



City of
Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104
(517) 849-9037 Fax

www.jonesville.org
manager@jonesville.org

**CITY OF JONESVILLE
COUNCIL AGENDA
SEPTEMBER 18, 2019 - 6:30 P.M.
CITY HALL**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS / AUDIENCE PRESENTATIONS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

4. PRESENTATIONS AND RECOGNITIONS

5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

6. REPORTS AND RECOMMENDATIONS

- | | |
|---------------------------------------------------------------------------------------------------------|--------------------------|
| A. Consider Public Act 116 Application for Farmland Agreement | [Action Item] |
| B. Resolution 2019-20 MDOT Trunkline Maintenance Contract and Signature Authorization | [ROLL CALL][Action Item] |
| C. Water System Improvement Project – Contract No.1 Pay Request | [Action Item] |
| D. Schedule Public Hearing – Ordinance No. 218 Projections into Yards; Electronic Changeable Copy Signs | [Action Item] |
| E. Schedule Public Hearing – Ordinance No. 219 Re-Codified Ordinances | [Action Item] |
| F. MML Liability and Property Pool Board of Directors Ballot | [Action Item] |
| G. Jonesville Freedom Memorial Fund Activity Statement | [Information Item] |

7. COUNCIL MINUTES

- | | |
|------------------------------------------------------------|---------------|
| A. Consider minutes of the August 21, 2019 Regular Meeting | [Action Item] |
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8. ACCOUNTS PAYABLE


- | | |
|---------------------------------------------------------------|---------------|
| A. Accounts Payable for September 2019 totalling \$127,542.85 | [Action Item] |
|---------------------------------------------------------------|---------------|

9. DEPARTMENT REPORTS

- A. Fire Department – Chief Adair
- B. Water/Wastewater Treatment Plant – Superintendent Mahoney
- C. Department of Public Works – Superintendent Kyser
- D. Police Department – Chief Lance
- E. Cash Report – Finance Director Spahr

10. ADJOURNMENT



To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: September 13, 2019
Re: Manager Report and Recommendations – September 18, 2019 Council Meeting

6. A. Consider Public Act 116 Application for Farmland Agreement [Action Item]

The City has received an application from P&D Farms LLC for a Farmland Agreement under Public Act 116. If approved, owner would enter into an agreement with the State of Michigan that the property would remain in agricultural use for a minimum of 10 years. In return, the owner would receive certain income tax credits and exemption from local special assessments during the term of the agreement. After the initial term, the agreement may be extended for a minimum of 7 years up to 90 years. The subject property is 32.4 acres and is located on the west side of Olds Street, south of the Jonesville Industrial Park. The property surrounds the TSC parcel on three sides. The application must be approved or denied by the City before being filed with the State of Michigan. A motion to approve or deny is required. *Please refer to the Application for Farmland Agreement and program brochure.*

6. B. Resolution 2019-20 MDOT Maintenance Contract and Signature Authorization [ROLL CALL][Action Item]

It is necessary to renew the City's five-year maintenance contract with the Michigan Department of Transportation (MDOT). The renewed contract (Contract No. 2019-0709) will cover the period from October 1, 2019 through September 30, 2024. The contract provides for the City to complete maintenance activities for MDOT on Chicago Street/US-12 and Evans Street/M-99 and Olds Street/M-99. The contract provides for compensation for those maintenance activities. The scope of work is unchanged from previous contracts. I would recommend approval of the resolution to approve the maintenance contract and to authorize the Mayor and City Manager to execute the same. A roll-call vote is necessary to approve the resolution. *Please refer to the attached transmittal email and Resolution 2019-20.* The thirty-seven page contract is on file at City Hall and may be reviewed in its entirety upon request.

6. C. Water System Improvement Project – Contract No. 1 Pay Request [Action Item]

Attached is the second pay request for the Iron Removal Plant improvements from Parrish Excavating, Inc. Payment is for costs associated with shop drawings and contractor mobilization and is in accordance with the bid for the project. The request includes a 10% retainage, which will be paid upon satisfactory completion of the project. The project designer, Fleis and Vandenbrink, has reviewed and recommends payment in the amount of \$74,187.00. I recommend a motion to approve the pay request, as stated. *Please refer to the application for payment and progress estimate.*

6. D. Schedule Public Hearing – Ordinance No. 218 [Action Item]

The Planning Commission acted at their September 11th regular meeting to recommend that the City Council approve Ordinance No. 218. The Ordinance would amend the Zoning Ordinance to allow covered porches to extend up to 10 feet into a front or rear setback. Currently, the porches or decks that are covered by a roof, but open on the sides to meet the required setbacks. This amendment would address variances that have been approved in recent months by the Zoning Board of Appeals to allow such porches.

The amendment would also amend sign regulations to allow for electronic message signs. These are sign boards that display images and text on electronic boards, often using LED technology. The advantage of these signs is that the message can change, increasing the advertising that can take place in a fixed space. Currently, these signs are not permitted in the City under the Zoning Ordinance. The recommended language would address brightness, length of display, and prohibition of moving or flashing copy.

Two property owners have previously installed such signs without permits. As indicated in the attached letters, these owners have been provided with notice of the need to bring the signs into compliance with the new regulations, if they are approved by Council.

I recommend a motion to set a public hearing for Ordinance No. 218 for the October 16, 2019 City Council meeting to be held at 6:30 p.m. at the Jonesville City Hall, 265 E. Chicago Street. *Please refer to Ordinance No. 218 and two property owner letters.*

6. E. Schedule Public Hearing – Ordinance No. 219 **[Action Item]**

Ordinance No. 219 would enact a newly recodified City of Jonesville Code. The recodification would update all references to Village to City, to reflect City incorporation. The new Code would also incorporate the approved City Charter, as well as all ordinance amendments that have been approved since the last general codification. The Code is reorganized, as well. A complete copy of the updated Code is available in City Hall for review and inspection. I recommend a motion to set a public hearing for Ordinance No. 219 for the October 16, 2019 City Council meeting to be held at 6:30 p.m. at the Jonesville City Hall, 265 E. Chicago Street. *Please refer to Ordinance No. 219.*

6. F. MML Liability and Property Pool Board of Directors Ballot **[Action Item]**

One incumbent is seeking re-election to one available spot on the MML Liability and Property Pool Board of Director's election. The Pool is City's liability insurance provider. You may write in a candidate if you wish. A motion to cast the ballot is necessary. I would recommend that a vote be cast for the incumbent for re-election to the MML Liability and Property Pool Board of Directors. *Please note the attached candidate profile.*

6. G. Jonesville Freedom Memorial Fund Activity Statement **[Action Item]**

The Fund Activity Statement from the Hillsdale County Community Foundation is attached and shows an investment return of 9.8% year-to-date. Reimbursement of incurred expenses during fiscal year 2018-19 is also reflected on the statement. *Please refer to the attached Fund Activity Statement.*



**FARMLAND AND OPEN SPACE
PRESERVATION PROGRAM**

Application for Farmland Agreement

Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, more commonly known as PA 116.

Please print or type. Attach additional sheets as needed. **Please read the Eligibility and Instructions document before filling out this form.**

OFFICIAL USE ONLY

Local Governing Body:

Date Received 8/20/19

Application No: _____

State:

Date Received _____

Application No: _____

Approved: _____ Rejected _____

**ALL APPLICATIONS MUST BE APPROVED BY LOCAL GOVERNING BODY
ON OR BEFORE NOVEMBER 1 IN ORDER TO BE EFFECTIVE FOR THE CURRENT TAX YEAR**

I. Personal Information:

1. Name(s) of Applicant: F & D Farms LLC

(If more than two see #15)

Last	First	Initial
Marital status of all individual men listed on application, if more than one, indicate status after each name:		

☐ Married ☐ Single See #15

2. Mailing Address: 7351 Brown Rd. Jonesville MI 49250
Street City State Zip Code

3. Telephone Number: (Area Code) (517) 320-3009

4. Alternative Telephone Number (cell, work, etc.): (Area Code) (517) ~~200~~ 398-0735

5. E-mail address: PDFarmsLLC@gmail.com

II. Property Location, (Can be taken from the Deed/Land Contract)

See attached 3 Property tax bills

6. County: Hillsdale 7. Township, City or Village: Jonesville

8. Section No. 8, 8, 8 Town No. 6s, 6s, 6s Range No. 3w, 3w, 3w

III. Legal Information:

9. Attach a clear copy of the deed, land contract or memorandum of land contract. (See #14)

10. Attach a clear copy of the most recent tax assessment or tax bill with complete tax description of property.

11. Is there a tax lien against the land described above? ☐ Yes ☒ No

If "Yes", please explain circumstances:

12. Does the applicant own the mineral rights? ☒ Yes ☐ No

If owned by the applicant, are the mineral rights leased? ☐ Yes ☒ No

Indicate who owns or is leasing rights if other than the applicant:

Name the types of mineral(s) involved:

13. Is land cited in the application subject to a lease agreement (other than for mineral rights) permitting a use for something other than agricultural purposes: ☐ Yes ☒ No If "Yes", indicate to whom, for what purpose and the number of acres involved:

14. Is land being purchased under land contract ☐ Yes ☒ No: If "Yes", indicate vendor (sellers):

Name:

Address: _____

Street	City	State	Zip Code
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14a. Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, states that the vendor (sellers) must agree to allow the land cited in the application to be enrolled in the program. Please have the land contract sellers sign below. (All sellers must sign).

Land Contract Vendor(s): I, the undersigned, understand and agree to permit the land cited in this application into the Farmland and Open Space Preservation Program.

Date _____

Signature of Land Contract Vendor(s) (Seller)

15. If the applicant is one of the following, please check the appropriate box and complete the following information (if the applicant is not one of the following – please leave blank):

☐ 2 or more persons having a joint or common interest in the land
☐ Corporation ☒ Limited Liability Company ☐ Partnership
☐ Estate ☐ Trust ☐ Association

If applicable, list the following: Individual Names if more than 2 Persons; or President, Vice President, Secretary, Treasurer; or Trustee(s); or Members; or Partners; or Estate Representative(s):

Name: Douglas G. Denning Married Title: President

Name: Patrick J. Denning Single Title: Vice President

Name: _____ Title: _____

Name: _____ Title: _____

(Additional names may be attached on a separate sheet.)

IV. Land Eligibility Qualifications: Check one and fill out correct section(s)

This application is for:

- ☐ a. 40 acres or more _____ complete only Section 16 (a thru g);
☒ b. 5 acres or more but less than 40 acres _____ complete only Sections 16 and 17; or
☐ c. a specialty farm _____ complete only Sections 16 and 18.

16. a. Type of agricultural enterprise (e.g. livestock, cash crops, fruit, etc):

- Cash Crops
 b. Total number of acres on this farm ~~208.84~~ 32.40
 c. Total number of acres being applied for (if different than above): 32.40
 d. Acreage in cultivation: 32.40
 e. Acreage in cleared, fenced, improved pasture, or harvested grassland: _____
 f. All other acres (swamp, woods, etc.) _____
 g. Indicate any structures on the property: (If more than one building, indicate the number of buildings):

No. of Buildings 0 Residence: _____ Barn: _____ Tool Shed: _____
 Silo: _____ Grain Storage Facility: _____ Grain Drying Facility: _____
 Poultry House: _____ Milking Parlor: _____ Milk House: _____
 Other: (Indicate) _____

17. To qualify as agricultural land of 5 acres or more but less than 40 acres, the land must produce a minimum average gross annual income of \$200.00 per acre from the sale of agricultural products.

Please provide the average gross annual income per acre of cleared and tillable land during 2 of the last 3 years immediately preceding this application from the sale of agricultural products (not from rental income):

\$ 17,820 : 32.40 = \$ 550 (per acre)
 total income total acres of tillable land

18. To qualify as a specialty farm, the land must be designated by MDARD, be 15 acres or more in size, and produce a gross annual income from an agricultural use of \$2,000.00 or more. If a specialty farm, indicate average gross annual income during 2 of the last 3 years immediately preceding application from the sale of agricultural products: \$ _____

Please note: specialty farm designation may require an on-the-farm site visit by an MDARD staff person.

19. What is the number of years you wish the agreement to run? (Minimum 10 years, maximum 90 years); 10

V. Signature(s):

20. The undersigned declare that this application, including any accompanying informational material, has been examined by them and to the best of their knowledge and belief is true and correct.

Peter J. Jones

(Signature of Applicant)

P&D Farms LLC

(Corporate Name, If Applicable)

Peter J. Jones

(Signature of Corporate Officer)

(Co-owner, If Applicable)

8-18-19

(Date)

WLC President

(Title)

**ALL APPLICATIONS MUST BE APPROVED BY LOCAL GOVERNING BODY
ON OR BEFORE NOVEMBER 1 IN ORDER TO BE EFFECTIVE FOR THE CURRENT TAX YEAR.**

RESERVED FOR LOCAL GOVERNMENT USE: CLERK PLEASE COMPLETE SECTIONS I & II

I. Date Application Received: 8/20/19 (Note: Local Governing Body has 45 days to take action)

Action by Local Governing Body: Jurisdiction: Jonesville
☐ County ☐ Township ☒ City ☐ Village

This application is ☐ approved, ☐ rejected

Date of approval or rejection: _____

(If rejected, please attach statement from Local Governing Body indicating reason(s) for rejection.)

Clerk's Signature: _____

Property Appraisal: \$ _____ is the current fair market value of the real property in this application.

II. Please verify the following:

____ Upon filing an application, clerk issues receipt to the landowner indicating date received.

____ Clerk notifies reviewing agencies by forwarding a copy of the application and attachments

____ If rejected, applicant is notified in writing within 10 days stating reason for rejection and the original application, attachments, etc. are returned to the applicant. Applicant then has 30 days to appeal to State Agency.

____ If approved, applicant is notified and the original application, all supportive materials/attachments, and letters of review/comment from reviewing agencies (if provided) are sent to:

MDARD-Farmland and Open Space Program, PO Box 30449, Lansing 48909

***Please do not send multiple copies of applications and/or send additional attachments in separate mailings without first contacting the Farmland Preservation office.**

Please verify the following regarding Reviewing Agencies (sending a copy to reviewing agencies is required):

COPY SENT TO:

____ County or Regional Planning Commission

____ Conservation District

____ Township (if county has zoning authority)

____ City (if land is within 3 miles of city boundary)

____ Village (if land is within 1 mile of village boundary)

**Before forwarding to State Agency,
FINAL APPLICATION SHOULD INCLUDE:**

____ Copy of Deed or Land Contract (most recent showing current ownership)

____ Copy of most recent Tax Bill (must include tax description of property)

____ Map of Farm

____ Copy of most recent appraisal record

____ Copy of letters from review agencies (if available)

____ Any other applicable documents

Questions? Please call Farmland Preservation at (517) 284-5663

Map of Farm with Structures and Natural Features:

- A. Show boundary of land cited in application. (Grid below is designed to represent a 5280 ft² (1 mile²) Section)
- B. Show all buildings (house(s), barn(s), etc.); also label roads and other avenues of travel (i.e. utility access, etc.).
- C. Outline and designate the current uses of the property (crops, pasture, forest, swamp, etc.).
- D. Clear copies of map(s) provided by USDA Farm Service Agency are acceptable, but please label any roads visible on map, structures and their use, etc.

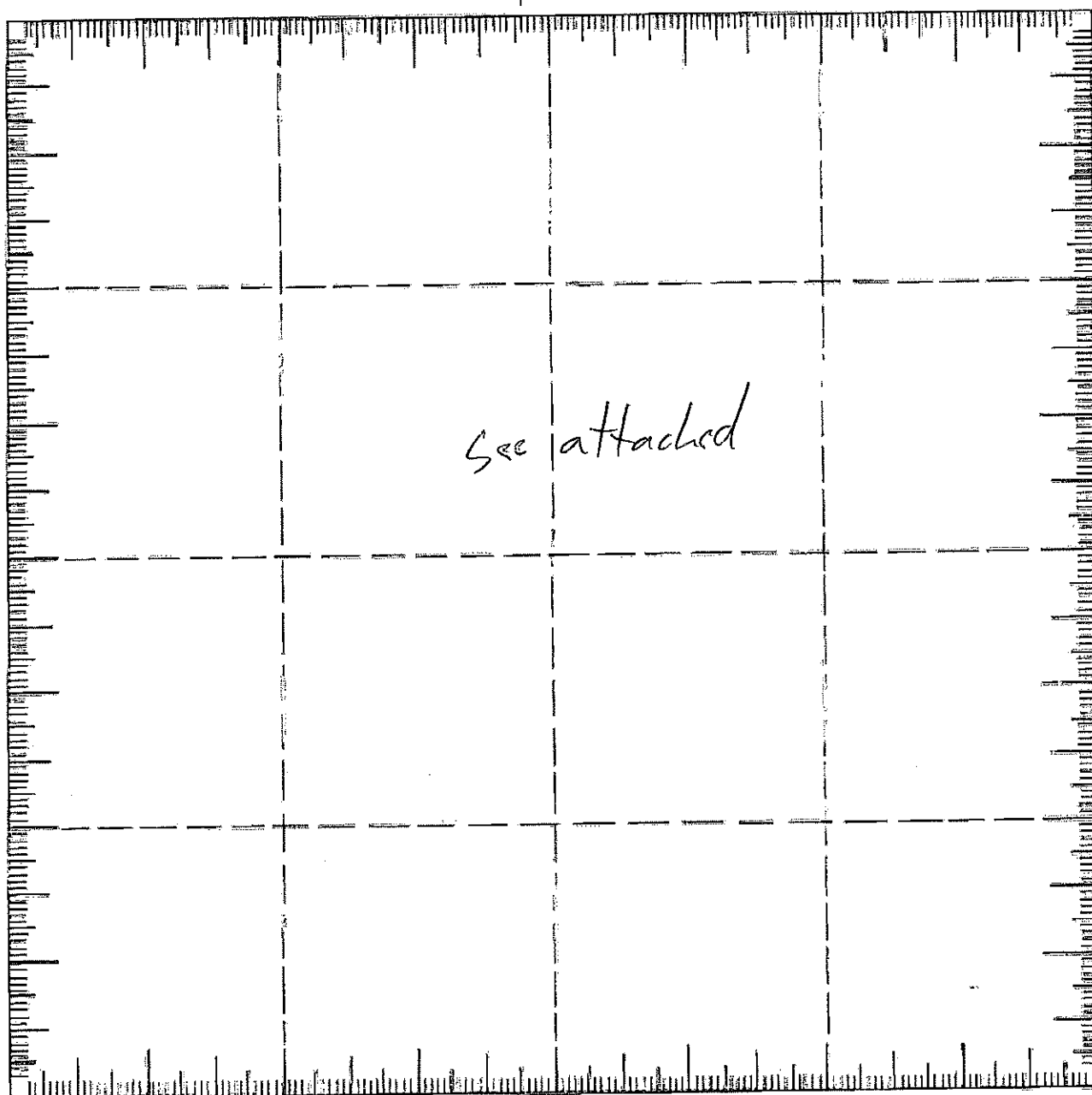
Note: Any residential structures housing persons not directly associated with the farm operation must be excluded from the application. Please indicate if a building falls in this category and provide the appropriate property description for its exclusion. Unless the appropriate description is included, your application cannot be processed.

County _____

Township _____

T _____ R _____ Section _____

↑ North



WARRANTY DEED

30-18597209-HIL

KNOW ALL PERSONS BY THESE PRESENTS: That: Robert C. Sloan and Barbara J. Sloan, Trustees of the Robert and Barbara Sloan Trust dated December 16, 2008, as amended, and their successors, ("Grantor")

the address of which is: 856 Pine Bay Ave., Holland, MI 49424

convey(s) and warrant(s) to: P & D Farms, LLC, ("Grantee")

the address of which is: 312 East St., Jonesville, MI 49250

the following described premises situated in the Township of Fayette, County of Hillsdale, State of Michigan, to wit:

SEE EXHIBIT A

Commonly known as: 3951 W. Chicago Rd., Jonesville, MI 49250, V/L N. Bunn Rd., Jonesville, MI 49250, V/L N. Bunn Rd., Jonesville, MI 49250, V/L N. Bunn Rd., Jonesville, MI 49250, V/L N. Bunn Rd., Jonesville, MI 49250, 466 Olds St., Jonesville, MI 49250, V/L Olds St., Jonesville, MI 49250, V/L Olds St., Jonesville, MI 49250

Parcel ID No.: 30-06-005-300-002-05-6-3, 30-06-005-300-012-05-6-3, 30-06-008-100-007-08-6-3, 30-06-008-100-002-08-6-3, 30-05-008-100-005-08-6-3, 30-21-008-200-006-08-6-3, 30-21-008-200-009-08-6-3, 30-21-008-200-016-08-6-3

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

The Grantor grants to the Grantee the right to make All division(s) under Section 108 of the Land Division Act, Act No. 288 of the Public Acts of 1987, as amended.

together with all and singular the tenements, hereditaments and appurtenances thereunto belonging or in anywise appertaining, for the sum of Seven Hundred Twenty Nine Thousand Eight Hundred Twenty and 00/100 Dollars (**\$729,820.00**).

Subject to existing building and use restrictions, easements of record, and zoning ordinances, if any.

Dated this October 02, 2018

Signed by:

Robert C. Sloan and Barbara J. Sloan, Trustees of the Robert and Barbara Sloan Trust dated December 16, 2008, as amended, and their successors

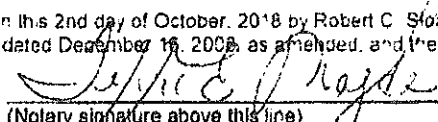
Robert C. Sloan - Trustee
Robert C. Sloan, Trustee

Barbara J. Sloan, Trustee
Barbara J. Sloan, Trustee

State of Michigan)

County of Hillsdale)

The foregoing instrument was acknowledged before me on this 2nd day of October, 2018 by Robert C. Sloan and Barbara J. Sloan, Trustees of the Robert and Barbara Sloan Trust dated December 16, 2008, as amended, and their successors


(Notary signature above this line)

Notary Public Printed Name, Terri E. Wagda

Notary County Hillsdale, State Michigan

Commission Expires 10-2-2021

Acting In Hillsdale

When Recorded return to:
P & D Farms, LLC
312 East St.
Jonesville, MI 49250

Send Subsequent Tax Bills To:
Grantee

Drafted By:
Robert C. Sloan
856 Pine Bay Ave.
Holland, MI 49424
Assisted by: Midstate Title Agency of
Southern Michigan, LLC

EXHIBIT "A"

Land situated in the Township of Fayette County of Hillsdale State of Michigan

ALL OF THE FOLLOWING PARCELS LOCATED IN THE TOWNSHIP OF FAYETTE, HILLSDALE COUNTY, MICHIGAN

PARCEL 1:

That part of the Southwest 1/4 of the Southwest 1/4 of Section 5 Town 6 South Range 3 West Fayette Township, Hillsdale County, Michigan, described as: Commencing at the intersection of the West line of Section 5 and the center of Chicago Road, thence South 24 rods (386 feet), thence East 13 rods 5 feet (219.5 feet); thence North to the center of Chicago Road; thence Southwesterly along Chicago Road to the place of beginning. EXCEPT land used for Highway US 12 (West Chicago Road) as conveyed to the State Highway Commissioner of the State of Michigan by instrument recorded in Liber 228 Page 595

PARCEL 2:

That part of the West 1/2 of the Southwest 1/4 of Section 5 Town 6 South Range 3 West Fayette Township, Hillsdale County, Michigan lying South of the centerline of Chicago Road EXCEPT commencing at the intersection of the West line of said Section and the centerline of Chicago Road thence South 336 feet thence East 219.5 feet; thence North to the centerline of Chicago Road thence Southwesterly along said centerline to the place of beginning. ALSO EXCEPT commencing at the intersection of Bunn Road and the centerline of US-12 thence Northeasterly along the centerline of Chicago Road 1333 feet to the point of beginning thence South 300 feet thence Southwesterly parallel to Chicago Road 319 feet thence North 300 feet to said centerline thence Northeasterly along said centerline 319 feet to the place of beginning. ALSO EXCEPT commencing at the Southeast corner of the West 1/2 of the Southwest 1/4 of said Section 5 (also being the Southwest corner of Lot 14, JONESVILLE INDUSTRIAL PARK, according to the recorded plat thereof, as recorded in Liber 10 of Plats, Pages 89 through 95, Hillsdale County Records); thence North 05°43'13" West (ALSO RECORDED AS North 05°40' West) 699.33 feet thence South 83°47'48" West (ALSO RECORDED AS South 83°48' West) 320.07 feet thence South 05°27'04" East (ALSO RECORDED AS South 05°27' East) 706.79 feet thence East to the place of beginning. Said exception now being a part of the AMENDED PLAT OF LOTS 3, 4, 10, 11, 12, 13, 14, AND PART OF INDUSTRIAL PARKWAY, IN THE RECORDED PLAT OF JONESVILLE INDUSTRIAL PARK, according to the recorded plat thereof, as recorded in Liber 11 of Plats, Pages 17 through 22, Hillsdale County Records.

PARCEL 3:

The Northwest 1/4 of the Northwest 1/4 of Section 8, Town 6 South, Range 3 West, Fayette Township, Hillsdale County, Michigan. EXCEPT commencing at the Northwest corner of Lot 13, JONESVILLE INDUSTRIAL PARK, according to the recorded plat thereof, as recorded in Liber 10 of Plats, Pages 89 through 95, Hillsdale County Records; thence South 05°27'04" East (ALSO RECORDED AS South 05°27' East) 132.134 feet to the Southwest corner of said JONESVILLE INDUSTRIAL PARK according to the recorded plat thereof, as recorded in Liber 10 of Plats, Pages 89 through 95, Hillsdale County Records); thence South 83°46'44" West (ALSO RECORDED AS South 83°46' West) 300 feet; thence North 05°27'04" West (ALSO RECORDED AS North 05°27' West) to the North line of said Section; thence East to the place of beginning. Said exception now being a part of the AMENDED PLAT OF LOTS 3, 4, 10, 11, 12, 13, 14, AND PART OF INDUSTRIAL PARKWAY, IN THE RECORDED PLAT OF JONESVILLE INDUSTRIAL PARK, according to the recorded plat thereof, as recorded in Liber 11 of Plats, Pages 17 through 22, Hillsdale County Records.

PARCEL 4:

The Southwest 1/4 of the Northwest 1/4 of Section 8, Town 6 South, Range 3 West, Fayette Township, Hillsdale County, Michigan.

PARCEL 5:

The Southeast 1/4 of the Northwest 1/4, AND ALSO the Southwest 1/4 of the Northeast 1/4, EXCEPT the North 66 feet of the East 175 feet of the Southwest 1/4 of the Northeast 1/4, all of Section 8, Town 6 South, Range 3 West, Fayette Township, Hillsdale County, Michigan.

ALL OF THE FOLLOWING PARCELS LOCATED IN THE VILLAGE (NOW CITY) OF JONESVILLE, HILLSDALE COUNTY, MICHIGAN

PARCEL 6:

The Southeast 1/4 of the Northeast 1/4 of Section 8, Town 6 South, Range 3 West, Village (now City) of Jonesville, Hillsdale County, Michigan, lying West of the abandoned railroad right of way, EXCEPT the North 66 feet thereof.

PARCEL 7:

All that part of the following parcel lying South the JONESVILLE INDUSTRIAL PARK, according to the recorded plat thereof, as recorded in Liber 10 of Plats, Pages 89 through 95, Hillsdale County Records and the AMENDED PLAT OF LOTS 3, 4, 10, 11, 12, 13, 14, AND PART OF INDUSTRIAL PARKWAY, IN THE RECORDED PLAT OF JONESVILLE INDUSTRIAL PARK, according to the recorded plat thereof, as recorded in Liber 11 of Plats, Pages 17 through 22, Hillsdale County Records, and described as:
The abandoned railroad right of way in the Northeast 1/4 of Section 8, Town 6 South, Range 3 West, Village (now City) of Jonesville, Hillsdale County, Hillsdale County, Michigan, lying West of Highway M-99.

PARCEL 8:

The Southeast 1/4 of the Northeast 1/4 of Section 8, Town 6 South, Range 3 West, Village (now City) of Jonesville, Hillsdale County, Michigan, lying East of the abandoned railroad right of way EXCEPT the North 66 feet as conveyed to the Hillsdale County National Bank by instrument recorded in Liber 741, Page 652.

ALSO EXCEPT land used for Highway M-99 (Olds Street) as conveyed to the Michigan State Highway Commission, and to its successors in office and assigns by instrument recorded in Liber 448, Page 70.

ALSO EXCEPTING THEREFROM commencing at the East 1/4 corner of said Section, thence North 00°06'13" East along the East line of said Section (ALSO RECORDED AS North) 402.11 feet; to the point of beginning of this description, thence North 88°29'29" West (ALSO RECORDED AS West) 585.56 feet; thence North 01°30'31" East (ALSO RECORDED AS North 01°30' East) 322.88 feet; thence South 88°29'29" East (ALSO RECORDED AS South 88°29' East) 530.00 feet to the Westerly right-of-way line of Highway M-99 (ALSO RECORDED AS Olds Street); thence South 09°24'45" East along said right-of-way line (ALSO RECORDED AS South 09°24' East along said line) 34.88 feet; thence continuing along said right-of-way line Southeasterly 232.35 feet on the arc of a curve to the left, with a radius of 7714.44 feet, a central angle of 001°43'32" and a chord of which bears South 10°16'32" East 232.34 feet to the East Section line (ALSO RECORDED AS along said road 232.35 feet); thence South 00°06'13" West along said Section line (ALSO RECORDED AS South) 61.21 feet to the point of beginning.

SUBJECT TO AND TOGETHER WITH a 66 foot wide drive and utility easement for ingress and egress from Highway M-99, being 33 feet on both sides of the following described centerline described as follows: Commencing at the East 1/4 corner of said Section 8, thence North 00°06'13" East along the East line of said Section 8, a distance of 463.32 feet to the Westerly right-of-way line of Highway M-99; thence Northwesterly along said right-of-way line 232.35 feet on the arc of a curve to the right, with a radius of 7714.44 feet, a central angle of 001°43'32", and a chord which bears North 10°16'32" West 232.34 feet; thence continuing along said right-of-way line North 09°24'45" West 68.48 feet to the point of beginning of this description; thence North 88°29'29" West 523.63 feet to the point of ending.

State of Mich. Co. Hillsdale S.S. No. 1053, I hereby certify that there are no tax liens, tax bills or unpaid taxes against said lands for five years preceding the date of said deed. This does not apply to taxes in process of collection by Twp., City or Village Officers.

Dated 10.3.18
Justin Baran deputy Co. Treas.

Commonly Known as: 3951 W. Chicago Rd., V/L N. Bunn Rd., V/L N. Bunn Rd., V/L N. Bunn Rd., V/L N. Bunn Rd., 468 Olds St., V/L Olds St., V/L Olds St.

Tax Parcel ID: 30-06-005-300-002-05-6-3, 30-06-005-300-012-05-6-3, 30-06-008-100-007-08-6-3,
30-06-008-100-002-08-6-3, 30-06-008-100-005-08-6-3, 30-21-008-200-006-08-6-3, 30-21-008-200-009-08-6-3,
30-21-008-200-016-08-6-3

Make Check Payable & Return To:

CITY OF JONESVILLE
LENORE SPAHR, TREASURER
265 E CHICAGO ST
JONESVILLE, MI 49250-1002

XPAYER NOTE: Are your name & mailing address correct? If
t, please make corrections below. Thank You.

Property Addr: OLDS ST

To: P & D FARMS LLC
312 EAST ST
JONESVILLE MI 49250

Total taxes due if paid
no later than: 09/16/2019

\$811.83

Amount due on 9/17 thru 9/30	\$819.87
Amount due if paid in October	\$827.91
Amount due if paid in November	\$835.94
Amount due if paid in December	\$843.98
Amount due if paid in January	\$852.02
Amount due on 2/01 thru 2/14	\$860.06
Amount due on 2/15 thru 3/2	\$884.17

After 3/2/2020 Taxes are payable to the Hillsdale
County Treasurer with Additional Interest & Fees added
to the balance due.

Tax for Prop #: 30 21 008 200 016 08 6 3

Amount Remitted: \$



Please detach along perforation. Return this portion with payment.

2019 CITY OF JONESVILLE SUMMER TAX BILL

Bill # 00069

MESSAGE TO TAXPAYER

The sum stated is for taxes assessed upon the described
property in the City of Jonesville, Hillsdale County,
Michigan for the year 2019 covering July 1, 2019 to
June 30, 2020. Summer Taxes are due on or before
September 16, 2019. Beginning September 17, 2019,
interest shall be added at the rate of 1% per month or
fraction of a month until paid. An additional 3%
penalty will apply to collections made beginning
February 15, 2020 through March 2, 2020.

PROPERTY INFORMATION

Property Assessed To:
P & D FARMS LLC

312 EAST ST
JONESVILLE, MI 49250

Prop #: 30 21 008 200 016 08 6 3 School: 30030

Prop Addr: OLDS ST

QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Property Description:

SE1/4 NE1/4 E OF RAILROAD RIGHT OF WAY EXC COM E1/4
COR TH N 402.11 FT TO POB TH W 585.56 FT TH N 01°30'E
322.88 FT TH S 88°29'29"E 530 FT TO WLY RIGHT OF WAY
OLDS ST TH S 09°24'45"E ALG SD LN 34.88 FT ARC OF
CURVE LT W/RAD 7714.44 FT S10°16'32"E 232.34 FT TO E
SEC LN TH S 0°06'13"W 61.21 FT TO POB SEC 8 T6S R3W
13.85 A M/L CITY OF JONESVILLE 2005 - PA 425 SPLIT
ON 07/14/2005 FROM 06 008 200 003 08 6 3;

OPERATING FISCAL YEARS

The taxes on bill will be used for governmental
operations for the following fiscal year(s):

County: JAN 1 - DEC 31
City: 7/1/2019 - 6/30/2020
School: JULY 1 - JUNE 30
State: OCT 1 - SEPT 30

PAYMENT INFORMATION

This tax is due by: 09/16/2019

Pay by mail to: CITY OF JONESVILLE
LENORE SPAHR, TREASURER
265 E CHICAGO ST
JONESVILLE, MI 49250-1002

TAX DETAIL

Taxable Value: 29,400 Class: 101
State Equalized Value: 29,400
PRE/MBT #: 100.0000 Mort Code:

Taxes are based upon Taxable Value.
1 mill equals \$1.00 per \$1000 of Taxable Value.
Amounts with no millage are either Special
Assessments or other charges added to this bill.

DESCRIPTION	MILLAGE	AMOUNT
STATE EDUC TAX	6.00000	176.40
CITY OPERATING	16.38800	481.80
COUNTY ALLOCATED	4.95270	145.60

Tax Due 27.34070 803.80

Admin Fee 8.03

Total Amount Due -----> \$811.83

Make Check Payable & Return To:
 CITY OF JONESVILLE
 LENORE SPAHR, TREASURER
 265 E CHICAGO ST
 JONESVILLE, MI 49250-1002

XPAYER NOTE: Are your name & mailing address correct? If t, please make corrections below. Thank You.

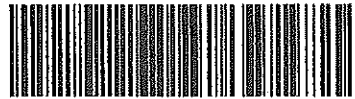
Property Addr: OLDS ST

To: P & D FARMS LLC
 312 EAST ST
 JONESVILLE MI 49250

Total taxes due if paid no later than: 09/16/2019	\$261.98
Amount due on 9/17 thru 9/30	\$264.57
Amount due if paid in October	\$267.17
Amount due if paid in November	\$269.76
Amount due if paid in December	\$272.36
Amount due if paid in January	\$274.95
Amount due on 2/01 thru 2/14	\$277.54
Amount due on 2/15 thru 3/2	\$285.33
After 3/2/2020 Taxes are payable to the Hillsdale County Treasurer with Additional Interest & Fees added to the balance due.	

Tax for Prop #: 30 21 008 200 009 08 6 3

Amount Remitted: \$



Please detach along perforation. Return this portion with payment.

2019 CITY OF JONESVILLE SUMMER TAX BILL

Bill # 00066

MESSAGE TO TAXPAYER

The sum stated is for taxes assessed upon the described property in the City of Jonesville, Hillsdale County, Michigan for the year 2019 covering July 1, 2019 to June 30, 2020. Summer Taxes are due on or before September 16, 2019. Beginning September 17, 2019, interest shall be added at the rate of 1% per month or fraction of a month until paid. An additional 3% penalty will apply to collections made beginning February 15, 2020 through March 2, 2020.

PROPERTY INFORMATION

Property Assessed To:
 P & D FARMS LLC

 312 EAST ST
 JONESVILLE, MI 49250
 Prop #: 30 21 008 200 009 08 6 3 School: 30030
 Prop Addr: OLDS ST
 QUALIFIED AGRICULTURAL PROPERTY EXEMPTION
 Property Description:
 ABND RAILROAD RIGHT OF WAY IN NE 1/4 SEC WLY OF HWY M-99 SEC 8 T6S R3W 3.56 A M/L CITY OF JONESVILLE
 2005 - PA 425

OPERATING FISCAL YEARS

The taxes on bill will be used for governmental operations for the following fiscal year(s):

County: JAN 1 - DEC 31
 City: 7/1/2019 - 6/30/2020
 School: JULY 1 - JUNE 30
 State: OCT 1 - SEPT 30

PAYMENT INFORMATION

This tax is due by: 09/16/2019

Pay by mail to: CITY OF JONESVILLE
 LENORE SPAHR, TREASURER
 265 E CHICAGO ST
 JONESVILLE, MI 49250-1002

TAX DETAIL

Taxable Value: 9,488
 State Equalized Value: 10,700 Class: 101
 PRE/MBT %: 100.0000 Mort Code:

Taxes are based upon Taxable Value.
 1 mill equals \$1.00 per \$1000 of Taxable Value.
 Amounts with no millage are either Special Assessments or other charges added to this bill.

DESCRIPTION	MILLAGE	AMOUNT
STATE EDUC TAX	6.00000	56.92
CITY OPERATING	16.38800	155.48
COUNTY ALLOCATED	4.95270	46.99

Tax Due	27.34070	259.39
Admin Fee		2.59

Total Amount Due -----> \$261.98

Make Check Payable & Return To:

CITY OF JONESVILLE
LENORE SPAHR, TREASURER
265 E CHICAGO ST
JONESVILLE, MI 49250-1002

XPAYER NOTE: Are your name & mailing address correct? If
it, please make corrections below. Thank You.

Property Addr: 466 OLDS ST

To: P & D FARMS LLC

7351 Brown Rd.
JONESVILLE MI 49250

Total taxes due if paid
no later than: 09/16/2019

\$1,221.44

Amount due on 9/17 thru 9/30	\$1,233.53
Amount due if paid in October	\$1,245.63
Amount due if paid in November	\$1,257.72
Amount due if paid in December	\$1,269.81
Amount due if paid in January	\$1,281.91
Amount due on 2/01 thru 2/14	\$1,294.00
Amount due on 2/15 thru 3/2	\$1,330.28

After 3/2/2020 Taxes are payable to the Hillsdale
County Treasurer with Additional Interest & Fees added
to the balance due.

Tax for Prop #: 30 21 008 200 006 08 6 3

Amount Remitted: \$



Please detach along perforation. Return this portion with payment.

2019 CITY OF JONESVILLE SUMMER TAX BILL

Bill # 00064

MESSAGE TO TAXPAYER

The sum stated is for taxes assessed upon the described
property in the City of Jonesville, Hillsdale County,
Michigan for the year 2019 covering July 1, 2019 to
June 30, 2020. Summer Taxes are due on or before
September 16, 2019. Beginning September 17, 2019,
interest shall be added at the rate of 1% per month or
fraction of a month until paid. An additional 3%
penalty will apply to collections made beginning
February 15, 2020 through March 2, 2020.

PROPERTY INFORMATION

Property Assessed To:
P & D FARMS LLC

312 EAST ST
JONESVILLE, MI 49250

Prop #: 30 21 008 200 006 08 6 3 School: 30030

Prop Addr: 466 OLDS ST

QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Property Description:

SE 1/4 OF NE 1/4 LYING W OF ABND RAILROAD EXC N 66 FT
USED AS INDUSTRIAL PARKWAY 15 A M/L SEC 8 T6S
R3W CITY OF JONESVILLE 2005 - PA 425

PAYMENT INFORMATION

This tax is due by: 09/16/2019

Pay by mail to: CITY OF JONESVILLE
LENORE SPAHR, TREASURER
265 E CHICAGO ST
JONESVILLE, MI 49250-1002

TAX DETAIL

Taxable Value: 44,233 Class: 101
State Equalized Value: 56,800
PRE/MBT %: 100.0000 Mort Code:

Taxes are based upon Taxable Value.
1 mill equals \$1.00 per \$1000 of Taxable Value.
Amounts with no millage are either Special
Assessments or other charges added to this bill.

DESCRIPTION	MILLAGE	AMOUNT
STATE EDUC TAX	6.00000	265.39
CITY OPERATING	16.38800	724.89
COUNTY ALLOCATED	4.95270	219.07

OPERATING FISCAL YEARS

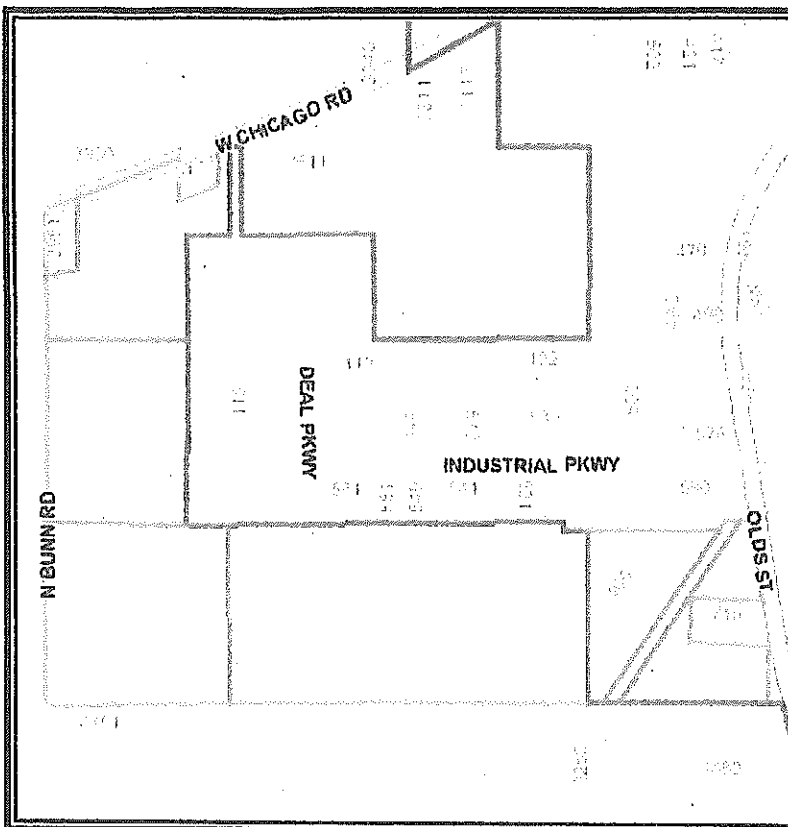
The taxes on bill will be used for governmental
operations for the following fiscal year(s):

County: JAN 1 - DEC 31
City: 7/1/2019 - 6/30/2020
School: JULY 1 - JUNE 30
State: OCT 1 - SEPT 30

Tax Due 27.34070 1,209.35

Admin Fee 12.09

Total Amount Due -----> \$1,221.44



Hillsdale County General Property Information

This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various township, city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The user of this map acknowledges that the Township/City/County shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City/County from any and all claims brought by the User, its employees or agents, or third parties which arise out of the User's access or use of data provided.

Report Date: 8/19/2019

Property Data current as of: August 2, 2019

Parcel ID: 30 06 005 300 012 05 6 3

Assessor Acreage: 23.05

Property Address: N BUNN RD

City/Twp/Village: FAYETTE TWP

School District: JONESVILLE COMMUNITY

Property Class: 102

Tax Description: W1/2 SW1/4 LYING S OF C/L CHICAGO RD EXC COM INT W LN SEC and C/L CHICAGO RD TH S 396 FT TH E 219.5 FT TH N TO C/L CHICAGO RD TH SWLY ALG SD C/L TO POB ALSO EXC COM INT BUNN RD and C/L US-12 TH NELY ALG C/L CHICAGO RD 1333 FT TO POB TH S 300 FT TH SW LY PAR TO CHICAGO RD 319 FT TH N 300 FT TO SD C/L TH NELY ALG SD C/L 319 FT TO POB ALSO EXC COM SE COR W1/2 SW1/4 TH N 05 DEG 40 MIN 13 SEC W 699.33 TH S 83 DEG 47 MIN 48 SEC W 320.07 FT TH S 05 DEG 27 MIN 04 SEC E 706.79 FT TH E TO POB SEC 5 T6S R3W 23.06 A M/L SPLIT ON 06/14/1999 FROM 06 005 300 008 05 6 3;

Parcel ID: 30 06 008 100 007 08 6 3

Assessor Acreage: 30.86

Property Address: N BUNN RD

City/Twp/Village: FAYETTE TWP

School District: JONESVILLE COMMUNITY

Property Class: 401

Tax Description: NW1/4 NW1/4 EXC COM NW COR LOT 13 JONESVILLE INDUSTRIAL PK TH S 05 DEG 27 MIN 04 SEC E 1327.34 FT TH S 83 DEG 46 MIN 44 SEC W 300 FT TH N 05 DEG 27 MIN 04 SEC W TO N LN SEC TH E TO POB SEC 8 T6S R3W 30.86 A M/L VILLAGE OF JONESVILLE SPLIT ON 06/14/19 99 FROM 06 008 100 001 08 6 3;

Parcel ID: 30 06 005 300 002 05 6 3

Assessor Acreage: 1.99

Property Address: 3951 W CHICAGO RD

City/Twp/Village: FAYETTE TWP

School District: JONESVILLE COMMUNITY

Property Class: 102

Tax Description: COM AT INT OF W LN SEC 5 and C/L CHICAGO RD TH S 386 E 219.5 FT N TO C/L CHICAGO RD SWLY TO POB EXC LD SOLD TO US 12 HWY SEC 5 T6S R3W 2 A M/L

175.64

Parcel ID: 30 06 008 100 005 08 6 3 **Assessor Acreage:** 79.74
Property Address: N BUNN RD
City/Twp/Village: FAYETTE TWP
School District: JONESVILLE COMMUNITY **Property Class:** 102
Tax Description: SE1/4 NW1/4 ALSO SW1/4 NE1/4 EXC N 66 FT OF E 175 FT SW1/4 NE1/4 SEC 8
T6S R3W 79.74 A M/L

Parcel ID: 30 06 008 100 002 08 6 3 **Assessor Acreage:** 40
Property Address: N BUNN RD
City/Twp/Village: FAYETTE TWP
School District: JONESVILLE COMMUNITY **Property Class:** 102
Tax Description: SW1/4 NW1/4 SEC 8 T6S R3W 40 A M/L

Parcel ID: 30 21 008 200 016 08 6 3 **Assessor Acreage:** 13.85
Property Address: OLDS ST
City/Twp/Village: CITY OF JONESVILLE
School District: JONESVILLE COMMUNITY **Property Class:** 101
Tax Description: SE1/4 NE1/4 E OF RAILROAD RIGHT OF WAY EXC COM E1/4 COR TH N 402.11 FT
TO POB TH W 585.56 FT TH N 01 DEG 30 MIN E 322.88 FT TH S 88 DEG 29 MIN
29 SEC E 530 FT TO WLY RIGHT OF WAY OLDS ST TH S 09 DEG 24 MIN 45 SEC
E ALG SD LN 34.88 FT ARC OF CURVE LT W/RAD 7714.44 FT S10 DEG 16 MIN 32
SEC E 232.34 FT TO E SEC LN TH S 0 DEG 06 MIN 13 SEC W 61.21 FT TO POB
SEC 8 T6S R3W 13.85 A M/L CITY OF JONESVILLE 2005 - PA 425 SPLIT ON 07/14/2005
FROM 06 008 200 003 08 6 3;

Parcel ID: 30 21 008 200 009 08 6 3 **Assessor Acreage:** 3.55
Property Address: OLDS ST
City/Twp/Village: CITY OF JONESVILLE
School District: JONESVILLE COMMUNITY **Property Class:** 101
Tax Description: ABND RAILROAD RIGHT OF WAY IN NE 1/4 SEC WLY OF HWY M-99 SEC 8 T6S R3W
3.56 A M/L CITY OF JONESVILLE 2005 - PA 425

Parcel ID: 30 21 008 200 006 08 6 3 **Assessor Acreage:** 15
Property Address: 466 OLDS ST
City/Twp/Village: CITY OF JONESVILLE
School District: JONESVILLE COMMUNITY **Property Class:** 101
Tax Description: SE 1/4 OF NE 1/4 LYING W OF ABND RAILROAD EXC N 66 FT USED AS INDUSTRIAL
PARKWAY 15 A M/L SEC 8 T6S R3W CITY OF JONESVILLE 2005 - PA 425

tax
Bill
69

tax
Bill
26

tax
Bill
64

32.4

Which lands are eligible?

A farm is eligible if one of the following is true:

- Parcel is 40 acres or larger, and a minimum of 51% of the land is devoted to agricultural use;
- Farm is at least five acres but less than 40 acres in size; at least 51% of the land is devoted to agricultural use; and the agricultural land produces a gross annual income of \$200 or more per tillable acre. (Parcels enrolled in the Conservation Reserve Program are considered to meet the gross income requirement.); or
- Farm has been designated as a specialty farm by MDARD, is a minimum of 15 acres, and has a gross annual income exceeding \$2,000/yr.

“Agricultural use” means the production of plants and animals useful to humans, use in a federal acreage set-aside program, or a federal conservation program. Agricultural use does not include the management and harvesting of a woodlot.

New Structures & Land Improvements

Structures may be built on the land if the use of the structure will be consistent with farm operations. A house for an individual essential to the operation of the farm would be consistent with farm operations.

Must the landowner provide public access?

No.

How long does the agreement last?

A minimum of 10 years and a maximum of 90 years.

Extension

After the initial term, an agreement can be extended a minimum of seven years.

Expiration

During the last year of the agreement, the holder will be sent a notice asking whether the agreement will be extended or allowed to expire.

If the agreement holder chooses to let the agreement expire, any tax credits received during the last seven years of the agreement must be repaid. The agreement holder will be notified of the amount. If the amount is not paid within 30 days, a lien will be placed against the property.

Revising Agreements

Visit www.michigan.gov/farmland and click “Changing an Existing Farmland Development Rights Agreement.”

ENROLLMENT, ELIGIBILITY AND BENEFITS OF FARMLAND AGREEMENTS



Farmland and Open Space Preservation Program



Michigan Department of
Agriculture & Rural Development
Farmland Preservation Program
P.O. Box 30449, Lansing, MI 48909
Phone: 517-284-5663
MDARD-PA116@michigan.gov
www.michigan.gov/farmland



What is the Farmland and Open Space Preservation Program?

The Farmland and Open Space Preservation Program is designed to protect farmland and open space through agreements that restrict development and provide tax incentives for program participation.

What does the Farmland and Open Space Act do?

The act enables a landowner to enter into a Development Rights Agreement with the State of Michigan. The agreement ensures the land remains in agricultural use for a minimum of 10 years and is protected from non-agricultural development. In return, the landowner may be entitled to certain income tax benefits and the land is not subject to special assessments for sanitary sewer, water, lights, or non-farm drain projects.

How does the landowner benefit from enrollment in the program?

Tax Credits:

Benefits under an agreement depend on the tax assessed against the property and the landowner's income. The landowner is entitled to claim a Michigan income tax credit equal to the amount of the property taxes on the land and improvements covered by the agreement, less 3.5% of the landowner's total household income.

For example, if the landowner has an income of \$20,000 and property taxes on the farm total \$2,000, he/she would subtract \$700 (3.5% of \$20,000) from the \$2,000 property tax for an income tax credit of \$1,300. This tax credit is in addition to the Homestead Property Tax Credit, for which the landowner may already be qualified.

Special Assessments:

- Qualified land enrolled under an agreement is exempt from special assessments for sanitary sewers, water, lights, or non-farm drainage, unless the assessments were imposed prior to the enrollment of the land in a farmland agreement.
- If the landowner decides to make use of the local government's sanitary sewer, water, lights, or non-farm drainage on land enrolled under an agreement, the landowner will be required to pay the special assessment(s).
- When the farmland agreement is terminated, the local government may require payment of the special assessment(s). This amount cannot exceed the amount the assessment(s) would have been at the initial time of the exemption and can not include any interest or penalty.



How does the landowner apply for enrollment?

Program forms are available at www.michigan.gov/farmland.

Completed applications must be submitted to the clerk of a local governing body (i.e., city, village, township, or county) for review.

The local governing body has 45 days to approve or reject the application.

Within the 45-day period, the governing body must seek comments from the county/regional planning commission and the conservation district. These agencies are allowed 30 days from the day of notification to forward their comments to the clerk of the local governing body. If approved, the application is forwarded to the Michigan Department of Agriculture and Rural Development (MDARD).

The application must be approved by the local governing body on or before November 1 to be eligible for that year's tax credit.

If the application is rejected by the local governing body, the applicant may appeal directly to MDARD within 30 days after receipt of the rejected application. If no action is taken by the local governing body within the 45-day review period, the applicant may also appeal directly to MDARD.

Jeff Gray

From: Watson, Karen (MDOT) <WatsonK5@michigan.gov>
Sent: Thursday, August 15, 2019 12:30 PM
To: Jeff Gray
Cc: Palmer, Stephen (MDOT)
Subject: RE: 2019 Municipality State Trunkline Contract - Jonesville
Attachments: 2019 Muni Contract Jonesville with certificaton.pdf; 2019 Process for Municipality Contracts 81219.docx; Introduction to DocuSign SA.pdf; Certificate of Insurance blank 0428.pdf

Good Morning,

MDOT is pleased to announce that all new State Trunkline Maintenance contracts will be formatted for digital signature using the DocuSign software. All other digital signing methods will not be accepted.

The following documents are attached:

- 1) 10/1/19 – 9/30/24 State Trunkline Maintenance Contract
- 2) Directions to sign up for DocuSign. Please note, the individual authorized in the Resolution will need to sign up for DocuSign. MDOT digital signature information is located at www.michigan.gov/mdot-eSign
- 3) Directions to complete the contract.
- 4) Certificate of insurance form (428).

Please email signed contract with attachments to your Region Contact, Steve Palmer at:
PalmerS5@michigan.gov

Upon award, you will receive a complete electronic version for your files.

We appreciate your assistance as we continue to improve our process. If you have any questions, please feel free to contact your Region Contact.

Thank you,

Karen Watson
Contract Specialist
MDOT

2019-20
CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

**RESOLUTION: MICHIGAN DEPARTMENT OF TRANSPORTATION
MAINTENANCE CONTRACT AND SIGNATURE AUTHORIZATION**

Partial minutes of a regular meeting of the Jonesville City Council, County of Hillsdale, Michigan, held in the City Hall in said City on the 18th day of September, 2019 at 6:30 p.m.

PRESENT: Councilpersons

ABSENT: Councilpersons:

The following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, the City of Jonesville approves the maintenance contract with the Michigan Department of Transportation from October 1, 2019 through September 30, 2024; and

WHEREAS, the City of Jonesville authorizes the City Mayor, Gerry Arno, and the City Manager, Jeffrey Gray to sign the contract for the City; and

THEREFORE BE IT RESOLVED, that the City of Jonesville does hereby approve the maintenance contract with the Michigan Department of Transportation and authorizes the signing of same.

AYES: Councilpersons:

NAYS: Councilpersons:

ABSENT: Councilpersons:

RESOLUTION DECLARED ADOPTED.

Cynthia D. Means, City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, at a regular meeting held on September 18, 2019, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Cynthia D. Means, City Clerk



September 9, 2019

Mr. Rick Mahoney
Water and Wastewater Superintendent
City of Jonesville
265 E Chicago Street
Jonesville, MI 49250

RE: USDA Water System Improvements Project
Contract 1: Water Treatment Plant Improvements
Parrish Excavating, Inc. Pay Application No. 2

Dear Rick,

Enclosed please find Application for Payment No. 2 for the referenced project from Parrish Excavating, Inc., in the amount of \$74,187.00 for work completed through August 2019.

We have reviewed the Application for Payment and recommend the City approve payment to the contractor in the amount specified above.

If you have any questions regarding the Application for Payment, please contact us.

Sincerely,

FLEIS & VANDENBRINK ENGINEERING, INC.

A handwritten signature in blue ink, appearing to read "Mike Vander Ploeg", is written over a horizontal line.

Mike Vander Ploeg, P.E.
Project Engineer

Enclosure

2960 Lucerne Drive SE
Grand Rapids, MI 49546
P: 616.977.1000
F: 616.977.1005

Contractor's Application for Payment No.

TWO

Application Period: July 26, 2019 - August 25, 2019		Application Date: 8/25/2019
To (Owner): City of Jonesville	From (Contractor): Parrish Excavating, Inc.	Via (Engineer): Fleis & Vandenbrink
Project: USDA Water System Improvements Project	Contract: Mark Diamond	
Owner's Contract No.:	Contractor's Project No.: 19-074	Engineer's Project No.: 833560

**Application For Payment
Change Order Summary**

Approved Change Orders			
Number	Additions	Deductions	
CO #1		\$41,908.00	
TOTALS		\$41,908.00	
NET CHANGE BY CHANGE ORDERS	-\$41,908.00		

1. ORIGINAL CONTRACT PRICE.....	\$	\$1,920,128.00
2. Net change by Change Orders.....	\$	-\$41,908.00
3. Current Contract Price (Line 1 ± 2).....	\$	\$1,878,220.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....	\$	\$102,190.00
5. RETAINAGE:		
a. X 10% Work Completed.....	\$	\$10,219.00
b. X Stored Material.....	\$	
c. Total Retainage (Line 5a + Line 5b).....	\$	\$10,219.00
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$	\$91,971.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$17,784.00
8. AMOUNT DUE THIS APPLICATION.....	\$	\$74,187.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above).....	\$	\$1,804,033.00

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Mark Diamond Date: 8/29/19

Payment of: \$ 74,187.00
(Line 8 or other - attach explanation of the other amount)

is recommended by: [Signature] 9/9/2019
(Engineer) (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding Agency (if applicable) (Date)

	A	B	C	D	E	F	G	H	I	J	K	L
1	Progress Estimate - Lump Sum Work											Contractor's Application
2												
3	For (Contract): City of Jonesville - Water System Improvements Project, Contract 1							Application Number: 2				
4												
5	Application Period: 07/26/19 - 08/25/19							Application Date: 8/25/2019				
6												
7												
8												
9	A			B		Work Completed		E		F		G
10	Specification	Description		Scheduled Value (\$)		From Previous Application	D	Materials Presently		Total Completed	%	Balance to Finish
11	Section No.					(C+D)	This Period	Stored (not in C or D)		(C + D + E)	(F / B)	(B - F)
12	Div. 01	Mobilization		\$43,950.00			\$5,000.00			\$5,000.00	11.4%	
13	Div. 01	Bonds & Insurance		\$19,760.00		\$19,760.00				\$19,760.00	100.0%	
14	Div. 01	General Conditions		\$89,600.00								
15	Div. 02	Bldg/M/E/Demolition		\$104,360.00								
16	Div. 03	Site Concrete		\$15,937.00								
17	Div. 04	Masonry		\$19,100.00								
18	Div. 06	General Trades		\$19,326.00								
19	Div. 07	Roofing & Sheet Metal		\$38,187.00								
20	Div. 08	Openings		\$49,750.00								
21	Div. 09	Finishes		\$49,086.00								
22	Div. 10	Specialties		\$2,800.00								
23	Div. 22 & 23	Building Plumbing & HVAC		\$27,800.00			\$1,000.00			\$1,000.00	3.6%	
24	Div. 26	Building Electrical		\$59,978.00								
25	Div. 26	Electrical Equipment		\$89,978.00								
26	Div.31	SESC		\$5,000.00								
27	Div. 31	Earthwork		\$76,220.00								
28	Div. 32	Asphalt Paving		\$11,000.00								
29	Div. 32	Restoration		\$5,000.00								
30	Div. 33	Yard Piping		\$97,000.00								
32	Div. 40	Process Piping & Valves		\$434,290.00			\$1,000.00			\$1,000.00	0.2%	
33	Div. 40	Instrumentation		\$74,044.00								
34	Div. 43	Chemical Feed Equipment		\$37,718.00			\$1,500.00			\$1,500.00	4.0%	
35	Div. 46	Iron Removal Vessels		\$404,800.00			\$73,930.00			\$73,930.00	18.3%	
36	Div. 46	Well Modifications		\$58,836.00								
37	Div. 46	Well Evaluation & Rehab		\$2,000.00								
38	Electrical Allow.	Electrical Service Allowance		\$30,000.00								
39	Gas Allow.	Gas Service Allowance		\$5,000.00								
40	OSI Allow.	Owner System Integrator Allowance		\$55,000.00								
41	Comm. Allow.	Communication Service Allowance		\$12,000.00								
42	Alt #3	Deductible Alt. 3, High Service Pump No. 1		(\$17,392.00)								
43	CO #1	Change Order No 1		(\$41,908.00)								
44												
45												
46												
47												
48												
49												
50												
51												
52	Totals			\$1,878,220.00		\$19,760.00	\$82,430.00			\$102,190.00		

**CITY OF JONESVILLE
ORDINANCE NO. 218**

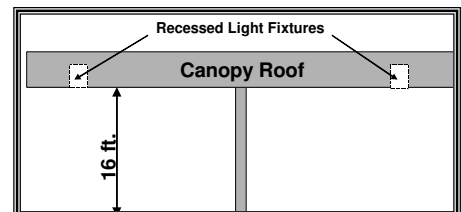
AN ORDINANCE TO AMEND THE ZONING ORDINANCE TO MODIFY
REGULATIONS ASSOCIATED WITH PROJECTIONS INTO YARDS; AND
TO ALLOW ELECTRONIC CHANGEABLE COPY SIGNS.

THE CITY OF JONESVILLE ORDAINS:

Section 1. **Amend Section 2.15 “Projections Into Yards” to read as follows:**

SECTION 2.15 PROJECTIONS INTO YARDS

- A. Architectural elements attached to and necessary to the integrity of the building, or the health or safety of the occupants, such as ramps for the disabled, cornices, eaves, gutters, chimneys, pilasters, unenclosed steps, fire escapes, and similar features shall be permitted to encroach upon the minimum setback requirements of this Ordinance, provided such projection into a required front or rear yard area is no closer than ten (10) feet from a street right-of-way line or rear lot line. No encroachment shall be permitted into the side setback of the lot.
- B. Terraces, patios, porches, and decks shall be permitted to encroach upon the minimum yard area and setback requirements of this Ordinance provided that they:
1. are attached to the main building; and
 2. may be covered with a roof supported by a column or columns that extends no more than 10 feet into the front or rear yard; and
 3. may be enclosed by a railing that shall not exceed forty-eight (48) inches in height and shall be at least 50% open; and
 4. are located no closer than ten (10) feet from a street right-of-way line or rear lot line; and
 5. do not encroach into the side setback of the lot.
- C. Canopy Roofs.
1. Canopy roofs, such as those for gas pump islands accessory to automobile service stations and other uses, drive-in restaurants, banks, and other similar uses shall be permitted to encroach into any required yard, provided that a minimum setback of twelve (12) feet is maintained from any property line.
 2. The height of the canopy roof shall not exceed sixteen (16) feet and be open on all sides.
 3. The colors and design of the canopy shall be compatible with the main building.



4. Lighting and signs on or within the canopy shall comply with the requirements of this Ordinance. Lights, including lenses and other portions of the lighting fixture, used for canopies shall be completely recessed in the canopy structure and shall not extend below the underside surface of the canopy, except that such fixtures may be surface mounted, provided that the fixtures are designed and constructed to achieve the same effect as the flush mounted fixture.

Section 2. Amend Section 19.02(J), Definition of “Changeable Copy Sign” to read as follows:

- J. Changeable copy sign: Any sign designed to allow the immediate and frequent change of copy by manual or electronic means.

Section 3. Amend Section 19.04, “General Sign Provisions,” Subsection K. to read as follows:

- K. All ground, freestanding and pylon signs may include changeable copy signs.

Section 4. Amend Section 19.04, “General Sign Provisions,” to add Subsection O., as follows:

- O. Changeable Copy Sign: Any sign, or portion of a sign, that uses electronic changeable copy shall comply with all of the following:
 1. Such signs shall have static displays. Video, animation, or special effects such as scrolling or moving copy or images, flashing, oscillating, and bursting shall not be permitted.
 2. The static image shall not change more than once every 8 seconds.
 3. The illumination level of the sign shall not exceed 0.3 footcandles over ambient light, measured at a distance equaling the square root of the product of the sign area multiplied by 100. The distance shall be rounded to the nearest whole number.
 - a. The sign shall be equipped with a sensor or other device that automatically determines the ambient illumination and is programmed to automatically dim according to ambient light conditions.
 4. The owner shall supply certification from the manufacturer or installer of the sign that the sign is programmed to meet the illumination levels, static times and image requirements stated in this ordinance. Further, the owner shall submit a signed letter certifying that they will comply with these standards in the operation of the sign.
 5. Verification of illumination levels, if necessary, shall be done utilizing the recommended practices described in the publication: *Night-time Brightness Level Recommendations for On-Premise Electronic Message Centers*, Updated August 2016 and produced by the International Sign Association.

Section 5. Publication and Effective Date

This ordinance shall be in force and effect seven (7) days after its publication in a newspaper of general circulation within the City.

YEAS:

NAYS:

ABSENT:

ORDINANCE DECLARED ADOPTED ON _____, 2019

Gerald E. Arno, Mayor

Cynthia D. Means, Clerk

CERTIFICATION

I, Cynthia D. Means, being the Clerk of the City of Jonesville, do hereby certify that the foregoing is a true and correct copy of the City of Jonesville Ordinance No. 218, passed on the _____ day of _____, 201____. Further, I certify I caused the same to be published in a newspaper of general circulation within fifteen (15) days after adoption by the City Council of the City of Jonesville, County of Hillsdale and State of Michigan.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this _____ day of _____, 201____.

Cynthia D. Means, Clerk



City of
Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104
(517) 849-9037 Fax
www.jonesville.org
manager@jonesville.org

CITY OF JONESVILLE

NOTICE OF PUBLIC HEARING

The Jonesville Planning Commission will hold a public hearing on Wednesday, September 11, 2019 at 7:00 p.m. at the Jonesville City Hall, 265 E. Chicago Street, Jonesville, Michigan, for the purpose of hearing comments on Ordinance #218, an amendment to the Zoning Ordinance that would modify regulations associated with Projections into Yards; and to allow Electronic Changeable Copy Signs. Copies of the proposed ordinance are available at City Hall or online at www.jonesville.org. Please submit written comments to City Hall, 265 E. Chicago Street, Jonesville, MI 49250 or via email to clerk@jonesville.org no later than September 10, 2019.

Individuals with disabilities requiring auxiliary aids or services should contact the City of Jonesville in writing at the above addresses or by calling (517) 849-2104.

Cynthia D. Means, Clerk
City of Jonesville



September 6, 2019

People Promises Partnership
61 E Chicago Street
Coldwater, MI 49036

Re: Electronic Sign – 115 W. Chicago Street, Jonesville, MI 49250

Mr. and Mrs. James Maynard:

An electronic sign that allows for the display of digital text and images was previously installed on your property in the City. The sign was installed without approval of the City; and the City does not currently have regulations that permit such signs. However, the City has not taken enforcement action against the sign. The City recognizes that this technology is beneficial to the success of our businesses and that there is increasing demand for these signs.

The Planning Commission has consulted with professionals in the sign industry and other communities to developed proposed language that would permit “electronic changeable copy signs” in the City. The Planning Commission has attempted to balance the ability of businesses to take advantage of the technology, while reducing the chance that these signs will become a distraction to drivers or a nuisance to surrounding properties.

If approved, the new standards would allow electronic changeable copy signs, subject to the following conditions:

1. Such signs shall have static displays. Video, animation, or special effects such as scrolling or moving copy or images, flashing, oscillating, and bursting shall not be permitted.
2. The static image shall not change more than once every 8 seconds.
3. The illumination level of the sign shall not exceed 0.3 footcandles over ambient light, measured at a distance equaling the square root of the product of the sign area multiplied by 100. The distance shall be rounded to the nearest whole number.
 - a. The sign shall be equipped with a sensor or other device that automatically determines the ambient illumination and is programmed to automatically dim according to ambient light conditions.
4. The owner shall supply certification from the manufacturer or installer of the sign that the sign is programmed to meet the illumination levels, static times and image requirements stated in this ordinance. Further, the owner shall submit a signed letter certifying that they will comply with these standards in the operation of the sign.
5. Verification of illumination levels, if necessary, shall be done utilizing the recommended practices described in the publication: *Night-time Brightness Level Recommendations for*

On-Premise Electronic Message Centers, Updated August 2016 and produced by the International Sign Association.

The Planning Commission will hold a public hearing on the proposed language at their meeting on Wednesday, September 11, 2019 at 7:00 p.m. at the Jonesville City Hall, 265 E. Chicago Street, Jonesville, MI 49250. The action that they take will be a recommendation to the City Council, who will also hold a public hearing on the amendment at a later date, likely at their meeting on October 16, 2019 at 6:30 p.m.

The Planning Commission and City Council meetings are open to the public and you are welcome to attend. You may also submit written comments regarding the proposed amendment for consideration by the Planning Commission and/or the City Council. Written comments can be mailed or delivered to City Hall or emailed to my attention at jgray@jonesville.org.

If the amendment is approved by the Planning Commission and City Council, we will expect that the previously installed electronic sign will be operated in accordance with the newly approved regulations, including application for a sign permit with the stated certifications regarding the operation of the sign.

If you have questions of me, or if I can be of additional assistance, I can be reached at City Hall at (517) 849-2104.

Respectfully,



Jeffrey M. Gray
City Manager

cc: Planning Commission ✓
Mike Kyser, Zoning Administrator



City of
Jonesville

265 E. Chicago Street • Jonesville • MI 49250

(517) 849-2104 Ph
(517) 849-9037 Fx
www.jonesville.org
manager@jonesville.org

September 6, 2019

National Oil & Gas Inc.
P.O. Box 476
Bluffton, IN 46714

Re: Electronic Sign – 319 Reading Avenue, Jonesville, MI 49250

Mr. Trout Moser:

An electronic sign that allows for the display of digital text and images was previously installed on your property in the City. The sign was installed without approval of the City; and the City does not currently have regulations that permit such signs. However, the City has not taken enforcement action against the sign. The City recognizes that this technology is beneficial to the success of our businesses and that there is increasing demand for these signs.

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If the amendment is approved by the Planning Commission and City Council, we will expect that the previously installed electronic sign will be operated in accordance with the newly approved regulations, including application for a sign permit with the stated certifications regarding the operation of the sign.

If you have questions of me, or if I can be of additional assistance, I can be reached at City Hall at (517) 849-2104.

Respectfully,


Jeffrey M. Gray
City Manager

cc: Planning Commission ✓
Mike Kyser, Zoning Administrator

**CITY OF JONESVILLE
ORDINANCE NO. 219**

AN ORDINANCE ADOPTING AND ENACTING A NEW CODE FOR THE CITY OF JONESVILLE, MICHIGAN; PROVIDING FOR THE REPEAL OF CERTAIN ORDINANCES NOT INCLUDED THEREIN; PROVIDING A PENALTY FOR THE VIOLATION THEREOF; PROVIDING FOR THE MANNER OF AMENDING SUCH CODE; AND PROVIDING WHEN SUCH CODE AND THIS ORDINANCE SHALL BECOME EFFECTIVE.

THE CITY OF JONESVILLE ORDAINS:

Section 1. **Short Title.** This ordinance shall be known as the "City of Jonesville Code adopting ordinance" and may be so cited.

Section 2. **Adoption of Code.** The Code entitled the "City of Jonesville Code" and also known as "Code of Ordinances, City of Jonesville, Michigan," published by Municipal Code Corporation, consisting of chapters 1 through 36, each inclusive, is adopted.

Section 3. **Repealer.** All ordinances of a general and permanent nature enacted on or before October 16, 2019, and not included in the Code or recognized and continued in force by reference therein, are repealed.

Section 4. **Prior Ordinances not Revived.** The repeal provided for in section 3 hereof shall not be construed to revive any ordinance or part thereof that has been repealed by a subsequent ordinance that is repealed by this ordinance.

Section 5. **Penalty.** Unless another penalty is expressly provided, every person convicted of a violation of any provision of the Code or any ordinance, rule or regulation adopted or issued in the pursuance thereof shall be punished by a fine of not more than \$500.00 or imprisonment for not more than 90 days, or both. Each act of violation and each day upon which any such violation shall occur shall constitute a separate offense. The penalty provided by this section, unless another penalty is expressly provided, shall apply to the amendment of any Code section, whether or not such penalty is reenacted in the amendatory ordinance. In addition to the penalty prescribed above, the City may pursue other remedies such as abatement of nuisances, injunctive relief and revocation of licenses or permits.

Section 6. **Code Additions or Amendments.** Additions or amendments to the Code when passed in such form as to indicate the intention of the City to make the same a part of the Code shall be deemed to be incorporated in the Code, so that reference to the Code includes the additions and amendments.

Section 7. **Later Ordinances.** Ordinances adopted after October 16, 2019 that amend or refer to ordinances that have been codified in the Code shall be construed as if they amend or refer to like provisions of the Code.

Section 8. **Publication and Effective Date.** This Ordinance shall become effective on the date of publication in a newspaper of general circulation.

YEAS:

NAYS:

ABSENT:

ORDINANCE DECLARED ADOPTED ON _____.

Gerald E. Arno, Mayor

Cynthia D. Means, Clerk

CERTIFICATION

I, Cynthia D. Means, being the Clerk of the City of Jonesville, do hereby certify that the foregoing is a true and correct copy of the City of Jonesville Ordinance No. 219, passed on the _____ day of _____, 2019. Further, I certify I caused the same to be published in a newspaper of general circulation within fifteen (15) days after adoption by the City Council of the City of Jonesville, County of Hillsdale and State of Michigan.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this _____ day of _____, 2019.

Cynthia D. Means, Clerk



Liability & Property Pool

1675 Green Road
Ann Arbor, MI 48105

TEL 734.662.3246 800.653.2483
FAX 734.662.8083
WEB www.mml.org

To: Members of the MML Liability and Property Pool
From: Michael J. Forster, Pool Administrator
Date: September 9, 2019
Subject: Pool Director Election

RECEIVED
SEP 11 2019
BY:_____

Dear Pool Member:

Enclosed is your ballot for this year's Board of Directors election. One (1) incumbent Director has agreed to seek re-election. You also may write in one or more candidates if you wish.

A brief biographical sketch of the candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than November 8. You may also submit your ballot online by going to www.mml.org. Click on *Insurance*, then *Liability and Property Pool*; the official ballot is located in the left navigation bar under *Online Forms*.

The MML Liability & Property Pool is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Pool, and for participating in the election of your governing board.

Sincerely,

A handwritten signature in black ink that reads 'Michael J. Forster'.

Michael J. Forster
Pool Administrator

mforster@mml.org

THE CANDIDATES

Three-year terms beginning January 1, 2020



Jean Stegeman, Mayor, City of Menominee

Jean has more than eight years of experience as a municipal official, currently serving as Mayor in the City of Menominee. She was a member of and served as chair of the Menominee planning commission for several years prior to becoming mayor. She is also active in several local civic organizations. Jean is seeking re-election to her third term as director.

Michigan Municipal League
Liability & Property Pool

OFFICIAL BALLOT - 2019

Vote for one Director by marking the line to the left of the name for three year terms beginning January 1, 2020.

_____ Jean Stegeman, Incumbent
Mayor, City of Menominee

Write-in Candidate

I hereby certify that:

(Municipality/Agency)

by action of its governing body, has authorized its vote to be cast for the above persons to serve as Director of the Michigan Municipal League Liability and Property Pool.

Official Signature

Date:

Ballot deadline:
November 8, 2019

Hillsdale County Community Foundation

Fund Activity Statement

Through June 30, 2019

RECEIVED
SEP 09 2019
BY: _____

Jonesville Freedom Memorial Fund

	Year to Date
Beginning Fund Balance:	\$52,875.49
<u>Revenue</u>	
Investment Income	\$5,192.67
<i>Total Revenue</i>	\$5,192.67
<u>Expenses</u>	
Grants Expense	\$1,784.30
Administrative Fees	\$391.82
Investment Fees	\$125.02
<i>Total Expenses</i>	\$2,301.14
Total Change in Fund Balance	\$2,891.53
Ending Fund Balance:	\$55,767.02

Spendable Balance - Available to Grant (Endowed Funds):

Beginning Balance on 10/1/2018	\$22,455.42
Additions to Spendable Balance	\$0.00
Grants Disbursed through 6/30/2019	(\$1,784.30)
<i>Ending Balance - Available to Grant</i>	\$20,671.12

If you have questions about this statement, please contact us at 517-439-5101.

****Subject to Council Approval****

**JONESVILLE CITY COUNCIL
Minutes of August 21, 2019**

A meeting of the Jonesville City Council was held on Wednesday, August 21, 2019 at the Jonesville City Hall. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula, and Andy Penrose.

Also present: Manager Gray, Attorney Lovinger, WWTP Supt. Mahoney, Police Chief Lance, DPW Supt. Kyser, Treasurer Spahr, Fire Chief Adair, Julie Games (HC Commissioner), Jim Parker (JT Mfg.) and Jonesville Firemen Kurtis Bulloch, Rick Riggs, Adam Rose, Travis Sutton, Scott Lucas, Randy Dunwoody, Joe Luna, Greg Draper, Neil Finegan,

Councilwoman Padula led the Pledge of Allegiance and moment of silence.

A motion as made by Delesha Padula and supported by Andy Penrose to approve the agenda as presented. All in favor. Motion carried.

Julie Games, Hillsdale County Commissioner, provided updates to the Council.

The Public Hearing was opened at 6:39 p.m. by Mayor Arno for the purpose of hearing comments on the request to rezone 402 W. Chicago Street. No comments were made. The Public Hearing was closed at 6:40 p.m.

Brenda Guyse made a motion and was supported by Jerry Drake to accept the Planning Commission recommendation and to approve the rezoning request to rezone the property at 402 E. Chicago Street from HC (Highway Commercial) to R-2 (Residential) on the following basis: The proposed zoning district is consistent with the Future Land Use Map in the Master Plan; The Proposed district is compatible with the uses in the vicinity of the site; and The property is non-conforming to the current zoning district and is not of a sufficient size to be viable for use under existing zoning. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula, Andy Penrose and Gerry Arno. Nays: None. Motion carried.

The Public Hearing was opened at 6:41 p.m. by Mayor Arno for the purpose of Transfer Industrial Facilities Tax Exemption Certificates #2011-487 and #2104-176 to JT Manufacturing dba Jonesville Tool & Manufacturing, Inc. Jim Parker of JT Mfg. gave a brief update as to the current status of the business. The Public Hearing was closed at 6:43 p.m.

A motion was made by Tim Bowman and supported by George Humphries Jr. to approve Resolution 2019-19 – Transfer Industrial Facilities Tax Exemption Certificates #2011-487 and #2014-176. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula, Andy Penrose and Gerry Arno. Nays: None. Motion carried.

The Jonesville Fire Department Auxiliary presented the Council a check in the amount of \$10,700.00 to offset the cost of a Battery-Operated Extrication Equipment Purchase.

A motion was made by Andy Penrose and supported by Delesha Padula to approve the purchase of a Battery-Operated Extrication Equipment which will replace one set of cutters and one set of spreaders at the purchase price of \$21,385.07. All in favor. Motion carried.

Jerry Drake made a motion and was supported by George Humphries Jr. to approve the agreement between Addison Fire and EMS Training Center and to authorize Chief Dean Adair to execute the Waiver of Liability. All in favor. Motion carried.

A motion was made by Brenda Guyse and supported by Jerry Drake to enter into Automatic Aid Agreements with City of Hillsdale and Litchfield Fire Board for structure fires and to authorize the City Manager to execute the agreements. These agreements will supplement our existing mutual aid agreement that allows for departments to assist when requested by another department. All in favor. Motion carried.

Brenda Guyse made a motion and was supported by Jerry Drake to award the contract for the paving of Salem Drive, Oak Street and the Cemetery driveways to the low bidder of Michigan Paving and Materials Company in the amount of \$137,239.75. All in favor. Motion carried.

A motion was made by Andy Penrose and supported by Delesha Padula to approve the pay request to Ferguson Waterworks for the USDA Water System Improvement Contract No. 2 in the amount of \$175,703.55. All in favor. Motion carried.

Jerry Drake made a motion and was supported by Brenda Guyse to approve Resolution 2019-16 to adopt the statewide Local Pavement Warranty Program. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula, Andy Penrose and Gerry Arno. Nays: None. Motion carried.

A motion was made by Tim Bowman and supported by Brenda Guyse to approve Resolution 2019-17 implementing the Local Pavement Warranty Program. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula, Andy Penrose and Gerry Arno. Nays: None. Motion carried.

Jerry Drake made a motion and supported by Delesha Padula to approve Resolution 2019-18 and adopt the Electronic Tablet Device Policy. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula, Andy Penrose and Gerry Arno. Nays: None. Motion carried.

A motion was made by Brenda Guyse and supported by George Humphries Jr. to approve the FY 2018-19 (Fiscal Year ending June 2019) Budget Amendments. All in favor. Motion carried.

The Fiscal Year 2018-19 Year End Budget Comparison (year ending June 30, 2019) was provided to Council for their review. Overall, actual revenues and expenditures are in line with budgeted figures.

Jerry Drake made a motion and was supported by Brenda Guyse to approve the minutes of July 17, 2019 with one noted correction. All in favor. Motion carried.

George Humphries Jr. made a motion and was supported by Delesha Padula to approve the Closed Session minutes of July 17, 2019. All in favor. Motion carried.

A motion was made by Andy Penrose and supported by Delesha Padula to approve the Accounts Payable for August 2019 in the amount of \$223,259.41. All in favor. Motion carried.

Updates were given by Department Heads, Manager Gray, and Council.

The meeting was adjourned at 7:37 p.m.

Submitted by:

Cynthia D. Means
Clerk

Gerald E. Arno
Mayor

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
ASPHALT RESTORATION, INC.	JPD/JFD/NORTH PKG LOT - CRACKFILLING	3,867.50
AT&T	LOCAL/LONG DISTANCE	2,061.70
BAKER, VICKI/B & B CLEANING,	AUGUST CLEANING SERVICES	470.00
BRINER OIL CO., INC.	JFD - GASOLINE	56.74
BUTTERS EXCAVATING & LAWN CARE	CEMETERY - AUGUST MAINT/BURIALS	3,091.67
CLEAR VIEW, B.R. LLC	CITY HALL/JPD - OUTSIDE WINDOW CLEANING	33.00
CMP DISTRIBUTORS, INC.	JPD - UNIFORMS/SUPPLIES	495.90
	JPD - GUN LIGHTS	499.00
	JPD - GUN MOUNTS	37.49
		1,032.39
CONSUMERS ENERGY	DOWNTOWN/PARKING LOT LIGHTS	470.90
	DDA - UNMETERED PARKING LOT LIGHTS	26.37
	CITY-WIDE LED LIGHTS	123.02
	CITY-WIDE STREET LIGHTS	1,624.17
	JPD ELECTRICITY	282.56
	FREEDOM MEMORIAL ELECTRICITY	9.54
	CEMETERY ELECTRICITY	1.34
	DDA - METERED PARKING LOT LIGHTS	57.64
	FAST PARK ELECTRICITY	27.73
	JFD - TRAINING ROOM ELECTRICITY	30.98
	JFD - TRUCK BAY ELECTRICITY	115.40
	RADIO TOWER ELECTRICITY	4.06
	CITY HALL ELECTRICITY	233.44
	DPW BUILDING ELECTRICITY	51.68
	WRIGHT ST PARK ELECTRICITY	0.13
	WATER TOWER ELECTRICITY	47.35
	100 DEAL PKWY SPRINKLER METER	1.07
	WWTP ELECTRICITY	4,290.95
	IRON REMOVAL PLANT ELECTRICITY	1,376.00
	DDA BUILDING ELECTRICITY	429.23
	EMERGENCY SIREN ELECTRICITY	26.08
		9,229.64
COX CHAD	UB refund for account: 001028-00	53.75
CROUCH ELECTRIC, LLC	THEATRE STATUE ELECTRIC REPAIRS	441.39
CURRENT OFFICE SOLUTIONS	ORDINANCE SUPPLIES/N PKG LOT NOTICE	214.96
	COPIER MAINTENANCE	89.44
	OFFICE/OPERATING SUPPLIES	199.25
	DDA - NORTH PARKING LOT NOTICE	13.00
	OFFICE SUPPLIES	40.19
		556.84
FERGUSON WATERWORKS	NEW WATER METER SUPPLIES	662.19
	NEW WATER METER SUPPLIES	132.00
		794.19
FINK DEBBIE	UB refund for account: 001062-02	92.49
FIRST ADVANTAGE OCC HEALTH SV	DPW - CDL TESTING	33.93
FIRST DUE FIRE SUPPLY	JFD - JAWS SPREADER/BATTERY/CHARGES	10,743.16
	JFD - JAWS CUTTER/DATTERY/CHARGER	10,641.91
		21,385.07
FIRST NATIONAL BANK OMAHA	ELECTION MEALS	81.66
	SUPPLIES/CONFERENCES	1,142.10
		1,223.76
FLEIS & VANDENBRINK ENG, INC.	WATER SYSTEM IMPROVEMENTS	8,370.83
GODFREY BROS., INC.	MVP - REPAIRS	13.90
	MVP - REPAIRS	1.00
		14.90
GRAINGER	WWTP - OPERATING SUPPLIES	25.13
GRIFFITHS MECH CONTRACTING, I	WWTP - REPAIRS	960.00
	WWTP - HVAC UNITS	8,605.00
		9,565.00
HILLSDALE COUNTY TREASURER	JULY BOR BILLBACKS	13.21
HILLSDALE MEDIA GROUP	ZONING NOTICES	130.50
HYDROCORP, INC	WATER - CROSS CONNECTION PROGRAM	520.00

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
IDEXX DISTRIBUTION CORP.	WATER - SUPPLIES	2,550.51
JACK DOHENY SUPPLIES, INC.	WWTP - VACTOR NOZZLES	672.00
JONESVILLE HARDWARE	SUPPLIES/REPAIRS	162.66
JONESVILLE, CITY OF	CITY HALL WATER/SEWER	47.36
	DDA - DRINKING FOUNTAIN	38.71
	JFD WATER/SEWER	95.87
	JPD WATER/SEWER	47.36
	DPW WATER/SEWER	47.36
	WWTP WATER/SEWER	223.33
	WRIGHT ST PARK WATER/SEWER	49.02
		549.01
KEN STILLWELL FORD-MERCURY, I	IJPD - 19 FORD REPAIRS	555.53
KENNEDY INDUSTRIES, INC.	WWTP - REPAIRS	566.33
	WWTP - CHECK VALVE REPLACEMENT	1,337.00
		1,903.33
LOVINGER & THOMPSON, P.C.	LEGAL FEES	185.00
MICHIGAN DOWNTOWN ASSOCIATION	DDA - MEMBERSHIP RENEWAL	200.00
	GRAY - CONFERENCE REGISTRATION	175.00
		375.00
MICHIGAN GAS UTILITIES	CITY HALL GAS SERVICE	4.42
	JPD GAS SERVICE	38.49
	GAS LIGHT SERVICE	58.46
		101.37
MICHIGAN LAWN & LANDSCAPE	AUGUST MOWING SERVICES	2,042.40
MML LIABILITY & PROPERTY POOL	PROPERTY & LIABILITY ANNUAL INVOICE	40,100.00
NORTH EAST FABRICATION CO, IN	WATER - REPAIRS	135.84
NYE UNIFORM COMPANY	JPD - UNIFORMS	279.00
	JPD - UNIFORMS	258.00
	JPD - UNIFORMS	(258.00)
		279.00
PARAGON LABORATORIES, INC.	WATER - TESTING	474.00
PERFORMANCE AUTOMOTIVE	JPD/WATER - REPAIRS/SUPPLIES	83.41
PET WASTE ELIMINATOR	PARKS - PET WASTE BAGS	102.81
POSTMASTER	POSTAGE - WATER IMPROVEMENT BROCHURE	371.33
	POSTAGE - WATER/SEWER BILLS	233.80
		605.13
POWERS CLOTHING, INC.	JFD - UNIFORMS	77.40
SOUTHERN MICHIGAN SEALCOATING	JPD/JFD - SEALCOAT/STRIPE PARKING LOT	1,280.00
SPAHR, LENORE	BS&A TRAINING	83.52
STATE OF MICHIGAN	TRAFFIC SIGNAL ELECTRICITY	235.18
	HUGHES - WASTEWATER C EXAM APPLICATION	70.00
		305.18
STOCKHOUSE CORPORATION	WATER - IMPROVEMENT PROJECT BROCHURE	729.00
SUPERFLEET MASTERCARD PROGRAM	GASOLINE	1,247.33
SUPERIOR SWEEPING SERVICE INC	STREET SWEEPING	3,988.45
TRI-COUNTY INTERNATIONAL TRUC	MVP - REPAIRS	207.43
	MVP - RPAIRS	437.88
		645.31
UNIFIRST CORPORATION	MVP - SHOP TOWELS	27.47
	WWTP - UNIFORMS	37.12
	WWTP - UNIFORMS	37.12
	MVP - SHOP TOWELS	27.47
	WWTP - UNIFORMS	37.12
	CITY HALL/JPD - FLOOR MATS	48.75
		215.05
USA BLUEBOOK	WATER/WWTP - SUPPLIES	168.61
	WWTP - SUPPLIES	45.90
		214.51
USALCO LLC	WWTP - SUPPLIES	4,615.59
VERIZON WIRELESS	DPW CELL PHONE	25.00
WALMART COMMUNITY/SYNCR	ELECTION/WWTP/JFD SUPPLIES	175.88

Total: 127,542.85

MONTHLY OPERATING REPORT

August 2019

SUBMITTED: September 10, 2019

WATER FLOW

MAXIMUM	272,000
MINIMUM	145,000
AVERAGE	211,100
TOTAL	6.545 MG

WASTEWATER FLOW

MAXIMUM	300,600
MINIMUM	266,100
AVERAGE	279,000
TOTAL	8.6479 MG

CALLOUTS: **None**

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of August 2019.

All plant maintenance was completed.

The Auger Monster was placed back in service after the brush was replaced.

Plant Staff dried out the trickling filter flowmeter that was submerged when the trickling filter pump station flooded. The flowmeter is currently operating properly.

The number two water well pump was placed back in service after it was replaced and the proper bacteria samples were taken.

Several areas at the facility received fresh paint.

Griffiths Mechanical installed the new HVAC equipment in the laboratory.

5-Day Biochemical Oxygen Demand

NPDES Permit Limit in August 2019—4 mg/l Monthly Average

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the Receiving stream.

Jonesville Monthly Average—4 mg/l

Average Percent Removal from the Raw Wastewater—96.0 %

Total Suspended Solids**NPDES Permit Limit in August 2019—20 mg/l Monthly Average**

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—1.7 mg/l

Average Percent Removal from the Raw Wastewater—98.9%

Total Phosphorus**NPDES Permit Limit in August 2019—1 mg/l Monthly Average**

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.3 mg/l

Average Percent Removal from the Raw Wastewater—92.9%

Ammonia Nitrogen**NPDES Permit Limit in August 2019—0.5 mg/l Monthly Average**

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples Of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.453 mg/l

Average Percent Removal from the Raw Wastewater—97.5%

Jonesville Daily Maximum—1.1 mg/l

Rick Mahoney

Jonesville Dept of Public Works

August 2019

Monthly Report

	Maintenance	Yellow Paint	White Paint	Top Dirt	COLD MIX
STATE HIGHWAYS	0 HR DT 0 HR OT			0 Yd.	0 Ton
MAJOR ROADS	0 HR DT 0 HR OT	2.50 Gal.	8.50 Gal	0 Yd.	0 Ton
LOCAL ROADS	0 HR DT 0 HR OT	5 Gal.	3 Gal.	0 Yd.	0 Ton
PARKING LOTS	0 HR DT 0 HR OT			0 Yd.	0 Ton
POLICE STATION	0 HR OT			0 Yd.	
FIRE DEPARTMENT	0 HR OT			0 Yd.	
DPW DEPT	0 HR OT				
LDFA	0 HR DT		4 Gal.		
WATER	0 HR DT 0 HR OT			0 Yd.	0 Ton
Cemetery				0 Yd.	0 Ton

There were no call outs.

We have been doing the weekly Yard Waste Collection.

We black topped Evans & Dewitt Streets where we had broken water mains.

We repaired a catch basin on Maumee Street.

Drains were cleaned on State, Major & Local Streets.

We trimmed all the trees in the annex at the Cemetery in preparation of paving.

We have been watering the DDA flower pots & north parking lot flowers & the Rail Trail tree's.

We have been trimming trees around town.

MDOT had us cut the shoulders down on part of Beck Street after it was paved.

The Rail Trail was mowed.

Mike Kyser

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY FOR AUGUST 2019

Total reports written: 81
Burglary/Entry w/o Intent: 1
Assault and Battery: 0
UDAA: 1 Attempt: 1
Fraud: 2
Larceny: 0
Non Violent Domestic: 1
Malicious Destruction of Property: 0
Lost and Found Property: 0
Retail Fraud: 6
Driving Law Violations (MISD): 8
Public Roadway Accidents: 7
Private Property Accidents: 5
Obstructing Justice: 3
Other Arrests: 9 (warrants, traffic-DWLS/Revoked, etc.)
Nuisance Animals: 0
Civil Matter/Family Disputes: 5
Medical Emergency: 10
Alarms: 3
Trespass: 1
Suspicious Situations: 14
General Assistance: 14
Traffic/Moving Violations: 71
Warrants Received from Prosecutor: 8
August Patrol Shift Coverage: 70%

SEPTEMBER FOCUS

School Lock Down Drills
Traffic Enforcement- Back to school

JHS Football Games/Parade
Employee Evaluations

**CITY OF JONESVILLE
CASH BALANCES**

	July-2019	BANK BALANCE
GENERAL FUND:		
General Fund Now Checking	101-000-001	5,659.96
General Fund CLASS Acct	101-000-007	974,456.22
General Fund Cemetery CLASS Acct	101-000-007.100	91,702.40
General Fund Alloc of Assets CLASS	101-000-007.200	407,377.43
MAJOR STREETS:		
Major Streets Now Checking	202-000-001	55,632.12
Major Streets CLASS Acct	202-000-007	198,019.42
LOCAL STREETS:		
Local Streets Now Checking	203-000-001	20,276.88
Local Streets CLASS Acct	203-000-007	628,408.16
STATE HIGHWAY:		
State Highway Now Checking	211-000-001	9,696.47
L.D.F.A.:		
LDFA Operating Now Checking	247-000-001	14,693.09
LDFA Operating CLASS Acct	247-000-007	1,741,704.95
D.D.A.:		
DDA Now Checking	248-000-001	2,286.98
DDA Operating CLASS Acct	248-000-007	191,762.25
SEWER FUND:		
Sewer Receiving Now Checking	590-000-001	56,295.77
Sewer Bond & Interest Checking	590-000-001.300	10.00
Sewer Receiving CLASS Acct	590-000-007	247,597.89
Sewer Plant Improv. CLASS Acct	590-000-007.200	1,118,057.89
WATER FUND:		
Water Receiving Now Checking	591-000-001	61,711.58
Water Receiving CLASS Acct	591-000-007	296,113.42
Water Plant Improvement CLASS Acct	591-000-007.100	379,000.94
Water Tower Maint CLASS Acct	591-000-007.300	51,278.67
Water Maint CLASS Acct	591-000-007.400	31,735.64
MOTOR VEHICLE POOL:		
Motor Vehicle Pool Now Checking	661-000-001	6,091.42
Equip. Replace CLASS - Police Car	661-000-007.301	26,422.92
Equip. Replace CLASS - Fire Truck	661-000-007.336	184,805.50
Equip. Replace CLASS - DPW Equip	661-000-007.463	70,035.49
Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	20,270.39
CURRENT TAX:		
Current Tax Checking	703-000-001	13,996.69
Current Tax Savings Account	703-000-002	145,004.17
PAYROLL FUND CHECKING:		
	750-000-001	29,506.11
GRAND TOTAL		7,079,610.82