



City of Jonesville

265 E. Chicago Street • Jonesville • MI 49250

(517) 849-2104 Ph
(517) 849-9037 Fx
www.jonesville.org
manager@jonesville.org

CITY OF JONESVILLE COUNCIL AGENDA JUNE 19, 2019 - 6:30 P.M. CITY HALL

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS / AUDIENCE PRESENTATIONS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

4. PRESENTATIONS AND RECOGNITIONS

- A. Doug Sanford – Hillsdale County Emergency Services/911 Director

5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

- A. Truth in Taxation Public Hearing
- B. 1. Fiscal Year 2019-20 Budget Public Hearing
- 2. Resolution 2019-14 to Adopt July 2019-June 2020 Budget,
General Appropriations Act and Ad Valorem Mill Levy

[ROLL CALL][Action Item]

6. REPORTS AND RECOMMENDATIONS

- A. Consider the Fiscal Year 2019-20 to 2023-24 Capital Improvement Plan
- B. Approval of the Fiscal Year 2019-20 Employee Wage Scale
- C. Request to Waive Park Usage Policy
- D. Schedule Public Hearing – Rezoning of 402 E. Chicago Street
- E. Resolution 2019-15 – Amend Cemetery Fee Schedule
- F. Appointment of Training Officer – Jonesville Fire Department
- G. Agreement for Professional Assessor Services
- H. Fiscal Year 2018-19 Budget Amendments
- I. Fiscal Year 2018-19 Nine Month Budget Review

[Action Item]
[Action Item]
[Action Item]
[Action Item]
[ROLL CALL][Action Item]
[Action Item]
[Action Item]
[Action Item]
[Information Item]

7. COUNCIL MINUTES

- A. Consider minutes of the May 15, 2019 regular meeting
- B. Consider minutes of the May 29, 2019 special meeting
- C. Consider minutes of the June 5, 2019 special meeting

[Action Item]
[Action Item]
[Action Item]

8. ACCOUNTS PAYABLE

- A. Accounts Payable for June 2019 totalling \$134,994.74

[Action Item]

9. DEPARTMENT REPORTS

- A. Fire Department – Chief Adair
- B. Water/Wastewater Treatment Plant – Superintendent Mahoney
- C. Department of Public Works – Superintendent Kyser
- D. Police Department – Chief Lance
- E. Cash Report – Finance Director Spahr
- F. Cemetery Report – Manager Gray

10. OTHER BUSINESS


11. ADJOURNMENT



City of Jonesville

265 E. Chicago Street • Jonesville • MI 49250

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www.jonesville.org
manager@jonesville.org

To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: June 14, 2019
Re: Manager Report and Recommendations – June 19, 2019 Council Meeting

5.A. Truth in Taxation Public Hearing

The City Council will hold this public hearing for the purpose of hearing comments about maintaining the current 16.388 millage rate. Without the hearing, the millage rate would permanently be adjusted down by 0.2573 mills to 16.1307 mills. If the proposed increase to retain our current millage is not approved, there will be a resulting reduction in operating revenue of 1.60%, or \$13,185 in revenue to the general fund and local streets. In summary, the advertised increase would maintain our current millage rate. *Please refer to the attached hearing notice.*

5.B.1 Fiscal Year 2019-20 Budget Public Hearing

The property tax rate of 16.388 mills (unchanged) proposed to be levied to support the proposed budget is the subject of this hearing. As discussed at the May 29th special session, a balanced budget has been presented for consideration. The proposed budget was made available for public view following the special meeting. Fiscal Year 2019-20 Budget highlights and fund summaries have been discussed at the previous two Council meetings and can be presented at the meeting.

5.B.2. Resolution 2019-14 to Adopt July 2019-June 2020 Budget, General Appropriations Act and Ad Valorem Tax Levy

[ROLL CALL][Action Item]

Action item related to the public hearing. The Fiscal Year 2019 Budget Committee is proposing the adoption of a balanced budget for the upcoming fiscal year as outlined with Resolution 2019-14. Line item detail of each respective fund's expenses and revenues are identified in the budget binders. The Budget Committee and staff worked diligently to balance the FY 2019-20 Budget.

With the adoption of this fiscal year budget, we continue our focus on the stewardship of the public's resources. Most notably, water system improvements are planned that will modernize the Iron Removal Plant and improve the meter reading system. Street maintenance and public services also remain priorities. Seeking opportunities for the redevelopment of the former Klein Tool building is a top priority, as identified in the adopted Master Plan. I recommend adoption of the Fiscal year 2019-20 Budget as presented by the Budget Committee. A roll call vote is required. *Please refer to the attached Resolution 2019-14 and the Fiscal Year Budget Binders.*

6. A. Consider Adoption of the FY 2019-20 to 2024-25 Capital Improvement Plan [Action Item]

The Capital Improvement Plan that summarizes anticipated major capital projects for the coming fiscal year, along with the following five years. The document is a companion to the annual operating budget and is intended to help with long range budgeting. The CIP was reviewed by the Planning Commission to assure consistency with long range community planning initiatives at their June 12th meeting and was recommended for approval. There have been a couple of typographical changes from the document Council reviewed at the budget work session; there have been no changes to dollar amounts or projects. I recommend a motion to approve the FY 2019-20 to 2024-25 Capital Improvement Plan. *Please refer to the CIP in your budget binder.*

6. B. Approval of the Fiscal Year 2019-20 Employee Wage Scale [Action Item]

As was discussed at the June 5, 2019 special meeting, Rahmberg, Stover and Associates completed a compensation study for the City's 14 full-time staff. The purpose of the study was to consider the competitiveness of the current compensation for these positions and to develop a revised pay scale. The proposed scale included with the budget binders reflects the results of the study, placing full-time employees into the appropriate step for their position. In addition, the Budget Committee recommended providing a 2.5% cost of living increase to all full and part time employees. The proposed wage increases are reflected in the budget presented under item 5.B. of this agenda. The wage increases would be effective after the start of the fiscal year on July 1, 2019. *Please refer to the proposed Employee Wage Scale in the FY 2018-19 budget binders.*

6. C. Request to Waive Park Usage Policy [Action Item]

The Jonesville District Library is requesting permission to host a Midnight Moon Viewing at the Wright Street Park on Friday, July 19th from 11:00 p.m. until midnight. Normal hours for use of the park are from dawn until dusk, daily. Details about the event are included in the attached flyer. A representative will be in attendance at the meeting to answer any questions. A motion is necessary to approve the waiver to the policy. *Please refer to the park use application and information flyer.*

6. D. Schedule Public Hearing – Rezoning of 402 E. Chicago Street [Action Item]

At their June 12th meeting, the Planning Commission acted to recommend that Council approve the application to rezone the property located at 402 E. Chicago Street from HC (Highway Commercial) to R-2 (Residential). The property owner intends to use it for a single-family home. The property is located on the southeast corner of Chicago and East Streets. It is recommended that City Council consider a motion to receive the application and set a public hearing for Wednesday, July 17, 2019 at 6:30 p.m. at the Jonesville City Hall. *Please refer to the attached application for rezoning.*

6. E. Resolution 2019-15 – Amend Cemetery Fee Schedule [ROLL CALL][Action Item]

During its review of capital projects and budgeting for the Fiscal Year 2019-20 budget, the Cemetery Committee reviewed the schedule of fees for several municipal cemeteries in Hillsdale, Branch and Lenawee Counties. Following review, the Committee is recommending that the purchase price of each individual grave site be increased from \$200.00 to \$500.00. All other charges would remain unchanged. A motion and roll call vote are necessary to approve the attached resolution to adopt the new fee schedule, as recommended by the Cemetery Committee. *Please refer to Resolution 2019-15.*

6. F. Appointment of Training Officer – Jonesville Fire Department [Action Item]

Chief Dean Adair is recommending appointment of Casper Vanderkarr as Training Officer for the Fire Department. The Employee Handbook requires confirmation by the City Council. A motion is necessary to confirm the appointment, which will expire in April of 2022. *Please refer to the attached recommendation from Chief Adair.*

6. G. Agreement for Professional Assessor Services [Action Item]

Our current assessing contract with CSZ Services is set to expire on June 30th. Chuck Zemla and his company have done an outstanding job for the past several years. I find him to work well with the citizens and businesses of this community, as well as City staff. He is willing to extend his contract for an additional four years, while maintaining the same annual rate. He will maintain office hours one day each month and is willing to meet by appointment on additional days and times as needed. I recommend approval of the attached contract in the amount of \$21,600 per year for the period from July 1, 2019 to June 30, 2023 and authorize the manager and clerk to execute the same. *Please refer to the attached contract with CSZ Services.*

G. H. Fiscal Year 2018-19 Budget Amendments

[Action Item]

In the previous fiscal year, the City's general fund received just under \$95,000 in Personal Property Tax (PPT) reimbursement and Essential Services Assessment (ESA) payments. \$110,000 was budgeted for the current fiscal year. Following action of the legislature, the reimbursement formula was amended and the City has been informed that it no longer qualifies for these payments. The attached budget amendments reflect the lost revenue. Much of the lost revenue will be offset by projects that will be carried over to future years, including cemetery paving, city hall repairs and Truck #572 refurbishment. The budget amendments also address the initial payment to the Michigan Department of Transportation for the traffic signal improvement project, and the corresponding DDA reimbursement. Although the amendments reflect \$13,600 in expenditures over revenues, the original fiscal year budget had a surplus of about \$13,900 and will end balanced. A motion is necessary to amend the budget. *Please refer to the attached summary of Budget Amendments.*

G. I. Fiscal Year 2018-19 Nine Month Budget Review

[Information Item]

The current fiscal year nine month budget comparison (July 1, 2018 through March 31, 2019) is attached for your review. Overall, revenues and expenditures to date are in line with budgeted figures. Finance Director Spahr will provide additional clarification as necessary regarding the line items that exceed seventy-five percent of budgeted expenses. The comparison does not reflect amendments made in the prior agenda item. *Please refer to the attached FY 2018-19 nine month budget comparison summary.*

Correspondence:

- Colleen Savarino re: Spring Trash Clean-Up
- Comcast re: changes to premier package
- Jonesville Community Schools re: Strategic Planning
- MML Fact Sheet re: changes to fireworks law

Notice of Public Hearing on Increasing Property Taxes

The City Council of the City of Jonesville will hold a public hearing on a proposed increase of 0.2573 mills in the operating tax millage rate to be levied in 2019. The hearing will be held on Wednesday, June 19, 2019 at 6:30 p.m. at Jonesville City Hall, 265 E. Chicago St., Jonesville, MI 49250.

The date and location of the meeting to take action on the proposed additional millage will be announced at this public meeting.

If adopted, the proposed additional millage will increase operating revenues from ad valorem property taxes 1.60% over such revenues generated by levies permitted without holding a hearing. If the proposed additional millage rate is not approved, the operating revenue will increase by 2.06% over the preceding year's operating revenue.

The taxing unit publishing this notice, and identified below, has complete authority to establish the number of mills to be levied from within its authorized millage rate.

This notice is published by:

City of Jonesville
265 E. Chicago St.
Jonesville, MI 49250
517-849-2104

**CITY OF JONESVILLE
NOTICE OF PUBLIC HEARING
JULY 2019 - JUNE 2020 PROPOSED BUDGET**

June 19, 2019

A public hearing on the proposed budget for July 2019 - June 2020 will be held on the 19th day of June, 2019 at 6:30 p.m. at the Jonesville City Hall, 265 E. Chicago St., Jonesville, MI.

The property tax rate of 16.388 mills (unchanged) proposed to be levied to support the proposed budget will be a subject of this hearing.

The proposed budget in detail will be available for public review during regular business hours of Monday through Friday 8:00 a.m. until 4:30 p.m. at the City Hall beginning June 17, 2019.

2019-14

**CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN**

**RESOLUTION: TO ADOPT JULY 2019 - JUNE 2020 BUDGET, GENERAL
APPROPRIATIONS ACT AND AD VALOREM MILL LEVY**

Partial minutes of a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, Michigan, held in the City Hall in said City on the 19th day of June, 2019, at 6:30 p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, a public hearing was held on the City of Jonesville proposed budget on June 19, 2019 and notice of the hearing was published in a newspaper of general circulation at least six days before the hearing; and

WHEREAS, the City of Jonesville is complying with the Truth and Taxation Act, P.A. 5 of 1982, by meeting all requirements of Section 16 of the Uniform Budgeting and Accounting Act as directed by P.A. 42 of 1995; and

NOW THEREFORE BE IT RESOLVED, that the attached July 2019 - June 2020 Budget Summary is hereby adopted as the Budget for the City of Jonesville for the period beginning July 1, 2019 and ending June 30, 2020; that the adopted expenditures shall be appropriated to meet the expenses of the several Funds and Activities of the City of Jonesville for July 1, 2019 through June 30, 2020; and that the adopted revenues are hereby budgeted for the purpose of defraying the said expenditures of the City, along with the adopted use of fund balances and retained earnings; and

BE IT FURTHER RESOLVED, that the City Council authorizes the City Manager to transfer line item amounts within the budgeted activities; however, Council approval is required to change activity appropriations; and

BE IT FURTHER RESOLVED, that the ad valorem mill levy of 11.7057 mills is hereby adopted for the General Fund, and 4.6823 mills is hereby adopted for Streets and shall be deposited in the Local Streets Fund.

AYES:

NAYS:

ABSENT:

Lenore Spahr, Deputy Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of Jonesville, County of Hillsdale Michigan at a Regular Meeting held on the 19th day of June, 2019, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Lenore Spahr, Deputy Clerk

CITY OF JONESVILLE
2019-2020 FISCAL YEAR BUDGET SUMMARY
Adopted June 19, 2019

19-20

GENERAL FUND

REVENUES

Use of Fund Balance	2,316
Revenues	1,485,435
TOTAL FUNDS AVAILABLE	1,487,751

EXPENDITURES

101 City Council	24,500
172 City Manager	107,690
191 Elections	3,450
218 General Office	210,318
247 Board of Review	1,575
253 Treasurer	2,900
257 Assessor	22,100
258 Data Processing/Computer Department	22,225
265 City Hall	30,867
276 Cemetery	101,828
285 Freedom Memorial	1,950
301 Police Department	328,556
336 Fire Department	156,253
410 Planning & Zoning Commissions	5,101
441 Radio Tower Property	-
442 Parking Lots	18,415
443 Sidewalks	1,405
444 Department of Public Works	18,370
445 DPW Building & Grounds	-
448 Street Lighting	104,473
526 Sanitary Land Fill	6,290
728 Special Projects Coordinator	-
751 Recreation Department	44,715
770 Parks	14,525
780 Rail/Trail	6,025
858 Fringe Benefits	32,220
862 Employer Share of Social Security	-
865 Insurance	14,000
895 Promotions	-
897 Other Activities	208,000
TOTAL FUND EXPENDITURES	1,487,751

NET AMOUNT TO FUND BALANCE

-

CITY OF JONESVILLE
2019-2020 FISCAL YEAR BUDGET SUMMARY
Adopted June 19, 2019

19-20

MAJOR STREETS

REVENUES

Use of Fund Balance	
Revenues	223,265

TOTAL FUNDS AVAILABLE	223,265
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EXPENDITURES

451 Street Construction	-
465 Routine Maintenance	78,100
474 Traffic Control	3,400
478 Winter Maintenance	22,565
897 Other Activities	-
900 Administration	48,795

TOTAL FUND EXPENDITURES	152,860
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NET AMOUNT TO FUND BALANCE	70,406
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LOCAL STREETS

REVENUES

Use of Fund Balance	75,841
Revenues	286,385

TOTAL FUNDS AVAILABLE	362,226
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EXPENDITURES

451 Street Construction	112,770
465 Routine Maintenance	100,705
474 Traffic Control	2,214
478 Winter Maintenance	18,030
900 Administration	128,507
905 Debt Service	-

TOTAL FUND EXPENDITURES	362,226
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NET AMOUNT TO FUND BALANCE	-
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STATE HIGHWAY

REVENUES

Use of Fund Balance	
Revenues	25,851

TOTAL FUNDS AVAILABLE	25,851
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EXPENDITURES

451 Street Construction	-
465 Routine Maintenance	11,300
474 Traffic Control	950
478 Winter Maintenance	10,650
900 Administration	2,950

TOTAL FUND EXPENDITURES	25,850
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NET AMOUNT TO FUND BALANCE	1
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CITY OF JONESVILLE
2019-2020 FISCAL YEAR BUDGET SUMMARY
Adopted June 19, 2019

19-20

LOCAL DEVELOPMENT FINANCE AUTHORITY

REVENUES

Use of Fund Balance		328,175
Revenues		328,175

TOTAL FUNDS AVAILABLE	328,175
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EXPENDITURES

729 Development Activities	252,210	
731 Industrial Park Phase II		-

TOTAL FUND EXPENDITURES	252,210
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NET AMOUNT TO FUND BALANCE	75,965
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DOWNTOWN DEVELOPMENT AUTHORITY

REVENUES

Use of Fund Balance	58,450	
Revenues		149,500

TOTAL FUNDS AVAILABLE	207,950
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EXPENDITURES

442 Parking Lots	19,915	
443 Sidewalks - Streetscape		1,821
729 Development Activities		99,789
733 Downtown/Streetscape		19,960
895 Promotions		8,565
897 Other Activities		57,900

TOTAL FUND EXPENDITURES	207,950
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NET AMOUNT TO FUND BALANCE	-
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DEBT SERVICE

REVENUES

Use of Fund Balance		161,118
Revenues		161,118

TOTAL FUND REVENUES	161,118
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EXPENDITURES

906 Michigan Transportation Fund Bond	37,048	
907 D.D.A. Streetscape Bond		57,900
908 Local St Cap Improvement Bond		66,170

TOTAL FUND EXPENDITURES	161,118
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NET AMOUNT TO FUND BALANCE	-
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CITY OF JONESVILLE
2019-2020 FISCAL YEAR BUDGET SUMMARY
Adopted June 19, 2019

	19-20
SEWER FUND	
REVENUES	
Use of Fund Balance/Depreciation	214,335
Revenues	<u>803,300</u>
TOTAL FUNDS AVAILABLE	1,017,635
EXPENDITURES	
527 Sewage Disposal	1,017,635
529 Industrial Pretreatment Program	<u>-</u>
TOTAL FUND EXPENDITURES	1,017,635
NET AMOUNT TO FUND BALANCE	0
WATER FUND	
REVENUES	
Use of Fund Balance/Depreciation	19,973
Revenues	<u>2,957,745</u>
TOTAL FUNDS AVAILABLE	2,977,718
EXPENDITURES	
536 Iron Removal Plant	2,610,369
537 Water Distribution System	<u>367,349</u>
TOTAL FUND EXPENDITURES	2,977,718
NET AMOUNT TO FUND BALANCE	0
MOTOR VEHICLE POOL	
REVENUES	
Use of Fund Balance/Depreciation	120,877
Revenues	<u>211,000</u>
TOTAL FUNDS AVAILABLE	331,877
EXPENDITURES	
270 DPW Building & Grounds	21,947
896 Motor Vehicle Pool	<u>309,930</u>
TOTAL FUND EXPENDITURES	331,877
NET AMOUNT TO FUND BALANCE	0
TOTAL REVENUE/USE OF FUND BALANCE	7,123,566
TOTAL EXPENDITURES	6,977,194
TOTAL ADDITIONS TO/USE OF FUND BALANCE	146,372



City of
Jonesville

265 E. Chicago St., Jonesville, MI 49250

(517) 849-2104

Fax (517) 849-9037

email: clerk@jonesville.org

Park Usage Policy

Organizations, Groups, or Families (for reunion purposes) who desire to use or reserve a portion of G. Carl Fast Park or Wright Street Park for an organized function, must apply for a permit at the Jonesville City Office. The parks are available for organized group activities on a first come first serve basis. Applicants must state the date & time of park usage and provide a brief, but detailed description of the activities that will take place by the reserving group or organization.

All groups, families, and other organizations that seek a permit under this policy must strictly adhere to the following regulations:

1. No alcoholic beverages or non-prescription drugs are allowed in any of the City parks.
2. No stakes or posts shall be allowed to be placed or inserted upon or within park property without prior consent of the Department of Public Works.
3. Prior permission must be received for use of electrical outlets in either park.
4. Applicants must receive permission prior to using any type of vehicles in either park.
5. Music events shall be permitted in the parks between the hours of 12:00 P.M. and 7:00 P.M. Loudspeakers must be kept at a minimum low volume.
6. Hours are posted in each park and must be adhered to.
7. Organizations, Groups and Families that have within their membership, City residents may use the restroom facilities in the Wright Street Park, but must apply for, and pick up key at the City Office. Non-resident Organizations, Groups and families will be charged a \$50 security deposit which will be returned after satisfactory inspection of the facilities by the Department of Public Works. Those who secure the key are responsible for damages and will be assessed accordingly.
8. The name of the sponsoring organization or group that reserves a park under this policy shall be displayed prominently at the function as well as names and telephone numbers of the officers of such organization.
9. All trash used for the event must be removed from the park. Please bring your own garbage bags, none will be provided.

Park Usage Policy

Event The Midnight Moon Viewing

Park Wright Street Park

Date Requested Friday July, 19, 2019

Time Requested 11:00 p.m. to Midnight

Applicant's Name Gisele Sutton Gisele Sutton

Address 310 Church St. Jonesville Dist. Library

Jonesville Va 49250

Phone 517-849-9701

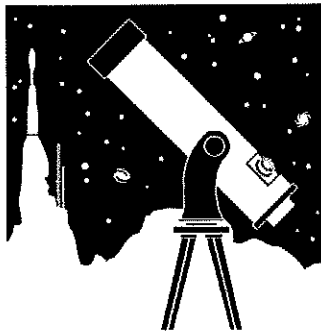
Signature Gisele Sutton

Date 5/22/19

Accepted by Cindy Means

Midnight Moon Viewing at the Wright Street Park

July 19 at 11 pm to



Please join us in celebrating the
Apollo 11 Anniversary!

Amateur Astronomer James Wallace will be
discussing the moon! This FREE program is
sponsored by the Jonesville District Library!

For more information please contact Gisele by calling

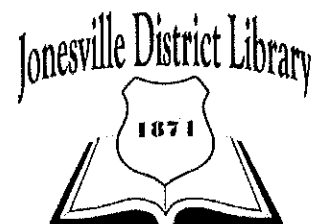
517-849-9701

Jonesville District Library

310 Church Street

Jonesville, MI 49250

www.jonesvilledistrictlibrary.michlibrary.org/





City of Jonesville
265 E. Chicago Street
Jonesville Michigan 49250
Phone: 517-849-2104 Fax: 517-849-9037

RECEIVED
APR 25 2019
BY: _____

REZONING APPLICATION

Applicant Name: DAVID WINDLE	
Mailing Address: P.O. Box 151	
City, State, Zip Code: JONESVILLE MI 49250	
Contact Person: DAVID WINDLE	
Phone Number: 517 320 8955	E-mail Address: david.windle@comcast.net
Interest in Property (Owner, Tenant, Option, Etc.): OWNER	

Property Owner(s) Name: DAVID WINDLE	
Mailing Address: P.O. Box 151	
City, State, Zip Code: JONESVILLE MI 49250	
Phone Number: 517 320 8955	E-mail Address: david.windle@comcast.net

Property Address: 402 E CHICAGO ST.		
Parcel Tax ID Number(s): 30 21 065 004 001		
Parcel Size: 5890.5 SQFT. 115.5 FT BY 51 FT.		
Current Zoning District(s): HIGHWAY COMMERCIAL		
Vacant Parcel (Circle One):	YES	<input checked="" type="radio"/> NO
Please list the Zoning Classification you are seeking for the property: RESIDENTIAL R-2		

Please state the basis for changing the current zoning and planned use of the property (applicants are encouraged to consider the criteria listed in "Evaluating Land Use Changes" in the current Master Plan):

I HAVE OWNED THIS PROPERTY FOR OVER 5 YEARS. I OWN NO OTHER PROPERTY SO I WOULD LIKE TO HAVE THIS LISTED AS RESIDENTIAL AND TAXED AS MY PRIMARY RESIDENCE, WHICH IT HAS BEEN FOR THE PAST 5+ YEARS. I HAVE NO INTEREST IN SELLING THE PROPERTY OR USING IT FOR COMMERCIAL USE.

The following items must be submitted with each application. Incomplete applications will not be processed.

1. Legal description of land to be rezoned.
2. Application fee in the amount of \$500 to the City of Jonesville
3. Site survey or plan (Include: dimensions of lot to scale, dimensions of existing and proposed structures to scale, parking facilities, existing and proposed utilities, setbacks, total square footage of lot.)

The person(s) signing this application represent that the information provided and the accompanying documentation is, to the best of his/her/their knowledge, true and accurate. In addition the undersigned represents that he/she/they are authorized and do hereby grant a right of entry to City officials for the purpose of gathering information related to this application, and to verify compliance with the requirements of the zoning district requested by the applicant and compliance with conditions precedent to the granting of the zoning district change requested.

Applicant Signature: David Wurdh Date: 4/25/19

Owner Signature: David Wurdh Date: 4/25/19

Information to the Owner/Applicant

Under Michigan Law, the Planning Commission is required to hold a public hearing before taking action on this request. By law, notice of the public hearing must be published in a paper of general circulation and mailed to all residents and property owners within 300 feet of the parcel(s) where rezoning is being requested. Furthermore, the City Council will hold at least one public hearing on the application, and publish a notice of such, before taking action once a recommendation has been received from the Planning Commission.

Office Use Only:

Legal Description Submission (Circle One):

<u>YES</u>	NO	N/A
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Site Plan Submission (Circle One):

<u>YES</u>	NO	N/A
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Fee Submission is \$500.00

Receipt #: 107189

Date Received by the City of Jonesville:

4/29/19

Received By:

Cynthia D. Means

Exhibit "A"

Village (Now City) of Jonesville, Fayette Township, Hillsdale County

The Northerly 7 Rods of the Northwesternly 51 feet of Lot 1 of Lytle's Addition (unblocked) to the Village (Now City) of Jonesville, Michigan,

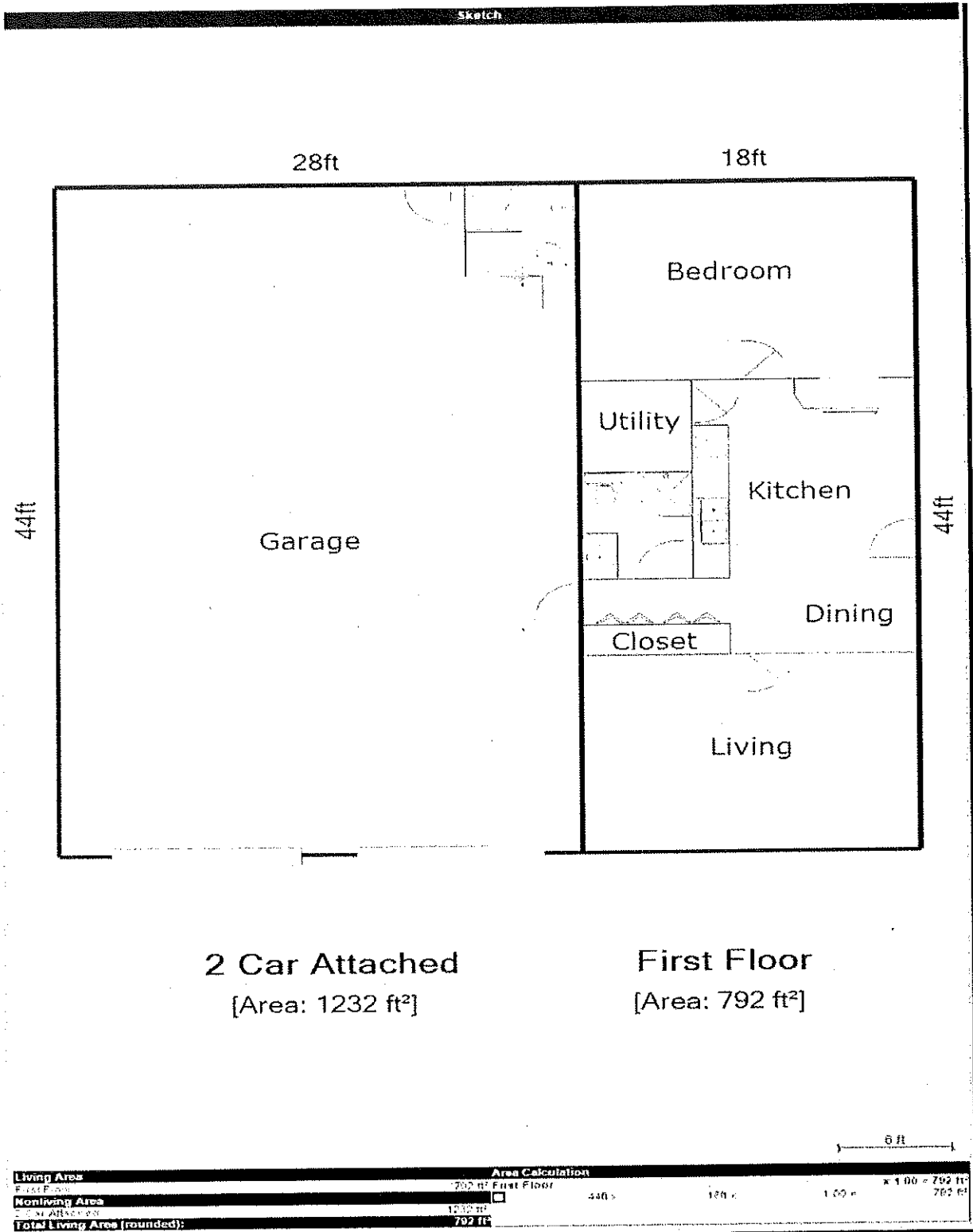
SPECIFICALLY DESCRIBED AS:

Commencing at the Northwesternly corner of Lot 1, Lytle's Addition (unblocked) and running thence Southerly at right angles to Chicago Road (Now Street) 115.5 feet (7 rods), thence Easterly parallel with Chicago Road (Now Street) 51 feet, thence Northerly parallel with the Westerly side of said Lot 115.5 feet (7 rods), thence Westerly along the Southerly line of said Chicago Road (Now Street) 51 feet to the Point of Beginning.

Property Address: 402 E. Chicago Street, Jonesville, MI 49250

Tax I.D. Number: 30-21-065-004-001

Sketch Addendum



2019-15

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

RESOLUTION – TO AMEND CEMETERY FEES

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in the City Hall in said City on the 19th day of June, 2019, at 6:30 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, the City Council appointed the Jonesville Cemetery Committee to provide recommendations regarding the operation and management of Sunset View Cemetery; and

WHEREAS, the Jonesville Cemetery Committee has conducted a review of area cemetery charges as a part of the review of the Fiscal Year 2019-20 budget; and

WHEREAS, the Cemetery Committee acted at their April 10, 2019 meeting to recommend an increase in the charge for grave sites to \$500.00 each.

NOW, THEREFORE BE IT HEREBY RESOLVED, that the attached Sunset View Cemetery Fees shall be adopted.

AYES: Council Members: _____

NAYS: Council Members: _____

ABSENT: Council Members: _____

Cynthia D. Means, City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, Michigan at a Regular Meeting held on the 19th day of June, 2019, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Cynthia D. Means, City Clerk



City of
Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104
(517) 849-9037 Fax
www.jonesville.org
manager@jonesville.org

SUNSET VIEW CEMETERY FEES

Lot Prices

Cost per Grave \$500.00

Graves in the Cemetery Annex are generally sold in two and four grave Lots. Some single grave sites are available in the Annex or in Section S of the Cemetery.

Grave Openings and Closings

Adult	\$425.00
Child	\$300.00
Infant	\$200.00
Cremation	\$225.00

November 1 st through April 1 st additional charge	\$ 50.00
Saturday Opening and Closing additional charge	\$100.00
Sunday Opening and Closing additional charge	\$200.00
Recognized Holidays additional charge (see below)	\$100.00

No burials will take place on Thanksgiving, Christmas Eve, Christmas Day, New Year's Eve, or New Year's Day.

An additional burial charge will apply to burials on other City recognized holidays, which include: President's Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Veteran's Day, the Day after Thanksgiving.

The City permits formal observances by local organizations on the patriotic holidays in the Cemetery; those wishing to schedule burials on these holidays will need to coordinate funeral times with the City.

Disinterment

Disinterment	\$600.00
Disinterment of Cremation	\$400.00

Foundations

Installation of Monument Foundations \$0.40 per square inch

Section VII (2) of the City of Jonesville Cemetery Rules and Regulations require the foundation to extend a minimum of four (4) inches beyond each side of the marker or monument

Transfer of Burial Rights

Cost per Grave \$20.00

RECEIVED
JUN 06 2019

BY:



Jonesville fire Department

June 4, 2019

Manager Gray and Council,

I am Recommending that Casper Vanderkarr be moved to the position of Training officer of the Jonesville Fire department. Casper holds all certificates and qualifications for the position, and will be responsible for all record keeping of trainings held.

Dean K Adair II

Jonesville Fire Chief

AGREEMENT FOR PROFESSIONAL ASSESSOR SERVICES

THIS AGREEMENT ("Agreement"), made and entered into this ____ day of June, 2019, by and between the **CITY OF JONESVILLE**, 265 E Chicago St., Jonesville Michigan 49250, hereinafter referred to as "**CITY**," and CSZ Services, P.O. Box 98, St. Johns, Michigan 48879, hereinafter referred to as "**ASSESSOR**."

WITNESSETH:

WHEREAS, it is the intent of the City to retain Assessor to perform the duties as its certified assessor as an independent contractor, as outlined in the City's "Request for Proposals – Assessing Services"; and

WHEREAS, Assessor retains qualified personnel with the proper State CMAE certification to act in that capacity for and on behalf of the City; and

WHEREAS, the parties wish, by this Agreement, to define their respective rights and responsibilities during the term of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants herein expressed, **IT IS HEREBY AGREED** by and between the parties hereto as follows:

SECTION I: BASIC SERVICES OF THE ASSESSOR

The following are deemed services or requirements included in the compensation of the Assessor under Section III - Payment unless otherwise stated:

1.1 General Duties:

The Assessor shall be required to perform all duties of an Assessor pursuant to Michigan statute and law, and all other rules and guidelines established for the proper performance of said position, and as same may be from time to time amended, while this agreement is in effect, and shall conduct and perform same in accordance with all applicable standards of professional conduct required of such Assessors. Said duties shall include, but not be limited to, any and all requirements made effective or promulgated under Michigan Public Act 415 of 1994, as well as certification of the tax roll. In the event material changes in the laws, statutes, rules, guidelines during the term of this Agreement result in a substantial additional work burden on the Assessor, then the Assessor and City shall renegotiate the compensation paid pursuant to the terms and provisions of this Agreement. For purposes of this paragraph, the term "substantial additional work burden" shall be determined to exist by mutual agreement of the parties to this Agreement, provided, in the event the parties cannot agree as to whether a substantial additional work burden has been imposed upon the Assessor, then the parties shall select a mutually agreeable mediator who shall make such determination and whose determination shall be final, however, said mediator shall not have authority to establish the amount of additional compensation, if any.

1.2 Office Hours:

During the term hereof, the Assessor shall maintain office hours at the City of Jonesville Municipal Building at the above address, as follows:

- A. The Assessor shall devote at least three hours on one day each month to maintaining office hours at the City office for public appointments. The parties shall specifically agree upon a regular schedule for the maintenance of such office hours.
- B. The Assessor shall be available at the City office by appointment at such other times needed to perform the services described in this contract. Such appointments shall be on an as-needed basis, and on days and times agreed by the parties from time-to-time.
- C. Days spent at the Small Claims Division of the Michigan Tax Tribunal shall not count as office days.
- D. If specified office days of the Assessor fall on a day recognized as a holiday to City employees, then it will be recognized as a holiday by the Assessor, however, an alternate day agreeable to both parties may be substituted.

1.3 Public Relations/Customer Service:

The Assessor shall work with and advise property owners in the ad valorem taxation system in an attempt to eliminate adversarial situations and establish positive public relations. The parties acknowledge that holding specific office hours for the public is valuable in the process of providing high quality customer service. The City wants to ensure that members of the public and City staff that need information from the Assessor, or wish to speak to the Assessor, are able to do so on a relatively convenient basis. In that regard, in addition to the hours specified in Paragraph 1.2, the Assessor agrees to meet with or contact residents and City staff members beyond normal office hours as appropriate to address their tax assessment-related concerns. Phone calls and answers to e-mails and faxes will be responded to in a timely manner, expected within 24 hours of receipt by the Assessor.

1.4 New Construction/Loss Adjustment:

During the term of this Agreement, the Assessor shall physically observe all new construction and real estate improvements through cooperation with the Zoning Administrator and will review all building permits. The assessor shall obtain copies of the building permits from the Hillsdale County Building Department. Likewise, the Assessor shall physically observe damaged or destroyed properties with respect to the making of any loss adjustments as shall be necessary in the performance of his or her duties. To assist with this requirement, the City shall also supply the Assessor with a copy of all fire calls involving improved properties with permanent parcel number attached.

1.5 Economic Condition Factors (ECF):

During the term hereof, the Assessor shall review and prepare new land values and economic condition factors (ECF) by areas and apply these factors to property records so that the current assessment is reflected as 50% of true cash value on the assessment record.

1.6 "Proposal A" Requirements:

The requirements of Michigan Public Act 415 of 1994 and all related property tax reform legislation amendments and updates shall be followed and monitored as required. This includes by example, but is not limited to, the filing of all associated reports and forms to fulfill the following requirements:

- A. Approve or deny homestead and agricultural exemptions;
- B. Track property transfer affidavits, matching them with deeds within 45 days of being filed;

- C. Apportion the homestead portion of a combination-use building;
- D. Determine the homestead status of parcels resulting when homestead parcels are split or combined; and
- E. Calculate both assessed and tentative taxable values for all parcels, taking into consideration losses, new construction and replacement in any given year.

1.7 Assessment Roll Preparation and Records:

The Assessor shall enter the assessments onto the Ad Valorem assessment roll, specific tax rolls (IFTs, OPRAs, PILTs, TIFs, Tool & Die Renaissance Recovery Zone, Outside District Fire Roll, etc.), and special assessment rolls or other special assessment rolls and prepare the warrant authorizing the collection of taxes by the City Treasurer. The Assessor, in cooperation with the City Treasurer and City Clerk, shall also enter any delinquent City utility payments onto the appropriate rolls. Assessor shall prepare, obtain and maintain, as necessary or desirable, such property cards, photographs, measurements, sketches, records and documents to meet all requirements set by the City and/or the State of Michigan regarding such assessment rolls and shall organize same on a basis that will provide easy access and comprehension of the information contained in each respective file and regarding each respective roll.

1.8 Annual Reports:

The Assessor shall prepare a report annually summarizing the entire year that shall advise the City of the overall activities, progress, problems and corrective measures regarding the various aspects of the duties of the Assessor under this Agreement. The City shall have the right at any time to require the Assessor to make available to the City, within 48 hours of notice being provided, all records and documents developed and maintained by the Assessor under the terms of this Agreement for review and audit. All time spent in the preparation and presentation of such reports or in gathering and making information available to City by the Assessor shall be deemed a part of the services contracted under the terms and provisions of this Agreement.

1.9 Board of Review:

The Assessor shall have staff available for each of the two (2) March Board of Review sessions. (In the event the City chooses to hold additional meetings, the Assessor may choose to have a certified staff member in attendance in his absence.) March Board of Review sessions shall be scheduled as provided in the City Charter, within the time limits prescribed by law.

The Assessor shall provide adequate information to the Board of Review members as to how the assessments, capped and taxable values were determined to allow them to determine how best to decide a taxpayer's appeal; such information shall include the following:

- A. Sales map indicating all neighborhood increases or decreases
- B. Sales "comparable" book to include the following:
 - 1. Current picture
 - 2. Sales price versus assessment at time of sale
 - 3. Building permits issued before or after the sale.

The Assessor shall also attend and serve as secretary at the March, July and December Boards of Review. If the Assessor is unable to attend these two sessions, however, the Assessor must supply the City Clerk with a written agenda for the Board of Review that contains the reasons for all recommended adjustments.

1.10 Sales and Appraisal Studies:

The Assessor shall prepare sales studies using available data and evaluate all equalization and/or appraisal studies and respond as appropriate.

1.11 Forms:

The Assessor shall file all forms fully completed with the Hillsdale County Equalization Department, State Tax Commission and other agencies and entities, as required, in a timely manner.

1.12 Defense of Appeals:

This Section shall apply to real and personal, IFT and ad valorem property tax appeals.

The City shall retain ultimate control of all litigation and settlement negotiations and Assessor shall operate under the direction of the City in any litigation regarding a tax appeal, including appeals to the Small Claims Division.

Any appeal to the Tax Tribunal may result in the City obtaining competent legal counsel at its expense. If counsel shall desire the assistance of the Assessor in the defense of such appeals, additional fees for preparing necessary appraisals and/or consultation shall be reviewed in advance by the City and agreed upon on a case-by-case basis. The City may choose to retain the Assessor to prepare this report or may employ another firm to prepare a supportable and defensible report for an additional fee.

The Assessor shall defend all appeals to the Small Claims Division of the Michigan Tax Tribunal. This shall include, but not be limited to, filing necessary petitions, preparing and submitting such material, statistics and other information as is necessary to properly defend any such appeal, and appearing at all hearings and meetings as are required for the purpose of defending said appeal. City hereby authorizes Assessor, subject to approval by the City manager, to settle where Assessor deems it appropriate or advisable any appeal. All the foregoing regarding appeals to the Small Claims Division is deemed to be included the services compensated pursuant to the terms and provisions of this Agreement.

In all other potential appeals to the Michigan Tax Tribunal or State Tax Commission, Assessor shall provide as part of the services included under the terms and provisions of this Agreement such time and effort as is necessary to properly provide to City information, documents, analysis and advice as may be required in the determination of the Assessor or the City to forestall the formal filing of an appeal or to settle a disputed case up to the date of the filing of a petition appealing a decision of the City or any of its agencies or boards to the Michigan Tax Tribunal or State Tax Commission. After the filing of said petition, the Assessor shall make himself available to the City for such further assistance as is required by the City in the defense of such appeal. The Assessor shall make himself available as an expert witness on behalf of the City in any proceedings. Mileage expenses for out-of-City travel required for appearance at Tax Tribunal hearings or State Tax Commission hearings shall be reimbursed at the rate per mile recognized by the Internal Revenue Service's allowance for business use of an automobile. In the event of the termination of this Agreement and the necessity for the services of the Assessor for purposes of consulting, review of information, analysis or expert testimony after the date of termination, the Assessor shall make himself available, notwithstanding the termination of this

Agreement, for assistance in the defense of such appeals, provided, same shall not apply to appeals filed in the Small Claims Division of the Michigan Tax Tribunal. Assessor shall keep the City Manager informed of all appeals on a quarterly basis in written format and provide the City Manager with any recommendation regarding said proceedings, the manner in which same are to be handled, any proposed settlement and like advice.

The provisions of Paragraph 1.12 regarding appeals shall be and are hereby incorporated regarding any appeal of a personal property tax assessment.

1.13 Reappraisal Program:

This contract shall include annual inspection of 20% of the properties in each class. Should the City desire all properties to be reinspected, there may be additional charges as well as a contract addendum pursuant to Section 5.1.

1.14 Personal Property Statements, Canvas and Audits:

The Assessor shall prepare and maintain the mailing list for personal property tax statements and maintain records for personal property including data entry and calculation of depreciated values and their extension within each statement. The Assessor shall conduct a personal property canvas to ensure equity among business owners within the City. The Assessor is required to perform random personal property audits when warranted by questionable data or lack of submitted data.

1.15 Equalization Increases:

The Assessor shall strive to eliminate across-the-board increases in property values by applying any increases received through the Hillsdale County Equalization Department to appropriate areas by using the economic condition factors hereinabove described, by adjustment of individual property assessments to 50% of true cash value, or as required by the State Tax Commission, in order to achieve maximum equity by class, and in accordance with the latest laws and regulations then in force. The Assessor shall represent the City when requested by the City Manager by attending any annual Hillsdale County equalization meetings.

1.16 Land Division Applications:

The Assessor shall assist the City Zoning Administrator in reviewing land division applications.

1.17 Assessor Certification:

The Assessor shall be certified as a Michigan Certified Assessing Officer in the State of Michigan.

1.18 Transportation and Equipment:

The Assessor shall provide all necessary transportation and field equipment to perform the services and meet the requirements of this Agreement.

1.19 Indemnification/Employment:

The parties hereto acknowledge that all personnel, except any current employees of the City, that may or might be utilized by the Assessor in the performance of his duties hereunder shall, for all purposes, be considered employees of the Assessor and not employees of the City. The Assessor shall be responsible for Workers' Compensation, Unemployment Compensation, state and federal withholding and payment of personnel. The Assessor shall indemnify the City and hold the City

harmless from any claim, cause of action or other liability that may or might arise by virtue of any claim of any employee of the Assessor relating to his/her employment by Assessor.

1.20 Tax Increment Finance Authority:

The Assessor shall be responsible for the recording of any property value changes, new or loss, on the ad valorem assessment roll, specific tax rolls (IFTs, LDFA, Commercial Rehab. District OPRA's, PILTs, TIFs, Tool & Die Renaissance Recovery Zone, Outside District Fire Roll, etc.) and special assessment rolls relating to the designation of properties as within the Downtown Development Authority (DDA) District boundaries.

1.21 Assessor's Recommendations:

On or before December 31, 2019, and each year thereafter, the Assessor shall prepare written recommendations and conclusions regarding the current state of the City's assessment rolls, by class, together with specific recommendations concerning actions which, in the opinion of the Assessor, should be taken in order to achieve maximum equity in the assessment rolls and compliance with all State Tax Commission rules, regulations and guidelines. Such report shall be submitted to the City manager for his review. Preparation and submission of such recommendations shall be a part of the Basic Services to be performed by the Assessor under this Agreement.

1.22 Security of Information:

If any documents, data, drawings, specifications, photographs, property cards, summaries, accounts, reports, software applications or other products or materials are held in the possession of the Assessor outside of the City offices, then Assessor shall be under an affirmative duty to provide adequate security to safeguard said materials from fire, theft and other hazards of a like nature or type, while same are in possession of the Assessor. This may include, but not be limited to, providing for a fire proof safe or vault in which to store same, preparing and holding duplicates of same in the possession of the Assessor, but separately or providing same to the City for possession. Said security measures shall be deemed a part of the Basic Services to be provided hereunder as part of the costs to be born by the Assessor.

1.23 Optional Services:

The Assessor is responsible for determination and preparation of special assessment rolls for City projects such as sewer, street, sidewalk, drain, etc. The Assessor shall, report outstanding special assessments, properly completed, on forms required by the State Tax Commission, and same shall be deemed part of the services required by this Agreement. The Assessor will coordinate with the Zoning Administrator for assigning street addresses.

SECTION II: TERM OF AGREEMENT

2.1 Contract Period:

The Assessor shall commence performance of the services herein required on July 1, 2019. Unless sooner terminated, this Agreement shall, by its terms, expire June 30, 2023.

2.2 Mutual Right of Termination:

Either party may terminate this Agreement upon ninety (90) days written notice to the other. This right of termination is specifically exercisable at the sole discretion of either party, and requires no just cause nor other reason or justification for the exercise thereof. The effective date of such termination shall be ninety (90) days from the date of mailing of such notice by certified mail/return receipt requested.

2.3 Termination for Cause or Breach:

Notwithstanding anything to the contrary on this Agreement, either party may immediately terminate this Agreement in the event of material breach by the other. In such case, either party may seek such remedies as shall be available, at law or equity.

2.4 Notice of Termination:

Upon receipt of notice of termination or upon termination of this Agreement by expiration of its term, the Assessor shall immediately deliver to the City copies of all data, paper and computer files, drawings, specifications, reports, value estimates, summaries and other information and materials as may have been accumulated by the Assessor in performing the Agreement, whether completed or in process and same shall be in unaltered form, readable by the City. In the event of the failure or refusal of the Assessor to forthwith deliver the above referenced materials, documents and files, City may seek a Circuit Court order compelling the production of same forthwith, and the Assessor herein expressly waives notice of hearing thereon agreeing that a mandatory injunction may immediately issue due to the fact that the failure to receive the stated materials, documents and files will result in irreparable harm to the City without leaving the City an adequate remedy at law, thereby entitling the City to an immediate judgment in its favor in this regard. City shall be entitled to damages from Assessor for any information, materials or documents which are turned over to City in unusable or altered form.

2.5 Amendment/Renegotiation:

Nothing herein contained shall be construed to limit or abrogate the rights of the parties to modify or amend this Agreement at any time hereafter, provided however, that no such amendment or modification shall be effective unless in writing and duly executed by both parties hereto, through their authorized representatives.

If the Agreement is not renewed or extended prior to its expiration date, and the City desires to have the Assessor continue on a month-to-month basis, the fee will be that which existed for the final month of the previous term, being June 1, 2023.

SECTION III: PAYMENT

3.1 Compensation for Basic Services:

During the term of this Agreement, which shall be from July 1, 2019 - June 30, 2023, unless sooner canceled or terminated under the provisions of Section II herein, the City agrees to pay to the Assessor for performance of the Basic Services set forth in Section I of this Agreement as follows:

Annual Contract Amount: \$21,600

During the period July 1, 2019 through June 30, 2023, the annual sum of \$21,600 at a rate of \$1,800 per month, payable on a quarterly basis or as otherwise agreed to by both parties.

3.2 Proration of Payments on 90-Day Termination:

In the event this Agreement is terminated pursuant to Paragraph 2.2, City shall pay Assessor to the date of termination on a prorated daily basis for any part of a month for which services have been rendered by Assessor and for which no compensation has been received.

SECTION IV: CITY RESPONSIBILITIES

4.1 Basic Data:

The City shall provide access to Assessor to property description files as currently exist as of the date of execution of this Agreement, containing initial information such as property number, legal description, owner and address information, as well as all data that the City may possess concerning such properties (i.e. measurements, sketches, photographs, etc.).

4.2 Office Equipment:

The City shall provide the Assessor with appropriate tax parcel maps, office space and furniture, telephone, personal computer, printers, copying machine, fax machine, and office supplies (as defined in Paragraph 4.5) as reasonably needed during the duration of this Agreement. Assessor acknowledges that some of the equipment (i.e. fax, printers, copying machine) is shared among all administrative office personnel, and the Assessor will not have exclusive use of such equipment.

The Assessor shall have access to the City's computer network for the use of the following software products: BS&A Equalizer Assessing & Tax Modules and Microsoft Office applications. The City's Internet website will also have available on-line to the Assessor and the public the property record cards, digital photographs and tax payment information. The Assessor shall not use any other software within the City's network or download or upload any software to the City's network, except with the City's prior written approval. The Assessor shall be liable for any adverse consequence upon the City's computer network or function caused by any software introduced in the network by the Assessor without prior written consent of the City. Further, Assessor shall be liable for any act of negligence on the part of the Assessor in creating or causing an adverse consequence to the City's computer network.

The Assessor agrees that City equipment shall be used only for the purposes of fulfilling Assessor's obligations under this Agreement and shall not be used for personal reasons or to conduct other business not authorized under this Agreement.

4.3 Computer:

The City shall supply computer hardware, software and peripherals necessary to fulfill the Assessor's duties under this Agreement. The City will maintain the hardware, software and peripheral equipment through a regular maintenance program. The City will back up the system on a daily basis with alternate tapes or disks. Any data loss not due to the negligence of the Assessor as a result of hardware or software malfunction will be replaced at the City's expense.

4.4 Map Maintenance/Tax Roll Printing:

The Assessor shall assume the responsibility for preparing the assessment notices, which will print and mail the assessment change notices during the term of this Agreement. The Assessor shall assume the maintenance and updating of any parcel maps. The Assessor shall utilize such maps to develop and maintain land value maps showing dates of property sales, sale amounts and ratio to the current estimated value of the property.

4.5 Office Supplies:

The City shall provide the Assessor with office supplies, including computer paper, file folders, hanging folders, assessment notices and forms, postage and such other supplies as shall be necessary for the performance of Assessor's responsibilities hereunder.

4.6 Legal Counsel:

The City shall supply legal counsel, at its expense, for Small Claims and full Tax Tribunal hearings, should the need arise.

SECTION V: REAPPRAISAL AND OTHER NON-BASIC SERVICES

5.1 Additional Services (Pricing/Reappraisal):

In the event that the City desires to implement some or all of the recommendations made by the Assessor as herein contemplated, the City may request and the Assessor shall provide such services as are desired by the City, provided however, an addendum to this Agreement, reduced to writing and executed by both parties, shall set forth the terms and provision under which the additional services shall be rendered. Such addendum shall specify the nature, extent and timetable for the performance of such additional services and establish the rate of compensation therefor.

5.2 Implementation/Responsibility:

The parties acknowledge that it shall be the sole responsibility of the City to determine the nature and extent of implementation of the Assessor's recommendations under this Section or any other additional, non-basic services. To that end, the City assumes responsibility for defense of any claim, cause of action or other proceeding that may or might be instituted by the Michigan State Tax Commission, or other entity, arising from any failure, or alleged failure, to implement such recommendations.

SECTION VI: MISCELLANEOUS PROVISIONS

6.1 Relationship Between City and Assessor:

In the fulfillment of the services provided herein the Assessor and his employees, agents and officers shall be at all times be deemed in a relationship of independent contractor to the City.

6.2 Indemnification/Insurance:

The Assessor shall secure and maintain general liability and property damage, unemployment, errors and omissions, workers' disability compensation, automobile liability and any other insurance required by law for the Assessor, or his employees, agents or officers as will protect him and the City from claims under the Workers' Compensation Acts and from claims for bodily injury, death or property damage that may arise from his negligence or that of his employees in the performance of services under this Agreement or failure to properly perform his duties as Assessor. The Assessor shall save the City harmless and indemnify the City from any claims for bodily injury, death or property damage that may arise due to his acts or negligence or that of his employees in the performance of services under this Agreement or that arise from his error or omission to properly perform his duties as Assessor. Assessor shall, however, have no liability arising out of adjustments to assessments or other actions by Assessor, the City's Board of Review and/or the Michigan Tax Tribunal if such adjustments or actions result from honest differences of opinion regarding the value of the subject property and if the Assessor established the assessment pursuant to professional assessment standards. Said policies shall be in such minimum amounts as shall from time to time be acceptable to the City or as set by the City.

A Certificate of Insurance incorporating such requirements and naming the City (and its officers and employees) as an Additional Insured Party and Certificate Holder along with a certificate showing its premium has been paid and a copy of the policy shall be filed each year with the City Clerk. Any such insurance policy shall provide that the City will be given at least thirty (30) days advance notice before cancellation of the policy. The coverages provided by the General

Liability and Automobile Liability policies of the Assessor shall be primary to any insurance maintained by the City.

6.3 Non-Assignability:

The parties to this Agreement acknowledge that, inasmuch as the Agreement is in the nature of a Personal Services Contract, and as the City's decision to contract with the Assessor is based in part on the perceived expertise and ability of the Assessor, it is agreed that the Assessor's duties and obligations hereunder may not be assigned, transferred nor conveyed without the advance written approval of the City. Nothing in this Agreement shall prevent the Assessor from employing such employees or agents, as Assessor shall deem reasonably necessary to assist him in the performance of his obligations under this Agreement. Also, in the event that vacation, illness, injury or incapacity in any form, whether elective or imposed, should cause the Assessor to be unable to personally fulfill the terms and obligations of this Agreement for a period exceeding three (3) calendar weeks (21 days), he shall provide the City, at his expense, a certified Level II Assessor to perform any and all such functions as required by this Agreement for the complete term of his absence or incapacity. The City reserves the right to approve or reject, without cause and at its sole discretion, any Assessor designee named to "fill-in" for the Assessor for a period exceeding two (2) calendar months (60 days), and to consider, as mutually agreed by the parties hereto, that a rejection of said Assessor designee shall constitute a material breach of the Agreement pursuant to the "material breach" provision of Section 2.3 herein.

6.4 Professional Standards:

The Assessor shall be responsible, to the highest levels of competency presently maintained by other practicing professional assessors and appraisers, for the professional and technical soundness, accuracy and adequacy of property valuations, drawings, property inspection data and all other work and materials furnished under this Agreement. At the time of commencement of performance, Assessor shall be properly certified, equipped, organized and financed to perform the services required by this Agreement. Subject to compliance with the requirements of this Agreement, the Assessor shall work independently.

6.5 Ownership of Documents:

All documents, data, drawings, specifications, photographs, property cards, summaries, accounts, reports, software applications and other information, products or materials produced or held by the Assessor, of whatsoever nature or type, in connection with this Agreement shall be the sole property of the City with the City having sole and exclusive right, title and interest in any and all records, compilation, documents, papers, maps or manuscripts pertaining to or prepared pursuant to this Agreement. All of the foregoing shall be forwarded to the City at its request and may be used by the City as it sees fit. The City agrees that if any of the foregoing prepared by the Assessor are used for purposes other than those intended by this Agreement, the City does so at its sole risk and agrees to hold Assessor harmless for such use. All services performed under this Agreement shall be conducted solely for the benefit of the City and will not be used for any other purpose by Assessor without written consent of the City. Any information relating to the services shall not be released without the written permission of the City. The Assessor shall act and preserve the confidentiality of all City documents and data accessed for use in Assessor's work products to the extent allowed or required by law. Any requests for information under the Freedom of Information Act shall be immediately forwarded to the City manager for a proper determination of the response to be provided.

6.6 Attorney's Fees:

In the event of material breach of this Agreement by either party, it is agreed that the non-defaulting party shall be permitted to recover, in addition to any other remedies as may be available to it, at law or at equity, all reasonable attorney's fees and costs incurred as a direct result or consequence of such breach.

6.7 Validity:

If any paragraph or provision of this Agreement shall be determined to be unenforceable or invalid by any court of competent jurisdiction, such provision shall be severed and the remainder of this contract shall remain in force.

6.8 Survival:

All express representations, indemnifications or limitations of liability made in or given in this Agreement shall survive the completion of all services of Assessor under this Agreement or the termination of the Agreement for any reason.

6.9 Controlling Law/Venue:

This Agreement is to be governed by the laws of the State of Michigan. It is mutually agreed that, in the event of any proceeding, at law or at equity, arising under this Agreement or breach thereof, that the venue of any such action shall be in the County of Hillsdale and the State of Michigan.

6.10 Authorization:

The respective signatories hereto expressly acknowledge that this Agreement is made and entered into with full authority of the Jonesville City Council and CSZ Services LLC and that the persons executing this Agreement on behalf of the respective parties have been duly authorized and empowered to make and enter into this Agreement by said City Council and said Assessor.

6.11 Covenant Not To Discriminate:

Assessor agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status and to comply with all other State and Federal laws, including but not limited to the Americans with Disabilities Act. Assessor further agrees that any services, programs and activities delivered pursuant to this Agreement shall be delivered without discrimination on the basis of disability, in accordance with the Americans with Disabilities Act and Rules promulgated pursuant thereto.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

City of Jonesville:

By: _____
City Manager Jeff Gray

By: _____
City Clerk

CSZ Services:

By: _____
Charles S. Zemla

CITY OF JONESVILLE
FISCAL YEAR 2018/2019 BUDGET AMENDMENTS
June 19, 2019

	CURRENT BUDGET	AMENDED BUDGET	+ OR (-) CHANGE
GENERAL FUND			
REVENUE			
403.075 PPT Reimbursement (Didn't receive)	\$ 80,000	\$ -	\$ (80,000)
451 License & Permits (Increase budget)	\$ 1,000	\$ 2,400	\$ 1,400
573 Essential Services Distribution (Didn't receive)	\$ 30,000	\$ -	\$ (30,000)
618 Cemetery Lot Sales (Increase budget)	\$ 4,000	\$ 5,000	\$ 1,000
620 Grave Openings/Closings (Increase budget)	\$ 8,000	\$ 10,000	\$ 2,000
622 Monument/Foundation Fees (Increase budget)	\$ 12,000	\$ 14,000	\$ 2,000
655 Ordinance Fines & Forfeits (Increase budget)	\$ 2,500	\$ 15,000	\$ 12,500
665 Interest Earnings (Increase budget)	\$ 15,000	\$ 30,000	\$ 15,000
676.248 Contrib from DDA (Traffic signal project/no feasibility study)	\$ 16,000	\$ 29,000	\$ 13,000
EXPENSE			
247 BOARD OF REVIEW			
960 Training & Conferences (No training offered)	\$ 500	\$ -	\$ 500
265 CITY HALL			
926 DDA Building Expenses (No feasibility study)	\$ 18,000	\$ 6,000	\$ 12,000
975 Additions & Improvements (Carryover to FY 2020)	\$ 15,500	\$ 2,000	\$ 13,500
276 CEMETERY			
818.200 Burials/Foundations (Under-budgeted)	\$ 9,000	\$ 21,000	\$ (12,000)
975 Additions & Improvements (Paving - carryover to FY 2020)	\$ 69,000	\$ 11,000	\$ 58,000
285 FREEDOM MEMORIAL			
921 Electricity (LED lights)	\$ 1,200	\$ 500	\$ 700
930 Repairs & Maintenance (Adjust budget)	\$ 1,200	\$ 500	\$ 700
336 FIRE DEPARTMENT			
977.300 Equipment (Truck 572 refurbishment not done)	\$ 9,000	\$ -	\$ 9,000
448 STREET LIGHTING			
975 Additions & Improve. (Traffic Signal Project - DDA to reimb)	\$ -	\$ 38,900	\$ (38,900)
770 PARKS			
801 Professional Services (Concepts Plans)	\$ -	\$ 7,000	\$ (7,000)
975 Additions & Improvements (Carryover to FY 2020)	\$ 10,000	\$ -	\$ 10,000
858 FRINGE BENEFITS			
956.050 Misc - Continuing Education Fund (Not used)	\$ 1,000	\$ -	\$ 1,000
865 INSURANCE			
910 Insurance (Adjust budget - Prop/Liability & Work Comp)	\$ 14,000	\$ 12,000	\$ 2,000
965.203 Contrib to Local St (Millages & Sidewalks/Act 51)			\$ -
GENERAL FUND CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ (13,600)

CITY OF JONESVILLE
2018/19 ESTIMATED YEAR END FUND BALANCES
June 19, 2019

	GEN FD	MAJOR	LOCAL	STATE	L.D.F.A.	D.D.A.	DEBT SVC	SEWER	WATER	M.V.P.
Audited 17/18 EOY Fund Balan	\$1,541,633	\$140,001	\$568,402	\$11,355	\$1,513,688	\$214,849	\$0	\$1,205,395	\$727,315	\$361,021
Budgeted 18/19 Revenue	\$1,449,978	\$202,917	\$265,405	\$25,851	\$266,955	\$126,500	\$159,568	\$813,000	\$3,183,250	\$161,600
Budgeted 18/19 Expenses	(\$1,433,283)	(\$140,528)	(\$374,259)	(\$25,850)	(\$266,087)	(\$148,541)	(\$159,568)	(\$1,079,971)	(\$3,263,617)	(\$251,535)
	\$1,558,327	\$202,391	\$459,548	\$11,356	\$1,514,556	\$192,808	\$0	\$938,424	\$646,948	\$271,086
Plus Depreciation								\$269,000	\$73,000	\$69,000
Amendments										
3/20/2019	\$200	\$0	\$0	\$0				(\$96,930)	\$0	(\$6,780)
5/15/2019	(\$13,600)									
Fund Bal Before Res	\$1,544,927	\$202,391	\$459,548	\$11,356	\$1,514,556	\$192,808	\$0	\$1,110,494	\$719,948	\$333,306
Park Reserve	(\$54,700)									
Expansion Reserve					(\$240,000)					
Special Projects Reserve					(\$200,000)					
Infrastructure Impr. Reserve					(\$240,000)					
Revolving Loan Fund						(\$25,000)				
Est 18/19 EOY Fund Balance	\$1,490,227	\$202,391	\$459,548	\$11,356	\$834,556	\$167,808	\$0	\$1,110,494	\$719,948	\$333,306

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 3/31/2019

DESCRIPTION	YTD BALANCE 3/31/2019 NORMAL (ABNORMAL)	2018-19 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 101 - GENERAL FUND				
TOTAL Revenues	935,837.34	1,456,997.76	64.23%	Didn't receive PPT Reim or ESD
Expenditures				
101-CITY COUNCIL	19,249.52	38,000.00	50.66%	
172-CITY MANAGER	78,638.80	105,690.00	74.41%	
191-ELECTIONS	6,062.94	8,150.00	74.39%	August/November elections
218-GENERAL OFFICE	151,103.50	200,013.00	75.55%	
247-BOARD OF REVIEW	799.70	1,500.00	53.31%	
253-TREASURER	2,862.48	3,200.00	89.45%	Tax bills/tax roll maintenance
257-ASSESSOR	16,687.54	22,100.00	75.51%	
258-DATA PROCESSING/COMPUTER DE	5,339.23	16,525.00	32.31%	
265-CITY HALL	13,546.64	44,867.00	30.19%	
276-CEMETERY	66,101.97	113,328.00	58.33%	
285-FREEDOM MEMORIAL	522.30	2,550.00	20.48%	
301-POLICE DEPARTMENT	226,879.79	327,774.44	69.22%	
336-FIRE DEPARTMENT	66,538.47	138,295.00	48.11%	
410-PLANNING & ZONING COMMISSIOI	11,813.66	12,101.00	97.63%	Master Plan/Update Ord Code
441-RADIO TOWER PROPERTY	0.00	0.00		
442-PARKING LOTS	12,084.12	18,515.00	65.27%	
443-SIDEWALKS	4,710.42	5,780.00	81.50%	Jermaine/Maumee/East/Wright
444-DEPT. OF PUBLIC WORKS	15,576.97	18,370.00	84.80%	
448-STREET LIGHTING	66,274.46	32,000.00	207.11%	Traffic Signal Project
526-SANITARY LAND FILL	0.00	6,290.00	0.00%	
751-RECREATION DEPARTMENT	7,536.85	44,515.00	16.93%	
770-PARKS	13,382.12	24,125.00	55.47%	
780-RAIL/TRAIL	1,806.99	9,275.00	19.48%	
858-FRINGE BENEFITS	23,500.38	32,220.00	72.94%	
865-INSURANCE	12,554.00	14,000.00	89.67%	Annual Work Comp/Prop/Liab
895-PROMOTIONS	764.74	700.00	109.25%	City Hall decorations
897-OTHER ACTIVITIES	8,333.53	203,200.00	4.10%	Tax revenue to Local Streets
TOTAL Expenditures	832,671.12	1,443,083.44	57.70%	
NET OF REVENUES & EXPENDITURES	103,166.22	13,914.32		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 3/31/2019

DESCRIPTION	YTD BALANCE 3/31/2019 NORMAL (ABNORMAL)	2018-19 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 202 - MAJOR STREETS FUND				
TOTAL Revenues	188,725.79	210,617.00	89.61%	PA 207 of 2018 Distributions
Expenditures				
451-STREET CONSTRUCTION	-	-		
465-ROUTINE MAINTENANCE	37,550.95	68,700.00	54.66%	
474-TRAFFIC CONTROL	2,148.13	8,100.00	26.52%	
478-WINTER MAINTENANCE	18,452.57	21,865.00	84.39%	Seasonal/Complete
900-ADMINISTRATION	45,410.00	49,562.50	91.62%	Bond principal payment
TOTAL Expenditures	103,561.65	148,227.50	69.87%	
NET OF REVENUES & EXPENDITURES	85,164.14	62,389.50	136.50%	
Fund 203 - LOCAL STREETS FUND				
TOTAL Revenues	257,481.03	266,105.00	96.76%	PA 207 of 2018 Distributions
Expenditures				
451-STREET CONSTRUCTION	0.00	110,000.00	0.00%	
465-ROUTINE MAINTENANCE	37,092.70	117,820.00	31.48%	
474-TRAFFIC CONTROL	292.26	2,464.00	11.86%	
478-WINTER MAINTENANCE	18,642.22	17,030.00	109.47%	Seasonal/Complete
900-ADMINISTRATION	54,876.30	127,645.00	42.99%	
TOTAL Expenditures	110,903.48	374,959.00	29.58%	
NET OF REVENUES & EXPENDITURES	146,577.55	(108,854.00)	134.66%	
Fund 211 - STATE HIGHWAY FUND				
TOTAL Revenues	25,048.53	25,851.00	96.90%	
Expenditures				
465-ROUTINE MAINTENANCE	8,883.44	11,300.00	78.61%	
474-TRAFFIC CONTROL	270.09	950.00	28.43%	
478-WINTER MAINTENANCE	12,475.21	10,650.00	117.14%	Seasonal/Complete
900-ADMINISTRATION	2,482.22	2,950.00	84.14%	
TOTAL Expenditures	24,110.96	25,850.00	93.27%	
NET OF REVENUES & EXPENDITURES	937.57	1.00		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 3/31/2019

DESCRIPTION	YTD BALANCE 3/31/2019 NORMAL (ABNORMAL)	2018-19 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 247 - LOCAL DEVELOPMENT FINANCE AUTHORITY				
TOTAL Revenues	376,042.65	266,955.00	140.86%	PPT Reimbursement
Expenditures				
729-DEVELOPMENT ACTIVITIES	41,127.61	266,087.00	15.46%	
TOTAL Expenditures	41,127.61	266,087.00	15.46%	
NET OF REVENUES & EXPENDITURES	334,915.04	868.00		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY				
TOTAL Revenues	136,810.67	126,500.00	108.15%	PPT Reimbursement
Expenditures				
442-PARKING LOTS	1,069.59	19,815.00	5.40%	
443-SIDEWALKS	768.60	2,421.00	31.75%	
729-DEVELOPMENT ACTIVITIES	20,135.08	41,170.00	48.91%	
733-DOWNTOWN/STREETSCAPE	14,112.97	19,710.00	71.60%	
895-PROMOTIONS	6,870.49	7,915.00	86.80%	Christmas lighting/decorations
897-OTHER ACTIVITIES	5,755.00	57,510.00	10.01%	
TOTAL Expenditures	48,711.73	148,541.00	32.79%	
NET OF REVENUES & EXPENDITURES	88,098.94	(22,041.00)	-399.70%	
Fund 301 - GENERAL DEBT SERVICE FUND				
TOTAL Revenues	49,625.00	159,567.50	31.10%	
Expenditures				
906-MAJOR STREET BOND	37,047.50	38,412.50	96.45%	Bond principal payment
907-D.D.A. BOND	5,755.00	57,510.00	10.01%	
908-LOCAL STREET BOND	6,822.50	63,645.00	10.72%	
TOTAL Expenditures	49,625.00	159,567.50	31.10%	
NET OF REVENUES & EXPENDITURES	-	-		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 3/31/2019

DESCRIPTION	YTD BALANCE 3/31/2019 NORMAL (ABNORMAL)	2018-19 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 590 - SEWER SYSTEM FUND				
TOTAL Revenues	666,913.11	813,000.00	82.03%	
Expenditures				
527-SEWAGE DISPOSAL	609,220.31	1,176,901.26	51.76%	
TOTAL Expenditures	609,220.31	1,176,901.26	51.76%	
NET OF REVENUES & EXPENDITURES	57,692.80	(363,901.26)	-15.85%	
Fund 591 - WATER SUPPLY SYSTEM FUND				
TOTAL Revenues	251,507.53	3,183,250.00	7.90%	
Expenditures				
536-IRON REMOVAL PLANT	275,099.96	2,735,604.00	10.06%	
537-WATER DISTRIBUTION SYSTEM	57,764.95	528,013.00	10.94%	
TOTAL Expenditures	332,864.91	3,263,617.00	10.20%	
NET OF REVENUES & EXPENDITURES	(81,357.38)	(80,367.00)	-101.23%	
Fund 661 - MOTOR VEHICLE POOL FUND				
TOTAL Revenues	97,963.29	161,600.00	60.62%	
Expenditures				
270-DPW BUILDING AND GROUNDS	19,193.60	24,185.00	79.36%	
896-MOTOR VEHICLE POOL	197,888.61	234,130.00	84.52%	Police Car/Small Dump Truck
TOTAL Expenditures	217,082.21	258,315.00	84.04%	
NET OF REVENUES & EXPENDITURES	(119,118.92)	(96,715.00)	123.16%	
Fund 703 - CURRENT TAX FUND				
TOTAL Revenues	323.86	-		Savings Interest
TOTAL Expenditures	-	-		
NET OF REVENUES & EXPENDITURES	323.86	-		
TOTAL REVENUES - ALL FUNDS	2,986,278.80	6,670,443.26	44.77%	
TOTAL EXPENDITURES - ALL FUNDS	2,369,878.98	7,265,148.70	32.62%	
NET OF REVENUES & EXPENDITURES	616,399.82	(594,705.44)	103.65%	

JONESVILLE CITY COUNCIL
Minutes of May 15, 2019

A meeting of the Jonesville City Council was held on Wednesday, May 15, 2019 at the Jonesville City Hall. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula, and Andy Penrose.

Also present: Manager Gray, Attorney Lovinger, WWTP Supt. Mahoney, DPW Supt. Kyser, Finance Director/Treasurer Spahr, Police Chief Lance, Fire Chief Adair, Paul Patterson (HydroCorp), and the following Jonesville Volunteer Firemen; Rick Riggs, Kurtis Bulloch, Mike Sweeney, Adam Rose, Scott Lucas, Paul Kibert, Randy Dunwoody, Casper Vanderkarr, Joe Luna, and Neil Finegan.

Mayor Arno led the Pledge of Allegiance and moment of silence.

The agenda was approved as presented.

A motion was made by Jerry Drake and supported by Brenda Guyse to award the contract to HydroCorp for the installation of water meters for a radio read water system in the amount not to exceed \$60,000. All in favor. Motion carried.

Andy Penrose made a motion to appoint the newly elected officers to serve the balance of a four-year term through April of 2022 on the Jonesville Fire Department. Former Captain Rick Riggs is to be promoted to Assistant Chief, Scott Lucas will serve as Captain, and Kurtis Bulloch will serve as Lieutenant. The motion was supported by Delesha Padula. All in favor. Motion carried.

A motion was made by Jerry Drake and supported by Brenda Guyse to approve Resolution 2019-13 – Utility Billing Rates and Fees. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula, Andy Penrose and Gerry Arno. Nays: None. Motion carried.

A motion was made by Tim Bowman and supported by Andy Penrose to schedule a Special Council Meeting for Wednesday, May 29, 2019 at 6:30 p.m. at City Hall, for the purpose of discussing the Fiscal Year 2019-20 budget (General Fund, Sewer Fund, Water Fund and LDFA). All in favor. Motion carried.

Brenda Guyse made a motion and was supported by Jerry Drake to schedule a Public Hearing for Wednesday, June 19, 2019 at 6:30 p.m. Council will hear comments regarding the proposed Fiscal Year 2019-20 Budget. A Truth in Taxation hearing to maintain the property tax rate of 16.388 mills (unchanged) will also be held. All in favor. Motion carried.

A motion was made by Delesha Padula and supported by George Humphries Jr. to direct staff to proceed with the purchase of tablets for Electronic Council Packets. A device policy will be developed with the assistance of City Attorney Lovinger. All in favor. Motion carried.

A motion was made by George Humphries Jr. and supported by Brenda Guyse to approve the minutes of April 17, 2019 as presented. All in favor. Motion carried.

A motion was made by Andy Penrose and supported by Brenda Guyse to approve the Accounts Payable for May 2019 in the amount of \$141,954.69. All in favor. Motion carried.

Updates were given by Department Heads, Manager Gray, and Council.

Mayor Arno adjourned the meeting at 7:05 p.m., prior to going into the Fiscal Year 2019/20 Budget Work Session.

The meeting was reconvened at 7:16 p.m.

Manager Gray discussed the status of the Capital Improvement projects, and gave an overview of the proposed Fiscal Year 2019/20 Capital Improvement Plan. Council reviewed the proposed Fiscal Year 2019/20 budgets for the following funds: Major Streets, Local Streets, State Highway, Debt Service, Motor Vehicle Pool, and DDA.

Mayor Arno adjourned the meeting at 7:42 p.m.

Submitted by:

Cynthia D. Means
Clerk

Gerald E. Arno
Mayor

JONESVILLE CITY COUNCIL
Minutes of May 29, 2019

A meeting of the Jonesville City Council was held on Wednesday, May 29, 2019 at the Jonesville City Hall. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Jerry Drake, Brenda Guyse, Delesha Padula, and Andy Penrose. Absent: George Humphries Jr.

Also present: Manager Gray, WWTP Supt. Mahoney, DPW Supt. Kyser, Police Chief Lance, and Fire Chief Adair.

Mayor Arno led the Pledge of Allegiance and moment of silence.

The agenda was approved with the addition of 4.B. Schedule Special Council Meeting for 6:30 p.m. Wednesday, June 5, 2019.

Manager Gray, along with Department Heads, gave an overview of the proposed Fiscal Year 2019/20 budgets for the following funds: General Fund, LDFA, Debt Service, Sewer, and Water.

A motion was made by Andy Penrose and was supported by Jerry Drake to schedule a Special Council Meeting for 6:30 p.m. Wednesday, June 5, 2019. All in favor. Absent: George Humphries, Jr. Motion Carried.

Updates were given by Department Heads and Council Members.

Mayor Arno adjourned the meeting at 7:22 p.m.

Submitted by:

Lenore M. Spahr
Deputy Clerk

Gerald E. Arno
Mayor

****Subject to Council Approval****

**JONESVILLE CITY COUNCIL
SPECIAL MEETING
Minutes of June 5, 2019**

A Special Meeting of the Jonesville City Council was held Wednesday, June 5, 2019 at the Jonesville City Hall. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula, and Andy Penrose.

Also present: Manager Gray, Finance Director/Treasurer Spahr, and Jeff Rahmberg (Rahmberg, Stover and Associates).

Mayor Arno led the pledge of Allegiance and a moment of silence.

The agenda was approved with a motion by Brenda Guyse and supported by Andy Penrose. All in favor. Motion carried.

Jeff Rahmberg of Rahmberg, Stover and Associates presented the findings of the market study from the Compensation Study for the City's 14 full-time staff. Mr. Rahmberg provided Project Activities to the Council which consisted of a Market Analysis using the Michigan Municipal League's database, a recommended updated salary schedule for 2018-2019 and 2019-2020 Salary Schedule and an implementation plan.

After lengthy discussion and questions to Mr. Rahmberg from the Council, a motion was made by Brenda Guyse and supported by Jerry Drake to accept the Wage Compensation Study as presented. All in favor. Motion carried. The 2019-2020 Salary Schedule will be on the June 19, 2019 Council agenda for approval.

Mayor Arno adjourned the meeting at 7:22 p.m.

Submitted by:

Cynthia D. Means
Clerk

Gerald E. Arno
Mayor

06/14/2019
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CITY OF JONESVILLE
INVOICE APPROVAL LIST
06/20/2019

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Vendor	Description	Amount
AMERICAN COPPER & BRASS, LLC	WWTP - SUPPLIES	21.55
APOLLO FIRE EQUIPMENT CO.	JFD - FIRE GLOVES	1,345.99
	JFD - HELMET LIGHTS	1,340.46
	JFD - SCBA TESTING	2,174.00
		4,860.45
AT&T	LOCAL/LONG DISTANCE	1,968.11
BAKER TILLY MUNICIPAL ADVISO	WATER IMPROVEMENT PROJECT	22,000.00
BAKER, VICKI/B & B CLEANING,	CITY HALL/JPD/JFD CLEANING SERVICE	520.00
BECKER & SCRIVENS, INC.	CEMETERY WALL	95.00
	CEMETERY WALL	675.00
		770.00
BELOTE DESIREE	UB refund for account: 000151-01	175.47
BRINER OIL CO., INC.	JFD - GASOLINE	54.57
	MVP - BULK TANK	227.00
		281.57
BSN SPORTS, INC	REC - SUPPLIES/EQUIPMENT	2,253.93
BUTTERS EXCAVATING & LAWN CA	MAY BURIALS/FOUNDATIONS/CEMETERY MAINT	5,277.47
CARPENTER, JENAVIEVE	UMPIRE SERVICES	50.00
CEM SUPPLY, INC.	WWTP - PRESSURE WASHER PUMP	178.00
COAST TO COAST SOLUTIONS	JPD - SUPPLIES	135.73
CONSUMERS ENERGY	FAST PARK ELECTRICITY	46.34
	DDA - METERED PARKING LOT LIGHTS	86.65
	CEMETERY ELECTRICITY	28.84
	FREEDOM MEMORIAL ELECTRICITY	39.64
	JPD ELECTRICITY	183.64
	WWTP ELECTRICITY	5,619.36
	500 IND PKWY SPRINKLER METER	27.92
	100 DEAL PKWY SPRINKLER METER	29.24
	WATER TOWER ELECTRICITY	85.19
	598 IND PKWY SPRINKLER METER	25.80
	WRIGHT ST PARK ELECTRICITY	28.18
	DPW ELECTRICITY	91.02
	CITY HALL ELECTRICITY	186.02
	RADIO TOWER ELECTRICITY	32.30
	JFD TRUCK BAY ELECTRICITY	152.40
	JFD TRAINING ROOM ELECTRICITY	66.49
	EMERGENCY SIREN ELECTRICITY	26.07
	CITY HALL SECOND FLOOR ELECTRICITY	25.54
	CITY HALL ELECTRICITY	178.96
	CITY HALL SECOND FLOOR ELECTRICITY	26.06
	CEMETERY ELECTRICITY	28.18
	FREEDOM MEMORIAL ELECTRICITY	37.54
	JPD ELECTRICITY	209.29
	RADIO TOWER ELECTRICITY	31.63
	JFD - TRAINING ROOM ELECTRICITY	71.12
	JFD TRUCK BAY ELECTRICITY	144.27
	JFD - EMERGENCY SIREN ELECTRICITY	26.20
	WRIGHT ST PARK ELECTRICITY	29.65
	FAST PARK ELECTRICITY	61.97
	DDA - METERED PARKING LOT LIGHTS	80.65
	WWTP ELECTRICITY	5,318.52
	DPW ELECTRICITY	79.19
		13,103.87
COUNTRYSIDE TROPHIES	PC/LDFA - NAME PLATES	30.00
CURRENT OFFICE SOLUTIONS	COPIER MAINTENANCE	135.16
	OFFICE SUPPLIES	8.99
	OFFICE SUPPLIES	7.24
	JPD - OFFICE SUPPLIES	10.30
		161.69
DANIEL JERMAN CO, INC.	LAWN METERS	1,005.40
DRAKE, KIRSTYN L	CONCESSION STAND ASSISTANT	60.00
	CONCESSION STAND ASSISTANT	100.00

06/14/2019
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CITY OF JONESVILLE
 INVOICE APPROVAL LIST
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<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
		160.00	
DUNLAP, MILEY R	CONCESSION STAND ASSISTANT		100.00
	CONCESSION STAND ASSISTANT		80.00
		180.00	
ENMET CORPORATION	WWTP - GAS METER		673.87
FERGUSON WATERWORKS	WATER - NEW METER SUPPLIES		30.00
FIRST NATIONAL BANK OMAHA	MEANS - CLERKS CONFERENCE		25.58
	SPAHR - CONFERENCE/JPD - CAR WASHES		349.00
	ELECTION MEALS		72.64
	LDFA MEETING/ELECTION MEALS		65.06
	OFFICE/WWTP - CONFERENCES		1,015.44
		1,527.72	
FLEIS & VANDENBRINK ENG, INC	WATER IMPROVEMENT PROJECT		14,347.91
	WATER IMPROVEMENT PROJECT		8,427.64
		22,775.55	
GRAINGER	WWTP - OPERATING SUPPLIES		132.52
HENRY, JACLYN D	CONCESSION STAND ASSISTANT		110.00
	CONCESSION STAND ASSISTANT		70.00
		180.00	
HILLSDALE B.P.U.	WWTP - VACTOR TRUCK/AUSTIN DRIVE		1,171.70
HILLSDALE COUNTY CLERK	MAY SPECIAL ELECTION		325.49
HILLSDALE MEDIA GROUP	NOTICES - ZBA/PC/BUDGET/TRUTH IN TAXATION		403.35
HUDSON SOFTBALL	REC - COUNTY SOFTBALL LEAGUE		60.00
HYDROCORP, INC	WATER CROSS CONNECTION PROGRAM		520.00
JONESVILLE HARDWARE	OPERATING SUPPLIES		256.61
	SUPPLIES/REPAIRS		350.78
		607.39	
JONESVILLE, CITY OF	CITY HALL WATER/SEWER		45.60
	DDA - DRINKING FOUNTAIN		35.67
	JFD - WATER/SEWER		61.60
	JPD - WATER/SEWER		45.60
	DPW - WATER/SEWER		34.66
	WWTP - WATER/SEWER		231.53
	WRIGHT ST PARK WATER/SEWER		47.26
		501.92	
KEN STILLWELL FORD-MERCURY,	JPD - 19 FORD/OIL CHANGE		34.98
	JPD - 16 FORD/OIL CHANGE/TIRE ROTATION		55.98
		90.96	
LAPEW SANITATION	REC - PORTABLE TOILET RENTAL		120.00
LOVINGER & THOMPSON, P.C.	LEGAL FEES		1,545.00
	ANNUAL RETAINER FEE		2,800.00
		4,345.00	
MAINS, JARED	UMPIRE SERVICES		50.00
MCGOWAN ELECTRIC SUPPLY, INC	DDA - STREET LIGHT BULBS		123.65
	DDA - STREET LIGHT REPAIRS		132.47
		256.12	
MCLAIN, TRAPPER	UMPIRE SERVICES		125.00
	UMPIRE SERVICES		65.00
		190.00	
MEANS, AMEILIA R	CONCESSION STAND ASSISTANT		70.00
	CONCESSION STAND ASSISTANT		100.00
		170.00	
MICHIGAN CHAMBER SERVICES, I	LABOR LAW POSTERS		163.50
MICHIGAN GAS UTILITIES	JFD - GAS/HEAT SERVICE		74.63
	IRON REMOVAL PLANT - GAS SERVICE		208.37
	JPD - GAS/HEAT SERVICE		27.40
	WWTP - GAS SERVICE		1,651.73
	CITY HALL - GAS/HEAT SERVICE		132.88
	DPW - GAS/HEAT SERVICE		163.27
	GAS LIGHT SERVICE		59.60
		2,317.88	

06/14/2019
User: LSPAHR
DB: Jonesville

CITY OF JONESVILLE
INVOICE APPROVAL LIST
06/20/2019

Page: 3/3

Vendor	Description	Amount
MICHIGAN LAWN & LANDSCAPE	MOWING SERVICES	2,769.28
MIDGETT ASHLEY	UB refund for account: 000452-05	30.41
MILLER, CANFIELD, ET AL, PLC	WATER IMPROVEMENT PROJECT	28,500.00
MUNICIPAL CODE CORPORATION	ONLINE ORDINANCE ADMIN FEE	225.00
NAPOLEON FEED MILL, INC	REC - LINE CHALK	221.20
NORM'S TIREMAN	MVP - TIRE REPAIR	44.99
PAGE, BRITTANY	ASSISTANT REC DIRECTOR/WEEKS 1-5	500.00
	UMPIRE/ASST REC DIRECTOR WEEK 6	130.00
	630.00	
POINT RENTAL & SALES	WATER/WWTP - FLOOR POLISHER	40.00
	WATER/WWTP - FLOOR POLISHER	25.00
	65.00	
POSTMASTER	POSTAGE - WATER/SEWER BILLS	235.48
POWERS CLOTHING, INC.	DPW - UNIFORM PANTS	915.00
RAHMBERG STOVER & ASSOC.	COMPENSATION STUDY	2,265.00
SAM'S CLUB	REC - CONCESSION STAND SUPPLIES	489.30
	OPERATING SUPPLIES	28.98
	518.28	
SHEARER JOSEPHINE	UB refund for account: 001037-00	10.94
SPAHR, LENORE	MMTA CONFERENCE	158.25
SPRATT'S TRADING POST, INC.	JFD - CHAIN SAW OIL	67.96
STATE OF MICHIGAN	WATER - BOND FILING FEE	553.00
STOCKHOUSE CORPORATION	REC - SPONSOR BANNER	150.00
	WATER/SEWER - IN/OUT FORMS	48.50
	198.50	
SUPERFLEET MASTERCARD PROGRA	GASOLINE	1,205.78
SUPERIOR SWEEPING SERVICE IN	STREET SWEEPING	3,988.45
TRACTOR SUPPLY CREDIT PLAN	MAJOR/LOCAL - GRASS SEED	69.99
UNIFIRST CORPORATION	WWTP - UNIFORMS	32.44
	MVP - SHOP TOWELS	27.47
	WWTP - UNIFORMS	32.44
	CITY HALL - FLOOR MATS	48.75
	WWTP - UNIFORMS	44.20
	WWTP - UNIFORMS	32.44
	MVP - SHOP TOWELS	27.47
	WWTP - UNIFORM RENTAL	32.44
	277.65	
USA BLUEBOOK	WATER/WWTP - LAB FLOOR CLEANER	127.03
	WATER/WWTP - SUPPLIES	820.09
	WATER - SUPPLIES	166.95
	1,114.07	
VERIZON WIRELESS	DPW CELL PHONE	25.00
	JPD/DPW CELL PHONES/JPD IN CAR MODEM	176.69
	201.69	
WALMART COMMUNITY/SYNCB	OPERATING SUPPLIES	420.72
	OPERATING SUPPLIES	341.92
	762.64	
WORKHEALTH-QUINCY	PRE-EMPLOYMENT PHYSICALS	194.97
YOUNG, JAMES G	UMPIRE SERVICES	25.00
	Total:	134,994.74

2019

MONTHLY REPORT

Month	City	Scipio	Fayette	Mutual aid	Training/Meetings
MONTH	CITY	Scipio	Fayette	Mutual aid	Training/Meeting
JANUARY	2	1	4	4	3
FEBRUARY	3	1	2	6	2
MARCH	2	2	2	3	3
Quarter total	7	4	8	13	8
APRIL	2	1	4	0	3
MAY	2	2	9	0	6
JUNE					
Quarter total					
JULY					
AUGUST					
SEPTEMBER					
Quarter total					
OCTOBER					
NOVEMBER					
DECEMBER					
Quarter total					
YEAR TOTAL					

DATE	TYPE OF CALL	LOCATION	MEMBERS
1-May	Business Meeting	Station(Meeting)	12
5-May	Grass fire	1841 E. Hastings Lk. Rd.(Scipio)	7
7-May	Special Election	Station(Meeting)	11
8-May	Training	Driving Training(Training)	11
14-May	P.R. Event	Library(Training)	2
14-May	1 Car P.I.	US-12/Olds St.(City)	7
18-May	Cat Rescue/ P.R.	Dewitt st.(Training)	7
19-May	1 Car rollover	3700 N. Hillsdale Rd.(Fayette)	13
21-May	1 Car rollover/ Car vs. Semi	US-12/Sweet clover(Fayette)	7
22-May	Clean-Up	Station(Meeting)	6
23-May	Wires down	214 Harley(City)	6
23-May	Down Power lines	10370 Milnes Rd.(Scipio)	9
23-May	Tree over road/ 2 Car PDC	US-12/Grays Lk. Rd.(Fayette)	9
23-May	Tree over road	North adams Rd/ Halfmoon(Fayette)	9
23-May	Tree down	Half moon Lk./ Ball Rd.(Fayette)	9
23-May	Tree down	Mauck/ Half moon Lk.(Fayette)	8
27-May	P.I. Accident/Canceled	E. Moore Rd./Half moon(Fayette)	5
30-May	Truck Vs. Car P.I.	Homer/ Genesee Rd.(Fayette)	8
31-May	Car Vs. Tree	1995 Moore Rd.(Fayette)	8

MONTHLY OPERATING REPORT

May 2019

SUBMITTED: June 14, 2019

WATER FLOW

MAXIMUM	288,000
MINIMUM	146,000
AVERAGE	205,200
TOTAL	6.3600 MG

WASTEWATER FLOW

MAXIMUM	475,200
MINIMUM	370,800
AVERAGE	412,300
TOTAL	12.7799 MG

CALLOUTS: None

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of May 2019.

All plant maintenance was completed.

The lab performed lagoon analysis for Reading, Camden, Litchfield, NorthAdams, Merry Lake, and Lake Diane.

Power washed the service water tank.

The sewer camera was taken to Doheny Supply for repair.

Developed a Chain of Custody form for the lagoon system samples. This is a new MDEQ requirement.

Attended a pre-con meeting for the traffic signal project on US-12.

Attended a pre-con meeting for the water plant upgrade.

Polished the floors in the lab area.

Repaired the pressure washer.

Prepared invoices for the spring lagoon discharge season. The total is \$7,295.00.

PLANT EFFICIENCY—May 2019

5-Day Biochemical Oxygen Demand

NPDES Permit Limit in May 2019—4 mg/l Monthly Average

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the Receiving stream.

Jonesville Monthly Average—4.0 mg/l

Average Percent Removal from the Raw Wastewater—96.6 %

Total Suspended Solids

NPDES Permit Limit in May 2019—20 mg/l Monthly Average

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—1.6 mg/l

Average Percent Removal from the Raw Wastewater—95.3%

Total Phosphorus

NPDES Permit Limit in May 2019—1 mg/l Monthly Average

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.5 mg/l

Average Percent Removal from the Raw Wastewater—85.3%

Ammonia Nitrogen

NPDES Permit Limit in May 2019—0.5 mg/l Monthly Average

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples Of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.049 mg/l

Average Percent Removal from the Raw Wastewater—99.7%

Jonesville Daily Maximum—0.089 mg/l

Rick Mahoney

Jonesville Dept of Public Works

May 2019

Monthly Report

	Maintenance	Yellow Paint	White Paint	Top Dirt	COLD MIX
STATE HIGHWAYS	0 HR DT 0 HR OT			0 Yd.	0 Ton
MAJOR ROADS	0 HR DT 0 HR OT			0 Yd.	0 Ton
LOCAL ROADS	0 HR DT 0 HR OT			0 Yd.	.41 Ton
PARKING LOTS	0 HR DT 0 HR OT			0 Yd.	0 Ton
POLICE STATION	0 HR OT			0 Yd.	
FIRE DEPARTMENT	0 HR OT			0 Yd.	
DPW DEPT	0 HR OT				
Sewer	1/2 HR DT				
	1/2 HR DT				
WATER	0 HR OT			0 Yd.	0 Ton
Cemetery				20 Yds.	0 Ton

There was 1 call out.

The call out was paid by the customer to have the water turned back on for non - pay.

Local Streets were cold patched.

Superior Sweeping was in and swept all of the curbed streets.

Spring flushing of the fire hydrants was completed.

The water was turned on at the concession stand & the drinking fountain.

We set up and cleaned up for River Fest weekend.

Water meters were read for the month of May.

We started mowing the road edges.

The Yard Waste Collection program started this month.

The wall at the Cemetery was completed.

We cleaned up tree's from the wind storm on the 23rd on Baxter Street & the Cemetery.

We made a special trip for picking up brush around town from the wind storm.

We have been replacing water meters with the new radio read system for the 10 year replacement program.

Mike Kyser

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY FOR APRIL 2019

Total reports written: 92
Assault and Battery: 1
Aggravated Assault: 1
Break and Enter Building: 1
Larceny from Building: 1
Larceny: 3
Non-Violent Domestic: 1
Malicious Destruction of Property: 2
Fraud: 2
Drug Law Violation: 1
Retail Fraud: 2
Obstructing Justice: 3
Public Roadway Accidents: 6
Private Property Accidents: 3
OWI: 1
Other Arrests: 7 (warrants, traffic-DWLS/Revoked, etc.)
Civil Matter/Family Disputes: 5
Medical Emergency: 7
Alarms: 5
Nuisance Animals: 3
Suspicious Situations: 17
Lost and Found Property: 2
General Assistance: 12
Traffic/Moving Violations: 56
Warrants Received from Prosecutor: 8
April Patrol Shift Coverage: 86 %

MAY FOCUS

Spring Ordinance notices/City clean-up
Part-Time Job Posting/Interviews
Riverfest/Paddle to School

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY FOR MAY 2019

Total reports written: 115
Assault and Battery: 3
Aggravated Assault: 1
Criminal Sexual Conduct: 2
Larceny from Building: 1
Larceny: 7
Non-Violent Domestic: 1
Malicious Destruction of Property: 1
Retail Fraud: 8
Drug Law Violation: 1
Obstructing Justice: 1
Public Roadway Accidents: 9
Private Property Accidents: 2
OWI: 1
Other Arrests: 5 (warrants, traffic-DWLS/Revoked, etc.)
Medical Emergency: 9
Alarms: 2
Trespass: 3
Suspicious Situations: 24
Lost and Found Property: 1
General Assistance: 18
Traffic/Moving Violations: 53
Warrants Received from Prosecutor: 11
May Patrol Shift Coverage: 81%

JUNE FOCUS

Range Qualification
School Presentations
MSU Staff and Command
AED- Hillsdale Community Health Center

**CITY OF JONESVILLE
CASH BALANCES**

	April-2019	BANK BALANCE
GENERAL FUND:		
General Fund Now Checking	101-000-001	44,620.14
General Fund CD	101-000-003	0.00
General Fund CLASS Acct	101-000-007	1,093,159.15
General Fund Cemetery CLASS Acct	101-000-007.100	91,127.27
General Fund Alloc of Assets CLASS	101-000-007.200	404,822.01
MAJOR STREETS:		
Major Streets Now Checking	202-000-001	6,081.63
Major Streets CLASS Acct	202-000-007	196,799.20
LOCAL STREETS:		
Local Streets Now Checking	203-000-001	65,006.21
Local Streets CLASS Acct	203-000-007	624,535.89
STATE HIGHWAY:		
State Highway Now Checking	211-000-001	12,440.29
L.D.F.A.:		
LDFA Operating Now Checking	247-000-001	21,209.12
LDFA CD	247-000-003	0.00
LDFA Operating CLASS Acct	247-000-007	1,730,934.90
D.D.A.:		
DDA Now Checking	248-000-001	59,828.81
DDA Operating CLASS Acct	248-000-007	236,645.41
SEWER FUND:		
Sewer Receiving Now Checking	590-000-001	106,714.02
Sewer Bond & Interest Checking	590-000-001.300	10.00
Sewer CD	590-000-003	250,000.00
Sewer Receiving CLASS Acct	590-000-007	101,044.24
Sewer Plant Improv. CLASS Acct	590-000-007.200	942,216.27
WATER FUND:		
Water Receiving Now Checking	591-000-001	34,476.49
Water Receiving CLASS Acct	591-000-007	221,459.34
Water Plant Improvement CLASS Acct	591-000-007.100	313,842.61
Water Tower Maint CLASS Acct	591-000-007.300	50,960.57
Water Maint CLASS Acct	591-000-007.400	44,203.47
MOTOR VEHICLE POOL:		
Motor Vehicle Pool Now Checking	661-000-001	32,104.43
Equip. Replace CLASS - Police Car	661-000-007.301	7,948.26
Equip. Replace CLASS - Fire Truck	661-000-007.336	156,808.69
Equip. Replace CLASS - Turn Out Gear	661-000-007.337	2,307.18
Equip. Replace CLASS - DPW Equip	661-000-007.463	34,117.87
Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	14,167.81
CURRENT TAX:		
Current Tax Checking	703-000-001	97,146.40
Current Tax Savings Account	703-000-002	272,431.27
PAYROLL FUND CHECKING:		
	750-000-001	5,369.77
GRAND TOTAL		7,274,538.72



City of
Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104
(517) 849-9037 Fax
www.jonesville.org
manager@jonesville.org

**SUNSET VIEW CEMETERY ACTIVITY REPORT
MAY 2019**

	Lot Sales*	Interments				Foundations Purchased	Burial Rights Transfers	Disinterments
		Adult	Child	Infant	Cremation			
January	0	1	0	0	1	0	0	0
February	2	0	0	0	0	0	0	0
March	1	2	0	0	0	0	0	0
April	6	1	0	0	3	0	0	0
May	8	0	2	0	3	6	0	0
2019 Totals	17	4	2	0	7	6	0	0

* Number shows total burial spaces sold; may have been sold in lots of 1, 2, or 4 spaces

April/May Activities:

- Spring Clean-up
- Retaining Wall
- Future Capital Projects

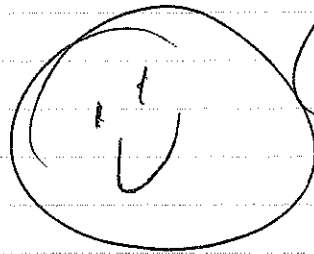
June/July Focus:

- Pavement Project Planning

To all it may concern:

Thank you for
listening to my hope
of improving the
look of our city!!
The early trash pickup
and clean up made
the city shine for
Mothers' Day & College
graduations.

It was a great
score



Allen Evans



May 23, 2019

RECEIVED
MAY 28 2019

BY: _____

City Manager
City of Jonesville
265 East Chicago Street
Jonesville, MI 49250-1002

Re: Changes to Premier Package

Dear City Manager:

We are committed to keeping you and our customers informed about changes to Xfinity TV services. Accordingly, please note that as of July 17, 2019, customers who subscribe to the *Premier Package* will receive Hitz, a new service that will include more than 200 movie titles selected from a variety of top studios. As of that date, Cinemax will no longer be available with the *Premier Package*. For more information about this change, please visit <http://xfinity.com/hitz>. We are notifying customers who subscribe to the *Premier Package* of these changes.

Cinemax will still be available to purchase separately. Customers who currently subscribe to Cinemax outside of the *Premier Package* will continue to receive the channel. For those customers, we note that as of July 10, 2019, More Max, Action Max, Thriller Max, 5Star Max, MovieMax, OuterMax, and Cinemáx, where carried, will only be available on channels 1822-1835. We are notifying customers who currently subscribe to these channels through bill messages.

Please feel free to contact me at 517-334-5686 if you have any questions.

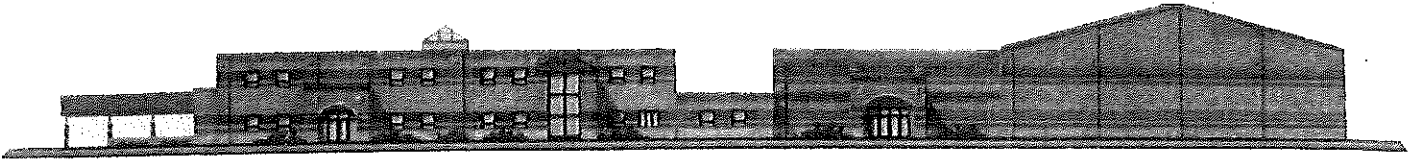
Sincerely,

A handwritten signature in dark ink, appearing to read "John P. Gardner".

John P. Gardner
Director, External Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911

JONESVILLE COMMUNITY SCHOOLS

115 East St. • Jonesville, MI 49250 • Phone 517-849-9075 • Fax 517-916-5927



Committed to Educational Progress

April 30, 2019

RECEIVED
MAY 06 2019

Dear Jeff,

BY: _____

Thank you so much for joining us for the strategic planning session on April 27th. I appreciate your dedication to Jonesville Community Schools. Your input was valuable and your time and commitment was greatly appreciated. Leaders like you will help us plan for a very bright future!

Sincerely,



Chellie Broesamle

Superintendent

Jonesville Community Schools

Fireworks

Introduction

The Fireworks Safety Act of 2012 made the sale, use, and possession of consumer fireworks legal in Michigan. Consumer fireworks are fireworks that are designed to produce visible and/or audible effects by combustion, such as firecrackers, Roman candles, and bottle rockets. (see photos on page 2). The seller of consumer fireworks must annually obtain a consumer fireworks certificate issued by the Department of Licensing and Regulatory Affairs.

2018 Amendments Authorizing More Local Government Control

A local unit of government may enact an ordinance regulating the ignition, discharge, and use of consumer fireworks, including, but not limited to, an ordinance prescribing the hours of the day or night during which a person may ignite, discharge, or use consumer fireworks. The ordinance shall not regulate the ignition, discharge, or use of consumer fireworks on the following days after 11 a.m.:

- December 31 until 1 a.m. on January 1;
- The Saturday and Sunday immediately preceding Memorial Day until 11:45 p.m. on each of those days;
- June 29 to July 4 until 11:45 p.m. on each of those days;
- July 5, if that date is a Friday or Saturday, until 11:45 p.m.; and
- The Saturday and Sunday immediately preceding Labor Day until 11:45 p.m. on each of those days.

An ordinance shall impose a civil fine of \$1,000 for each violation and provide for the remittance of \$500 of the fine to the local law enforcement agency responsible for enforcing the ordinance.

Display Fireworks

Cities, villages, and townships are responsible, under Michigan law (MCL 28.466), for issuing permits for display fireworks and articles pyrotechnic (e.g. professional displays during concerts or shows). Fireworks application and permit forms are provided only to the city, village, or township (the local permitting authority), and are available only from the Michigan Department of Licensing and Regulatory Affairs (LARA) Bureau of Fire Services at (517) 241-0691.

No Burning Restrictions

If the department of natural resources fire division elevates fire conditions to 1) extreme or 2) very high for 72 consecutive hours, the commanding fire officer of a city, village, township, or county, in consultation with the department, can enforce a no burning restriction that includes a ban on consumer fireworks. If instituted, the commanding fire officer shall ensure that adequate notice of the restriction is provided to the public; and, not more than 24 hours after the fire condition is downgraded, the commanding fire officer shall lift the restriction and inform the public in the same manner that the restriction was announced or made known to the public.

Temporary Structures

Beginning August 1, 2019, local governments with a population of 100,000 or more or located in a county with a population of 750,000 or more may enact or enforce an ordinance that regulates the use of temporary structures. The ordinance may restrict the number of permits issued for a temporary structure; regulate the distance required between two or more temporary structures; or regulates the use of temporary structures as part of a zoning ordinance.

The ordinance may not prohibit the temporary storage, transportation, or distribution of fireworks by a consumer fireworks certificate holder at a retail location that is a permanent building or structure; "temporary structure" means a movable structure that is used in the sale, display, storage, transportation, or distribution of fireworks, including, but not limited to, a tent or a stand.



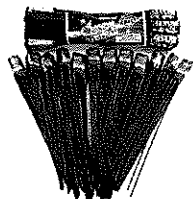
Fireworks in Michigan

LARA
LICENSING AND REGULATORY AFFAIRS
CUSTOMER DRIVEN. BUSINESS MINDED.

Legal Consumer Fireworks



Aerials

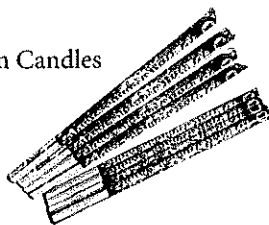


Bottle Rockets/ Sky Rockets



Reloadable Shell Device

Roman Candles



Firecrackers



Missile Type
Rockets



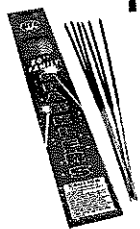
Helicopter/
Aerial Spinners



Single Tube
Device with
Report

Legal Low Impact Fireworks

Ground Based or Handheld Sparklers



Sparklers &
Sparkler Trees



Cylindrical

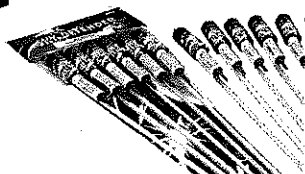


Cone

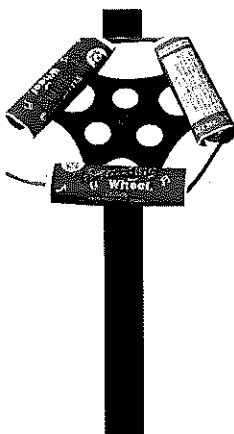


Square

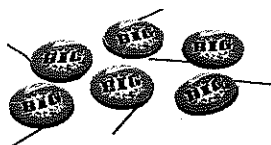
Calif. Rocket



Sparkling Wheel Devices



Ground Sparkling Devices



Ball & Disk



Cylindrical

Smoke Devices



Cylindrical



Smoke Cone



Calif. Smoke Candle

May Not Have More Than 500g of Explosive Mixture.

Novelties



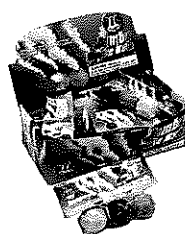
Snappers/ Drop Pops



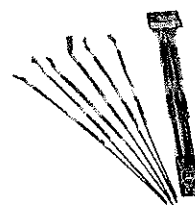
Snakes



Party Poppers



Smoke Ball



Sparkling Devices

Novelties are not regulated in Michigan.

Questions Regarding Fireworks? www.michigan.gov/bfs