



City of
Jonesville

265 E. Chicago Street • Jonesville • MI 49250

(517) 849-2104 Ph
(517) 849-9037 Fx
www.jonesville.org
manager@jonesville.org

**CITY OF JONESVILLE
COUNCIL AGENDA
JULY 19, 2017 - 6:30 P.M.
CITY HALL**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS / AUDIENCE PRESENTATIONS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

4. PRESENTATIONS AND RECOGNITIONS

A. None

5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

A. None

6. REPORTS AND RECOMMENDATIONS

A. US-12 Garage Sale Permit Variance

[Action Item]

B. Michigan Municipal League Workers Compensation Fund Trustee Ballot

[Action Item]

7. COUNCIL MINUTES

A. Consider minutes of the June 21, 2017 Regular Meeting

[Action Item]

8. ACCOUNTS PAYABLE

A. Accounts Payable for July 2017 totalling \$13,438.22

[Action Item]

9. DEPARTMENT REPORTS

A. Fire Department – Chief Adair

B. Water/Wastewater Treatment Plant – Superintendent Mahoney

C. Department of Public Works – Superintendent Kyser

D. Police Department – Chief Lance

E. Cash Report – Finance Director Spahr

F. Manager Gray

10. ADJOURNMENT



City of Jonesville

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To: Jonesville City Council
From: Jeffrey M. Gray, City Manager *JMG*
Date: July 14, 2017
Re: Manager Report and Recommendations – July 19, 2017 Council Meeting

6. A. US-12 Garage Sale Permit Variance

[Action Item]

Ordinance No. 204 regulates yard and garage sales within the City of Jonesville. Section 2(F) allows the City Council to waive ordinance requirements for community events. I recommend waiving the requirement for permits between Friday, August 11, 2017 and Sunday, August 13, 2017 for the US-12 Garage Sale. Weekend sales will not be counted toward each resident's six allowed sales limit. All other provisions of the ordinance remain in effect, including the placement of signs. *Please refer to the attached copy of Ordinance No. 204.*

6. B. Michigan Municipal League Workers Compensation Fund Trustee Ballot

[Action Item]

Attached is the ballot for the MML Workers Compensation Fund Board of Trustees election. Five candidates are seeking election to five available positions. You may write in one or more candidates if you wish. A motion to cast the ballot is necessary. I would recommend that a vote be cast for the five candidates for election to the MML Workers Compensation Fund Board of Trustees. *Please note the attached candidate profiles.*

Correspondence:

- Party in the Park Thank You
- Jonesville American Legion
- Region 2 Planning Commission notifications of Federal Grant applications (2)

VILLAGE OF JONESVILLE
ORDINANCE NO. 204

AN ORDINANCE REGULATING YARD AND GARAGE SALES
WITHIN THE VILLAGE OF JONESVILLE.

THE VILLAGE OF JONESVILLE ORDAINS:

Section 1. Purpose.

It is the purpose of this ordinance to regulate the operation of yard and garage sales in the Village of Jonesville for the purpose of minimizing increased traffic, noise, and nuisance of repeated sales of various types of personal property. Successive sales can detract from the tranquility and privacy of neighborhoods, public safety, welfare and prosperity of the village and its residents.

Section 2. Requirements; permit, frequency, time, manner, etc.

It shall be unlawful and punishable by municipal civil infraction for any person to expose for sale, offer for sale or sell personal property from residential land, except in the following manner:

- (a). Six (6) sales may be conducted from a residence within a calendar year, but not more than one per month.
- (b). A free permit must be obtained from the Village, permits allow the sale for no more than four (4) consecutive days.
- (c). Sales may run from 8:00 A.M. to 8:00 P.M.
- (d). No sign shall be placed on public property, within a public right-of-way, between the curb and sidewalk, on any tree, light pole, utility pole or in any location that obstructs the vision of any motorist. Any such sign will be removed without notice. Signs are to be removed immediately following the end of the sale.
- (e). Upon written application of the majority of residents of any block, the Village Council may authorize a block yard sale which will not be counted against an individual's permitted sales.
- (f). Restrictions of this ordinance may be waived by the Village Council for sales conducted by charitable organizations and community events.

Section 3. Violations; Declaration of Nuisance.

Any yard or garage sale operated in violation of this ordinance is hereby declared to be a nuisance per se.

Section 4. Penalty.

Whoever violates any provision of this ordinance is responsible for a municipal civil infraction, and shall be subject to the payment of a civil fine of not less than one hundred dollars (\$100.00) or in accordance with the current civil fine schedule, which

ever is greater, plus costs and other sanctions for each infraction. Each day that a violation exists or continues shall constitute a separate and additional violation.

Section 5. **Publication and Effective Date.**

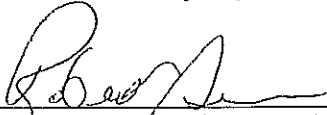
This ordinance shall be in force and in effect fifteen (15) days after its publication in a newspaper of general circulation within the Village.

YEAS: Robert Snow, Gerry Arno, Jerry Drake, Jim Marks and Ron Hayes

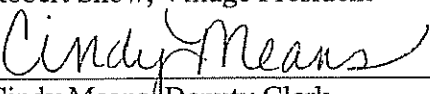
NAYS: None

ABSENT: Brenda Guyse and Andy Penrose

ORDINANCE DECLARED ADOPTED ON February 16, 2011.



Robert Snow, Village President



Cindy Means, Deputy Clerk

CERTIFICATION

I, Cindy Means, being the Deputy Clerk of the Village of Jonesville, do hereby certify that the foregoing is a true and correct copy of the Village of Jonesville Ordinance No. 204, passed on the 16th day of February 2011. Further, I certify I caused the same to be published in the Hillsdale Daily News, Hillsdale, Michigan, within fifteen (15) days after adoption by the Village Council of the Village of Jonesville, pursuant to the General Law Village Act.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 16th day of February, 2011.



Cindy Means, Deputy Clerk

to	Members of the MML Workers' Compensation Fund	from	Michael J. Forster
cc		date	June 26, 2017
pages	1	subject	2017 Fund Trustee Election

Dear Fund Member:

Enclosed is your ballot for this year's Board of Trustees election. Five (5) incumbent Trustees have agreed to seek re-election. You also may write in one or more candidates if you wish.

A brief biographical sketch of each candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than August 11. You may also submit your ballot online by going to www.mml.org. Click on *Insurance*, then *Workers' Compensation Fund*; the official ballot is located in the left navigation bar under *Online Forms*.

Thank you for your membership in the Worker's Compensation Fund, and for participating in the election of your governing board.

Sincerely,



Michael J. Forster

Fund Administrator

RECEIVED
JUN 30 2017
BY: _____

THE CANDIDATES

Four-year terms beginning October 1, 2017



Lois Allen-Richardson, Councilmember, City of Ypsilanti

Lois has more than sixteen years of experience as a municipal official, serving as councilmember and mayor pro-tem of Ypsilanti all sixteen. She is a founding member and the current president of Michigan Black Caucus of Local Elected Officials (MBC-LEO). Lois is also currently serving as president of the Elected Officials Academy Advisory Board, has previously served as a MML Board of Trustee member and is a past regional secretary with MML. Lois is also involved in several local civic organizations. Lois is seeking election to her first term.



Maureen Donker, Mayor, City of Midland

Maureen has more than five years of experience as a municipal official, and has served as mayor of Midland since 2009. She has been the Executive Director of The Reece Endeavor of Midland, a community program providing homes for individuals with special needs, since 1998. Maureen is also active in the Midland community, serving on various local and regional civic organizations. Maureen is seeking re-election to her second term.



Deb Doyle, Mayor, City of Durand

Deb is currently serving as mayor for the City of Durand. The MML past president and former Elected Officials Academy board member has been an active member of various League committees, on the Michigan Association of Mayors board, and has graduated all four levels of the EOA program. In 2009, she established the Tim Doyle Scholarship fund in loving memory of her husband, and fellow councilmember, Tim Doyle. With the scholarship, 23 elected officials have been able to attend the EOA Core Weekender at no cost. Deb was awarded an MML Honorary Life Membership in 2012. Deb is seeking election to her first term.



Scott Erickson, Manager, City of Ironwood

Scott has more than thirty years of experience as a municipal official, serving as city manager of Ironwood since 2005. He previously served with the city of Oshkosh, WI and Andover, MN. Scott was a Michigan Municipal League Board of Trustees member from 2011-2014 and received the MML Jim Sinclair Exceptional Service Award in 2016. He has previously served as the president of the Upper Peninsula City Managers Organization and is involved in several local civic organizations. Scott is seeking election to his first term.



John Shay, Manager, City of Ludington

John has more than nineteen years of experience as a municipal official, serving as city manager of Ludington since 2003. He previously served with the village of Almont as their manager for five years. John is a Michigan Municipal Executive Board Member and a Michigan Municipal Executive Ethics Committee Member. He serves on various community boards and is involved in several local civic organizations. John is seeking election to his first term.

****Subject To Approval****

**JONESVILLE CITY COUNCIL
Minutes of June 21, 2017**

A meeting of the Jonesville City Council was held on Wednesday, June 21, 2017 at the Jonesville City Hall. Mayor Gerry Arno called the meeting to order at 6:30 p.m.

Council members present: Tim Bowman, Jerry Drake, Ron Hayes, Brenda Guyse, Andy Penrose, and David Steel.

Also present: Manager Gray, Attorney Tom Thompson, WWTP Supt. Mahoney, Fire Chief Adair, DPW Supt. Kyser, Police Chief Lance, Zack and Jessy Bigelow and Joe Kesselring – Ramshackle Brewing Company, LLC, and Corey Murray – Hillsdale Daily News.

Mayor Arno led the Pledge of Allegiance and moment of silence.

The agenda was approved, adding item 6.F. – Assessing Services Agreement.

The Truth in Taxation Public Hearing was opened at 6:32 p.m. Manager Gray explained the purpose of the hearing to Council, Department Heads, and audience members, and that the proposed millage rate of 16.388 is unchanged from recent years. There were no public comments. The Public Hearing was closed at 6:33 p.m.

The Fiscal Year 2018 Budget Public Hearing was opened at 6:33 p.m. Manager Gray explained that there were no changes from what was presented at the two previous budget sessions. There were no public comments. The public hearing was closed at 6:34 p.m.

Ron Hayes made a motion and Andy Penrose seconded to approve Resolution 2017-07 – Fiscal Year 2018 Budget. Roll Call Vote: Ayes: David Steel, Andy Penrose, Ron Hayes, Brenda Guyse, Jerry Drake, Tim Bowman, and Gerry Arno. Nays: None. Absent: None. Motion carried.

A motion was made by Jerry Drake and supported by Tim Bowman to approve Resolution 2017-08 – Utility Billing Rates and Fees. Roll Call Vote: Ayes: Andy Penrose, Ron Hayes, Brenda Guyse, Jerry Drake, Tim Bowman, Gerry Arno, and David Steel. Nays: None. Absent: None. Motion carried.

A motion was made by David Steel and supported by Ron Hayes approved the Fiscal Year 2017-18 Employee Wage Scale. All in favor. Motion carried.

A motion was made by Andy Penrose and supported by Tim Bowman to approve the Fiscal Year 2017-18 – 2022-23 Capital Improvement Plan. All in favor. Motion carried.

A motion was made by Brenda Guyse and supported by David Steel to approve Resolution 2017-09 – Micro Brewer License, Ramshackle Brewing Company, LLC. Roll Call Vote: Ayes: Ron Hayes, Brenda Guyse, Jerry Drake, Tim Bowman, Gerry Arno, David Steel, and Andy Penrose. Nays: None. Absent: None. Motion carried.

A motion was made by Jerry Drake and supported by Tim Bowman to approved Resolution 2017-10 – Reading Avenue Extension. Roll Call Vote: Ayes: Brenda Guyse, Jerry Drake, Tim Bowman, Gerry Arno, David Steel, Andy Penrose, and Ron Hayes. Nays: None. Absent: None. Motion carried.

A motion was made by Andy Penrose and supported by David Steel to approve the renewal of a two-year Assessing Services Agreement with CSZ Services and Chuck Zemla. He has requested that we reduce the number of required office days to one per month, while maintaining the same annual rate of \$21,600. The new agreement term will be July 1, 2017 – June 30, 2019. All in favor. Motion carried.

A motion was made by Jerry Drake and supported by Ron Hayes to approve the minutes of May 17, 2017 with one correction. The meeting location was changed to City Hall. All in favor. Motion carried.

A motion was made by Ron Hayes and supported by Brenda Guyse to approve the minutes of June 7, 2017 as presented. All in favor. Motion carried.

A motion was made by David Steel and supported by Andy Penrose to approve the Accounts Payable for June 2017 in the amount of \$110,795.94, an increase of \$300 from the amount listed on the agenda. The increase is for extra electrical work done by Crouch Electric during the City Hall renovations. All in favor. Motion carried.

Updates were given by Department Heads, Manager Gray, and Council.

Manager Gray mentioned the Party in the Park, to be held from 7 - 10 p.m. at the G. Carl Fast Park on Friday, June 23, 2017. He also mentioned that tickets are available for the annual Jonesville Rotary Pork Supper, to be held at the Jonesville Eagles on Tuesday, August 15, 2017.

Mayor Arno adjourned the meeting at 7:42 p.m.

Submitted by:

Lenore M. Spahr
Deputy Clerk

Gerald E. Arno
Mayor

07/06/2017
User: LSPAHR
DB: Jonesville

CITY OF JONESVILLE
INVOICE APPROVAL LIST
07/20/2017

Page: 1/1

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
ARROW UNIFORM RENTAL	UNIFORM RENTAL	290.37
AT&T	LOCAL/LONG DISTANCE	1,491.15
BRINER OIL CO., INC.	MVP - GASOLINE	202.61
	JFD - GASOLINE	103.55
	306.16	
CONSUMERS ENERGY	IRON REMOVAL PLANT ELECTRICITY	1,462.53
	DDA BUILDING ELECTRICITY	406.15
	1,868.68	
DH ROBERTS CONSTRUCTION	CITY HALL RENOVATION	300.00
ELWOOD STAFFING SERVICES, IN	DPW SEASONAL W/E 06/18/17	471.68
	DPW SEASONAL W/E 06/23/17	589.60
	1,061.28	
FIRST NATIONAL BANK OMAHA	OFFICE - MEETING	50.34
	WWTP - CONFERENCE	699.84
	750.18	
GARY ELLIS/DBA A-1 GUTTER MA	CEMETERY - GUTTER REPAIR	170.00
GRAY, JEFFREY M.	REFUND 2015 FICA/MEDICARE OVERPAYMENT	364.92
ITC - INVENTORY TRADING COMP	JPD - UNIFORMS	280.00
LANSING LUGNUTS	REC - LUGNUTS GAME	198.00
MAINS, JARED	UMPIRE SERVICES	425.00
	UMPIRE SERVICES	125.00
	550.00	
MANN, HEATHER	ASST RECREATION DIRECTOR	243.46
	ASST REC DIRECTOR/SUPPLIES	222.73
	ASST REC DIRECTOR	200.00
	666.19	
MANN, JUD	UMPIRE SERVICES	25.00
	UMPIRE SERVICES	150.00
	175.00	
MANN, LEWIS	UMPIRE SERVICES	270.00
	UMPIRE SERVICES	180.00
	450.00	
MICHIGAN GAS UTILITIES	IRON REMOVAL PLANT GAS SERVICE	38.91
	JPD GAS SERVICE	41.83
	JFD GAS SERVICE	48.28
	DPW GAS SERVICE	40.08
	CITY HALL GAS SERVICE	38.91
	WWTP GAS SERVICE	212.22
	GAS LIGHT SERVICE	61.86
	482.09	
PM DOORS, LLC	JFD - TRUCK BAY DOOR REPAIR/MAINTENANCE	400.00
POSTMASTER	POSTAGE - PROPERTY TAX BILLS	244.17
	POSTAGE -- WATER/SEWER BILLS	244.81
	488.98	
REPUBLIC WASTE SERVICES #249	DOWNTOWN/PARKS TRASH SERVICE	105.00
	JPD/JFD TRASH SERVICE	59.00
	CITY HALL/WWTP/DPW TRASH SERVICE	90.00
	254.00	
SPEEDWAY SUPERAMERICA, LLC	GASOLINE	771.08
VERIZON WIRELESS	DPW CELL PHONE	25.00
WALMART COMMUNITY/SYNCB	SUPPLIES/REPAIRS	145.14
WOLCOTT, KEVIN	UMPIRE SERVICES	175.00
	UMPIRE SERVICES	550.00
	725.00	
YOUNG, JAMES G	UMPIRE SERVICES	450.00
	UMPIRE SERVICES	125.00
	UMPIRE SERVICES	50.00
	625.00	
YOUNG, JAMIE	UMPIRE SERVICES	600.00

Total: 13,438.22

MONTHLY OPERATING REPORT

June 2017

SUBMITTED: **June 7, 2017**

WATER FLOW

MAXIMUM	361,000
MINIMUM	132,000
AVERAGE	256,000
TOTAL	7.692 MG

WASTEWATER FLOW

MAXIMUM	396,800
MINIMUM	297,500
AVERAGE	349,600
TOTAL	10.4892 MG

CALLOUTS: None

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of June 2017.

We met with Jones & Henry concerning the SAW grant. And Fleiss & Vandenbrink concerning the Water Reliability Study.

Plant Staff met with second graders from the elementary school and talked about the water and wastewater systems. We also gave a tour to Jonesville High School kids at the wastewater plant.

Lagoon invoices were calculated and submitted to City Hall. The total for the spring discharge season was \$8,453.00. Lab Personnel performed lab analysis for Camden, Reading, Litchfield, North Adams, Quincy, Merry Lake and Lake Diane. The lab also turned in \$680.00 in walk in drinking water lab fees.

The south trickling filter blower motor was repaired and reinstalled at the wastewater plant. The chlorine Corp. and nozzle assembly was replaced at the water plant.

A response to our drinking water lab inspection was formulated and submitted to the Michigan Dept. of Environmental Quality.

PLANT EFFICIENCY—June 2017

5-Day Biochemical Oxygen Demand

NPDES Permit Limit in May 2017—4 mg/l Monthly Average

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the receiving stream.

Jonesville Monthly Average—3.6 mg/l

Average Percent Removal from the Raw Wastewater—97.5 %

Total Suspended Solids

NPDES Permit Limit in June 2017—20 mg/l Monthly Average

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average— 2.0 mg/l

Average Percent Removal from the Raw Wastewater—96.7%

Total Phosphorus

NPDES Permit Limit in June 2017—1 mg/l Monthly Average

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.4 mg/l

Average Percent Removal from the Raw Wastewater—90.0%

Ammonia Nitrogen

NPDES Permit Limit in June 2017—0.5 mg/l Monthly Average

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.080 mg/l

Average Percent Removal from the Raw Wastewater—99.5%

Jonesville Daily Maximum—0.18 mg/l

Rick Mahoney

Jonesville Dept of Public Works

June 2017

Monthly Report

	Maintenance	White Paint	Yellow Paint	Pros. Gravel	COLD MIX
STATE HIGHWAYS	0 HR DT 0 HR OT	0 Gal	0 Gal	0 Ton	.40 Ton
MAJOR ROADS	0 HR DT 0 HR OT	0 Gal	0 Gal	0 Ton	1/8 Ton
LOCAL ROADS	0 HR DT 0 HR OT	0 Gal	0 Gal	0 Ton	0 Ton
PARKING LOTS	0 HR DT 0 HR OT	0 Gal	0 Gal		0 Ton
POLICE STATION	0 HR OT	0 Gal	0 Gal		
FIRE DEPARTMENT	0 HR OT	0 Ton	0 Gal		
DPW DEPT	0 HR OT				
DDA SIDEWALKS	0 HR OT				
WATER	0 HR DT 0 HR OT				
State Police	0 HR OT				

There were no call out.

State & Major Streets were cold patched.

We have been doing are weekly Yard Waste Program

The DDA flower baskets were installed on the light poles downtown.

The DDA sprinkler system was turned on downtown.

The lawns were mowed at 412 Austin Dr. & 117 Maumee St. as they are vacant.

The lawns were mowed at 472 E. Chicago St. & 302 Strait Ct. as they are vacant.

We have been maintaining the ball fields for the Recreation Program.

The Rail Trail was mowed.

Trac Trenching was in and rebuilt 3 catch basins on M-99 S. for MDOT per the 426 agreement.

We poured the concrete for the dumpster pad at the fire station.

We have been watering the flower baskets foe the DDA downtown.

The Sauk Theater banner was put up in Fast Park & taken down.

We have been grading road edges.

The road edges were mowed for the 4th of July weekend.

Mike Kyser

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY FOR JUNE 2017

Total reports: 77
B&E Force: 2
Assault and Battery: 2
Fraud: 1
Theft from Motor Vehicle: 1
Domestic Assault: 1
Harassing Communication: 0
Other Larceny: 2
Damage to Property: 2
Retail Fraud: 2
Auto Theft: 1 (Recovered)
Alarms: 1
Public Roadway Accidents: 5
Private Property Accidents: 11
Other Arrests: 8 (warrants, traffic, etc.)
Non Violent Domestic: 2
Civil Matter/Family Disputes: 3
Medical Emergency: 12
Lost and Found Property: 5
Suspicious Situations: 12
General Assistance/Non-Criminal: 14
OWI: 1
Traffic/Moving Violations: 4
Warrants Received from Prosecutor: 6
Juvenile Petitions: 0

June Patrol Shift Coverage: 72%

JULY FOCUS

Staffing/Part-Time Interviews
Chief/Sgt. Job Descriptions



Thank you for being part of the second
Party in the Park!
It was another fun and successful event, and it would
not have been possible without your support!

From
Ellie Ackerson and Kenzie Raymond



Boyce - Carpenter - Bunce Post 195
AMERICAN LEGION
Jonesville, Michigan 49250

June 20, 2017

*City Of Jonesville
Council & Staff
265 East Chicago St
Jonesville, MI 49250*

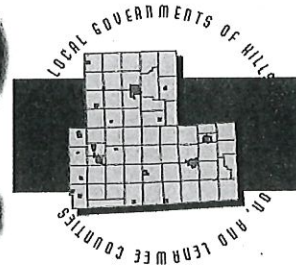
Dear Council & Staff

On behalf of the Boyce-Carpenter-Bunce Post 195, Jonesville American Legion we would like to thank you all for your generosity on behalf of Raymond Means.

Sincerely,


Bob Snow
Commander

Region 2 Planning Commission



RECEIVED
JUN 22 2017

FEDERAL/STATE PROJECT REVIEW NOTICE

BY: _____

DATE: June 20, 2017

TO: Local Units of Government in Hillsdale, Jackson, and Lenawee Counties

FROM: Region 2 Planning Commission, Regional Clearinghouse

In accordance with the Michigan Federal Project Review System, notification of the following project (FPR 17-11) is provided for your review:

The Region 2 Planning Commission is submitting a grant application for funding for continuation of the Comprehensive Economic Development planning program for the Region 2 Planning Commission Economic Development District for Hillsdale, Jackson, and Lenawee counties.

You may wish to comment on the potential impact the project may have on your jurisdiction, or on the degree of the project's compatibility with adopted plans. Comments will be forwarded to the State Clearinghouse or appropriate Federal agency if received within 30 days of the date of this notice. Information on this application may be obtained from: Mr. Steven Duke, Executive Director, Region 2 Planning Commission, 120 W. Michigan Avenue, Jackson, MI 49201; (517)768-6706.

cc: Steven Duke

Enclosure

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

08/15/2017

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

REGION II PLANNING COMMISSION

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

386032874

*** c. Organizational DUNS:**

0854643110000

d. Address:

*** Street1:**

120 W. Michigan Avenue - 9th Floor

Street2:

*** City:**

Jackson

County/Parish:

*** State:**

MI: Michigan

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

49201-1338

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

*** First Name:**

Grant

Middle Name:

E.

*** Last Name:**

Bauman

Suffix:

Title:

Principal Planner

Organizational Affiliation:

Region 2 Planning Commission

*** Telephone Number:**

517-768-6711

Fax Number:

*** Email:**

gbauman@co.jackson.mi.us

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

E: Regional Organization

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Department of Commerce

11. Catalog of Federal Domestic Assistance Number:

11.302

CFDA Title:

Economic Development Support for Planning Organizations

*** 12. Funding Opportunity Number:**

EDA-CHI-PL-CRO-2017-2005083

* Title:

Chicago Partnership Planning Program FY 2017

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Continuation of the comprehensive economic development planning program for the Region 2 Planning Commission (R2PC) Economic Development District (EDD).

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="25,000.00"/>
* b. Applicant	<input type="text" value="25,000.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="50,000.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☒ a. This application was made available to the State under the Executive Order 12372 Process for review on
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email: * Signature of Authorized Representative: * Date Signed:

Region 2 Planning Commission



RECEIVED
JUN 29 2017

FEDERAL/STATE PROJECT REVIEW NOTICE

BY: _____

DATE: June 27, 2017

TO: Local Units of Government in Jackson and Hillsdale Counties

FROM: Region 2 Planning Commission, Regional Clearinghouse

In accordance with the Michigan Federal Project Review System, notification of the following project (FPR 17-12) is provided for your review.

The Community Action Agency is submitting a grant application for additional funding for the Head Start and Early Head Start program in Hillsdale and Jackson Counties. This cost of living adjustment (COLA) will provide a 1% increase for staff salaries and also provide additional funding for increases in operating expenses for the Head Start and Early Head Start program in Hillsdale and Jackson Counties.

You may wish to comment on the potential impact the project may have on your jurisdiction, or on the degree of the project's compatibility with adopted plans. Comments will be forwarded to the State Clearinghouse or appropriate Federal agency if received within 30 days of the date of this notice. Information on this application may be obtained from: Ms. Toby Berry, Executive Director, Community Action Agency, 1214 Greenwood Ave., Jackson, MI 49203, (517)784-4800.

cc: Steven Duke

Enclosure

Application for Federal Assistance SF-424

* 1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

* 2. Type of Application:

- ☐ New
☐ Continuation
☒ Revision

* If Revision, select appropriate letter(s):

Other

* Other (Specify):

COLA

* 3. Date Received:

4. Applicant Identifier:

05CH10092

5a. Federal Entity Identifier:

N/A

5b. Federal Award Identifier:

05CH10092

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

COMMUNITY ACTION AGENCY

* b. Employer/Taxpayer Identification Number (EIN/TIN):

381803599

* c. Organizational DUNS:

120359559

d. Address:

* Street1:

1214 Greenwood Ave

Street2:

* City:

Jackson

County/Parish:

Jackson County

* State:

MI: Michigan

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

49203-3037

e. Organizational Unit:

Department Name:

HHS: Office of Head Start

Division Name:

HHS: Office of Head Start

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

* First Name:

Toby

Middle Name:

* Last Name:

Berry

Suffix:

N/A

Title:

Executive Director

Organizational Affiliation:

Community Action Agency

* Telephone Number:

(517) 784-4800

Fax Number:

(517) 784-5188

* Email:

tberry@caaajlh.org

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

Nonprofit with 501C3 IRS Status (Other than Institution of Higher Education)

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*** Other (specify):**

*** 10. Name of Federal Agency:**

ACF-Head Start

11. Catalog of Federal Domestic Assistance Number:

93.600

CFDA Title:

Head Start

*** 12. Funding Opportunity Number:**

eGrants-N/A

*** Title:**

N/A

13. Competition Identification Number:

Not Applicable

Title:

Not Applicable

14. Areas Affected by Project (Cities, Counties, States, etc.):

Jackson & Hillsdale Counties, MI

*** 15. Descriptive Title of Applicant's Project:**

COLA

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

* a. Applicant

MI-007

b. Program/Project

MI-007

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

07/01/2017

* b. End Date:

06/30/2018

18. Estimated Funding (\$):

* a. Federal	77,851
* b. Applicant	19,463
* c. State	
* d. Local	
* e. Other	0
* f. Program Income	
* g. TOTAL	97,314

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☒ a. This application was made available to the State under the Executive Order 12372 Process for review on

06/21/2017

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.☐ c. Program is not covered by E.O. 12372.*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☐ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

Mrs.

* First Name:

Janis

Middle Name:

* Last Name:

Montalvo

Suffix:

N/A

* Title:

Board Chair

* Telephone Number:

(517) 784-4800 x265

Fax Number:

(517) 784-5188

* Email:

phart@caa1h.org

* Signature of Authorized Representative:

* Date Signed: