 6

Juvenile Petitions: 0

March Patrol Shift Coverage: 96%

APRIL FOCUS

2016/2017 Budget

Grant Proposal

May Schedule



City of
Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104
(517) 849-9037 Fax

www.jonesville.org
manager@jonesville.org

**SUNSET VIEW CEMETERY ACTIVITY REPORT
MARCH 2016**

	Lot Sales*	Interments				Foundations Installed	Burial Rights Transfers	Disinterments
		Adult	Child	Infant	Cremation			
January	2	2	0	0	0	0	0	0
February	2	2	0	0	0	0	0	0
March	2	1	0	0	0	2	0	0
2016 Totals	2	1	0	0	0	2	0	0

* Number shows total burial spaces sold; may have been sold in lots of 1, 2, or 4 spaces

March Activities:

- Data Entry
- Fencerow Clean up

April Focus:

- Data Entry
- Budget/Capital Plan



DOMESTIC HARMONY
P.O. Box 231
Hillsdale, Michigan 49242
Telephone: (517) 439-1454
Fax: (517) 439-5144

RECEIVED
MAR 02 2016
BY: _____

February 22, 2016

Dear Members of the Jonesville City Council,

Through the years, we have been grateful to the townships, villages and cities who have generously agreed to sign service contracts with Domestic Harmony. Your partnership helps to provide critical services to those residing in your area. Because of your concern for your residents, you have the ability to help ensure that no victim of domestic violence goes without a safe place to seek shelter.

I would like to ask you now, to consider signing a service contract that will help to ensure the safety of those in need. We are very grateful for the past support of local governments, including many townships, villages and cities in Hillsdale County. This support has enabled us to provide services to victims of domestic violence. Last fiscal year we provided shelter to 50 adults and 58 children, supportive counseling to 151 non-residential clients, and answered 324 crisis hotline calls. We are asking that all townships, villages and cities in Hillsdale County contract with Domestic Harmony to provide victims of domestic violence and their children residing in each municipality.

We offer the following services:

- ❖ Transportation from a safe place to shelter;
- ❖ Safe emergency shelter;
- ❖ A 24-hour crisis hotline;
- ❖ Crisis intervention and supportive counseling;
- ❖ Coordination of support services, including assistance in finding permanent housing and in obtaining financial assistance; and
- ❖ Legal advocacy referral and information.

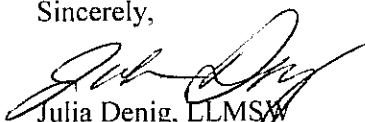
There is no charge for any of our victim or prevention services.

As you prepare your budget for this year, we ask that you support Domestic Harmony. Townships and other municipalities that support us do so by contracting with us through a Purchase of Service Contract. Most townships that support us through these contracts do so at a level between \$250 and \$500 each year. We would be grateful for any support that your municipality could offer. We will continue to serve all residents of Hillsdale County who need our help, as we always have. By contracting with us you will ensure our ability to continue to provide life saving services to victims of domestic violence and their children.

Enclosed are two copies of a contract for Purchas of Services for your convenience. Please fill in the amount you are able to contract for, sign both copies and send one back to us.

Thank you very much for your consideration of this very important issue.

Sincerely,


Julia Denig, LLMSW
Executive Director

DOMESTIC HARMONY CONTRACT FOR SERVICES

The City of Jonesville, Hillsdale County, Michigan, agrees to purchase services for victims of domestic violence for residents of said city from the Hillsdale County Task Force on Family Violence doing business as Domestic Harmony (hereafter referred to as Domestic Harmony) for the fiscal year 2016. This period may include past services as well as future services.

“Domestic violence” means a violent physical attack or fear of a violent physical attack perpetrated by an assailant against a victim, in which the victim is a person assaulted or threatened by his or her spouse, former spouse, an adult person, or emancipated minor assaulted by an adult person of the opposite sex with whom the assaulted person cohabitated; and in which the victim and assailant are/were involved in a consenting sexual relationship.

Services to be provided under this contract to any number of eligible residents of the City of Jonesville are:

1. Transportation from a safe place to shelter;
2. Safe emergency shelter;
3. A 24-hour crisis hotline;
4. Crisis intervention and supportive counseling;
5. Coordination of support services, including assistance in finding permanent housing and in obtaining financial assistance; and
6. Legal advocacy referral and information.

These services are defined in Domestic Harmony’s grant from the Domestic Violence Prevention and Treatment Board of the State of Michigan.

To purchase said services the City of Jonesville agrees to pay to Domestic Harmony the sum of _____ (\$_____.00).

Domestic Harmony agrees to defend, indemnify and hold harmless the City from any claim, demand, suit, loss, cost of experience, or any damage which may be asserted, claimed or recovered against or from Domestic Harmony by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death arises out of or is incident to or in any way connected with the

performance of this contract, and regardless of which claim, demand, damage, loss, cost or expense, if caused in whole or in part by the negligence of Domestic Harmony, or by third parties, or by the agents, servants, employees or factors of any of them.

At the end of the contract period the City of Jonesville and Domestic Harmony agree to review the contract and determine whether or not the contract should be renewed and what the particulars should be.

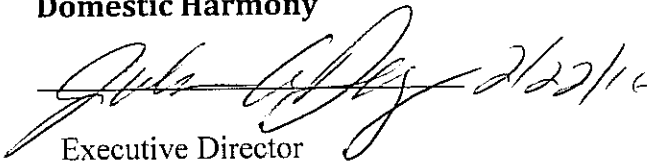
City of Jonesville

By: _____

/print/ _____

Its _____

Domestic Harmony

 2/22/16
Executive Director

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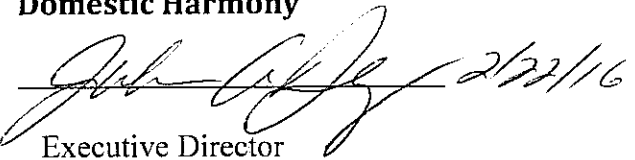
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