



**CITY OF JONESVILLE
COUNCIL AGENDA
APRIL 17, 2019 - 6:30 P.M.
CITY HALL**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS / AUDIENCE PRESENTATIONS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

4. PRESENTATIONS AND RECOGNITIONS

A. None

5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

A. None

6. REPORTS AND RECOMMENDATIONS

A. Request to Waive Park Usage Policy

[Action Item]

B. Consider Contract Awards – Water System Improvement Project

[Action Item]

C. Resolution 2019-10 – MDOT Contract No. 19-5004

[ROLL CALL] [Action Item]

D. Consider MDOT Signal Project Deposit

[Action Item]

E. Consider Appointments – Planning Commission and LDFA

[Action Item]

F. Riverfest Weekend Yard and Garage Sale Permit Waiver

[Action Item]

G. Electronic Council Packets

[Information Item]

7. COUNCIL MINUTES

A. Consider minutes of the March 20, 2019 Regular Meeting

[Action Item]

B. Consider minutes of the April 10, 2019 Special Joint Meeting

[Action Item]

8. ACCOUNTS PAYABLE

A. Accounts Payable for April 2019 totalling \$133,858.50

[Action Item]

9. DEPARTMENT REPORTS

A. Fire Department – Chief Adair

B. Water/Wastewater Treatment Plant – Superintendent Mahoney

C. Department of Public Works – Superintendent Kyser

D. Police Department – Chief Lance

E. Cash Report – Finance Director Spahr

F. Cemetery Report – Manager Gray

10. ADJOURNMENT



City of Jonesville

265 E. Chicago Street • Jonesville • MI 49250

(517) 849-2104 Ph
(517) 849-9037 Fx
www.jonesville.org
manager@jonesville.org

To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: April 12, 2019
Re: Manager Report and Recommendations – April 17, 2019 Council Meeting

6. A. Request to Waive Park Usage Policy

[Action Item]

Ellie Ackerson is proposing to host the “Party in the Park” for the third consecutive year at Carl Fast Park. This year’s event is proposed to take place from 7:00 p.m. until 10:00 p.m. on Friday, June 21st. This year, Ms. Ackerson is enlisting help from the Jonesville Interact Club, a high school affiliate of Rotary. Event details are included with the attached application and are similar to previous events. Ms. Ackerson is requesting a waiver to the park policy to allow music after 7:00 p.m. for the event. She has done an outstanding job with previous events, and has addressed chaperones, trash collection, food service, and noise. I recommend a motion to permit the event from 7:00 p.m. to 10:00 p.m. on June 21st, provided that speakers are directed and kept at a volume to be respectful of the residences in the area. *Please refer to the attached application.*

6. B. Consider Contract Awards – Water System Improvement Project

[Action Item]

As is detailed in the attached recommendation from project engineer, Fleis and VandenBrink, bid opening for the Water System Improvement Project took place on March 28th. Favorable bids were received for the two contracts. As recommended by the project engineer, I recommend that Council consider a motion to award Contract 1 for Water Treatment Plant Improvements to Parrish Excavating, Inc. in the amount of \$1,920,128.00; and to award Contract 2 for Water Meters to Ferguson Waterworks in the amount of \$211,879.05. It will be necessary to meet USDA requirements to close the project loan before the contract will be finalized and a construction start date scheduled. Staff is currently working with the USDA, bond counsel, and the engineer on these additional requirements, and may bring additional items for action by Council at the meeting. *Please refer to the attached contract recommendation from Fleis and Vandenbrink.*

6. C. Resolution 2019-10 – MDOT Contract No. 19-5004

[ROLL CALL][Action Item]

The Michigan Department of Transportation requires the City to approve a resolution to enter into the agreement for enhancements to Downtown traffic signals that were approved at the joint meeting of Council and the DDA on April 10th. I recommend approval of the attached resolution to approve the contract and to authorize the Mayor and City Manager to execute the same. *Please refer Resolution 2019-10 and MDOT Contract No. 19-5004.*

6. D. Consider MDOT Signal Project Deposit

[Action Item]

I recommend a motion to authorize payment of MDOT Invoice No. 591-10416684 in the amount of \$38,900. The expenditure is the agreed deposit authorized by Contract No. 19-5004 for the MDOT signal improvement project. *Please refer to the attached invoice.*

6. E. Consider Appointments – Planning Commission and LDFA

[Action Item]

The City recently advertised for applicants to fill one vacancy on the Planning Commission and one vacancy on the Local Development Finance Authority (LDFA) board. Staff received one application from City resident Jim Taipalus for the Planning Commission vacancy. His application is attached for reference. I recommend a motion to appoint Jim Taipalus to fill the vacancy on the Planning Commission for the balance of the three-year term to end in November of 2021.

Two applications were received for the vacancy on the LDFA. Applications from Loretta Blank and Mike Gimenez are attached. The LDFA will meet on the morning of April 17th and their recommendation will be presented at the Council meeting. A motion will be necessary to fill the balance of the four-year term that ends in November of 2020. *Please refer to the attached applications from Jim Taipalus, Loretta Blank, and Mike Gimenez.*

6. F. Riverfest Weekend Yard and Garage Sale Permit Waiver **[Action Item]**

Ordinance No. 204 regulates yard and garage sales within the City of Jonesville. Section 2(F) allows the City Council to waive ordinance requirements for community events. I recommend waiving the requirement for permits between Thursday, May 16, 2019 and Sunday, May 19, 2019. Riverfest weekend sales will not be counted toward each resident's six allowed sales limit. All other provisions of the ordinance remain in effect, including the placement of signs. *Please refer to the attached copy of Ordinance No. 204.*

6. G. Electronic Council Packets **[Information Item]**

At the March meeting, Council authorized staff to proceed with next steps to acquire tablet devices for electronic Council packets. Staff has placed an order for one of the preferred devices to provide a demonstration to Council prior to a full purchase. Unfortunately, the item is on back order and will not be received before the April meeting. We are working with Attorney Lovinger and anticipate having a device policy to consider with a device demonstration in May.

Correspondence:

- Certificate of Completion, Clerk Master Academy – Clerk Means
- Copy of correspondence to Senator Shirkey and Representative Leutheuser
- Comcast re: rate increase

Party in the Park 2019

Carl Fast Park

What?

The Jonesville High School Interact Club would like to help me, Ellie Ackerson, in hosting Party in the Park. We have continued to receive lots of support from the community for our free dance in the park. There will be music, a face painter, games, and food vendors.

Why?

We wanted to have a fun community event to bring everyone together. It would involve everyone from the community. Also, it will be free so more people can attend.

Where?

We would like to have Party in the Park in Carl Fast Park. The DJ will set up in the pavillion and the vendors will be on Park Street, which we will ask to close off.

When?

We believe the best day for Party in the Park is Friday, June 21st, 2019. We will like to have it from 7pm-10pm with 1-2 hours of set up and one hour of clean up time.

**** Special Request:** We would like to request to a special exception to the Park Usage Policy #5 to extend the time allowed for music events. We would like to request that we can have the music played until 10pm that night.

Who would put it together?

A local high school student, Ellie Ackerson, has asked the Jonesville Interact Club to help host Party in the Park.

How would we receive funding?

The Interact Club has applied for a grant from the Hillsdale County Community Foundation YOUTH board. The funds that we do not receive from the HCCF YOUTH will be obtained from local businesses. Using both the grant and donations from local businesses will help spread the word about Party in the Park.

Contact Information

Ellie Ackerson: 517-617-7082 (Text anytime, or call after 5pm)

19evackerson@cometcloud.net

Dustin Scharer: dscharer@jonesvilleschools.org

Park Usage Policy

Event Party in the Park

Park Carl Fast Park

Date Requested June 21, 2019

Time Requested 5pm - 11pm

Applicant's Name Ellie Ackerson and Jonesville Interact Club

Address 134 Pinecrest Drive

Jonesville, MI 49250

Phone 517-617-7082

Signature Ellie Ackerson

Date March 29, 2019

Accepted by Cindy Means



April 9, 2019

Mr. Jeffrey M. Gray
City of Jonesville
265 East Chicago Street
Jonesville, MI 49250

RE: USDA Water System Improvements
Recommendation of Award

Dear Mr. Gray:

On Thursday, March 28, 2019, a bid opening was held for the Water System Improvements Project. The project includes two separate contracts. Each contract includes a base bid and deductible alternates as described below:

Contract 1 - Water Treatment Plant Improvements

- Base Bid: The work includes improvements at the City's Water Treatment Plant and Well House campus including new iron removal filters, pumps, chemical feed system, piping and rehabilitation of the Water Treatment Plant Building and Well Houses.
- Deductible Alternate 1: Includes the deletion of the underground water main replacement between the Well Houses and Water Treatment Plant and from the Water Treatment Plant to the distribution system.
- Deductible Alternate 2: Includes the deletion of a Booster Pump used to bypass the wet well. The Booster Pump provides additional redundancy and allows for the wet well at the Water Treatment Plant to be taken offline for inspection and cleaning.
- Deductible Alternate 3: Includes the deletion of one new High Service Pump. One of the existing High Service Pumps was rebuilt after the project was advertised for bids and it is no longer required to completely replace this pump. This alternate includes modification of the rebuilt pump to meet the new design conditions and replacement of the existing motor.

Contract 2 – Water Meters.

- Base Bid: The work includes furnishing water meters and fixed network (radio read) meter reading equipment.
- Deductible Alternate 1: Deletion of the fixed network meter reading equipment and replacement with mobile reading equipment.

Two bids were received for Contract 1 and one bid was received for Contract 2. Following is a summary of the bids received:

2960 Lucerne Drive SE
Grand Rapids, MI 49546
P: 616.977.1000
F: 616.977.1005
www.fveng.com

Contract 1 – Water Treatment Plant Improvements

Item	Parrish Excavating	LD Docsa
Base Bid	\$1,937,520.00	\$1,999,000.00
Deductible Alternate 1 - Yard Piping	(\$73,249.00)	(\$120,000.00)
Deductible Alternate 2 - Booster Pump	(\$30,600.00)	(\$25,000.00)
Deductible Alternate 3 - High Service Pump #1	(\$17,392.00)	(\$17,000.00)

Contract 2 – Water Meters

Item	Ferguson Waterworks
Base Bid	\$211,879.05*
Deductible Alternate 1 – Mobile Collection System	\$23,156.95*

*Corrected Item

Contract 1 and Contract 2 included deductible alternates for evaluation purposes and as a contingency if the base bid for each contract came in higher than previously estimated. The bids received for Contract 1 and Contract 2 came in lower than previous estimated. Thus, it is not recommended that Deductible Alternate 1 or 2 as part of Contract 1 and Deductible Alternate 1 as part of Contract 2 is accepted. It is recommended to accept Deductible Alternate 3 in Contract 1 as this pump was rebuilt after the project was advertised for bids and is no longer in need of complete replacement.

We have reviewed all of the bids and found them to be complete. We also conducted post-bid interviews with the low bidders for Contract 1 and Contract 2 to confirm that Contractors were comfortable with the pricing that they provided, and they have a good understanding of the scope of work and schedule.

Based on our review, their references, and project experience, we feel that the successful bidders are capable of providing a quality project for the City. We recommend that the City accept Deductible Alternate 3 and award Contract 1 to Parrish Excavating, Inc. in the amount of \$1,920,128.00; and award Contract 2 to Ferguson Waterworks in the amount of \$211,879.05.

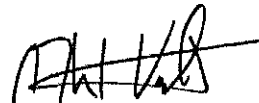
Please contact us if you have any questions.

Sincerely,

FLEIS & VANDENBRINK ENGINEERING, INC.



Robert W. Wilcox, P.E.
Project Manager



Mike Vander Ploeg, P.E.
Project Engineer

CITY OF JONESVILLE

USDA Water System Improvements

Contract 1 - Water Treatment Plant Improvements BID TABULATION



FLEIS&VANDENBRINK

DESIGN, BUILD, OPERATE

Date 3/28/2019
PM RWW
Project No. 833560

Base Bid

Item No.	Item Description	Unit	Estimated Quantity	Parrish Amount	LD Docsa Amount
1	Water Treatment Plant Improvements Lump Sum Bid Price	Lump Sum	1	\$1,835,520.00	\$1,897,000.00
2	Electrical Service Lump Sum Allowance	Lump Sum	1	\$30,000.00	\$30,000.00
3	Gas Service Lump Sum Allowance	Lump Sum	1	\$5,000.00	\$5,000.00
4	Owners Systems Integrator Lump Sum Allowance	Lump Sum	1	\$55,000.00	\$55,000.00
5	Communication Service Lump Sum Allowance	Lump Sum	1	\$12,000.00	\$12,000.00
TOTAL				\$1,937,520.00	\$1,999,000.00

Alternate to Bid

Item No.	Item Description	Unit	Estimated Quantity	Parrish Amount	LD Docsa Amount
1	Deductible Alternate 1 - Yard Piping	Lump Sum	1	\$73,249.00	\$120,000.00
2	Deductible Alternate 2 - Booster Pump	Lump Sum	1	\$30,600.00	\$25,000.00
3	Deductible Alternate 3 - High Service Pump #1	Lump Sum	1	\$17,392.00	\$17,000.00

CITY OF JONESVILLE
USDA Water System Improvements
Contract 2 - Water Meters
BID TABULATION



FLEIS&VANDENBRINK

DESIGN, BUILD, OPERATE.

Date 3/28/2019
 PM RWW
 Project No. 833560

Base Bid

Item No.	Item Description	Unit	Estimated Quantity	Ferguson WaterWorks	
				Unit Price	Amount
1	5/8" x 3/4" Water Meter	Each	592	\$118.17	\$69,956.64
2	5/8" x 3/4" Water Meter, Integrated Unit - Pit Set	Each	40	\$243.89	\$9,755.60
3	3/4" Water Meter	Each	1	\$167.20	\$167.20
4	1" Water Meter	Each	20	\$235.09	\$4,701.80
5	1" Water Meter, Integrated Unit Pit Set	Each	1	\$360.80	\$360.80
6	1-1/2" Water Meter	Each	7	\$497.83	\$3,484.81
7	1-1/2" Water Meter, Integrated Unit - Pit Set	Each	3	\$623.54	\$1,870.62
8	2" Water Meter	Each	16	\$622.59	\$9,961.44
9	2" Water Meter, Integrated Unit - Pit Set	Each	2	\$748.00	\$1,496.00
10	2" Compound Meter	Each	3	\$1,440.69	\$4,322.07
11	3" Compound Meter	Each	3	\$2,159.77	\$6,479.31
13	Meter Interface Unit, Interior Wall Unit	Each	644	\$94.29	\$60,722.76
14	Handheld Data Collector	Each	1	\$2,500.00	\$2,500.00
15	Fixed Network Gateway	Each	1	\$28,500.00	\$28,500.00
16	Fixed Network Host Software	LS	1	\$5,100.00	\$5,100.00
17	Software Setup, Maintenance and Training	LS	1	\$2,500.00	\$2,500.00
				Actual	\$211,879.05
				As-read	\$211,879.10
				Difference	\$0.05

Alternate to Bid

Item No.	Item Description	Unit	Estimated Quantity	Unit Price	Amount
1	Deductible Alternate 1 - Mobile Collection System	LS	1	\$23,156.95	\$23,156.95*

*Corrected Item

2019-10

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

**RESOLUTION – MICHIGAN DEPARTMENT OF TRANSPORTATION CONTRACT
NO. 19-5004 AND SIGNATURE AUTHORIZATION**

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in the City Hall in said City on the 17th day of April 2019, at 6:30 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, the Michigan Department of Transportation (MDOT) is planning certain modifications to traffic signals at the intersections of US-12 (Chicago Street) and M-99 (Evans Street)/Maumee Street; US-12 (Chicago Street) and Water Street/West Street; US-12 (Chicago Street) and M-99 (Olds Street)/Walnut Street; and M-99 (Olds Street) and Lake Wilson Road/Walmart Entrance in the City of Jonesville; and

WHEREAS, MDOT will remove existing mast-arm traffic signals at the US-12/Chicago Street intersections as a part of its project; and

WHEREAS, the Jonesville City Council and the Downtown Development Authority have determined that enhanced traffic signals are an important component of the placemaking of Downtown Jonesville that contributes to the economic well-being of the community; and

WHEREAS, MDOT has adopted rules that require communities to bear the cost of enhancements to such signals and has proposed Contract No. 19-5004 for the purpose of assigning responsibility for these costs.

NOW THEREFORE, IT IS RESOLVED that the Jonesville City Council does hereby approve Contract 19-5004 and authorize Mayor Gerry Arno and City Manager Jeff Gray to execute the same.

AYES: Members:

NAYS: Members:

ABSENT: Members:

Lenore M. Spahr, Deputy Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, Michigan at a Regular Meeting held on the 17th day of April, 2019, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Lenore M. Spahr, Deputy Clerk

SPECIAL TRUNKLINE
NON-ACT-51
ADDED WORK

DA	
Control Section	STG 30062
Job Number	129231CON
Fed Project #	1900427
Contract	19-5004

THIS CONTRACT is made and entered into this date of _____, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF JONESVILLE, a Michigan municipal corporation, hereinafter referred to as the "CITY"; for the purpose of fixing the rights and obligations of the parties in agreeing to traffic signal improvements in conjunction with the DEPARTMENT'S traffic signal improvement work on Highway US-12 (Chicago Street), within the corporate limits of the CITY.

WITNESSETH:

WHEREAS, the DEPARTMENT is planning traffic signal improvement work at intersections along Highway US-12 (Chicago Street) and M-99 (Olds Street) within the corporate limits of the CITY; and

WHEREAS, the CITY has requested additional work in connection with the Highway US-12 (Chicago Street) construction, which additional work is hereinafter referred to as the "PROJECT" and is located and described as follows:

Traffic signal mast arm installation and signal painting work at the intersections of Highway US-12 (Chicago Street) and Water Street/West Street, Highway US-12 (Chicago Street) and Highway M-99 (Evans Street)/Maumee Street, including work required for the placement of mast arm signals in excess of the work required to install standard strain wire signals; Traffic signal painting work at the intersection of Highway US-12 (Chicago Street) and Highway M-99 (Olds Street)/Walnut Street and Highway M-99 (Olds Street) and Lake Wilson Road/Walmart entrance; together with necessary related work, located within the corporate limits of the CITY; and

WHEREAS, the DEPARTMENT presently estimates the PROJECT COST as hereinafter defined in Section 1 to be: \$93,700; and

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written agreement.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties shall undertake and complete the construction of the PROJECT in accordance with this contract. The term "PROJECT COST", as herein used, is hereby defined as the cost of the construction of the PROJECT including the costs of physical construction necessary for the completion of the PROJECT as determined by the DEPARTMENT; and construction engineering (CE), and any and all other expenses in connection with any of the above.

2. The cost of alteration, reconstruction and relocation, including plans thereof, of certain publicly owned facilities and utilities which may be required for the construction of the PROJECT, shall be included in the PROJECT COST; provided, however, that any part of such cost determined by the DEPARTMENT, prior to the commencement of the work, to constitute a betterment to such facility or utility, shall be borne wholly by the owner thereof.

3. The DEPARTMENT will administer all phases of the PROJECT and will cause to be performed all the PROJECT work.

Any items of PROJECT COST incurred by the DEPARTMENT may be charged to the PROJECT.

4. The PROJECT COST shall be charged to the CITY 100 percent and paid in the manner and at the times hereinafter set forth. Such cost is estimated to be as follows:

PROJECT COST - \$97,300

The CE costs will be apportioned in the ratio of 1 percent of the actual direct construction costs.

5. The DEPARTMENT shall maintain and keep accurate records and accounts relative to the cost of the PROJECT. The DEPARTMENT may submit progress billings to the CITY on a monthly basis for the CITY'S share of the cost of work performed to date, less all payments previously made by the CITY. No monthly billings of a lesser amount than \$1,000 shall be made unless it is a final or end of fiscal year billing. All billings will be labeled either "Progress Bill Number _____", or "Final Billing". Upon completion of the PROJECT, payment of all items of PROJECT COST and receipt of all Federal Aid, the DEPARTMENT shall make a final billing and accounting to the CITY.

The CITY will deposit with the DEPARTMENT the following amount which will be used by the DEPARTMENT as working capital and applied toward the end of the project for the contracted work and cost incurred by the DEPARTMENT in connection with the PROJECT:

DEPOSIT - \$38,900

The total deposit will be billed to the REQUESTING PARTY by the DEPARTMENT and shall be paid by the REQUESTING PARTY within ten (10) days after receipt of bill.

6. Pursuant to the authority granted by law, the CITY hereby irrevocably pledges a sufficient amount of funds received by it from the Michigan Transportation Fund to meet its obligations as specified herein. If the CITY shall fail to make any of its required payments when due, as specified herein, the DEPARTMENT shall immediately notify the CITY and the State Treasurer of the State of Michigan or such other state officer or agency having charge and control over disbursement of the Michigan Transportation Fund, pursuant to law, of the fact of such default and the amount thereof, and, if such default is not cured by payment within ten (10) days, said State Treasurer or other state officer or agency is then authorized and directed to withhold from the first of such monies thereafter allocated by law to the CITY from the Michigan Transportation Fund sufficient monies to remove the default, and to credit the CITY with payment thereof, and to notify the CITY in writing of such fact.

7. Upon completion of construction, the facilities being constructed as the PROJECT shall be operated and maintained by the CITY and the DEPARTMENT in accordance with standard practice.

8. Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT pursuant to the terms of this contract are done to assist the CITY. Such approvals, reviews, inspections and recommendations by the DEPARTMENT shall not relieve the CITY of its ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT is assuming any liability, control or jurisdiction.

When providing approvals, reviews and recommendations under this contract, the DEPARTMENT is performing a governmental function, as that term is defined in MCL 691.1401 et seq., as amended, which is incidental to the completion of the PROJECT.

9. In connection with the performance of PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this contract. The parties will carry out the applicable requirements of the DEPARTMENT'S Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C.

10. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the CITY and for the DEPARTMENT; upon the adoption of a resolution approving said contract and authorizing the signatures thereto of the respective officials of the CITY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

CITY OF JONESVILLE

MICHIGAN DEPARTMENT
OF TRANSPORTATION

By _____
Title:

By _____
Department Director MDOT

By _____
Title:



APPENDIX A
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

APPENDIX B TITLE VI ASSURANCE

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
 - a. Withholding payments to the contractor until the contractor complies; and/or
 - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

APPENDIX C

TO BE INCLUDED IN ALL FINANCIAL ASSISTANCE AGREEMENTS WITH LOCAL AGENCIES

Assurance that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:**

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).


- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:**

The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

MICHIGAN DEPARTMENT OF TRANSPORTATION

Financial Operations
LOCAL UNIT DEPOSITS

INVOICE

RECEIVED
MAR 07 2019BY: VILLAGE OF JONESVILLE
SPAHR, LENORE
265 E. CHICAGO RD.
JONESVILLE, MI 49250
US

Invoice Number:	591-10416684
Customer Id:	293790
Invoice Date:	February 28, 2019
Total Due:	\$38,900.00

VILLAGE OF JONESVILLE
265 E. CHICAGO RD.
JONESVILLE, MI 49250
USMDOT Fed Id: 38-6000134 LOCAL UNIT DEPOSITS
(517) 373-1821

Invoice Item	Qty	Unit Cost	Sales Tax	Total Cost
JOB NO: 129231CON PROJECT NO: 1900427 CONTRACT NO: 19-5004 TO FULFILL THE REQUEST MADE BY VILLAGE OF JONESVILLE UNDER THE TERMS OF AGREEMENT 19-5004 BETWEEN SAID PARTY AND MDOT	1.00	\$38,900.000	\$0.00	\$38,900.00

Total Invoice: \$38,900.00

Payment Due: March 30, 2019

REMIT PAYMENT TO: STATE OF MICHIGAN
TO ENSURE PROPER CREDIT, SEND THIS PORTION WITH PAYMENT TO:
ATTENTION: FINANCE CASHIER
PO BOX 30648INVOICE NUMBER
591-10416684
FIN AD

LANSING, MI 48909

(Please note or make any address corrections below.)

VILLAGE OF JONESVILLE
SPAHR, LENORE
265 E. CHICAGO RD.
JONESVILLE, MI 49250
US

Total Due: \$38,900.00

Jim Taipalus

320 Church Street

Jonesville, MI 4925

(517)-215-9518

Jtaipalus22@gmail.com

April 4, 2019

City of Jonesville

265 E Chicago Street

Jonesville, MI 49250

To Whom It May Concern,

I would like to express my interest in becoming a Board Member of the Planning Commission for the City of Jonesville, where my business and economic development experience can be utilized to help the future of Jonesville

As an interested member of our community, I would like to volunteer my time, skills, and talents to assist in planning the future of our city. I have served on several boards in various cities across the country, most recently on the Hillsdale EDP Board.

My interest in seeking appointment to the Planning Commission is my deep desire to serve our city and help its growth. It is my home. My experience in business development, tourism and economic growth could be helpful to residents of our community.

I respectfully request your support in being appointed to the City of Jonesville Planning Commission.

I have provided my resume with references and would be more than willing to meet for an interview.

Sincerely,

Jim Taipalus

**JONESVILLE CITY BOARDS & COMMITTEE
APPLICATION FOR APPOINTMENT**

Board or Committee to which appointment is desired. (If more than one, please list in order of preference.)

Planning Commission, LDFA

1. Name Jim Tarpalus 2. Occupation Business Development Manager

3. Employer Jackson County Chamber of Commerce 4. Email address jtarpalus22@gmail.com

5. Home Address 320 Church St. Jonesville 49250
Street City Zip

6. Home Telephone 517-215-9518 7. Business Phone _____

8. Length of residency in Jonesville 3 years

9. List other community organizations/commissions that you are a member.
Optimist Club, Eagles, Committee Chair of BNI

10. Please indicate below the background or experience you have which will be of value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or committee.

(Please continue on reverse side if needed and be sure to sign and date. Please attach resume or other pertinent information if so desired.)

I have an extensive background in tourism, economic development, + recreation. I have worked in professional and collegiate sports and entertainment venues for 10 years. Served as a consultant for a new stadium + beach front boardwalk built in Whiting, IN →

4/5/18
Date of Application

[Signature]
Signature

PLEASE RETURN THIS APPLICATION TO: City of Jonesville
265 E. Chicago Street
Jonesville, MI 49250
Phone: 517-849-2104
Fax: 517-849-9037

I am currently involved in Business Development for the community of Jackson, MI. - I believe my diverse experience from several different States & cities across the country will help provide innovative & unique perspective for growth & future development. I am also a property investor in both Hillsdale & Jonesville. I would like to serve on the board to help our city create an attractive destination for new families. Jonesville is ~~not~~ already an attractive & thriving community and I believe I can help with its already bright future.

Jim Taipalus

320 Church Street • Jonesville, MI • (517) 215-9518 • jtaipalus22@gmail.com

OBJECTIVE

To obtain a board position on the Planning Commission for the City of Jonesville, where my business and economic development experience can be utilized to help the future of Jonesville.

EDUCATION

North Adams-Jerome High School
High School Diploma

Jackson Community College, Jackson, Michigan

University of Phoenix, Yuma Arizona
BA in Business Administration, JAN 2008-2012

COMPUTER SKILLS

Windows, Macintosh, Microsoft Office, QuickBooks, Score CRM, ChamberMaster

WORK EXPERIENCE

Jackson County Chamber of Commerce

Business Development Manager July 2018 - Present

- Provide Jackson County Chamber Members valuable business and employee benefits, training and networking opportunities to build a strong community of successful people and businesses
- Manage events that attract new businesses and tourism to the City of Jackson

LTi Printing

Director – Motorsports Division: November 2017 - July 2018

- Build relationships with local, regional, and nation businesses through the platform of NASCAR.
- Manage all aspects of business development with PENSKE Racing
- Understand partner business objectives and utilize the knowledge to fulfill partnership elements and grow additional revenue opportunities.
- Create and present prospective and renewal sales proposals for clients. Prepares sales related reports and assists with client retention management.

Michigan International Speedway

Corporate Partnerships Executive: January 2016 – November 2017

- Manage 30+ corporate partnership clients
- Build new corporate partnerships and expands existing relationships
- Prepare sponsor related reports
- Assist with departmental corporate activities related to client entertainment
- Generates new business leads via prospecting and research.
- Part of a partnership team that exceeded a 6 million-dollar budget in 2016

Lehigh Valley IronPigs (AAA Affiliate Philadelphia Phillies)

Reading Fightin Phils (AA Affiliate Philadelphia Phillies)

Manager Corporate Partnerships/Director of Group Sales October 2013 – January 2016

- Generate new business leads via prospecting and research.
- Generate weekly, monthly, and yearly sales reports and projections
- Create and present prospective and renewal sponsorship proposals for local, regional, and national clients
- Exceeded \$250,000 sales goal with 1.3 million in closed business
- Creates and sells new suite packages for corporate clients

Northwest Indiana Oilmen (Midwest Collegiate League)***General Manager. March 2012-October 2013***

- Managed all marketing and operations for a startup organization in a new facility
- Increased corporate sales by 43% from 2012 to 2013
- Increased group sales by 13% from 2012 to 2013
- Led the MCL in total attendance for 2012 season
- Managed concerts, beer festivals, softball & baseball tournaments, relay for life, and other charity and entertainment events at Oil City Stadium
- Event coordinator and manager of City of Whiting Mayor Joe Stuhura's Annual Fundraiser
- Won the 2012 MCL Championship in the Oilmen's Inaugural Season

Martinsville Mustangs (Coastal Plain League)***General Manager. February 2010- March 2012.***

- Sold sponsorship, tickets, and group packages
- Decreased teams expenditures from 2009 to 2010 by 22%
- Increased game day revenue from 2010 to the 2011 season by 12%
- Set franchise records for highest attendance and game day revenue in 2010 and 2011
- Ranked 24th in the nation in attendance of all summer collegiate teams
- Coordinated with Home Run Movie LLC staff to premier Mustang's jerseys in movie opening in theaters April 19th, 2013.
- Managed social media including online sponsorship and marketing through the teams website
- Created the Mustangs first booster club for off season fundraising and ticket sales
- Counted and deposited game day revenue
- Filing and contract management, revenue reporting, sales and commission management, office and game day payrolls

HONORS

National Honor Society NA-J High School 2003-2006

Honor Student NA-J High School 2003-2006

Hillsdale Community Health Center Scholarship Award 2006

Detroit Free Press Scholar Athlete of the Year 2006

Michigan High School Athletic Association Scholar Athlete Runner-Up 2006 (2,145 students)

2012 General Manager of the Year Midwest Collegiate League

2014 Top Corporate Salesman in Philadelphia Phillies Minor League

2017 MIS Top Corporate Partnerships Executive - New Business

REFERENCES

Josh Burgett

Executive Director, Community Engagement and Corporate Citizenship

Consumers Energy

517-812-2789

Sue Smith

Director

Hillsdale Economic Development Partnership

517-260-2544

Teresa Bensch

From: Jim Taipalus <jtaipalus22@gmail.com>
Sent: Monday, April 08, 2019 9:51 AM
To: Teresa Bensch
Subject: Re: Planning Commission Cover Letter

Thank you Teresa,

The Planning Commission is what I am interested in. I am sorry for the confusion.

Best regards,

Jim Taipalus

On Mon, Apr 8, 2019 at 8:52 AM Teresa Bensch <administrative@jonesville.org> wrote:

Good Morning Jim,

Thank you for your letter of interest. I have included it with your application.

However, there is some confusion on your application. On your application, you stated that your interest is for the Planning Commission vacancy and LDFA vacancy. Your letter of interest states you are seeking Planning Commission vacancy. I know on the telephone you stated interest in Planning Commission.

Could you confirm which of these vacancies you are interested in? We just want to be sure which vacancy you are seeking.

Thank you,

Teresa Bensch

Administrative Assistant

City of Jonesville

265 E Chicago Street | Jonesville, MI 49250

RECEIVED
APR 11 2019

**JONESVILLE CITY BOARDS & COMMITTEE
APPLICATION FOR APPOINTMENT**

BY: _____

Board or Committee to which appointment is desired. (If more than one, please list in order of preference.)

Loretta Blank +
K+K Tannery & Fur Dressing, LLC

1. Name Loretta Blank 2. Occupation owner + operator

3. Employer KKT & FD, LLC 4. Email address KandKTannery@DMCIBB.net (Lower Case on all)

5. Home Address 8900 W Chicago Rd Allen, MI 49227
Street City Zip

6. Home Telephone 5173200851 7. Business Phone 517-849-9720

8. Length of residency in Jonesville 2003

9. List other community organizations/commissions that you are a member.

I also work for Tim + Sherri Groves @ CB + Assoc.
Part of Education Committee on the Board of Realtors

10. Please indicate below the background or experience you have that will be of value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or committee.

(Please continue on reverse side if needed and be sure to sign and date. Please attach resume or other pertinent information if so desired.)

I have lived in Hillsdale County most of my life. Have worked in manufacturing as an operator and advancing as a Quality Engineer for more than 20 years of my work career. Found Real Estate is my passion. But, I'm driven to keep my parents family own business going. Training our son + niece how to operate so it can go to the next generation as well.

Date of Application

Signature

PLEASE RETURN THIS APPLICATION TO: City of Jonesville
265 E. Chicago Street
Jonesville, MI 49250
Phone: 517-849-2104
Fax: 517-849-9037

4-10-19

Loretta Blank

**JONESVILLE CITY BOARDS & COMMITTEE
APPLICATION FOR APPOINTMENT**

Board or Committee to which appointment is desired. (If more than one, please list in order of preference.)

Local Development Finance Authority (LDFA)

1. Name Mike Gimenez 2. Occupation VP Sales
3. Employer Alco Steel 4. Email address MGimenez1@Comcast.net
5. Home Address 6610 Sweet Clover Jonesville, MI
Street City Zip
6. Home Telephone N/A 7. Business Phone 517-425-3970
8. Length of residency in Jonesville 20+ yrs.
9. List other community organizations/commissions that you are a member.
None at this time.

10. Please indicate below the background or experience you have which will be of value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or committee.

(Please continue on reverse side if needed and be sure to sign and date. Please attach resume or other pertinent information if so desired.)

See Attached.

3/29/19
Date of Application

[Signature]
Signature

PLEASE RETURN THIS APPLICATION TO: City of Jonesville
265 E. Chicago Street
Jonesville, MI 49250
Phone: 517-849-2104
Fax: 517-849-9037

From: Mike Gimenez mgimenez1@comcast.net
Subject: Mike Gimenez: LDFA Background, Experience
Date: Apr 4, 2019 at 12:38:44 PM
To: mgimenez1@comcast.net

Date: March 29, 2019

Michael Gimenez
6060 Sweet Clover Hills Drive
Jonesville, MI 49250

Subject: LDFA Background, Experience

My wife (Melissa) and I have been tax paying residents of Jonesville for just over twenty years. We currently own a home in Sweet Clover Hills and a business located at 409 West Chicago. My son (Kyler) now grown owns a home in Jonesville and is an active paying tax resident. My daughter (Keagan) is attending Jackson college, studying computer science. Kegan was named the Youth Citizen of the year in 2017 and gives back to our community by founding and operating a program for kids named Kegan Kares. Melissa and I are extremely proud of Keagan for this accomplishment!

My background extends from manufacturing, engineering, management, sales and strategic business growth for the past twenty seven years. I started my career out at Jonesville Tool back in the 90's and moved into sales and executive management over my professional tenure. My scope or reach extends from local business owners in Hillsdale, Branch, Jackson and surrounding

counties. I have penetrated the manufacturing markets in the following states. Michigan, Indiana, Ohio, Illinois, Pennsylvania, North and South Carolina from a business consultant perspective for my past 19 years with the Alro Steel Corporation.

I believe with my connections in the manufacturing sector I could be a valuable asset to our local team, community and future (youth) of manufacturing. If we can attract the right companies to invest in our city we can bring solid paying jobs, which would have a positive impact on our housing, schools and local downtown development.

Thank you for your consideration and look forward to speaking with you in greater detail.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael L. Gimenez", with a stylized, flowing script.

Michael L. Gimenez

Email: mgimenez1@comcast.net

Mobile: [\(517\) 425-3770](tel:(517)425-3770)

Organized, dedicated and, detail-oriented... Analytical, strategic sales manager that promotes a creative, energetic work environment with the highest regard for professionalism. Extensive sales experience within the metal working markets. Possess the ability to remain composed under a wide range of situations. Maintains objectivity and empathy in all client relations, consistently providing the highest quality of customer service. Collaborative communicator continually focused on building relationships and promoting a positive atmosphere.

Areas of Expertise include:

- | | | |
|------------------------|-------------------------------|-----------------------------|
| ✓ Human Resources | ✓ Communication Skills | ✓ Sense of Urgency |
| ✓ Business Development | ✓ Relationship Building | ✓ Client & Vendor Relations |
| ✓ Team Driven | ✓ Staff Training & Leadership | ✓ Problem Resolution |

EXPERIENCE & NOTABLE CONTRIBUTIONS

Alro Industrial Supply • Jackson, MI • July 2000-Present

DIRECTOR OF SALES (2010-PRESENT)

KEY ACCOMPLISHMENTS:

Provided a supportive environment while overhauling our organizational chart to better service our sales team, as well as our growing customer base. Increased market saturation by developing a larger organic footprint with a more dynamic technical sales group, while monitoring daily program activity.

- Directly manage tens of millions of dollars in sales revenue, while reporting to the divisional President.
- Currently manage three Regional Sales Managers and 24 Territory Managers.
- Strategic management style to develop new trading markets and go to market strategies.
- Renovated our organizational chart to create Regional Sales Managers to ensure customer intimacy and to better understand our existing sales team, while creating internal head room for personal development.
- Created brand initiatives within our supplier portfolio to leverage relationships and discounts to secure increased bottom line profitability, long term.
- Created a good, better, best brand strategy with existing suppliers and private label brands.
- Cultivated seven figure corporate sales growth, YOY (year over year) in my tenure.
- Directed sales activities for Michigan, Illinois, Pennsylvania, Indiana, Ohio, North and South Carolina.
 - Hiring, Training, Coaching and monitoring the sales team.
 - Corporate, brand, supplier initiatives.
 - VMI programs, all while ensuring accordance of company policies and procedures.
- Lead a development team for our in-house proprietary vending solution.

FIELD SALES ENGINEER (2000-2010)

KEY ACCOMPLISHMENTS:

Provided first class sales and service in a friendly and supportive manner. Offered technical and consultative assistance to all of our customers. My goal was to be considered their "Trusted Advisor" at the end of the day.

- Cultivated sales territory from \$765k to over \$6.8m.
- Assisted in branch, divisional growth and profitability by securing large VMI program(s).
- Influential in a paradigm shift of core competency as a distributor from General Die Supplies to Metal Working Technical Distributorship.
- Promoted to technical manager in June of 2004 to October of 2010.

EXPERIENCE & NOTABLE CONTRIBUTIONS

Jonesville Tool and Manufacturing • Jonesville, MI • 1992-2000

OPERATION MANAGER (1998-2000)

KEY ACCOMPLISHMENTS:

Cared for the safety of our employees, the quality of our manufactured products and the long-term success of our organization.

- Committed to supplier relations, as they are vital in the long-term success of the business.
- Implemented point system, tiered skill level compensation and incentive plan.
- Accurately prepared and maintained documentation in accordance with department policy.
- Directly managed shift leaders, which directly touched seventy-five employees on three shifts.

MANUFACTURING ENGINEER (1992-1998)

KEY ACCOMPLISHMENTS:

Directly responsible for continuous improvement, proactive cost saving initiatives through creative tooling concepts, workholding and programming. Enforced adherence to standards and policies for standardizing set-up sheets, tooling, fixturing and programming platforms.

- Team approach, launch new jobs, assist in fixture design, first piece inspection, tooling and programming.
- Decreased setup time, increased accuracy and first price inspection approval.
- Responsible for process improvements and continuous education for skilled operators.
- Fluent in gauging, tooling, G-code programming, poka-yoke and kaizen methods.
- Provided the highest quality of customer service by addressing all customer questions and concerns with a sense of urgency.

EDUCATION

Applied Science, Machine Tool Technology

Jackson College | Jackson, MI | 1993-1995

Technical, Industry Related:

Advanced G-Code Programing

AutoCAD (Cad/Cam)

World Class Cutting Tool Manufactures

Professional Sales Training:

Jeffrey Gitomer

Dale Carnegie

Additional Training:

Participated in various educational and professional classes associated with my career

Read dozens of sales related books and monthly trade magazines

Software Skills:

Proficient in: Microsoft Word, Excel, and PowerPoint

VILLAGE OF JONESVILLE
ORDINANCE NO. 204

**AN ORDINANCE REGULATING YARD AND GARAGE SALES
WITHIN THE VILLAGE OF JONESVILLE.**

THE VILLAGE OF JONESVILLE ORDAINS:

Section 1. Purpose.

It is the purpose of this ordinance to regulate the operation of yard and garage sales in the Village of Jonesville for the purpose of minimizing increased traffic, noise, and nuisance of repeated sales of various types of personal property. Successive sales can detract from the tranquility and privacy of neighborhoods, public safety, welfare and prosperity of the village and its residents.

Section 2. Requirements; permit, frequency, time, manner, etc.

It shall be unlawful and punishable by municipal civil infraction for any person to expose for sale, offer for sale or sell personal property from residential land, except in the following manner:

- (a). Six (6) sales may be conducted from a residence within a calendar year, but not more than one per month.
- (b). A free permit must be obtained from the Village, permits allow the sale for no more than four (4) consecutive days.
- (c). Sales may run from 8:00 A.M. to 8:00 P.M.
- (d). No sign shall be placed on public property, within a public right-of-way, between the curb and sidewalk, on any tree, light pole, utility pole or in any location that obstructs the vision of any motorist. Any such sign will be removed without notice. Signs are to be removed immediately following the end of the sale.
- (e). Upon written application of the majority of residents of any block, the Village Council may authorize a block yard sale which will not be counted against an individual's permitted sales.
- (f). Restrictions of this ordinance may be waived by the Village Council for sales conducted by charitable organizations and community events.

Section 3. Violations; Declaration of Nuisance.

Any yard or garage sale operated in violation of this ordinance is hereby declared to be a nuisance per se.

Section 4. Penalty.

Whoever violates any provision of this ordinance is responsible for a municipal civil infraction, and shall be subject to the payment of a civil fine of not less than one hundred dollars (\$100.00) or in accordance with the current civil fine schedule, which

ever is greater, plus costs and other sanctions for each infraction. Each day that a violation exists or continues shall constitute a separate and additional violation.

Section 5. **Publication and Effective Date.**

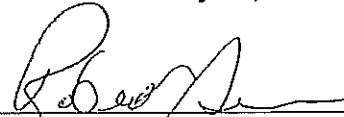
This ordinance shall be in force and in effect fifteen (15) days after its publication in a newspaper of general circulation within the Village.

YEAS: Robert Snow, Gerry Arno, Jerry Drake, Jim Marks and Ron Hayes

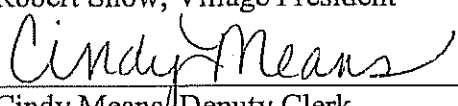
NAYS: None

ABSENT: Brenda Guyse and Andy Penrose

ORDINANCE DECLARED ADOPTED ON February 16, 2011.



Robert Snow, Village President



Cindy Means, Deputy Clerk

CERTIFICATION

I, Cindy Means, being the Deputy Clerk of the Village of Jonesville, do hereby certify that the foregoing is a true and correct copy of the Village of Jonesville Ordinance No. 204, passed on the 16th day of February 2011. Further, I certify I caused the same to be published in the Hillsdale Daily News, Hillsdale, Michigan, within fifteen (15) days after adoption by the Village Council of the Village of Jonesville, pursuant to the General Law Village Act.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 16th day of February, 2011.



Cindy Means, Deputy Clerk

****Subject to Council Approval****

**JONESVILLE CITY COUNCIL
Minutes of March 20, 2019**

A meeting of the Jonesville City Council was held on Wednesday, March 20, 2019 at the Jonesville City Hall. Mayor Pro-Tem Tim Bowman called the meeting to order at 6:30 p.m. Council members present were: Brenda Guyse, George Humphries Jr., Delesha Padula and Andy Penrose. Absent: Mayor Gerry Arno and Jerry Drake.

Also present: Manager Gray, Attorney Thompson, WWTP Supt. Mahoney, DPW Supt. Kyser, Police Chief Lance, Fire Chief Adair, Hillsdale County Sheriff Tim Parker, and Eric Maystead from Bay Alphi Manufacturing.

Council member Brenda Guyse led the Pledge of Allegiance and moment of silence.

A motion was made by Brenda Guyse and was supported by Delesha Padula to approve the agenda with the following changes: Updated Item 6B, Resolution 2019-04 – TEDF Category B Grant Application and Item 6F, Facility Cleaning Services. All in favor. Absent: Gerry Arno and Jerry Drake. Motion Carried.

Sheriff Parker spoke regarding the .75 public safety millage that is being requested on the May 7, 2019 election ballot.

Tim Bowman opened the Public Hearing at 6:53 p.m. for discussion regarding a request from Bay Alphi Manufacturing to transfer Industrial Facilities Tax Exemptions from Alphi Manufacturing, LLC. Eric Maystead spoke briefly regarding the new owners and their operations in Jonesville. He stated that they have retained 70 of their 110 employees, and that business is booming. There were no public comments or questions. The Public Hearing closed at 6:57 p.m.

A motion was made by Delesha Padula and was supported by Andy Penrose to approve Resolution 2019-05 – Transfer Industrial Facilities Tax Exemption Certificates #20016-557 and 2011-486. Roll Call Vote: Ayes: Brenda Guyse, George Humphries Jr., Delesha Padula, Andy Penrose, and Tim Bowman. Nays: None. Absent: Gerry Arno and Jerry Drake. Motion carried.

A motion was made by Brenda Guyse and was supported by George Humphries Jr. to approve Resolution 2019-06, 2019-07, and 2019-08 for 2019 Citizens of the Year and Youth Citizen of the Year. Roll Call Vote: Ayes: George Humphries Jr., Delesha Padula, Andy Penrose, Tim Bowman, and Brenda Guyse. Nays: None. Absent: Gerry Arno and Jerry Drake. Motion carried.

A motion was made by Brenda Guyse and was supported by George Humphries Jr. to approve Resolution 2019-04 – TEDF Category B Grant Application. Roll Call Vote: Ayes: Delesha Padula, Andy Penrose, Tim Bowman, Brenda Guyse, and George Humphries Jr. Nays: None. Absent: Gerry Arno and Jerry Drake. Motion carried.

A motion was made by Brenda Guyse and was supported by Delesha Padula to approve the Fiscal year 2018-19 Budget Amendments. All in favor. Absent: Gerry Arno and Jerry Drake. Motion carried.

A motion was made by George Humphries Jr. and was supported by Andy Penrose to approve Resolution 2019-09 – Reinstatement of Michigan Historic Preservation Tax Credit. Roll Call Vote: Ayes: Andy Penrose, Tim Bowman, Brenda Guyse, George Humphries Jr., and Delesha Padula. Nays: None. Absent: Gerry Arno and Jerry Drake. Motion carried.

After some discussion regarding electronic council packets, a motion was made by Andy Penrose and was supported by Delesha Padula to move forward in the process. This item will be placed on the April 17, 2019 agenda. All in favor. Absent: Gerry Arno and Jerry Drake. Motion carried.

A motion was made by Brenda Guyse and was supported by Delesha Padula to authorize staff to enter into an agreement for cleaning services to be provided by Vicki Baker. Cleaning will be provided bi-weekly at City Hall and the Fire Department, and weekly at the Police Department. All in favor. Absent: Gerry Arno and Jerry Drake. Motion carried.

A motion was made by Brenda Guyse and was supported by George Humphries Jr. to approve the minutes of February 6, 2019. All in favor. Absent: Gerry Arno and Jerry Drake. Motion carried.

A motion was made by Andy Penrose and was supported by George Humphries Jr. to approve the March 2019 Accounts Payable in the amount of \$90,226.41. All in favor. Absent: Gerry Arno and Jerry Drake. Motion carried.

Manager Gray mentioned a vacancy on the Planning Commission and one on the LDFA board, stressing that he would be happy to speak with anyone who is interested in one of the appointments.

Updates were given by department heads, Manager Gray, and Council members.

A motion was made by Brenda Guyse and was supported by Andy Penrose to adjourn the meeting at 7:50 p.m. All in favor. Absent: Gerry Arno and Jerry Drake. Motion carried.

Submitted by,

Lenore M. Spahr
Deputy Clerk

Tim Bowman
Mayor Pro-Tem

****Subject to Council and DDA Approval****

**CITY OF JONESVILLE
COUNCIL AND DOWNTOWN DEVELOPMENT AUTHORITY
JOINT SPECIAL MEETING
Minutes of April 10, 2019**

A joint special meeting of the City of Jonesville Council and Downtown Development Authority was held on Wednesday, April 10, 2019 at the Jonesville City Hall.

Mayor Gerry Arno called the meeting to order at 5:30 p.m. Council members present were: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., and Andy Penrose. Absent: Delesha Padula.

DDA Chairman Don Toffolo called their meeting to order at 5:30 p.m. Members present were: Don Germann, Penny Sarles, Ron Gow, Gail Fix, and Chris Fast. Absent: Joe Ruden and Abe Graves.

Also present: Manager Gray, DPW Supt. Kyser and Finance Director Spahr.

Mayor Arno led the Pledge of Allegiance and moment of silence.

Mayor Arno approved the agenda as presented.

Don Germann made a motion and was supported by Ron Gow to approve the agenda as presented. All in favor. Absent: Joe Ruden and Abe Graves. Motion Carried.

After a brief discussion, a motion was made by Brenda Guyse and was supported by Andy Penrose to authorize an expenditure of \$13,786.50 from the General Fund Fund Balance for enhancements to the MDOT Traffic Signal Modernization Project. All in favor. Absent: Delesha Padula. Motion carried.

A motion was made by Penny Sarles and was supported by Gale Fix to authorize an additional expenditure of \$13,786.50 from the DDA Fund Balance for enhancements to the MDOT Traffic Signal Modernization Project. All in favor. Absent: Joe Ruden and Abe Graves. Motion carried.

A motion was made by Brenda Guyse and was supported by Andy Penrose to adjourn the Council meeting at 5:40 p.m. All in favor. Absent: Delesha Padula. Motion carried.

A motion was made by Penny Sarles and was supported by Gale Fix to adjourn the DDA meeting at 5:40 p.m. All in favor. Absent: Joe Ruden and Abe Graves. Motion carried.

Submitted by,

Cynthia D. Means, Clerk

Gerald E. Arno, Mayor

04/12/2019
User: LSPAHR
DB: Jonesville

CITY OF JONESVILLE
INVOICE APPROVAL LIST
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Vendor	Description	Amount
AMERICAN WATER WORKS ASSOC.	MEMBERSHIP RENEWAL/02751427	340.00
AQUA-LINE, INC.	WATER - LEAK DETECTION SERVICE	982.40
BRINER OIL CO., INC.	JFD - GASOLINE	163.02
	MVP - BULK TANK	213.75
	376.77	
BUTTERS EXCAVATING & LAWN CA	CEMETERY MAINTENANCE/SEXTON SERVICE	3,191.67
CLEAR VIEW, B.R. LLC	CITY HALL/JPD WINDOW CLEANING	33.00
COMMUNITY HEALTH AGENCY	REC - CONCESSION STAND LICENSE	130.00
CONSUMERS ENERGY	500 IND PKWY SPRINKLER METER ELECTRICITY	27.79
	WWTP ELECTRICITY	5,172.55
	JPD ELECTRICITY	199.35
	DDA - METERED PARKING LOT LIGHTS	85.50
	FAST PARK ELECTRICITY	46.94
	JFD TRAINING ROOM ELECTRICITY	69.83
	JFD TRUCK BAY ELECTRICITY	150.01
	CITY HALL SECOND FLOOR ELECTRICITY	25.40
	CITY HALL ELECTRICITY	199.48
	DPW ELECTRICITY	134.17
	WRIGHT ST PARK ELECTRICITY	26.46
	598 IND PKWY SPRINKLER METER ELECTRICITY	25.80
	100 DEAL PKWY SPRINKLER METER ELECTRICITY	29.39
	WATER TOWER ELECTRICITY	84.58
	JPD ELECTRICITY	209.62
	FREEDOM MEMORIAL ELECTRICITY	41.29
	CEMETERY ELECTRICITY	29.01
	DDA - METERED PARKING LOT LIGHTS	92.11
	FAST PARK ELECTRICITY	48.75
	CITY HALL SECOND FLOOR ELECTRICITY	25.40
	JFD TRAINING ROOM ELECTRICITY	76.37
	JFD TRUCK BAY ELECTRICITY	157.09
	RADIO TOWER ELECTRICITY	31.53
	CITY HALL ELECTRICITY	219.61
	DPW ELECTRICITY	243.82
	WRIGHT ST PARK ELECTRICITY	26.20
	598 IND PKWY SPRINKLER METER	25.66
	WATER TOWER ELECTRICITY	88.77
	100 DEAL PKWY SPRINKLER METER	29.94
	500 IND PKWY SPRINKLER METER	28.07
	WWTP ELECTRICITY	5,361.21
	EMERGENCY SIREN ELECTRICITY	26.07
	13,037.77	
COUNTRYSIDE TROPHIES	CITIZENSHIP AWARDS	132.00
	CITIZENSHIP PLAQUES	66.00
	198.00	
CSZ SERVICES, LLC	ASSESSING SUPPLIES	200.68
	ASSESSING SERVICES	5,400.00
	5,600.68	
CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES	76.17
	COPIER MAINTENANCE	78.15
	OFFICE SUPPLIES	43.38
	JFD - OPERATING SUPPLIES	31.49
	229.19	
DATASOURCE MOBILITY	JPD - 2019 FORD LAPTOP/DOCKING STATION	2,408.56
DETROIT SALT COMPANY	SALT	2,706.67
DH ROBERTS CONSTRUCTION	DPW - REPLACE SHOP DOOR	1,600.00
D-P EQUIPMENT CO.	MVP - REPAIRS	164.00
FIRST ADVANTAGE LNS OCC.HS,	DPW - CDL TESTING	38.88
FIRST DUE FIRE SUPPLY	JFD - JAWS YEARLY MAINTENANCE	995.05
FLEIS & VANDENBRINK ENG, INC	WATER IMPROVEMENT PROJECT	12,704.37
G & G GLASS, INC.	CITY HALL WINDOW REPAIR	924.00
GODFREY BROS., INC.	MVP - CHAIN SAW CHAIN	28.63
	WWTP - CHAIN SAW SHARPENING	7.00

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	MVP - REPAIRS	59.56
	95.19	
GRIFFITHS MECH CONTRACTING,	WWTP - BOILER INSPECTION & REPAIR	2,483.80
	WWTP - REPAIRS	322.50
	WWTP - MIXED AIR UNIT REPAIR	1,452.68
	4,258.98	
HILLSDALE COUNTY TREASURER	2018 DOG LICENSE SALES	1,085.00
HILLSDALE MEDIA GROUP	RECREATION ADVERTISEMENTS	20.00
	LDFA - IFT TRANSFER HEARING NOTICE	65.25
	85.25	
HYDROCORP, INC	WATER - CROSS CONNECTION PROGRAM	20.00
IDEXX DISTRIBUTION CORP.	WATER - SUPPLIES	260.00
	WATER - OPERATING SUPPLIES	2,550.51
	2,810.51	
JONES & HENRY ENGINEERS, LTD	WWTP - SAW GRANT/ASSET MGMT PLAN	10,025.00
JONESVILLE HARDWARE	TOOLS/OPERATING SUPPLIES	175.23
JONESVILLE LIONS CLUB	DDA - FIDDLER'S CONVENTION SPONSORSHIP	75.00
JONESVILLE LUMBER	JFD/LDFA REPAIRS	466.89
JONESVILLE, CITY OF	CITY HALL WATER/SEWER	45.60
	JPD WATER/SEWER	45.60
	JFD WATER/SEWER	55.24
	WWTP WATER/SEWER	182.74
	WRIGHT ST PARK WATER/SEWER	35.12
	DPW WATER/SEWER	45.60
	409.90	
LOVINGER & THOMPSON, P.C.	LEGAL SERVICES	277.50
MEANS, CINDY	MAMC MASTER ACADEMY	148.48
MICHIGAN GAS UTILITIES	IRON REMOVAL PLANT GAS SERVICE	342.41
	WWTP GAS/HEAT SERVICE	2,608.73
	JFD - GAS/HEAT SERVICE	443.83
	JPD - GAS/HEAT SERVICE	168.79
	CITY HALL - GAS/HEAT SERVICE	166.02
	DPW GAS/HEAT SERVICE	236.67
	GAS LIGHT SERVICE	57.41
	4,023.86	
MUNICIPAL CODE CORPORATION	CODE OF ORDINANCES UPDATE	2,345.00
ORTMYER, SHELI SPIETH	REPURCHASE PLOT #976N - 1 SPACE	100.00
PERFORMANCE AUTOMOTIVE	JPD - REPAIRS	6.09
PETTY CASH	PETTY CASH REIMBURSEMENT	204.86
POINT RENTAL & SALES	MVP - OIL	35.47
	CEMETERY - STUMP GRINDER RENTAL	225.00
	260.47	
POSTMASTER	ELECTION POSTAGE	275.00
	POSTAGE - WATER/SEWER BILLS	232.68
	POSTAGE - WATER QUALITY REPORTS	370.87
	878.55	
POWERS CLOTHING, INC.	JPD/WATER - UNIFORMS/SUPPLIES	96.96
QUILL	WATER - SUPPLIES	14.44
RS TECHNICAL SERVICES, INC.	WATER - EMERGENCY DIALER	2,859.80
	WATER TOWER - TRANSMITTER REPLACEMENT	1,127.85
	3,987.65	
STATE OF MICHIGAN	MVP - REPLACEMENT LICENSE PLATE	5.00
	DDA STREET LIGHT PROJECT	38,900.00
	38,905.00	
STOCKHOUSE CORPORATION	WATER - PRINT 2018 CCR	246.50
	JPD - ID BADGES	20.00
	CITIZENSHIP TICKETS	25.00
	CITIZENSHIP PROGRAMS	28.00
	319.50	
SUPERFLEET MASTERCARD PROGRA	GASOLINE	772.51
UNIFIRST CORPORATION	MVP - SHOP TOWELS	27.47

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	WWTP - UNIFORMS	32.44
	WWTP - UNIFORMS	32.44
	WWTP - UNIFORMS	32.44
	MVP - SHOP TOWELS	27.47
	WWTP - UNIFORMS	32.44
	CITY HALL/JPD - FLOOR MATS	48.75
	WWTP - UNIFORMS	44.81
	278.26	
UNIQUE PAVING MATERIALS CORP	COLD PATCH	134.26
USA BLUEBOOK	WATER - SUPPLIES	78.35
	WWTP - SUPPLIES	421.23
	WATER/WWTP SUPPLIES	405.06
	904.64	
UTILITY SERVICE CO, INC	WATER TOWER MAINT CONTRACT	7,431.18
VERIZON WIRELESS	JPD/DPW-CELL PHONES/JPD IN-CAR MODEM	175.47
	DPW CELL PHONE	25.00
	200.47	
WARNER PUBLISHING CO	REC - HOMER INDEX ADS	210.00
WELLS EQUIPMENT SALES, INC.	MVP - TRUCK 3 REPAIRS	1,551.86
WICKHAM'S TREE SERVICE, LLC	TREE TRIMMING/REMOVAL	4,200.00
WISMAR, STEVEN	JFD - PAINT TRAINING ROOM	1,439.00
	Total:	133,858.50

2019

MONTHLY REPORT

Month	City	Scipio	Fayette	Mutual aid	Training/Meetings
MONTH	CITY	Scipio	Fayette	Mutual aid	Training/Meeting
JANUARY	2	1	4	4	3
FEBRUARY	3	1	2	6	2
MARCH	2	2	2	3	3
Quarter total	7	4	8	13	8
APRIL					
MAY					
JUNE					
Quarter total					
JULY					
AUGUST					
SEPTEMBER					
Quarter total					
OCTOBER					
NOVEMBER					
DECEMBER					
Quarter total					
YEAR TOTAL					

DATE	TYPE OF CALL	LOCATION	MEMBERS
6-Mar	Meeting	Station(Meeting)	10
6-Mar	P.I Accident	408 E. Chicago St.(City)	10
13-Mar	2 Car P.I.	West/US-12 (City)	5
13-Mar	Training/Building const.	Station(Training)	8
15-Mar	1 Car P.I.	3140 N Lk. Wilson Rd.(Fayette)	7
16-Mar	Illegal burn/trash	2010 Mosherville Rd.(Scipio)	5
18-Mar	Illegal burn/trash	1611 W. Hastings Lk. Rd.(Scipio)	4
19-Mar	Lift assist	5364 N. Bunn Rd.(Mutual aid)REU	5
25-Mar	Grass fire	4897 Chadham Ln.(Fayette)	9
27-Mar	Structure fire	W. Main st/ northadams(Mutual aid)	9
27-Mar	Clean-up	Station(Training)	6
29-Mar	Stand by	Station(Mutual aid)3	6

MONTHLY OPERATING REPORT

March 2019

SUBMITTED: April 8, 2019

WATER FLOW

MAXIMUM	352,000
MINIMUM	162,000
AVERAGE	263,300
TOTAL	8.161 MG

WASTEWATER FLOW

MAXIMUM	340,800
MINIMUM	291,500
AVERAGE	313,700
TOTAL	9.7247 MG

CALLOUTS: 1 Boiler Alarm

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of March 2019.

All plant maintenance was completed.

The lab performed lagoon analysis for Reading, Camden, Litchfield, North Adams, and Quincy.

The alum feed line was cleaned out a number of times this month. The last load was delivered during a very cold snap and may have caused the alum to crystalize during delivery. We have not had this problem before.

The bacteria analysis and sampling site plan were revised to comply with new MDEQ requirements.

Plant Staff attended both the pre-bid meeting and the bid opening for the water plant renovations.

Several trees and associated brush that fell on the plant grounds during the winter was disposed of.

Some minor painting was done in the lab building.

PLANT EFFICIENCY—March 2019

5-Day Biochemical Oxygen Demand

NPDES Permit Limit in March 2019—25 mg/l Monthly Average

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the Receiving stream.

Jonesville Monthly Average—5.0 mg/l

Average Percent Removal from the Raw Wastewater—96.2 %

Total Suspended Solids

NPDES Permit Limit in March 2019—30 mg/l Monthly Average

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—2.4 mg/l

Average Percent Removal from the Raw Wastewater—94.4%

Total Phosphorus

NPDES Permit Limit in March 2019—1 mg/l Monthly Average

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.4 mg/l

Average Percent Removal from the Raw Wastewater—94.4%

Ammonia Nitrogen

NPDES Permit Limit in March 2019—Report Only

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples Of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.211 mg/l

Average Percent Removal from the Raw Wastewater—98.7%

Jonesville Daily Maximum—0.75 mg/l

Rick Mahoney

Jonesville Dept of Public Works

March 2019

Monthly Report

	Maintenance	Salt	Chloride	Sand	COLD MIX
STATE HIGHWAYS	1 HR DT 0 HR OT	13 Tons	1/2 Bag	0 Yd.	3.25 Tons
MAJOR ROADS	1 HR DT 0 HR OT	12.83 Tons	1/2 Bag	0 Yd.	.60 Ton
LOCAL ROADS	0 HR DT 1/2 HR OT	9 Tons	0 Bag	0 Yd.	.375 Ton
PARKING LOTS	0 HR DT 1/2 HR OT	2.25 Tons	1/8 Bag	0 Yd.	0 Ton
POLICE STATION	HR OT	.25 Ton	0 Bag	0 Yd.	
FIRE DEPARTMENT	1/2 HR OT	.75 Tons	1/8 Bag	0 Yd.	
DPW DEPT	0 HR OT				
Sewer	1/2 HR OT	0 Ton			
WATER	0 HR DT 1/2 HR OT			0 Yd.	1 Ton
State Police	1/2 HR OT	.75 Ton	1/8 Bag	0 Yd.	

The 2 call outs & overtime was for salting the streets & parking lots.

The 1 hour overtime on water & sewer was for replacing a frozen water meter.

State Highway, Major and Local Streets were cold patched.

We repaired a water main break at 414 Evans Street.

We repaired a water main break at 411 Dewitt Street .

Water meters were read for the month.

We replaced the stop sign & street sign post at the corner of Gaige & Reading Street as it was ran over.

The new 1 ton dump truck is in service.

We have been cutting trees for the LDFA in the retention pond next to NEFCO.

The pine trees in the Annex at the Cemetery were cut in preparation of the paving project.

Mike Kyser

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY FOR MARCH 2019

Total reports written: 83
Assault and Battery: 1
Larceny from Building: 1
Larceny from Motor Vehicle: 1
Non-Violent Domestic: 2
Malicious Destruction of Property: 0
Fraud: 1
Drug Law Violation: 0
Retail Fraud: 7
Obstructing Justice: 2
Public Roadway Accidents: 7
Private Property Accidents: 2
OWI: 1
Other Arrests: 6 (warrants, traffic-DWLS/Revoked, etc.)
Civil Matter/Family Disputes: 3
Medical Emergency: 13
Alarms: 2
Nuisance Animals: 1
Trespass: 3
Suspicious Situations: 24
Lost and Found Property: 3
General Assistance: 6
Traffic/Moving Violations: 111
Warrants Received from Prosecutor: 9

March Patrol Shift Coverage: 86 %

APRIL FOCUS

Spring Ordinance notices/City clean-up
Training-AED, Narcan, CPR
Part-Time Job Posting/Interviews

**CITY OF JONESVILLE
CASH BALANCES**

		February-2019	BANK BALANCE	FUND TOTAL	DIFF
GENERAL FUND:					
	General Fund Now Checking	101-000-001	64,151.03		64,151.03
	General Fund CD	101-000-003	503,614.76		503,614.76
	General Fund CLASS Acct	101-000-007	736,162.17		736,162.17
	General Fund Cemetery CLASS Acct	101-000-007.100	90,738.01		90,738.01
	General Fund Alloc of Assets CLASS	101-000-007.200	403,092.73		403,092.73
MAJOR STREETS:					
	Major Streets Now Checking	202-000-001	50,349.75		50,349.75
	Major Streets CLASS Acct	202-000-007	126,103.92		126,103.92
LOCAL STREETS:					
	Local Streets Now Checking	203-000-001	9,445.16		9,445.16
	Local Streets CLASS Acct	203-000-007	732,268.10		732,268.10
STATE HIGHWAY:					
	State Highway Now Checking	211-000-001	2,422.37		2,422.37
L.D.F.A.:					
	LDFA Operating Now Checking	247-000-001	28,722.41		28,722.41
	LDFA CD	247-000-003	502,624.59		502,624.59
	LDFA Operating CLASS Acct	247-000-007	1,128,110.52		1,128,110.52
D.D.A.:					
	DDA Now Checking	248-000-001	4,391.74		4,391.74
	DDA Operating CLASS Acct	248-000-007	185,776.92		185,776.92
SEWER FUND:					
	Sewer Receiving Now Checking	590-000-001	66,481.83		66,481.83
	Sewer Bond & Interest Checking	590-000-001.300	10.00		10.00
	Sewer CD	590-000-003	250,000.00		250,000.00
	Sewer Receiving CLASS Acct	590-000-007	100,615.78		100,615.78
	Sewer Plant Improv. CLASS Acct	590-000-007.200	938,220.84		938,220.84
WATER FUND:					
	Water Receiving Now Checking	591-000-001	36,076.69		36,076.69
	Water Receiving CLASS Acct	591-000-007	220,520.24		220,520.24
	Water Plant Improvement CLASS Acct	591-000-007.100	312,511.79		312,511.79
	Water Tower Maint CLASS Acct	591-000-007.300	50,744.47		50,744.47
	Water Maint CLASS Acct	591-000-007.400	44,016.03		44,016.03
MOTOR VEHICLE POOL:					
	Motor Vehicle Pool Now Checking	661-000-001	31,269.06		31,269.06
	Equip. Replace CLASS - Police Car	661-000-007.301	7,914.56		7,914.56
	Equip. Replace CLASS - Fire Truck	661-000-007.336	156,143.74		156,143.74
	Equip. Replace CLASS - Turn Out Gear	661-000-007.337	2,297.40		2,297.40
	Equip. Replace CLASS - DPW Equip	661-000-007.463	33,973.19		33,973.19
	Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	14,107.73		14,107.73
CURRENT TAX:					
	Current Tax Checking	703-000-001	256,654.83		256,654.83
	Current Tax Savings Account	703-000-002	272,228.46		272,228.46
PAYROLL FUND CHECKING:					
		750-000-001	6,761.04		6,761.04
GRAND TOTAL			7,368,521.86	0.00	7,368,521.86



City of
Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104
(517) 849-9037 Fax
www.jonesville.org
manager@jonesville.org

**SUNSET VIEW CEMETERY ACTIVITY REPORT
MARCH 2019**

	Lot Sales*	Interments				Foundations Purchased	Burial Rights Transfers	Disinterments
		Adult	Child	Infant	Cremation			
January	0	1	0	0	1	0	0	0
February	2	0	0	0	0	0	0	0
March	1	2	0	0	0	0	0	0
2019 Totals	3	3	0	0	1	0	0	0

* Number shows total burial spaces sold; may have been sold in lots of 1, 2, or 4 spaces

February/March Activities:

- Retaining Wall
- Pavement Project Planning
- Budget/Fee Schedule/Future Capital Projects

April/May Focus:

- Spring Clean-up
- Project Planning

Michigan Association of Municipal Clerks



THIS CERTIFIES THAT

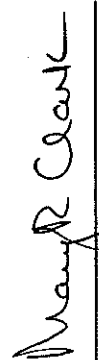
CYNTHIA MEANS

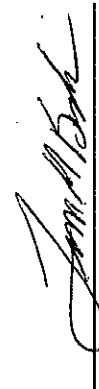
HAS SUCCESSFULLY COMPLETED

MASTER ACADEMY

**EVALUATING EMPLOYEE PERFORMANCE, LEVERAGING YOUR NETWORK,
LEGAL & LEGISLATIVE UPDATE, BEYOND THE BASICS, RISK-LIMITING AUDIT
AND MANAGING GOSSIP IN THE WORKPLACE**

MARCH 19-21, 2019


Mary R. Clark
MAMC
Director of Education


Lewis G. Bender, Ph.D.
MAMC Institute Director
and Facilitator

18 HOURS OF INSTRUCTION



City of
Jonesville

265 E. Chicago Street • Jonesville • MI 49250

(517) 849-2104 Ph
(517) 849-9037 Fx
www.jonesville.org
manager@jonesville.org

March 29, 2019

The Honorable Senator Mike Shirkey
P.O. Box 30036
Lansing, MI 48909-7536

The Honorable Representative Eric Leutheuser
N-992 House Office Building
P.O. Box 30014
Lansing, MI 48909

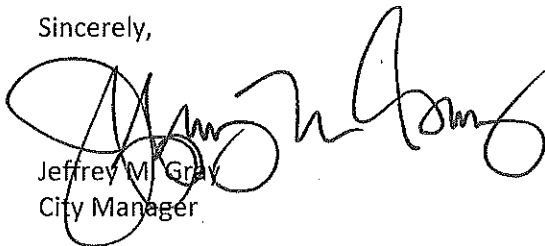
Re: Senate Bill 54 and House Bill 4100

Dear Senator Shirkey and Representative Leutheuser:

At their March 20th regular meeting, the Jonesville City Council approved the attached Resolution 2019-09 in support of the reinstatement of the State Historic Tax Credits. The City Council believes that this credit is of potential benefit to the citizens of Jonesville. As you may know, the City recently conducted a community survey and visioning meeting as a part of the update of our Master Plan. The community prioritized the preservation of historic structures among the top five priorities for the City.

We appreciate your consideration of the Council's action. Please do not hesitate to contact me if you have any questions at (517) 849-2104.

Sincerely,



Jeffrey M. Gray
City Manager

enclosure

cc: Michigan Historic Preservation Network, 313 Cesar E. Chavez Avenue, Lansing, MI 48906
Jonesville City Council

2019-09

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

**RESOLUTION – SUPPORT OF THE REINSTATEMENT OF STATE HISTORIC TAX
CREDITS – SENATE BILL 54/HOUSE BILL 4100**

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in the City Hall in said City on the 20th day of March 2019, at 6:30 p.m.

PRESENT: Tim Bowman, Brenda Guyse, George Humphries Jr., Delesha Padula, and Andy Penrose

ABSENT: Gerry Arno and Jerry Drake

The following resolution was offered by Councilperson George Humphries Jr. and supported by Councilperson Andy Penrose.

WHEREAS, the historic buildings, neighborhoods and places in Michigan villages, towns and cities distinguish each community and provide character and a sense of place that contribute significantly to the quality of life and the economic benefits enjoyed in and by each community; and

WHEREAS, the preservation and rehabilitation of historic buildings, places and neighborhoods contributes to the beauty, character, and economic vitality of Michigan communities; and

WHEREAS, the labor-intensive nature of historic rehabilitation creates jobs and investment in local businesses and has been proven to generate more economic activity than equivalent investment in new construction; and

WHEREAS, demolition or destruction of historic buildings creates costs to Michigan and its communities by destroying the often-irreplaceable construction and ornamental materials of each structure and by adding significantly to landfills, whose makeup is estimated to be more than 40 percent building materials and waste; and

WHEREAS, development and redevelopment within established villages, townships and cities is encouraged by Governor Whitmer; and

WHEREAS, many public policies and financial and lending practices and policies create disincentives or barriers to the preservation, renovation and rehabilitation of historic buildings and resources and create a preferential financial environment for new construction; and

WHEREAS, Michigan has measured the economic impacts of the former Michigan Historic Tax Credit programs between their enactment in 1999 and their elimination in 2011 and seen significant positive direct impacts on the revitalization of neighborhoods and communities, the preservation and creation of affordable and market-rate housing, the creation of skilled local jobs, and the subsequent private investment in areas surrounding tax-credit-driven revitalization projects; and

WHEREAS, each \$1.00 of credit issued leverages \$11.37 in direct economic impact, such that the former Michigan Historic Tax Credit programs during their twelve-year history have leveraged \$251 million in Federal historic tax credits that otherwise would not have returned to Michigan, spurred \$1.46 billion in direct rehabilitation activity, and created 36,000 jobs; and

WHEREAS, the Michigan Legislature is presently considering Senate Bill 469 and House Bill 5178 that would reinstate an up-to-25 percent investment tax credit for owners of historic residential and commercial properties who substantially rehabilitate their properties.

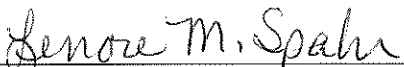
NOW, THEREFORE, BE IT RESOLVED that the City of Jonesville of the State of Michigan endorses and supports both Senate Bill 54 and House Bill 4100 and calls upon the Michigan Legislature to pass this important legislation and Governor Whitmer to sign it, in order to stimulate appropriate development and redevelopment and protect the historic character and quality of life of our communities.

BE IT FURTHER RESOLVED THAT a copy of this Resolution be forwarded to the Michigan Historic Preservation Network.

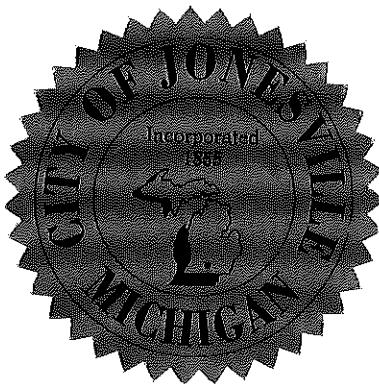
AYES: Andy Penrose, Tim Bowman, Brenda Guyse, George Humphries Jr., and Delesha Padula


NAYS: None

ABSENT: Gerry Arno and Jerry Drake


Lenore M. Spahr, Deputy Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, Michigan at a Regular Meeting held on the 20th day of March, 2019, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.




Lenore M. Spahr, Deputy Clerk



March 26, 2019

RECEIVED
MAR 28 2019
BY: _____

City Manager
City of Jonesville
265 East Chicago Street
Jonesville, MI 49250-1002

Re: Acorn TV

Dear City Manager:

We are committed to keeping you and our customers informed about changes to Xfinity TV services. Accordingly, please note that as of May 2, 2019, the monthly rate for Acorn TV will change from \$4.99 to \$5.99 per month. This price change is due to an increase in programming costs from Acorn TV.

We are notifying customers who currently subscribe to Acorn TV through bill messages.

Please feel free to contact me at 517-334-5686 if you have any questions.

Sincerely,

A handwritten signature in dark ink, appearing to read "John P. Gardner".

John P. Gardner
Director, External Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911