



**CITY OF JONESVILLE
COUNCIL AGENDA
AUGUST 15, 2018 - 6:30 P.M.
CITY HALL**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS / AUDIENCE PRESENTATIONS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

4. PRESENTATIONS AND RECOGNITIONS

5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

- A. 1. Public Hearing – Bugbee Corp Transfer Commercial Rehabilitation
Exemption Certificate #C2010-006
- 2. Resolution 2018-11 – Transfer Commercial Rehabilitation Exemption
Certificate #C2010-006 [ROLL CALL][Action Item]
- B. 1. Public Hearing – Martinrea Jonesville LLC PA 198 Industrial Facilities
Tax Exemption
- 2. Resolution 2018-12 – Approve Martinrea Jonesville LLC PA 198
Industrial Facilities Tax Exemption [ROLL CALL][Action Item]

6. REPORTS AND RECOMMENDATIONS

- A. Fiscal Year 2017-18 Budget Amendments [Action Item]
- B. Consider Rescheduling September Regular Meeting [Action Item]
- C. Designate a Voting Delegate for MML Annual Meeting [Action Item]

7. COUNCIL MINUTES

- A. Consider minutes of the July 18, 2018 Regular Meeting [Action Item]

8. ACCOUNTS PAYABLE

- A. Accounts Payable for August 2018 totalling \$41,442.34 [Action Item]

9. DEPARTMENT REPORTS

- A. Fire Department – Chief Adair
- B. Water/Wastewater Treatment Plant – Superintendent Mahoney
- C. Department of Public Works – Superintendent Kyser
- D. Police Department – Chief Lance
- E. Cash Report – Finance Director Spahr
- F. Manager Gray – Cemetery Activity Report


10. ADJOURNMENT



City of Jonesville

265 E. Chicago Street • Jonesville • MI 49250

(517) 849-2104 Ph
(517) 849-9037 Fx
www.jonesville.org
manager@jonesville.org

To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: August 10, 2018
Re: Manager Report and Recommendations – August 15, 2018 Council Meeting

5. A. 1. Public Hearing – Bugbee Corp. Transfer Commercial Rehabilitation Exemption Certificate #C2010-006

The subject of the hearing is the application from Bugbee Corp to transfer the existing exemption certificate, previously issued to Babcock Group, LLC for Olivia's Chop House. The abatement froze the taxable value of the building to enable redevelopment of the property. Taxes were abated on the new investment for a period of 10 years. Land and personal property was not eligible for tax abatement. The school operating tax and State Education Tax are still levied on the new investment. The completed rehabilitation resulted in a \$1,500,000 investment in new construction. Transfer of the certificate for the remainder of the term through December 30, 2021 will allow the business to retain 32 existing jobs. Notice of the public hearing has been provided, as required by law.

5. A. 2. Resolution 2018-11 – Transfer Commercial Rehabilitation Exemption Certificate #C2010-006

[ROLL CALL][Action Item]

This is the action item in conjunction with the public hearing. The City has established a strong pro-business climate. Transfer of the previously approved abatement will support the business operations following the recent sale of this established business. Granting the transfer will not substantially impede the operation of the City or impair the financial soundness of any affected taxing unit. This activity is intended to encourage downtown development, promote economic growth, increase capital investment and reduce unemployment. I recommend approval of the attached Resolution 2018-11, transferring the subject exemption certificate from Babcock Group, LLC to Bugbee Corp. A roll call vote is required. *Please refer to the attached proposed Resolution 2018-11 and application for transfer.*

5. B. 1. Public Hearing – Martinrea Jonesville LLC PA 198 Industrial Facilities Tax Exemption

The subject of the hearing is an Industrial Facilities Tax Exemption Certificate Application from Martinrea Jonesville LLC. Martinrea has submitted the application under Public Act 198 of 1974, as amended. Martinrea has begun to make building improvements of over \$1,800,000 for the addition of a paint line and a new 2,500 ton press, and to create 15 new jobs as a result of the project. Granting the exemption would not substantially impede the operation of the City or impair the financial soundness of any affected taxing unit.

5. B. 2. Resolution 2018-12 – Approve Martinrea Jonesville LLC PA 198 Industrial Facilities Tax Exemption

[ROLL CALL][Action Item]

Resolution 2018-12 is the subsequent action item related to the public hearing. Pursuant to Public Act 198 of 1974, as amended, the resolution provides for a 50% abatement of real property taxes on the investment for a 12-year term. The City has established a strong pro-business climate and supported the full benefit of Industrial Facility Tax Exemption Certificates allowed by law to local industrial companies. The Certificate is intended to promote economic growth, increase capital investment, and reduce unemployment. I recommend approval of Resolution 2018-12. A roll call vote is required. *Please refer to draft Resolution 2018-12 and Application for Industrial Facilities Tax Exemption Certificate.*

6. A. Fiscal Year 2017-18 Budget Amendments [Action Item]

I recommend Council consider a motion to approve the budget amendments as submitted by Finance Director Spahr for FY 2017-18 (Fiscal Year ending June 2018). Brief explanations for the line item adjustments are provided in parentheses following each item. Finance Director Spahr will provide further detail on individual line items as requested. Net changes to the respective fund balances are noted.

The most significant amendment includes reporting of property tax revenue. Previously, property tax revenue was reported under a separate general operating millage to the general fund and a streets millage to local streets. Following the incorporation as a City, it has become necessary to report the revenue as general operating millage revenue in the general fund with a contribution to the local streets fund. This change has been made in the current fiscal year budget, so that this amendment will not be necessary in the future. In addition, the amount of personal property tax reimbursement from the state of Michigan was previously unknown and not originally budgeted.

Final year end data will be provided via the audit. A motion is necessary to approve the FY 2017 budget amendments. *Please refer to the attached budget amendment spreadsheet and estimated year-end fund report.*

6. B. Consider Rescheduling September Regular Meeting [Action Item]

Mayor Arno and I will be in attendance at the Michigan Municipal League annual conference on the night of our regularly scheduled September Council meeting. It is recommended that Council consider rescheduling this meeting to the first Wednesday of the month, on Wednesday, September 5, 2018 at 6:30 p.m. in the Jonesville City, 265 E. Chicago Street, Jonesville. A motion is necessary to reschedule the meeting.

6. C. Designate a Voting Delegate for MML Annual Meeting [Action Item]

The Michigan Municipal League requires that the City designate a voting delegate to represent it at the League's Annual Meeting. The meeting will be held on Friday, September 21st during the MML Annual Conference. Mayor Arno has previously served in this capacity for the City and will be in attendance at the meeting. It is recommended that Council consider a motion to designate Mayor Arno its delegate for purposes of voting at the MML 2018 Annual Meeting and Manager Gray as an alternate delegate. *Please refer to the attached Annual Meeting information from the Michigan Municipal League.*

Correspondence:

- Continuing Education: Finance Director Spahr, 2018 Single Audit Update
- MML re: Infrastructure Funding

2018-11

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

**RESOLUTION: TO APPROVE THE TRANSFER OF COMMERCIAL
REHABILITATION EXEMPTION CERTIFICATE #2010-006 TO
BUGBEE CORP.**

Partial minutes of a regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in the City Hall in said City on the 15th day of August, 2018, at 6:30 p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, pursuant to Act 210, of the Michigan Public Acts of 2005, this Council has authority to establish Commercial Rehabilitation Districts within the confines of the geographic boundaries of said City, and;

WHEREAS, the City of Jonesville, County of Hillsdale, Michigan did by resolution dated May 6, 2009, establish a Commercial Rehabilitation District and did by resolution dated February 3, 2010, amend the Commercial Rehabilitation District, and did by resolution dated October 20, 2010, and amended February 16, 2011, approve a Commercial Rehabilitation Exemption Certificate for Babcock Group, LLC, and;

WHEREAS, Bugbee Corp. has filed an application for the transfer of Commercial Rehabilitation Exemption Certificate #2010-006 relative to commercial property located within the afore described Commercial Rehabilitation District, and;

WHEREAS, a public hearing was held by this City Council on August 15, 2018, at which time the applicant, the assessor, affected taxing units and the general public were afforded an opportunity to be heard, and;

WHEREAS, certified mail notice of the aforesaid public hearing was duly made to Bugbee Corp., Jonesville Community Schools, Hillsdale County Intermediate School District, Hillsdale County Board of Commissioners, Hillsdale County Treasurer, Hillsdale County Economic Development Partnership, and the Jonesville City Assessor, all as more fully shown by the Affidavit of Mailing which is attached hereto and made a part thereof, and;

WHEREAS, the taxable value of the exempt property under Public Act 210 of 2005 or Public Act 198 of 1974 (IFT's) exceeds 5% of the total taxable value of the City of Jonesville, and;

WHEREAS, exceeding 5% will not substantially impede the operation of the City or impair the financial soundness of any affected taxing unit. This determination has been made after carefully considering the aggregate amount of Exemption Certificates previously issued and currently in force, and;

WHEREAS, Bugbee Corp. is not delinquent in any taxes related to the facility, and;

WHEREAS, it appears that Bugbee Corp. has complied with all applicable requirements of Act No. 210 of the Michigan Public Acts of 2005;

NOW, THEREFORE, BE IT RESOLVED THAT the application of Bugbee Corp, seeking the transfer of Commercial Rehabilitation Exemption Certificate #2010-006 be, and the same hereby is, approved for the remainder of the term expiring December 31, 2021.

BE IT FURTHER RESOLVED THAT this resolution become a permanent part of the minutes of the City Council of the City of Jonesville and that copies hereof be forwarded to all pertinent departments and persons.

BE IT FURTHER RESOLVED THAT all resolutions and parts of resolutions insofar as they conflict with this resolution be and the same hereby are rescinded.

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED.

Cynthia D Means, City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, at a regular meeting held on August 15, 2018, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Cynthia D Means, City Clerk

STATE USE ONLY		
Application Number	Date Received	LUCI Code

Application for Commercial Rehabilitation Exemption Certificate

Issued under authority of Public Act 210 of 2005, as amended.

Read the instructions page before completing the form. This application should be filed after the commercial rehabilitation district is established. The applicant must complete Parts 1, 2 and 3 and file one original application form (with required attachments) and one additional copy with the clerk of the local governmental unit (LGU). Attach the legal description of property on a separate sheet. This project will not receive tax benefits until approved by the State Tax Commission (STC). Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the STC.

PART 1: OWNER / APPLICANT INFORMATION (applicant must complete all fields)			
Applicant (Company) Name (applicant must be the owner of the facility) BUGBEE CORP		NAICS or SIC Code 722110	
Facility's Street Address 205 E CHICAGO ST	City JONESVILLE	State MI	ZIP Code 49250
Name of City, Township or Village (taxing authority) CITY OF JONESVILLE	County HILLSDALE	School District Where Facility is Located JONESVILLE	
<input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village			
Date of Rehabilitation Commencement (mm/dd/yyyy) Transfer of existing certificate - purchased 6/18/18		Planned Date of Rehabilitation Completion (mm/dd/yyyy) Rehab already completed - transfer certificate to new owner	
Estimated Cost of Rehabilitation Original rehabilitation was \$1,500,000		Number of Years Exemption Requested (1-10) Remaining years on existing certificate	
Expected Project Outcomes (check all that apply)			
<input type="checkbox"/> Increase Commercial Activity <input checked="" type="checkbox"/> Retain Employment <input type="checkbox"/> Revitalize Urban Areas <input type="checkbox"/> Create Employment <input type="checkbox"/> Prevent Loss of Employment <input type="checkbox"/> Increase Number of Residents in Facility's Community			
No. of jobs to be created due to facility's rehabilitation N/A	No. of jobs to be retained due to facility's rehabilitation 32	No. of construction jobs to be created during rehabilitation N/A	
PART 2: APPLICATION DOCUMENTS			
Prepare and attach the following items:			
<input checked="" type="checkbox"/> General description of the facility (year built, original use, most recent use, number of stories, square footage)		<input checked="" type="checkbox"/> Statement of the economic advantages expected from the exemption	
<input checked="" type="checkbox"/> Description of the qualified facility's proposed use		<input checked="" type="checkbox"/> Legal description	
<input checked="" type="checkbox"/> Description of the general nature and extent of the rehabilitation to be undertaken		<input type="checkbox"/> Description of the "underserved area" (Qualified Retail Food Establishments only)	
<input checked="" type="checkbox"/> Descriptive list of the fixed building equipment that will be a part of the qualified facility		<input type="checkbox"/> Commercial Rehabilitation Exemption Certificate for Qualified Retail Food Establishments (Form 4753) (Qualified Retail Food Establishments only)	
<input checked="" type="checkbox"/> Time schedule for undertaking and completing the facility's rehabilitation			
PART 3: APPLICANT CERTIFICATION			
Name of Authorized Company Officer (no authorized agents) JASON BUGBEE		Telephone Number (517) 849-3663	
Fax Number (517) 849-7597		E-mail Address jnbugbee@gmail.com	
Street Address 205 E CHICAGO ST	City JONESVILLE	State MI	ZIP Code 49250
I certify that, to the best of my knowledge, the information contained herein and in the attachments is truly descriptive of the property for which this application is being submitted. Further, I am familiar with the provisions of Public Act 210 of 2005, as amended, and to the best of my knowledge the company has compiled or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local governmental unit and the issuance of a Commercial Rehabilitation Exemption Certificate by the State Tax Commission.			
I further certify that this rehabilitation program, when completed, will constitute a rehabilitated facility, as defined by Public Act 210 of 2005, as amended, and that the rehabilitation of this facility would not have been undertaken without my receipt of the exemption certificate.			
Signature of Authorized Company Officer (no authorized agents) Jason Bugbee		Title Owner	Date 7/11/18

APPLICATION FOR COMMERCIAL REHABILITATION EXEMPTION CERTIFICATE
TRANSFER OF EXISTING CERTIFICATE #C2010-006
BUGBEE CORP

PART 2

General description of the facility: The facility was built in 2010 to replace two circa 1850 buildings which were destroyed by fire on November 22, 2009. The building is 7,800 square feet with a seating capacity of 260.

Proposed (actual) use: The building is a full-service restaurant and bar with general seating for 140, a private dining room with seating for 20, and a banquet room with seating for 100.

Rehabilitation to be undertaken: As discussed above, the building replaced two buildings that were destroyed by fire in 2009.

Fixed building equipment that is part of the facility: The building includes a full kitchen, walk-in cooler, walk-in freezer, a bar, and a serving station (see enclosed).

Time schedule: The rehabilitation has already been completed; this is a request for transfer of the existing certificate to the new owner of the facility.

State of economic advantages: The transfer of the existing certificate will retain 32 jobs and several hundred thousand dollars in annual purchases from suppliers along with economic spin-off to surrounding businesses.

Legal description: see enclosed tax bills

BUGBEE CORPORATION PROPERTY DESCRIPTIONS

PARCEL #30-21-060-001-042

COM ON N LN CHGO ST 50 FT 10 IN FROM SW COR LOT 25 TH N AT R/A TO CHGO ST 108 FT TH E & PAR WITH CHGO ST 22.5 FT TH S AT R/A TO CHGO ST 108 FT TO N LN OF CHGO ST W 22.5 FT TO POB DDA JONES PLAT SEC 4 T6S R3W CITY OF JONESVILLE

PARCEL #30-21-060-001-132

COM SW COR LOT 25, JONES PLAT, TH ELY ALG SLY LN SD LOT 45 FT 2 IN, TH NLY 113 FT 9 IN, TH WLY 45 FT 2 IN, TH SLY TO POB ALSO COM AT A PT ON SLY LN LOT 25, 45 FT 2 IN ELY FROM SW COR, TH NLY 86 FT, TH ELY 5 FT 8 IN, TH SLY 86 FT TO SLY LN SD LOT, TH WLY 5 FT 8 IN TO POB (STAIRWAY & HALL) DDA JONES PLAT SEC 4 T6S R3W CITY OF JONESVILLE

PARCEL #30-21-060-001-042

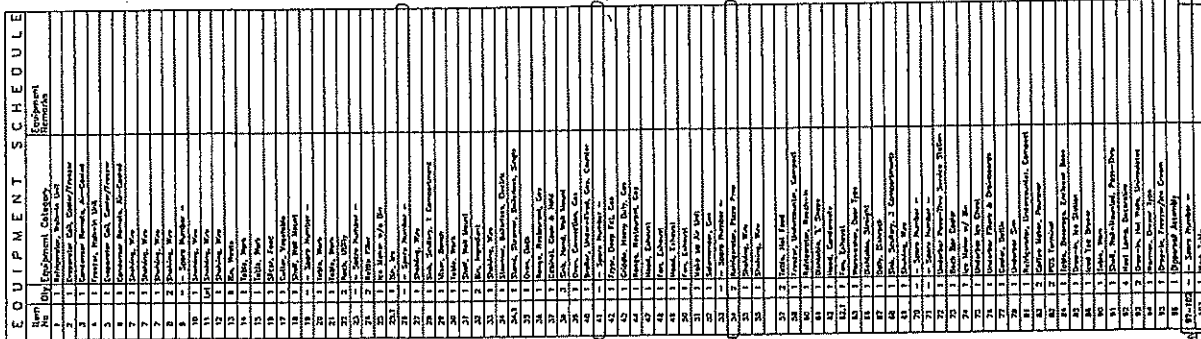
COM SE COR LOT 25 TH N ALG E LOT LN 97 FT TH W PAR TO S LOT LN 25.67 FT TO ELY BDY MAY PROP (DEED 397/420) TH S ALG SD PROP LN 97 FT TH E ALG SLY LN SD LOT TO POB EXC ELY 18 FT OF SLY 97 FT OF LOT 25 DDA JONES PLAT SEC 4 T6S R3W CITY OF JONESVILLE SPLIT ON 11/15/2016 FROM 21 060 001 129;

PARCEL #30-21-600-000-001

COMMERCIAL REHABILITATION EXEMPTION CERTIFICATE #C2010-006 AD VALOREM PARCELS #30 21 060 001 042 & 30 21 060 001 132 BEG DEC 31, 2011 EXPIRING DEC 30, 2021 FROZEN BUILDING PARCEL #30 21 600 000 002 REHAB PARCEL #30 21 600 000 001

PARCEL #30-21-600-000-002

COMMERCIAL REHABILITATION EXEMPTION CERTIFICATE #C2010-006 AD VALOREM PARCELS #30 21 060 001 042 & 30 21 060 001 132 BEG DEC 31, 2011 EXPIRING DEC 30, 2021 FROZEN BUILDING PARCEL #30 21 600 000 002 REHAB PARCEL #30 21 600 000 001



FLOOR PLAN

STAFFORD-SMITH, Inc.		ZINC		JONASVILLE MICHIGAN		1/16" - 1/2" DIA. 1/2" DIA. 1/4" DIA. 1/8" DIA. 1/16" DIA. 1/32" DIA. 1/64" DIA. 1/128" DIA. 1/256" DIA. 1/512" DIA. 1/1024" DIA. 1/2048" DIA. 1/4096" DIA. 1/8192" DIA. 1/16384" DIA. 1/32768" DIA. 1/65536" DIA. 1/131072" DIA. 1/262144" DIA. 1/524288" DIA. 1/1048576" DIA. 1/2097152" DIA. 1/4194304" DIA. 1/8388608" DIA. 1/16777216" DIA. 1/33554432" DIA. 1/67108864" DIA. 1/134217728" DIA. 1/268435456" DIA. 1/536870912" DIA. 1/1073741824" DIA. 1/2147483648" DIA. 1/4294967296" DIA. 1/8589934592" DIA. 1/17179869184" DIA. 1/34359738368" DIA. 1/68719476736" DIA. 1/137438953472" DIA. 1/274877906944" DIA. 1/549755813888" DIA. 1/1099511627776" DIA. 1/2199023255552" DIA. 1/4398046511104" DIA. 1/8796093022208" DIA. 1/17592186044416" DIA. 1/35184372088832" DIA. 1/70368744177664" DIA. 1/140737488355328" DIA. 1/281474976710656" DIA. 1/562949953421312" DIA. 1/1125899906842624" DIA. 1/2251799813685248" DIA. 1/4503599627370496" DIA. 1/9007199254740992" DIA. 1/18014398509481984" DIA. 1/36028797018963968" DIA. 1/72057594037927936" DIA. 1/144115188075855872" DIA. 1/288230376151711744" DIA. 1/576460752303423488" DIA. 1/1152921504606846976" DIA. 1/2305843009213693952" DIA. 1/4611686018427387904" DIA. 1/9223372036854775808" DIA. 1/18446744073709551616" DIA. 1/36893488147419103232" DIA. 1/73786976294838206464" DIA. 1/147573952589676412928" DIA. 1/295147905179352825856" DIA. 1/590295810358705651712" DIA. 1/1180591620717411303424" DIA. 1/2361183241434822606848" DIA. 1/4722366482869645213696" DIA. 1/9444732965739290427392" DIA. 1/18889465931478580854784" DIA. 1/37778931862957161709568" DIA. 1/75557863725914323419136" DIA. 1/151115727451828646838272" DIA. 1/302231454903657293676544" DIA. 1/604462909807314587353088" DIA. 1/1208925819614629174706176" DIA. 1/2417851639229258349412352" DIA. 1/4835703278458516698824704" DIA. 1/9671406556917033397649408" DIA. 1/19342813113834066795298816" DIA. 1/38685626227668133590597632" DIA. 1/77371252455336267181195264" DIA. 1/154742504910672534362390528" DIA. 1/309485009821345068724781056" DIA. 1/618970019642690137449562112" DIA. 1/1237940039285380274899124224" DIA. 1/2475880078570760549798248448" DIA. 1/4951760157141521099596496896" DIA. 1/9903520314283042199192993792" DIA. 1/19807040628566084398385987584" DIA. 1/39614081257132168796771975168" DIA. 1/79228162514264337593543950336" DIA. 1/158456325028528675187087900672" DIA. 1/316912650057057350374175801344" DIA. 1/633825300114114700748351602688" DIA. 1/1267650600228229401496703205376" DIA. 1/2535301200456458802993406410752" DIA. 1/5070602400912917605986812821504" DIA. 1/10141204801825835211973625643008" DIA. 1/20282409603651670423947251286016" DIA. 1/40564819207303340847894502572032" DIA. 1/81129638414606681695789005144064" DIA. 1/162259276829213363291578010288128" DIA. 1/324518553658426726583156020576256" DIA. 1/649037107316853453166312041152512" DIA. 1/1298074214633706906332624082305024" DIA. 1/2596148429267413812665248164610048" DIA. 1/5192296858534827625330496329220096" DIA. 1/10384593717069655250660992658440192" DIA. 1/20769187434139310501321985316880384" DIA. 1/41538374868278621002643970633760768" DIA. 1/83076749736557242005287941267521536" DIA. 1/166153499473114484010575882535042672" DIA. 1/332306998946228968021151765070085344" DIA. 1/664613997892457936042303530140170688" DIA. 1/1329227995784915872084607060280341376" DIA. 1/2658455991569831744169214120560682752" DIA. 1/5316911983139663488338428241121365504" DIA. 1/10633823966279326976676856482242731008" DIA. 1/21267647932558653953353712964485462016" DIA. 1/42535295865117307906707425928970924032" DIA. 1/85070591730234615813414851857941848064" DIA. 1/170141183460469231626829703715883696128" DIA. 1/340282366920938463253659407431767392256" DIA. 1/680564733841876926507318814863534784512" DIA. 1/1361129467683753853014637629727069569024" DIA. 1/2722258935367507706029275259454139138048" DIA. 1/54445178707350154120585505189082782	
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[illegible]

2018-12

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

**RESOLUTION: TO APPROVE AN INDUSTRIAL FACILITIES TAX (IFT)
EXEMPTION FOR MARTINREA JONESVILLE, LLC**

Partial minutes of a regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in the City Hall in said City on the 15th day of August, 2018, at 6:30 p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, pursuant to Act 198, of the Michigan Public Acts of 1974, as amended, this council has authority to establish Plant Rehabilitation and Industrial Development Districts within the confines of the geographic boundaries of said City, and;

WHEREAS, the City of Jonesville, County of Hillsdale, Michigan did by resolution dated December 11, 1978, establish a Plant Rehabilitation District and did by resolution dated October 12, 1992, establish an Industrial Development District, and;

WHEREAS, Martinrea Jonesville, LLC has filed an application for an Industrial Facilities Exemption Certificate relative to real and/or personal property located within the afore described Plant Rehabilitation District and Industrial Development District, and;

WHEREAS, a public hearing was held by this City Council on August 15, 2018, at which time the applicant, the City Assessor, affected taxing units, and the general public were afforded an opportunity to be heard, and;

WHEREAS, certified mail notice of the aforesaid public hearing was duly made to the Jonesville Community Schools, Martinrea Jonesville, LLC, the Hillsdale County Intermediate School District, the Hillsdale County Board of Commissioners, Hillsdale County Economic Development Partnership, and the Jonesville City Assessor, all as more fully shown by the Affidavit of Mailing which is attached hereto and made a part thereof, and;

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within the City of Jonesville, after granting this certificate, will exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted; and

WHEREAS, this Council determines that the granting of this Industrial Facilities Exemption certificate will not substantially impede the operation of the City or impair the financial soundness of any affected taxing unit. This determination has been made after carefully considering the aggregate amount of Industrial Facilities Exemption Certificates previously issued and currently in force, and;

WHEREAS, it appears that Martinrea Jonesville, LLC has complied with all applicable requirements of Act No. 198 of the Michigan Public Acts of 1974, as amended;

NOW, THEREFORE, BE IT RESOLVED THAT the application of Martinrea Jonesville, LLC, seeking an Industrial Facilities Exemption Certificate be, and the same hereby is, approved for a 12 year period.

BE IT FURTHER RESOLVED THAT this resolution become a permanent part of the minutes of the City Council of the City of Jonesville and that copies hereof be forwarded to all pertinent departments and persons.

BE IT FURTHER RESOLVED THAT all resolutions and parts of resolutions insofar as they conflict with this resolution be and the same hereby are rescinded.

AYES: Councilpersons:

NAYS: Councilpersons:

ABSENT: Councilpersons:

RESOLUTION DECLARED ADOPTED.

Cindy Means, City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, at a regular meeting held on August 15, 2018, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Cindy Means, City Clerk

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form, call (517) 373-3302.

To be completed by Clerk of Local Government Unit	
Signature of Clerk	Date Received by Local Unit JUL 11 2010
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION

All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) Martinrea, Jonesville		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 336370	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 260 Gaige Street Jonesville, MI 49250		1d. City/Township/Village (Indicate which) City of Jonesville	1e. County Hillsdale
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(5)) <input type="checkbox"/> Transfer <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(6)) <input type="checkbox"/> Research and Development (Sec. 2(10)) <input type="checkbox"/> Increase/Amendment		3a. School District where facility is located Jonesville	3b. School Code 30030
		4. Amount of years requested for exemption (1-12 Years) 12 years	

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

Martinrea is building an additoin to their current structure to accommodate new contract work.
E-coat line (paint line) and A new 2500 ton press

6a. Cost of land and building improvements (excluding cost of land)	\$1,800,593.
* Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures	
* Attach itemized listing with month, day and year of beginning of installation, plus total	Personal Property Costs
6c. Total Project Costs	\$1,800,593.
* Round Costs to Nearest Dollar	Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	Begin Date (M/D/Y)	End Date (M/D/Y)	
Real Property Improvements	02-16-2018	02-16-2020	<input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements			<input type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. ☐ Yes ☒ No

9. No. of existing jobs at this facility that will be retained as a result of this project. 603	10. No. of new jobs at this facility expected to create within 2 years of completion. 15
-----------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------

11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)	
b. TV of Personal Property (excluding inventory)	
c. Total TV	


12a. Check the type of District the facility is located in:
☒ Industrial Development District ☐ Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit) 10/12/1992	12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
-------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name Susan M. Smith	13b. Telephone Number 517-437-3200	13c. Fax Number	13d. E-mail Address ssmith@hillsdaleedp.org
14a. Name of Contact Person Terry Thomas	14b. Telephone Number 517-849-2195 ext 256	14c. Fax Number	14d. E-mail Address terry.thomas@martinrea.co
▶ 15a. Name of Company Officer (No Authorized Agents) Terry Thomas			
15b. Signature of Company Officer (No Authorized Agents) 		15c. Fax Number	15d. Date 7/11/2018
▶ 15e. Mailing Address (Street, City, State, ZIP Code) 260 Gaige Street Jonesville, MI 49250		15f. Telephone Number 517-849-2195 ext. 256	15g. E-mail Address terry.thomas@martinrea.co

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)		16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)	
16a. Documents Required to be on file with the Local Unit Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.			
16c. LUCI Code		16d. School Code	
17. Name of Local Government Body		▶ 18. Date of Resolution Approving/Denying this Application	

Attached hereto is an original application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time, and that any leases show sufficient tax liability.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:

Michigan Department of Treasury
State Tax Commission
PO Box 30471
Lansing, MI 48909

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

Hillsdale County**Building****Permit No: PB18-0053**

Building Department

61 McCollum St.

Hillsdale, MI 49242

Phone: (517) 437-4130

Fax: (517) 437-3233

260 GAIGE ST 21 105 001 080	Location Parcel Number	MARTINREA JONESVILLE LLC 260 GAIGE ST JONESVILLE MI 49250-9431 (517) 849 2195	Owner
Issued: 02/16/18 Expire Date: 02/16/19 PLEASE CALL (517) 437-4130 FOR AN INSPECTION 24 HOURS IN ADVANCE			
HUTCHINSON FTS INC 449 READING AVE JONESVILLE MI 49250	Occupant	D H ROBERTS CONSTRUCTION 222 WATER ST JONESVILLE MI 49250 (517) 849 7236	Contractor

Work Description: REMOVE AND REPLACE NEW INDUSTRIAL 12600 SF

**** PERMIT AT THIS TIME IS FOR FOUNDATION ONLY ****
**CONSTRUCTION DRAWING TO BE SUBMITTED FOR REVIEW AND APPROVAL
 PRIOR TO FRAMING**

Item		No. of Items	Item Total
ADMINISTRATION FEE	Standard Item	0.00	\$0.00
COMMERCIAL	Standard Item	12,600.00	\$3,935.00
SITE INSPECTION	Standard Item	0.00	\$0.00
PLAN REVIEW	Miscellaneous	0.00	\$0.00

Fee Total: \$3,935.00

I agree this permit is only for the work described, and does not grant permission for additional or related work which requires separate permits. I understand that this permit will expire, and become null and void if work is not started within 180 days, or if work is suspended or abandoned for a period of 180 days at any time after work has commenced; and, that I am responsible for assuring all required inspections are requested in conformance with the applicable code.

I hereby certify that the proposed work is authorized by the owner, and that I am authorized by the owner to make this application as his authorized agent. I agree to conform to all applicable laws of the State of Michigan and the local jurisdiction. All information on the permit application is accurate to the best of my knowledge.

Payment of permit fee constitutes acceptance of the above terms.

Inspection Record

1. _____
2. _____
3. _____

4. _____
5. _____
6. _____

This permit has been reviewed and issued for compliance with State, County, and local jurisdiction laws, codes, rules and standards. If your property is within an area bound by recorded deed restrictions, be aware that failure to comply with deeded restrictions may subject you to private legal action. **CONTACT YOUR LOCAL ASSOCIATION OR DEVELOPMENT AUTHORITY PRIOR TO CONSTRUCTION.**

CITY OF JONESVILLE
2017 - 2018 BUDGET AMENDMENTS
June 30, 2018

	CURRENT BUDGET	AMENDED BUDGET	+ OR (-) CHANGE
GENERAL FUND			
<u>REVENUE</u>			
403 Property Taxes (Increase - full general operating millage)	\$ 419,887	\$ 683,000	\$ 263,113
403.050 Personal Property Taxes (Decrease - included above)	\$ 79,785	\$ -	\$ (79,785)
403.075 Personal Property Tax Reimbursement (Not budgeted)	\$ -	\$ 64,000	\$ 64,000
<u>EXPENSE</u>			
172 CITY MANAGER			
702 Salaries & Wages (Increase was not budgeted)	\$ 72,629	\$ 75,000	\$ (2,371)
257 ASSESSOR			
727 Office Supplies (Under-budgeted)	\$ 500	\$ 800	\$ (300)
258 DATA PROCESSING			
801 Professional Services (Under-budgeted)	\$ 6,500	\$ 7,000	\$ (500)
276 CEMETERY			
818 Contractual (Fayette Twp settlement)	\$ -	\$ 5,400	\$ (5,400)
444 DEPT OF PUBLIC WORKS			
702 Salaries & Wages (Under-budgeted)	\$ 8,000	\$ 10,000	\$ (2,000)
715 Employer's Share - FICA/Medicare (Under-budgeted)	\$ 1,000	\$ 1,500	\$ (500)
900 Printing & Publishing (Under-budgeted)	\$ 100	\$ 450	\$ (350)
975 Additions & Improvements (DPW O/H doors to Gen Fund)	\$ -	\$ 3,400	\$ (3,400)
448 STREET LIGHTING			
921 Electricity (Under-budgeted)	\$ 32,000	\$ 34,000	\$ (2,000)
526 SANITARY LAND FILL			
818.100 Contractual - Spring Clean Up (More volume than prior yrs)	\$ 4,500	\$ 7,500	\$ (3,000)
770 PARKS			
702 Salaries & Wages (Under-budgeted)	\$ 3,200	\$ 3,800	\$ (600)
975 Additions & Improvements (Wright St Pavilion Doors)	\$ -	\$ 1,100	\$ (1,100)
865 INSURANCE			
910 Insurance (Under-budgeted)	\$ 11,000	\$ 19,000	\$ (8,000)
895 PROMOTIONS			
882 Decorations (City Hall decorations)	\$ -	\$ 50	\$ (50)
897 OTHER ACTIVITIES			
965.203 Contributions to Local Sts (Property taxes)	\$ -	\$ 195,500	\$ (195,500)
GENERAL FUND CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ 22,257
MAJOR STREETS			
<u>EXPENSE</u>			
451 STREET CONSTRUCTION			
801 Prof Svcs (Jonesville/Jermaine/Adrian - Design/Constr Eng)	\$ 5,000	\$ 10,000	\$ (5,000)
465 ROUTINE MAINTENANCE			
818 Contractual (Move to above)	\$ 63,767	\$ 58,767	\$ 5,000
MAJOR ST CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ -
LOCAL STREETS			
<u>REVENUE</u>			
403 Real Property Taxes (See Contrib from General Fund)	\$ 168,668	\$ -	\$ (168,668)
403.050 Personal Property Taxes (See Contrib from General Fund)	\$ 31,922	\$ -	\$ (31,922)
403.075 Personal Property Tax Reimbursement (Not budgeted)	\$ -	\$ 26,000	\$ 26,000
676.101 Contributions from General Fund (Local Street prop tax)	\$ -	\$ 195,000	\$ 195,000
<u>EXPENSE</u>			
478 WINTER MAINTENANCE			
940 Equipment Rental (Under-budgeted)	\$ 7,000	\$ 10,000	\$ (3,000)
900 ADMINISTRATION			
964 Tax Refunds & Rebates (Not budgeted)	\$ -	\$ 850	\$ (850)
LOCAL ST CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ 16,560

2017 - 2018 BUDGET AMENDMENTS
June 30, 2018

	CURRENT BUDGET	AMENDED BUDGET	+ OR (-) CHANGE
STATE HIGHWAY			
<u>REVENUE</u>			
677 State Highway Contract Reimb (Under-budgeted)	\$ 25,850	\$ 28,150	\$ 2,300
<u>EXPENSE</u>			
465 ROUTINE MAINTENANCE			
702 Salaries & Wages (Over-budgeted)	\$ 3,500	\$ 2,500	\$ 1,000
474 TRAFFIC CONTROL			
702 Salaries & Wages (Under-budgeted)	\$ 650	\$ 1,050	\$ (400)
478 WINTER MAINTENANCE			
716 Health Insurance (Under-budgeted)	\$ 525	\$ 125	\$ 400
940 Equipment Rental (Under-budgeted)	\$ 3,500	\$ 6,500	\$ (3,000)
900 ADMINISTRATION			
965.101 Contributions to General Fund - Overhead (Under-budgeted)	\$ 2,500	\$ 2,800	\$ (300)
ST HWY CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ -
DOWNTOWN DEVELOPMENT AUTHORITY			
<u>REVENUE</u>			
675 Contributions - Private Sources (Not budgeted)	\$ -	\$ 2,450	\$ 2,450
<u>EXPENSE</u>			
729 DEVELOPMENT ACTIVITIES			
900 Printing & Publishing (Under-budgeted)	\$ -	\$ 200	\$ (200)
910 Insurance (DDA building insurance)	\$ -	\$ 500	\$ (500)
956 Miscellaneous (DDA building utilities/repairs)	\$ -	\$ 6,000	\$ (6,000)
733 DOWNTOWN/STREETSCAPE			
818 Contractual (Not used)	\$ 5,750	\$ -	\$ 5,750
895 PROMOTIONS			
702 Salaries & Wages (Under-budgeted)	\$ 4,500	\$ 5,500	\$ (1,000)
883 Other - Luminate/Celebrate (Not budgeted)	\$ -	\$ 500	\$ (500)
DDA CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ -
WATER FUND			
<u>EXPENSE</u>			
536 IRON REMOVAL PLANT			
818.100 Contractual - Water Tower Maint Contract (Not budgeted)	\$ -	\$ 27,000	\$ (27,000)
818.200 Contractual (Move budget to above)	\$ 27,000	\$ -	\$ 27,000
930.100 Repairs & Maint - Rebuild Pump (Not used)	\$ 15,000	\$ 2,200	\$ 12,800
977 Equipment (Under-budgeted)	\$ 1,700	\$ 4,000	\$ (2,300)
537 WATER SUPPLY SYSTEM FUND			
702 Salaries & Wages (Over-budgeted)	\$ 28,000	\$ 21,000	\$ 7,000
975.400 Additions & Improvements - New Meters (Under-budgeted)	\$ 13,000	\$ 30,500	\$ (17,500)
WATER CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ -
MOTOR VEHICLE POOL			
<u>EXPENSE</u>			
270 DPW BUILDING & GROUNDS			
965 Tfr to Gen Fund/MVP Reserves	\$ -	\$ 3,400	\$ (3,400)
975 Additions & Improvements (Over-budgeted)	\$ 3,400	\$ 1,700	\$ 1,700
MVP CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ (1,700)

RECEIVED
JUL 23 2018

1675 Green Road
Ann Arbor, MI 48105-2530

T 734.662.3246
800.653.2483
F 734.662.8083
mml.org

July 18, 2018

BY: _____

Michigan Municipal League Annual Meeting Notice

(Please present at the next Council, Commission or Board Meeting)

Dear Official:

The Michigan Municipal League Annual Convention will be held in Grand Rapids, September 20-22, 2018. The League's "Annual Meeting" is scheduled for 3:45 pm on Friday, September 21 in Ambassador Ballroom West at the Amway Grand Plaza Hotel. The meeting will be held for the following purposes:

1. Election of Trustees. To elect six members of the Board of Trustees for terms of three years each (see #1 on page 2).
2. Policy. A) To vote on the Core Legislative Principles document.

In regard to the proposed League Core Legislative Principles, the document is available on the League website at <http://www.mml.org/delegate>. If you would like to receive a copy of the proposed principles by fax, please call Monica Drukis at the League at 800-653-2483.

B) If the League Board of Trustees has presented any resolutions to the membership, they also will be voted on. (See #2 on page 2.)

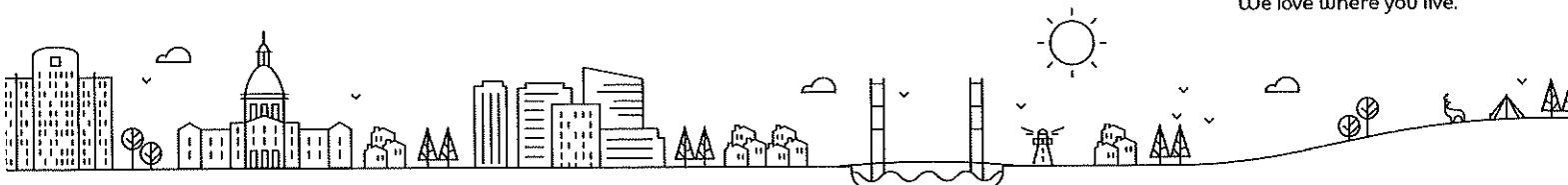
In regard to resolutions, member municipalities planning on submitting resolutions for consideration by the League Trustees are reminded that under the Bylaws, they must be submitted to the Trustees for their review by August 21, 2018.

3. Other Business. To transact such other business as may properly come before the meeting.

Designation of Voting Delegates

Pursuant to the provisions of the League Bylaws, you are requested to designate by action of your governing body one of your officials who will be in attendance at the Convention as your official representative to cast the vote of the municipality at the Annual Meeting, and, if possible, to designate one other official to serve as alternate. Please submit this information through the League website by visiting <http://www.mml.org/delegate> no later than August 21, 2018.

We love where you live.



Regarding the designation of an official representative of the member to the annual meeting, please note the following section of the League Bylaws:

“Section 4.4 - Votes of Members. Each member shall be equally privileged with all other members in its voice and vote in the election of officers and upon any proposition presented for discussion or decision at any meeting of the members. Honorary members shall be entitled to participate in the discussion of any question, but such members shall not be entitled to vote. The vote of each member shall be cast by its official representative attending the meeting at which an election of officers or a decision on any proposition shall take place. Each member shall, by action of its governing body prior to the annual meeting or any special meeting, appoint one official of such member as its principal official representative to cast the vote of the member at such meeting, and may appoint one official as its alternate official representative to serve in the absence or inability to act of the principal representative.”

1. Election of Trustees

Regarding election of Trustees, under Section 5.3 of the League Bylaws, six members of the Board of Trustees will be elected at the annual meeting for a term of three years. The regulations of the Board of Trustees require the Nominations Committee to complete its recommendations and post the names of the nominees for the Board of Trustees on a board at the registration desk at least four hours before the hour of the business meeting.

2. Statements of Policy and Resolutions

Regarding consideration of resolutions and statements of policy, under Section 4.5 of the League Bylaws, the Board of Trustees acts as the Resolutions Committee, and “no resolution or motion, except procedural and incidental matters having to do with business properly before the annual meeting or pertaining to the conduct of the meeting, shall be considered at the annual meeting unless it is either (1) submitted to the meeting by the Board of Trustees, or (2) submitted in writing to the Board of Trustees by resolution of the governing body of a member at least thirty (30) days preceding the date of the annual meeting.” Thus the deadline this year for the League to receive resolutions is **August 21, 2018**. Please submit resolutions to the attention of Daniel P. Gilmartin, Executive Director/CEO at 1675 Green Rd., Ann Arbor, MI 48105. Any resolution submitted by a member municipality will go to the League Board of Trustees, serving as the resolutions committee under the Bylaws, which may present it to the membership at the Annual Meeting or refer it to the appropriate policy committee for additional action.

Further, “Every proposed resolution submitted by a member shall be stated in clear and concise language and shall be accompanied by a statement setting forth the reasons for recommending the proposed resolution. The Board shall consider the proposal at a Board meeting prior to the next annual meeting and, after consideration, shall make a recommendation as to the advisability of adopting each such resolution or modification thereof.”

We love where you live.



3. Posting of Proposed Resolutions and Core Legislative Principles

The proposed Michigan Municipal League Core Legislative Principles and any new proposed Resolutions recommended by the Board of Trustees for adoption by the membership will be available on the League website, or at the League registration desk to permit governing bodies of member communities to have an opportunity to review such proposals and delegate to their voting representative the responsibility for expressing the official point of view of the member at the Annual Meeting.

The Board of Trustees will meet on Thursday, September 20 at Amway Grand Plaza Hotel for the purpose of considering such other matters as may be requested by the membership, in addition to other agenda items.

Sincerely,



Catherin Bostick-Tullius

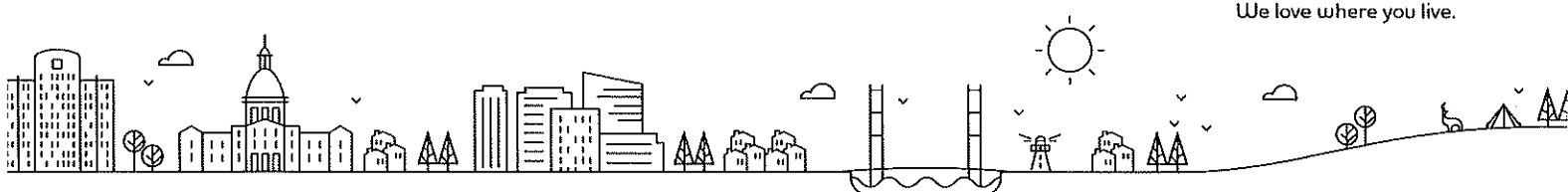
President

Commissioner, City of Lapeer



Daniel P. Gilmartin

Executive Director & CEO



We love where you live.

****Subject to Council Approval****

**JONESVILLE CITY COUNCIL
Minutes of July 18, 2018**

A meeting of the Jonesville City Council was held on Wednesday, July 18, 2018 at the Jonesville City Hall. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Jerry Drake, Brenda Guyse, Delesha Padula, Andy Penrose and David Steel. Absent: None

Also present: Manager Gray, Attorney Lovinger, WWTP Supt. Mahoney, Finance Director/Treasurer Spahr, Jacob Rickwalt, Tristin Cox, Shannon Clevenger (Lifeways) and Bruce Sharp.

Boy Scouts Jacob Rickwalt and Tristin Cox led the Pledge of Allegiance and moment of silence.

The agenda was approved as presented.

Shannan Clevenger of Lifeways gave a brief presentation regarding the Mental Health Millage that will be on The August 2018 Primary Election ballot.

A motion was made by Andy Penrose and supported by Jerry Drake to approve the US-12 Garage Sale Permit Variance for the weekend of August 10 – 12, 2018. These sales will not be counted toward each resident's 6 allowed sales per year. All in favor. Motion carried.

A motion was made by Dave Steel and supported by Brenda Guyse to support the re-election of three (3) incumbent candidates for the positions of Michigan Municipal League Workers Compensation Fund Trustees. All in favor. Motion carried.

Jerry Drake made a motion to schedule a Public Hearing for August 15, 2018 at 6:30 p.m. for the purpose of acting on the request of Bugbee Corporation Transfer Commercial Rehabilitation Exemption Certificate #C2010-006. Brenda Guyse supported the motion. All in favor. Motion carried.

Brenda Guyse made a motion to schedule a Public Hearing for August 15, 2018 at 6:30 p.m. for the purpose of acting on the Martinrea Jonesville LLC PA 198 Industrial Facilities Tax Exemption Certificate. Delesha Padula supported the motion. All in favor. Motion carried.

A motion was made by Andy Penrose and supported by David Steel to approve the Council Minutes of June 20, 2018. All in favor. Motion carried.

Tim Bowman made a motion and was supported by Delesha Padula to approve the Closed Session Council Minutes of June 20, 2018. All in favor. Motion carried.

A motion was made by Jerry Drake and supported by Brenda Guyse to approve the Accounts Payable for July 2018 in the amount of \$63,424.38. All in favor. Motion carried.

Updates were given by Department Heads, Manager Gray, and Council.

Mayor Arno adjourned the meeting at 7:09 p.m.

Submitted by:

Cynthia D. Means
Clerk

Gerald E. Arno
Mayor

Vendor	Description	Amount
AMERICAN COPPER & BRASS, LLC	LAWN METER SUPPLIES	60.59
ARNO, VICKY L.	ELECTION WAGES/MILEAGE	233.40
BARRETT, JILL ANN	ELECTION WAGES/MILEAGE	295.17
BEAVER RESEARCH COMPANY	DDA/N PKG LOT - PAINT/SEALER	820.00
BLONDE JENNIFER	UB refund for account: 000391-06	6.92
BRINER OIL CO., INC.	JFD - GASOLINE	99.22
BROOKS, BETSY	ELECTION WAGES/MILEAGE	240.28
BROOKS, JAMIE	JPD - CLEANING SERVICE	100.00
	CITY HALL - CLEANING SERVICE	100.00
		200.00
BS&A SOFTWARE	ANNUAL SOFTWARE MAINTENANCE	2,677.00
BUTTERS EXCAVATING & LAWN CA	JULY BURIALS/FOUNDATIONS/SEXTON SERVICES	6,412.27
CLARK ELECTRIC, INC.	WWTP - AUGER REPAIR	162.50
COMBS FRANCIS	UB refund for account: 001105-04	180.11
CONSUMERS CONCRETE CORPORATI	WWTP - MANHOLE RINGS	267.00
CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES	74.08
	OFFICE SUPPLIES	17.99
		92.07
DOLETZKY, SCOTT	WWTP - BACKFLOW PREVENTER	437.00
FERGUSON WATERWORKS	GREENSTONE - IRRIGATION METER	657.48
HILLSDALE COUNTY CENTRAL DIS	JPD - ANNUAL MOBILE SOFTWARE MAINT	334.44
HILLSDALE MEDIA GROUP	LDFA/DDA - PUBLIC HEARING NOTICES	130.50
HYDROCORP, INC	WATER - CROSS CONNECTION PROGRAM	520.00
IDEXX DISTRIBUTION CORP.	WATER - SUPPLIES	2,436.71
JONES & HENRY ENGINEERS, LTD	WWTP - SAW GRANT/ASSET MGMT PLAN	10,025.00
JONESVILLE BUSINESS ASSOC.	REC - COACH THANK YOU GIFTS	360.00
JONESVILLE COMMUNITY SCHOOLS	COPY PAPER	330.00
JONESVILLE HARDWARE	SUPPLIES/REPAIRS	175.66
JONESVILLE LUMBER	PARKS/DDA - REPAIRS	177.93
JONESVILLE ROTARY CLUB	GRAY - ANNUAL DUES	500.00
JONESVILLE, CITY OF	WWTP - WATER/SEWER	104.64
	DPW - WATER/SEWER	45.60
	JPD - WATER/SEWER	45.60
	WRIGHT ST PARK - WATER/SEWER	47.26
	JFD - WATER/SEWER	159.65
	DDA - WATER FOUNTAIN	35.67
	CITY HALL - WATER/SEWER	45.60
	DDA - DOWNTOWN SPRINKLERS	155.52
		639.54
KAST, LISA M.	ELECTION WAGES/MILEAGE	180.69
KUNAK JOSHUA	UB refund for account: 000969-04	11.99
LAPEW SANITATION	REC - PORTABLE TOILET RENT	240.00
MICHIGAN DOWNTOWN ASSOCIATIO	DDA - MEMBERSHIP RENEWAL	200.00
MICHIGAN GAS UTILITIES	IRON REMOVAL PLANT GAS SERVICE	42.22
	JPD GAS SERVICE	42.39
	JFD GAS SERVICE	47.30
	WWTP GAS SERVICE	524.70
	DPW GAS SERVICE	56.11
	GAS LIGHT SERVICE	54.04
	CITY HALL GAS SERVICE	38.44
		805.20
MICHIGAN LAWN & LANDSCAPE	JULY MOWING	2,317.66
PARAGON LABORATORIES, INC.	WATER - TESTING	197.50
PERFORMANCE AUTOMOTIVE	MVP - REPAIRS	30.59
PETTY CASH	PETTY CASH REIMBURSEMENT	176.22
POSTMASTER	POSTAGE - WATER & SEWER BILLS	236.04
REPUBLIC WASTE SERVICES #249	DOWNTOWN/PARKS - TRASH SERVICE	105.00
	JPD/JFD TRASH SERVICE/RAIL TRAIL RECYCLING	95.00
	OFFICE/WWTP/DPW TRASH SERVICE	90.00
		290.00
SCHARP, JO ANN	ELECTION WAGES/MILEAGE	318.47
SUPERFLEET MASTERCARD PROGRA	GASOLINE	1,155.71

08/10/2018
User: LSPAHR
DB: Jonesville

CITY OF JONESVILLE
INVOICE APPROVAL LIST
08/16/2018

Page: 2/2

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
TACKETT & SONS MATERIALS, LL	WATER - REPAIRS	142.60
UNIFIRST CORPORATION	WWTP - UNIFORMS	40.84
	WWTP - UNIFORMS	32.44
	MVP - SHOP TOWELS	27.47
	WWTP - UNIFORMS	32.44
	MVP - SHOP TOWELS	27.47
	WWTP - UNIFORMS	32.44
	193.10	
UNIQUE PAVING MATERIALS CORP	COLD MIX	273.42
US BANK	WWTP - BOND AGENT FEES	500.00
USA BLUEBOOK	WATER/WWTP - SUPPLIES	244.90
USALCO LLC	WWTP - SUPPLIES	4,475.86
VERIZON WIRELESS	DPW CELL PHONE	25.00
	JPD/WWTP/DPW-CELL PHONES/JPD IN-CAR MODEM	206.60
	231.60	
WOLVERINE ENG & SURVEYORS IN SURVEY - EAST ST STORM SEWER EASEMENT		750.00
	Total:	41,442.34

Jonesville Fire Department Report

2018

[illegible]

YEAR SUMMARY 2018

Month	CITY	SCIPIO	FAYETTE	MUTUAL AID	TRAINING/MEETINGS
JANUARY	6	0	5	6	3
FEBRUARY	2	1	1	3	4
MARCH	3	5	4	3	3
QUARTER TOTAL	11	6	10	12	10
APRIL	11	2	2	6	4
MAY	5	2	3	8	3
JUNE	2	0	3	2	4
QUARTER TOTAL	18	4	8	16	11
JULY	1	1	2	6	5
AUGUST					
SEPTEMBER					
QUARTER TOTAL					
OCTOBER					
NOVEMBER					
DECEMBER					
QUARTER TOTAL					
YEAR TOTAL					

Notes:

MONTHLY OPERATING REPORT

July 2018

SUBMITTED: August 7, 2018

WATER FLOW

MAXIMUM	313,000
MINIMUM	150,000
AVERAGE	234,000
TOTAL	7.254 MG

WASTEWATER FLOW

MAXIMUM	327,200
MINIMUM	263,800
AVERAGE	294,300
TOTAL	9.1244 MG

CALLOUTS: None

OPERATION & MAINTENANCE

The plant was not in compliance with the NPDES permit limitations during the month of July 2018. The flow meter that controls flow during the backwash cycle is not working and is obsolete. We are currently waiting on a replacement.

All plant maintenance was completed.

A manhole was located beside D.H. Roberts that had been buried. Plant Staff excavated and raised the manhole to ground level.

Second quarter water invoices totaling \$3,400.00 were prepared and submitted to City Hall. Another \$520.00 in walk in business was submitted to City Hall.

Fleis & Vandenbrink was on site doing some preliminary work on the Water Plant upgrade. Jones & Henry was on site surveying more manholes.

The Vactor truck was rented from the City of Reading to perform some work around the plant. We also cleaned a sewer on Hillcrest that was in need of service.

A new RPZ backflow preventer was installed at the WWTP.

PLANT EFFICIENCY—July 2018

5-Day Biochemical Oxygen Demand

NPDES Permit Limit in July 2018—4 mg/l Monthly Average

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the receiving stream.

Jonesville Monthly Average—5.8 mg/l

Average Percent Removal from the Raw Wastewater—96.8 %

Total Suspended Solids

NPDES Permit Limit in July 2018—20 mg/l Monthly Average

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average— 6.0 mg/l

Average Percent Removal from the Raw Wastewater—91.8%

Total Phosphorus

NPDES Permit Limit in July 2018—1 mg/l Monthly Average

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.5 mg/l

Average Percent Removal from the Raw Wastewater—88.9%

Ammonia Nitrogen

NPDES Permit Limit in June 2018—0.5 mg/l Monthly Average

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.363 mg/l

Average Percent Removal from the Raw Wastewater—99.9%

Jonesville Daily Maximum—1.58 mg/l

Rick Mahoney

Jonesville Dept of Public Works

July 2018

Monthly Report

	Maintenance	White Paint	Yellow Paint	Sand	COLD MIX
STATE HIGHWAYS	0 HR DT 0 HR OT			0 Yd.	1/2 Ton
MAJOR ROADS	0 HR DT 0 HR OT	1 Gal	0 Gal	0 Yd.	0 Ton
LOCAL ROADS	0 HR DT 0 HR OT	0 Gal	0 Gal	0 Yd.	0 Ton
PARKING LOTS	0 HR DT 0 HR OT	0 Gal	0 Gal	0 Yd.	0 Ton
POLICE STATION	0 HR OT	0 Gal	0 Gal	0 Yd.	
FIRE DEPARTMENT	0 HR OT	0 Gal	0 Gal	0 Yd.	
DPW DEPT	0 HR OT				
Sewer	0 HR OT	0 Gal	0 Gal		
WATER	0 HR DT 0 HR OT			0 Yd.	
Cemetery	0 HR OT			0 Yd.	0 Ton

There were 0 call outs.

We finished up doing the maintenance on the ball fields for the Recreation Program.

American Flags were put up and taken down for the Fourth of July.

We have been doing the Yard Waste Collection.

Storm drains were cleaned on State, Major & Local Streets.

The yards at 117 & 120 Maumee Street were mowed as they are vacant.

The Rail Trail was mowed.

We put down 12,150 gallons of water on the flowers downtown & tree's at the Rail Trail & Cemetery.

State Highway was cold patch.

Stop bars were painted at the stop signs on Adrian Street after it was repaved.

The road edges and the rear lot at the Cemetery were mowed.

The concrete bases on the DDA light posts downtown were painted.

Water meters were read for the month of July.

Mike Kyser

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY FOR JULY 2018

Total reports written: 110

Assault: 1

Domestic Assault: 1

Non-Violent Domestic: 4

Break and Enter: 2

Embezzlement: 1

Fraud: 1

Larceny: 2

Disorderly Conduct: 1

Malicious Destruction of Property: 2

Lost and Found Property: 1

Retail Fraud: 3

Violation Controlled Substance Act: 3

Obstructing Justice: 7

Public Roadway Accidents: 8

Private Property Accidents: 4

Other Arrests: 9 (warrants, traffic-DWLS/Revoked, etc.)

Overdose: 1

Attempt Suicide: 1

Civil Matter/Family Disputes: 6

Medical Emergency: 10

Alarms: 2

Nuisance Animals: 1

Trespass: 1

Suspicious Situations: 23

General Assistance: 14

Traffic/Moving Violations: 79

Warrants Received from Prosecutor: 9

July Patrol Shift Coverage: 79%



City of
Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104
(517) 849-9037 Fax
www.jonesville.org
manager@jonesville.org

**SUNSET VIEW CEMETERY ACTIVITY REPORT
JULY 2018**

	Lot Sales*	Interments				Foundations	Burial Rights	Disinterments
		Adult	Child	Infant	Cremation	Purchased	Transfers	
January	0	1	0	0	0	0	0	0
February	0	1	0	0	0	0	0	0
March	2	0	0	0	0	0	0	0
April	0	0	0	0	0	6	0	0
May	10	2	0	0	3	0	0	0
June	1	1	0	0	1	0	0	0
July	2	2	0	0	1	6	0	0
2018 Totals	15	7	0	0	5	12	0	0

* Number shows total burial spaces sold; may have been sold in lots of 1, 2, or 4 spaces

June/July Activities:

- Retaining Wall Planning
- Foundation Installations
- Summer Maintenance

August/September Focus:

- Retaining Wall Installation
- West Property Access

CERTIFICATE of Attendance

2018 Single Audit Update

COMPLETION DATE: July 24, 2018

PARTICIPANT: LENORE SPAHR

COMPLETION OF THE FOLLOWING CREDITS: 2.0 credits

FIELD OF STUDY: Governmental Accounting & Auditing

DELIVERY METHOD: Group Internet Based

All credits have been granted based on a 50-minute hour

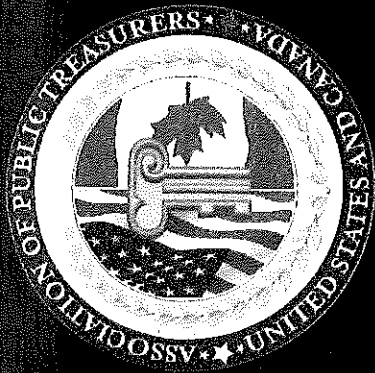


CHRISTINE SHEENA, Training Manager

Note: Rehmann is not registered with NASBA's National Registry of CPE Sponsors as a provider of CPE. CPE credits should not be claimed for this program in states where the licensing authority requires all CPE credits claimed to be provided by CPE providers registered with the National Registry of CPE sponsors.

Rehmann | 1500 W. Big Beaver Rd, Troy, MI 48084 | 248.952.5000





ASSOCIATION OF PUBLIC TREASURERS
OF THE UNITED STATES AND CANADA

PRESENTS THE PROFESSIONAL CREDENTIAL OF
CERTIFIED PUBLIC FINANCE ADMINISTRATOR

AWARDED TO

LENORE M. SPAHR

IN RECOGNITION OF CONFORMANCE
TO THE SPECIFIED STANDARDS OF
PUBLIC FINANCE ADMINISTRATION
AS ESTABLISHED BY THE ASSOCIATION

2018

Mr. Jeffrey M. Gray
City Manager
Jonesville
265 E. Chicago St.
Jonesville, MI 49250-1002

RECEIVED
JUL 23 2018

T 734.662.3246
800.653.2483
F 734.662.8083
mml.org

BY: _____

Dear Mr. Jeffrey M. Gray:

We know the poor condition of our roads remains a hot topic in your community. I wanted to let you know that, while we still have a long way to go, the Michigan Municipal League was recently successful in getting additional road funding dollars for Michigan communities.

Here is a break-down of what we helped secure for our members, on top of funds previously distributed for road funding:

1. \$300 million in additional, one-time funding for the 2018-19 budget. Of this amount, \$65.4 million will go specifically to city and village road budgets.
2. \$150 million of new money is expected due to the road funding package previously approved. This increase, combined with growth in gas tax and registration fees, will result in an additional \$43.4 million for cities and villages.
3. \$175 million for roads for the current construction season. This money came from leftover general fund dollars in the 2017-18 state budget. Of this amount, \$38.1 million is going to cities and villages for the current orange-barrel season.

Combined, that's nearly an additional \$150 million for road work in your communities!

Funding like this doesn't find its way into municipal coffers easily. It takes a lot of behind-the-scenes work by our staff and others to make it happen. Michigan's infrastructure system is still seriously underfunded. But we are pleased that the Legislature is paying attention and dedicating additional revenue as it becomes available.

I'm very proud of our League staff and how they fight every day on behalf of you—our members.

Thank you for your time and we look forward to seeing you at the League's 2018 Convention (convention.mml.org) happening in Grand Rapids Sept. 20-22 during ArtPrize.

Best,



Daniel P. Gilmartin
CEO & Executive Director
Michigan Municipal League

We love where you live.

