City of Jonesville
265 E. Chicago Street • Jonesville • MI 49250
(517) 849-2104 Ph
(517) 849-9037 Fx
www.jonesville.org
manager@jonesville.org

CITY OF JONESVILLE
COUNCIL AGENDA
JUNE 21, 2017 - 6:30 P.M.
CITY HALL

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE**

2. **APPROVAL OF AGENDA**

3. **PUBLIC COMMENTS / AUDIENCE PRESENTATIONS**
   Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

4. **PRESENTATIONS AND RECOGNITIONS**

5. **PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION**
   A. Truth in Taxation Public Hearing
   B. 1. Fiscal Year 2017-18 Budget Public Hearing
      2. Resolution 2017-07 to Adopt July 2017-June 2018 Budget, General Appropriations Act and Ad Valorem Mill Levy [ROLL CALL]**[Action Item]**

6. **REPORTS AND RECOMMENDATIONS**
   A. Resolution 2017-08 Utility Billing Rates and Fees [ROLL CALL]**[Action Item]**
   B. Approval of the Fiscal Year 2016-17 Employee Wage Scale **[Action Item]**
   C. Consider the Fiscal Year 2017-18 to 2022-23 Capital Improvement Plan **[Action Item]**
   D. Resolution 2017-09 Micro Brewer License, Ramshackle Brewing Company, LLC [ROLL CALL]**[Action Item]**
   E. Resolution 2017-10 Reading Avenue Extension [ROLL CALL]**[Action Item]**

7. **COUNCIL MINUTES**
   A. Consider minutes of the May 17, 2017 Regular meeting
   B. Consider minutes of the June 7, 2017 Special Meeting **[Action Item]**

8. **ACCOUNTS PAYABLE**
   A. Accounts Payable for June 2017 totalling $110,495.94 **[Action Item]**

9. **DEPARTMENT REPORTS**
   A. Fire Department – Chief Adair
   B. Water/Wastewater Treatment Plant – Superintendent Mahoney
   C. Department of Public Works – Superintendent Kyser
   D. Police Department – Chief Lance
   E. Cash Report – Finance Director Spahr
   F. Cemetery Report – Manager Gray

10. **ADJOURNMENT**

City of Jonesville
265 E. Chicago Street • Jonesville • MI 49250
(517) 849-2104 Ph
(517) 849-9037 Fx
www.jonesville.org
manager@jonesville.org

To: Jonesville City Council
From: Jeffrey M. Gray, City Manager
Date: June 16, 2017
Re: Manager Report and Recommendations – June 21, 2017 Council Meeting

5.A. Truth in Taxation Public Hearing
The City Council will hold this public hearing for the purpose of hearing comments about maintaining the current 16.388 millage rate. Without the hearing, the millage rate would be adjusted down by 0.0640 mills to 16.324 mills. If the proposed increase to retain our current millage is not approved, there will be a resulting reduction in operating revenue of 0.39%. The 0.39% represents $3,065. In summary, the advertised increase would maintain our current millage rate. *Please refer to the attached hearing notice.*

5.B.1 Fiscal Year 2017-18 Budget Public Hearing
The property tax rate of 16.388 mills (unchanged) proposed to be levied to support the proposed budget will be the subject of this hearing. As discussed at the June 1st special session, a balanced budget has been presented for consideration. The proposed budget was made available for public view following the special meeting. Fiscal Year 2017-18 Budget highlights and fund summaries were discussed on June 7th and can be presented at the meeting.

5.B.2. Resolution 2017-07 to Adopt July 2017-June 2018 Budget, General Appropriations Act and Ad Valorem Tax Levy [ROLL CALL][**Action Item**]
Action item related to the public hearing. The Fiscal Year 2017 Budget Committee is proposing the adoption of a balanced budget for the upcoming fiscal year as outlined with Resolution 2017-07. Line item detail of each respective fund's expenses and revenues are identified in the budget binders. The Budget Committee and staff worked diligently to balance the FY 2017-18 Budget.

Our mission continues to be efficient and effective management of public services for residents and businesses. Over the past several years services have been prioritized and adjustments have been made in the face of declining property values and reductions in State shared revenue. Although slight increases are anticipated in revenues, the budget remains conservative to assure that necessary services can be provided over the long term. We continue to look at alternate sources of revenue and the delivery of services to assure that we can live within our means.

It is notable that the ongoing operational expenses associated with new City services of assessing, elections, and the cemetery continue to be addressed with anticipated revenues, without supplement from the Fund Balance. I recommend adoption of the Fiscal year 2017-18 Budget as presented by the Budget Committee. A roll call vote is required. *Please refer to the attached Resolution 2017-07 and the Fiscal Year Budget Binders.*

6. A. Resolution 2017-08 Utility Billing Rates and Fees [ROLL CALL][**Action Item**]
The Budget Committee is proposing the adoption of the utility billing rates and fees as outlined with Resolution 2017-08. The rate increase is necessary to attain revenue levels to balance the Water and Sewer Enterprise Funds. Pursuant to Chapter 17 of the Code of Ordinances, rates shall be adjusted to reflect the United States Federal Consumer Price Index. The Fiscal Year 2017-18 rate increase is 1.7 percent and will be just below the CPI. The monthly residential base bill (2,000 gallons) will increase by $0.67. The average monthly residential bill (based on 4,000 gallons of use) will increase a total of $0.99. These increases are necessary to insure the ongoing maintenance of the water distribution system, future rehabilitation and maintenance of the Iron Removal Plant, and coverage of costs associated with the 2003 wastewater treatment plant expansion. Resolution 2017-08 directly correlates with the adoption of the FY

2017-18 Budget. I recommend adoption of Resolution 2017-08, as recommended by the Budget Committee. *Please refer to the attached Resolution 2017-08.*

6. B. Approval of the Fiscal Year 2017 Employee Wage Scale [Action Item]
As was noted with the recommended budget, property values have continued to improve after several years of decline. As a result, there will be a slight increase in anticipated operating revenues in Fiscal Year 2017-18 over the current year budget. With those increases, the Budget Committee recommended providing a 2% cost of living increase to all full and part time employees. The wage increases would be effective after the start of the fiscal year on July 1, 2017. *Please refer to the proposed Employee Wage Scale in the FY 2017-18 budget binders.*

6. C. Consider Adoption of the FY 2017-18 to 2022-23 Capital Improvement Plan [Action Item]
The Capital Improvement Plan that summarizes anticipated major capital projects for the coming fiscal year, along with the following five years. The document is intended to help with annual and long range budgeting processes. The CIP was reviewed by the Planning Commission to assure consistency with long range community planning initiatives at their June 14th meeting. I appreciate the efforts of the staff to bring these projects together and recommend approval of the Capital Improvement Plan. The motion to approve should include correction of a typographical error on page 10. The second to last sentence in the Project Description and Location section should read, "It is recommended that funds be expended in **2018-19**..." *Please refer to the CIP in your budget binder.*

6. D. Resolution 2017-09 Micro Brewer License, Ramshackle Brewing Company, LLC [ROLL CALL][Action Item]
The City has received a request from Ramshackle Brewing Company Co-Owners Zack Bigelow and Joe Kesselring to approve a resolution allowing the Company to proceed with application to the Michigan Liquor Control Commission (MLCC) for a Micro Brewer License. The standard resolution requested by the MLCC indicates that City Council recommends approval of the application. However, Mr. Bigelow indicates that certain investors have been promised anonymity, and has limited the investor information included in the application to the primary managers of the company. Those include both Mr. Bigelow and Mr. Kesselring, as well as Jessica Bigelow. As Council will not have benefit to review the entire application, Mr. Bigelow's legal counsel has recommended the attached resolution that confirms that local approvals for the brewery have been granted. I recommend approval of the Resolution; a roll call vote is required. *Please refer to the attached Resolution 2017-09, request for approval from Ramshackle Brewing Company, Executive Summary, and Application to MLCC.*

6. E. Resolution 2017-10 – Reading Avenue Extension [ROLL CALL][Action Item]
Earlier in the month, Sue Smith with the Hillsdale County Economic Development Partnership and I met with Lee Shirey, our regional representative from the Economic Development Administration (EDA) to discuss potential funding of infrastructure projects. The EDA has a 50/50 grant program and Mr. Shirey indicated that our Reading Avenue Extension would be a competitive project. It is necessary for both the LDFA and the City Council to adopt resolutions to confirm the source of match funds and to authorize the City Manager to execute documents to proceed with a grant application. Sue and I are currently working with property owners for right-of-way for the project, but would like to have the resolutions approved so that the grant application can move forward at the appropriate time. The LDFA approved its resolution on May 31st. Approval of the resolution requires a roll call vote. *Please refer to the cost estimate and proposed resolution.*

Correspondence:
- MEDA re: Economic Development Basic Course
- Comcast re: Channel Lineup
- Jonesville District Library Newsletter

Michigan Department of Treasury, STC
868 (3-97)

L-4297

TRUTH IN TAXATION NOTICE

INSTRUCTIONS TO LOCAL GOVERNMENTS

This notice is not required if the local taxing unit complies with section 16 of the Uniform Budgeting and Accounting Act, P.A. 2 of 1968, being section 141.436 of the Michigan Compiled Laws. If a local taxing unit does not comply with Section 16 of the Uniform Budgeting and Accounting Act, the following instructions still apply.

Section 211.24E MCL requires that notice of public hearing be published by a local taxing unit which proposes to increase operating tax levied over the maximum amount allowed to be levied without a hearing. Notice may be published alone or included with the notice of public hearing on a unit's budget held pursuant to Section 141.412 MCL. The model notice at right fulfills the requirements under Section 211.24E MCL. It can be completed with all the information provided for, detached from these instructions and provided to the appropriate newspaper for publication.

Other pertinent information can be included in the notice. This sample notice form meets minimum legal requirements.

In addition to publishing requirements, the notice must be posted at the principal office of the taxing unit.

The notice must be published in a newspaper of general circulation in the taxing unit. Publication must occur six or more days before the public hearing.

The proposed additional millage rate must be established by a resolution adopted by the governing body of the taxing unit before it conducts the public hearing.

Not more than ten days after public hearing, a taxing unit may approve the levy of an additional millage rate equal to or less than the proposed additional millage rate that was published and on which a public hearing has been held.

INSTRUCTIONS TO NEWSPAPER

The following notice is required by Section 211.24E MCL which provides:

1. The body of the notice must be set in 12 point type or larger.
2. The headline "Notice of Public Hearing on Increasing Property Taxes" must be set in 18 point type or larger.
3. The notice cannot be smaller than 8 column inches by 4 horizontal inches.
4. The notice cannot be placed in the portion of the newspaper reserved for legal notices or classified advertising.

Notice of Public Hearing on Increasing Property Taxes

The CITY COUNCIL
name of governing body

of the City of Jonesville
name of taxing unit

will hold a public hearing on a proposed increase of 0.0640 mills in the operating
rate

tax millage rate to be levied in 2017.
year

The hearing will be held on WEDNESDAY,
day

JUNE 21, 2017 at 6:30 p.m.
date time a.m./p.m.

at JONESVILLE CITY HALL
265 E CHICAGO ST, JONESVILLE, MI 49250
place - address

The date and location of the meeting to take action on the proposed additional millage will be announced at this public meeting.

If adopted, the proposed additional millage will increase operating revenues from ad valorem property taxes 0.39% over such revenues generated by levies permitted without holding a hearing. If the proposed additional millage rate is not approved the operating revenue will increase by -2.79% over the preceding year's operating revenue.

The taxing unit publishing this notice, and identified below, has complete authority to establish the number of mills to be levied from within its authorized millage rate.

This notice is published by:

CITY OF JONESVILLE
name of taxing unit

265 E CHICAGO ST
address

JONESVILLE, MI 49250
address

517-849-2104
telephone

2017-07

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

RESOLUTION: TO ADOPT JULY 2017 - JUNE 2018 BUDGET, GENERAL APPROPRIATIONS ACT AND AD VALOREM MILL LEVY

Partial minutes of a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, Michigan, held in the City Hall in said City on the 21st day of June, 2017, at 6:30 p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, a public hearing was held on the City of Jonesville proposed budget on June 21, 2017 and notice of the hearing was published in a newspaper of general circulation at least six days before the hearing; and

WHEREAS, the City of Jonesville is complying with the Truth and Taxation Act, P.A. 5 of 1982, by meeting all requirements of Section 16 of the Uniform Budgeting and Accounting Act as directed by P.A. 42 of 1995; and

NOW THEREFORE BE IT RESOLVED, that the attached July 2017 - June 2018 Budget Summary is hereby adopted as the Budget for the City of Jonesville for the period beginning July 1, 2017 and ending June 30, 2018; that the adopted expenditures shall be appropriated to meet the expenses of the several Funds and Activities of the City of Jonesville for July 1, 2017 through June 30, 2018; and that the adopted revenues are hereby budgeted for the purpose of defraying the said expenditures of the City, along with the adopted use of fund balances and retained earnings; and

BE IT FURTHER RESOLVED, that the City Council authorizes the City Manager to transfer line item amounts within the budgeted Activities; however, Council approval is required to change Activity appropriations; and

BE IT FURTHER RESOLVED, that the ad valorem mill levy of 11.7057 mills is hereby adopted for the General Fund, and 4.6823 mills is hereby adopted for Streets and shall be deposited in the Local Streets Fund.

AYES:

NAYS:

ABSENT:

_____
Lenore Spahr, Deputy Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of Jonesville, County of Hillsdale Michigan at a Regular Meeting held on the 21st day of June, 2017, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

_____
Lenore Spahr, Deputy Clerk

CITY OF JONESVILLE
2017-2018 FISCAL YEAR BUDGET SUMMARY
Adopted June 21, 2017

GENERAL FUND		17-18
REVENUES		
	Use of Fund Balance	0
	Revenues	1,175,630.52
TOTAL FUNDS AVAILABLE		1,175,631
EXPENDITURES		
101	City Council	25,100
172	City Manager	103,319
191	Elections	-
218	General Office	197,120
247	Board of Review	1,500
253	Treasurer	2,800
257	Assessor	22,100
258	Data Processing/Computer Department	11,025
265	City Hall	16,147
276	Cemetery	64,328
285	Freedom Memorial	2,400
301	Police Department	324,897
336	Fire Department	138,757
410	Planning & Zoning Commissions	21,101
441	Radio Tower Property	-
442	Parking Lots	62,515
443	Sidewalks	11,380
444	Department of Public Works	18,220
445	DPW Building & Grounds	-
448	Street Lighting	32,000
526	Sanitary Land Fill	5,799
728	Special Projects Coordinator	-
751	Recreation Department	45,615
770	Parks	14,325
780	Rail/Trail	9,875
858	Fringe Benefits	34,250
862	Employer Share of Social Security	-
865	Insurance	11,000
895	Promotions	-
897	Other Activities	-
TOTAL FUND EXPENDITURES		1,175,573
NET AMOUNT TO FUND BALANCE		57

CITY OF JONESVILLE
2017-2018 FISCAL YEAR BUDGET SUMMARY
Adopted June 21, 2017

	17-18
MAJOR STREETS	
REVENUES	
Use of Fund Balance	-
Revenues	384,412
TOTAL FUNDS AVAILABLE	384,412
EXPENDITURES	
451 Street Construction	237,600
465 Routine Maintenance	59,000
474 Traffic Control	10,950
478 Winter Maintenance	21,865
897 Other Activities	-
900 Administration	45,799
TOTAL FUND EXPENDITURES	375,214
NET AMOUNT TO FUND BALANCE	9,198
LOCAL STREETS	
REVENUES	
Use of Fund Balance	4,051
Revenues	266,162
TOTAL FUNDS AVAILABLE	270,213
EXPENDITURES	
451 Street Construction	-
465 Routine Maintenance	115,220
474 Traffic Control	8,064
478 Winter Maintenance	17,030
900 Administration	129,899
905 Debt Service	-
TOTAL FUND EXPENDITURES	270,213
NET AMOUNT TO FUND BALANCE	-
STATE HIGHWAY	
REVENUES	
Use of Fund Balance	
Revenues	25,851
TOTAL FUNDS AVAILABLE	25,851
EXPENDITURES	
451 Street Construction	-
465 Routine Maintenance	11,650
474 Traffic Control	550
478 Winter Maintenance	10,650
900 Administration	3,000
TOTAL FUND EXPENDITURES	25,850
NET AMOUNT TO FUND BALANCE	1

CITY OF JONESVILLE
2017-2018 FISCAL YEAR BUDGET SUMMARY
Adopted June 21, 2017

	17-18
LOCAL DEVELOPMENT FINANCE AUTHORITY	
REVENUES	
Use of Fund Balance	
Revenues	305,981
TOTAL FUNDS AVAILABLE	305,981
EXPENDITURES	
729 Development Activities	305,487
731 Industrial Park Phase II	-
TOTAL FUND EXPENDITURES	305,487
NET AMOUNT TO FUND BALANCE	494
DOWNTOWN DEVELOPMENT AUTHORITY	
REVENUES	
Use of Fund Balance	75,428
Revenues	120,178
TOTAL FUNDS AVAILABLE	195,606
EXPENDITURES	
442 Parking Lots	63,815
443 Sidewalks - Streetscape	6,121
729 Development Activities	31,170
733 Downtown/Streetscape	25,795
895 Promotions	10,265
897 Other Activities	58,440
TOTAL FUND EXPENDITURES	195,606
NET AMOUNT TO FUND BALANCE	-
DEBT SERVICE	
REVENUES	
Use of Fund Balance	-
Revenues	158,935
TOTAL FUND REVENUES	158,935
EXPENDITURES	
906 Michigan Transportation Fund Bond	34,650
907 D.D.A. Streetscape Bond	58,440
908 Local St Cap Improvement Bond	65,845
TOTAL FUND EXPENDITURES	158,935
NET AMOUNT TO FUND BALANCE	-

CITY OF JONESVILLE
2017-2018 FISCAL YEAR BUDGET SUMMARY
Adopted June 21, 2017

	17-18
SEWER FUND	
REVENUES	
Use of Fund Balance/Depreciation	220,634
Revenues	847,568
TOTAL FUNDS AVAILABLE	1,068,201
EXPENDITURES	
527 Sewage Disposal	1,068,201
529 Industrial Pretreatment Program	-
TOTAL FUND EXPENDITURES	1,068,201
NET AMOUNT TO FUND BALANCE	0
WATER FUND	
REVENUES	
Use of Fund Balance/Depreciation	53,558
Revenues	333,686
TOTAL FUNDS AVAILABLE	387,244
EXPENDITURES	
536 Iron Removal Plant	292,324
537 Water Distribution System	94,920
TOTAL FUND EXPENDITURES	387,244
NET AMOUNT TO FUND BALANCE	0
MOTOR VEHICLE POOL	
REVENUES	
Use of Fund Balance/Depreciation	0
Revenues	134,500
TOTAL FUNDS AVAILABLE	134,500
EXPENDITURES	
270 DPW Building & Grounds	22,489
896 Motor Vehicle Pool	111,030
TOTAL FUND EXPENDITURES	133,519
NET AMOUNT TO FUND BALANCE	981
TOTAL REVENUE/USE OF FUND BALANCE	4,106,574
TOTAL EXPENDITURES	4,095,843
TOTAL ADDITIONS TO/USE OF FUND BALANCE	10,731

2017-08

CITY OF JONESVILLE
UTILITY BILLING RATES & FEES

BE IT HEREBY RESOLVED, that the following water and sewer rates be established effective July 1, 2017.

WATER CHARGES

Meter Size (Inches)	Monthly Base Charge (Initial 2,000 Gallons)	Water Maintenance Fee
5/8" or 3/4"	$ 11.89	$ 1.63
1"	$ 29.74	$ 2.41
1 1/4" or 1 1/2"	$ 59.47	$ 4.33
2"	$ 94.41	$ 5.29
2" Compound	$ 94.41	$12.58
3" Compound	$190.32	$18.18
4" Compound	$297.37	$23.72

Commodity Charge (Over 2,000 Gallons) = $2.08 per 1,000 Gallons
Water Tower Maintenance Fee - $2.79 per month

Water Hydrant Rental Fees (paid by General Fund/Fire Department) - $25 per hydrant per year

After Hours Call-in Charge - $100

Water Tap Fee - $1,000 *

SEWER CHARGE

Meter Size (Inches)	Monthly Base Charge (Initial 2,000 Gallons)
5/8" or 3/4"	$ 28.35
1"	$ 65.23
1 1/4" or 1 1/2"	$126.75
2"	$200.57
2" Compound	$200.57
3"	$397.51
4"	$619.00

Commodity Charge (Over 2,000 Gallons) = $8.65 per 1,000 Gallons

Sewer Tap Fee - $2,000 *

* Minimum charge – additional charges may apply

This resolution was introduced by Councilperson _____ and supported by Councilperson _____. This Resolution declared adopted June 21, 2017 by the following roll call vote:

YEAS: Councilpersons:
NAYS: Councilpersons:
ABSENT: Councilpersons:

_____ _____
Gerry Arno, Mayor **Lenore M. Spahr, Deputy Clerk**

2017-09

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

RESOLUTION – MICRO BREWER LICENSE, RAMSHACKLE BREWING COMPANY, LLC

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in the City Hall in said City on the 21st day of June 2017, at 6:30 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, Ramshackle Brewing Company, LLC has provided notice that it intends to submit a Manufacturer and Wholesaler License and Permit Application to the Michigan Liquor Control Commission (MLCC) for a Micro Brewer License, to be conducted at the property located at 209 E. Chicago Street, Jonesville; and

WHEREAS, the MLCC requires that applicants for such licenses obtain a resolution from the local unit of government regarding the application to the MLCC; and

WHEREAS, Ramshackle Brewing Company, LLC has submitted the attached application form for consideration by the Jonesville City Council; and

WHEREAS, Ramshackle Brewing Company, LLC has promised anonymity to certain investors and has withheld their respective information from the attached application form; and

WHEREAS, Ramshackle Brewing Company, LLC has indicated that the complete information regarding said investors will be submitted to the MLCC for consideration and review, as permitted under State law; and

WHEREAS, the Jonesville Planning Commission approved an application for site plan approval from Ramshackle Brewery, LLC for the establishment of a micro-brewery at the property located at 209 E. Chicago Street. Said approval was issued pursuant to the site plan and elevation drawings prepared by S. Allen Design Architecture (Job No. 16-017, last revised on December 16, 2016) and is subject to the conditions of approval issued by the Planning Commission on January 11, 2017, and summarized in the attached excerpt of minutes.

NOW, THEREFORE BE IT HEREBY RESOLVED, that the City Council confirms that the City of Jonesville has approved the establishment of a micro-brewery at the property located at 209 E. Chicago Street, pursuant to the action and conditions of the Jonesville Planning Commission; and

BE IT FURTHER RESOLVED, that the Jonesville City Council offers no further opinion regarding the application to the Michigan Liquor Control Commission.

AYES: Council Members: _____

NAYS: Council Members: _____

ABSENT: Council Members: _____

_____
Lenore Spahr, Deputy Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, Michigan at a Regular Meeting held on the 21st day of June, 2017, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

_____
Lenore Spahr, Deputy Clerk

CITY OF JONESVILLE
PLANNING COMMISSION
***EXCERPT* of Minutes of January 11, 2017**

A City of Jonesville Planning Commission meeting was held on Wednesday, January 11, 2017 at the Jonesville City Hall. Chair Mike Venturini called the meeting to order at 7:00 p.m.

Present: Mike Venturini, Jerry Drake, Christine Bowman, Charles Crouch, Lance Taylor, and Annette Sands.

Absent: Gerry Arno.

Also present: Manager Jeff Gray, Zack Bigelow, Joe Kesselring, and Tim Bowman.

###

Prior to discussion of the site plan review from Ramshackle Brewing Company, Jerry Drake disclosed that he is an investor in the project and would abstain from discussion or voting, as a result of a conflict of interest.

Manager Gray briefly reviewed the revised site plan, noting that there would no longer be a second floor, changing the seating capacity of the proposed brewery from 65 to 50 seats. Gray noted that the front elevation retains two story height, despite the single story interior. This was done to maintain consistency with the form-based zoning standards Downtown. He stated that the plan appears to meet the requirements of the D-1 district, including transparency from the street, and makes a good transition between the more modern Olivia's Chop House and the more traditional design of the hardware.

Owners Zack Bigelow and Joe Kesselring highlighted other key parts of the project, including elimination of the door between Olivia's and the proposed brewery. Liquor laws prohibit this physical connection. Wayne Babcock is still making his kitchen available to the brewery on Mondays. This will permit them to prepare deli style foods that would be prepped and served from the bar area. They anticipate putting the project out to bid within the week, starting construction in the spring, and a grand opening around September of 2017.

Discussion followed, including mention that the location of the electric panel may need to be reconsidered, as it is proposed within an office. It was also clarified that the rear entry would be available for customers parking in the north public parking lot.

Motion by Christine Bowman, second by Charles Crouch, to approve the site plan as presented, with the condition that the final design of water, sanitary sewer, and storm sewer connections shall be subject to review and approval of City staff. Motion carried. Jerry Drake abstained. Gerry Arno absent.

###

Members of Jonesville City Council,

Ramshackle Brewing Company would like the opportunity to address the council with the expressed interest in approval of the city to apply for our Micro Brewer's permit to the State of Michigan. The State approval process states that our local city must give approval prior to submitting our finalized application. The local city approval application paperwork is within this packet. You will also find our Executive Summary which states our mission goals and a brief overview of what our intentions are for our brewery located at 209 East Chicago Street.

Thank you for your time and considerations.

Zack Bigelow. Joe Kesselring

Ramshackle Brewing Company Co-Owners

1-517-485-8461

Executive Summary

As the first brewery in Hillsdale County since prior to prohibition, Ramshackle Brewing Company (Ramshackle) will strive to be the premier brewery in the county and the Southern Michigan region. Customers will enjoy a relaxing and welcoming atmosphere. The tap room will provide a haven for those who wish to unwind from a long day playing some board games, listening to music, and enjoying friendly conversation. Ramshackle will specialize in making the best ales in the region, and will complement those ales with a tasty menu of sandwiches and specialty items.

Ramshackle Brewing Company will be held privately by a Limited Liability Company which will be principally owned by Zachery Bigelow, and Joseph Kesselring. The Principal investors will seek out additional financial investments to back the new business venture. The two owners will have day to day management responsibilities as follows: Zachery Bigelow will be the Brewery Manager; Business and Marketing Manager; and Joe Kesselring will serve as the production manager and day to day brewer. Ramshackle plans to be open to the public in the fall of 2017.

The Mission Statement of Ramshackle is "to be leaders in our community and serve the great people of the Southern Michigan area. We will set an example by being a zero waste manufacturing facility." Ramshackle's vision is to serve artisan craft beer to people in the city where the owners grew up. While the primary goal is running and maintaining a production brewery, it is equally as important for Ramshackle to create a business venture that contributes to the growth and vitalization of a city that is cherished by the owners, where many friends and family still reside.

The brewery will serve several market sectors. It will welcome in families as well as cater to the beer enthusiast. The microbrewery will have a very diverse beer menu that will satisfy any beer drinker's palate. A "mug club" will be offered, enabling members to have special benefits including: their own mug to drink from every time they visit, larger drink glasses, price specials on in-house drinks, and reduced prices on growler fills.

Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

Manufacturer & Wholesaler License & Permit Application

For information on manufacturer and wholesaler licenses and permits, including a checklist of required documents for a completed application, please visit the Liquor Control Commission's frequently asked questions website by clicking this link.

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): Ramshackle Brewing Company, LLC	
Address to be licensed: 209 E. Chicago	
City: Jonesville	Zip Code: 49250
City/township/village where license will be issued: City of Jonesville	County: Hillsdale
Federal Employer Identification Number (FEIN):	

Leave Blank - MLCC Use Only

1. Are you requesting a new license? (●) Yes ( ) No
2. Are you applying ONLY for a new permit or permission? ( ) Yes (●) No
3. Are you buying an existing license? ( ) Yes (●) No
4. Are you modifying the size of the licensed premises? ( ) Yes (●) No
   If Yes, specify: ☐ Adding Space ☐ Dropping Space ☐ Redefining Licensed Premises
5. Are you transferring the location of an existing license? ( ) Yes (●) No
6. Is this license being transferred as the result of a default or court action? ( ) Yes (●) No
7. Do you intend to use this license actively? ( ) Yes (●) No

Part 2 - License Transfer Information (If Applicable)

If transferring ownership of a license ONLY and not transferring the location of a license, fill out only the name of the current licensee(s)

Current licensee(s):	
Current licensed address:	
City:	Zip Code:
City/township/village where license is issued:	County:

Part 3 - Licenses, Permits, and Permissions

Applicants for Manufacturer & Wholesaler licenses, permits, and permissions must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

Part 4 - Inspection, License, and Permit Fees - Make checks payable to **State of Michigan**

Inspection Fees - Pursuant to MCL 436.1529(4) a nonrefundable inspection fee of $70.00 shall be paid to the Commission by an applicant or licensee at the time of filing of a request for a new license or permit, a request to transfer ownership or location of a license, or a request to increase or decrease the size of the licensed premises. Requests for a new permit in conjunction with a request for a new license or transfer of an existing license do not require an additional inspection fee.

License and Permit Fees - Pursuant to MCL 436.1525(1), license and permit fees shall be paid to the Commission for a request for a new license or permit or to transfer ownership or location of an existing license.

Inspection Fees:	$70.00	License & Permit Fees:	$50.00	**TOTAL FEES:**	**$120.00**

Schedule A - Licenses, Permits, & Permissions

Licenses, permits, and permissions selected on this form will be investigated as part of your request. Please verify your information prior to submitting your application, as some licenses, permits, or permissions cannot be added to your request once the application has been sent out for investigation by the Enforcement Division.

License Type:	Base Fee:	Fee Code MLCC Use Only
☐ Brewer	$50.00	
☒ Micro Brewer	$50.00	4038
(Under 60,000 barrels annually)		
☐ Wine Maker	$100.00	
☐ Small Wine Maker	$25.00	
(Under 50,000 gallons annually)		
☐ Winery Tasting Room	$100.00	
☐ Spirit Tasting Room	$100.00	
☐ Brandy Tasting Room	$100.00	
☐ Manufacturer of Brandy	$100.00	
☐ Manufacturer of Mixed Spirit Drink	$100.00	
☐ Manufacturer of Spirits	$1,000.00	
☐ Small Distiller	$100.00	
(Under 60,000 gallons annually)		
☐ Outstate Seller of Beer	$1,000.00	
☐ Outstate Seller of Wine	$300.00	
☐ Outstate Seller of Mixed Spirit Drink	$300.00	
☐ Wholesaler	$300.00	

For delivery vehicle decal fees please use Report of Delivery Vehicles form (LCC-351).

☐ Warehouser	$50.00	
☐ Industrial Manufacturer	$10.00	
☐ Seller of Alcohol	$10.00	
☐ Limited Alcohol Buyer	$10.00	
☐ Consumer Sampling Event License	$70.00	

*Sunday Sales Permit (AM) allows the sale of liquor, beer, and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government.

**Sunday Sales Permit (PM) allows the sale of liquor on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of beer and wine on Sunday after 12:00 noon. The Sunday Sales Permit (PM) fee is 15% of the fee for the license that allows the sale of liquor. Additional bar fees and B-Hotel room fees are also calculated as part of the permit fee.

Licenses, permits, and permissions selected on this form will be investigated as part of your request. Please verify your information prior to submitting your application, as some licenses, permits, or permissions cannot be added to your request once the application has been sent out for investigation by the Enforcement Division.

Permits:	Base Fee:	Fee Code MLCC Use Only
☐ Sunday Sales Permit (AM)	$160.00	
☐ Sunday Sales Permit (PM)	15%**	
☐ Catering Permit	$100.00	
☐ Beer and Wine Tasting Permit	No Charge	
☐ Outdoor Service	No Charge	
☐ Entertainment Permit	No Charge	
☐ Dance Permit	No Charge	
☐ Topless Activity Permit	No Charge	
☐ Living Quarters	No Charge	
☐ Specific Purpose Permit (list activity below):		

Days/Hours requested: _____

☐ Extended Hours Permit (check type below): No Charge

◯ Dance ◯ Entertainment

Days/Hours requested: _____

☐ Off-premise Storage	No charge
☐ Direct Connection(s)	No charge

Inspection, License, Permit, & Permission Fee Calculation

Number of Licenses: 1 x $70.00 Inspection Fee

Total Inspection Fee(s):	$70.00
Total License Fee(s):	$50.00
Total Permit Fee(s):	
TOTAL FEES DUE:	**$120.00**

Make checks payable to **State of Michigan**

Part 5a - Information on Individual Applicant, Stockholder, Member, or Limited Partner

Each individual, stockholder, member, or partner must complete Part 5a, 5b, and 5c. If a stockholder or member of an applicant company is a corporation or limited liability company, complete Part 5a and 5c and submit a completed Form LCC-301.

For applications with multiple individuals, stockholders, members, or partners - each person or entity must complete a separate copy of this page.

Name: ZACHERY R. BIGELOW		
Home address: 66 SOUTH NORWOOD AVE		
City: HILLSDALE	State: MI	Zip Code: 49242
Business Phone: 517-425-8461	Cell Phone: 517-425-8461	Email: ZRBigelow@Yahoo.com

Have you ever been licensed by the Michigan Liquor Control Commission (MLCC) or do you currently hold an interest in any other licenses issued by the MLCC? If yes, please list business ID numbers below. If you hold interest in 2 or more locations under the same name, please also write chain "below": ○ Yes ● No

Do you hold 10% or more interest in the applicant entity? ● Yes ○ No

If you answered "no" to the first question and "yes" to the second question, you must submit fingerprints and undergo an investigation by the MLCC. Please see the attached instructions for submitting fingerprints to the MLCC. You must submit a copy of the completed and endorsed "Livescan Fingerprint Background Request" with your application.

Part 5b - Personal Information (Individuals)

Date of Birth: 07/31/1979	Social Security Number: [redacted]	Driv[redacted]

Are you a citizen of the United States of America? ● Yes ○ No

Have you ever legally changed your name? ○ Yes ● No

If you answered "yes", please list your prior name(s) (including maiden):

Spouse's full name (if currently married): Jessica Bigelow

Spouse's date of birth: 08/09/1984 | Is your spouse a citizen of the United States of America? ● Yes ○ No

Do you or your spouse hold any position, either by appointment or election, which involves the duty to enforce any penal law of the United States of America, or the penal laws of the State of Michigan, or any penal ordinance or resolution of any municipal subdivisions of the State of Michigan? ○ Yes ● No

Does your spouse hold a retail, manufacturer, or wholesaler license issued by the MLCC? ○ Yes ● No

Have you ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If **Yes**, list below (attach additional pages if necessary): ○ Yes ● No

Date	City/State	Charge	Disposition

Has your spouse ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If **Yes**, list below (attach additional pages if necessary): ○ Yes ● No

Date	City/State	Charge	Disposition

Part 5c - Signature

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003. (This form must be signed by the person whose information it contains).

Zachery R Bigelow	[signature]	11-30-16
Print Name	Signature	Date

Part 5a - Information on Individual Applicant, Stockholder, Member, or Limited Partner

Each individual, stockholder, member, or partner must complete Part 5a, 5b, and 5c. If a stockholder or member of an applicant company is a corporation or limited liability company, complete Part 5a and 5c and submit a completed Form LCC-301.

For applications with multiple individuals, stockholders, members, or partners - each person or entity must complete a separate copy of this page.

Name: Jessica Nichole Bigelow		
Home address: 665. Norwood Ave		
City: Hillsdale	State: Mi	Zip Code: 49242
Business Phone: 517-610-9908	Cell Phone: same	Email: jessybigelow@ramshackle brewing.co

Have you ever been licensed by the Michigan Liquor Control Commission (MLCC) or do you currently hold an interest in any other licenses issued by the MLCC? If yes, please list business ID numbers below. If you hold interest in 2 or more locations under the same name, please also write chain "below": ( ) Yes (✓) No

Do you hold 10% or more interest in the applicant entity? (✓) Yes ( ) No

If you answered "no" to the first question and "yes" to the second question, you must submit fingerprints and undergo an investigation by the MLCC. Please see the attached instructions for submitting fingerprints to the MLCC. You must submit a copy of the completed and endorsed "Livescan Fingerprint Background Request" with your application.

Part 5b - Personal Information (Individuals)

Date of Birth: 08/04/1984	Social Security Number: [redacted]	Driver's License Number: [redacted]

Are you a citizen of the United States of America? (✓) Yes ( ) No

Have you ever legally changed your name? (✓) Yes ( ) No

If you answered "yes", please list your prior name(s) (including maiden): Curry

Spouse's full name (if currently married): Zachery R Bigelow

Spouse's date of birth: 01/31/1979 | Is your spouse a citizen of the United States of America? (✓) Yes ( ) No

Do you or your spouse hold any position, either by appointment or election, which involves the duty to enforce any penal law of the United States of America, or the penal laws of the State of Michigan, or any penal ordinance or resolution of any municipal subdivisions of the State of Michigan? ( ) Yes (✓) No

Does your spouse hold a retail, manufacturer, or wholesaler license issued by the MLCC? ( ) Yes (✓) No

Have you ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If **Yes**, list below (attach additional pages if necessary): ( ) Yes (✓) No

Date	City/State	Charge	Disposition

Has your spouse ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If **Yes**, list below (attach additional pages if necessary): ( ) Yes (✓) No

Date	City/State	Charge	Disposition

Part 5c - Signature

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003. (This form must be signed by the person whose information it contains).

Jessica N. Bigelow — Print Name

Jessica N. Bigelow — Signature

4/29/2017 — Date

Part 5a - Information on Individual Applicant, Stockholder, Member, or Limited Partner

Each individual, stockholder, member, or partner must complete Part 5a, 5b, and 5c. If a stockholder or member of an applicant company is a corporation or limited liability company, complete Part 5a and 5c and submit a completed Form LCC-301.

For applications with multiple individuals, stockholders, members, or partners - each person or entity must complete a separate copy of this page.

Name: Joseph M Kesselring		
Home address: 3626 Houseknecht Rd		
City: Jonesville	State: MI	Zip Code: 49250
Business Phone:	Cell Phone: (517) 320-2130	Email: joe-kesselring@sumshackle brewing.com

Have you ever been licensed by the Michigan Liquor Control Commission (MLCC) or do you currently hold an interest in any other licenses issued by the MLCC? If yes, please list business ID numbers below. If you hold interest in 2 or more locations under the same name, please also write chain "below": ○ Yes ● No

Do you hold 10% or more interest in the applicant entity? ● Yes ○ No

If you answered "no" to the first question and "yes" to the second question, you must submit fingerprints and undergo an investigation by the MLCC. Please see the attached instructions for submitting fingerprints to the MLCC. You must submit a copy of the completed and endorsed "Livescan Fingerprint Background Request" with your application.

Part 5b - Personal Information (Individuals)

Date of Birth: 3/24/86	Social Security Number: [redacted]	Driver's License Number: [redacted]

Are you a citizen of the United States of America?	● Yes ○ No
Have you ever legally changed your name?	○ Yes ● No
If you answered "yes", please list your prior name(s) (including maiden):	
Spouse's full name (if currently married):	
Spouse's date of birth: / Is your spouse a citizen of the United States of America?	○ Yes ○ No
Do you or your spouse hold any position, either by appointment or election, which involves the duty to enforce any penal law of the United States of America, or the penal laws of the State of Michigan, or any penal ordinance or resolution of any municipal subdivisions of the State of Michigan?	○ Yes ● No
Does your spouse hold a retail, manufacturer, or wholesaler license issued by the MLCC?	○ Yes ○ No
Have you ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If **Yes**, list below (attach additional pages if necessary):	○ Yes ● No

Date	City/State	Charge	Disposition

Has your spouse ever been found guilty, pled guilty, or pled no contest to a criminal charge or any local ordinance violations? If **Yes**, list below (attach additional pages if necessary):	○ Yes ○ No

Date	City/State	Charge	Disposition

Part 5c - Signature

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003. (This form must be signed by the person whose information it contains).

Joseph M Kesselring	[signature]	12/4/16
Print Name	Signature	Date

Part 6 - Contact Information

Provide information on the contact person for this application. Please note that corporations and limited liability companies must provide documentation (e.g. meeting minutes, corporate resolution) authorizing anyone other than the applicant or an attorney of record to be the contact person. If an authorization is not provided, your contact person will not be acknowledged if they are anyone other than the applicant or attorney.

What is your preferred method of contact?		○ Phone ○ Mail ● Email ○ Fax
What is your preferred method for receiving a Commission Order?		○ Mail ● Email ○ Fax
Contact name: Zackery R. Bigelow	Relationship:	
Mailing address: 66 South Norwood Ave., Hillsdale, MI 49242		
Phone: 514-425-8461	Fax number:	Email: ramshacklebrewing@yahoo.com

Part 7 - Attorney Information (If You Have An Attorney Representing You For This Application)

Attorney name: Brian R. Leibrandt		Member Number: P- 74263
Attorney address: 601 Terrace Street, Suite 200, Muskegon, Michigan 49440		
Phone: 231-722-5411	Fax number: 231-722-5511	Email: Brian@parmenterlaw.com
Would you prefer that we contact your attorney for all licensing matters related to this application?		● Yes ○ No
Would you prefer any notices or closing packages be sent directly to your attorney?		● Yes ○ No

Part 8 - Signature of Applicant

Be advised that the information contained in this application will only be used for this request. This section will need to be completed for each subsequent request you make with this office.

Notice: When purchasing a license, a buyer can be held liable for tax debts incurred by the previous owner. Prior to committing to the purchase of any license or establishment, the buyer should request a tax clearance certificate from the seller that indicates that all taxes have been paid up to the date of issuance. Obtaining sound professional assistance from an attorney or accountant can be helpful to identify and avoid any pitfalls and hidden liabilities when buying even a portion of a business. Sellers can make a request for the tax clearance certificate through the Michigan Department of Treasury.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Ramshackle Brewing Company, LLC
by: Zachery R. Bigelow, Manager

Print Name of Applicant & Title	Signature of Applicant	Date

Please return this completed form along with corresponding documents and fees to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Fax to: 517-373-4202

2017-10

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

RESOLUTION – READING AVENUE EXTENSION

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in the City Hall in said City on the 21st day of June 2017, at 6:30 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, the City of Jonesville has determined that certain street improvements are necessary to improve traffic circulation, benefiting the businesses in the vicinity of Olds Street, Beck Street, Gaige Street, and Reading Avenue; and

WHEREAS, it has been determined that extension of Reading Avenue and improvements to the surface of Gaige Street are necessary to address these circulation issues; and

WHEREAS, the Local Development Finance Authority and City Council intend to seek grant assistance from the Economic Development Administration toward the costs associated with these traffic circulation improvements, whose total cost is currently estimated at $417,000.

NOW THEREFORE, IT IS RESOLVED that the Local Development Finance Authority has sufficient funds in its general reserve to provide matching funds in the amount of approximately $208,500 for the grant; and

IT IS FURTHER RESOLVED that the City Council hereby authorizes the City Manager to execute and sign all necessary grant documents.

AYES: Members: _____

NAYS: Members: _____

ABSENT: Members: _____

_____
Lenore M. Spahr, Deputy Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, Michigan at a Regular Meeting held on the 21st day of June, 2017, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

_____
Lenore M. Spahr, Deputy Clerk

Jeff Gray

From: Donald Heck <donh@wolveng.com>
Sent: Monday, May 01, 2017 3:53 PM
To: Jeff Gray
Cc: James Turner
Subject: Reading Street Extension
Attachments: Est-17-0009 050117.pdf

Jeff –

Please find attached our estimate based on the preliminary layout and alignment for the Reading Street extension.

In addition, we estimate our fees for Design services at $25,000 and Construction Engineering at $33,000. These fees would be subject to revision if this was to be bid through the MDOT process.

Thanks for contacting us and we look forward to the next step of this project.

Sincerely,

Donald B. Heck, PE
Wolverine Engineers & Surveyors, Inc.
312 North Street
Mason, Michigan 48854-1169
Ph: 517.676.9200 Fx: 517.676.9396
donh@wolveng.com http://www.wolveng.com

Engineer's Opinion of Costs

Project Number:	17-0009	**Project Engineer:**	J. Pat Turner
Estimate Number:	1	**Date Created:**	5/1/2017
Project Type:	New Construction	**Date Edited:**	5/1/2017
Location:	City of Jonesville, Hillsdale County, Reading Ext. Intersection of M99 and Reading	**Fed/State #:**	
Description:	0.15 mi of street construction including earth excavation, machine grading, storm sewer, concrete curb and gutter and HMA paving	**Fed Item:**	
		Control Section:	

Line	Pay Item	Description	Quantity	Units	Unit Price	Total
Category: 0000						
0001	1500001	Mobilization, Max $17,500	1.000	LSUM	$17,500.00	$17,500.00
0002	2010001	Clearing	1.000	Acre	$6,929.45	$6,929.45
0003	2020002	Tree, Rem, 19 inch to 36 inch	10.000	Ea	$637.38	$6,373.80
0004	2020003	Tree, Rem, 37 inch or Larger	7.000	Ea	$1,219.98	$8,539.86
0005	2020004	Tree, Rem, 6 inch to 18 inch	8.000	Ea	$175.10	$1,400.80
0006	2020006	Stump, Rem, 19 inch to 36 inch	10.000	Ea	$219.89	$2,198.90
0007	2020007	Stump, Rem, 37 inch or Larger	7.000	Ea	$363.39	$2,543.73
0008	2020008	Stump, Rem, 6 inch to 18 inch	8.000	Ea	$111.54	$892.32
0009	2030001	Culv, Rem, Less than 24 inch	50.000	Ea	$16.00	$800.00
0010	2040020	Curb and Gutter, Rem	950.000	Ft	$6.82	$6,479.00
0011	2040035	Guardrail, Rem	150.000	Ft	$6.00	$900.00
0012	2040050	Pavt, Rem	300.000	Syd	$6.45	$1,935.00
0013	2050006	Ditch Cleanout	2.500	Sta	$215.26	$538.15
0014	2050010	Embankment, CIP	1,000.000	Cyd	$4.19	$4,190.00
0015	2050016	Excavation, Earth	4,000.000	Cyd	$5.59	$22,360.00
0016	2050030	Machine Grading	7.500	Sta	$496.77	$3,725.78
0017	2050031	Non Haz Contaminated Material Handling and Disposal, LM	50.000	Cyd	$27.56	$1,378.00
0018	2050041	Subgrade Undercutting, Type II	50.000	Cyd	$11.58	$579.00
0019	2080012	Erosion Control, Check Dam, Stone	25.000	Ft	$18.19	$454.75
0020	2080020	Erosion Control, Inlet Protection, Fabric Drop	8.000	Ea	$83.50	$668.00
0021	2080036	Erosion Control, Silt Fence	600.000	Ft	$1.92	$1,152.00
0022	2090001	Project Cleanup	1.000	LSUM	$5,000.00	$5,000.00

Line	Pay Item	Description	Quantity	Units	Unit Price	Total
0023	3010002	Subbase, CIP	750.000	Cyd	$13.97	$10,477.50
0024	3020020	Aggregate Base, 8 inch	2,750.000	Syd	$8.17	$22,467.50
0025	4020987	Sewer, Cl IV, 12 inch, Tr Det B	175.000	Ft	$42.82	$7,493.50
0026	4020988	Sewer, Cl IV, 15 inch, Tr Det B	350.000	Ft	$44.03	$15,410.50
0027	4020993	Sewer, Cl IV, 24 inch, Tr Det B	175.000	Ft	$72.34	$12,659.50
0028	4030005	Dr Structure Cover, Adj, Case 1	2.000	Ea	$454.89	$909.78
0029	4030006	Dr Structure Cover, Adj, Case 2	2.000	Ea	$389.35	$778.70
0030	4030010	Dr Structure Cover, Type B	2.000	Ea	$459.71	$919.42
0031	4030050	Dr Structure Cover, Type K	6.000	Ea	$597.75	$3,586.50
0032	4030065	Dr Structure Cover, Type Q	1.000	Ea	$495.18	$495.18
0033	4030210	Dr Structure, 48 inch dia	6.000	Ea	$1,589.34	$9,536.04
0034	4030220	Dr Structure, 60 inch dia	1.000	Ea	$2,800.80	$2,800.80
0035	4030312	Dr Structure, Tap, 12 inch	2.000	Ea	$335.88	$671.76
0036	4030315	Dr Structure, Tap, 15 inch	1.000	Ea	$422.63	$422.63
0037	4030324	Dr Structure, Tap, 24 inch	1.000	Ea	$552.95	$552.95
0038	4040061	Underdrain, Subbase, 4 inch	1,500.000	Ft	$4.61	$6,915.00
0039	5010005	HMA Surface, Rem	175.000	Syd	$2.93	$512.75
0040	5010008	Pavt for Butt Joints, Rem	100.000	Syd	$4.87	$487.00
0041	5010009	Edge Trimming	250.000	Ft	$1.83	$457.50
0042	5010033	HMA, 13A	400.000	Ton	$59.36	$23,744.00
0043	5010061	HMA Approach	75.000	Ton	$91.91	$6,893.25
0044	5010703	HMA, LVSP	375.000	Ton	$59.20	$22,200.00
0045	5017031	_ Sidewalk, HMA, 13A	75.000	Ton	$110.00	$8,250.00
0046	6020056	Conc Pavt, Misc, Nonreinf, 9 inch	750.000	Syd	$41.25	$30,937.50
0047	6030020	Joint, Contraction, Crg	250.000	Ft	$7.75	$1,937.50
0048	6030021	Joint, Expansion, Erg	40.000	Ft	$16.88	$675.20
0049	6030030	Lane Tie, Epoxy Anchored	750.000	Ea	$5.01	$3,757.50
0050	8020016	Curb and Gutter, Conc, Det B2	250.000	Ft	$18.61	$4,652.50
0051	8020038	Curb and Gutter, Conc, Det F4	2,250.000	Ft	$15.20	$34,200.00
0052	8020075	Spillway, Conc	1.000	Ft	$41.81	$41.81
0053	8030036	Sidewalk Ramp, Conc, 6 inch	200.000	Sft	$6.08	$1,216.00
0054	8037001	_ Detectable Warning Surface, Modified	20.000	Ft	$9.50	$190.00

Line	Pay Item	Description	Quantity	Units	Unit Price	Total
0055	8110024	Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	100.000	Ft	$2.14	$214.00
0056	8120022	Barricade, Type III, High Intensity, Lighted, Furn	6.000	Ea	$72.95	$437.70
0057	8120023	Barricade, Type III, High Intensity, Lighted, Oper	6.000	Ea	$3.96	$23.76
0058	8120030	Channelizing Device, 42 inch, Furn	100.000	Ea	$10.88	$1,088.00
0059	8120031	Channelizing Device, 42 inch, Oper	100.000	Ea	$0.72	$72.00
0060	8120130	Lighted Arrow, Type B, Furn	2.000	Ea	$418.93	$837.86
0061	8120131	Lighted Arrow, Type B, Oper	2.000	Ea	$16.48	$32.96
0062	8120170	Minor Traf Devices	1.000	LSUM	$2,500.00	$2,500.00
0063	8120350	Sign, Type B, Temp, Prismatic, Furn	750.000	Sft	$4.07	$3,052.50
0064	8120351	Sign, Type B, Temp, Prismatic, Oper	750.000	Sft	$0.29	$217.50
0065	8120370	Traf Regulator Control	1.000	LSUM	$5,000.00	$5,000.00
0066	8130010	Riprap, Plain	40.000	Syd	$41.27	$1,650.80
0067	8160020	Fertilizer, Chemical Nutrient, Cl A	500.000	Lb	$1.72	$860.00
0068	8160025	Mulch	2,500.000	Syd	$0.25	$625.00
0069	8160026	Mulch Anchoring	2,500.000	Syd	$0.08	$200.00
0070	8160027	Mulch Blanket	800.000	Syd	$0.98	$784.00
0071	8160042	Seeding, Mixture TUF	350.000	Lb	$5.05	$1,767.50
0072	8160062	Topsoil Surface, Furn, 4 inch	4,000.000	Syd	$1.60	$6,400.00

Category 0000 Total: $358,551.89

Estimate Total: $358,551.89

City of Jonesville
265 E. Chicago Street, Jonesville, MI 49250
(517) 849-2104
(517) 849-9037 Fax
www.jonesville.org
manager@jonesville.org

SUNSET VIEW CEMETERY ACTIVITY REPORT
MAY 2017

		Interments				Foundations	Burial Rights	
	Lot Sales*	Adult	Child	Infant	Cremation	Purchased	Transfers	Disinterments
January	3	1	0	1	0	0	0	0
February	0	1	0	0	1	0	0	0
March	0	1	0	0	0	5	0	0
April	2	1	0	0	1	1	0	0
May	0	0	0	0	3	0	0	0
2017 Totals	**5**	**4**	**0**	**1**	**5**	**6**	**0**	**0**

* Number shows total burial spaces sold; may have been sold in lots of 1, 2, or 4 spaces

April/May Activity:

- Capital Planning
- Budget
- Tree removals

June/July Focus:

- Capital Projects

****Subject To Approval****

JONESVILLE CITY COUNCIL
Minutes of May 17, 2017

A meeting of the Jonesville City Council was held on Wednesday, May 17, 2017 at the Jonesville Police Department. Mayor Gerry Arno called the meeting to order at 6:30 p.m.

Council members present: Tim Bowman, Jerry Drake, Ron Hayes, Brenda Guyse, Andy Penrose, and David Steel.

Also present: Manager Gray, Attorney Lovinger, WWTP Supt. Mahoney, DPW Supt. Kyser, Finance Director/Treasurer Spahr, Christine Bowman - Jonesville Riverfest Committee President, Kathy Adams, Les Hutchinson, Connie Hutchinson, and Larry Jose.

Les Hutchinson led the Pledge of Allegiance and moment of silence.

A motion was made by Ron Hayes and supported by Brenda Guyse to approve the agenda, replacing item 6E – Personnel Committee Appointment with Item 6E, Sunset View Cemetery Service Agreement. All in favor. Motion carried.

Les Hutchinson spoke to Council and staff regarding his appreciation of being named one of the 2017 Citizens of the Year. He is very humbled and proud.

A motion was made by Dave Steel and supported by Brenda Guyse to waive the Park Usage Policy and noise ordinance for the evening of Friday, May 19th, for the Picnic in the Park event. All in favor. Motion carried.

A motion was made by Jerry Drake and supported by Brenda Guyse to schedule a special Council meeting for Wednesday, June 7, 2017, at 6:30 p.m., for the purpose of discussing the Fiscal Year 2017/18 budget. All in favor. Motion carried.

A motion was made by Ron Hayes and supported by Jerry Drake to schedule a public hearing for Wednesday, June 21, 2017, at 6:30 p.m. Council will hear comments regarding the proposed Fiscal Year 2017/18 Budget. A Truth in Taxation hearing to maintain the property tax rate of 16.388 mills will also be held. All in Favor. Motion carried.

The Fiscal Year 2016-17 Nine Month Budget Review was presented, comparing actual to budgeted amounts through March 31, 2017.

A motion was made by Ron Hayes and supported by Jerry Drake to authorize Manager Gray to negotiate final payment of the Sunset View Cemetery Service Agreement with Fayette Township. All in favor. Motion carried.

A motion was made by Tim Bowman and supported by Brenda Guyse to approve the minutes of April 19, 2017 as presented. All in favor. Motion carried.

A motion was made by Andy Penrose and supported by Ron Hayes to approve the Accounts Payable for May 2017 in the amount of $46,319.87. All in favor. Motion carried.

Updates were given by Department Heads, Manager Gray, and Council.

Mayor Arno adjourned the meeting at 7:13 p.m., prior to going into the Fiscal Year 2017/18 Budget Work Session.

The meeting was reconvened at 7:23 p.m.

Manager Gray discussed the status of the Fiscal Year 2016/17 Capital Improvement projects, and gave an overview of the proposed Fiscal Year 2017/18 Capital Improvement Plan. Council reviewed the proposed Fiscal Year 2017/18 budgets for the following funds: Major Streets, Local Streets, State Highway, Debt Service, and Motor Vehicle Pool.

Mayor Arno adjourned the meeting at 8:21 p.m.

Submitted by:

Lenore M. Spahr
Deputy Clerk

Gerald E. Arno
Mayor

****Subject To Approval****

JONESVILLE CITY COUNCIL
Minutes of June 7, 2017

A meeting of the Jonesville City Council was held on Wednesday, June 7, 2017 at the Jonesville City Hall. Mayor Gerry Arno called the meeting to order at 6:30 p.m.

Council members present: Tim Bowman, Jerry Drake, Ron Hayes, Brenda Guyse, Andy Penrose, and David Steel.

Also present: Manager Gray, WWTP Supt. Mahoney and DPW Supt. Kyser.

Mayor Arno led the Pledge of Allegiance and moment of silence.

The agenda was approved as presented.

A motion was made by Jerry Drake and supported by Brenda Guyse to waive the purchasing policy requirement to obtain competitive bids for chip and fog seal on several streets. This is due to having a limited number of companies available within the state that will complete the treatment. All in favor. Motion carried.

Manager Gray discussed the proposed Fiscal Year 2017/18 budgets for the following funds: General Fund, Sewer Fund, Water Fund, LDFA, and DDA.

Mayor Arno adjourned the meeting at 7:17 p.m.

Submitted by:

Lenore M. Spahr
Deputy Clerk

Gerald E. Arno
Mayor

Vendor	Description		Amount
A & J COFFEE SERVICE	OPERATING SUPPLIES		33.05
APOLLO FIRE EQUIPMENT CO.	JFD - SCBA BOTTLES		4,355.00
	JFD - 2 SETS TURNOUT GEAR		4,320.00
		8,675.00	
ARROW UNIFORM RENTAL	UNIFORM RENTAL		151.46
AT&T	LOCAL/LONG DISTANCE		1,518.93
BAKER'S LAWN CARE, LLC	APRIL/MAY BURIALS		1,125.00
	CEMETERY - APRIL MOWING		2,125.00
	APRIL SEXTON SERVICES		150.00
	CEMETERY - MAY MOWING		2,125.00
	MAY SEXTON SERVICES		150.00
		5,675.00	
BEAVER RESEARCH COMPANY	MVP - SUPPLIES		94.75
BECKER & SCRIVENS, INC.	JFD - CONCRETE FOR DUMPSTER ENCLOSURE		819.00
BIOLOGICAL RESEARCH SOLUTION	WATER - TESTING		75.00
BRAMAN ROOFING COMPANY	JFD - RE-ROOF TRAINING ROOM		7,920.00
BROOKS, JAMIE	CITY HALL CLEANING		100.00
	JPD CLEANING		100.00
		200.00	
BSN SPORTS, INC	REC - SUPPLIES/EQUIPMENT		3,570.38
CEM SUPPLY, INC.	WWTP - PRESSURE WASHER PUMP		146.99
CLEAR VIEW, B.R. LLC	CITY HALL/JPD WINDOW CLEANING		33.00
COAST TO COAST SOLUTIONS	JPD - LAW ENFORCEMENT STICKERS		162.68
	JPD - LAW ENFORCEMENT POSTERS		118.06
		280.74	
CONSUMERS CONCRETE CORPORATI	WWTP - MANHOLE RINGS		273.50
CONSUMERS ENERGY	CITY-WIDE STREET LIGHTS		2,514.43
	DDA - STREETSCAPE LIGHTS		405.17
	DDA - UNMETERED PARKING LOT LIGHTS		21.36
	DDA BUILDING ELECTRICITY		371.71
	IRON REMOVAL PLANT ELECTRICITY		1,390.80
	500 IND PKWY SPRINKLER METER		33.66
	100 DEAL PKWY SPRINKLER METER		26.13
	WATER TOWER ELECTRICITY		81.22
	598 IND PKWY SPRINKLER METER		22.98
	WRIGHT ST PARK ELECTRICITY		26.68
	DPW ELECTRICITY		79.04
	CITY HALL ELECTRICITY		173.13
	RADIO TOWER ELECTRICITY		29.83
	JFD TRUCK BAY ELECTRICITY		202.52
	JFD TRAINING ROOM ELECTRICITY		85.06
	EMERGENCY SIREN ELECTRICITY		23.26
	CITY HALL SECOND FLOOR ELECTRICITY		22.70
	WWTP ELECTRICITY		4,959.29
	FAST PARK ELECTRICITY		55.60
	DDA - METERED PARKING LOT LIGHTS		81.09
	CEMETERY ELECTRICITY		25.72
	FREEDOM MEMORIAL ELECTRICITY		83.14
	JPD ELECTRICITY		246.46
		10,960.98	
COUNTRYSIDE TROPHIES	REC - TROPHIES		1,796.70
	CITY HALL SUPPLIES		98.00
		1,894.70	
CRAIG WICKHAM TREE SERVICE	ST HWY - TREE REMOVAL		1,450.00
CRANBERRY CORNERS	RECREATION - UNIFORMS		7,402.00
CURRENT OFFICE SOLUTIONS	CITY HALL FURNITURE		2,399.00
	CITY HALL FURNITURE		1,048.98
	CITY HALL FURNITURE		165.00
	OFFICE SUPPLIES		44.91
	OFFICE SUPPLIES		23.06
	OFFICE SUPPLIES		67.99
	COPIER MAINTENANCE		99.63

Vendor	Description		Amount
		3,848.57	
DH ROBERTS CONSTRUCTION	CITY HALL RENOVATIONS		9,115.00
	CITY HALL RENOVATIONS		1,425.00
		10,540.00	
ELWOOD STAFFING SERVICES, IN	DPW SEASONAL W/E 6/11/17		589.60
	DPW SEASONAL W/E 06/04/17		471.68
	DPW SEASONAL W/E 05/21/17		589.60
	DPW SEASONAL W/E 5/14/17		589.60
	DPW SEASONAL W/E 05/28/17		589.60
		2,830.08	
FIRST NATIONAL BANK OMAHA	CITY HALL IMPROVEMENTS		155.94
	ELECTION SUPPLIES		63.21
	SUPPLIES/SMALL TOOLS/CONFERENCES		1,138.20
		1,357.35	
G & D WOOD PRODUCTS	DDA - MULCH		125.00
GRAY, JEFFREY M.	REFUND 2013 FICA/MEDICARE OVERPAYMENT		123.39
	REFUND 2014 FICA/MEDICARE O/P		371.29
		494.68	
HYDROCORP, INC	CROSS CONNECTION PROGRAM		545.00
I.T. RIGHT	ANNUAL IT SUPPORT CONTRACTS		5,430.00
JONESVILLE HARDWARE	SUPPLIES/TOOLS/REPAIRS/CITY HALL RENOVATIONS		352.51
JONESVILLE LUMBER	CITY HALL RENOVATIONS		60.59
JONESVILLE, CITY OF	JPD WATER/SEWER		57.52
	JPD WATER/SEWER		43.99
	DPW WATER/SEWER		43.99
	WWTP WATER/SEWER		414.03
	CITY HALL WATER/SEWER		43.99
	DDA - DRINKING FOUNTAIN		34.44
	WRIGHT ST PARK WATER/SEWER		33.93
		671.89	
KEN STILLWELL FORD-MERCURY,	WWTP - TRUCK REPAIRS		335.80
	JPD - 14 FORD/OIL CHANGE/TIRE ROTATION		42.75
	JPD - 16 FORD/OIL CHANGE		31.75
		410.30	
LAPEW SANITATION	REC - PORTABLE RESTROOMS		85.00
LITCHFIELD - JONESVILLE LANE	REC - USE OF BALL FIELDS		100.00
MAINS, JARED	UMPIRE SERVICES		250.00
	UMPIRE SERVICES		275.00
		525.00	
MANN, HEATHER	ASST REC DIRECTOR		200.00
	ASST REC DIRECTOR		200.00
	ASST REC DIRECTOR/SUPPLIES		253.28
	ASST REC DIRECTOR/SUPPLIES		223.51
		876.79	
MANN, JUD	UMPIRE SERVICES		50.00
	UMPIRE SERVICES		175.00
		225.00	
MANN, LEWIS	UMPIRE SERVICES		210.00
	UMPIRE SERVICES		60.00
		270.00	
MEANS, CINDY	ELECTION MILEAGE		18.73
MICHIGAN GAS UTILITIES	IRON REMOVAL PLANT GAS SERVICE		46.42
	CITY HALL GAS SERVICE		57.53
	DPW GAS SERVICE		70.37
	JFD GAS SERVICE		103.05
	JPD GAS SERVICE		58.69
	WWTP GAS SERVICE		599.16
	GAS LIGHT SERVICE		61.86
		997.08	
MICHIGAN LAWN & LANDSCAPE	MAY MOWING		2,766.46
MICHIGAN RURAL WATER ASSOC.	MEMBERSHIP RENEWAL		440.00

Vendor	Description		Amount
NAPOLEON FEED MILL, INC	REC - FIELD LIME		221.20
NORM'S TIREMAN	JPD - 16 FORD/TIRES		591.16
NORTH EAST FABRICATION CO, I	CITIZEN OF THE YEAR WALL HANGING		120.00
OASIS CAR WASH	JPD - MAY CAR WASHES		6.00
	JPD - MAY CAR WASHES		18.00
		24.00	
PARKER, HAYES & LOVINGER, P.	ANNUAL ATTORNEY RETAINER		2,800.00
	LEGAL FEES		245.00
		3,045.00	
PETTY CASH	PETTY CASH REIMBURSEMENT		159.40
PHAT JAXX AUTOMOTVIE	MVP - TRUCK 2/AC COMPRESSOR		892.62
POSTMASTER	POSTAGE - WATER/SEWER BILLS		235.15
REPUBLIC WASTE SERVICES	CITY HALL/DPW/WWTP TRASH SERVICE		90.00
	PARKS/DOWNTOWN TRASH SERVICE		94.00
	JPD/JFD TRASH SERVICE		59.00
		243.00	
SOUTHERN MI BASEBALL LEAGUE	REC - SANDY KOUFAX/ONE TEAM		80.00
SPEEDWAY SUPERAMERICA, LLC	GASOLINE		656.38
STATE OF MICHIGAN	WWTP - BOILER INSPECTION		60.00
STOCKHOUSE CORPORATION	DDA - SLOGAN POSTER		65.00
SUPERIOR SWEEPING SERVICE IN	STREET SWEEPING		2,791.92
TRACTOR SUPPLY CREDIT PLAN	DPW - WEED KILLER		248.91
TRAFFIC ENGINEERING ASSOC, I	MAJOR/LOCAL - MAUMEE/EAST TRAFFIC STUDY		670.00
USA BLUEBOOK	WWTP - SUPPLIES		227.26
	WWTP - SUPPLIES		98.26
	WWTP - SUPPLIES		58.14
	WWTP - SUPPLIES		51.71
	WATER/WWTP - SUPPLIES		832.16
		1,267.53	
USALCO	WWTP - SUPPLIES		4,397.00
VERIZON WIRELESS	JPD/WWTP/DPW CELL PHONES/JPD IN-CAR MODEM		166.41
	DPW CELL PHONE		25.00
	JPD/WWTP/DPW-CELL PHONES/JPD IN-CAR MODEM		166.58
		357.99	
WALMART COMMUNITY/RFCSLLC	OFFICE/OPERATING/AUTO SUPPLIES		348.50
WILLOWBROOK INTERIORS	CITY HALL RENOVATIONS		8,540.00
	CITY HALL RENOVATIONS		486.67
		9,026.67	
WOLCOTT, KEVIN	UMPIRE SERVICES		50.00
	UMPIRE SERVICES		100.00
		150.00	
YOUNG, JAMES G	UMPIRE SERVICES		275.00
YOUNG, JAMIE	UMPIRE SERVICES		75.00
	UMPIRE SERVICES		350.00
		425.00	
	Total:	110,495.94	

Jonesville Fire Department Report

Vlay 2017

Date	Type of call	Location	# of members
MAY-3	Meeting	Station(Meeting)	15
MAY-4	Smoke alarm/False	308 Strait ct(City)	4
MAY-10	Lift assist	Parkwood Apt,48B(Mutual aid)	5
MAY-17	C.O. Investigation	467 Greenbriar(City)	3
MAY-20	Medical assist	502 Drake st.(Mutual aid)	16
MAY-21	Wires down/grass fire	Mosherville rd/Milnes(Scipio)	13
MAY-24	Station Clean-up	Station(Training)	9
MAY-25	1 car P.I Rollover	Homer rd./ Ball rd.(Fayette)	9
MAY-27	Lift assist	506 Maumee st.(Mutual aid)REU	6
MAY-27	Illegal burn/False	Homer rd./ Sterling(Scipio)	5
MAY-29	Pool fill	4200 W. Chicago rd.(training)	2
MAY-31	Wires down/Unfound	Milnes/ ball(Fayette)	7

Notes:

YEAR SUMMARY 2017

Month	CITY	SCIPIO	FAYETTE	MUTUAL AID	TRAINING/MEETINGS
JANUARY	3	2	5	4	5
FEBRUARY	2	1	3	4	3
MARCH	6	4	4	9	4
QUARTER TOTAL	11	7	12	17	12
APRIL	5	3	4	5	4
MAY	2	2	2	3	3
JUNE					
QUARTER TOTAL					
JULY					
AUGUST					
SEPTEMBER					
QUARTER TOTAL					
OCTOBER					
NOVEMBER					
DECEMBER					
QUARTER TOTAL					
YEAR TOTAL					

Notes:

MONTHLY OPERATING REPORT
May 2017

SUBMITTED: June 7, 2017

WATER FLOW		**WASTEWATER FLOW**	
MAXIMUM	304,000	MAXIMUM	470,700
MINIMUM	153,000	MINIMUM	373,200
AVERAGE	223,600	AVERAGE	423,000
TOTAL	6.932 MG	TOTAL	13.1126 MG

CALLOUTS: None

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of May 2017.

Lagoon analysis was performed for Litchfield, Camden, Reading, Merry Lake and North Adams.

We met with Jones & Henry concerning the SAW grant. And Fleiss & Vandenbrink concerning the Water Reliability Study.

We rented the Vactor from the City of Reading to clean the influent wet well, the trickling filter trough and the backwash storage tank. The service water storage tank was also cleaned. We also used the Vactor to help the DPW hydroexcavate a leaking water service line on US-12.

The boiler inspector checked out our digester boiler and the MDEQ conducted an inspection of the wastewater plant. The MDEQ also conducted an inspection of our drinking water lab. This is required for the renewal of our drinking water license.

Maintenance was performed on all of our exhaust and HVAC equipment. This includes lubrication and belt adjustment or replacement. Also the number two ultraviolet light bank was removed for cleaning and maintenance.

Please note that our discharge limits decreased substantially on the first of May. These new stable effluent limits are the lowest limits that the MDEQ imposes for effluent quality. This is due to a number of variables including the size of the receiving stream, location on that stream, size and capability of the treatment system, potential for human body contact as well as many other factors.

PLANT EFFICIENCY—May 2017

5-Day Biochemical Oxygen Demand

NPDES Permit Limit in May 2017—4 mg/l Monthly Average

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the receiving stream.

Jonesville Monthly Average—4 mg/l

Average Percent Removal from the Raw Wastewater—96.4 %

Total Suspended Solids

NPDES Permit Limit in May 2017—20 mg/l Monthly Average

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average— 2.6 mg/l

Average Percent Removal from the Raw Wastewater—98.0%

Total Phosphorus

NPDES Permit Limit in May 2017—1 mg/l Monthly Average

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.6 mg/l

Average Percent Removal from the Raw Wastewater—81.2%

Ammonia Nitrogen

NPDES Permit Limit in May 2017—0.5 Monthly Average

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen.Examples of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.086 mg/l

Average Percent Removal from the Raw Wastewater—99.9%

Jonesville Daily Maximum—0.15 mg/l

Rick Mahoney

Jonesville Dept of Public Works

May 2017

Monthly Report

	Maintenance	White Paint	Yellow Paint	Pros. Gravel	COLD MIX
STATE HIGHWAYS	0 HR DT 0 HR OT	0 Gal	0 Gal	0 Ton	1/2 Ton
MAJOR ROADS	0 HR DT 0 HR OT	0 Gal	0 Gal	0 Ton	1/8 Ton
LOCAL ROADS	0 HR DT 0 HR OT	0 Gal	0 Gal	0 Ton	1/8 Ton
PARKING LOTS	0 HR DT 0 HR OT	0 Gal	0 Gal		0 Ton
POLICE STATION	0 HR OT	0 Gal	0 Gal		
FIRE DEPARTMENT	0 HR OT	0 Ton	0 Gal		
DPW DEPT	0 HR OT				
DDA SIDEWALKS	0 HR OT				
WATER	0 HR DT 0 HR OT				
State Police	0 HR OT				

There were no call out.
State, Major & Local Streets were cold patched.
We put up the Riverfest banner & had to take it down early as the cable broke do to the wind.
The Wright St. bathrooms & concession stand water was turned on for the Rec. Program.
The water was turned on at the drinking fountain in Fast Park.
The lawns were mowed at 412 Austin Dr. & 117 Maumee St. as they are vacant.
Downtown was cleaned and mulch put around the DDA tree's.
Superior Sweeping received a 2 year contract thru MDOT for street sweeping per the 426 agreement
Wickham Tree Service received the bid for cutting 2 tree's on M-99 N. for MDOT per the 426 agreement.
Trac Trenching received the bid for rebuilding 3 catch basins on M-99 S. for MDOT per the 426 agreement.
Superior Sweeping was in and swept all of the curbed streets.
The water was turned on at the Cemetery.
We set up & cleaned up everything for Riverfest.
We change the curb stop valve at 462 E. Chicago Street as it was leaking.
We helped put stuff back at City Hall and plumbed the new kitchenette.
We started are weekly Yard Waste Program this month.

Mike Kyser

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101 FAX (517) 849-2520

ACTIVITY SUMMARY FOR MAY 2017

Total reports: 82
B&E No Force: 1
Assault and Battery: 1
Fraud: 2
Theft from Motor Vehicle: 1
Domestic Assault: 1
Forgery/Counterfeit: 1
Harassing Communication: 1
Other Larceny: 4
Damage to Property (not malicious): 0
Retail Fraud: 4
Auto Theft: 1 (Repo)
Nuisance Animals: 0
Public Roadway Accidents: 8
Private Property Accidents: 2
Other Arrests: 6 (warrants, traffic, etc.)
Non Violent Domestic: 2
Civil Matter/Family Disputes: 2
Medical Emergency: 23
Lost and Found Property: 3
Suspicious Situations: 13
Att. Suicide: 1
General Assistance/Non-Criminal: 9
Traffic/Moving Violations: 3
Ordinance: 0
Warrants Received from Prosecutor: 6
Juvenile Petitions: 0

May Patrol Shift Coverage: 80%

JUNE FOCUS

Staffing/Part-Time Hire
Chief/Sgt. Job Descriptions

CITY OF JONESVILLE
CASH BALANCES

		May-2017	BANK BALANCE
GENERAL FUND:			
	General Fund Now Checking	101-000-001	15,722.20
	General Fund CLASS Acct	101-000-007	749,405.27
	General Fund Cemetery CLASS Acct	101-000-007.100	87,998.68
	General Fund Alloc of Assets CLASS	101-000-007.200	390,923.73
MAJOR STREETS:			
	Major Streets Now Checking	202-000-001	19,435.57
	Major Streets CLASS Acct	202-000-007	71,753.34
LOCAL STREETS:			
	Local Streets Now Checking	203-000-001	6,105.67
	Local Streets CLASS Acct	203-000-007	437,219.79
	Local Streets Bond & Int CLASS	203-000-007.200	8,784.93
STATE HIGHWAY:			
	State Highway Now Checking	211-000-001	7,813.13
L.D.F.A.:			
	LDFA Operating Now Checking	247-000-001	2,684.54
	LDFA Operating CLASS Acct	247-000-007	1,147,161.16
D.D.A.:			
	DDA Now Checking	248-000-001	18,257.33
	DDA Operating CLASS Acct	248-000-007	261,341.56
SEWER FUND:			
	Sewer Receiving Now Checking	590-000-001	70,758.26
	Sewer Bond & Interest Checking	590-000-001.300	10.00
	Sewer General Purpose CD	590-000-003.100	0.00
	Sewer Receiving CLASS Acct	590-000-007	221,110.98
	Sewer Bond Reserve CLASS Acct	590-000-007.100	35,493.23
	Sewer Plant Improv. CLASS Acct	590-000-007.200	824,593.34
	Sewer Bond & Interest CLASS	590-000-007.300	16,661.40
WATER FUND:			
	Water Receiving Now Checking	591-000-001	53,867.43
	Water Receiving CLASS Acct	591-000-007	281,976.49
	Water Plant Improvement CLASS Acct	591-000-007.100	177,742.49
	Water Tower Maint CLASS Acct	591-000-007.300	51,561.93
	Water Maint CLASS Acct	591-000-007.400	54,388.90
MOTOR VEHICLE POOL:			
	Motor Vehicle Pool Now Checking	661-000-001	14,497.05
	Equip. Replace CLASS - Police Car	661-000-007.301	24,617.84
	Equip. Replace CLASS - Fire Truck	661-000-007.336	97,600.50
	Equip. Replace CLASS - Turn Out Gear	661-000-007.337	2,225.03
	Equip. Replace CLASS - DPW Equip	661-000-007.463	76,848.01
	Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	74,749.43
CURRENT TAX:			
	Current Tax Checking	703-000-001	1,853.19
	Current Tax Savings Account	703-000-002	300,342.66
PAYROLL FUND CHECKING:		750-000-001	2,180.27
Lenore\Monthly\Interest and Cash Balances - MMYY.xls		**GRAND TOTAL**	5,607,685.33

City of Jonesville
265 E. Chicago Street, Jonesville, MI 49250
(517) 849-2104
(517) 849-9037 Fax
www.jonesville.org
manager@jonesville.org

SUNSET VIEW CEMETERY ACTIVITY REPORT
MAY 2017

		Interments				Foundations	Burial Rights	
	Lot Sales*	Adult	Child	Infant	Cremation	Purchased	Transfers	Disinterments
January	3	1	0	1	0	0	0	0
February	0	1	0	0	1	0	0	0
March	0	1	0	0	0	5	0	0
April	2	1	0	0	1	1	0	0
May	0	0	0	0	3	0	0	0
2017 Totals	**5**	**4**	**0**	**1**	**5**	**6**	**0**	**0**

* Number shows total burial spaces sold; may have been sold in lots of 1, 2, or 4 spaces

April/May Activity:

- Capital Planning
- Budget
- Tree removals

June/July Focus:

- Capital Projects

Michigan's Economic Development Basic Course

September 11th – 14th, 2017

Crowne Plaza Lansing West

Lansing, Michigan

Hosted By

MEDA

Michigan Economic Developers Association

In Partnership With

INTERNATIONAL ECONOMIC DEVELOPMENT COUNCIL

The Economic Development Basic Course is a 4-day comprehensive training course in which the best of Michigan's practitioners educate participants on the fundamentals of economic development in the following ten areas:

* Business Retention and Expansion
* Community/Neighborhood Development
* Economic Development Ethics
* Economic Development Finance
* Managing and Economic Development Organization
* Marketing/Attraction
* Real Estate Development and Reuse
* Small Business and Entrepreneurship Development
* Strategic Planning
* Workforce Development

MEDA has added three bonus sessions that are pertinent to successful economic development in Michigan:

* Developing a Healthy Relationship with Your Legislators
* Influence of the Global Economy on Economic Development
* State Programs

Go to Upcoming Events at www.medaweb.org to register!

The Economic Development Basic Course is Comprehensive Training by Experienced Instructors and Your First Step in Becoming a Certified Economic Developer!

Michigan's Economic Development Basic Course – September 11th–14th, 2017 – Lansing MI

Cost
MEDA Member: $625
Non-MEDA Member: $850

Tuition-only scholarships are being provided by: Consumers Energy, DTE Energy, Indiana Michigan Power, MEDA, and Michigan Gas Utilities. **Contact MEDA to learn more about qualifications.**

Location
Crowne Plaza Lansing West
925 S. Creyts Rd.
Lansing, MI 48910

Accommodations
Call the Crowne Plaza Lansing West 877-322-5544 to reserve rooms at $129 ++/night by August 10, 2017.

Register by 8/1/17! Call 517-241-0011 or visit Upcoming Events at www.medaweb.org.

Other Upcoming 2017 IEDC Courses Available - Visit iedconline.org

Colorado Basic EconDev Course - Jun 12-16 - Denver, CO
Basic EconDev Course at SUNY Albany - Jun 20-22 - Albany, NY
Auburn University Basic EconDev Course - Jul & Sep - Auburn, AL
Upper Midwest Basic EconDev Course - Jul 17-21 - Duluth, MN
New Mexico EconDev Course - Jul 23-27 - Silver City, NM
North Carolina Basic EconDev Course - Jul 24-27 - Chapel Hill, NC
Chesapeake Basic EconDev Course - Jul 24-28 - Baltimore, MD
Northwest EconDev Course - Aug 21-24 - Ellensburg, WA
Kentucky Basic EconDev Course - Aug 21-24 - Lexington, KY
Wisconsin Basic EconDev Course - Sep 11-14 - Madison, WI
True South Basic EconDev Course - Sep 11-14 - Hattiesburg, MS
California Basic EconDev Course - Oct 23-26 - Fresno, CA
Florida Basic EconDev Course - Nov 6-9 - Tampa, FL
EconDev Course in Pennsylvania - Dec 4-7 - Lancaster, PA

MEDA
Michigan Economic Developers Association

P.O. Box 15096
Lansing, MI 48901-5096

PH: 517-241-0011

meda@medaweb.org
www.medaweb.org

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GERRY ARNO
COUNCIL MEMBER
VILLAGE OF JONESVILLE
265 W CHICAGO ST
JONESVILLE, MI 49250

COMCAST

May 15, 2017

RECEIVED
MAY 2 2 2017
BY:_____

City Manager
City of Jonesville
265 East Chicago Street
Jonesville, MI 49250-1002

Dear City Manager:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community. I am writing to notify some changes to the channel lineup. Customers are being notified of these changes via bill messages.

Effective on or around July 1, 2017, Esquire will no longer be available on the channel lineup.

Also, on or around July 15, 2017, Olympics Channel HD will be available on channel 1240 with our Digital Preferred tier. Universal HD on channel 1240 will be ceasing operations.

As always, feel free to contact me directly at 517-334-5686 with any questions you may have

Sincerely,

John P. Gardner
Director, External Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911

June - August 2017

Jonesville District Library

310 Church St. Jonesville, MI 49250

http://www.jonesvilledistrictlibrary.michlibrary.org/ T: 517-849-9701

Note from the Director:

We have been having an extremely busy year! With canvas painting, story times, movies, coloring, computer classes and much more. Summer is nearly here and we have tons of fun planned for our Summer Programming. Registration begins May 31st, I cannot believe it is that time already.

We will be having an Open House this year on July 8th. Come spend the day with us. 11am to 2pm. We have an instrumental program scheduled and a Laura Ingells program. Tour the library, see what changes we have made and offer ideas for further changes. We are very excited to share our services with you and hope to see you.

Sign-Up for a Summer of Fun at the Circulation desk. All ages welcome to our Summer reads and fun program. Grand prizes will be announced in July. Make sure you put in one entry per week for our weekly prize drawing. Programs will end August 1. Make sure your reading log is filled out by July 31, 2017.

Upcoming Events

June 5

Summer Toddle Program- Alphabet Fun Begins 3PM. Every Monday @ 3PM through July 31st.

June 19

Summer Programming Kickoff with Zendor the Magician 1PM.

June 28

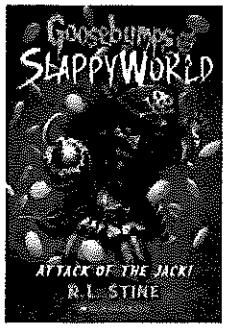
Classroom Critters 1PM

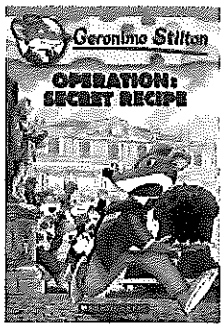
Important Announcement

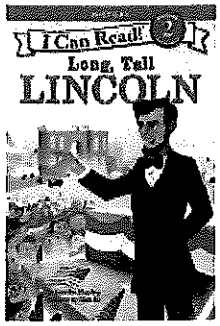
Hillsdale County community foundation For good. For ever.

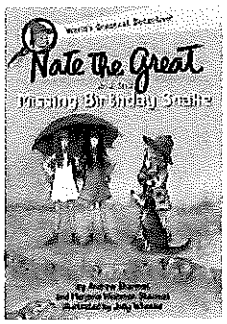
We would like to Thank Hillsdale County Community Foundation. We have been awarded 2 grants this year! The Loiuse Hawkes Library Fund award will help support our Open House! The Benge Library Fund award will support our Summer Programming.

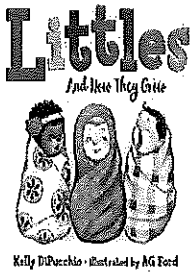
New June Titles

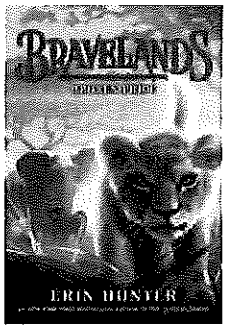


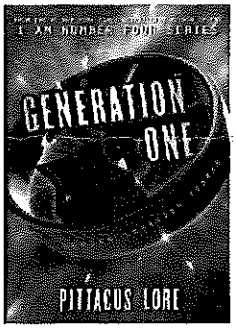


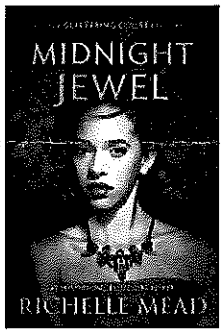


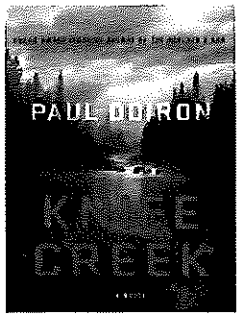


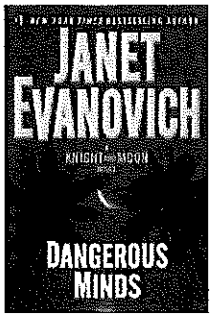


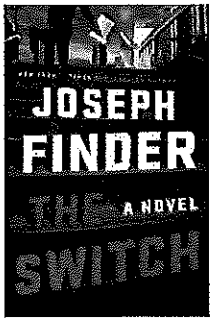


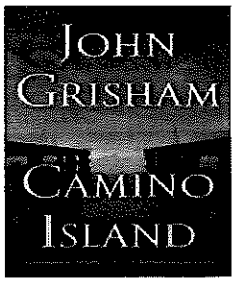


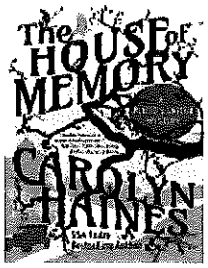


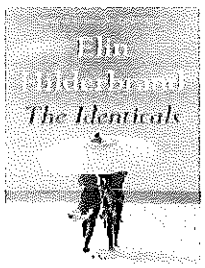












In the Community

Kids Fest-We will be there.

Kids' Fest is a free event designed to help children learn about topics while having a ton of fun! American 1 hosts three Kids' Fest events in Jackson, Hillsdale and Milan each year! We bring in local businesses and organizations that teach children topics such as health, nutrition, art, safety, community and so much more! Each booth offers a hands-on activity, game or craft for children to help them learn. Thousands of kids and families visit Kids' Fest each summer! **Hillsdale Kids' Fest - Wed. June 21st - Hillsdale Co. Fairgrounds**

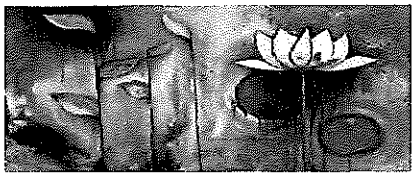
Literacy Popup

Join us June 19th at Baw Beese- Owen Park 10-12PM for "The Tiny Seed" by Eric Carle fun and games.

New July Titles

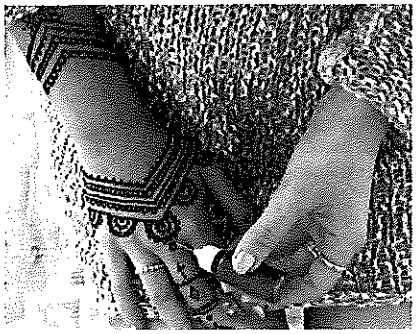
Upcoming Events

June 14



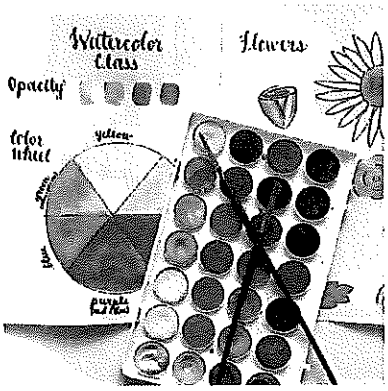
Acrylic Painting Class @ 5PM

June 23



TEEN Henna Tattoo Party. Goodies and Fun. @ 3PM

June 28



Watercolor Painting Class @ 5PM.

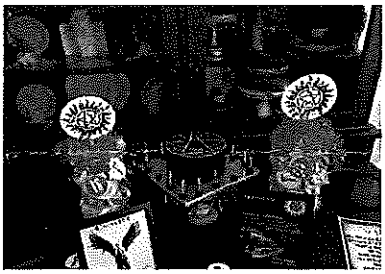
New August Titles

Upcoming Events

July 5 & 19

Goodlife Yoga @ 1PM

July 14



TEENS Supernatural Party and Pizza @ 3PM

Canvas Painting Class @ 5PM

July 26

Canvas Painting Class @ 5PM

Build a Better World

SUMMER FUN SCHEDULE as of 6/01/17

Tue.	**May 30**	**Sign Up Starts**		
Mon.	June 5	Alphabet Fun	ABC – Bats	3 pm to 4 pm
Mon.	June 12	Alphabet Fun	DEF – Frogs	3 pm to 4 pm
Wed.	**June 14**	**Kick Off Party**	**Zendor the Magician**	**1 pm to 2 pm**
Mon.	June 19	Alphabet Fun	GHI – Ice Cream	3 pm to 4 pm
Wed.	**June 21**	**Kid's Fest**	**@ the Hillsdale Fair Grounds**	**10 am to 3pm**
Mon.	June 26	Alphabet Fun	JKL – Jelly Fish	3 pm to 4 pm
Wed.	**June 28**	**Animals & Plants**	**Classroom Critters**	**1 pm to 2:30pm**
Mon.	July 3	Alphabet Fun	MNO – Monsters	3 pm to 4 pm
Wed.	**July 5**	**Family Time Yoga**	**with GoodLife Yoga**	**1 pm to 2 pm**
Mon.	July 10	Alphabet Fun	PQR – Robots	3 pm to 4 pm
Wed.	**July 12**	**Building Bridges Day**		**1 pm to 2 pm**
Wed.	July 17	Alphabet Fun	ST – Turtles	3 pm to 4 pm
Mon.	**July 19**	**Family Time Yoga with GoodLife Yoga**		**1 pm to 2 pm**
Mon.	July 24	Alphabet Fun	UVW – Unicorns	3 pm to 4 pm
Wed.	**July 26**	**Raker's Plants and Fun**		**1 pm to 2 pm**
Mon.	July 31	Alphabet Fun	XYZ – Zebras	3 pm to 4 pm
Sat.	**August 5**	**Nerf Party Finale**	**with Joel Tacey**	**1 pm to 3 pm**

Storytime will start again on the first week in September

For more information please stop in and see us. At the Jonesville District Library 310 Church Street Jonesville, MI 49250. Or call us at 517-849-9701. Find us on Facebook or visit our website: www.jonesvilledistrictlibrary.michlibrary.org/

Jonesville District Library
310 Church St.
P.O. Box 184
Jonesville, MI 49250

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