



**CITY OF JONESVILLE
COUNCIL AGENDA
JUNE 15, 2016 - 6:30 P.M.
CITY HALL**


- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE/A MOMENT OF SILENCE**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS/AUDIENCE PRESENTATIONS**
Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.
- 4. PRESENTATIONS AND RECOGNITIONS**
 - A. None
- 5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION**
 - A. 1. Public Hearing for NEFCO PA 198 Industrial Facilities Tax Exemption
 2. Resolution 2016-09 – NEFCO, Approve PA 198 Industrial Facilities Tax Exemption [ROLL CALL][Action Item]
 - B. Truth in Taxation Public Hearing
 - C. 1. Fiscal Year 2016-17 Budget Public Hearing
 2. Resolution 2016-10 to Adopt July 2016-June 2017 Budget, General Appropriations Act and Ad Valorem Mill Levy [ROLL CALL][Action Item]
- 6. REPORTS AND RECOMMENDATIONS**
 - A. Resolution 2016-11 Utility Billing Rates and Fees [ROLL CALL][Action Item]
 - B. Approval of the Fiscal Year 2015-16 Employee Wage Scale [Action Item]
 - C. Consider the Fiscal Year 2016-17 to 2021-22 Capital Improvement Plan [Action Item]
 - D. Resolution 2016-12 Meetings of the Board of Review [ROLL CALL][Action Item]
 - E. Resolution 2016-13 – Heritage Lane Municipal Services Agreement [ROLL CALL][Action Item]
 - F. Rail Trail Pay Request No. 2 [Action Item]
 - G. Fiscal Year 2015-16 Budget Amendments [Action Item]
- 7. COUNCIL MINUTES**
 - A. Consider minutes of the May 18, 2016 regular meeting [Action Item]
 - B. Consider minutes of the June 1, 2016 special meeting [Action Item]
- 8. ACCOUNTS PAYABLE**
 - A. Accounts Payable for June 2016 totalling \$59,209.07 [Action Item]
- 9. DEPARTMENT REPORTS**
 - A. Fire Department – Chief Adair
 - B. Water/Wastewater Treatment Plant – Superintendent Mahoney
 - C. Department of Public Works – Superintendent Kyser
 - D. Police Department – Chief Lance
 - E. Cash Report – Finance Director Spahr
 - F. Manager/Cemetery Report – Manager Gray
- 10. ADJOURNMENT**



City of Jonesville

265 E. Chicago Street • Jonesville • MI 49250

(517) 849-2104 Ph
(517) 849-9037 Fx
www.jonesville.org
manager@jonesville.org

To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: June 10, 2016
Re: Manager Report and Recommendations – June 15, 2016 Council Meeting

5.A.1. Public Hearing for NEFCO PA 198 Industrial Facilities Tax Exemption

The subject of the hearing is an Industrial Facilities Tax Exemption Certificate Application from NEFCO. NEFCO has submitted the application under Public Act 198 of 1974, as amended. NEFCO is making an investment of \$91,800 for an addition to their existing building. The project will create one or two new jobs. Granting the exemption would not substantially impede the operation of the City or impair the financial soundness of any affected taxing unit.

5.A.2. Resolution 2016-09 – NEFCO, Approve PA 198 Industrial Facilities Tax Exemption

[ROLL CALL][Action Item]

Resolution 2016-09 is the subsequent action item related to the public hearing. Pursuant to Public Act 198 of 1974, as amended, the resolution provides for a 50% abatement of real property taxes on the investment for a 12-year term. The City has established a strong pro-business climate and supported the full benefit of Industrial Facility Tax Exemption Certificates allowed by law to local industrial companies. The Certificate is intended to promote economic growth, increase capital investment, and reduce unemployment. I recommend approval of Resolution 2016-09. A roll call vote is required. *Please refer to draft Resolution 2016-09, Application for Industrial Facilities Tax Exemption Certificate, and Notice of Hearing.*

5. B. Truth in Taxation Public Hearing

The City Council will hold this public hearing for the purpose of hearing comments about maintaining the current 16.388 millage rate. Without the hearing, the millage rate would be adjusted down by 0.0230 mills to 16.365 mills. If the proposed increase to retain our current millage is not approved, there will be a resulting reduction in operating revenue of 0.14%. In summary, the advertised increase would maintain our current millage rate. *Please refer to the attached hearing notice.*

5.C.1 Fiscal Year 2016-17 Budget Public Hearing

The property tax rate of 16.388 mills (unchanged) proposed to be levied to support the proposed budget will be the subject of this hearing. As discussed at the June 1st special session, a balanced budget has been presented for consideration. The proposed budget was made available for public view following the special meeting. Fiscal Year 2016-17 Budget highlights and fund summaries were discussed on June 1st and can be presented at the meeting.

5.C.2. Resolution 2016-10 to Adopt July 2016-June 2017 Budget, General Appropriations Act and Ad Valorem Tax Levy

[ROLL CALL][Action Item]

Action item related to the public hearing. The Fiscal Year 2016 Budget Committee is proposing the adoption of a balanced budget for the upcoming fiscal year as outlined with Resolution 2016-10. Line item detail of each respective fund's expenses and revenues are identified in the budget binders. The Budget Committee and staff worked diligently to balance the FY 2016-17 Budget.

Our mission continues to be efficient and effective management of public services for residents and businesses. Over the past several years services have been prioritized and adjustments have been made in the face of declining property values and reductions in State shared revenue. Although slight increases

are anticipated in revenues, the budget remains conservative to assure that necessary services can be provided over the long term. We continue to look at alternate sources of revenue and the delivery of services to assure that we can live within our means.

It is notable that the ongoing operational expenses associated with new City services of assessing, elections, and the cemetery continue to be addressed with anticipated revenues, without supplement from the Fund Balance. I recommend adoption of the Fiscal year 2016-17 Budget as presented by the Budget Committee. A roll call vote is required. *Please refer to the attached Resolution 2016-10 and the Fiscal Year Budget Binders.*

6. A. Resolution 2016-11 Utility Billing Rates and Fees [ROLL CALL][Action Item]

The Budget Committee is proposing the adoption of the utility billing rates and fees as outlined with Resolution 2016-11. The rate increase is necessary to attain revenue levels to balance the Water and Sewer Enterprise Funds. Pursuant to Chapter 17 of the Code of Ordinances, rates shall be adjusted to reflect the United States Federal Consumer Price Index. The Fiscal Year 2016-17 rate increase will increase the monthly residential base bill (2,000 gallons) by \$0.27. The average monthly residential bill (based on 4,000 gallons of use) will increase a total of \$0.41. These increases are necessary to insure the ongoing maintenance of the water distribution system, future rehabilitation and maintenance of the Iron Removal Plant, and coverage of costs associated with the 2003 wastewater treatment plant expansion. Resolution 2016-11 directly correlates with the adoption of the FY 2016-17 Budget. I recommend adoption of Resolution 2016-11, as recommended by the Budget Committee. *Please refer to the attached Resolution 2016-11.*

6. B. Approval of the Fiscal Year 2016 Employee Wage Scale [Action Item]

As was noted with the recommended budget, property values have begun to improve after several years of decline. As a result, there will be a slight increase in anticipated operating revenues in Fiscal Year 2016-17 over the current year budget. With those increases, the Budget Committee recommended providing a 2% cost of living increase to all full and part time employees. In addition, it is recommended that the compensation to firefighters for runs, meetings, and training be increased from \$20 to \$21 per run. I recommend approval of the corresponding wage scale for these increases. The wage increases would be effective after the start of the fiscal year on July 1, 2016.

6. C. Consider Adoption of the FY 2016-17 to 2021-22 Capital Improvement Plan [Action Item]

The Capital Improvement Plan that summarizes anticipated major capital projects for the coming fiscal year, along with the following five years. The document is intended to help with annual and long range budgeting processes. The Water and Wastewater sections of the document have been amended to reflect the correct timing of the proposed sewer cleaning project. I appreciate the efforts of the staff to bring these projects together and recommend approval of the Capital Improvement Plan. *Please refer to the CIP in your budget binder.*

6. D. Resolution 2016-12 Meetings of the Board of Review [ROLL CALL][Action Item]

Section 10.10 of the City Charter states that the City Council will designate the session and place of the meetings of the Board of Review. The attached resolution will establish a meeting on July 1, 2016 at 1:00 p.m. and a meeting on December 16, 2016 at 1:00 p.m. The purpose of the meetings will be to consider clerical errors and various exemptions. I recommend approval of the Resolution. A roll call vote is required. *Please refer to the attached Resolution 2016-12.*

6. E. Resolution 2016-13 – Heritage Lane Municipal Services Agreement [ROLL CALL][Action Item]

The attached resolution would approve a Memorandum of Understanding with Excel Sterling Limited Dividend Housing Association to confirm that the service payment for apartments in the Heritage Lane

Residences includes that portion of any rents that are paid by vouchers. Also, in recognition of the potential service needs of residents living in the residences, the developer has offered a Municipal Services Agreement that would compensate for those services. In the first year of the agreement, the payment would be \$3,696 and would increase annually by 3%. These agreements would remain in place during the 30 year life of our Payment in Lieu of Taxes (PILOT) ordinance. I recommend approval of the resolution to approve these agreements and to authorize the City Manager to execute the same. A roll call vote is required. *Please refer to the attached Resolution 2016-13, Memorandum of Understanding, and Municipal Services Agreement.*

6. F. Rail Trail Pay Request No. 2 **[Action Item]**

Attached is the second pay request from Parrish Excavating for work completed on the Rail Trail project. Work completed and subject to the request is summarized in the included Continuation Sheet. The request includes a 10% retainage, which will be paid upon satisfactory completion of the project. The project designer, Spicer Group, has reviewed and recommends payment in the amount of \$163,880.87. I recommend at motion to approve the pay request, as stated. *Please refer to the pay request and continuation sheet.*

6. G. Fiscal Year 2015-16 Budget Amendments **[Action Item]**

Proposed amendments to the 2015-16 budget are attached. You will note that the amendments will result in no change to the bottom line of the General Fund. The most significant additions in the General fund were completion of cleanup of the fencerow in the Cemetery. In the Sewer Fund, much of the overage is attributable to paying off one of the loans early from fund balance, reducing our interest costs over the next several years. In addition, the salaries were over budget due to paying out unused leave time following a recent retirement. In the Motor Vehicle Pool, the purchase of a dump truck has been carried over to the upcoming fiscal year. Finance Director Spahr and I can answer any additional questions. *Please refer to the attached 2015-16 Fiscal Year budget amendments.*

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form, call (517) 373-3302.

To be completed by Clerk of Local Government Unit	
Signature of Clerk	Date Received by Local Unit
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION

All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) N.E.F.C.O. North East Fabricating Company		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 33299	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 113 Deal Parkway Jonesville MI 49250		1d. City/Township/Village (indicate which) City of Jonesville	1e. County Hillsdale
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(5)) <input type="checkbox"/> Transfer <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(6)) <input type="checkbox"/> Research and Development (Sec. 2(10)) <input type="checkbox"/> Increase/Amendment		3a. School District where facility is located Jonesville	3b. School Code 30030
		4. Amount of years requested for exemption (1-12 Years) 12 Years	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

N.E.F.C.O. is a custom fabrication shop. We are seeking an abatement for a proposed 2,625 sq. ft. expansion which will be achieved by enclosing the space between our two existing buildings. Utilization of this space will allow raw material and finished goods storage that will free up floor space in the manufacturing areas.

6a. Cost of land and building improvements (excluding cost of land) * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	91,800.00 Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures * Attach itemized listing with month, day and year of beginning of installation, plus total	Personal Property Costs
6c. Total Project Costs * Round Costs to Nearest Dollar	91,800.00 Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements	June 01, 2016	June 01, 2017	<input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements			<input type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. ☐ Yes ☒ No

9. No. of existing jobs at this facility that will be retained as a result of this project 10	10. No. of new jobs at this facility expected to create within 2 years of completion. 1
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11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)	
b. TV of Personal Property (excluding inventory)	
c. Total TV	

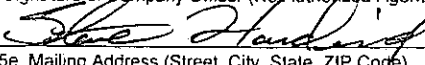
12a. Check the type of District the facility is located in:
☒ Industrial Development District ☐ Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit) 10/04/1995	12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
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APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Susan M. Smith	13b. Telephone Number 517.437.3200	13c. Fax Number	13d. E-mail Address ssmith@hillsdaleedp.org
14a. Name of Contact Person Steve Harding	14b. Telephone Number 517.849.8090	14c. Fax Number 517.849.8092	14d. E-mail Address steve@nefcoinc.net
▶ 15a. Name of Company Officer (No Authorized Agents) Steve Harding			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number 517.849.8092	15d. Date 5-12-16
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 113 Deal Parkway Jonesville, MI 49250		15f. Telephone Number 517.849.8090	15g. E-mail Address steve@nefcoinc.net

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)	
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.			
16c. LUCI Code		16d. School Code	
17. Name of Local Government Body		▶ 18. Date of Resolution Approving/Denying this Application	

Attached hereto is an original application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time, and that any leases show sufficient tax liability.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

Michigan Department of Treasury
State Tax Commission
PO Box 30471
Lansing, MI 48909

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

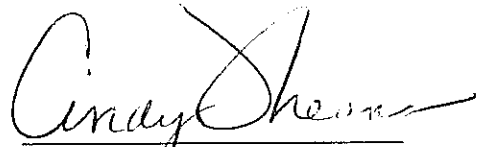
NOTICE OF HEARING

JUNE 15, 2016

TAKE NOTICE, that the City Council of the City of Jonesville, Hillsdale County, Michigan, will hold a hearing pursuant to Section 5 (2) of the Plant Rehabilitation and Industrial Development Districts law of 1974, the same being Michigan Public Act 198 of 1974, on the 15th day of June, 2016, at 6:30 p.m. in the Council Chambers at the City Hall, located at 265 E. Chicago St., Jonesville, Michigan.

At the hearing the City Council will consider a request from **North East Fabrication Company**, 113 Deal Parkway, Jonesville, MI, asking that part of their property, which is designated as an Industrial Development District, have issued to them an Industrial Facilities Exemption Certificate. An application has been filed with the City of Jonesville for the tax benefits available pursuant to Michigan Public Acts 198 of 1974, and a copy of the application may be reviewed at the offices of the City of Jonesville during regular business hours at any time prior to the Public Hearing announced hereby.

Act 198 of 1974, pursuant to which this notice is given, provides that the Assessor of the City of Jonesville, the applicant, and a representative of any affected taxing unit with respect to said application shall have an opportunity to be heard before the Jonesville City Council, prior to said Council acting upon the aforesaid application.


Cindy Means, Clerk
City of Jonesville

The City of Jonesville will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon a 20 day notice to the City of Jonesville. Individuals with disabilities requiring auxiliary aids or services should contact the City of Jonesville by writing or calling the following:

City of Jonesville
265 E. Chicago Street
Jonesville, Michigan 49250
Telephone: (517) 849-2104

2016-09

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

**RESOLUTION: TO APPROVE INDUSTRIAL FACILITIES TAX (IFT) EXEMPTION
CERTIFICATE FOR NORTH EAST FABRICATION COMPANY**

Partial minutes of a regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, Michigan, held in the City Hall in said City on the 15th day of June, 2016 at 6:30 p.m.

PRESENT: Councilpersons:

ABSENT: Councilpersons:

The following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, pursuant to Act 198, of the Michigan Public Acts of 1974, as amended, this council has authority to establish Industrial Development Districts within the confines of the geographic boundaries of said City, and;

WHEREAS, the City of Jonesville, County of Hillsdale , Michigan did by resolution dated January 14, 1991, establish an Industrial Development District for the following described property which then was located in and under the jurisdiction of said City, to-wit:

Land in the township of Fayette, County of Hillsdale and State of Michigan, viz:

The Northeast 1/4 of the Northwest 1/4 and the Northwest 1/4 of the Northeast 1/4 and the North 66 feet of the Southeast 1/4 of the Northeast 1/4 and the North 66 feet of the East 175 feet of the Southwest 1/4 of the Northeast 1/4 of Section 8, Town 6 South, Range 3 West, EXCEPTING the railroad right of way and EXCEPTING land lying East of Highway M-99.

ALSO that part of the East 1/2 of the Southwest 1/4 of Section 5, Town 6 South, Range 3 West, described as: Commencing at the intersection of the North and South 1/4 line of said Section 5, with the centerline of Highway U. S. 12, thence Southwesterly along said highway centerline 270.87 feet along a curve to the right with a radius of 5,729.79 feet, a central angle of 02E42'13" and a chord which bears South 59E50'33" West 270.84 feet; thence South 05E40'13" East parallel with said North and South 1/4 line 1,079.16 feet to the true point of beginning of this description; and running thence South 83E54'02" West 975.00 feet; thence North 05E40'13" West parallel with said North and South 1/4 line 712.83 feet to said highway centerline; thence South 1 63E39'00" West along said highway centerline 94.06 feet; thence South 05E40'13" East parallel with said North and South 1/4 line to the South line of said Section 5; thence Easterly along said South Section line to a point South 05E40'13" East of the point of beginning; thence North 05E40'13" West to the point of beginning.

WHEREAS, North East Fabrication Company has filed an application for an Industrial Facilities Exemption Certificate relative to real property located within the afore described Industrial Development District, and;

WHEREAS, a public hearing was held by this City Council on June 15, 2016, at which time the applicant, affected taxing units and the general public were afforded an opportunity to be heard, and;

WHEREAS, certified mail notice of the aforesaid public hearing was duly made to Jonesville Community Schools, North East Fabrication Company, Hillsdale County Intermediate School District, Hillsdale County Board of Commissioners, and the Economic Development Partnership of Hillsdale County, all as more fully shown by the Affidavit of Mailing which is attached hereto and made a part thereof, and;

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Jonesville, after granting this certificate, will exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV or personal and real property thus exempted, and;

WHEREAS, this Council determines that the granting of this Industrial Facilities Exemption Certificate will not substantially impede the operation of the City or impair the financial soundness of any affected taxing unit. This determination has been made after carefully considering the aggregate amount of Industrial Facility Exemption Certificates previously issued and currently in force, and;

WHEREAS, it appears that North East Fabrication Company has complied with all applicable requirements of Act No. 198 of the Michigan Public Acts of 1974, as amended;

NOW, THEREFORE, BE IT RESOLVED THAT the application of North East Fabrication Company, seeking an Industrial Facilities Exemption Certificate be, and the same hereby is, approved for a 12 year period.

BE IT FURTHER RESOLVED THAT this resolution become a permanent part of the minutes of the City Council of the City of Jonesville and that copies hereof be forwarded to all pertinent departments and persons.

BE IT FURTHER RESOLVED THAT all resolutions and parts of resolutions insofar as they conflict with this resolution be and the same hereby are rescinded.

AYES: Councilpersons:

NAYS: Councilpersons:

ABSENT: Councilpersons:

RESOLUTION DECLARED ADOPTED.

Lenore Spahr, Deputy Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, at a regular meeting held on June 15, 2016, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Lenore Spahr, Deputy Clerk

Notice of Public Hearing on Increasing Property Taxes

The City Council of the City of Jonesville will hold a public hearing on a proposed increase of 0.0427 mills in the operating tax millage rate to be levied in 2016.

The hearing will be held on Wednesday, June 15, 2016 at 6:30 p.m. at the Jonesville City Hall, 265 E. Chicago Street, Jonesville, Michigan.

The date and location of the meeting to take action on the proposed additional millage will be announced at this public meeting.

If adopted, the proposed additional millage will increase operating revenues from ad valorem property taxes 0.26% over such revenues generated by levies permitted without holding a hearing. If the proposed additional millage rate is not approved the operating revenue will increase by -2.69% over the preceding year's operating revenue.

The taxing unit publishing this notice, and identified below, has complete authority to establish the number of mills to be levied from within its authorized millage rate.

This notice is published by:

**The City of Jonesville
265 E. Chicago Street
Jonesville, MI 49250
517-849-2104**

6/1/16

2016-10

**CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN**

**RESOLUTION: TO ADOPT JULY 2016 - JUNE 2017 BUDGET, GENERAL
APPROPRIATIONS ACT AND AD VALOREM MILL LEVY**

Partial minutes of a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, Michigan, held in the City Hall in said City on the 15th day of June, 2016, at 6:30 p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, a public hearing was held on the City of Jonesville proposed budget on June 15, 2016 and notice of the hearing was published in a newspaper of general circulation at least six days before the hearing; and

WHEREAS, the City of Jonesville is complying with the Truth and Taxation Act, P.A. 5 of 1982, by meeting all requirements of Section 16 of the Uniform Budgeting and Accounting Act as directed by P.A. 42 of 1995; and

NOW THEREFORE BE IT RESOLVED, that the attached July 2016 - June 2017 Budget Summary is hereby adopted as the Budget for the City of Jonesville for the period beginning July 1, 2016 and ending June 30, 2017; that the adopted expenditures shall be appropriated to meet the expenses of the several Funds and Activities of the City of Jonesville for July 1, 2016 through June 30, 2017; and that the adopted revenues are hereby budgeted for the purpose of defraying the said expenditures of the City, along with the adopted use of fund balances and retained earnings; and

BE IT FURTHER RESOLVED, that the City Council authorizes the City Manager to transfer line item amounts within the budgeted Activities; however, Council approval is required to change Activity appropriations; and

BE IT FURTHER RESOLVED, that the ad valorem mill levy of 11.7057 mills is hereby adopted for the General Fund, and 4.6823 mills is hereby adopted for Streets and shall be deposited in the Local Streets Fund.

AYES:

NAYS:

ABSENT:

Lenore Spahr, Deputy Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of Jonesville, County of Hillsdale Michigan at a Regular Meeting held on the 15th day of June, 2016, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Lenore Spahr, Deputy Clerk

CITY OF JONESVILLE
2016-2017 FISCAL YEAR BUDGET SUMMARY
Adopted June 15, 2016

16-17

GENERAL FUND

REVENUES

Use of Fund Balance	30,033
Revenues	<u>1,185,902.77</u>

TOTAL FUNDS AVAILABLE	1,215,935
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EXPENDITURES

101 City Council	25,100
172 City Manager	102,345
191 Elections	8,000
218 General Office	194,820
247 Board of Review	1,500
253 Treasurer	2,800
257 Assessor	22,100
258 Data Processing/Computer Department	19,025
265 City Hall	37,017
276 Cemetery	51,828
285 Freedom Memorial	2,400
301 Police Department	319,041
336 Fire Department	120,229
410 Planning & Zoning Commissions	11,876
441 Radio Tower Property	-
442 Parking Lots	115,865
443 Sidewalks	4,780
444 Department of Public Works	17,920
445 DPW Building & Grounds	-
448 Street Lighting	36,000
526 Sanitary Land Fill	5,799
728 Special Projects Coordinator	-
751 Recreation Department	43,415
770 Parks	21,825
780 Rail/Trail	5,000
858 Fringe Benefits	34,250
862 Employer Share of Social Security	-
865 Insurance	13,000
895 Promotions	-
897 Other Activities	<u>-</u>

TOTAL FUND EXPENDITURES	1,215,935
-------------------------	-----------

NET AMOUNT TO FUND BALANCE	-
----------------------------	---

CITY OF JONESVILLE
2016-2017 FISCAL YEAR BUDGET SUMMARY
Adopted June 15, 2016

16-17

MAJOR STREETS

REVENUES

Use of Fund Balance	263
Revenues	<u>251,370</u>

TOTAL FUNDS AVAILABLE	251,633
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EXPENDITURES

451 Street Construction	83,850
465 Routine Maintenance	93,167
474 Traffic Control	4,950
478 Winter Maintenance	21,865
897 Other Activities	-
900 Administration	<u>47,801</u>

TOTAL FUND EXPENDITURES	251,633
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NET AMOUNT TO FUND BALANCE	-
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LOCAL STREETS

REVENUES

Use of Fund Balance	73,585
Revenues	<u>242,633</u>

TOTAL FUNDS AVAILABLE	316,218
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EXPENDITURES

451 Street Construction	33,420
465 Routine Maintenance	63,720
474 Traffic Control	3,064
478 Winter Maintenance	17,030
900 Administration	198,984
905 Debt Service	<u>-</u>

TOTAL FUND EXPENDITURES	316,218
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NET AMOUNT TO FUND BALANCE	-
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STATE HIGHWAY

REVENUES

Use of Fund Balance	
Revenues	<u>25,851</u>

TOTAL FUNDS AVAILABLE	25,851
-----------------------	--------

EXPENDITURES

451 Street Construction	-
465 Routine Maintenance	11,650
474 Traffic Control	550
478 Winter Maintenance	10,650
900 Administration	<u>3,000</u>

TOTAL FUND EXPENDITURES	25,850
-------------------------	--------

NET AMOUNT TO FUND BALANCE	1
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CITY OF JONESVILLE
2016-2017 FISCAL YEAR BUDGET SUMMARY
Adopted June 15, 2016

16-17

LOCAL DEVELOPMENT FINANCE AUTHORITY

REVENUES

Use of Fund Balance	
Revenues	312,272

TOTAL FUNDS AVAILABLE	312,272
-----------------------	---------

EXPENDITURES

729 Development Activities	306,543
731 Industrial Park Phase II	-

TOTAL FUND EXPENDITURES	306,543
-------------------------	---------

NET AMOUNT TO FUND BALANCE	5,729
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DOWNTOWN DEVELOPMENT AUTHORITY

REVENUES

Use of Fund Balance	105,330
Revenues	127,370

TOTAL FUNDS AVAILABLE	232,700
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EXPENDITURES

442 Parking Lots	117,165
443 Sidewalks - Streetscape	1,871
729 Development Activities	28,133
733 Downtown/Streetscape	20,695
895 Promotions	7,565
897 Other Activities	57,271

TOTAL FUND EXPENDITURES	232,700
-------------------------	---------

NET AMOUNT TO FUND BALANCE	-
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DEBT SERVICE

REVENUES

Use of Fund Balance	-
Revenues	159,024

TOTAL FUND REVENUES	159,024
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EXPENDITURES

906 Michigan Transportation Fund Bond	36,870
907 D.D.A. Streetscape Bond	57,271
908 Local St Cap Improvement Bond	64,883

TOTAL FUND EXPENDITURES	159,024
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NET AMOUNT TO FUND BALANCE	-
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CITY OF JONESVILLE
2016-2017 FISCAL YEAR BUDGET SUMMARY
Adopted June 15, 2016

16-17

SEWER FUND

REVENUES	
Use of Fund Balance/Depreciation	229,026
Revenues	<u>978,394</u>
TOTAL FUNDS AVAILABLE	1,207,420
EXPENDITURES	
527 Sewage Disposal	1,207,420
529 Industrial Pretreatment Program	<u>-</u>
TOTAL FUND EXPENDITURES	1,207,420
NET AMOUNT TO FUND BALANCE	0

WATER FUND

REVENUES	
Use of Fund Balance/Depreciation	57,941
Revenues	<u>323,950</u>
TOTAL FUNDS AVAILABLE	381,891
EXPENDITURES	
536 Iron Removal Plant	294,016
537 Water Distribution System	<u>87,875</u>
TOTAL FUND EXPENDITURES	381,891
NET AMOUNT TO FUND BALANCE	0

MOTOR VEHICLE POOL

REVENUES	
Use of Fund Balance/Depreciation	162,818
Revenues	<u>132,700</u>
TOTAL FUNDS AVAILABLE	295,518
EXPENDITURES	
270 DPW Building & Grounds	18,288
896 Motor Vehicle Pool	<u>277,230</u>
TOTAL FUND EXPENDITURES	295,518
NET AMOUNT TO FUND BALANCE	0
TOTAL REVENUE/USE OF FUND BALANCE	4,398,462
TOTAL EXPENDITURES	4,392,732
TOTAL ADDITIONS TO/USE OF FUND BALANCE	5,730

**CITY OF JONESVILLE
UTILITY BILLING RATES & FEES**

BE IT HEREBY RESOLVED, that the following water and sewer rates be established effective July 1, 2016.

WATER CHARGES

<u>Meter Size (Inches)</u>	<u>Monthly Base Charge (Initial 2,000 Gallons)</u>	<u>Water Maintenance Fee</u>
5/8" or 3/4"	\$ 11.69	\$ 1.63
1"	\$ 29.24	\$ 2.41
1 1/4" or 1 1/2"	\$ 58.48	\$ 4.33
2"	\$ 92.83	\$ 5.29
2" Compound	\$ 92.83	\$12.58
3" Compound	\$187.14	\$18.18
4" Compound	\$292.40	\$23.72

Commodity Charge (Over 2,000 Gallons) = \$2.06 per 1,000 Gallons

Water Tower Maintenance Fee - \$2.79 per month

Water Hydrant Rental Fees (paid by General Fund/Fire Department) - \$25 per hydrant per year

After Hours Call-in Charge - \$100

Water Tap Fee - \$1,000 *

SEWER CHARGE

<u>Meter Size (Inches)</u>	<u>Monthly Base Charge (Initial 2,000 Gallons)</u>
5/8" or 3/4"	\$ 27.88
1"	\$ 64.14
1 1/4" or 1 1/2"	\$124.63
2"	\$197.22
2" Compound	\$197.22
3"	\$390.87
4"	\$608.65

Commodity Charge (Over 2,000 Gallons) = \$8.51 per 1,000 Gallons

Sewer Tap Fee - \$2,000 *

This resolution was introduced by Councilperson _____ and supported by Councilperson _____. This Resolution declared adopted June 15, 2016 by the following roll call vote:

YEAS: Councilpersons:

NAYS: Councilpersons:

ABSENT: Councilpersons:

Robert Snow, Mayor

Lenore M. Spahr, Deputy Clerk

2016-12

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

RESOLUTION – MEETINGS OF THE JULY AND DECEMBER BOARD OF REVIEW

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in the City Hall in said City on the 15th day of June, 2016, at 6:30 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, Chapter 10 of the Jonesville City Charter provides the minimum meeting requirements of the Board of Review; and

WHEREAS, Section 10.10 of said Charter states that the City Council shall designate the sessions and place of said meetings.

NOW, THEREFORE BE IT HEREBY RESOLVED that the Board of Review shall convene in City Hall, located at 265 E. Chicago Street, Jonesville, Michigan, on Friday, July 22, 2016, commencing at 1:00 p.m., and continuing for as long as necessary, for the purpose of correcting clerical errors, and considering principal residence, poverty, veteran's, and elderly or disabled exemption requests.

BE IT FURTHER RESOLVED that the Board of Review shall convene in City Hall, located at 265 E. Chicago Street, Jonesville, Michigan, on Friday, December 16, 2016, commencing at 1:00 p.m., and continuing for as long as necessary, for the purpose of correcting clerical errors, and considering principal residence, poverty, veteran's, and elderly or disabled exemption requests.

AYES:

NAYS:

ABSENT:

Lenore M. Spahr, Deputy Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, Michigan at a Regular Meeting held on the 15th day of June, 2016, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Lenore M. Spahr, Deputy Clerk

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

RESOLUTION – HERITAGE LANE MUNICIPAL SERVICES AGREEMENT

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in the City Hall in said City on the 15th day of June, 2016, at 6:30 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, Excel-Sterling LDHA LP, a Michigan limited partnership (hereinafter referred to as the “Partnership”) is developing a 44 unit housing project for moderate income households, to be known as Heritage Lane Residences; and

WHEREAS, the partnership has proposed a Memorandum of Understanding to clarify that the Annual Service Charge paid to the City of Jonesville under Ordinance #210 shall include any and all voucher payments or proceeds received on behalf of any unit or occupant in Heritage Lane Residences; and

WHEREAS, the partnership has proposed a Municipal Services Agreement to make certain payments for municipal services to the Heritage Lane Residences

NOW THEREFORE, IT IS RESOLVED that the City Council does accept and approve the proposed Memorandum of Understanding and Municipal Services Agreement and authorizes the City Manager to execute the same.

AYES: Council Members: _____

NAYS: Council Members: _____

ABSENT: Council Members: _____

Cynthia D. Means, Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, Michigan at a Regular Meeting held on the 15th day of June, 2016, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Cynthia D. Means, Clerk

June ____, 2016

MEMORANDUM OF UNDERSTANDING

The purpose of this MEMORANDUM OF UNDERSTANDING is to confirm certain understandings of the City of Jonesville, Michigan (the "City") with regard to the definition of "Annual Shelter Rent" as that term is used in Ordinance #210 adopted November 12, 2014.

The undersigned, as Sponsor and owner of the property development, acknowledges and agrees that effective as of this date, the calculation of Annual Shelter Rents for purposes of determining the Annual Service Charge shall include any and all voucher payments or proceeds received on behalf of any unit in or occupant of Heritage Lane Residences, 117 West Street, City of Jonesville, Michigan (the "Housing Development").

It is the further intention of the Sponsor that this MEMORANDUM OF UNDERSTANDING shall bind any and all future owners of the Housing Development and shall remain in effect for so long as Ordinance #210 shall remain in effect.

This MEMORANDUM OF UNDERSTANDING is executed as of the day and year first written above.

SPONSOR:

EXCEL-STERLING LIMITED DIVIDEND
HOUSING ASSOCIATION LIMITED PARTNERSHIP,
a Michigan limited partnership

By: EXCEL-STERLING, LLC, a Michigan limited
liability company
Its: General Partner

By: _____
Peter M. Jobson, Managing Member

CITY OF JONESVILLE, MICHIGAN

By: _____
Jeffrey Gray, City Manager

MUNICIPAL SERVICES AGREEMENT

THIS MUNICIPAL SERVICES AGREEMENT entered into this ____ day of _____, 2016 by and between Excel-Sterling LDHA LP, a Michigan limited partnership (hereinafter referred to as the "Partnership"), and CITY OF JONESVILLE, Michigan (hereinafter referred to as the "City").

RECITALS

- A. The Partnership is developing a 44 unit housing project for moderate income households, to be known as HERITAGE LANE RESIDENCE (the "Project"), financed in part by Section 42 housing tax credits allocated by the Michigan State Housing Development Authority (MSHDA) on land legally described in Exhibit "A". The real estate development is located upon land described as :

Land in the City of Jonesville, County of Hillsdale, and State of Michigan viz:
The land referred to is situated in the County of Hillsdale, State of Michigan, is described as follows: Lots 39, 40 and 41 of Jones Plat of the Village of Jonesville, Hillsdale county, Michigan, according to the recorded plat thereof, excepting land described as: A strip of land 8 feet East and West by 99 feet North and South located in the Southeast corner of Lot 41 of Jones Plat of the Village of Jonesville, described as follows: Beginning at the Southeast corner of Lot No. 41 of Jones Plat aforesaid, thence West along the South line a distance of 8 feet; thence Northerly at right angles to said South line a distance of 99 feet; thence Easterly parallel to said South line a distance of 8 feet; thence Southerly along the East line of said lot a distance of 99 feet to the place of beginning.

- B. The City has adopted a Resolution dated June 15, 2016 providing for payment by the Partnership to the City for certain municipal services. A copy of this Resolution is attached as Exhibit "B".
- C. The municipal services that will be provided to the Project during the term of years from 2017 – 2047, shall include:
1. Police Protection Services
 2. Fire Protection

AGREEMENT

NOW THEREFORE, for good and valuable consideration, the parties agree as follows:

1. SERVICES This City shall provide full and customary municipal services to the Project, including fire protection and police protection services. Said services shall be provided as consistent with the provisions of these services to all other City residents, and in accordance with all laws, rules and regulations of the United States of America, State of Michigan, County of Hillsdale, City of Jonesville and all other applicable jurisdictions or bodies ("Services").

2. PAYMENT FOR SERVICES: The Partnership shall make the following payments to the City commencing in the calendar year following the certificate of occupancy date for the Project, and continuing annually on or before the 30th of September each year thereafter as follows:

A. Police Protection: \$42.00 per dwelling unit.

B. Fire Protection: \$42.00 per dwelling unit.

3. APPLICABILITY: This Agreement only applies to the Project & Partnership.

4. DURATION: This Agreement shall continue for a thirty year period and shall be binding upon the successors and assigns of the Project & Partnership.

5. INFLATION ADJUSTER: The municipal service charge shall be adjusted upwards at a rate of 3.00% per year, each year to compensate for inflation.

6. NON PAYMENT: Should the payment of the municipal service charge become delinquent, such service charge shall be considered in arrears and should such delinquency continue for a period of two calendar years, then the City shall have the right to place a lien upon the real estate whereon the Project is located for the amount due and take all measures allowed by law to collect such payment.

7. MAINTENANCE: The development shall be maintained in accordance with all CITY maintenance codes.

8. AMENDMENTS: The terms of this Agreement may not be varied or modified in any manner, except in a subsequent writing executed by an authorized representative of both parties.

9. INTEGRATION: This Agreement, together with any affixed exhibits constitutes the entire agreement between the parties with respect to the subject matter of this Agreement and supersedes any prior discussions, negotiations, agreements and understandings with the exception of a certain Payment In Lieu of Taxes Agreement ("PILOT") between the parties that pertains to the same project and that will remain in full force and effect.

10. NOTICE: All notices and other communications required or permitted under this Agreement shall be in writing and shall be deemed given when delivered personally or by registered or certified mail or by overnight courier with tracking capability addressed as follows (or any other address that is specified in writing by either party):

If to the City: City Manager
 City of Jonesville, Michigan
 265 E. Chicago Street
 Jonesville, Michigan 49250

With a Copy to: John P. Lovinger
 Parker, Hayes & Lovinger, P.C.
 PO Box 358
 Hillsdale, Michigan 49242

If to the Partnership; Excel-Sterling LDHA LP
 3690 Orange Place #517
 Beachwood, OH 44122

With a Copy to: Eldonna M. Ruddock
 Eldonna Ruddock, PLLC
 800 Washington Dr.
 Michigan Center, MI 49254

11. COUNTERPARTS: This Agreement may be executed in one or more counterparts, each of which shall be deemed an original Agreement, but all of which shall be considered one instrument and shall become a binding agreement when one or more counterparts have been signed by each of the parties and delivered to the other.

IN WITNESS WHEREOF, this Municipal Services Agreement is executed as of the day and year first written above.

WITNESSES

EXCEL-STERLING LIMITED DIVIDEND
HOUSING ASSOCIATION LIMITED
PARTNERSHIP

By: _____

Its: General Partner

By: _____

Its: Manager

CITY OF JONESVILLE, MICHIGAN
A Michigan Municipal Corporation

By: _____
Jeffrey M. Gray, City Manager

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF TWO PAGE(S)

TO OWNER: City of Jonesville
33 E. Chicago St.
Hillsdale, Michigan

PROJECT: Jonesville Rail Trail
Jonesville, Michigan

APPLICATION NO: 1 Distribution to:

FROM CONTRACTOR:

Parrish Excavating, Inc.
1284 E. Chicago Rd.
Quincy, MI 49082

VIA ARCHITECT:

Spicer Group, Inc.
230 S. Washington Ave.
Saginaw, MI 48607

PERIOD TO: 25-Apr-16

PROJECT NOS: 16-016

☒ OWNER
☒ ARCHITECT
☒ CONTRACTOR

CONTRACT FOR: Excavation

CONTRACT DATE:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

SEE ATTACHED SWORN STATEMENT FROM CONTRACTOR TO OWNER

1. ORIGINAL CONTRACT SUM \$ 349,136.00
2. Net change by Change Orders \$ \$0.00
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 349,136.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ \$182,089.85

5. RETAINAGE: (Original Contract Only) \$ 18,208.99
a. 10 % of Completed Work (Column D + E on G703) \$
b. 0 % of Stored Material (Column F on G703) \$ 0.00
Total Retainage (Lines 5a + 5b or

6. TOTAL EARNED LESS RETAINAGE \$ 18,208.99
(Line 4 Less Line 5 Total) \$ 163,880.87

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 0.00

8. CURRENT PAYMENT DUE \$ 163,880.87

9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 185,255.14

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month (#1)	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Brad Parrish Parrish Excavating, Inc.

By:  Date: 4/25/2016

State of Michigan County of Branch
Subscribed and sworn to before me this day of ,
Notary Public:
My Commission expires:

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 163,880.87

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By:  Date: 6/10/16

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
 Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 2
 APPLICATION DATE: 25-May-16
 PERIOD TO: 25-May-16
 ARCHITECT'S PROJECT NO:

#16-016
 Jonesville Rail Trail

A ITEM NO.	B DESCRIPTION OF WORK	C CONTRACT VALUE	D WORK COMPLETED		E	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
ORIGINAL CONTRACT									
1	Site Clearing	\$15,175.00	\$15,175.00		\$0.00	\$0.00	\$15,175.00	\$0.00	\$1,517.50
2	Excavation & Rough Grading	\$7,698.00	\$4,619.00		\$3,079.00	\$0.00	\$7,698.00	\$0.00	\$769.80
3	Soil Erosion & Sedimentation Ctl Meas	\$1,143.00	\$1,143.00		\$0.00	\$0.00	\$1,143.00	\$0.00	\$114.30
4	HMA Path, 2", 10'Wide Approx 806TN	\$56,025.00	\$0.00		\$0.00	\$0.00	\$0.00	\$56,025.00	\$0.00
5	HMA Path, 2", 8'Wide Approx 149TN	\$14,595.00	\$0.00		\$0.00	\$0.00	\$0.00	\$14,595.00	\$0.00
6	HMA Path, 3"(1.5"L&W)10'Wide 231TN	\$18,456.00	\$0.00		\$0.00	\$0.00	\$0.00	\$18,456.00	\$0.00
7	21AA Natural Gravel	\$97,356.00	\$3,894.00		\$93,462.00	\$0.00	\$97,356.00	\$0.00	\$9,735.60
8	Concrete SW Ramps Approx 1,110 SF	\$12,265.00	\$0.00		\$6,132.50	\$0.00	\$6,132.50	\$6,132.50	\$613.25
9	Concrete Drive Approach, 6"Rein 435 SF	\$4,206.00	\$0.00		\$4,206.00	\$0.00	\$4,206.00	\$0.00	\$420.60
10	Railroad Crossing-Allowance	\$5,000.00	\$0.00		\$598.00	\$0.00	\$598.00	\$4,402.00	\$59.80
11	Decorative Fence 32 LF	\$3,116.00	\$0.00		\$0.00	\$0.00	\$0.00	\$3,116.00	\$0.00
12	Detectable Warnings (4)	\$3,228.00	\$0.00		\$0.00	\$0.00	\$0.00	\$3,228.00	\$0.00
13	3-Bollard System (3 Locations)	\$9,495.00	\$950.00		\$3,797.50	\$0.00	\$4,747.50	\$4,747.50	\$474.75
14	Benches	\$3,465.00	\$0.00		\$3,465.00	\$0.00	\$3,465.00	\$0.00	\$346.50
15	Trash Receptacles	\$5,279.00	\$0.00		\$5,279.00	\$0.00	\$5,279.00	\$0.00	\$527.90
16	Recycling Containers	\$5,279.00	\$0.00		\$5,279.00	\$0.00	\$5,279.00	\$0.00	\$527.90
17	Concrete Paving, 4"Thick 280 SF	\$2,654.00	\$0.00		\$0.00	\$0.00	\$0.00	\$2,654.00	\$0.00
18	Interpretive Sign	\$1,696.00	\$0.00		\$996.00	\$0.00	\$996.00	\$700.00	\$99.60
19	Bank Stabilization	\$2,129.00	\$0.00		\$2,129.00	\$0.00	\$2,129.00	\$0.00	\$212.90
20	Trees	\$2,059.00	\$0.00		\$2,059.00	\$0.00	\$2,059.00	\$0.00	\$205.90
21	Shrubs	\$1,252.00	\$0.00		\$1,252.00	\$0.00	\$1,252.00	\$0.00	\$125.20
22	Topsoil, 12" Depth Approx 10 CY	\$425.00	\$0.00		\$425.00	\$0.00	\$425.00	\$0.00	\$42.50
23	Mulch, 4" Approx 5 CY	\$420.00	\$0.00		\$420.00	\$0.00	\$420.00	\$0.00	\$42.00
24	Crosswalk Striping & Pymt Markings	\$1,200.00	\$0.00		\$0.00	\$0.00	\$0.00	\$1,200.00	\$0.00
25	Signage	\$4,412.00	\$0.00		\$0.00	\$0.00	\$0.00	\$4,412.00	\$0.00
26	Culvert Extension, West Side Beck St.	\$540.00	\$0.00		\$540.00	\$0.00	\$540.00	\$0.00	\$54.00
27	Utility Relocation-Allowance	\$8,250.00	\$0.00		\$0.00	\$0.00	\$0.00	\$8,250.00	\$0.00
28	Const.Staking&Mtl Testing-Allowance	\$9,150.00	\$0.00		\$0.00	\$0.00	\$0.00	\$9,150.00	\$0.00
29	Site Restoration & Clean Up	\$23,993.00	\$0.00		\$5,998.25	\$0.00	\$5,998.25	\$17,994.75	\$599.83
30	Permit Fees (SESC)	\$500.00	\$500.00		\$0.00	\$0.00	\$500.00	\$0.00	\$50.00
31	Pavilion, Incl 4" Concrete Paving	\$10,824.00	\$0.00		\$8,659.20	\$0.00	\$8,659.20	\$2,164.80	\$865.92
32	ADA Picnic Table	\$2,988.00	\$0.00		\$2,241.00	\$0.00	\$2,241.00	\$747.00	\$224.10
33	Bench	\$1,865.00	\$0.00		\$1,865.00	\$0.00	\$1,865.00	\$0.00	\$186.50

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
 Contractor's signed certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 2
 APPLICATION DATE: 25-May-16
 PERIOD TO: 25-May-16
 ARCHITECT'S PROJECT NO:

#16-016
 Jonesville Rail Trail

A ITEM NO.	B DESCRIPTION OF WORK	C CONTRACT VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C - G)	I RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
34	Trash Receptacles	\$2,770.00	\$0.00	\$2,770.00	\$0.00	\$0.00	\$2,770.00	\$0.00	\$277.00
35	Interpretive Sign, Trail Map	\$1,960.00	\$0.00	\$1,156.40	\$0.00	\$0.00	\$1,156.40	\$803.60	\$115.64
36	Concrete Paving, 4" Thick 660 SF	\$5,988.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,988.00	\$0.00
37	Asphalt Driveway Ext Approx 300 SF	\$2,280.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,280.00	\$0.00
	GRAND TOTALS	\$349,136.00	\$26,281.00	\$155,808.85	\$0.00	\$182,089.85	\$182,089.85	\$167,046.15	\$18,208.99

CITY OF JONESVILLE
FISCAL YEAR 2015/2016 BUDGET AMENDMENTS
June 15, 2016

		CURRENT BUDGET	AMENDED BUDGET	+ OR (-) CHANGE
GENERAL FUND				
EXPENSE				
172	MANAGER			
865	Mileage/Trans/Meals/Lodging (Reallocate budget)	\$ 1,500	\$ 500	\$ 1,000
191	ELECTIONS			
818	Contractual (Over-budgeted)	\$ 4,000	\$ 1,000	\$ 3,000
218	GENERAL OFFICE			
702.500	Salaries & Wages - Clerical (Over-budgeted)	\$ 143,200	\$ 135,000	\$ 8,200
716	Health Insurance (Over-budgeted)	\$ 23,100	\$ 20,000	\$ 3,100
865	Mileage/Trans/Meals/Lodging (Reallocate budget)	\$ 1,500	\$ 250	\$ 1,250
257	ASSESSOR			
818	Contractual (Over-budgeted)	\$ 25,000	\$ 22,000	\$ 3,000
265	CITY HALL			
930	Repairs & Maintenance (DDA bldg roof repair/DDA reimb)	\$ 900	\$ 3,000	\$ (2,100)
975	Additions & Improvements (New awning)	\$ -	\$ 2,250	\$ (2,250)
276	CEMETERY			
702.050	Salaries & Wages - DPW (Cemetery clean up)	\$ 2,000	\$ 8,500	\$ (6,500)
818	Contractual (Signage/data entry/tree & stump removal)	\$ -	\$ 6,000	\$ (6,000)
818.100	Contractual - Mowing (Mowing/Sexton services)	\$ 25,500	\$ 27,300	\$ (1,800)
818.200	Contractual - Burials/Foundations (Under-budgeted)	\$ 9,000	\$ 11,000	\$ (2,000)
930	Repairs & Maintenance (Reallocate budget)	\$ 11,000	\$ 2,000	\$ 9,000
940	Equipment Rent (DPW - clean up)	\$ 2,000	\$ 8,500	\$ (6,500)
285	FREEDOM MEMORIAL			
921	Electricity (Memorial lighting)	\$ -	\$ 700	\$ (700)
930	Repairs & Maintenance (Light bulbs)	\$ -	\$ 100	\$ (100)
336	FIRE DEPARTMENT			
975	Add & Impr (Truck bay fans/gear lockers/new doors)	\$ 5,500	\$ 12,975	\$ (7,475)
977	Equipment - Misc (Reallocate budget)	\$ 2,000	\$ -	\$ 2,000
977.100	Equipment - Radios (Reallocate budget)	\$ 2,000	\$ -	\$ 2,000
977.200	Equipment - Hose & Appliances (Reallocate budget)	\$ 3,000	\$ -	\$ 3,000
410	PLANNING & ZONING COMMISSIONS			
801	Professional Services (Not used - carryover to 2016/17)	\$ 8,000	\$ 1,000	\$ 7,000
443	SIDEWALKS			
818	Contractual (Carryover to 2016/17)	\$ 3,000	\$ -	\$ 3,000
444	DEPARTMENT OF PUBLIC WORKS			
702	Salaries & Wages (Incorrect budget)	\$ 7,550	\$ 9,500	\$ (1,950)
956	Miscellaneous (Employee physicals/CDL screenings)	\$ 500	\$ 750	\$ (250)
858	FRINGE BENEFITS			
702	Salaries/Wages (DPW leave time payout)	\$ 26,000	\$ 28,500	\$ (2,500)
716	Health Insurance (Incorrect budget)	\$ 2,200	\$ 4,000	\$ (1,800)
720	Unemployment Benefit (Incorrect budget-annual invoice)	\$ -	\$ 3,200	\$ (3,200)
895	PROMOTIONS			
882	Decorations (City Hall decorations)	\$ -	\$ 425	\$ (425)
GENERAL FUND CHANGE IN ESTIMATED YEAR END FUND BALANCE				\$ -

CITY OF JONESVILLE
FISCAL YEAR 2015/2016 BUDGET AMENDMENTS
June 15, 2016

	CURRENT BUDGET	AMENDED BUDGET	+ OR (-) CHANGE
STATE HIGHWAY			
EXPENSE			
474 TRAFFIC CONTROL			
702 Salaries and Wages (labor to install sign on West US-12)	\$ 150	\$ 500	\$ (350)
MAJOR ST CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ (350)
SEWER FUND			
REVENUE			
665 Interest Earned (Under-budgeted)	\$ 1,000	\$ 3,050	\$ 2,050
EXPENSE			
527 SEWAGE DISPOSAL			
702 Salaries & Wages (Retirement - sick/vacation payout)	\$ 114,064	\$ 119,264	\$ (5,200)
716 Health Insurance (Incorrect budget)	\$ 18,330	\$ 19,580	\$ (1,250)
818.100 Contractual - Televiser Sewer Lines (Reallocate budget)	\$ 43,000	\$ 40,000	\$ 3,000
910 Insurance (Reallocate budget)	\$ 10,000	\$ 7,000	\$ 3,000
921 Electricity (Reallocate budget)	\$ 47,000	\$ 45,000	\$ 2,000
923 Gas/Heat Service (Reallocate budget)	\$ 15,000	\$ 12,000	\$ 3,000
930 Repairs & Maintenance (Reallocate budget)	\$ 35,000	\$ 20,000	\$ 15,000
931 Maintenance & Testing - Equipment (Reallocate budget)	\$ 2,000	\$ -	\$ 2,000
975 Additions & Improvements (PLC upgrade)	\$ 51,500	\$ 41,500	\$ 10,000
977 Equipment (Trickling filter pump/clarifier gear reducer)	\$ -	\$ 38,500	\$ (38,500)
991 GMAC Bond Payment - Principal (Paid off Dec, 2015)	\$ 25,000	\$ 75,000	\$ (50,000)
995 GMAC Bond Payment - Interest (Paid off Dec, 2015)	\$ 3,125	\$ 1,950	\$ 1,175
SEWER FUND CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ (53,725)
WATER FUND			
EXPENSE			
536 IRON REMOVAL PLANT			
702 Salaries & Wages (Retirement - sick/vacation payout)	\$ 35,855	\$ 38,000	\$ (2,145)
716 Health Insurance (Incorrect budget)	\$ 6,105	\$ 8,100	\$ (1,995)
801.100 Prof Services - Water Reliability Study (carryover to 2016/17)	\$ 5,000	\$ -	\$ 5,000
910 Insurance (Reallocate budget)	\$ 3,000	\$ 2,000	\$ 1,000
977 Equipment (Chemical Feed Pump)	\$ 500	\$ 2,000	\$ (1,500)
WATER FUND CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ 360
MOTOR VEHICLE POOL			
EXPENSE			
896 MOTOR VEHICLE POOL			
981 Vehicle - DPW (Dump Truck - Carryover to 2016/17)	\$ 164,000	\$ 22,000	\$ 142,000
MVP CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ 142,000

JONESVILLE CITY COUNCIL
Minutes of May 18, 2016

A meeting of the Jonesville City Council was held on Wednesday, May 18, 2016 at the Jonesville City Hall. Mayor Robert Snow called the meeting to order at 6:30 p.m. Council members present were: Gerry Arno, Tim Bowman, Jerry Drake, Ron Hayes, Andy Penrose and David Steel.

Also present: Manager Gray, Attorney Lovinger, Chief Lance, Fire Chief Adair, DPW Supt. Kyser, WWTP Supt. Mahoney, Treasurer Spahr, Connie Ackerson, Ellie Ackerson, Kenzie Raymond, Christine Bowman, Margaret Hughes, Evert Kramer (Michigan Asset Group), Maxine Vanlerburg (Community Action Agency), Peter Jobson (Excel Realty Group) and Corey Murray (Hillsdale Daily News).

Mayor Robert Snow led the Pledge of Allegiance.

The agenda was approved as presented.

Jonesville High School students Ellie Ackerson and McKenzie Raymond spoke on behalf of a Community Dance they are organizing to be held in Carl Fast Park from 7:00 p.m. to 10:00 p.m. on Friday, June 17th with a rain date of Friday, June 24th. The current Park Usage Policy prohibits music events after 7:00 p.m. Ms. Ackerson and Ms. Raymond ask for a waiver to the policy for the event. A motion was made by David Steel and supported by Ron Hayes to permit the event from 7:00 p.m. to 10:00 p.m. on June 17th or June 24th, provided that speakers are directed and kept at a volume to be respectful of the residences in the area. All in favor. Motion carried.

Peter Jobson of Excel Realty Group, Evert Kramer of Michigan Asset Group and Maxine Vanlerburg of Community Action Agency provided updates on the Heritage Lane Project along with explanations of the project funding requirements and the application process for tenants leasing apartments.

A motion was made by Gerry Arno and supported by Tim Bowman to schedule a Public Hearing on June 15, 2016 at 6:30 p.m. at the Jonesville City Hall for an Industrial Facilities Tax Exemption Certificate (Public Act 198 or 1974, as amended) for NEFCO. All in favor. Motion carried.

Andy Penrose made a motion to approve the first pay request from Parrish Excavating for the work completed on the Rail Trail Project in the amount of \$23,652.90. The motion was supported by Jerry Drake. All in favor. Motion carried.

A motion as made by David Steel and supported by Ron Hayes to approve Resolution 2016-08 Jonesville Rail Trail Maintenance Contract as requested by the Michigan Department of Transportation. Roll Call Vote: Ayes: Gerry Arno, Tim Bowman, Jerry Drake, Ron Hayes, Andy Penrose, David Steel and Robert Snow. Nays: None. Motion carried.

Gerry Arno made a motion to waive the requirement for Yard and Garage Sale Permits between Thursday, May 19, 2016 and Sunday, May 22, 2016, Riverfest weekend. The motion was supported by Tim Bowman. All in favor. Motion carried.

A motion was made by Andy Penrose and supported by Ron Hayes to schedule a Special Meeting on Wednesday, June 1, 2016 at 6:30 p.m. at Jonesville City Hall for the purpose of discussing Fiscal Year 2016-17 Budget. The General Fund, DDA, LDFA, Sewer Fund, Water Fund and Debt Service will be included in the review. All in favor. Motion carried.

Jerry Drake made a motion to schedule a Public Hearing for the Fiscal Year 2016-17 Budget and Truth in Taxation at the June 15, 2016 regular meeting of the Jonesville City Council. The property tax rate of 16.3888 mills (unchanged) will be the subject of the hearings. Ron Hayes supported the motion. All in favor. Motion carried.

The current fiscal year nine month budget comparison (July 1, 2015 through March 31, 2016) was provided for review. Overall, revenues and expenditures to date are in line with budgeted figures.

A motion was made by Andy Penrose and supported by Gerry Arno to approve the Council Minutes of April 20, 2016 with one correction noted. All in favor. Motion carried.

Andy Penrose made a motion to approve the Accounts Payable for May 2016 in the amount of \$75,612.51. The motion was supported by Gerry Arno. All in favor. Motion carried.

Updates were given by Department Heads and Manager Gray.

Riverfest 2016 will be held Friday, May 20, 2016 thru Sunday, May 22, 2016. Numerous events will take place throughout the entire weekend.

The Jonesville American Legion will host the Annual Jonesville Memorial Day Parade on Monday, May 30, 2016 starting at 9:00 a.m. with a program to follow at the Sunset View Cemetery Freedom Memorial. The Legion will host their Annual Pancake Breakfast at Wright Street Park beginning at 7:00 a.m. on that day.

Andy Penrose made a motion to adjourn for 15 minutes for a tour of the new Jonesville Fire Truck. Fire Chief Adair provided the tour.

Mayor Snow re-opened the meeting at 8:06 p.m. for the purpose of discussing the Fiscal Year 2016-17 budget for the following funds: Major Streets, Local Streets, State Highway and Motor Vehicle Pool. DPW. Supt. Mike Kyser and Finance Director Lenore Spahr remained at the meeting with Council and Manager Gray.

Manager Gray discussed the proposed budget, noting highlights and major expenditures of each fund. The Capital Improvement Plan for Major and Local Streets was also discussed.

Updates were given by Council Members.

Mayor Snow adjourned the meeting at 9:10 p.m.

Submitted by,

Cynthia D. Means
Clerk

JONESVILLE CITY COUNCIL
Minutes of June 1, 2016

A meeting of the Jonesville City Council was held on Wednesday, June 1, 2016 at the Jonesville City Hall. Mayor Robert Snow called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Jerry Drake, Ron Hayes, Andy Penrose and David Steel. Absent: Gerry Arno

Also Present: Manager Gray, Finance Director Spahr, DPW Supt. Kyser, WWTP Supt. Mahoney, Fire Chief Adair, and Police Chief Lance.

President Snow led the Pledge of Allegiance and moment of silence.

Manager Gray gave a PowerPoint presentation on the Fiscal Year 2017 budget. Discussion focused on the General Fund, Downtown Development Authority, Local Development Finance Authority, Sewer Fund, Water Fund and Debt Service budgets. The proposed Fiscal Year 2016/2017 Capital Improvement Plan was also discussed throughout the presentation.

Manager Gray also explained the Truth in Taxation process. He highlighted the fact that the property tax millage rate will be unchanged from the previous year (16.388 mills), mentioning that this will generate approximately \$2,000 in revenue that we would not receive otherwise. The Truth in Taxation and Fiscal Year 2016/17 Budget Hearing will be held on June 15th, at 6:30 p.m.

The meeting was adjourned at 7:36 p.m. with a motion by Jerry Drake and seconded by Andy Penrose.

Submitted by,

Lenore M. Spahr
Deputy Clerk

06/10/2016
User: LSPAHR
DB: Jonesville

CITY OF JONESVILLE
INVOICE APPROVAL LIST
06/16/2016

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Vendor	Description	Amount
ADAIR, DEAN	NEW FIRE TRUCK/REIMBURSE GAS AND TOLLS	161.55
APOLLO FIRE EQUIPMENT CO.	JFD - SCBA TESTING/REPAIRS	1,846.00
	JFD - SCBA REPAIR	671.29
	JFD - NEW TRUCK/HOSE NOZZLES	1,951.70
		4,468.99
ARROW UNIFORM RENTAL	UNIFORM RENTAL	135.86
BAKER'S LAWN CARE, LLC	CEMETERY LAWN CARE/SEXTON DUTIES	2,275.00
	CEMETERY - BURIALS/FOUNDATIONS	626.40
		2,901.40
BOAK, NICHOLAS	UMPIRE SERVICES	100.00
BRINER OIL CO., INC.	JFD - GASOLINE	86.03
	JFD - GASOLINE	23.71
		109.74
BRINER, NATHAN	CONSESSION STAND SERVICES	100.00
BROOKS, JAMIE	JPD - CLEANING SERVICES	100.00
	CITY HALL - CLEANING SERVICE	100.00
		200.00
BROWN, LEAH	CONCESSION STAND SERVICES	100.00
BSN SPORTS, INC	REC - SUPPLIES/EQUIPMENT	3,928.08
	REC - SUPPLIES	95.97
		4,024.05
CHESTNEY PUBLISHING	DDA - CHAMBER VISITOR GUIDE	630.00
CITY OF JACKSON	JPD - TRAINING CONSORTIUM	251.58
CITY OF JONESVILLE	PETTY CASH REIMBURSEMENT	199.25
	CITY HALL WATER/SEWER	43.72
	JFD WATER/SEWER	70.28
	JPD WATER/SEWER	43.72
	100 DEAL PKWY SPRINKLER	65.19
	DPW WATER/SEWER	43.72
	WWTP WATER/SEWER	990.71
	500 IND PKWY SPRINKLER	104.14
	598 IND PKWY SPRINKLER	136.53
	DDA BUILDING WATER/SEWER	65.26
	WRIGHT ST PARK WATER/SEWER	33.74
		1,796.26
CLARK ELECTRIC, INC.	WWTP - TRICKLING FILTER MOTOR REPAIR	1,292.87
CLEMENTS, MADISEN S.	CONCESSION STAND SERVICES	100.00
CONSUMERS ENERGY	WWTP ELECTRICITY	4,123.63
	WRIGHT ST PARK ELECTRICITY	25.20
	DPW ELECTRICITY	81.27
	CITY HALL ELECTRICITY	203.91
	RADIO TOWER ELECTRICITY	28.63
	JFD TRUCK BAY ELECTRICITY	132.26
	JFD TRAINING ROOM ELECTRICITY	82.90
	JFD - EMERGENCY SIREN ELECTRICITY	22.59
	CITY HALL SECOND FLOOR ELECTRICITY	22.59
	FAST PARK ELECTRICITY	60.29
	DDA - METERED PKG LOT LIGHTS	79.21
	CEMETERY ELECTRICITY	25.20
	FREEDOM MEMORIAL ELECTRICITY	74.32
	JPD ELECTRICITY	284.93
		5,246.93
CRANBERRY CORNERS	RECREATION - UNIFORMS	7,448.00
	REC - UNIFORMS	1,130.00
		8,578.00
CROUCH ELECTRIC, LLC	PARK - ELECTRIC REPAIRS	294.76
CURRENT OFFICE SOLUTIONS	JPD - PRINTER TONER	159.98
	OFFICE SUPPLIES	71.59
		231.57
DOLETZKY, SCOTT	JFD/LDFA - BACKFLOW PREVENTERS INSTALLED	260.00
DONNERSBACH, NORB	UMPIRE SERVICES	100.00
DORNBOS SIGN & SAFETY INC	MAJOR/LOCAL REPLACEMENT SIGNS	676.97

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	CEMETERY/LOCAL ST SIGNS	178.87
	855.84	
FASTENAL	PARK - REPAIRS	14.76
	MVP - REPAIRS	43.76
	MVP - REPAIRS	(38.72)
	MVP - REPAIRS	(5.04)
	14.76	
FIRE SAFETY USA, INC	JFD - NEW TRUCK-HOSE NOZZLES/VALVES	2,105.00
GALLS	JPD - UNIFORMS	100.06
	JPD - UNIFORMS	329.80
	429.86	
HAYES, RON	MILEAGE - R2PC MEETING	41.58
HOLLISTER, RYAN J	UMPIRE SERVICES	40.00
HUGHES, ED	UMPIRE SERVICES	100.00
HYDROCORP, INC	CROSS CONNECTION PROGRAM	545.00
IDEXX DISTRIBUTION CORP.	IRP - SUPPLIES	278.20
JONESVILLE HARDWARE	SUPPLIES/REPAIRS	151.53
JONESVILLE LIONS CLUB	DDA - ADVERTISEMENT	50.00
JONESVILLE LUMBER	JFD - AUTO WASH SUPPLIES	16.47
	PARK - REPAIRS	70.95
	87.42	
MICHIGAN GAS UTILITIES	IRP - GAS/HEAT SERVICE	152.33
	JPD - GAS/HEAT SERVICE	51.51
	JFD - GAS/HEAT SERVICE	75.47
	DPW - GAS/HEAT SERVICE	165.50
	DDA BUILDING - GAS/HEAT SERVICE	1,120.92
	CITY HALL - GAS/HEAT SERVICE	57.15
	WWTP - GAS/HEAT SERVICE	1,440.67
	GAS LIGHT SERVICE	10.80
	3,074.35	
MICHIGAN LAWN & LANDSCAPE	MOWING	2,601.86
OASIS CAR WASH	JPD - CAR WASHES	30.00
	JPD - CAR WASHES	24.00
	54.00	
OLIVIA'S CHOP HOUSE	CITIZENSHIP AWARD RECEPTION	325.00
PARKER, HAYES & LOVINGER, P.	ANNUAL RETAINER FEE	2,800.00
	LEGAL FEES	390.00
	3,190.00	
PERFORMANCE AUTOMOTIVE	DPW - 09 FORD/BRAKE PADS	34.48
PERRY PROTECH	COPIER SUPPLIES	42.54
POSTMASTER	POSTAGE - WATER/SEWER BILLS	255.29
POWERS CLOTHING, INC.	JPD - UNIFORM ALTERATIONS	25.00
REPUBLIC WASTE SERVICES	SPRING CLEAN UP	4,323.95
	PARKS/DOWNTOWN TRASH SERVICE	105.00
	JPD/JFD TRASH SERVICE	59.00
	CITY HALL/DPW/WWTP TRASH SERVICE	90.00
	4,577.95	
ROE-COMM INC	JFD - NEW TRUCK/RADIO INSTALLATION	279.51
RUNNING R FEED	REC - FIELD CHALK	257.80
SOUTHERN MI BASEBALL LEAGUE	REC - SANDY KOUFAX/3 TEAMS	240.00
SPEEDWAY SUPERAMERICA, LLC	GASOLINE	715.06
SPICER GROUP, INC	RAIL TRAIL CONSTRUCTION ADMIN	3,166.00
STILLWELL FORD-MERCURY, INC.	JPD - 14 INTERCEPTOR/OIL CHANGE	42.75
SUPERIOR SWEEPING SERVICE IN	STREET SWEEPING	2,791.92
TROUP ELECTRONICS, INC.	JPD - RADIO BATTERIES	259.00
TSC STORES-DEPT 30-120019316	WWTP - SUPPLIES	49.99
USA BLUEBOOK	WWTP - REPAIRS	400.86
	WWTP - SUPPLIES	309.73
	WWTP - OPERATING SUPPLIES	154.91
	865.50	
VERIZON WIRELESS	DPW CELL PHONE	25.00
	CELL PHONES/IN CAR MODEM	178.32

06/10/2016
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DB: Jonesville

CITY OF JONESVILLE
INVOICE APPROVAL LIST
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<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
		203.32	
WOLCOTT, KEVIN	UMPIRE SERVICES		225.00
YOUNG, HUNTER J	UMPIRE SERVICES		50.00
YOUNG, JAMES G	UMPIRE SERVICES		60.00
YOUNG, JAMIE	UMPIRE SERVICES		40.00
	Total:	59,209.07	

Jonesville Fire Department Report

May

2016

Date	Type of call	Location	# of members
May-3	C.O. Alarm	305 Clinton st.(City)	6
May-4	Business meeting	Station(Meeting)	10
May-8	Lift assist	1151 E. Chicago Rd.(Mutual aid) REU	5
May-11	Fuel spill	Concord/ Sterling Rd.(Scipio)	6
May-13	2 Car P.I.	Cranberry Lk/Sterling Rd.(Scipio)	10
May-14	Structure fire	683 Langs dr. (City)	14
May-17	CPR assist	6691 N. Bunn Rd.(Mutual aid)REU	10
May-19	C.O. call	3460 Genessee mill rd(Fayette)	6
May-20	Electrical fire/ Light	757 Olds st.(City)	9
May-22	Structure fire	738 Riverside dr.(Mutual aid) 6	13
May-25	CPR Assist	629 Cypress ct.(Mutual aid)REU	6
May-25	Clean-up	Station(Training)	6
May-28	Pool fill	420 W. Chicago Rd.(Training)	4
May-30	River rescue	Near 3149 Genessee Rd.(Mutual aid)REU	8
May-30	Semi vs Truck	Pope /Jeffery Rd.(Scipio)	10

Notes:

YEAR SUMMARY 2016

Month	ACTY	SAPIO	PAVETTE	MUTUAL AID	TRAINING/MEETINGS
JANUARY	2	2	2	0	3
FEBRUARY	10	1	2	2	3
MARCH	3	1	1	1	3
QUARTER TOTAL	15	4	5	3	9
APRIL	2	2	4	3	6
MAY	3	3	1	5	3
JUNE					
QUARTER TOTAL					
JULY					
AUGUST					
SEPTEMBER					
QUARTER TOTAL					
OCTOBER					
NOVEMBER					
DECEMBER					
QUARTER TOTAL					
YEAR TOTAL					

Notes:

MONTHLY OPERATING REPORT

May 2016

SUBMITTED: June 8, 2016

WATER FLOW

MAXIMUM	469,000
MINIMUM	142,000
AVERAGE	251,000
TOTAL	7.782 MG

WASTEWATER FLOW

MAXIMUM	365,400
MINIMUM	268,800
AVERAGE	349,400
TOTAL	9.7825 MG

CALLOUTS: None

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of May 2016.

Lagoon analysis was performed for Merry Lake, Lake Diane, Reading, Camden, North Adams, Litchfield and Quincy.

The motion sensors on the trickling filters were replaced. These sensors give us an alarm if the trickling filters stop rotating. The motor on the south filter was rebuilt and installed. The inside walls and the distribution mechanism was power washed.

We rented the Vactor truck from the City of Reading and cleaned the inlet works, the trickling filter trench and the chlorine contact chamber. Several other areas were cleaned while we had the truck.

Keith Buda has retired.

PLANT EFFICIENCY—May 2016

5-Day Biochemical Oxygen Demand

NPDES Permit Limit in May 2016—4 mg/l Monthly Average

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the receiving stream.

Jonesville Monthly Average—3.0 mg/l

Average Percent Removal from the Raw Wastewater—98.7%

Total Suspended Solids

NPDES Permit Limit in May 2016—20 mg/l Monthly Average

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—1.5 mg/l

Average Percent Removal from the Raw Wastewater—97.0%

Total Phosphorus

NPDES Permit Limit in May 2016—1 mg/l Monthly Average

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.5 mg/l

Average Percent Removal from the Raw Wastewater—88.1%

Ammonia Nitrogen

NPDES Permit Limit in May 2016—0.5 mg/l Monthly Average

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.110 mg/l

Average Percent Removal from the Raw Wastewater—99.6 %

Jonesville Daily Maximum—0.391 mg/l

Jonesville Dept of Public Works

May 2016

Monthly Report

	Maintenance	Salt	Sand	Chloride	COLD MIX
STATE HIGHWAYS	0 HR DT 0 HR OT	0 Tons	0	0 Bags	.22 Ton
MAJOR ROADS	0 HR DT 0 HR OT	0 Tons	0	0 Bags	0 Ton
LOCAL ROADS	0 HR DT 0 HR OT	0 Tons	0	0 Bags	0 Ton
PARKING LOTS	0 HR DT 0 HR OT	0 Ton	0	0	0 Tons
POLICE STATION	0 HR OT	0	0	0	0
FIRE DEPARTMENT	0 HR DT	0	0	0	0
DPW DEPT	0 HR OT				
DDA SIDEWALKS	0 HR OT				
WATER	0 HR DT 0 HR OT				
State Police	0 HR OT	0 Tons			

There were no call outs.

Road edges were mowed on State, Major & Local Streets.

We started the Yard Waste Collection Program this month.

State Hyw. was cold patched.

The water was turned on at the Cemetery.

Mulch was put around all of the LDFA pair tree's.

Mulch was put around all of the DDA pair tree's.

The DDA sidewalks were swept.

Superior Sweeping was in and swept all of the curbed streets.

Fire hydrant's were flushed.

The River Fest banner was put up & taken down.

The fire hydrant on Gaige Street was moved back for the Rail Trail.

The Water was turned on at the bathrooms & concession stand on Wright Street.

Mike Kyser

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY FOR MAY 2016

Total Incidents: 105 written incident reports.

Non-Aggravated Assault: 1

B&E: 2

Larceny: 1

Motor Vehicle Theft: 1

Theft from Motor Vehicle: 2

Domestic Assault: 1

Family-Abuse-Neglect: 0

Suicide/Attempt: 1

Retail Fraud: 2

Other Larceny: 3

Fraud: 4

Retail Fraud: 2

Obstructing Justice: 2

Malicious Destruction of Prop: 3

Public Roadway Accidents: 6

Private Property Accidents: 9

Other Arrests: 8 (warrants, traffic, etc.)

Non Violent Domestic: 1

Civil Matter/Family Disputes: 1

Medical Emergency: 16

Alarms: 1

Suspicious Situations: 15

General Assistance: 17

Traffic/Moving Violations: 23

Warrants Received from Prosecutor: 8

Juvenile Petitions: 0

May Patrol Shift Coverage: 92%

JUNE FOCUS

Ordinance Enforcement

Part-Time Hire Process



City of
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**SUNSET VIEW CEMETERY ACTIVITY REPORT
MAY 2016**

	Lot Sales*	Interments				Foundations Purchased	Burial Rights Transfers	Disinterments
		Adult	Child	Infant	Cremation			
January	2	2	0	0	0	0	0	0
February	2	2	0	0	0	0	0	0
March	2	1	0	0	0	3	0	0
April	0	2	0	0	0	3	0	0
May	6	0	0	0	4	0	0	0
2016 Totals	12	7	0	0	4	6	0	0

* Number shows total burial spaces sold; may have been sold in lots of 1, 2, or 4 spaces

April/May Activities:

- Completed data entry
- Budget/Capital Plan

June/July Focus:

- Budget
- Tree pruning and select removal