



**CITY OF JONESVILLE
COUNCIL AGENDA
APRIL 18, 2018 - 6:30 P.M.
CITY HALL**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE

2. OATH OF OFFICE

A. Delesha Padula

3. APPROVAL OF AGENDA

4. PUBLIC COMMENTS / AUDIENCE PRESENTATIONS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

5. PRESENTATIONS AND RECOGNITIONS

- A. Jonesville Boys State Champion Bowling Team
- B. Bob DeOrsey – Republic Services

6. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

7. REPORTS AND RECOMMENDATIONS

- A. Appointment of Officers – Jonesville Fire Department [Action Item]
- B. Riverfest Weekend Yard and Garage Sale Permit Variance [Action Item]
- C. Receive and Set Public Hearing – Rezoning of 530 W. Chicago Street [Action Item]

8. COUNCIL MINUTES

- A. Consider minutes of the March 21, 2018 regular meeting [Action Item]
- B. Consider minutes of the April 4, 2018 special meeting [Action Item]

9. ACCOUNTS PAYABLE


- A. Accounts Payable for April 2018 totalling \$57,604.47 [Action Item]

10. DEPARTMENT REPORTS

- A. Fire Department – Chief Adair
- B. Water/Wastewater Treatment Plant – Superintendent Mahoney
- C. Department of Public Works – Superintendent Kyser
- D. Police Department – Chief Lance
- E. Cash Report – Finance Director Spahr
- F. Cemetery Report – Manager Gray

11. ADJOURNMENT



To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: April 13, 2018
Re: Manager Report and Recommendations – April 18, 2018 Council Meeting

5. A. Jonesville Boys State Champion Bowling Team

The Jonesville Boys Bowling Team recently won the Michigan High School Athletic Association (MHSAA) Division III State Championship. Representatives of the team are anticipated to be present to receive a proclamation recognizing this accomplishment.

5. B. Bob DeOrsey – Republic Services

The City's five-year contract for residential waste and recycling services is due to be negotiated in the next several months. Bob DeOrsey, Municipal Services Manager for Republic Services, will be in attendance to provide a brief presentation of the services their company currently provides.

6. A. Appointment of Officers – Jonesville Fire Department [Action Item]

On April 4th, the Jonesville Fire Department held elections and recommends the following officers: Dean Adair, Chief; Jeff Colotti, Assistant Chief; Rick Riggs, Captain; Tom McNair, Lieutenant. Each of the officers will serve a four-year term and will be effective upon appointment by Council. I recommend that the council concur with the Department recommendations and appoint the officers. *Please refer to the attached Election Results prepared by Chief Adair.*

6. B. Riverfest Weekend Yard and Garage Sale Permit Variance [Action Item]

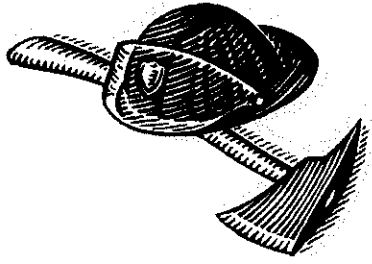
Ordinance No. 204 regulates yard and garage sales within the City of Jonesville. Section 2(F) allows the City Council to waive ordinance requirements for community events. I recommend waiving the requirement for permits between Thursday, May 17, 2017 and Sunday, May 20, 2017. Riverfest weekend sales will not be counted toward each resident's six allowed sales limit. All other provisions of the ordinance remain in effect, including the placement of signs. *Please refer to the attached copy of Ordinance No. 204.*

6. C. Receive and Set Public Hearing – Rezoning of 530 W. Chicago Street [Action Item]

At their April 11th meeting, the Planning Commission acted to recommend that Council approve the application to rezone the property located at 530 W. Chicago Street from MHP (Manufactured Home Park) to R-1 (Residential). The purchaser of the property intends to use it for a single family home. The property is located east of Evergreen Estates and was previously owned by the Jacques family. It is recommended that City Council consider a motion to receive the application and set a public hearing for Wednesday, May 16th at 6:30 p.m. at the Jonesville City Hall. *Please refer to the attached application for rezoning.*

Correspondence:

- Region 2 Planning Commission, re: request for comments
- Region 2 Planning Commission Master Plan Progress Report
- Eric Leutheuser, re: contact information
- Training Certificates:
 - Todd Ruden, Miss Dig Certification
 - Charlie Smith, Miss Dig
 - Lenore Spahr, Roadsoft



Jonesville fire Department

114 W. Chicago St.
Jonesville, MI. 4

The elections on April 4, 2018 results

The members of the Jonesville held the election of officers at 19:30
All voting members where present except 2 that cast absentee ballots

Chief- Dean Adair
Assist Chief- Jeff Colotti
Captain- Rick Riggs
Lieutenant- Tom McNair

After approval of council, positions will be active immediately

The terms of 4 years for each position

Dean K Adair II
Fire Chief

**VILLAGE OF JONESVILLE
ORDINANCE NO. 204**

**AN ORDINANCE REGULATING YARD AND GARAGE SALES
WITHIN THE VILLAGE OF JONESVILLE.**

THE VILLAGE OF JONESVILLE ORDAINS:

Section 1. Purpose.

It is the purpose of this ordinance to regulate the operation of yard and garage sales in the Village of Jonesville for the purpose of minimizing increased traffic, noise, and nuisance of repeated sales of various types of personal property. Successive sales can detract from the tranquility and privacy of neighborhoods, public safety, welfare and prosperity of the village and its residents.

Section 2. Requirements; permit, frequency, time, manner, etc.

It shall be unlawful and punishable by municipal civil infraction for any person to expose for sale, offer for sale or sell personal property from residential land, except in the following manner:

- (a). Six (6) sales may be conducted from a residence within a calendar year, but not more than one per month.
- (b). A free permit must be obtained from the Village, permits allow the sale for no more than four (4) consecutive days.
- (c). Sales may run from 8:00 A.M. to 8:00 P.M.
- (d). No sign shall be placed on public property, within a public right-of-way, between the curb and sidewalk, on any tree, light pole, utility pole or in any location that obstructs the vision of any motorist. Any such sign will be removed without notice. Signs are to be removed immediately following the end of the sale.
- (e). Upon written application of the majority of residents of any block, the Village Council may authorize a block yard sale which will not be counted against an individual's permitted sales.
- (f). Restrictions of this ordinance may be waived by the Village Council for sales conducted by charitable organizations and community events.

Section 3. Violations; Declaration of Nuisance.

Any yard or garage sale operated in violation of this ordinance is hereby declared to be a nuisance per se.

Section 4. Penalty.

Whoever violates any provision of this ordinance is responsible for a municipal civil infraction, and shall be subject to the payment of a civil fine of not less than one hundred dollars (\$100.00) or in accordance with the current civil fine schedule, which

ever is greater, plus costs and other sanctions for each infraction. Each day that a violation exists or continues shall constitute a separate and additional violation.

Section 5. Publication and Effective Date.

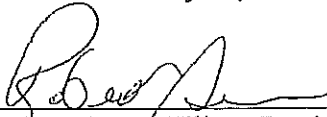
This ordinance shall be in force and in effect fifteen (15) days after its publication in a newspaper of general circulation within the Village.

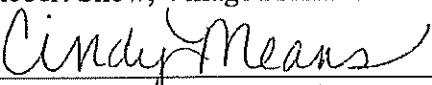
YEAS: Robert Snow, Gerry Arno, Jerry Drake, Jim Marks and Ron Hayes

NAYS: None

ABSENT: Brenda Guyse and Andy Penrose

ORDINANCE DECLARED ADOPTED ON February 16, 2011.



Robert Snow, Village President


Cindy Means, Deputy Clerk

CERTIFICATION

I, Cindy Means, being the Deputy Clerk of the Village of Jonesville, do hereby certify that the foregoing is a true and correct copy of the Village of Jonesville Ordinance No. 204, passed on the 16th day of February 2011. Further, I certify I caused the same to be published in the Hillsdale Daily News, Hillsdale, Michigan, within fifteen (15) days after adoption by the Village Council of the Village of Jonesville, pursuant to the General Law Village Act.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 16th day of February, 2011.



Cindy Means, Deputy Clerk



City of Jonesville
 265 E. Chicago Street
 Jonesville Michigan 49250
 Phone: 517-849-2104 Fax: 517-849-9037

REZONING APPLICATION

Applicant Name: James V. Jacques
 Mailing Address: PO Box 10840
 City, State, Zip Code: Pentwater, Mi 49449
 Contact Person: Jim
 Phone Number: 517-320-1278 E-mail Address:
 Interest in Property (Owner, Tenant, Option, Etc.):

Property Owner(s) Name: James V. Jacques
 Mailing Address: PO Box 10840
 City, State, Zip Code: Pentwater, Mi 49449
 Phone Number: (517) 320-1278 E-mail Address:

Property Address: 530 W. Chicago Street
 Parcel Tax ID Number(s): 30 21 110 001 053
 Parcel Size: 2.47 acres
 Current Zoning District(s): commercial / trailer park
 Vacant Parcel (Circle One): YES NO
 Please list the Zoning Classification you are seeking for the property: Residential

Please state the basis for changing the current zoning and planned use of the property (applicants are encouraged to consider the criteria listed in "Evaluating Land Use Changes" in the current Master Plan):

* The subject property is being sold to a new buyer and in order to deliver the subject property as a residential property to Freddie Mac for a residential conforming loan we need to have the property reflect the correct zoning classification of Residential vs. commercial.

The following items must be submitted with each application. Incomplete applications will not be processed.

- 1. Legal description of land to be rezoned.
- 2. Application fee in the amount of \$500 to the City of Jonesville
- 3. Site survey or plan (Include: dimensions of lot to scale, dimensions of existing and proposed structures to scale, parking facilities, existing and proposed utilities, setbacks, total square footage of lot.)

N/A Residential request to change from commercial

The person(s) signing this application represent that the information provided and the accompanying documentation is, to the best of his/her/their knowledge, true and accurate. In addition the undersigned represents that he/she/they are authorized and do hereby grant a right of entry to City officials for the purpose of gathering information related to this application, and to verify compliance with the requirements of the zoning district requested by the applicant and compliance with conditions precedent to the granting of the zoning district change requested.

Applicant Signature: *James V Jacques* Date: 3-13-18

Owner Signature: *James V Jacques* Date: 3-13-18

Information to the Owner/Applicant

Under Michigan Law, the Planning Commission is required to hold a public hearing before taking action on this request. By law, notice of the public hearing must be published in a paper of general circulation and mailed to all residents and property owners within 300 feet of the parcel(s) where rezoning is being requested. Furthermore, the City Council will hold at least one public hearing on the application, and publish a notice of such, before taking action once a recommendation has been received from the Planning Commission.

Office Use Only:

Legal Description Submission (Circle One):

<input checked="" type="radio"/> YES	<input type="radio"/> NO	<input type="radio"/> N/A
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Site Plan Submission (Circle One):

<input type="radio"/> YES	<input checked="" type="radio"/> NO	<input type="radio"/> N/A
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Mortgage survey will be forwarded by CNA

Fee Submission is \$500.00

Receipt #: 94079

Date Received by the City of Jonesville: 3/13/18

Received By: *[Signature]*

CERTIFIED TO:
 HILLSDALE COUNTY NATIONAL BANK
 1 SOUTH HOWELL ST.
 HILLSDALE, MI. 49242

MAP OF SURVEY

PARCEL INFO:

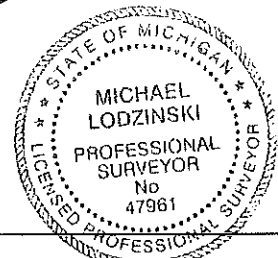
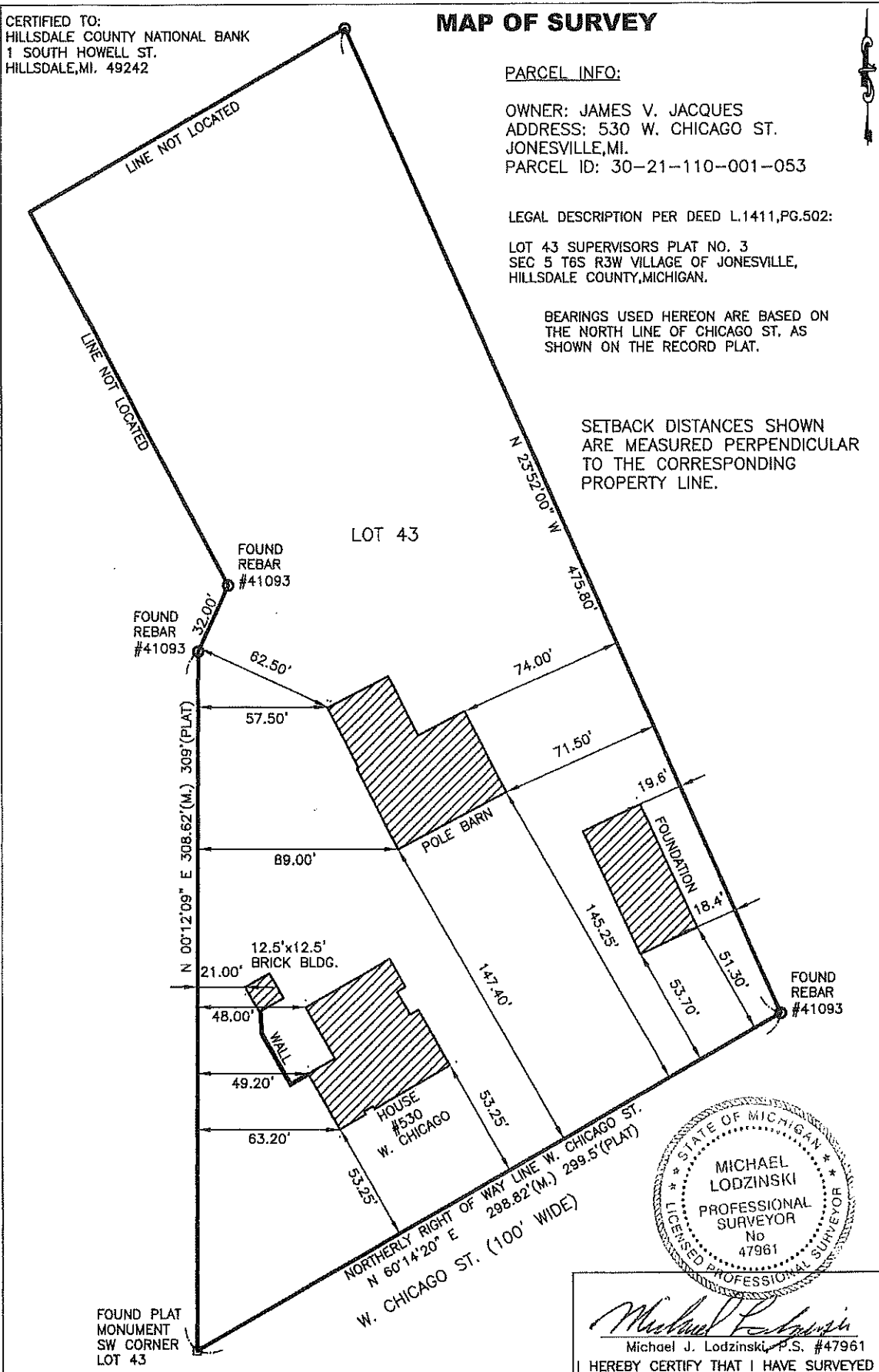
OWNER: JAMES V. JACQUES
 ADDRESS: 530 W. CHICAGO ST.
 JONESVILLE, MI.
 PARCEL ID: 30-21-110-001-053

LEGAL DESCRIPTION PER DEED L.1411, PG.502:

LOT 43 SUPERVISORS PLAT NO. 3
 SEC 5 T6S R3W VILLAGE OF JONESVILLE,
 HILLSDALE COUNTY, MICHIGAN.

BEARINGS USED HEREON ARE BASED ON
 THE NORTH LINE OF CHICAGO ST. AS
 SHOWN ON THE RECORD PLAT.

SETBACK DISTANCES SHOWN
 ARE MEASURED PERPENDICULAR
 TO THE CORRESPONDING
 PROPERTY LINE.



Michael Lodzinski
 Michael J. Lodzinski, P.S. #47961

I HEREBY CERTIFY THAT I HAVE SURVEYED
 THE PARCEL OF LAND AS ABOVE SHOWN
 OR DESCRIBED DURING MARCH 2018 AND
 THAT THE RATIO OF CLOSURE ON THE
 UNADJUSTED FIELD OBSERVATIONS WAS
 1:5,000 OR BETTER. NO TITLE REPORT
 WAS FURNISHED TO THE SURVEYOR.

Job No.:	18s01123
Drawn by:	MJL
Checked by:	MJL
Date:	03/20/18
Scale:	1" = 50'
Page:	1 of 1

LODZINSKI & ASSOCIATES, LLC
 P.O. BOX 129
 SOMERSET CENTER, MI 49282
 Phone: (517) 320-1087
 E-Mail: Lodzinski@comcast.net

****Subject to Council Approval****

**JONESVILLE CITY COUNCIL
Minutes of March 21, 2018**

A meeting of the Jonesville City Council was held on Wednesday, March 21, 2018 at the Jonesville City Hall. Mayor Pro Tem Tim Bowman called the meeting to order at 6:31 p.m. Council members present were: Jerry Drake, Brenda Guyse, Andy Penrose and David Steel. Absent: Mayor Gerry Arno; one vacancy.

Also present: Manager Gray, Attorney Thompson, Police Chief Lance, DPW Supt. Kyser, Scott Hall and Jeff Pugh (Fleis & VandenBrink), and Hillsdale County Commissioner Julie Games.

Tim Bowman led the Pledge of Allegiance and moment of silence.

The agenda was approved with one addition: 6.D. – Fire Department Network Connection.

Tim Bowman opened the public meeting at 6:32 p.m. Jeff Pugh and Scott Hall explained the condition of the well houses and the Iron Removal Plant, discussed the scope of the proposed project, and answered questions. The public meeting was closed at 7:11 p.m. There were no public comments or questions.

A motion was made by David Steel and supported by Brenda Guyse to approve Resolutions 2018-06, 2018-07, and 2018-08, recognizing Jon “Mike” Fast, Larry Jose, and Alivia Rebeck as 2018 Citizens of the Year. Roll Call Vote: Ayes: Jerry Drake, Brenda Guyse, Andy Penrose, David Steel, and Tim Bowman. Nays: None. Absent: Gerry Arno. Motion carried. One vacancy.

A motion was made by Jerry Drake and supported by Brenda Guyse to send the applications to fill the Council vacancy back to the Personnel Committee. None in favor. Absent: Gerry Arno. Motion failed. One vacancy.

A motion was made by David Steel and supported by Andy Penrose to schedule a special Council meeting for April 4, 2018, at 6:30 p.m., for the purpose of interviewing the Council applicants. A decision regarding whom to appoint may be made at that meeting. All in favor. Absent: Gerry Arno. Motion carried. One vacancy.

A motion was made by Andy Penrose and supported by Brenda Guyse to appoint Jerry Drake as the Region 2 Planning Commission representative. All in favor. Jerry Drake abstained. Absent: Gerry Arno. Motion carried. One vacancy.

A motion was made by Jerry Drake and supported by David Steel to authorize replacing the Fire Department’s Merit equipment with a wireless network connection, at a cost of approximately \$1,600.00. All in favor. Absent: Gerry Arno. Motion carried. One vacancy.

A motion was made by Jerry Drake and supported by Brenda Guyse to approve the minutes of February 21, 2018. All in favor. Absent: Gerry Arno. Motion carried. One vacancy.

A motion was made by Andy Penrose and supported by David Steel to approve the March 2018 Accounts Payable in the amount of \$42,611.93. All in favor. Absent: Gerry Arno. Motion carried. One vacancy.

Updates were given by Department Heads, Manager Gray and Council.

Tim Bowman adjourned the meeting at 8:04 p.m.

Submitted by,

Lenore M. Spahr
Deputy Clerk

Tim Bowman
Mayor Pro Tem

****Subject to Council Approval****

**JONESVILLE CITY COUNCIL
Minutes of April 4, 2018**

A special meeting of the Jonesville City Council was held on Wednesday, April 4, 2018 at the Jonesville City Hall. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Jerry Drake, Brenda Guyse, Andy Penrose and David Steel.

Absent: None; one vacancy.

Also present: Manager Gray

Mayor Arno led the Pledge of Allegiance and moment of silence.

The agenda was approved as presented.

Mayor Arno explained that Council members will take turns asking questions from the list of interview questions, and that the applicants will have an opportunity to ask questions afterward.

George Humphries arrived at 6:33 p.m. Council members asked questions and he responded. George left at 7:05 p.m.

Delesha Padula arrived at 7:34 p.m. Council members asked questions and she responded. Delesha left at 8:01 p.m.

Council members discussed the applicants, agreeing that they were both very good candidates.

A motion was made by David Steel and supported by David Steel to appoint Delesha Padula to fill the vacant Council position. Roll Call Vote: Ayes: David Steel, Andy Penrose, Brenda Guyse, Tim Bowman, and Gerry Arno. Nays: None. Absent: None. Motion carried. One vacancy.

Tim Bowman adjourned the meeting at 8:14 p.m.

Submitted by,

Lenore M. Spahr
Deputy Clerk

Gerry Arno
Mayor

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
ADRIAN COMMUNICATIONS	JPD - RADIO MAINTENANCE	124.00
AMERICAN COPPER & BRASS, LLC	WATER - OPERATING SUPPLIES	445.86
AMERICAN WATER WORKS ASSOC.	ANNUAL MEMBERSHIP RENEWAL	330.00
APOLLO FIRE EQUIPMENT CO.	JFD - UNIFORMS	62.60
AT&T	LOCAL/LONG DISTANCE	1,678.79
AXON ENTERPRISE, INC	JPD - OPERATING SUPPLIES	72.00
BEARDEN, CHARLES	ZONING PERMIT FEE	20.00
BEAVER RESEARCH COMPANY	WWTP - OPERATING SUPPLIES	247.60
	WWTP - REPAIRS	225.00
		472.60
BRADFORD MARY LOU	UB refund for account: 000226-21	43.99
BRINER OIL CO., INC.	MVP - GASOLINE	125.40
	JFD - GASOLINE	27.31
	JFD - GASOLINE	98.01
		250.72
BROOKS, JAMIE	CITY HALL - CLEANING	100.00
	JPD - CLEANING	100.00
		200.00
BUTTERS EXCAVATING & LAWN CA	CEMETERY - SEXTON/MAINTENANCE	2,341.67
CLEAR VIEW, B.R. LLC	CITY HALL/JPD OUTSIDE WINDOW CLEANING	33.00
CMP DISTRIBUTORS, INC.	JPD - ETTER/BULLETPROOF VEST	823.00
CONSUMERS ENERGY	IRON REMOVAL PLANT ELECTRICITY	2,049.43
	DDA BUILDING ELECTRICITY	422.62
	CITYWIDE STREET LIGHT ELECTRICITY	2,646.35
	DOWNTOWN/PARKING LOT LIGHTS	602.77
	WRIGHT ST PARK ELECTRICITY	26.31
	FAST PARK ELECTRICITY	59.03
	RADIO TOWER ELECTRICITY	30.76
	EMERGENCY SIREN ELECTRICITY	24.92
	DDA BUILDING ELECTRICITY	424.90
	IRON REMOVAL PLANT ELECTRICITY	2,022.34
	DDA-UNMETERED PARKING LOT LIGHTS	22.24
	DOWNTOWN/PARKING LOT LIGHTS	588.36
	CITY-WIDE STREET LIGHTS	2,653.28
	DDA - UNMETERED PARKING LOT LIGHTS	44.56
	100 IND PKWY SPRINKLER ELECTRICITY	28.34
	WATER TOWER ELECTRICITY	87.81
	598 IND PKWY SPRINKLER METER ELECTRICITY	24.61
	WRIGHT ST PARK ELECTRICITY	26.14
	DPW ELECTRICITY	147.29
	CITY HALL ELECTRICITY	185.92
	RADIO TOWER ELECTRICITY	30.82
	JFD TRUCK BAY ELECTRICITY	207.73
	JFD TRAINING ROOM ELECTRICITY	80.95
	EMERGENCY SIREN ELECTRICITY	24.91
	CITY HALL SECOND FLOOR ELECTRICITY	25.61
	FAST PARK ELECTRICITY	56.23
	DDA - PARKING LOT LIGHT ELECTRICITY	85.48
	CEMETERY ELECTRICITY	27.79
	FREEDOM MEMORIAL ELECTRICITY	87.95
	JPD ELECTRICITY	181.52
		12,926.97
COUNTRYSIDE TROPHIES	CITIZEN OF THE YEAR AWARDS/PLAQUES	204.00
CSZ SERVICES, LLC	ASSESSOR SUPPLIES	73.61
	ASSESSOR SERVICES	5,400.00
		5,473.61
CURRENT OFFICE SOLUTIONS	COPIER MAINTENANCE	239.70
	OFFICE SUPPLIES	44.03
	JPD - OFFICE SUPPLIES	29.00
		312.73
DETROIT SALT COMPANY	SALT	2,047.71
DH WIRELESS SOLUTIONS	JPD - 16' INTERCEPTOR/IN-CAR MODEM	772.55

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
FIRST DUE FIRE SUPPLY	JFD - TRUCK 532/JAWS MOUNTING BRACKETS	1,200.55
FIRST NATIONAL BANK OMAHA	WATER/WWTP CONFERENCES	1,082.70
	CLERKS CONFERENCE	290.12
		1,372.82
FLEIS & VANDENBRINK ENG, INC	WATER - USDA FUNDING APPLICATION	3,301.55
GALLS	JPD - UNIFORMS	71.11
	JPD - UNIFORMS	140.97
		212.08
GODFREY BROS., INC.	MVP - REPAIRS	5.98
	MVP - SUPPLIES	3.43
	MVP - REPAIRS	12.35
		21.76
HILLSDALE CO FIREFIGHTERS AS	JFD - 2018 DUES	200.00
HILLSDALE MEDIA GROUP	COUNCIL/WATER/PC ADS	265.63
HUGHES, ED	WATER - D CERTIFICATION REVIEW COURSE	140.61
HYDROCORP, INC	WATER - CROSS CONNECTION PROGRAM	1,560.00
I.T. RIGHT	JPD - LAPTOP/2016 INTERCEPTOR	981.00
JACKSON KEY WORKS	JPD - GUN SAFE LOCK REPAIR	344.00
JONESVILLE HARDWARE	SUPPLIES/REPAIRS	203.59
JONESVILLE LUMBER	JPD/JFD/CEMETERY REPAIRS	121.22
JONESVILLE, CITY OF	JPD WATER/SEWER	44.66
	JFD WATER/SEWER	53.07
	CITY HALL WATER/SEWER	44.66
	WRIGHT ST PARK WATER/SEWER	34.40
	DPW WATER/SEWER	44.66
	WWTP WATER/SEWER	251.52
		472.97
MCGOWAN ELECTRIC SUPPLY, INC	FREEDOM MEMORIAL - LIGHTS	97.86
MEANS, CINDY	CLERK'S CONFERENCE	101.89
MICHIGAN GAS UTILITIES	IRON REMOVAL PLANT GAS SERVICE	201.46
	JFD GAS/HEAT SERVICE	208.94
	JPD GAS/HEAT SERVICE	115.06
	CITY HALL GAS/HEAT SERVICE	114.48
	DPW GAS/HEAT SERVICE	247.54
	WWTP GAS/HEAT SERVICE	1,591.94
	GAS LIGHT SERVICE	55.48
		2,534.90
NORM'S TIREMAN	JPD - TIRE/16 INTERCEPTOR	147.79
NORTH EAST FABRICATION CO, I	CEMETERY - REPAIRS	7.14
	CEMETERY - REPAIRS	(7.14)
	CEMETERY - REPAIRS	5.84
	WRIGHT ST PARK - PAVILION DOORS	355.00
	WRIGHT ST PARK - PAVILION DOORS	355.00
		715.84
PERFORMANCE AUTOMOTIVE	MVP - SUPPLIES	183.89
POSTMASTER	POSTAGE - WATER/SEWER BILLS	239.68
POWER EQUIPMENT COMPANY	WWTP - GAS METER REPLACEMENT	1,725.22
POWERS CLOTHING, INC.	JPD - UNIFORM ALTERATIONS	32.00
PRIORITY ONE EMERGENCY, INC	JPD - LAPTOP MOUNT/2016 INTERCEPTOR	1,329.95
READING EMERGENCY UNIT, INC	JFD - CPR TRAINING	60.00
REPUBLIC WASTE SERVICES #249	PARKS/DOWNTOWN TRASH SERVICE	105.00
	JPD/JFD/RAIL TRAIL TRASH/RECYCLING	93.23
	CITY HALL/WWTP/DPW TRASH SERVICE	90.00
		288.23
SPEEDWAY SUPERAMERICA, LLC	GASOLINE	678.25
SPROW MICHAEL	UB refund for account: 000654-00	30.31
STATE OF MICHIGAN	MAHONEY - WATER LICENSE RENEWAL	95.00
	MAJOR/LOCAL - TRAFFIC SIGNAL ELECTRICITY	348.72
		443.72
STOCKHOUSE CORPORATION	CITIZENSHIP PROGRAMS	35.00
	JPD - PRINTING	114.25
	CITIZENSHIP TICKETS	25.00

04/12/2018
User: LSPAHR
DB: Jonesville

CITY OF JONESVILLE
INVOICE APPROVAL LIST
04/19/2018

Page: 3/3

<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
		174.25	
UNIFIRST CORPORATION	MVP - SHOP TOWELS		27.47
	WWTP - UNIFORMS		32.44
	CITY HALL/JPD - FLOOR MATS		48.75
	WWTP - UNIFORMS		44.20
	MVP - SHOP TOWELS		27.47
	WWTP - UNIFORMS		32.44
	WWTP - UNIFORMS		32.44
		245.21	
USALCO LLC	WWTP - SUPPLIES		4,434.11
VERIZON WIRELESS	DPW CELL PHONE		25.00
WALMART COMMUNITY/SYNCB	OPERATING SUPPLIES		54.31
WARNER PUBLISHING CO	REC - HOMER INDEX ADS		157.50
WATER ENVIRONMENT FEDERATION	MAHONEY - MEMBERSHIP RENEWAL		145.00
WELLS EQUIPMENT SALES, INC.	MVP - TRUCK 4/TRANSMISSION		3,741.87
WINTER EQUIPMENT CO, INC.	MVP - UNDERBODY BLADES		984.11
	Total:	57,604.47	

MONTHLY OPERATING REPORT

March 2018

SUBMITTED: **April 5, 2018**

WATER FLOW

MAXIMUM	570,000
MINIMUM	118,000
AVERAGE	216,200
TOTAL	6.7010 MG

WASTEWATER FLOW

MAXIMUM	446,600
MINIMUM	324,300
AVERAGE	367,700
TOTAL	11.4002 MG

CALLOUTS: **One (Communication Failure)**

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of March 2018.

All plant maintenance was completed.

Lagoon discharge season has started. Plant Staff performed lab analysis for Reading, Camden, Merry Lake, and Litchfield.

The replacement raw sludge pump that we had ordered was returned to the factory because it was the wrong model number. We are still waiting for the replacements replacement to show up.

The 2018-2019 water and wastewater budget was completed and submitted.

PLANT EFFICIENCY—March 2018

5-Day Biochemical Oxygen Demand

NPDES Permit Limit in March 2018—25 mg/l Monthly Average

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the receiving stream.

Jonesville Monthly Average—3.6 mg/l

Average Percent Removal from the Raw Wastewater—97.6 %

Total Suspended Solids

NPDES Permit Limit in March 2018—20 mg/l Monthly Average

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average— 1.6 mg/l

Average Percent Removal from the Raw Wastewater—96.3%

Total Phosphorus

NPDES Permit Limit in March 2018—1 mg/l Monthly Average

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.3 mg/l

Average Percent Removal from the Raw Wastewater—93.0%

Ammonia Nitrogen

NPDES Permit Limit in March 2018—Report Only

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.255 mg/l

Average Percent Removal from the Raw Wastewater—98.4%

Jonesville Daily Maximum—1.93 mg/l

Rick Mahoney

Jonesville Dept of Public Works
 March 2018
 Monthly Report

	Maintenance	Salt	Chloride	Sand	COLD MIX
STATE HIGHWAYS	0 HR DT HR OT	7 Tons	0 Bag	0 Yd.	2.25 Tons
MAJOR ROADS	0 HR DT 0 HR OT	5 Tons	0 Bag	0 Yd.	.75 Tons
LOCAL ROADS	0 HR DT 0 HR OT	5 Tons	0 Bag	0 Yds.	1.13 Ton
PARKING LOTS	0 HR DT 0 HR OT	2 Tons	0 Bag	0 Yds.	.28 Ton
POLICE STATION	0 HR OT	.50 Ton	0 Bag	0 Yds.	
FIRE DEPARTMENT	0 HR OT	.25 Tons	0 Bag	0 Yds.	
DPW DEPT	0 HR OT				
Sewer	1/2 HR OT				
WATER	0 HR DT 1/2 HR OT				
State Police	0 HR OT	.25 Tons	0 Bag	0 Yds.	

There were 0 call outs.

The overtime on Water & Sewer was to shut the water off at 316 South Street as a water line broke.
 We salted 5 times on State, Major, Local Streets & all Parking Lots.
 We cold patched State, Major, Local Streets & the South Parking Lot.
 The lenses for the lights at City Hall were all cleaned.
 The drinking fountain at the Fire Station was removed & the wall repainted.
 We removed a pine tree on Village Lane as it was growing out in the road.
 We rebuilt 2 trash cans given to us from the school & placed them at the Cemetery.
 The fence at the retention pond on US-12 was put back up for MDOT.
 Water meters were read for the month of March.
 The new transmission was put in truck #4 by Wells Equipment.

Mike Kyser

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY FOR MARCH 2018

Total reports written: 93
Intimidation/Stalking: 2
Assault and Battery: 1
Fraud: 1
Larceny from Building: 1
Theft from Motor Vehicle: 0
Domestic Assault: 1
Malicious Destruction of Property: 1
Child Neglect: 1
Trespass: 3
Disorderly Conduct Arrest: 0
Damage to Property: 1
Retail Fraud: 9
Obstructing Police: 0
Public Roadway Accidents: 7
Private Property Accidents: 2
Other Arrests: 7 (warrants, traffic, etc.)
Nuisance Animals: 0
Civil Matter/Family Disputes: 7
Medical Emergency: 20
Alarms: 2
Suspicious Situations: 14
General Assistance: 17
Traffic/Moving Violations: 15
Warrants Received from Prosecutor: 12

March Patrol Shift Coverage: 77%

APRIL FOCUS

Part-Time Interviews
Laptop Install
Patrol Vehicle Replacement Quotes and Grant App.

**CITY OF JONESVILLE
CASH BALANCES**

		February-2018	BANK BALANCE
GENERAL FUND:			
	General Fund Now Checking	101-000-001	51,497.14
	General Fund CLASS Acct	101-000-007	1,133,318.37
	General Fund Cemetery CLASS Acct	101-000-007.100	88,811.58
	General Fund Alloc of Assets CLASS	101-000-007.200	394,534.97
MAJOR STREETS:			
	Major Streets Now Checking	202-000-001	40,495.61
	Major Streets CLASS Acct	202-000-007	72,414.57
LOCAL STREETS:			
	Local Streets Now Checking	203-000-001	21,370.50
	Local Streets CLASS Acct	203-000-007	641,453.76
STATE HIGHWAY:			
	State Highway Now Checking	211-000-001	2,717.43
L.D.F.A.:			
	LDFA Operating Now Checking	247-000-001	59,102.91
	LDFA Operating CLASS Acct	247-000-007	1,293,175.75
D.D.A.:			
	DDA Now Checking	248-000-001	5,467.25
	DDA Operating CLASS Acct	248-000-007	213,913.93
SEWER FUND:			
	Sewer Receiving Now Checking	590-000-001	56,864.69
	Sewer Bond & Interest Checking	590-000-001.300	10.00
	Sewer Receiving CLASS Acct	590-000-007	240,931.30
	Sewer Plant Improv. CLASS Acct	590-000-007.200	917,895.79
WATER FUND:			
	Water Receiving Now Checking	591-000-001	93,133.57
	Water Receiving CLASS Acct	591-000-007	266,261.63
	Water Plant Improvement CLASS Acct	591-000-007.100	242,991.39
	Water Tower Maint CLASS Acct	591-000-007.300	54,489.08
	Water Maint CLASS Acct	591-000-007.400	63,887.04
MOTOR VEHICLE POOL:			
	Motor Vehicle Pool Now Checking	661-000-001	23,110.15
	Equip. Replace CLASS - Police Car	661-000-007.301	34,940.92
	Equip. Replace CLASS - Fire Truck	661-000-007.336	125,763.34
	Equip. Replace CLASS - Turn Out Gear	661-000-007.337	2,245.79
	Equip. Replace CLASS - DPW Equip	661-000-007.463	60,569.39
	Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	81,503.01
CURRENT TAX:			
	Current Tax Checking	703-000-001	332,650.23
	Current Tax Savings Account	703-000-002	192,199.97
PAYROLL FUND CHECKING:			
		750-000-001	43,463.04
		GRAND TOTAL	6,851,184.10

**CITY OF JONESVILLE
CASH BALANCES**

	March-2018	BANK BALANCE
GENERAL FUND:		
General Fund Now Checking	101-000-001	41,490.88
General Fund CLASS Acct	101-000-007	1,134,972.06
General Fund Cemetery CLASS Acct	101-000-007.100	88,941.17
General Fund Alloc of Assets CLASS	101-000-007.200	395,110.66
MAJOR STREETS:		
Major Streets Now Checking	202-000-001	48,220.31
Major Streets CLASS Acct	202-000-007	72,520.23
LOCAL STREETS:		
Local Streets Now Checking	203-000-001	12,656.27
Local Streets CLASS Acct	203-000-007	642,389.74
STATE HIGHWAY:		
State Highway Now Checking	211-000-001	1,772.66
L.D.F.A.:		
L DFA Operating Now Checking	247-000-001	33,637.92
L DFA Operating CLASS Acct	247-000-007	1,295,062.68
D.D.A.:		
DDA Now Checking	248-000-001	1,168.01
DDA Operating CLASS Acct	248-000-007	214,226.06
SEWER FUND:		
Sewer Receiving Now Checking	590-000-001	121,427.31
Sewer Bond & Interest Checking	590-000-001.300	10.00
Sewer Receiving CLASS Acct	590-000-007	241,282.86
Sewer Plant Improv. CLASS Acct	590-000-007.200	919,235.15
WATER FUND:		
Water Receiving Now Checking	591-000-001	96,100.31
Water Receiving CLASS Acct	591-000-007	26,650.14
Water Plant Improvement CLASS Acct	591-000-007.100	243,345.96
Water Tower Maint CLASS Acct	591-000-007.300	54,568.59
Water Maint CLASS Acct	591-000-007.400	63,980.26
MOTOR VEHICLE POOL:		
Motor Vehicle Pool Now Checking	661-000-001	25,413.61
Equip. Replace CLASS - Police Car	661-000-007.301	34,991.90
Equip. Replace CLASS - Fire Truck	661-000-007.336	125,946.84
Equip. Replace CLASS - Turn Out Gear	661-000-007.337	2,249.07
Equip. Replace CLASS - DPW Equip	661-000-007.463	60,657.77
Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	81,621.93
CURRENT TAX:		
Current Tax Checking	703-000-001	3,837.56
Current Tax Savings Account	703-000-002	182,240.64
PAYROLL FUND CHECKING:		
	750-000-001	3,967.32
GRAND TOTAL		6,269,695.87



City of
Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104
(517) 849-9037 Fax
www.jonesville.org
manager@jonesville.org

SUNSET VIEW CEMETERY ACTIVITY REPORT
MARCH 2018

	Lot Sales*	Interments				Foundations Purchased	Burial Rights Transfers	Disinterments
		Adult	Child	Infant	Cremation			
January	0	1	0	0	0	0	0	0
February	0	1	0	0	0	0	0	0
March	2	0	0	0	0	0	0	0
2018 Totals	2	2	0	0	0	0	0	0

* Number shows total burial spaces sold; may have been sold in lots of 1, 2, or 4 spaces

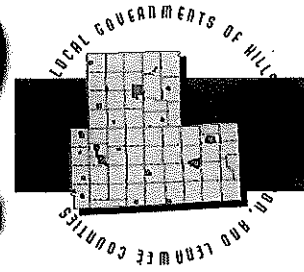
February/March Activities:

- New Sexton Contract/Coordination

April/May Focus:

- Spring Clean-up
- Retaining Wall

Region 2 Planning Commission



FEDERAL/STATE PROJECT REVIEW NOTICE

RECEIVED
APR 02 2018

BY: _____

DATE: March 29, 2018
TO: Local Units of Government in Hillsdale County
FROM: Region 2 Planning Commission, Regional Clearinghouse

In accordance with the Michigan Federal Project Review System, notification of the following project (FPR 18-3) is provided for your review:

The City of Litchfield is applying for a \$243,100 grant through the Michigan Department of Land & Water Conservation to replace its current 48 year old swimming pool. The City will also contribute \$243,100 in local matching funds. Litchfield currently hosts the only municipal swimming pool in Hillsdale County. This project will replace the current 4,800 square foot facility with a new 4,000 square foot facility along with modernization of design, equipment, and accessibility.

You may wish to comment on the potential impact the project may have on your jurisdiction, or on the degree of the project's compatibility with adopted plans. Comments will be forwarded to the State Clearinghouse or appropriate Federal agency if received within 30 days of the date of this notice. Information on this application may be obtained from: Mr. Doug Terry, City of Litchfield Manager, 221 Jonesville Street, P.O. Box 236, Litchfield, MI 49252; (517)542-2921.

cc: Steven Duke

Enclosure

MAR 26 2018



NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

This information is requested by authority of Part 703, Act 451 of 1994, as amended, to be considered for a LWCF grant.

1. Name of Project: City of Litchfield Pool Renovation Project		2. Date: March 15, 2018	3. County: Hillsdale
4a. Identity of the applicant agency, organization, or individual: City of Litchfield 221 Jonesville St. P.O. Box 236 Litchfield Michigan 49252		4b. Indicate below the representative of the applicant to contact for additional information regarding this Notice: Name Douglas K. Terry, City Manager Address (Street / PO Box) 221 Jonesville St. P.O. Box 236 City, State, ZIP Litchfield, MI 49252 Area Code and Telephone No. E-mail Address (517) 542-2921 manager@	
5a. Agency from which assistance will be sought: <input type="checkbox"/> Michigan Department of Natural Resources		Name of Program: Public Law or USC#: <input type="checkbox"/> Land and Water Conservation Fund Part 703 of Act 451 of 1994	
6. Estimated Cost: FEDERAL: \$ 0 STATE: \$ 243,100.00 OTHER: \$ 243,100.00 TOTAL: \$ 486,200.00		7. Estimated date by which time the applicant expects to formally file an application: April 1, 2018 8. Geographic location of the project to be assisted: (indicate specific location as well as city or county. Attach map if necessary). Simpson Park, Litchfield, Michigan (Town) TO5S (Range) RO4W (Section) 10 Latitude 42.046819 Longitude 84.756498	
9. Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project:			
9a. Type of project: State of Michigan, Michigan Land & Water Conservation Fund. The City of Litchfield is making application for funds to rebuild the City of Litchfield Public Swimming Pool.			
9b. Purpose: To replace the current pool. Litchfield hosts the only municipal swimming pool for Hillsdale County. This will further the city's efforts to include recreational and therapeutic needs of disabled children and adults.			
9c. General size or scale: 60' x 40'			
9d. Beneficiaries (persons or institutions benefited): General Public, Disabled individuals, Hillsdale Intermediate School District, Litchfield Community Schools.			
9e. Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary): This project will replace the current 4,800 square foot facility with a new 4,000 square foot facility along with modernization of design, equipment and accessibility. All swim lessons are available to the public and taught by American Red Cross instructors.			

RECEIVED
APR 13 2018

BY: _____

Region 2 Planning Commission

Serving Hillsdale, Jackson and Lenawee Counties

MEMORANDUM

To: LaTasha Thompson
Accountant

From: Grant E. Bauman, AICP
Principal Planner

Date: April 6, 2018

Subject: City of Jonesville Progress Report for October, 2017 – February, 2018

Staff provided the following services:

- October, 2017 The R2PC submitted a proposal to the City to update its Master Plan in conformance with the requirements of the Michigan Economic Development Commission's (MEDC's) Redevelopment Ready Communities® program. The proposal was approved by Jonesville's Planning Commission and City Council during the month of October.
- November, 2017 Staff met with the City Manager on November 1st regarding the development of Jonesville's master plan. Staff also worked on developing socioeconomic, physical, and public services information, as well as an introductory chapter, for the master plan. The City Planning Commission will meet on December 13th to review that information.
- December, 2017 Staff attended the December 13th meeting of the Jonesville Planning Commission. Drafts of the following master plan chapters and associated appendices were prepared for the meeting: the Introduction and Community Description & Issue Identification chapters and the Demographics, Mapping, and Prioritizing Smart Growth Efforts in the Hillsdale Regional Planning Area appendices. The first draft of a community survey—which will help guide the development of the City of Jonesville Master Plan— was also prepared and examples of other surveys were provided. The Commission discussed the survey and provided staff direction for its revision. Based on that information another draft of the community survey was developed and shared with the City Manager. Additional changes resulted and a new draft survey was provided.
- January, 2017 Staff assisted City Officials in finalizing 'Securing Jonesville's Future', the community survey which will help guide the development of the City of Jonesville Master Plan. The survey was released online via Survey Monkey: 245 surveys were returned as of 1:00 pm on January 29th.
- February, 2017 Staff worked with the City Manager to finalize population projections for the City of Jonesville Master Plan.
- Staff prepared the analysis of 'Securing Jonesville's Future', the community survey which will help guide the development of the City of Jonesville Master Plan.



RECEIVED
MAR 13 2018

BY: _____

MICHIGAN HOUSE OF REPRESENTATIVES

ERIC LEUTHEUSER

STATE REPRESENTATIVE

March 16, 2018

City of Jonesville
265 E. Chicago St.
Jonesville, MI 49250

Greetings,

Thank you for serving our mutual constituents. Today, I'm reaching out to those who serve at the local level of government to stay in touch and offer any assistance you may need.

As I continue my regular local visits, I want to make sure you know that you can contact my office anytime for information or assistance. Additionally, if you think it would be beneficial for me to provide an update or address a specific question or issue you may have with state government, I would be glad to find a mutually agreeable date to attend one of your upcoming meetings.

My office can be reached at:

Ph: 517-373-1794
email: EricLeutheuser@House.mi.gov

Again, it is a privilege to serve, and I want you to know that I am available. Thank you for your commitment and work on behalf of the residents you serve.

Sincerely,

A handwritten signature in cursive script that reads "Eric Leutheuser".

Eric Leutheuser

Certificate of Completion

This Certificate is awarded to:

Todd Ruden

For successfully completing the certificate requirements as defined by **MISS DIG System, Inc.** on the topic of:

MISS DIG 811 Certification Program



Date Issued: **Mar 14, 2018**

Date Expires: **Mar 14, 2021**

Continuing Ed Req'd: **N/A**

Certificate of Completion

This Certificate is awarded to:

Charlie Smith

For successfully completing the certificate requirements as defined by **MISS DIG System, Inc.** on the topic of:

MISS DIG 811 Certification Program



Date Issued: **Mar 14, 2018**
Date Expires: **Mar 14, 2021**
Continuing Ed Req'd: **N/A**

Certificate of Attendance

The Center for Technology & Training

Certifies that

Lenore Spahr

completed 1.5 hours of instruction during the

**What's New in Roadsoft & Roadsoft User Group
Webinar on April 4, 2018**



Timothy Colling, P.E., Ph.D., Director
Center for Technology & Training

