



**CITY OF JONESVILLE
COUNCIL AGENDA
FEBRUARY 6, 2019 - 6:30 P.M.
CITY HALL**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS / AUDIENCE PRESENTATIONS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

4. PRESENTATIONS AND RECOGNITIONS

5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

A. Ordinance #217 – Amend the Zoning Ordinance related to Marihuana Establishments

1. Public Hearing

2. Subsequent Action on the Ordinance Amendment

[ROLL CALL][Action Item]

6. REPORTS AND RECOMMENDATIONS

A. Resolution 2019-02 – Meetings of the Board of Review

[ROLL CALL][Action Item]

B. Adopt 2019 Poverty Exemption Guidelines

[Action Item]

C. Resolution 2019-03 – Amend Employee Handbook

[ROLL CALL][Action Item]

D. Consider Amendment – 2019 Paid Holidays

[Action Item]

E. Fiscal Year 2019 – 2020 Budget Calendar

[Action Item]

F. Six-Month Budget Comparison

[Discussion Item]

7. COUNCIL MINUTES

A. Consider minutes of the January 16, 2019 Regular Meeting

[Action Item]

8. ACCOUNTS PAYABLE

A. Accounts Payable for February 2019 totalling \$170,812.58

[Action Item]

9. DEPARTMENT REPORTS

A. Fire Department – Chief Adair

B. Water/Wastewater Treatment Plant – Superintendent Mahoney


C. Department of Public Works/Zoning – Superintendent Kyser

D. Police Department – Chief Lance

E. Cash Report – Finance Director Spahr

10. ADJOURNMENT



To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: February 1, 2019
Re: Manager Report and Recommendations – February 6, 2019 Council Meeting

5. A. Public Hearing and Subsequent Action – Ordinance No. 217 [ROLL CALL][Action Item]

This is the time reserved on the agenda for the purpose of hearing public comments on proposed Ordinance No. 217, which would amend the Zoning Ordinance to prohibit the establishment of Recreational Marihuana establishments and clarify existing regulations regarding Medical Marihuana Establishments.

City Council recently approved Ordinance No. 216 to amend the Code of Ordinances to prohibit the establishment of Recreational Marihuana facilities in the City, as well as the sale and consumption of marihuana in public places. It is the advice of legal counsel that, in addition to the amendment to the Code of Ordinances, the City should adopt a Zoning Ordinance Amendment to be clear that such land uses are not permitted within the City. The City Attorney has also recommended that this would be an appropriate time to add language to the Zoning Ordinance regarding Medical Marihuana facilities, as the City did not opt to permit such uses within the City.

As this is an amendment to the Zoning Ordinance, the Planning Commission held a public hearing on the proposed amendment at their January 9, 2019 regular meeting. No comments were received regarding the proposed amendment. Following the hearing, the Planning Commission acted to recommend that the City Council approve Ordinance No, 217.

Following receipt of comments at the public hearing, Council may act on the proposed Ordinance. A roll call vote is required. I recommend a motion to approve the proposed Ordinance No. 217. *Please refer to the attached public notice, Ordinance No. 217, and the excerpt of draft minutes of the January 9th regular meeting.*

6. A. Resolution 2019-02 – Meetings of the Board of Review [ROLL CALL][Action Item]

The attached resolution would establish the meeting dates and times for the Board of Review, to occur in City Hall in March, July, and December on the days and times noted. The purposes of each meeting is noted in the resolution, with the hearing of appeals to property assessments to take place on Monday, March 18th, as stated. I recommend approval of the resolution. A roll call vote is required. *Please refer to the attached Resolution 2019-02.*

6. B. Adopt 2019 Poverty Exemption Guidelines [Action Item]

In 2018, Council approved Resolution 2018-03, establishing guidelines that the Board of Review may use in evaluating requests for exemption from the payment of property taxes based on household income. The guidelines establish that income and asset guidelines will follow Federal standards. The attached Exhibit A reflects these Federal standards for 2019. It is recommended that Council consider a motion to affirm that the attached Income and Asset Guidelines will be used in the consideration of property tax exemption requests during 2019. *Please refer to the attached 2019 Poverty Exemption Guidelines.*

6. C. Resolution 2019-03 – Amend Employee Handbook [ROLL CALL][Action Item]

The recent passage of Proposal 1 necessitates updates to the City's policies regarding drugs, alcohol and controlled substances. These changes are necessary to address the health and safety of our staff and general public. In addition, marijuana remains a schedule 1 narcotic, whose use and possession is illegal under federal law. As a recipient of Federal funds, the City is obligated to comply with the Drug-Free Workplace Act of 1988. In addition, we have several employees who function under federal rules due to licensing or other workplace practices. The proposed policy has been prepared by the City's legal counsel. I recommend a motion to approve Resolution 2019-03 to adopt the amended policy and to give it immediate effect. *Please refer to the attached Resolution 2019-03 and amended Alcohol and Drug Use/Drug and Controlled-Substance Free Workplace Policy.*

6. D. Consider Amendment – 2019 Paid Holidays [Action Item]

During the extreme weather of the last couple of weeks, the City was one of the few (if not only) government office in Hillsdale County that remained open each working day. I am very grateful and proud of the commitment of our staff to be ready and at their stations each day to serve the public. I have consulted with Mayor Arno and would recommend that Council consider a motion amending the 2019 holiday calendar to add Columbus Day, Monday October 14, 2019 to the list of paid holidays for all full-time employees as an expression of our gratitude for their commitment.

6. E. Fiscal Year 2019-2020 Budget Calendar [Action Item]

The proposed calendar for the development of the Fiscal Year 2019-2020 Budget is attached. The calendar follows a similar time frame as has been utilized in prior years and will assure adoption of a budget prior to the start of the next fiscal year. Please note the planned special meeting on Wednesday, May 29th; this will assure that a complete draft budget will have been presented to Council prior to May 31st, in accordance with the City Charter. If the draft budget calendar is acceptable to Council, I would recommend a motion to approve it. *Please refer to the draft Fiscal Year 2019-2020 Budget Calendar.*

6. F. Six-Month Budget Comparison [Discussion Item]

The Fiscal Year 2019 six month budget comparison (July 1, 2018-December 31, 2018) is attached for your review. Overall, we are in compliance with our anticipated budgeted revenue and expenditures. Finance Director Spahr will provide additional clarification as necessary regarding the line items that exceed half of the budgeted expense as of December 31st. *Please refer to the attached six month budget comparison summary.*

9. Department Reports

Please note that 2018 year end reports are included for the Fire Department and Zoning. January 2019 Department Reports are not available at this time and will be provided with the March Council Packet.

Correspondence:

- Michigan Municipal League – 2019 and 2020 conference schedule



City of
Jonesville

265 E. Chicago Street • Jonesville • MI 49250

(517) 849-2104 Ph
(517) 849-9037 Fx
www.jonesville.org
manager@jonesville.org

PUBLIC NOTICE

NOTICE OF PUBLIC HEARING

The Jonesville City Council will hold a Public Hearing on Wednesday, February 6, 2019 at 6:30 p.m. at the Jonesville City Hall, 265 E. Chicago St., Jonesville, MI for the purpose of hearing comments on Ordinance No. 217, an amendment to the Zoning Ordinance that would establish regulations associated with Marihuana Establishments. Copies of the proposed ordinance are available at City Hall or on-line at www.jonesville.org. Please submit written comments to City Hall, 265 E. Chicago St., Jonesville, MI 49250 or via email to clerk@jonesville.org no later than February 5, 2019.

Individuals with disabilities requiring auxiliary aids or services should contact the City of Jonesville in writing at the above address or by calling 517-849-2104.

Cynthia D. Means, Clerk

City of Jonesville

**CITY OF JONESVILLE
ORDINANCE NO. 217**

AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF JONESVILLE BY ADDING A NEW SECTION WHICH NEW SECTION SHALL BE DESIGNATED AS SECTION 2.35 OF CHAPTER 2 OF SAID ORDINANCE

THE CITY OF JONESVILLE ORDAINS:

Section 1. Amend Chapter 1, "Definitions," to add the following:

MICHIGAN MEDICAL MARIHUANA FACILITIES LICENSING ACT

The Michigan Medical Marihuana Facilities Licensing Act, Public Act 281 of 2016, (MCL 333.27101 et. Seq.) is legislation to allow under state law the Establishment of Licensed Medical Marihuana Facilities for the purpose of cultivation, testing, transportation, and provision of marihuana for medical use; pursuant to the provisions of the MMFLA, the City of Jonesville has not adopted an ordinance authorizing the establishment of Medical Marihuana Facilities as defined in the MMFLA.

Section 2. Addition of Section 2.35 to Chapter 2. Section 2.35, "Prohibition of Marihuana Establishments," is added to Chapter 2 of the Zoning Ordinance of the City of Jonesville to read as follows:

SECTION 2.35 PROHIBITION OF MARIHUANA ESTABLISHMENTS

- A. Marihuana establishments, as authorized by and defined in the Michigan Regulation and Taxation of Marihuana Act (the "Act"), are prohibited in all zoning districts, and shall not be permitted as home occupations under Section 2.22 of this Chapter.
- B. No use that constitutes or purports to be a marihuana grower, marihuana safety compliance facility, marihuana processor, marihuana microbusiness, marihuana retailer, marihuana secure transporter or any other type of marihuana related business authorized by the Act, that was engaged in prior to the enactment of this Ordinance, shall be deemed to have been a legally established use under the provisions of the City Code of Ordinances and/or Zoning Ordinance; that use shall not be entitled to claim legal nonconforming status.
- C. Violations of this section are subject to the violations and penalties pursuant to Chapter 18 of this Ordinance and may be abated as nuisances pursuant to Section 18.04.
- D. This section does not supersede rights and obligations with respect to the transportation of marihuana by marihuana secure transporters through the City to the extent provided by the Act, and does not supersede rights and obligations under Michigan law allowing for or regulating marihuana for medical use.

Section 3. Addition of Section 2.36 to Chapter 2. Section 2.36, "Prohibition of Medical Marihuana Facilities Establishments," is added to Chapter 2 of the Zoning Ordinance of the City of Jonesville to read as follows:

SECTION 2.36 PROHIBITION OF MEDICAL MARIHUANA FACILITIES ESTABLISHMENTS

- A. Medical Marihuana Facilities establishments, as authorized by and defined in the Michigan Medical Marihuana Facilities Licensing Act, Public Act 281 of 2016, MCL 333.27101 et. Seq. (the "MMFLA"), are prohibited in all zoning districts, and shall not be permitted as home occupations under Section 2.22 of this Chapter.
- B. No use that constitutes or purports to be a Marihuana Facility as defined in the MMFLA, that was engaged in prior to the enactment of this Ordinance, shall be deemed to have been a legally established use under the provisions of the City Code of Ordinances and/or Zoning Ordinance; that use shall not be entitled to claim legal nonconforming status.
- C. Violations of this section are subject to the violations and penalties pursuant to Chapter 18 of this Ordinance and may be abated as nuisances pursuant to Section 18.04.

Section 4. Conflict and Repeal.

All ordinances or parts of ordinances in conflict with this ordinance are repealed.

Section 5. Publication.

After its adoption, this ordinance or a summary thereof, as permitted by law, shall be published by the City Clerk in a newspaper of general circulation in the City.

Section 6. Effective Date.

This ordinance shall be in force and effect seven (7) days after its publication in a newspaper of general circulation within the City.

YEAS:

NAYS:

ORDINANCE DECLARED ADOPTED ON _____, 201__.

Gerald E. Arno, Mayor

Cynthia D. Means, Clerk

CERTIFICATION

I, Cynthia D. Means, being Clerk of the City of Jonesville do hereby certify that the foregoing is a true and correct copy of the City of Jonesville Ordinance No. 217, passed on the ___ day of _____, 201___. Further, I certify that I caused the same to be published in a newspaper of general circulation within fifteen (15) days after adoption by the City Council of the City of Jonesville, County of Hillsdale and State of Michigan.

**CITY OF JONESVILLE
PLANNING COMMISSION
EXCERPT OF DRAFT
Minutes of January 9, 2019**

A City of Jonesville Planning Commission meeting was held on Wednesday, January 9, 2019 at the Jonesville City Hall. Vice Chair Jerry Drake called the meeting to order at 7:02 p.m.

Present: Jim Ackerson, Charles Crouch, Jerry Drake, Annette Sands, and Mike Venturini (arrived at 7:05 p.m.).

Absent: Christine Bowman, one vacancy.

Also present: Mayor Gerry Arno; Grant Bauman, with Region 2 Planning Commission, DPW Superintendent Mike Kyser; and Manager Jeff Gray.

Vice Chair Jerry Drake opened the public hearing for Ordinance No. 217 at 7:05 p.m. Chair Mike Venturini arrived. There were no public comments. Chair Mike Venturini closed the public hearing at 7:06 p.m.

Manager Gray provided a brief overview of the Ordinance Amendment from his report to the Commission. Motion by Charles Crouch, second by Jerry Drake, to recommend that City Council approve Ordinance No. 217. Roll call vote: ayes: Jim Ackerson, Charles Crouch, Jerry Drake, Annette Sands, and Mike Venturini; nays: none; absent: Christine Bowman; one vacancy.

2019-02

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

RESOLUTION – MEETINGS OF THE BOARD OF REVIEW

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in the City Hall in said City on the 6th day of February, 2019, at 6:30 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, Chapter 10 of the Jonesville City Charter provides the minimum meeting requirements of the Board of Review; and

WHEREAS, Section 10.10 of said Charter states that the City Council shall designate the sessions and place of said meetings.

NOW, THEREFORE BE IT HEREBY RESOLVED that the Board of Review shall convene in City Hall, located at 265 E. Chicago Street, Jonesville, Michigan, for the following sessions:

First Session: commencing on Monday, March 4th at 1:00 p.m., and continuing as much longer as may be necessary for the purpose of considering and correcting the roll.

Second Session: Monday, March 18th, from 9:00 a.m. to 9:00 p.m., and continuing as long as may be necessary for the purpose of hearing appeals of property assessments.

July Session: Wednesday, July 17th, commencing at 1:00 p.m., and continuing for as long as may be necessary, for the purpose of correcting clerical errors, and considering principal residence, poverty, veteran's, and elderly or disabled exemption requests.

December Session: Friday, December 20th, commencing at 1:00 p.m., and continuing for as long as necessary, for the purpose of correcting clerical errors, and considering principal residence, poverty, veteran's, and elderly or disabled exemption requests.

AYES: Council Members:

NAYS: Council Members:

ABSENT: Council Members:

Cynthia D. Means, Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, Michigan at a Regular Meeting held on the 6th day of February, 2019, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Cynthia D. Means, Clerk

CITY OF JONESVILLE
2019 POVERTY EXEMPTION GUIDELINES

EXHIBIT A

The City of Jonesville has adopted the following standards for the 2019 year, for a household to be eligible for a poverty exemption. Below are the maximum household income and asset standards for size of family.

INCOME GUIDELINES

<u>Size of Family</u>	<u>100% Poverty Guidelines</u>	<u>110% Poverty Guidelines</u>
1	\$ 12,140	\$ 13,354
2	\$ 16,460	\$ 18,106
3	\$ 20,780	\$ 22,858
4	\$ 25,100	\$ 27,610
5	\$ 29,420	\$ 32,362
6	\$ 33,740	\$ 37,114
7	\$ 38,060	\$ 41,866
8	\$ 42,380	\$ 46,618
any add'l persons	\$ 4,320	\$ 4,752

ASSET GUIDELINES

<u>Size of Family</u>	<u>100% Asset Guidelines</u>
1	\$ 24,280
2	\$ 32,920
3	\$ 41,560
4	\$ 50,200
5	\$ 58,840
6	\$ 67,480
7	\$ 76,120
8	\$ 84,760
any add'l persons	\$ 93,400

2019-03

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

**RESOLUTION – AMEND EMPLOYEE HANDBOOK
ALCOHOL AND DRUG USE/DRUG AND CONTROLLED-SUBSTANCE FREE WORKPLACE**

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in the City Hall in said City on the 6th day of February 2019, at 6:30 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, the City of Jonesville adopted an Employee Handbook on June 6, 2006, last amended in May of 2013; and

WHEREAS, following the passage of Proposal 1 regarding recreational marihuana, the City has determined it necessary to update the Handbook in order to protect the health and safety of City employees and the general public, and to conform to the Drug-Free Workplace Act of 1988.

NOW THEREFORE, IT IS RESOLVED that the attached Alcohol and Drug Use/Drug and Controlled Substance Free Workplace Policy is hereby approved and given immediate effect.

AYES: Members:

NAYS: Members:

ABSENT: Members:

Cynthia D. Means, Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, Michigan at a Regular Meeting held on the 6th day of February, 2019, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Cynthia D. Means, Clerk



CITY OF JONESVILLE POLICY

Policy: Amend Employee Handbook, Alcohol and Drug Use/Drug and Controlled Substance Free Workplace

Adopted by City Council: _____, 2019

Effective Date: _____, 2019

The City (formerly Village) of Jonesville Employee Handbook is hereby amended to rescind the section titled, "Alcohol and Drug Abuse" and to add the following in its place.

ALCOHOL AND DRUG USE/DRUG AND CONTROLLED-SUBSTANCE FREE WORKPLACE

Personnel shall not store or bring into any City facility or vehicle; alcoholic beverages, marihuana, controlled substances, or narcotics except such alcoholic beverage, marihuana, controlled substances or narcotics which are held as evidence.

Personnel shall be prohibited from possessing marihuana, whether medically prescribed or otherwise, while in uniform, while on duty for the City, or while on City owned property or within City owned vehicles. Personnel shall not possess or use any other controlled substances or narcotics, except when prescribed in the treatment of any employee by a physician or dentist. When controlled substances or narcotics (except marihuana which shall at all times be prohibited) are prescribed for personnel while working, a supervisor shall be notified.

Personnel shall not consume intoxicating beverages while in uniform or on duty or working except in the performance of duty and while acting under proper and specific orders from a supervisory officer.

Personnel shall not appear for work while under the influence of intoxicants, drugs, narcotics or medications, including marihuana, to any degree whatsoever or with an odor of such substances or intoxicants on their breath.

Personnel while off duty or not working shall refrain from consuming intoxicating beverages or marihuana to the extent that it discredits the City.

It is further the policy of the City to create a drug and controlled-substance free workplace in keeping with the spirit and intent of the Drug-Free Workplace Act of 1988. The use of controlled substances is inconsistent with the behavior expected of employees, subjects all employees and visitors to our facilities to unacceptable safety risks, and undermines the City's ability to operate effectively and efficiently. In this connection, the unlawful manufacture, distribution, dispensation, possession, sale, or use of a controlled substance in the workplace or while engaged in City business off the City's premises is strictly prohibited. Such conduct is also prohibited during nonworking time to the extent that, in the opinion of the City, it impairs an employee's ability to perform on the job, or threatens the reputation or integrity of the City. To help enforce this policy, the City may require employees to submit to a drug test upon the observance of behavior which creates a reasonable suspicion, in the City's judgment, that the employee is in violation of this policy. Employees may also be asked to submit to a drug/controlled

substance test following an on-the-job accident or an incident in which safety precautions may have been violated or, for covered, employees, as required by the United States or Michigan Department of Transportation.

The City participates in and bears the expense of an Employee Assistance Program the purpose of which is to provide information of the dangers of drug use and abuse in the workplace, advise employees of available drug counseling, rehabilitation, and available assistance to employees who have substance use issues.

Employees convicted of controlled-substance-related violations in the workplace, including pleas of nolo contendere (i.e., no contest), must inform the City within five days of such conviction or plea.

Employees who have been issued a prescription for medical marihuana are not excused from complying with this policy. All federal Schedule I drugs are illegal under this policy as are all non-prescription drugs. A positive test result for marihuana will not be excused even if the employee presents a valid medical marihuana card. Neither will the legality of recreational marihuana have any impact upon an employee's obligation to comply with this policy.

Employees who violate any aspect of this policy may be subject to disciplinary action up to and including termination. At its discretion, the City may require employees who violate this policy to successfully complete a substance use assistance or rehabilitation program as a condition of continued employment. Failure or refusal of an employee to cooperate fully, sign a consent/release form or any other required document for testing, or submit in full to any inspection or drug test as provided will be treated as a positive drug test result and is independent grounds for discharge. Substituting or adulterating any bodily substance or specimen submitted for testing, or falsely representing that the bodily substance or specimen is the employee's own sample, likewise will be grounds for discharge.

CITY OF JONESVILLE

2019 – 2020 BUDGET CALENDAR

Friday, February 15, 2019	Distribute budget packages to Department Heads (Finance Director)
Monday, March 11, 2019	Budget requests from Department Heads due to Finance Director
Monday, March 11, 2019	Budget Narratives due to Finance Director by Department Heads
March 18 – 29, 2019	City Manager/Finance Director meetings with Department Heads
April 8 – 26, 2019	Budget Committee Discussions with Manager/Finance Director
Thurs-Fri, May 9-10, 2019	Put together budget binders for Council meeting (Finance Director)
Wed, May 15, 2019	Regular Council Meeting Budget Session covering: Local Streets Major Streets State Highway Motor Vehicle Pool
Wed, May 15, 2019	Schedule special Council meeting for Wednesday, May 29, 2019 Set public hearing date for Wednesday, June 19, 2019
May 16 – 22, 2019	Adjustments based on May 15th session and Council Budget Committee Recommendations (Finance Director)
May 23 - 24, 2019	Put together budget binders for Council meeting (Finance Director)
Wed, May 29, 2019	Special Council Meeting Budget Session covering: General Fund DDA L DFA Sewer Fund Water Fund Debt Service
June 3 – June 12, 2019	Adjustments based on May 29th session and Council Budget Committee Recommendations (Finance Director)
Thurs-Fri, June 13-14, 2019	Put together budget binders for Council meeting (Finance Director)
Wed, June 19, 2019	Regular Council Meeting – Final Budget Discussions (as necessary) Public Hearing – Set budget and ad-valorem mill levy [Resolution(s)]

* Note - Jeff will be on vacation April 1st - 5th

- Lenore will be at conferences on March 6th and May 19th - 22nd

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 12/31/2018

DESCRIPTION	YTD BALANCE 12/31/2018 NORMAL (ABNORMAL)	2018-19 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 101 - GENERAL FUND				
TOTAL Revenues	883,860.75	1,449,997.76	60.96%	Property taxes
Expenditures				
101-CITY COUNCIL	15,957.80	38,000.00	41.99%	
172-CITY MANAGER	50,627.29	105,690.00	47.90%	
191-ELECTIONS	5,709.56	5,150.00	110.87%	August/November elections
218-GENERAL OFFICE	96,716.89	200,013.00	48.36%	
247-BOARD OF REVIEW	307.47	1,500.00	20.50%	
253-TREASURER	2,862.48	2,900.00	98.71%	Tax bills/tax roll maintenance
257-ASSESSOR	11,086.86	22,100.00	50.17%	
258-DATA PROCESSING/COMPUTER DE	5,072.56	16,525.00	30.70%	
265-CITY HALL	8,800.49	44,867.00	19.61%	
276-CEMETERY	48,830.32	113,328.00	43.09%	
285-FREEDOM MEMORIAL	398.51	2,550.00	15.63%	
301-POLICE DEPARTMENT	147,762.20	327,774.44	45.08%	
336-FIRE DEPARTMENT	47,569.04	138,295.00	34.40%	
410-PLANNING & ZONING COMMISSIOI	8,767.39	12,101.00	72.45%	
441-RADIO TOWER PROPERTY	95.42	0.00		To be reclassified
442-PARKING LOTS	6,527.66	18,515.00	35.26%	
443-SIDEWALKS	12,952.90	11,380.00	113.82%	Jermaine/Maumee/East/Wright
444-DEPT. OF PUBLIC WORKS	8,323.13	18,370.00	45.31%	
448-STREET LIGHTING	17,934.72	32,000.00	56.05%	
526-SANITARY LAND FILL	0.00	6,290.00	0.00%	
751-RECREATION DEPARTMENT	5,442.77	44,515.00	12.23%	
770-PARKS	10,626.13	24,125.00	44.05%	
780-RAIL/TRAIL	1,537.58	9,275.00	16.58%	
858-FRINGE BENEFITS	16,279.45	32,220.00	50.53%	
865-INSURANCE	12,108.00	14,000.00	86.49%	Annual Prop/Liability Insur.
895-PROMOTIONS	435.30	0.00		City Hall decorations
897-OTHER ACTIVITIES	0.00	194,800.00	0.00%	Tax revenue to Local Streets
TOTAL Expenditures	542,731.92	1,436,283.44	37.79%	
NET OF REVENUES & EXPENDITURES	341,128.83	13,714.32		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 12/31/2018

DESCRIPTION	YTD BALANCE 12/31/2018 NORMAL (ABNORMAL)	2018-19 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 202 - MAJOR STREETS FUND				
TOTAL Revenues	120,956.77	202,917.00	59.61%	
Expenditures				
451-STREET CONSTRUCTION	-	-		
465-ROUTINE MAINTENANCE	26,401.35	61,000.00	43.28%	
474-TRAFFIC CONTROL	2,003.11	8,100.00	24.73%	
478-WINTER MAINTENANCE	2,569.11	21,865.00	11.75%	
900-ADMINISTRATION	42,622.50	49,562.50	86.00%	Bond principal payment
TOTAL Expenditures	73,596.07	140,527.50	52.37%	
NET OF REVENUES & EXPENDITURES	47,360.70	62,389.50	75.91%	
Fund 203 - LOCAL STREETS FUND				
TOTAL Revenues	270,142.39	265,405.00	101.78%	Property taxes from Gen Fund
Expenditures				
451-STREET CONSTRUCTION	0.00	110,000.00	0.00%	
465-ROUTINE MAINTENANCE	30,103.46	117,120.00	25.70%	
474-TRAFFIC CONTROL	110.35	2,464.00	4.48%	
478-WINTER MAINTENANCE	2,659.74	17,030.00	15.62%	
900-ADMINISTRATION	38,876.30	127,645.00	30.46%	
TOTAL Expenditures	71,749.85	374,259.00	19.17%	
NET OF REVENUES & EXPENDITURES	198,392.54	(108,854.00)	182.26%	
Fund 211 - STATE HIGHWAY FUND				
TOTAL Revenues	9,378.10	28,918.00	32.43%	
Expenditures				
465-ROUTINE MAINTENANCE	6,417.92	12,150.00	52.82%	
474-TRAFFIC CONTROL	214.22	1,050.00	20.40%	
478-WINTER MAINTENANCE	1,769.66	12,150.00	14.57%	
900-ADMINISTRATION	929.31	3,567.00	26.05%	
TOTAL Expenditures	9,331.11	28,917.00	32.27%	
NET OF REVENUES & EXPENDITURES	46.99	1.00		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 12/31/2018

DESCRIPTION	YTD BALANCE 12/31/2018 NORMAL (ABNORMAL)	2018-19 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 247 - LOCAL DEVELOPMENT FINANCE AUTHORITY				
TOTAL Revenues	272,770.10	266,955.00	102.18%	PPT Reimbursement
Expenditures				
729-DEVELOPMENT ACTIVITIES	17,726.09	266,087.00	6.66%	
TOTAL Expenditures	17,726.09	266,087.00	6.66%	
NET OF REVENUES & EXPENDITURES	255,044.01	868.00		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY				
TOTAL Revenues	19,183.43	126,500.00	15.16%	
Expenditures				
442-PARKING LOTS	715.44	19,815.00	3.61%	
443-SIDEWALKS	192.77	2,421.00	7.96%	
729-DEVELOPMENT ACTIVITIES	13,535.08	41,170.00	32.88%	
733-DOWNTOWN/STREETScape	8,914.57	19,710.00	45.23%	
895-PROMOTIONS	5,712.18	7,915.00	72.17%	Christmas lighting/decorations
897-OTHER ACTIVITIES	5,755.00	57,510.00	10.01%	
TOTAL Expenditures	34,825.04	148,541.00	23.44%	
NET OF REVENUES & EXPENDITURES	(15,641.61)	(22,041.00)	70.97%	
Fund 301 - GENERAL DEBT SERVICE FUND				
TOTAL Revenues	49,625.00	159,567.50	31.10%	
Expenditures				
906-MAJOR STREET BOND	37,047.50	38,412.50	96.45%	Bond principal payment
907-D.D.A. BOND	5,755.00	57,510.00	10.01%	
908-LOCAL STREET BOND	6,822.50	63,645.00	10.72%	
TOTAL Expenditures	49,625.00	159,567.50	31.10%	
NET OF REVENUES & EXPENDITURES	-	-		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 12/31/2018

DESCRIPTION	YTD BALANCE 12/31/2018 NORMAL (ABNORMAL)	2018-19 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 590 - SEWER SYSTEM FUND				
TOTAL Revenues	411,155.97	813,000.00	50.57%	
Expenditures				
527-SEWAGE DISPOSAL	414,280.44	1,079,971.26	38.36%	
TOTAL Expenditures	414,280.44	1,079,971.26	38.36%	
NET OF REVENUES & EXPENDITURES	(3,124.47)	(266,971.26)	1.17%	
Fund 591 - WATER SUPPLY SYSTEM FUND				
TOTAL Revenues	172,818.44	3,183,250.00	5.43%	
Expenditures				
536-IRON REMOVAL PLANT	207,693.32	2,735,604.00	7.59%	
537-WATER DISTRIBUTION SYSTEM	35,435.86	528,013.00	6.71%	
TOTAL Expenditures	243,129.18	3,263,617.00	7.45%	
NET OF REVENUES & EXPENDITURES	(70,310.74)	(80,367.00)	-87.49%	
Fund 661 - MOTOR VEHICLE POOL FUND				
TOTAL Revenues	55,316.04	161,600.00	34.23%	
Expenditures				
270-DPW BUILDING AND GROUNDS	12,509.75	24,185.00	51.73%	
896-MOTOR VEHICLE POOL	49,936.04	227,350.00	21.96%	
TOTAL Expenditures	62,445.79	251,535.00	24.83%	
NET OF REVENUES & EXPENDITURES	(7,129.75)	(89,935.00)	7.93%	
Fund 703 - CURRENT TAX FUND				
TOTAL Revenues	109.28	-		Savings Interest
TOTAL Expenditures	-	-		
NET OF REVENUES & EXPENDITURES	109.28	-		
TOTAL REVENUES - ALL FUNDS	2,265,316.27	6,658,110.26	34.02%	
TOTAL EXPENDITURES - ALL FUNDS	1,519,440.49	7,149,305.70	21.25%	
NET OF REVENUES & EXPENDITURES	745,875.78	(491,195.44)	151.85%	

****Subject to Council Approval****

**JONESVILLE CITY COUNCIL
Minutes of January 16, 2019**

A meeting of the Jonesville City Council was held on Wednesday, January 16, 2019 at the Jonesville City Hall. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula, and Andy Penrose. Absent: Tim Bowman

Also present: Manager Gray, Attorney Lovinger, Fire Chief Adair, DPW Supt. Kyser, Police Chief Lance, WWTP Supt. Mahoney, Treasurer Spahr, Julie Games, and Jeremy Spratt.

Mayor Arno led the Pledge of Allegiance and moment of silence.

The agenda was approved as presented with two additions: 6.H.: Police Patrol Vehicle Replacement and 6.I.: Consider Authorizing a Bid on a Vactor Truck.

Julie Games, Hillsdale County District 2 Commissioner, provided a brief update on behalf of the Hillsdale County Commissioners.

A motion was made by Andy Penrose and supported by Brenda Guyse to schedule a Public Hearing for February 6, 2019 at 6:30 p.m. at the Jonesville City Hall for the purpose of hearing comments regarding Ordinance No. 217. All in favor. Absent: Tim Bowman. Motion carried.

Jerry Drake made a motion to approve Resolution 2019-1: Adopt 2019 City of Jonesville Master Plan as recommended by the Jonesville Planning Commission. George Humphries Jr. supported the motion. Roll Call Vote: Ayes: Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula, Andy Penrose and Gerry Arno. Nays: None. Absent: Tim Bowman. Motion carried.

A motion was made by Jerry Drake and supported by Delesha Padula to receive the 2018 Planning Commission Annual Report. All in favor. Absent: Tim Bowman. Motion carried.

Jerry Drake made a motion to receive the Planning Commission 2019 Work Plan as presented with one noted request from Mayor Arno to move the *As Time Allows Goal – Ordinance Review and Amendment (as needed) / Electronic Message Signs* to the top of the list. The motion was supported by Brenda Guyse. All in favor. Absent: Tim Bowman. Motion carried.

A motion was made by Brenda Guyse and supported by Andy Penrose to approve processing an application to pursue Police Department Accreditation at an initial cost of \$1,500 annual continuation fees of \$600 per year. All in favor. Absent: Tim Bowman. Motion carried.

Brenda Guyse made a motion and was supported by Jerry Drake to approve the three-year agreement for audit services with Bailey, Hodshire and Company, PC and to authorize the Manager and Mayor to execute said agreement. All in favor. Absent: Tim Bowman. Motion carried.

The third quarter Fund Activity Statement from the Hillsdale County Community Foundation for the Freedom Memorial was presented to Council.

A motion was made by Delesha Padula and supported by Jerry Drake to approve the purchase of a 2019 Ford Interceptor Patrol Vehicle from Gorno Ford in Woodhaven, MI at a cost of \$30,375. All in favor. Absent: Tim Bowman. Motion carried.

Jerry Drake made a motion and was supported by Brenda Guyse to authorize staff to bid on the vactor truck up to an amount not-to-exceed \$120,000. The vactor truck is currently owned by the City of Saline and will be used in both Waste Water and Water Operations. All in favor. Absent: Tim Bowman. Motion carried.

A motion was made by George Humphries Jr. and supported by Brenda Guyse to approve the Council minutes of December 19, 2018. All in favor. Absent: Tim Bowman. Motion carried.

A motion was made by Andy Penrose and supported by Delesha Padula to approve the Accounts Payable for January 2019 in the amount of \$79,053.02. All in favor. Absent: Tim Bowman. Motion carried.

Updates were given by Department Heads, Council Members and Manager Gray.

The meeting was adjourned at 08:00 p.m.

Submitted by,

Cynthia D. Means
Clerk

Gerald E. Arno
Mayor

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
AUTOMOTIVE SERVICE COMPANY I	MVP - 2019 F350 DUMP BOX	9,798.85
	MVP - 2019 F350/ARROW BOARD INSTALL	831.82
	MVP - REPAIRS	68.89
		10,699.56
BECKER & SCRIVENS, INC.	CEMETERY WALL	330.00
	CEMETERY WALL	210.00
		540.00
BIDDERGY.COM	WWTP - VACTOR TRUCK	96,130.00
BIOLOGICAL RESEARCH SOLUTION	WATER - TESTING	100.00
BRINER OIL CO., INC.	MVP - BULK TANK	404.92
	MVP - BULK TANK	178.56
	MVP - BULK TANK	481.39
	MVP - BULK TANK	283.37
	MVP - GASOLINE	17.34
	MVP - GASOLINE	17.34
		1,382.92
BROOKS, JAMIE	JPD - CLEANING SERVICE	100.00
	CITY HALL - CLEANING SERVICE	100.00
		200.00
COLOSSUS, INC/DBA INTERACT P CURRENT OFFICE SOLUTIONS	JPD - ANNUAL SOFTWARE MAINTENANCE	2,778.30
	OFFICE SUPPLIES	14.15
	JPD - OFFICE SUPPLIES	18.99
	OFFICE SUPPLIES	24.05
	CITY HALL - OPERATING SUPPLIES	91.72
	OFFICE SUPPLIES	10.98
	CITY HALL/JPD/WWTP/DPW SUPPLIES	210.80
		370.69
DETROIT SALT COMPANY D-P EQUIPMENT CO.	SALT	2,683.57
	MVP - REPAIRS/TRACTOR 1	545.84
	MVP - REPAIRS/TRACTOR 1	615.67
		1,161.51
FASTENAL	MVP - OPERATING SUPPLIES	31.42
FLEIS & VANDENBRINK ENG, INC	WATER SYSTEM IMPROVEMENT PROJECT	12,217.53
GORNO FORD, INC.	JPD - 2019 FORD INTERCEPTOR	30,375.00
HILLSDALE CO SHERIFF'S OFFIC	JPD - 2019 RANGE FEE	100.00
HILLSDALE COUNTY TREASURER	DEC 2019 BOR ADJUSTMENTS	32.44
HYDROCORP, INC	WATER CROSS CONNECTION PROGRAM	520.00
KEN STILLWELL FORD-MERCURY,	JPD - 16 FORD REPAIRS	82.50
KIMBALL MIDWEST	MVP - OPERATING SUPPLIES	190.79
KUSTOM SIGNALS, INC.	JPD - 2019 FORD/RADAR	1,742.00
MAHONEY, RICK	WW ADMIN CONF MILEAGE	162.40
MICH ASSOC OF MUNICIPAL CLER	MEANS - MEMBERSHIP RENEWAL	60.00
	MEANS - MASTER ACADEMY	450.00
		510.00
MICHIGAN GAS UTILITIES	IRON REMOVAL PLANT GAS SERVICE	400.19
	JFD GAS/HEAT SERVICE	498.48
	JPD GAS/HEAT SERVICE	175.00
	CITY HALL GAS/HEAT SERVICE	198.04
	DPW GAS/HEAT SERVICE	301.49
	WWTP GAS/HEAT SERVICE	2,805.90
	GAS LIGHT SERVICE	62.62
		4,441.72
MUNICIPAL SUPPLY CO.	WATER - TOOLS	110.40
NORTH EAST FABRICATION CO, I	MVP - OPERATING SUPPLIES	11.67
READING EMERGENCY UNIT, INC	JFD - CPR TRAINING	40.00
SAM'S CLUB	CITY HALL OPERATING SUPPLIES	132.96
STOCKHOUSE CORPORATION	JPD - PRINTING/CRASH FORMS	128.95
UNIFIRST CORPORATION	WWTP - UNIFORM RENTAL	32.44
	WWTP - UNIFORM RENTAL	32.44
	MVP - SHOP TOWELS	27.47
	WWTP - UNIFORM RENTAL	32.44
	WWTP - UNIFORM RENTAL	40.84
		165.63

01/31/2019
User: LSPAHR
DB: Jonesville

CITY OF JONESVILLE
INVOICE APPROVAL LIST
02/07/2019

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
USA BLUEBOOK	WATER/WWTP - SUPPLIES/REPAIRS	353.11
	WWTP - REPAIRS	89.16
	WWTP - OPERATING SUPPLIES	878.91
		1,321.18
VERIZON WIRELESS	JPD/DPW-CELL PHONES/JPD IN-CAR MODEM	175.48
WALMART COMMUNITY/SYNCB	OFFICE/OPERATING SUPPLIES	138.96
WOLVERINE ENG & SURVEYORS IN	WRIGHT ST PARK DESIGN	2,135.00
	Total:	170,812.58

MONTH	City	Scipio	Fayette	Mutual aid	Training/Meeting
JANUARY	6	0	5	6	3
FEBRUARY	2	1	1	3	4
MARCH	3	5	4	3	3
Quarter total	11	6	10	12	10
APRIL	11	2	2	6	4
MAY	5	2	3	8	3
JUNE	2	0	3	2	4
Quarter total	18	4	8	16	11
JULY	1	1	2	6	5
AUGUST	5	2	3	1	4
SEPTEMBER	1	4	1	12	2
Quarter total	7	7	6	19	11
OCTOBER	4	0	2	3	4
NOVEMBER	6	2	4	4	2
DECEMBER	4	1	2	5	3
Quarter total	14	3	8	12	9
YEAR TOTAL	50	20	32	59	41 TOTAL=202

DATE	TYPE OF CALL	LOCATION	MEMBERS
5-Dec	2 Car P.I. {Jaws}	Sterling/ Concord rd.(Scipio)	7
5-Dec	Meeting	Station(Meeting)	14
7-Dec	Lift assist	9631 Pope rd.(Mutual aid) REU	7
7-Dec	Lift assist	519 East st.(Mutual aid) REU	3
8-Dec	Lift assist	2041 Blackmer dr.(Mutual aid) REU	10
12-Dec	Lift assist	302 Village ln.(Mutual aid) JPD	8
14-Dec	Gas odor	Beck rd./Area norms tire(City)	1
14-Dec	1 Car slide off	N. Hillsdale/ Ball rd.(Fayette)	9
14-Dec	Lift assist	302 Village ln(Mutual aid) REU	9
16-Dec	P.R event /Station	Station(Training)	4
16-Dec	Smoke invesigation	117 West st. (City)	9
18-Dec	C.O. Alarm/ Canceled	470 Salem dr.(City)	2
26-Dec	Clean-up	Station (Training)	9
27-Dec	Wires down	Rainey/Genessee Rd.(Fayette)	7
29-Dec	1 Car P.I/ Tree	Us-12/ Jermaine st.(City)	11

ZONING REPORT 2018

<u>NAME</u>	<u>ADDRESS</u>		<u>USE</u>	<u>DATE</u>
Martinrea-JV	270 Gaige St.	Approved	Addition	2/9/2018
Hope House	110 Reading Ave.	Approved	Addition/Roof over Deck	2/26/2018
Shauna Ladd	441 Parkwood Dr.	Approved	Fence/Privacy	3/22/2018
Andy Penrose	209 Franklin St.	Approved	Driveway/Cement	3/26/2018
Nicole Somerlott	317 Evans St.	Approved	Addition to Residence	3/29/2018
Michelle Calvin	416 Drake St.	Approved	Porch/No Roof	4/6/2018
Michelle Calvin	416 Drake St.	Denied	Front Porch w/Roof	4/10/2018
Caroline Petrie	327 Grant St.	Approved	Addition/Sun Room	4/17/2018
Todd Clow	311 Maumee St.	Approved	Storage Building	4/27/2018
Tammi Morris	121 Drayton St.	Approved	Driveway/Sidewalk	5/15/2018
Jennifer Lambright	206 Bowman St.	Approved	Fence/Replacing Privacy	5/21/2018
Tyler Lawrence	410 Clinton St.	Approved	Driveway and Fence	5/29/2018
Kaeb Sales	613 E Chicago St.	Approved	Addition	5/31/2018
Rebecca Phillips	126 Drayton St.	Approved	Fence/Chainlink	6/5/2018
Carla Knaggs	124 Maumee St.	Approved	Fence/Privacy	6/5/2018
Mike Grajek	411 East St.	Approved	Fence/Privacy	6/5/2018
Alan Russell	313 Maumee St.	Approved	Driveway	6/8/2018
Brandy Hollingsworth	413 Seneca St.	Approved	Fence/Chainlink	6/13/2018
Chuck Friese	701 Olds St.	Approved	Tent/Fireworks Sales	6/21/2018
Gary Penix	208 West St.	Approved	Garage/Deck	6/21/2018
Teresa Crippen	121 Maumee St.	Approved	Fence/Privacy & Picket	6/22/2018
Steve Simons	336 Jonesville Rd	Approved	Driveway Approach	6/26/2018

NAME	ADDRESS		USE	DATE
Jeff Gray	498 Salem Dr.	Approved	Fence/Privacy & Chainlink	7/18/2018
Ron Gow	607 E Chicago St.	Approved	New Building	7/18/2018
June Winter	203 West St.	Approved	Fence/Privacy	7/18/2018
Todd Shroats	467 E Chicago St.	Approved	Fence/Privacy & Picket	7/23/2018
Alan Russell	313 Maumee St.	Approved	Fence/Privacy	7/25/2018
Bryan Swan	455 Evans St.	Approved	Addition to building	7/31/2018
Yvonne Roberts	406 DeWitt St.	Approved	Driveway/Replacing	7/31/2018
Ryan Center	325 Highland St.	Approved	Addition to Building, Garage, Repaving Driveway	9/4/2018
Kathryn Johnson	420 Franklin St.	Approved	Handicap Ramp	9/5/2018
Briner Oil Company	332 Beck St.	Approved	Repaving Parking Lot	9/6/2018
Hope House	401 W. Chicago St.	Approved	Repaving Parking Lot	9/6/2018
Collins Auto Body	317 W Chicago St.	Approved	Repaving Parking Lot	9/6/2018
Country Carpets	394 W Chicago St.	Approved	Repaving Parking Lot	9/6/2018
Miller Chiropractic	325 Reading Ave.	Approved	Repaving Parking Lot	9/6/2018
Shirt Shack	409 W Chicago St.	Approved	Repaving Parking Lot	9/6/2018
Junior Rodriguez	309 East St.	Approved	Deck	9/14/2018
Brandon Alvarez	208 Evans St.	Approved	Fence	9/14/2018
Sauk Theatre	240 E Chicago St.	Approved	Sign/Wall	9/25/2018
Ryan Brown	301 East St.	Approved	Fence	9/25/2018
Don Elliott	624 Chatam Cir.	Approved	Fence	9/25/2018
Sharon Dow	211 Harley St.	Approved	Sign/Ground	10/1/2018
Brian Baker	400 Wright St.	Approved	Driveway	10/17/2018
Randy Neelis	503 E Chicago St.	Approved	New Roof & Trusses	10/29/2018

NAME	ADDRESS		USE	DATE
Adam Blonde	310 Strait Ct.	Approved	Fence	11/13/2018
Kayla Strauss	660 Wright St.	Approved	Fence	11/13/2018
Megan Campbell	479 Wright St.	Approved	Temporary Ice Rink	11/21/2018

RECEIVED
JAN 16 2019

T 734.662.3246
800.653.2483
F 734.662.8083
mml.org

BY: _____

Jan. 11, 2019

It's budget planning season for many Michigan communities right now, and the Michigan Municipal League wants to help. As part of your planning, the League hopes you consider sending your staff, management team, and elected officials to our two signature education and networking events taking place in the upcoming 2019-20 fiscal year. These two events are our 2019 Convention in Detroit and our 2020 Capital Conference in Lansing.

Here are some key details to help in your budget planning:

2019 MML Convention

- Dates: Sept. 25-27, 2019
- Location: Detroit, Cobo Center
- Anticipated member registration fee: \$449 per person (full Convention)
- Anticipated hotel nightly rate: \$159/night

Registration and the special hotel block rate for the 2019 Convention are expected to start June 18, 2019.

2020 MML Capital Conference

- Dates: March 24-25, 2020
- Location: The Lansing Center and Radisson Hotel Lansing
- Anticipated member registration fee: \$250 per person (full Conference)
- Anticipated hotel nightly rate (at Radisson): \$132.95/night

Registration and the special hotel block rate for the 2020 Capital Conference are expected to start January 6, 2020.

Thank you for including these events in your upcoming education and training budgets and feel free to contact us if you have any questions.

Sincerely,



Summer Minnick
Deputy Executive Director & CMO

We love where you live.

