




**CITY OF JONESVILLE
COUNCIL AGENDA
MAY 17, 2017 - 6:30 P.M.
CITY HALL**

- 1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC COMMENTS / AUDIENCE PRESENTATIONS**
Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.
- 4. PRESENTATIONS AND RECOGNITIONS**
Les Hutchinson – Citizen of the Year
- 5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION**
- 6. REPORTS AND RECOMMENDATIONS**
 - A. Request to Waive Park Usage Policy [Action Item]
 - B. Schedule a Special Meeting: Fiscal Year 2017-2018 Budget [Action Item]
 - C. Schedule Public Hearings: Fiscal Year 2017-18 Proposed Budget [Action Item]
 - D. Fiscal Year 2016 – 2017 Nine Month Budget Review [Information Item]
 - E. Personnel Committee Appointment [Action Item]
- 7. COUNCIL MINUTES**
 - A. Consider minutes of the April 19, 2017 regular meeting [Action Item]
- 8. ACCOUNTS PAYABLE**
 - A. Accounts Payable for May 2017 totalling \$46,319.87 [Action Item]
- 9. DEPARTMENT REPORTS**
 - A. Fire Department – Chief Adair
 - B. Water/Wastewater Treatment Plant – Superintendent Mahoney
 - C. Department of Public Works and Zoning Report – Superintendent Kyser
 - D. Police Department – Chief Lance
 - E. Cash Report – Finance Director Spahr
 - F. Manager Gray
- 10. ADJOURNMENT to Fiscal Year 2017-18 Budget Work Session**



To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: May 12, 2017
Re: Manager Report and Recommendations – May 17, 2017 Council Meeting

6. A. Request to Waive Park Usage Policy [Action Item]

As described in the attached application, the Jonesville Riverfest Committee is adding a new “Picnic in the Park” event on Friday, May 19th. From 6:00 until 9:00 p.m., Carl Fast Park will host kids’ activities, with live music beginning at 7:00 p.m. The Jonesville Riverfest Committee is requesting a waiver of the City Park Usage Policy that prohibits music events after 7:00 p.m. I recommend a motion to permit the music event between the hours of 7:00 p.m. and 9:00 p.m., provided that speakers are directed and kept at a volume respectful to the residences in the area. *Please refer to the attached application and Park Usage Policy.*

6. B. Schedule a Special Meeting: Fiscal Year 2017-18 Budget [Action Item]

I recommend that a Special Meeting be scheduled for Wednesday, June 7, 2017, 6:30 p.m. at City Hall, for the purpose of discussing the Fiscal Year 2017-18 budget. The General Fund, DDA, LDFA, Sewer Fund, and Water Fund will be included in the review. Department Heads will attend the meeting to discuss their proposed budgets and to answer questions. Other timely business will be scheduled at the meeting, if necessary. A motion is necessary to set the Special Meeting.

6. C. Schedule Public Hearings: Fiscal Year 2017-18 Budget and Truth in Taxation [Action Item]

I recommend that Council schedule public hearings regarding the proposed Fiscal Year budget for July 1, 2017 through June 30, 2018 and Truth in Taxation at the June 21, 2017 regular meeting at the Jonesville City Hall, 265 E. Chicago Street, Jonesville, MI. The property tax rate of 16.388 mills (unchanged) will be the subject of the hearings. The proposed budget will be available for public review at City Hall during regular business hours following the June 7th special meeting. A motion is necessary to take action. *Please refer to the attached public hearing notices.*

6. D. Fiscal Year 2016-17 Nine Month Budget Review [Information Item]

The current fiscal year nine month budget comparison (July 1, 2016 through March 31, 2017) is attached for your review. Overall, revenues and expenditures to date are in line with budgeted figures. Finance Director Spahr will provide additional clarification as necessary regarding the line items that exceed seventy-five percent of budgeted expenses. *Please refer to the attached FY 2016-17 nine month budget comparison summary.*

6. E. Personnel Committee Appointment [Action Item]

Mayor Arno is recommending that Council Member Jerry Drake be appointed to fill Bob Snow’s vacancy on the Personnel Committee. Mayor Arno and Mayor Pro-Tem Bowman are the other members of this committee. Their upcoming task will be the Manager evaluation. A motion is necessary to make this appointment.

10. Adjourn to Work Session – Fiscal Year Budget Work Session

The work session will focus on the Budget Committee discussions to date regarding the Capital Improvement Plan, as well as the Local Streets, Major Streets, State Highway, Motor Vehicle Pool, and Debt Service budgets.

Correspondence:

- Jonesville District Library
- R2PC Federal Funding Notice

2017 JONESVILLE RIVERFEST

May 09, 2017

To the Honorable Mayor Gerald Arno and Councilpersons,

Plans are in full swing for **Jonesville Riverfest** May 19-21, 2017. This annual event brings several thousand people to Downtown Jonesville while highlighting our community and creating an economic boost to our corner of Hillsdale County.

Jonesville Riverfest (JRF) is blessed to have a dedicated all-volunteer committee who organize, promote, and run the event, as well as great partner organizations who host their events in conjunction with JRF. We're also blessed with a core group of businesses and organizations without whose financial support JRF could not happen. Additionally, we are grateful for the City of Jonesville, its departments and commissions, particularly the Department of Public Works, the Police Department, and the DDA, who provide financial and physical support to ensure the event runs smoothly and safely.

As we prepare to celebrate the 43rd Anniversary of JRF, the Jonesville Riverfest Committee is excited about the addition of several new events. Gallery 49 will have outdoor, working artists' demonstrations and is hosting a children's scavenger hunt. "Picnic in the Park", sponsored by Martinrea, is a community event, 6pm to 9pm, on Friday evening May 19. Community members are invited to bring a picnic dinner and enjoy live music from The Springtails beginning at 7pm. There will also be kids activities, face painting, airbrush tattoos, and a stilt walker. We're encouraging the community to bring a picnic dinner, or grab a "to go" bit from their favorite Jonesville eatery.

For "Picnic in the Park", the Riverfest Committee is asking the City of Jonesville waive the park noise ordinance which does not allow music after 7pm. We respectfully request that music be allowed between 7pm and 9pm.

On behalf of the Jonesville Riverfest Committee, I want to thank you for the special consideration given to "Picnic in the Park" and for Council's continued support of this community event which shines such a positive light on Jonesville

Sincerely,



Christine Bowman

President

Jonesville Riverfest Committee



City of Jonesville

265 E. Chicago St., Jonesville, MI 49250

(517) 849-2104

Fax (517) 849-9037

email: clerk@jonesville.org

Park Usage Policy

Organizations, Groups, or Families (for reunion purposes) who desire to use or reserve a portion of G. Carl Fast Park or Wright Street Park for an organized function, must apply for a permit at the Jonesville City Office. The parks are available for organized group activities on a first come first serve basis. Applicants must state the date & time of park usage and provide a brief, but detailed description of the activities that will take place by the reserving group or organization.

All groups, families, and other organizations that seek a permit under this policy must strictly adhere to the following regulations:

1. No alcoholic beverages or non-prescription drugs are allowed in any of the City parks.
2. No stakes or posts shall be allowed to be placed or inserted upon or within park property without prior consent of the Department of Public Works.
3. Prior permission must be received for use of electrical outlets in either park.
4. Applicants must receive permission prior to using any type of vehicles in either park.
5. Music events shall be permitted in the parks between the hours of 12:00P.M. and 7:00 P.M. Loudspeakers must be kept at a minimum low volume.
6. Hours are posted in each park and must be adhered to.
7. Organizations, Groups and Families that have within their membership, City residents may use the restroom facilities in the Wright Street Park, but must apply for, and pick up key at the City Office. Non-resident Organizations, Groups and families will be charged a \$50 security deposit which will be returned after satisfactory inspection of the facilities by the Department of Public Works. Those who secure the key are responsible for damages and will be assessed accordingly.
8. The name of the sponsoring organization or group that reserves a park under this policy shall be displayed prominently at the function as well as names and telephone numbers of the officers of such organization.
9. All trash used for the event must be removed from the park. Please bring your own garbage bags, none will be provided.

Park Usage Policy

Event 2017 JONESVILLE RIVERFEST

Park G CARL FAST PARK

Date Requested MAY 19, 2017 - MAY 21, 2017


Time Requested 6:00 PM - 9:00 PM

Applicant's Name CHRISTINE BOWMAN PRES.

Address 310 HARLEY ST

JONESVILLE, MI 49250

Phone 517 - 607-1713

Signature  Date 05/09/2017

Accepted by _____

PRESIDENT CHRISTINE BOWMAN 517-607-1713
V.P. TIM BOWMAN 517-425-0085

**CITY OF JONESVILLE
NOTICE OF PUBLIC HEARING
JULY 2017 - JUNE 2018 PROPOSED BUDGET**

June 21, 2017

A public hearing on the proposed budget for July 2017 - June 2018 will be held on the 21st day of June, 2017 at 6:30 p.m. at the Jonesville City Hall, 265 E. Chicago St., Jonesville, MI.

The property tax rate of 16.388 mills (unchanged) proposed to be levied to support the proposed budget will be a subject of this hearing.

The proposed budget in detail will be available for public review during regular business hours of Monday through Friday 8:00 a.m. until 4:30 p.m. at the City Hall beginning June 19, 2017.

TRUTH IN TAXATION NOTICE

INSTRUCTIONS TO LOCAL GOVERNMENTS

This notice is not required if the local taxing unit complies with section 16 of the Uniform Budgeting and Accounting Act, P.A. 2 of 1968, being section 141.436 of the Michigan Compiled Laws. If a local taxing unit does not comply with Section 16 of the Uniform Budgeting and Accounting Act, the following instructions still apply.

Section 211.24E MCL requires that notice of public hearing be published by a local taxing unit which proposes to increase operating tax levied over the maximum amount allowed to be levied without a hearing. Notice may be published alone or included with the notice of public hearing on a unit's budget held pursuant to Section 141.412 MCL. The model notice at right fulfills the requirements under Section 211.24E MCL. It can be completed with all the information provided for, detached from these instructions and provided to the appropriate newspaper for publication.

Other pertinent information can be included in the notice. This sample notice form meets minimum legal requirements.

In addition to publishing requirements, the notice must be posted at the principal office of the taxing unit.

The notice must be published in a newspaper of general circulation in the taxing unit. Publication must occur six or more days before the public hearing.

The proposed additional millage rate must be established by a resolution adopted by the governing body of the taxing unit before it conducts the public hearing.

Not more than ten days after public hearing, a taxing unit may approve the levy of an additional millage rate equal to or less than the proposed additional millage rate that was published and on which a public hearing has been held.

INSTRUCTIONS TO NEWSPAPER

The following notice is required by Section 211.24E MCL which provides:

1. The body of the notice must be set in 12 point type or larger.
2. The headline "Notice of Public Hearing on Increasing Property Taxes" must be set in 18 point type or larger.
3. The notice cannot be smaller than 8 column inches by 4 horizontal inches.
4. The notice cannot be placed in the portion of the newspaper reserved for legal notices or classified advertising.

**Notice of Public Hearing
on Increasing Property Taxes**

The CITY COUNCIL
name of governing body

of the City of Jonesville
name of taxing unit

will hold a public hearing on a proposed
increase of 0.0640 mills in the operating
rate

tax millage rate to be levied in 2017
year

The hearing will be held on WEDNESDAY
day

JUNE 21, 2017 at 6:30 p.m.
date time a.m./p.m.

at JONESVILLE CITY HALL
265 E CHICAGO ST, JONESVILLE, MI 49250
place - address

The date and location of the meeting to take action
on the proposed additional millage will be announced at
this public meeting.

If adopted, the proposed additional millage will
increase operating revenues from ad valorem property
taxes 0.39% over such revenues generated
by levies permitted without holding a hearing. If the
proposed additional millage rate is not approved the
operating revenue will increase by -2.79%
over the preceding year's operating revenue.

The taxing unit publishing this notice, and identified
below, has complete authority to establish the number
of mills to be levied from within its authorized millage
rate.

This notice is published by:
CITY OF JONESVILLE
name of taxing unit
265 E CHICAGO ST
address
JONESVILLE, MI 49250
address
517-849-2104
telephone

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 3/31/2017

DESCRIPTION	YTD BALANCE 3/31/2017 NORMAL (ABNORMAL)	2016-17 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 101 - GENERAL FUND				
TOTAL Revenues	1,056,364.78	1,185,902.77	89.08%	Property tax collection
Expenditures				
101-CITY COUNCIL	15,466.39	25,100.00	61.62%	
172-CITY MANAGER	75,862.11	102,345.00	74.12%	
191-ELECTIONS	4,017.31	8,000.00	50.22%	
218-GENERAL OFFICE	144,241.78	194,820.00	74.04%	
247-BOARD OF REVIEW	737.15	1,500.00	49.14%	
253-TREASURER	2,154.52	2,800.00	76.95%	
257-ASSESSOR	16,683.84	22,100.00	75.49%	
258-DATA PROCESSING/COMPUTER DE	13,855.81	19,025.00	72.83%	
265-CITY HALL	19,056.51	37,017.00	51.48%	
276-CEMETERY	39,648.58	51,828.00	76.50%	
285-FREEDOM MEMORIAL	1,820.68	2,400.00	75.86%	
301-POLICE DEPARTMENT	221,616.22	319,041.42	69.46%	
336-FIRE DEPARTMENT	84,285.07	120,229.00	70.10%	
410-PLANNING & ZONING COMMISSIOI	4,020.99	11,876.00	33.86%	
441-RADIO TOWER PROPERTY	208.03	0.00		To be reclassified
442-PARKING LOTS	22,244.97	115,865.00	19.20%	
443-SIDEWALKS	8.49	4,780.00	0.18%	
444-DEPT. OF PUBLIC WORKS	14,651.65	17,920.00	81.76%	Employee physicals
448-STREET LIGHTING	23,063.88	36,000.00	64.07%	
526-SANITARY LAND FILL	617.03	5,799.00	10.64%	
751-RECREATION DEPARTMENT	8,065.08	43,415.00	18.58%	
770-PARKS	8,929.15	21,825.00	40.91%	
780-RAIL/TRAIL	52,412.68	5,000.00	1048.25%	Construction-to be reversed
858-FRINGE BENEFITS	24,149.07	34,250.00	70.51%	
865-INSURANCE	13,613.00	13,000.00	104.72%	Property/liability - complete
895-PROMOTIONS	115.63	-		
TOTAL Expenditures	811,545.62	1,215,935.42	66.74%	
NET OF REVENUES & EXPENDITURES	244,819.16	(30,032.65)		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 3/31/2017

DESCRIPTION	YTD BALANCE 3/31/2017 NORMAL (ABNORMAL)	2016-17 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 202 - MAJOR STREETS FUND				
TOTAL Revenues	123,926.21	251,370.00	49.30%	
Expenditures				
451-STREET CONSTRUCTION	62,854.32	83,850.00	74.96%	Mill & fill
465-ROUTINE MAINTENANCE	32,066.56	93,167.00	34.42%	
474-TRAFFIC CONTROL	3,493.65	4,950.00	70.58%	
478-WINTER MAINTENANCE	12,510.46	21,865.00	57.22%	
900-ADMINISTRATION	40,950.75	47,801.00	85.67%	Bond prinicpal payment
TOTAL Expenditures	151,875.74	251,633.00	60.36%	
NET OF REVENUES & EXPENDITURES	(27,949.53)	(263.00)		
Fund 203 - LOCAL STREETS FUND				
TOTAL Revenues	174,445.42	242,632.64	71.90%	
Expenditures				
451-STREET CONSTRUCTION	36,581.95	33,420.00	109.46%	Mill & fill
465-ROUTINE MAINTENANCE	26,166.65	63,720.00	41.07%	
474-TRAFFIC CONTROL	434.43	3,064.00	14.18%	
478-WINTER MAINTENANCE	10,606.84	17,030.00	62.28%	
900-ADMINISTRATION	56,310.75	198,983.50	28.30%	
TOTAL Expenditures	130,100.62	316,217.50	41.14%	
NET OF REVENUES & EXPENDITURES	44,344.80	(73,584.86)		
Fund 211 - STATE HIGHWAY FUND				
TOTAL Revenues	21,934.75	25,851.00	84.85%	
Expenditures				
465-ROUTINE MAINTENANCE	11,045.29	11,650.00	94.81%	RR crossing/bike path
474-TRAFFIC CONTROL	83.92	550.00	15.26%	
478-WINTER MAINTENANCE	7,757.64	10,650.00	72.84%	
900-ADMINISTRATION	2,173.66	3,000.00	72.46%	
TOTAL Expenditures	21,060.51	25,850.00	81.47%	
NET OF REVENUES & EXPENDITURES	874.24	1.00		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 3/31/2017

DESCRIPTION	YTD BALANCE 3/31/2017 NORMAL (ABNORMAL)	2016-17 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 247 - LOCAL DEVELOPMENT FINANCE AUTHORITY				
TOTAL Revenues	273,563.87	312,272.29	87.60%	
Expenditures				
729-DEVELOPMENT ACTIVITIES	42,558.12	306,543.00	13.88%	
TOTAL Expenditures	42,558.12	306,543.00	13.88%	
NET OF REVENUES & EXPENDITURES	231,005.75	5,729.29		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY				
TOTAL Revenues	119,089.37	127,370.16	93.50%	
Expenditures				
442-PARKING LOTS	988.78	117,165.00	0.84%	
443-SIDEWALKS	1,001.21	1,871.00	53.51%	
729-DEVELOPMENT ACTIVITIES	19,780.70	28,133.00	70.31%	
733-DOWNTOWN/STREETSCAPE	15,107.92	20,695.00	73.00%	
895-PROMOTIONS	5,256.44	7,565.00	69.48%	
897-OTHER ACTIVITIES	7,229.50	57,271.00	12.62%	
TOTAL Expenditures	49,364.55	232,700.00	21.21%	
NET OF REVENUES & EXPENDITURES	69,724.82	(105,329.84)		
Fund 301 - GENERAL DEBT SERVICE FUND				
TOTAL Revenues	49,372.00	159,023.50	31.05%	
Expenditures				
906-MAJOR STREET BOND	33,157.50	36,870.00	89.93%	Bond principal payment
907-D.D.A. BOND	7,229.50	57,271.00	12.62%	
908-LOCAL STREET BOND	8,985.00	64,882.50	13.85%	
TOTAL Expenditures	49,372.00	159,023.50	31.05%	
NET OF REVENUES & EXPENDITURES	-	-		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 3/31/2017

DESCRIPTION	YTD BALANCE 3/31/2017 NORMAL (ABNORMAL)	2016-17 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 590 - SEWER SYSTEM FUND				
TOTAL Revenues	512,858.58	978,394.00	52.42%	
Expenditures				
527-SEWAGE DISPOSAL	442,396.85	1,207,420.34	36.64%	
TOTAL Expenditures	442,396.85	1,207,420.34	36.64%	
NET OF REVENUES & EXPENDITURES	70,461.73	(229,026.34)		
Fund 591 - WATER SUPPLY SYSTEM FUND				
TOTAL Revenues	244,801.30	323,950.00	75.57%	
Expenditures				
536-IRON REMOVAL PLANT	103,081.03	294,016.00	35.06%	
537-WATER DISTRIBUTION SYSTEM	53,910.74	87,875.00	61.35%	
TOTAL Expenditures	156,991.77	381,891.00	41.11%	
NET OF REVENUES & EXPENDITURES	87,809.53	(57,941.00)		
Fund 661 - MOTOR VEHICLE POOL FUND				
TOTAL Revenues	77,596.70	132,700.00	58.48%	
Expenditures				
270-DPW BUILDING AND GROUNDS	14,353.36	18,288.00	78.49%	
896-MOTOR VEHICLE POOL	177,702.17	277,230.00	64.10%	
TOTAL Expenditures	192,055.53	295,518.00	64.99%	
NET OF REVENUES & EXPENDITURES	(114,458.83)	(162,818.00)	70.30%	
Fund 703 - CURRENT TAX FUND				
TOTAL Revenues	292.49	-		To be reclassified
TOTAL Expenditures	-	-		
NET OF REVENUES & EXPENDITURES	292.49	-		

****Subject To Approval****

**JONESVILLE CITY COUNCIL
Minutes of April 19, 2017**

A meeting of the Jonesville City Council was held on Wednesday, April 19, 2017 at the Jonesville Police Department. Mayor Gerry Arno called the meeting to order at 6:30 p.m.

Council members present: Tim Bowman, Jerry Drake, Ron Hayes, Brenda Guyse, Andy Penrose, and David Steel.

Also present: Manager Gray, Attorney Lovinger, Police Chief Lance, WWTP Supt. Mahoney, DPW Supt. Kyser, Fire Chief Adair, Finance Director/Treasurer Spahr, Hillsdale County Commissioner Julie Games, Ellie Ackerson, Connie Ackerson, Mary Ann Hayes, and John Gardner from Comcast.

Attorney Lovinger led the Pledge of Allegiance and moment of silence.

A motion was made by Brenda Guyse and supported by Jerry Drake to approve the agenda, adding Item 6A, Request to waive the Park Usage Policy for a Party in the Park on June 23rd, and renumbering the remaining items as 6B through 6F. All in favor. Motion carried.

Ellie Ackerson spoke regarding the Party in the Park, stating that the inaugural event last year was a great success. She's planning to continue this in future years, as well.

Julie Games mentioned that the Hillsdale County Veteran's Affairs office has college scholarships available. Application deadline is May 1st.

John Gardner with Comcast spoke regarding the Cable Franchise Agreement, stating that this is a 10 year renewal of our existing agreement, and that the fees are charged to cable subscribers only. Telephone and internet subscribers are exempt from this fee.

Mayor Arno presented a proclamation to Councilman Hayes recognizing his leadership in establishing the Citizenship Awards Program, and honoring him for his service to the Committee for more than ten years.

A motion was made by Dave Steel and supported by Andy Penrose to waive the Park Usage Policy and noise ordinance for the evening of Friday, June 23rd, for the Party in the Park event. All in favor. Motion carried.

A motion was made by Brenda Guyse and supported by Tim Bowman to appoint George Humphries, Jr. to the Zoning Board of Appeals. All in favor. Motion carried.

A motion was made by Jerry Drake and supported by Andy Penrose to approve the Comcast Cable Franchise Agreement, with a 5% fee, authorizing Manager Gray to execute the agreement. All in Favor. Motion carried.

A motion was made by Andy Penrose and supported by Ron Hayes to waive the Yard and Garage Sale Permit for Riverfest weekend, May 18th – 22nd. All in favor. Motion carried.

A motion was made by Jerry Drake and supported by Brenda Guyse to allow Automotive Services Company in Jackson to rebuild and paint the service body on the DPW Boom Truck in an amount not to exceed \$16,900.00. This repair will be made from unspent funds budgeted for the new dump truck, which came in below budget. All in favor. Motion carried.

A motion was made by Dave Steel and was supported by Tim Bowman to approve the Project Scope for the Master Plan Update. Manager Gray will obtain cost proposals for the project based on this scope. All in favor. Motion carried.

A motion was made by Jerry Drake and supported by Andy Penrose to approve the minutes of March 15, 2017 as presented. All in favor. Motion carried.

A motion was made by Ron Hayes and supported by Brenda Guyse to approve the Accounts Payable for April 2017 in the amount of \$201,035.57. All in favor. Motion carried.

Updates were given by Department Heads, City Manager and Council.

Mike Kyser made the new dump truck available for Council members and staff to see.

The meeting was adjourned at 7:47 p.m.

Submitted by:

Lenore M. Spahr
Deputy Clerk

Gerald E. Arno
Mayor

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
AMERICAN COPPER & BRASS, LLC	WWTP - REPAIRS	61.30
ARROW UNIFORM RENTAL	UNIFORM RENTAL	197.96
AT&T	LOCAL/LONG DISTANCE	1,506.92
BAKER'S LAWN CARE, LLC	APRIL FOUNDATIONS	352.00
BRENDA SMITH	REFUND FIRE DEPT RENTAL FEE	75.00
BRINER OIL CO., INC.	MVP - BULK TANK	293.60
	JFD - GASOLINE	110.75
		404.35
BROOKS, JAMIE	CITY HALL CLEANING	100.00
	JPD CLEANING	100.00
		200.00
COMMUNITY HEALTH AGENCY	FOOD SERVICE PERMIT	75.00
CONSUMERS ENERGY	DDA BUILDING ELECTRICITY	383.64
	IRON REMOVAL PLANT ELECTRICITY	1,518.35
	CITY-WIDE STREET LIGHTS	2,504.91
	DDA - DOWNTOWN/PARKING LOT LIGHTS	573.06
	DDA - UNMETERED PARKING LOT LIGHTS	21.26
	WRIGHT ST PARK ELECTRICITY	24.31
	598 IND PKWY ELECTRICITY	22.97
	WATER TOWER ELECTRICITY	81.93
	100 DEAL PKWY ELECTRICITY	26.57
	500 IND PKWY ELECTRICITY	35.23
	WWTP ELECTRICITY	4,892.23
	DOWNTOWN/PARKING LOT LIGHTS	467.21
	CITY-WIDE STREET LIGHTS	2,509.67
	DDA - UNMETERED PARKING LOT LIGHTS	21.31
	500 IND PKWY SPRINKLER METER	33.80
	100 DEAL PKWY SPRINKLER METER	26.18
	WATER TOWER ELECTRICITY	74.62
	598 IND PKWY SPRINKLER METER	22.98
	WWTP ELECTRICITY	4,441.28
	EMERGENCY SIREN ELECTRICITY	23.37
	FREEDOM MEMORIAL ELECTRICITY	84.68
	CEMETERY ELECTRICITY	25.52
	WRIGHT ST PARK ELECTRICITY	24.32
	DPW ELECTRICITY	83.03
	CITY HALL ELECTRICITY	165.43
	RADIO TOWER ELECTRICITY	32.21
	JFD TRUCK BAY ELECTRICITY	118.08
	JFD TRAINING ROOM ELECTRICITY	72.61
	JPD ELECTRICITY	211.58
	DDA - METERED PARKING LOT LIGHTS	78.48
	FAST PARK ELECTRICITY	51.33
	CITY HALL SECOND FLOOR ELECTRICITY	22.98
		18,675.13
COUNTRYSIDE TROPHIES	CITIZENSHIP/CITY HALL SUPPLIES	71.00
CURRENT OFFICE SOLUTIONS	COPIER MAINTENANCE	66.90
DETROIT SALT COMPANY	SALT	2,775.58
ELWOOD STAFFING SERVICES, IN	DPW SEASONAL W/E 4/28/17	589.60
	DPW SEASONAL W/E 5/7/17	589.60
		1,179.20
FERGUSON WATERWORKS	NEW WATER METERS	613.99
FIRST NATIONAL BANK OMAHA	CITIZENSHIP AWARDS	173.01
	OFFICE/OPERATING SUPPLIES	73.95
		246.96
FLEIS & VANDENBRINK ENG, INC	WATER RELIABILITY STUDY	1,392.21
GERKEN MATERIALS	PARKS - FIELD REPAIRS	327.52
GODFREY BROS., INC.	WWTP - CHAIN SAW REPAIRS	11.00
HILLSDALE, CITY OF	JPD - FIREARM SIMULATOR TRAINING	320.00
	REC - COUNTY SOFTBALL LEAGUE	150.00
		470.00
HUGHES, ED	MILEAGE - WASTEWATER TEST	80.03

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
HYDROCORP, INC	WATER-CROSS CONNECTION PROGRAM	545.00
ICMA MEMBERSHIP RENEWALS	GRAY - MEMBERSHIP RENEWAL	580.98
JONESVILLE HARDWARE	SUPPLIES/REPAIRS	122.57
JONESVILLE LIONS CLUB	DDA - FIDDLERS CONVENTION SPONSORSHIP	50.00
JONESVILLE LUMBER	JPD - REPAIRS	5.95
JONESVILLE, CITY OF	WRIGHT ST PARK WATER/SEWER	33.93
	DPW WATER/SEWER	43.99
	JFD WATER/SEWER	57.52
	WWTP WATER/SEWER	418.63
	JPD WATER/SEWER	43.99
	CITY HALL WATER/SEWER	43.99
		642.05
KENNEDY INDUSTRIES, INC.	WWTP - REPAIRS	453.76
	WWTP - REPAIRS	235.09
		688.85
LAWLESS JR, DONALD	REFUND REC REGISTRATION	35.00
MAHONEY, RICK	WATER - TRAINING	99.11
MANN, HEATHER	ASST REC DIRECTOR	400.00
	ASST REC DIRECTOR	200.00
		600.00
MCGOWAN ELECTRIC SUPPLY, INC	CEMETERY LIGHTING SUPPLIES	227.79
MICHIGAN GAS UTILITIES	IRON REMOVAL PLANT GAS SERVICE	111.95
	JPD GAS/HEAT SERVICE	83.28
	JFD GAS/HEAT SERVICE	235.66
	CITY HALL GAS/HEAT SERVICE	89.12
	WWTP GAS/HEAT SERVICE	1,257.01
	DPW GAS/HEAT SERVICE	156.82
	GAS LIGHT SERVICE	64.16
		1,998.00
MICHIGAN LAWN & LANDSCAPE	MOWING	1,912.25
MICHIGAN MUNICIPAL LEAGUE	MEMBERSHIP RENEWAL	1,735.00
MILL RACE GOLF COURSE	REC - GOLF INSTRUCTION	180.00
MML WORKERS COMPENSATION FUN	WORK COMP QUARTERLY INVOICE	4,506.00
OASIS CAR WASH	JPD - MARCH CAR WASHES	24.00
OLIVIA'S CHOP HOUSE	CITIZENSHIP RECEPTION	350.00
PARKER, HAYES & LOVINGER, P.	LEGAL FEES	185.00
PERFORMANCE AUTOMOTIVE	MVP - SUPPLIES/REPAIRS	55.23
PONTEM SOFTWARE	CEMTERY - ANNUAL MAINTENANCE FEE	585.00
POSTMASTER	POSTAGE - WATER/SEWER BILLS	237.42
PRO-TECH SALES	JPD - IN-CAR RIFLE CARRIER	368.82
REPUBLIC WASTE SERVICES #249	OFFICE/DPW/WWTP TRASH SERVICE	90.00
	JPD/JFD TRASH SERVICE	59.00
	PARKS/DOWNTOWN TRASH SERVICE	116.00
		265.00
SPEEDWAY SUPERAMERICA, LLC	GASOLINE	605.25
STATE OF MICHIGAN	MAJOR/LOCAL TRAFFICE SIGNAL ENERGY	113.52
STOCKHOUSE CORPORATION	CITIZENSHIP PROGRAMS	35.00
US SYSTEMS	CITIZEN OF THE YEAR FILMING	120.00
VERIZON WIRELESS	DPW CELL PHONE	25.00
	JPD/WWTP/DPW-CELL PHONES/JPD IN-CAR MODEM	166.54
		191.54
WALMART COMMUNITY/RFCSLLC	JPD/WWTP/CITY HALL - OPERATING SUPPLIES	73.49
WATKINS, LEVI/DBA WATKINS FE	NORTH PARKING LOT FENCE REPAIR	400.00
	Total:	46,319.87

YEAR SUMMARY 2017

Month	CITY	SCIPIO	FAYETTE	MUTUAL AID	TRAINING/MEETINGS
JANUARY	3	2	5	4	5
FEBRUARY	2	1	3	4	3
MARCH	6	4	4	9	4
QUARTER TOTAL	11	7	12	17	12
APRIL	5	3	4	5	4
MAY					
JUNE					
QUARTER TOTAL					
JULY					
AUGUST					
SEPTEMBER					
QUARTER TOTAL					
OCTOBER					
NOVEMBER					
DECEMBER					
QUARTER TOTAL					
YEAR TOTAL					

Notes:

Jonesville Fire Department Report

April

2017

Date	Type of call	Location	# of members
APR-1	Fire alarm/ False	6743 Sweetclover hill(Fayette)	11
APR-1	Gas odor investigation	3851 W. Hastings Lk. Rd.(Scipio)	12
APR-3	1 car P.I./ car vs tree	Mosherville rd(Mutual aid) sta 6	13
APR-3	fire alarm/disregarded in route	7801 Homer rd.(Scipio)	8
APR-5	Meeting	Station(Meeting)	16
APR-8	Fire alarm	413 Parkwood A-19(City)	6
APR-10	Structure fire	504 Drake st. apt-4(City)	14
APR-10	Grass fire/ false control burn	Us-12/Halfmoon(Scipio)	9
APR-12	gas odor investigation	417 Parkwood dr.(City)	6
APR-12	Lift assist	148 Jermaine st.(Mutual aid) REU	8
APR-12	Lft assist	148 Jermaine st.(Mutual aid) REU	7
APR-14	2 Car P.I.	M-99/ Gaige st(City)	10
APR-14	Vehicle fire	Wise rd.(Fayette)	11
APR-19	Lift assist/CPR	1939 E. Sterling rd.(Mutual aid)REU	8
APR-19	County fire association Meeting	Sta 4 (Meeting)	1
APR-19	Cheifs Meeting	Sta 4 (meeting)	1
APR-22	Vehicle Fire/ combine	Evans st. (City)	9
APR-26	Clean-up	Station(Meeting)	9
APR-26	Fire alarm/False	1233 W, Moore rd(Fayette)	4
APR-26	Fire alarm/False/ Canceled in route	1233 W. Moore rd(Fayette)	6
APR-30	Lift assist	1521 W. Moore rd.(Mutual aid)REU	8

Notes:

MONTHLY OPERATING REPORT

April 2017

SUBMITTED: May 9, 2017

WATER FLOW

MAXIMUM	389,000
MINIMUM	126,000
AVERAGE	224,800
TOTAL	6.743 MG

WASTEWATER FLOW

MAXIMUM	524,900
MINIMUM	356,100
AVERAGE	433,600
TOTAL	13.0087 MG

Note: 723,000 gallons flushed to waste during hydrant flushing (04/23/2017-04/28/2017)

CALLOUTS: None

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of April 2017.

Lagoon analysis was performed for Quincy, Litchfield, Reading, Merry Lake and North Adams.

Brian and Ed replaced the wear ring and seat on a trickling filter pump. Since we purchased a new pump last summer, this gives us a short term spare pump.

Brian and I attended separate seminars chasing the elusive CEC's.

The bulbs and sleeves on the ultra violet disinfection systems were removed for cleaning and maintenance.

The pressure filters at the wastewater plant were taken out of service and chlorinated. This task is performed to give the filters a good cleaning.

Drinking water invoices were prepared and submitted to City Hall. The total for the first quarter was \$2,180.00. Another \$1,260.00 in walk in business was submitted to City hall in the first quarter.

We met with Jones & Henry concerning the SAW grant.

PLANT EFFICIENCY—April 2017

5-Day Biochemical Oxygen Demand

NPDES Permit Limit in April 2017—20 mg/l Monthly Average

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the receiving stream.

Jonesville Monthly Average—5.1 mg/l

Average Percent Removal from the Raw Wastewater—96.4 %

Total Suspended Solids

NPDES Permit Limit in April 2017—20 mg/l Monthly Average

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average— 4.4 mg/l

Average Percent Removal from the Raw Wastewater—96.4%

Total Phosphorus

NPDES Permit Limit in April 2017—1 mg/l Monthly Average

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.6 mg/l

Average Percent Removal from the Raw Wastewater—87.5%

Ammonia Nitrogen

NPDES Permit Limit in April 2017—7.0 mg/l Monthly Average

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.178 mg/l

Average Percent Removal from the Raw Wastewater—98.7 %

Jonesville Daily Maximum—1.5 mg/l

Rick Mahoney

Jonesville Dept of Public Works

April 2017

Monthly Report

	Maintenance	Salt	Chloride	Pros. Gravel	COLD MIX
STATE HIGHWAYS	0 HR DT 0 HR OT	0 Ton	0 Bag	0 Ton	1/8 Ton
MAJOR ROADS	0 HR DT 0 HR OT	0 Ton	0 Bag	0 Ton	0 Ton
LOCAL ROADS	0 HR DT 0 HR OT	0 Ton	0 Bag	0 Ton	0 Ton
PARKING LOTS	0 HR DT 0 HR OT	0 Ton	0 Bag		1/8 Ton
POLICE STATION	0 HR OT	0 Ton	0 Bag		
FIRE DEPARTMENT	0 HR OT	1 Ton	0 Bag		
DPW DEPT	0 HR OT				
DDA SIDEWALKS	0 HR OT				
WATER	2 HR DT 0 HR OT				
State Police	0 HR OT	0 Ton	0 Bag		

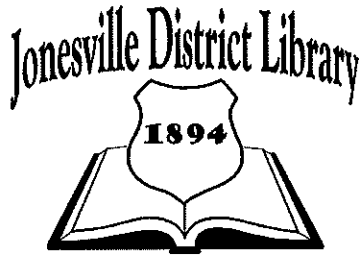
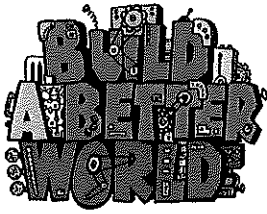
There was 1 call out.

The call out was for turning the water back on for non-pay, the call out fee was paid.
 State Hyw. and the south parking lot were cold patched.
 We installed a new American Flag on the front of City Hall.
 We have been installing water meters for are Water Meter Replacement Program.
 The first round of brush pickup was completed.
 We have been moving stuff at City Hall for the construction project.
 We started on the new dumpster pad for the enclosed dumpster fence at the fire dept.
 Spring flushing of the fire hydrants was completed.
 The DDA flower baskets were delivered to Rakers for planting.
 We put 24.26 tons of crusher dust on the Wright St. ball fields for the Rec. Program.

Mike Kyser

**CITY OF JONESVILLE
CASH BALANCES**

		April-2017	BANK BALANCE
GENERAL FUND:			
	General Fund Now Checking	101-000-001	76,246.12
	General Fund CLASS Acct	101-000-007	748,760.81
	General Fund Cemetery CLASS Acct	101-000-007.100	87,923.00
	General Fund Alloc of Assets CLASS	101-000-007.200	390,587.54
MAJOR STREETS:			
	Major Streets Now Checking	202-000-001	59,097.60
	Major Streets CLASS Acct	202-000-007	21,697.21
LOCAL STREETS:			
	Local Streets Now Checking	203-000-001	62,995.19
	Local Streets CLASS Acct	203-000-007	436,877.76
	Local Streets Bond & Int CLASS	203-000-007.200	8,778.06
STATE HIGHWAY:			
	State Highway Now Checking	211-000-001	8,893.37
L.D.F.A.:			
	LDFA Operating Now Checking	247-000-001	2,076.42
	LDFA Operating CLASS Acct	247-000-007	1,146,174.59
D.D.A.:			
	DDA Now Checking	248-000-001	71,849.08
	DDA Operating CLASS Acct	248-000-007	261,116.87
SEWER FUND:			
	Sewer Receiving Now Checking	590-000-001	58,520.98
	Sewer Bond & Interest Checking	590-000-001.300	10.00
	Sewer General Purpose CD	590-000-003.100	16,360.48
	Sewer Receiving CLASS Acct	590-000-007	170,928.94
	Sewer Bond Reserve CLASS Acct	590-000-007.100	35,464.01
	Sewer Plant Improv. CLASS Acct	590-000-007.200	823,914.43
	Sewer Bond & Interest CLASS	590-000-007.300	16,647.68
WATER FUND:			
	Water Receiving Now Checking	591-000-001	46,402.39
	Water Receiving CLASS Acct	591-000-007	281,734.00
	Water Plant Improvement CLASS Acct	591-000-007.100	177,589.64
	Water Tower Maint CLASS Acct	591-000-007.300	51,517.59
	Water Maint CLASS Acct	591-000-007.400	54,342.13
MOTOR VEHICLE POOL:			
	Motor Vehicle Pool Now Checking	661-000-001	13,090.88
	Equip. Replace CLASS - Police Car	661-000-007.301	24,596.94
	Equip. Replace CLASS - Fire Truck	661-000-007.336	97,517.63
	Equip. Replace CLASS - Turn Out Gear	661-000-007.337	2,223.14
	Equip. Replace CLASS - DPW Equip	661-000-007.463	73,018.76
	Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	74,685.95
CURRENT TAX:			
	Current Tax Checking	703-000-001	1,853.19
	Current Tax Savings Account	703-000-002	300,317.16
PAYROLL FUND CHECKING:			
		750-000-001	3,396.42
		GRAND TOTAL	5,707,205.96



310 Church St.
P.O. Box 184
Jonesville, MI 49250
517-849-9701

<http://www.jonesvilledistrictlibrary.michlibrary.org/>

April 21, 2017

RECEIVED
MAY 01 2017

Dear Community Partner,

BY: _____

As you know, Jonesville District Library offers a summer reading program to our community. This is to encourage reading for pleasure during the summer and to maintain literacy. This year's theme is Build a Better World. Last year we had over 100 participants and over 30 events.

To add to the fun and to create a sense of challenge that will keep everyone reading, we would like to offer incentives and contest prizes at various times during the summer. Because of our limited budget, we are asking for your support.

We appreciate any donation you care to make. Possible donations include items to given away as prizes, small toys, coupons for free goods or services (admission tickets, fast-food coupons, or free item), or cash to buy prizes for the grand prize drawing. Each donor will be included in our brochures and other marketing materials (on the reverse is an example).

If you can help us in any way, please contact me at the Jonesville District Library 517-849-9701, or email gisele.sutton@monroe.lib.mi.us . We hope to include you in our summer plans. Thank you for your continued support.

Sincerely,

A handwritten signature in cursive script that reads 'Gisele Sutton'.

Gisele Sutton

Youth Services Librarian

Jonesville District Library EIN# 38-6099748

Region 2 Planning Commission



FEDERAL/STATE PROJECT REVIEW NOTICE

DATE: April 13, 2017
TO: Local Units of Government in Hillsdale County
FROM: Region 2 Planning Commission, Regional Clearinghouse

In accordance with the Michigan Federal Project Review System, notification of the following project (FPR 17-8) is provided for your review.

The purpose of the proposed project is to purchase a parcel of land to be included as part of the Lost Nation State Game Area.

You may wish to comment on the potential impact the project may have on your jurisdiction, or on the degree of the project's compatibility with adopted plans. Comments will be forwarded to the State Clearinghouse or appropriate Federal agency if received within 30 days of the date of this notice. Information on this application may be obtained from: Ms. Kerry Fitzpatrick, Michigan DNR – Wildlife Division, 4166 Legacy Parkway, Lansing, MI 48911, (517)284-4726.

cc: Steven Duke

Enclosure

RECEIVED
APR 19 2017
BY:



NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

This information is requested by authority of Part 19, Act 451 of 1994, to be considered for a MNRTF grant.

1. Name of Project: Lost Nation SGA Land Acquisition Initiative		2. Date: 4/3/2017								
3a. Identity of the applicant agency, organization, or individual: Wildlife Division Russ Mason 525 W. Allegan St. Lansing, MI 48909-7944		3b. Indicate below the representative of the applicant to contact for additional information regarding this Notice: <table border="1"> <tr><td>Name</td><td>Kerry Fitzpatrick, Michigan DNR</td></tr> <tr><td>Address (Street / PO Box)</td><td>4166 Legacy Parkway</td></tr> <tr><td>City, State, ZIP Code</td><td>Lansing, MI 48911</td></tr> <tr><td>Telephone</td><td>(517) 284-4726</td></tr> </table>	Name	Kerry Fitzpatrick, Michigan DNR	Address (Street / PO Box)	4166 Legacy Parkway	City, State, ZIP Code	Lansing, MI 48911	Telephone	(517) 284-4726
Name	Kerry Fitzpatrick, Michigan DNR									
Address (Street / PO Box)	4166 Legacy Parkway									
City, State, ZIP Code	Lansing, MI 48911									
Telephone	(517) 284-4726									
4a. Agency from which assistance will be sought: <input type="checkbox"/> Michigan Department of Natural Resources		Name of Program: Public Law or USC#: <input type="checkbox"/> Michigan Natural Resources Trust Fund Part 19 of Act 451 of 1994								
5. Estimated Cost: FEDERAL: \$ STATE: \$120,000.00 OTHER: \$ TOTAL: \$120,000.00		6. Estimated date by which time the applicant expects to formally file an application: April 3, 2017 7. Geographic location of the project to be assisted: (indicate specific location as well as city or county. Attach map if necessary). Hillsdale County, Jefferson Township, T07S, R02W, Section 23, SE 1/4 of NE 1/4								
8. Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project:										
8a. Type of project: Purchase of a parcel of land to be included as part of the Lost Nation State Game Area.										
8b. Purpose: To connect two large blocks of wildlife habitat.										
8c. General size or scale: The proposed acquisition is an undeveloped 32-acre parcel.										
8d. Beneficiaries (persons or institutions benefited): This project will benefit wildlife by joining two game area compartments that are isolated from each other. Forming a wildlife corridor will preserve habitat connectivity, which will enhance wildlife-related recreation for game area visitors.										
8e. Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary) The Managed Public Lands Strategy: "Increase hunter access in southern Michigan by 25% (Goal 1, Objective 3). The Land Consolidation Strategy: "acquire land within SGA dedicated project boundaries" (Priority 2). The Statewide Comprehensive Outdoor Recreation Plan: "contribute to the protection of Michigan's high quality natural resources" (Objective 6) and "integrate natural resource restoration into the development of existing outdoor recreation facilities" (Action 3).										