



City of
Jonesville

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manager@jonesville.org

**CITY OF JONESVILLE
SPECIAL MEETING
COUNCIL AGENDA
MAY 27, 2020 - 6:30 P.M.**

Pursuant to Governor Whitmer's Executive Order 2020-75, participation in this meeting will be by video teleconference. The Council, staff and public wishing to participate may do so by visiting the web address on a computer or smart-device, or calling the telephone number. When prompted, enter the Meeting ID and Password.

**WEB ADDRESS: www.zoom.us
CALL-IN TELEPHONE NUMBERS:
1-929-205-6099 or
1-312-626-6799**

**MEETING ID: 869 7368 9713
PASSWORD: 115120**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE

2. APPROVAL OF AGENDA

[ROLL CALL][Action Item]

3. PUBLIC COMMENTS / AUDIENCE PRESENTATIONS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

4. REPORTS AND RECOMMENDATIONS

- A. Consider Electronic Payment Services Agreement
- B. Appoint Planning Commission Representative to Zoning Board of Appeals
- C. Consider Consent to Enter City Property
- D. Fiscal Year 2020-21 Operating Budget Session

[ROLL CALL][Action Item]

[ROLL CALL][Action Item]

[ROLL CALL][Action Item]

[Discussion Item]

5. OTHER BUSINESS

6. ADJOURNMENT



To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: May 22, 2020
Re: Manager Report and Recommendations – May 27, 2020 Council Meeting

6. A. Consider Electronic Payment Services Agreement

[ROLL CALL][Action Item]

City staff has been evaluating options to change service providers for online, credit card and electronic check transactions. The goals have been to accomplish the ability to accept card payments in the office and to broaden the ability to accept electronic payments for more services than utility billing and property taxes. Staff has received proposals from the two contractors that have an established relationship with our billing and receipting software provider, BS&A. Staff is recommending that Council approve a three-year agreement with Point and Pay. In addition to offering lower fees than their competitor, their service fee for utility payments will be less than our current provider. Point and Pay charges 3% on credit and debit card transactions, with a minimum charge of \$2.00. There are also e-check payment options. For most residential utility bill payers, the service charge would be less than the \$3.95 flat rate that is currently charged. All service fees would be paid by the customer to the vendor. Point and Pay is waiving all set-up and access fees normally charged to the City. I recommend a motion to approve the three-year contract with Point and Pay for electronic payment services and authorize the City Manager to execute the same. *Please refer to the attached contract for services.*

**6. B. Appoint Planning Commission Representative to
Zoning Board of Appeals**

[ROLL CALL][Action Item]

One representative of the Planning Commission serves on the Zoning Board of Appeals (ZBA) as a voting member and liaison between the boards. Mike Venturini previously held this appointment. The Planning Commission acted at their May 12, 2020 meeting to recommend that City Council appoint Christine Bowman to serve as the representative. Her term will coincide with her term on the Planning Commission, which expires in November of this year. I recommend that the City Council consider a motion to make the appointment.

6. C. Consider Consent to Enter City Property

[ROLL CALL][Action Item]

Triterra, an environmental firm working on behalf of Walters-Dimmick Petroleum, Inc. is seeking permission to install groundwater monitoring wells on the Jerry Russell Trail property, as indicated in the attachment. The purpose of the wells is to evaluate potential petroleum release from the adjacent former gas station property. This work is being required by the State Department of Environment, Great Lakes and Energy (EGLE). The City Attorney has reviewed and approved the form of the consent. I recommend a motion to approve consent to enter the property and to authorize the City Manager to execute the same. *Please refer to the attached Consent to Enter City Property.*

6. D. Fiscal Year 2020-21 Operating Budget Session

[Discussion Item]

The second budget work session will focus on the Downtown Development Authority, Local Development Finance Authority, Debt Service, Sewer and Water. The excerpts from the draft budget worksheets, estimated year-end fund balance, water and sewer rate spreadsheet, debt service schedule, and proposed budget introduction are attached. Please contact staff if you prefer a paper copy of these documents. *Please refer to the draft budget documents.*

POINT & PAY, LLC
E-PAYMENT SERVICES AGREEMENT

Parties:

Point & Pay, LLC ("**PNP**")
A subsidiary of NAB, doing business in Delaware

[City of Jonesville, MI] ("**Client**")

Terms

SECTION 1 E-PAYMENT SERVICES

1.1 Access to Payment Modules

1.1.1 Pursuant to this E-Payment Services Agreement (this "**Agreement**"), PNP grants Client a limited, non-exclusive, non-transferable and terminable license for the duration of the Term to use the electronic payment services (the "**Services**") and payment modules (each, a "**Module**") chosen in the attached client application ("**Client Application**") to enable Client's customers ("**Customers**") to make payments to Client using a Payment Device. "**Payment Device**" means the payment type(s) chosen by Client on the Client Application. A description of all Modules, Services, training and support offered by PNP is attached as Exhibit A (the "**Services Description**").

1.1.2 At the time of Client's execution of this Agreement, Client shall also return the completed Client Application to PNP. Subject to the terms and conditions of this Agreement, the Services may be also be used by the affiliated offices, bureaus, agencies or departments of Client ("**Affiliates**"). Each Affiliate shall complete a Client Application prior to commencement of the Services.

1.2 Client Representatives

PNP will provide Client's authorized representatives with a logon and password to access the Counter Module. Client shall be solely responsible for maintaining the confidentiality and security of the logons and passwords provided by PNP. Client will cause each of its representatives to change the initial password, keep the passwords confidential, refrain from sharing passwords and/or logon information with any unauthorized user, and use no other password to access the Counter Module. PNP shall be entitled to rely on any communications it receives under Client's passwords, logon information, and/or account number as having been sent by Client, without conducting any further checks as to the identity of the user of such information. PNP will not be responsible for the operability or functionality of any of Client's computer equipment, system, browser or Internet connectivity.

1.3 Payment Device Transactions

All Payment Device transactions using the Services will be processed through a secured link. The parties to each Payment Device transaction will be the Customer cardholder, the Client and PNP.

1.4 Service Promotion

Client will use reasonable efforts to promote the Services and build awareness of the Services with its customers through various media including, but not limited to:

- Print: Bill inserts, counter displays, and announcements in Client's newsletter
- Online: Home page announcements with an easily accessible, one-click link to payments page.
- Phone/IVR: Pre-recorded message with the ability to transfer to payments IVR (e.g., "Press 2 to make a payment") or provide the IVR phone number to call.
- Joint Press Releases: The parties shall mutually agree upon press releases announcing the availability of electronic payment services and the partnering of Client and PNP.

1.5 Trademark License

PNP grants Client a limited, non-exclusive, non-transferable license to use the PNP trademarks, service marks and logos provided by PNP to Client (the "**Trademarks**") solely in connection with Client's promotion of the Services to Customers. Client shall not alter the Trademarks nor use the Trademarks in any way which is disparaging, dilutive or otherwise adversely affects the reputation of PNP.

1.6 Client Logo License

Client grants PNP a limited, non-exclusive, non-transferable license to use its applicable logos, copyrighted works and trademarks ("**Client Marks**") solely in connection with the Services provided to Client. Client shall provide the Client Marks to PNP for use with the Services. Client represents that it has all intellectual property rights required for Client's and PNP's use of Client Marks, and shall indemnify PNP against any third party claims that the Client Marks infringe the intellectual property rights of a third party.

SECTION 2 COMPENSATION

2.1 Services Transaction Fee

PNP will charge the transaction fee to use the Services set forth on the Client Application. If Services fees are charged directly to Customers by PNP, Customers will receive a notice each time they use the Services stating that the Services are provided by PNP and that a convenience fee is charged for use of the Services. PNP may change the amount of such fee by notifying Client of such new amount at least thirty (30) days prior to such change.

2.2 Activation and Monthly Fees

If applicable, Client shall pay a one-time Activation Fee and Monthly Fees as set forth on the Client Application. If Client does not implement the Service under this Agreement within six months after the Effective Date, other than due to a material breach by PNP, all unpaid fees that would have been assessed in the first year of the Term shall become immediately due and payable.

2.3 Charge-backs and Returns

Unless otherwise specified in the Client Application, PNP will set off (a) the amount of any charge-backs, refusals to pay and returns from any amounts otherwise owing by PNP to Client and (b) a transaction handling fee for charge-backs and non-sufficient funds (NSF) as specified in the Client Application

2.4 ACH Debit of Fees

Client hereby authorizes PNP, and any subsidiary or successor thereof, solely with respect to amounts due pursuant to this Agreement and any subsequent agreements between Client and PNP, including but not limited to service fees, transaction fees, charge-backs and returns as set forth in Sections 2.1 and 2.3 of this Agreement, to initiate Automated Clearing House ("ACH") Authorizations to credit and debit Client's bank account as set forth on the Banking Authorization Form attached hereto as Exhibit B or otherwise provided by Client.

SECTION 3 INTELLECTUAL PROPERTY; CONFIDENTIALITY

3.1 No Transfer or License

Except for the rights expressly granted to Client in this Agreement, no PNP Intellectual Property Right is transferred or licensed to Client pursuant to this Agreement, by implication or otherwise. PNP reserves and retains all rights, title and interests in and to the PNP Intellectual Property Rights, and all copies, revisions, modifications, updates, and upgrades thereof. Client agrees not to remove, alter or destroy any copyright, patent notice, trademark or other proprietary markings or confidential legends placed on or within any portion of the PNP Intellectual Property Rights. For purposes of this Agreement, "**Intellectual Property Rights**" means all the intellectual property, industrial and other proprietary rights, protected or protectable, under the laws of the United States, any foreign country, or any political

subdivision thereof, including (a) all trade names, trade dress, trademarks, service marks, logos, brand names and other identifiers, (b) copyrights, moral rights (including rights of attribution and rights of integrity), (c) all trade secrets, inventions, discoveries, devices, processes, designs, techniques, ideas, know-how and other confidential or proprietary information, whether or not reduced to practice, (d) all domestic and foreign patents and the registrations, applications, renewals, extensions and continuations (in whole or in part) thereof, and (e) all goodwill associated with any of the foregoing and (f) all rights and causes of action for infringement, misappropriation, misuse, dilution or unfair trade practices associated with (a) through (d) above.

3.2 Ownership and Use of PNP Materials

Any software developed by or on behalf of PNP for use in connection with the Services remains the exclusive property of PNP. Client will not sell, transfer, barter, trade, license, modify or copy any such software. Web pages accessible through use of the Services are the copyrighted intellectual property of PNP and may not be copied in whole or part by anyone. Any training materials (including, but not limited to, webinars and manuals) provided to Client by PNP shall remain the exclusive property of PNP. PNP grants Client and Client's personnel a limited, non-exclusive, non-transferrable license to use and to make copies of the training materials with its personnel solely in connection with the Services. Training materials may not be modified by Client or its personnel or disclosed to any third party, including Client's end-user customers. Client shall ensure all personnel shall complete and review all training materials prior to using the Services.

3.3 Reverse Engineering

Client will not reverse engineer, reverse assemble, decompile or disassemble any of PNP's intellectual property, nor will Client attempt to do so or enable any third party to do so or otherwise attempt to discover any source code, modify the Service in any manner or form, or use unauthorized modified versions of the Service, including (without limitation) for the purpose of building a similar or competitive product or service or for the purpose of obtaining unauthorized access to the Service. Client is expressly prohibited from sublicensing use of the Service to any third parties. If Client becomes aware that any person has engaged or is likely to have engaged in any of the activities described in this Section 3.3, Client will promptly notify PNP.

3.4 Confidential Information

3.4.1 Any Confidential Information provided by PNP to Client pursuant to this Agreement will remain the exclusive property of PNP. Client will disclose such Confidential Information only to those of its representatives and employees who need to know such Confidential Information for purposes of performing this Agreement, who are informed of the confidential nature of the Confidential Information and who agree, for the benefit of PNP, to be bound by the terms of confidentiality in this Agreement. Client will, and will cause each of its representatives and employees, to keep confidential and not to disclose in any manner whatsoever any Confidential Information provided by PNP pursuant to this Agreement, and not to use such Confidential Information, in whole or in part, directly or indirectly, for any purpose at any time other than for the purposes contemplated by this Agreement. Notwithstanding the foregoing, if Client is a city, county, township or similar entity, or government agency or department thereof, Client may disclose Confidential Information as necessary to comply with applicable public records laws.

3.4.2 For purposes of this Agreement, “**Confidential Information**” means all nonpublic or proprietary information of PNP, including proprietary, technical, development, marketing, sales, operating, performances, cost, know-how, business and process information, computer programs and programming techniques, security features (including, without limitation, multi-level access and log-in features, audit trail setup, interfaces between the Counter Module and the Internet or IVR Modules), all record bearing media containing or disclosing such information and techniques, and anything marked confidential, that is disclosed by PNP to Client pursuant to this Agreement. Confidential Information also includes the terms and conditions of this Agreement.

3.5 Exclusions

The term Confidential Information will not apply to information that: (a) is or becomes generally available to the public other than as a result of a disclosure by Client in breach of this Agreement; (b) was within Client’s possession prior to its disclosure by or on behalf of PNP, provided that the discloser of such information was not known by Client to be bound by a confidentiality agreement with, or other contractual, legal or fiduciary obligation of confidentiality to, PNP with respect to such information; (c) becomes available to Client on a non-confidential basis from a source other than PNP, provided that such source is not known by Client to be bound by a confidentiality agreement with, or other contractual, legal or fiduciary obligation of confidentiality to, PNP with respect to such information; or (d) is developed independently by Client, as demonstrated by the written records of Client, without use of such information. The confidentiality obligations of Client pursuant to this Agreement will not apply to any Confidential Information of PNP that Client is legally compelled to disclose. In the event Client becomes legally compelled to disclose any Confidential Information provided pursuant to this Agreement, Client will provide PNP with prompt written notice so that PNP may seek a protective order or other

appropriate remedy or waive compliance with the confidentiality provisions of this Agreement.

3.6 Failure to Comply

If Client fails to comply with any of its obligations pursuant to this Section 3, PNP will have the right to immediately terminate this Agreement by providing written notice of such termination to Client.

3.7 Survival

The rights and obligations of the parties provided for in this Section 3 will survive any expiration or termination of this Agreement or its term.

SECTION 4 WARRANTIES; DISCLAIMER

4.1 Warranties

4.1.1 Each party represents and warrants that it has the full legal right, authority and power to enter into this Agreement and perform its obligations hereunder.

4.1.2 PNP represents and warrants that the Services will be provided in a professional, workman-like manner consistent with industry standards.

4.2 Disclaimers

4.2.1 PNP does not represent that Client’s or its Customers use of the Services will be uninterrupted or error-free, or that the system that makes the Services available will be free of viruses or other harmful components resulting from the Internet or any third party providers or products outside the control of PNP.

4.2.2 EXCEPT FOR THE WARRANTIES EXPRESSLY SET FORTH IN THIS SECTION 4, PNP DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT. THE SERVICE IS PROVIDED TO CLIENT ON AN “AS IS” AND “AS AVAILABLE” BASIS, AND IS FOR COMMERCIAL USE ONLY.

SECTION 5

LIMITATIONS OF LIABILITY AND OBLIGATION

5.1 Damages and Liability Limit

IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER PARTY OR ANY THIRD PARTY IN CONNECTION WITH THIS AGREEMENT FOR INDIRECT, INCIDENTAL, CONSEQUENTIAL, RELIANCE, SPECIAL, EXEMPLARY OR PUNITIVE DAMAGES, INCLUDING DAMAGES FOR LOST PROFITS, EVEN IF THE OTHER PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. EACH PARTY RELEASES THE OTHER PARTY AND ALL OF THE OTHER PARTY'S AFFILIATES, EMPLOYEES, AND AGENTS FROM ANY SUCH DAMAGES. IN NO EVENT WILL PNP HAVE OR INCUR ANY LIABILITY TO CLIENT OR ANY THIRD PARTY IN EXCESS OF THE AGGREGATE COMPENSATION RECEIVED BY PNP FOR THE SIX-MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO A CLAIM FOR SUCH LIABILITY. THE FOREGOING EXCLUSIONS AND LIMITATIONS WILL APPLY TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, EVEN IF ANY REMEDY FAILS ITS ESSENTIAL PURPOSE.

5.2 Refusals of Payment

PNP will not be liable for charge-backs or other refusals of payment initiated by any Customer. All such charge-backs and other refusals of payment will be refunded by PNP to the Customer and Client will mark and otherwise treat the related Customer account as "unpaid."

5.3 Errors and Omissions

PNP will not be liable for any errors or omissions in data provided by Client or Customers. Client will be responsible for the accuracy of data provided to PNP for use in providing the Services.

5.4 Bank Actions

PNP will not be liable for any errors, omissions or delays attributable to the acts or omissions of any bank or other third party involved in the processing of any Payment Device payment.

SECTION 6 CARDHOLDER DATA SECURITY

To the extent applicable, each of the parties shall be required to comply at all times with the Payment Card Industry Data Security Standard Program ("PCI-DSS") in effect and as may be amended from time to time during the term of the Agreement. The current PCI-DSS specifications are available on the PCI Security Standards Council website at <https://www.pcisecuritystandards.org>.

SECTION 7 EXCLUSIVITY

Client agrees that PNP will be the exclusive provider of electronic payment services and that Client may not procure similar such services from any other party.

SECTION 8

TERM AND TERMINATION

8.1 Term

The initial term of this Agreement will commence on the Effective Date and will end on the third (3rd) anniversary of the Effective Date (the "Initial Term"). This Agreement will automatically renew for successive one (1)-year terms (each, a "Renewal Term," and the Initial Term and any Renewal Term may be referred to as a "Term"). The term of this Agreement will terminate at the end of the Initial Term or any subsequent Renewal Term if either party provides written notice of such termination to the other party at least sixty (60) days prior to the expiration of the applicable Term.

8.2 In the Event of Breach; Effect on Affiliates

8.2.1 Subject to the opportunity to cure set forth below, either party may terminate this Agreement upon sixty (60) days written notice to the other party in the event of a material, uncured breach of any provision of this Agreement by the other party. Such notice by the complaining party shall expressly state all of the reasons for the claimed breach in sufficient detail so as to provide the alleged breaching party a meaningful opportunity to cure such alleged breach ("Notice").

8.2.2 Following receipt of Notice, the alleged breaching party shall have sixty (60) days to cure such alleged breach. Upon termination or expiration of this Agreement, Client shall have no rights to continue use of the Service or the Modules. Expiration or termination of the Agreement by Client or PNP shall also terminate the Affiliates' rights under the Agreement unless otherwise agreed by the parties in writing. PNP may terminate the Agreement solely with respect to an individual Affiliate without affecting the rights and obligations of Client and other Affiliates under the Agreement.

8.3 Modification to or Discontinuation of the Service

PNP reserves the right at any time and from time to time to modify, temporarily or permanently, the Service (or any part thereof). In addition, PNP will have the right to discontinue accepting any Payment Device by providing not less than ten (10) days' written notice to Client. In the event that PNP modifies the Service in a manner which removes or disables a feature or functionality on which Client materially relies, PNP, at Client's request, shall use commercially reasonable efforts to substantially restore such functionality to Client. In the event that PNP is unable to substantially restore such functionality within sixty (60) days, Client shall have the right to terminate the Agreement. Client acknowledges that PNP reserves the right to discontinue offering the Service and any support at the conclusion of Client's then-current Term. Client agrees that PNP shall not be liable to Client nor to any third party for any modification of the Service as described in this Section.

SECTION 9

PAYMENT DEVICE TRANSACTION DEPOSITS

The exact amount of each approved Payment Device transaction will be electronically deposited into the Client bank account identified on the Client Application. PNP shall initiate such deposits as specified on the attached Client Application. PNP will provide Client's authorized employees with access to PNP's online transaction reports for reconciliation purposes.

SECTION 10

FORCE MAJEURE

PNP will not be responsible for its failure to perform under this Agreement due to causes beyond its reasonable control, including acts of God, wars, riots, revolutions, acts of civil or military authorities, terrorism, fires, floods, sabotage, nuclear incidents, earthquakes, storms, or epidemics. If the provision of Services under this Agreement is delayed by such an event or condition, PNP will promptly notify Client thereof. PNP will use commercially reasonable efforts to overcome any such cause for delay as soon as is reasonably practicable.

SECTION 11

GOVERNING LAW

This Agreement will be interpreted, construed and enforced in all respects in accordance with the laws of the State of Florida without reference to its conflicts of law principles.

SECTION 12

NOTICES

All notices or other communications required or permitted by this Agreement must be in writing and will be deemed to have been duly given when delivered personally to the party for whom such notice was intended, or upon actual receipt if sent by facsimile or delivered by a nationally recognized overnight delivery service, or at the expiration of the third day after the date of deposit if deposited in the United States mail, postage pre-paid, certified or registered, return receipt requested, to the respective parties at:

If to Client: See Merchant Application

If to PNP: Point & Pay, LLC
110 State St. E, Suite D
Oldsmar, FL 34677

MISCELLANEOUS

The headings of sections and subsections of this Agreement are for convenience of reference only and will not be construed to alter the meaning of any provision of this Agreement. PNP is an independent contractor and nothing in this Agreement will be deemed to create any agency, employee-employer relationship, partnership, franchise or joint venture between the parties. Except as otherwise specifically provided in this Agreement, neither party will have, or represent that it has the right, power or authority to bind, contract or commit the other party or to create any obligation on behalf of the other party. Each of the parties will have any and all rights and remedies available to them under all applicable laws. The remedies provided for in this Agreement will be deemed to be non-exclusive and in addition to any other available remedy at law or in equity. All rights and remedies are cumulative and may be exercised singularly or concurrently. Client may not assign or transfer any of its rights or delegate any of its obligations under this Agreement to any third party, by operation of law or otherwise, without the prior written consent of PNP. Any attempted assignment or transfer in violation of the foregoing will be void. This Agreement will be binding upon, and inure to the benefit of, the successors and permitted assigns of the parties. Client shall comply with all applicable laws, rules, treaties, and regulations in its performance of this Agreement. If any provision of this Agreement is held by a court of law to be illegal, invalid or unenforceable, the remaining provisions of this Agreement will not be affected and the illegal, invalid, or unenforceable provision will be deemed modified such that it the intention of the parties to the fullest extent possible. No amendment or modification of this Agreement will be effective unless it is in writing and executed by both of the parties. Nothing contained in this Agreement establishes, creates, or is intended to or will be construed to establish or create, any right in or obligation to any third party. This Agreement, the Exhibit(s) and the Client Application set forth the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes any and all prior or contemporaneous understandings and agreements, whether written or oral, between the parties with respect to such subject matter.

The parties have duly executed this Agreement as of the date of the last signature below (the "Effective Date").

Point & Pay, LLC

By: _____

Name: _____

Title: _____

Date: _____

City of Jonesville, MI

By: _____

Name: _____

Title: _____

Date: _____

Exhibit A

Services Description

The following is a description of all Services and Modules offered by PNP. PNP shall provide the Services to Client and its end-user customers via the specific Modules and Payment Devices chosen by Client in the Client Application. Applicable fees, if any, for Client's elections are set forth on the Client Application. The Services include support and training outlined below at no additional charge to Client.

Service Modules

- **Counter Module.** The Counter Module allows customers to make payments to Client in a face-to-face environment or over the phone using a Payment Device. PNP will issue unique confirmation numbers to customers who have completed a payment transaction using the Counter Module. The Counter Module also enables Client's staff to access reports via the web. The Counter Module is required to access the PNP Services. The Counter Module may be used in conjunction with or independently of point-of-sale (POS) terminals.
- **Web Module.** The Web Module allows customers to make payments to Clients online using a Payment Device via a secure website hosted by PNP. Customers who elect to make payments via the Internet can follow a link from the Client website to the Client-branded, PNP-hosted web pages to submit a payment. PNP will issue unique confirmation numbers to customers who have completed a payment transaction using the Web Module. PNP shall create the Client-branded, PNP-hosted web pages at no additional charge. Client may elect bill presentment and account validation functionality for the one-time set-up fee set forth on the Client Application under "Data File Integration."
- **Interactive Voice Response (IVR) Module.** The IVR Module allows Customers to make payments to Clients over the phone using a Payment Device. The Customer calls a toll-free phone number provided and managed by PNP to access the Client branded IVR. The IVR system recognizes Customer instructions through making a payment; the phone keypad is used to enter Payment Device numbers. The IVR system is configured and tested by PNP. PNP will issue unique confirmation numbers to customers who have completed a payment transaction using the IVR Module. Election of the IVR Module includes a Client-branded IVR environment and, if applicable, Client shall pay the one-time IVR set-up fee for the IVR Module set forth on the Client Application. In addition, Client may elect to have bill presentment and account validation functionality enabled through the IVR for the one-time set-up fee on the Client Application under "Data File Integration."

Customer Payment Devices

Each of the Modules can provide the Customer with the ability to pay by Credit Card, Debit Card and/or Electronic Check.

Training

PNP shall provide instruction manuals and up to four (4) hours of webinar training to Client and Client personnel in connection with the Modules chosen by Client.

Support

PNP shall provide client services and technical support to Client via telephone during regular business hours. Support availability shall be exclusive of downtime due to scheduled maintenance or events out of PNP's control. Support for the Products may be modified, suspended or terminated in PNP's sole discretion upon prior written notice.

Exhibit B

Client Application



Client Application

(Shaded areas are for internal use only)

Partner Code: _____

Account Representative: Richard Malone

Submission
Date: _____

Card Readers:

Quantity: 2

Type: Swiper

Price per reader: 0

Target Live
Date: _____

Client Profile

Client Legal Name as filed with the IRS:

City of Jonesville, MI

Federal Tax ID:

DBA:

City of Jonesville, MI

Physical Address:

265 E. Chicago Street

City:

Jonesville,

State: MI

Zip:

49250

Website Address:

www.jonesville.org

Phone # to display on customer receipts:

517-849-2104

Contacts

Primary Contact Name:

Lenore Spahr

Primary Phone #:

517-849-2104

Primary Email:

financedirector@jonesville.org

Accounting Contact:

Accounting Phone #:

Accounting Email:

Payment Types

☐ Visa ☒ MasterCard ☒ Discover ☒ AMEX ☒ Electronic Check

Fee Summary

1. ☐ Fees Absorbed by Client

2. ☒ Fees Paid by Customer

3. ☐ Tiered Fees

1. Absorbed Credit Card Fees: _____

1. Absorbed E-check Fees: _____

1. Utility Program (Absorbed)

1. Billing Contact Info: _____

1. Payment Method For Monthly Billing:

☐ Debit

☐ Mail In Check

☒ Online Credit Card

2. ☐ Credit Card – Flat Fee \$ _____

☒ Credit Card – Percentage Fee 3.0 % _____

☐ Credit Card – Minimum Fee \$ 2.00

☐ Credit Card – Chargeback Fee \$ _____

2. ☐ Debit Card – Flat Fee \$ _____

2. ☒ E-check – Flat Fee \$ 3.00 up to \$10,000 || \$10.00 over \$10,000

3. Credit Card - Tiered Fees:

Fee = \$ for payments between \$0.01 to \$50.00

Fee = \$ for payments between \$50.01 to \$100.00

Fee = \$ for payments between \$100.01 to \$150.00

Fee = \$ for payments between \$150.01 to \$200.00

Fee = \$ for payments between \$200.01 to \$250.00

Fee = \$ for payments between \$250.01 to \$300.00

Fee of an additional \$ for payments between the next \$50 range as outlined

Fee = \$ for payments between \$0.01 to \$100.00

Fee = \$ for payments between \$100.01 to \$200.00

Fee = \$ for payments between \$200.01 to \$300.00

Fee = \$ for payments between \$300.01 to \$400.00

Fee = \$ for payments between \$400.01 to \$500.00

Fee = \$ for payments between \$500.01 to \$600.00

Fee of an additional \$ for payments between the next \$100 range as outlined

Product Summary

Software Partner: (SP) ☐ Yes ☐ No If Yes, Software Partner (SP) Name and Contact Info: _____ BS&A

Type of integration: Real Time

Existing Integration with PnP: ☒ Yes ☐ No

Product Name	Channel	Total Annual Collections	Average Payment Amount	Highest Payment Amount
1 Summer Tax	<input type="checkbox"/> PNP POS <input checked="" type="checkbox"/> PNP IVR <input type="checkbox"/> PNP WEB <input checked="" type="checkbox"/> (SP) POS <input checked="" type="checkbox"/> (SP) WEB <input type="checkbox"/> BILL PAY	\$	\$	\$
2 Winter Tax	<input type="checkbox"/> PNP POS <input checked="" type="checkbox"/> PNP IVR <input type="checkbox"/> PNP WEB <input checked="" type="checkbox"/> (SP) POS <input checked="" type="checkbox"/> (SP) WEB <input type="checkbox"/> BILL PAY	\$	\$	\$
3 Utility Billing	<input type="checkbox"/> PNP POS <input checked="" type="checkbox"/> PNP IVR <input type="checkbox"/> PNP WEB <input checked="" type="checkbox"/> (SP) POS <input checked="" type="checkbox"/> (SP) WEB <input type="checkbox"/> BILL PAY	\$	\$	\$

4 Permits	<input type="checkbox"/> PNP POS <input type="checkbox"/> PNP IVR <input type="checkbox"/> PNP WEB <input checked="" type="checkbox"/> (SP) POS <input checked="" type="checkbox"/> (SP) WEB <input type="checkbox"/> BILL PAY	\$	\$	\$
5 BS&A Cash Receipting Codes	<input type="checkbox"/> PNP POS <input type="checkbox"/> PNP IVR <input type="checkbox"/> PNP WEB <input checked="" type="checkbox"/> (SP) POS <input checked="" type="checkbox"/> (SP) WEB <input type="checkbox"/> BILL PAY	\$	\$	\$
6	<input type="checkbox"/> PNP POS <input type="checkbox"/> PNP IVR <input type="checkbox"/> PNP WEB <input type="checkbox"/> (SP) POS <input type="checkbox"/> (SP) WEB <input type="checkbox"/> BILL PAY	\$	\$	\$
7	<input type="checkbox"/> PNP POS <input type="checkbox"/> PNP IVR <input type="checkbox"/> PNP WEB <input type="checkbox"/> (SP) POS <input type="checkbox"/> (SP) WEB <input type="checkbox"/> BILL PAY	\$	\$	\$
8	<input type="checkbox"/> PNP POS <input type="checkbox"/> PNP IVR <input type="checkbox"/> PNP WEB <input type="checkbox"/> (SP) POS <input type="checkbox"/> (SP) WEB <input type="checkbox"/> BILL PAY	\$	\$	\$
9	<input type="checkbox"/> PNP POS <input type="checkbox"/> PNP IVR <input type="checkbox"/> PNP WEB <input type="checkbox"/> (SP) POS <input type="checkbox"/> (SP) WEB <input type="checkbox"/> BILL PAY	\$	\$	\$
10	<input type="checkbox"/> PNP POS <input type="checkbox"/> PNP IVR <input type="checkbox"/> PNP WEB <input type="checkbox"/> (SP) POS <input type="checkbox"/> (SP) WEB <input type="checkbox"/> BILL PAY	\$	\$	\$

Banking Summary

Deposit Structure: ☐ Net Settlement ☒ Debit

If Debit: ☒ Same account in which funds were deposited ☐ Use specific account ending in _____

Product Name (or # from above)	Bank Name	Routing #	Account #	Acct Type
Sumer Tax				<input type="checkbox"/> Checking <input type="checkbox"/> Savings
Winter Tax				<input type="checkbox"/> Checking <input type="checkbox"/> Savings
Utility Billing				<input type="checkbox"/> Checking <input type="checkbox"/> Savings
Permits				<input type="checkbox"/> Checking <input type="checkbox"/> Savings
BS&A Cash Receipting Codes				<input type="checkbox"/> Checking <input type="checkbox"/> Savings
				<input type="checkbox"/> Checking <input type="checkbox"/> Savings
				<input type="checkbox"/> Checking <input type="checkbox"/> Savings
				<input type="checkbox"/> Checking <input type="checkbox"/> Savings
				<input type="checkbox"/> Checking <input type="checkbox"/> Savings
				<input type="checkbox"/> Checking <input type="checkbox"/> Savings

Notes

Client is coming over from OPAY via BS&A software. No set up fee or monthly service fee.

Signature

The undersigned agrees to abide by the Terms and Conditions of the Global Merchant Services Agreement, viewable at www.pointandpay.com/agreement.

Signature	Title
Name	Date



1305 S. Washington Avenue, Suite 102
Lansing, Michigan 48910
517-702-0470
Fax 517-702-0477
www.triterra.us

March 9, 2020
(18-1855)

City of Jonesville
Attn: Mr. Jeff Gray
265 E. Chicago Street
Jonesville, Michigan 49250

**SUBJECT: *Property Access Request: 166 W. Chicago Street, Jonesville, Michigan 49250
Regarding Ongoing Environmental Investigation Activities associated with Walters-
Dimmick Petroleum Inc., 122 W. Chicago Street, Jonesville, Michigan 49250, Facility ID #:
0000221***

Dear Mr. Gray:

Triterra is requesting access to 166 W. Chicago Street, (the Property) to complete environmental investigative activities required by the Michigan Department of Environment, Great Lakes and Energy (EGLE) This is in response to a petroleum release from the former underground storage tank system on the adjacent property, 122 W. Chicago Street, Walters-Dimmick Petroleum Inc., Facility ID Number: 00002221. Recent analytical sampling results suggests that petroleum contaminated groundwater may have migrated onto the Property from 122 W. Chicago Street. Consequently, Walters-Dimmick Petroleum Inc. wants to install groundwater monitoring wells on the Property to evaluate for potential petroleum migration and impacted groundwater. These borings/wells will be installed to a maximum depth of 15 feet below ground level and sampled on a quarterly basis for a minimum of one year. Upon completion of all investigative and remedial activities, the Property will be restored to its original and/or like condition. If any impact is identified on the Property, Walters-Dimmick Petroleum Inc. will take the necessary steps to address any concerns arising from subsurface contamination. This investigation is required by the EGLE to ensure that the release of petroleum products is fully delineated and evaluated.

Attached is a diagram depicting the location of the proposed borings/monitoring wells on the Property. Also included is a copy of our standard property access agreement for your review. If you agree to the terms of the property access agreement, please sign and return a copy for our records via email (garnet.johnson@triterra.us), fax (517-702-0477), or regular mail.

Should you have any questions or comments regarding this request, please feel free to contact the undersigned at (517) 702-0470. Thank you.

Sincerely,

The logo for Triterra, featuring the word "TRI" in a large, brown, serif font, followed by a stylized green and yellow square icon, and then the word "TERRA" in the same brown, serif font.

A handwritten signature in black ink, appearing to read "Garnet Johnson".

Garnet Johnson
Director | Remediation Services



Consent To Enter City Property

166 W. Chicago Street

Jonesville, Michigan

Hillsdale

49250

Address

City

County

Zip Code

I _____, the person in charge of this above described property or authorized representative, having been informed of the request of Triterra to install and sample monitoring wells on the property on behalf of Walters-Dimmick Petroleum Inc., hereby permit and authorize Walters-Dimmick Petroleum Inc., its employees, contractors, or authorized representatives during these activities to have entry/re-entry as necessary to the above-described premises and to undertake any and all response activities as per the requirements of PA 451, 1994, Parts 201, 211, and 213.

I understand that I, and/or an authorized representative, am entitled to accompany Walters-Dimmick Petroleum Inc., its employees, contractors, and/or authorized representatives during these activities, participate in the collection of any split samples taken as part of these activities, and if I so request, to receive a copy of any sample analysis results, photographs, or videotapes taken as part of these activities. I agree to comply with the requirements of the facility health and safety plan while on-site during these sampling activities. Finally, Walters-Dimmick Petroleum Inc., and its agents agree to return the above-mentioned property to its original and/or like condition once all investigation and remedial activities are completed. Monitoring wells will be removed once the investigation is complete

I agree that the duration of this entry authorization shall be of such reasonable length to enable Walters-Dimmick Petroleum Inc., its employees, its contractors, and its authorized representatives to satisfactorily complete the necessary response activities. If I choose to revoke this entry authorization, I agree that I will do so in writing to:

Triterra
1305 S. Washington Avenue, Suite 102
Lansing, Michigan 48910
(517) 702-0470
Project Manager: Garnet Johnson

at least thirty days prior to the effective date of the revocation of entry authorization. I also agree that as long as this entry authorization remains in force, I will not interfere with, interrupt, change, or otherwise disturb any systems or equipment installed or utilized by Walters-Dimmick Petroleum Inc., its employees, contractors, or authorized representatives.

Person in Charge or Representative's Signature-Required

Date

Print Person in Charge or Representative's Name

Title/Position

Mailing Address

City

State

Zip

Area Code and Telephone Number

Proposed Monitoring Location



This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and sources regarding the area shown, and is to be used for reference purposes only. The user of this map acknowledges that the State/County/Cities/Townships/Villages shall not be liable for any damages, all claims, and agrees to defend, indemnify, and hold harmless the State/County/Cities/Townships/Villages from any and all claims brought by the User, its employees or agents, or third parties with access or use of data provided. Map Created: 2/13/2020

FY 2021 BUDGET WORKSHEET FOR CITY OF JONESVILLE								
		ACTIVITY	ACTIVITY	ACTIVITY	BUDGET	ACTIVITY THRU	REQUESTED	
GL NUMBER	DESCRIPTION	16-17	17-18	18-19	19-20	12/31/2019	BUDGET	COMMENTS
Fund 247 - LOCAL DEVELOPMENT FINANCE AUTHORITY								
REVENUES								
247-000-403.000	REAL PROPERTY TAX	98,082.91	89,315.02	90,364.61	92,000.00	0.00	90,000.00	
247-000-403.050	PERSONAL PROPERTY TAX	0.00	0.00	0.00	0.00	0.00	0.00	
247-000-403.075	PERSONAL PROPERTY TAX REIMBURSEMENT	184,272.39	198,052.97	248,889.33	200,000.00	264,353.19	200,000.00	
247-000-403.100	REAL WINTER TAX	0.00	0.00	0.00	0.00	0.00	0.00	
247-000-403.200	PERSONAL PROPERTY TAX	0.00	0.00	0.00	0.00	0.00	0.00	
247-000-403.300	CURR/DEL PROP TAX FM COUNTY	0.00	0.00	0.00	0.00	0.00	0.00	
247-000-407.000	DELINQUENT TAX	0.00	0.00	0.00	0.00	0.00	0.00	
247-000-664.000	LEASE/IND PARK RADIO TOWER	13,784.61	14,464.54	14,985.61	14,000.00	9,389.34	14,000.00	
247-000-665.000	INTEREST EARNINGS	8,700.84	18,730.25	36,438.00	20,000.00	19,104.82	10,000.00	
247-000-676.000	CONTRIBUTIONS FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	
247-000-678.000	REIMBURSEMENTS - MISC	0.00	0.00	0.00	0.00	0.00	0.00	
247-000-694.000	OTHER INCOME	0.00	0.00	0.00	0.00	0.00	0.00	
247-000-694.100	OTHER INCOME - FARM LAND	2,178.40	2,178.40	2,178.40	2,175.00	2,178.40	2,175.00	Land lease
247-000-694.200	OTHER INCOME - SALE OF LAND	0.00	0.00	0.00	0.00	0.00	0.00	
247-000-698.000	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL ESTIMATED REVENUES		307,019.15	322,741.18	392,855.95	328,175.00	295,025.75	316,175.00	
APPROPRIATIONS								
Dept 729-DEVELOPMENT ACTIVITIES								
247-729-702.000	SALARIES AND WAGES	914.52	686.38	2,282.12	4,000.00	711.08	3,000.00	
247-729-702.100	SALARIES AND WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	
247-729-702.200	SALARIES AND WAGES - DOUBLETIME			0.00		87.65	0.00	
247-729-715.000	EMPLOYERS SHARE - FICA & MEDICARE	68.92	51.54	170.54	300.00	59.26	300.00	
247-729-716.000	HEALTH INSURANCE	41.27	36.50	197.11	400.00	85.53	400.00	
247-729-718.000	DISABILITY	6.71	2.37	20.35	35.00	6.05	35.00	
247-729-719.000	EMPLOYERS SHARE - 401	49.59	28.77	145.29	350.00	46.87	350.00	
247-729-721.000	LIFE INSURANCE	4.28	1.61	11.78	25.00	3.83	25.00	
247-729-722.000	EMPLOYEE ASSISTANCE PROGRAM	0.58	0.22	1.72	5.00	0.56	5.00	
247-729-723.000	DENTAL INSURANCE	20.22	4.92	36.49	75.00	16.51	75.00	
247-729-724.000	OPTICAL INSURANCE	4.23	1.30	8.45	15.00	3.62	15.00	
247-729-727.000	OFFICE SUPPLIES	159.98	39.37	102.39	75.00	64.84	75.00	
247-729-740.000	OPERATING SUPPLIES	45.85	19.00	15.00	1,000.00	88.36	1,000.00	
247-729-801.000	PROFESSIONAL SERVICES	2,284.30	335.00	0.00	0.00	0.00	10,000.00	Potential grant match-marketing and signs
247-729-801.100	PROFESSIONAL SERVICES - EDP FEE	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	
247-729-801.300	PROFESSIONAL SERVICES-OTHER	0.00	0.00	0.00	0.00	0.00	0.00	
247-729-801.400	PROFESSIONAL SERVICES-FIBER OPTICS	0.00	0.00	0.00	0.00	0.00	0.00	
247-729-801.500	PROFESSIONAL SERVICES-ENGINEERING	0.00	0.00	0.00	45,000.00	0.00	45,000.00	Engineering - Reading/M-99 Traffic Circulation
247-729-818.000	CONTRACTUAL	3,557.72	11,368.48	4,181.36	5,000.00	1,564.38	14,000.00	Mowing, crack filling
247-729-818.300	CONTRACTUAL - LANDSCAPING	0.00	0.00	0.00	0.00	0.00	0.00	
247-729-818.301	CONTRACTUAL - DPW SEASONAL	132.66	257.95	0.00	0.00	0.00	0.00	
247-729-818.700	CONTRACTUAL - K & K TANNERY LOT IMPROV	0.00	0.00	0.00	0.00	0.00	0.00	
247-729-818.800	CONTRACTUAL - RELOCATE POWER LINES	0.00	0.00	0.00	0.00	0.00	0.00	
247-729-820.000	MEMBERSHIPS/DUES/SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0.00	
247-729-865.000	MILEAGE/TRANS/MEALS/LODGING	0.00	0.00	12.48	0.00	9.17	0.00	
247-729-900.000	PRINTING & PUBLISHING	0.00	0.00	130.50	0.00	87.00	0.00	
247-729-921.000	ELECTRICITY	1,024.34	983.38	980.19	900.00	423.45	900.00	
247-729-924.000	WATER AND SEWER	1,962.55	1.87	0.00	2,000.00	0.00	500.00	
247-729-930.000	REPAIRS & MAINTENANCE	211.77	971.00	469.90	1,500.00	0.00	1,500.00	
247-729-940.000	EQUIPMENT RENTAL	492.73	429.84	944.07	2,000.00	354.56	1,500.00	
247-729-956.000	MISCELLANEOUS	11,861.09	0.00	0.00	0.00	0.00	0.00	
247-729-956.200	MISCELLANEOUS - PROPERTY TAX	0.00	691.73	0.00	0.00	0.00	0.00	
247-729-960.000	TRAINING & CONFERENCES	0.00	0.00	0.00	0.00	0.00	0.00	
247-729-965.000	CONTRIB TO GEN FUND-ADMIN WAGES/BEN	24,663.00	26,403.00	26,400.00	28,021.00	14,010.50	29,126.00	

FY 2021 BUDGET WORKSHEET FOR CITY OF JONESVILLE								
		ACTIVITY	ACTIVITY	ACTIVITY	BUDGET	ACTIVITY THRU	REQUESTED	
GL NUMBER	DESCRIPTION	16-17	17-18	18-19	19-20	12/31/2019	BUDGET	COMMENTS
247-729-965.100	CONTRIB TO GEN FUND - ST LIGHT ELEC	5,304.00	5,304.00	5,304.00	5,304.00	0.00	5,304.00	
247-729-965.101	CONTRIB TO GEN FUND - PURCH/IMPR	0.00	0.00	0.00	0.00	0.00	0.00	
247-729-965.300	CONTRIB TO MAJOR STS - GAIGE	0.00	0.00	0.00	0.00	0.00	67,000.00	Mill and surface Gaige Street
247-729-965.400	CONTRIB TO WATER STORAGE/DIST SYSTE	0.00	0.00	0.00	25,000.00	0.00	25,000.00	
247-729-965.401	CONTRIBUTION TO WATER-US12 EXTENSIO	0.00	0.00	0.00	0.00	0.00	0.00	
247-729-965.500	CONTRIB TO LOCAL ST	0.00	0.00	0.00	0.00	0.00	0.00	
247-729-965.590	CONTRIBUTION TO SEWER FUND - DEBT	0.00	0.00	0.00	0.00	0.00	0.00	
247-729-965.600	CONTRIB TO GEN FUND	1,000.00	2,000.00	900.00	1,205.00	0.00	1,255.00	Rail trail cost reimbursement (20%)
247-729-965.700	CONTRIBUTION TO LOCAL ST - ST REPAIR	0.00	0.00	0.00	0.00	0.00	0.00	
247-729-965.800	CONTRIBUTIONS TO MAJOR ST - REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	
247-729-966.000	RESERVE FOR FUTURE EXPANSION	0.00	0.00	0.00	45,000.00	0.00	45,000.00	
247-729-967.000	RESERVE FOR SPECIAL PROJECTS	0.00	0.00	0.00	35,000.00	0.00	35,000.00	
247-729-967.500	RESERVE FOR INFRASTRUCTURE IMPROVE	0.00	0.00	0.00	35,000.00	0.00	35,000.00	
247-729-968.000	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	
247-729-971.000	LAND ACQUISITION	0.00	0.00	0.00	0.00	0.00	0.00	
247-729-974.000	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	
247-729-975.000	ADDITIONS & IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	
247-729-975.100	LAND IMPROVEMENTS - PROP OWNER REB	0.00	0.00	0.00	0.00	0.00	0.00	
247-729-975.200	CAPITAL IMPROVEMENT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	
Totals for dept 729-DEVELOPMENT ACTIVITIES		68,810.31	64,618.23	57,313.74	252,210.00	32,623.22	336,365.00	
Dept 731-INDUSTRIAL PARK - PHASE II								
247-731-801.000	PROFESSIONAL SERVICES							
247-731-818.000	CONTRACTUAL							
247-731-900.000	PRINTING & PUBLISHING							
247-731-921.000	ELECTRICITY							
247-731-924.000	WATER AND SEWER							
247-731-930.000	REPAIRS & MAINTENANCE							
247-731-956.000	MISCELLANEOUS							
Totals for dept 731-INDUSTRIAL PARK - PHASE II		0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL APPROPRIATIONS		68,810.31	64,618.23	57,313.74	252,210.00	32,623.22	336,365.00	
NET OF REVENUES/APPROPRIATIONS - LDFA		238,208.84	258,122.95	335,542.21	75,965.00	262,402.53	(20,190.00)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
REVENUES								
248-000-403.000	CURRENT PROPERTY TAX	107,019.88	102,537.93	116,314.09	128,000.00	0.00	128,500.00	
248-000-403.050	PERSONAL PROPERTY TAX	0.00	0.00	0.00	0.00	0.00	0.00	
248-000-403.075	PERSONAL PROPERTY TAX REIMBURSEME	10,685.19	16,267.57	16,977.06	17,000.00	15,658.03	15,000.00	
248-000-403.100	CURRENT WINTER TAX/FROM TOWNSHIP	0.00	0.00	0.00	0.00	0.00	0.00	
248-000-403.200	PERSONAL PROPERTY TAX/FROM TOWNSH	0.00	0.00	0.00	0.00	0.00	0.00	
248-000-539.000	GRANT FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	
248-000-566.000	MSHDA GRANT - RENTAL REHAB	0.00	0.00	0.00	0.00	0.00	0.00	
248-000-665.000	INTEREST EARNINGS	2,029.61	3,243.78	4,735.54	4,500.00	1,910.58	4,500.00	
248-000-675.000	CONTRIBUTIONS-PRIVATE SOURCES	3,000.00	2,400.00	2,500.00	0.00	0.00	0.00	
248-000-678.000	REIMBURSEMENTS - MISC	0.00	0.00	0.00	0.00	0.00	0.00	
248-000-694.000	OTHER INCOME	0.00	0.00	0.00	0.00	0.00	0.00	
248-000-698.000	BOND PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL ESTIMATED REVENUES		122,734.68	124,449.28	140,526.69	149,500.00	17,568.61	148,000.00	
APPROPRIATIONS								
Dept 442-PARKING LOTS								
248-442-702.000	SALARIES AND WAGES	0.00	0.00	0.00	0.00	0.00	0.00	
248-442-702.100	SALARIES AND WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	
248-442-702.200	SALARIES AND WAGES - DOUBLETIME	0.00	0.00	0.00	0.00	0.00	0.00	

FY 2021 BUDGET WORKSHEET FOR CITY OF JONESVILLE								
		ACTIVITY	ACTIVITY	ACTIVITY	BUDGET	ACTIVITY THRU	REQUESTED	
GL NUMBER	DESCRIPTION	16-17	17-18	18-19	19-20	12/31/2019	BUDGET	COMMENTS
248-442-715.000	EMPLOYERS SHARE - FICA & MEDICARE	0.00	0.00	0.00	0.00	0.00	0.00	
248-442-718.000	DISABILITY	0.00	0.00	0.00	0.00	0.00	0.00	
248-442-719.000	EMPLOYERS SHARE - 401	0.00	0.00	0.00	0.00	0.00	0.00	
248-442-721.000	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
248-442-722.000	EMPLOYEE ASSISTANCE PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	
248-442-740.000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
248-442-801.100	PROF SVC - N PARKING LOT	0.00	0.00	0.00	0.00	0.00	0.00	
248-442-818.000	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	12,500.00	South Parking Lot Design
248-442-818.100	CONTRACTUAL - RELOCATE POWER LINES	0.00	0.00	0.00	0.00	0.00	0.00	
248-442-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	0.00	0.00	0.00	
248-442-921.000	ELECTRICITY	1,288.34	1,325.25	1,400.55	1,500.00	678.58	1,500.00	
248-442-930.000	REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	
248-442-940.000	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	
248-442-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	
248-442-965.100	CONTRIB TO GEN FUND - PARKING LOT M&F	24,500.00	20,015.00	14,000.00	18,415.00	0.00	16,015.00	Equal to Gen Fund expenses
248-442-965.200	CONTRIB TO GEN FUND - PARKING LOT IMP	0.00	0.00	0.00	0.00	0.00	0.00	
248-442-975.000	ADDITIONS & IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	
Totals for dept 442-PARKING LOTS		25,788.34	21,340.25	15,400.55	19,915.00	678.58	30,015.00	
Dept 443-SIDEWALKS								
248-443-702.000	SALARIES AND WAGES	419.55	310.54	380.81	600.00	594.14	600.00	
248-443-702.100	SALARIES AND WAGES - OVERTIME	41.19	0.00	0.00	50.00	0.00	50.00	
248-443-715.000	EMPLOYERS SHARE - FICA & MEDICARE	34.87	23.35	28.34	50.00	43.22	50.00	
248-443-716.000	HEALTH INSURANCE	22.35	24.73	38.79	50.00	114.91	50.00	
248-443-718.000	DISABILITY	4.69	2.74	3.76	5.00	4.39	5.00	
248-443-719.000	EMPLOYERS SHARE - 401	17.36	9.91	20.29	50.00	33.52	50.00	
248-443-721.000	LIFE INSURANCE	2.38	1.73	2.01	3.00	2.89	3.00	
248-443-722.000	EMPLOYEE ASSISTANCE PROGRAM	0.34	0.25	0.30	1.00	0.44	1.00	
248-443-723.000	DENTAL INSURANCE	5.98	3.49	6.40	10.00	13.28	10.00	
248-443-724.000	OPTICAL INSURANCE	1.50	0.96	1.27	2.00	2.94	2.00	
248-443-818.000	CONTRACTUAL	0.00	0.00	0.00	0.00	0.00	0.00	
248-443-930.000	REPAIRS & MAINTENANCE	0.00	3,949.40	79.70	200.00	0.00	200.00	
248-443-940.000	EQUIPMENT RENTAL	680.84	517.17	350.24	800.00	221.56	800.00	
Totals for dept 443-SIDEWALKS		1,231.05	4,844.27	911.91	1,821.00	1,031.29	1,821.00	
Dept 729-DEVELOPMENT ACTIVITIES								
248-729-702.000	SALARIES AND WAGES	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-715.000	EMPLOYERS SHARE - FICA & MEDICARE	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-716.000	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-718.000	DISABILITY	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-719.000	EMPLOYERS SHARE - 401	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-721.000	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-722.000	EMPLOYEE ASSISTANCE PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-723.000	DENTAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-724.000	OPTICAL INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-727.000	OFFICE SUPPLIES	80.45	39.37	69.83	0.00	14.69	0.00	
248-729-740.000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-800.000	COMM PROMO-FACADE PROGRAM	0.00	0.00	0.00	0.00	0.00	20,000.00	Amend guidelines to provide 10%
248-729-800.100	COMM PROMO-REVOLVING LOAN FUND	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-800.200	COMM PROMO-MARKETING GRANT	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-800.300	COMMUNITY PROMOTION-BUSINESS RECRU	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-801.500	PROF SVC - BLUEPRINTS FOR MI DOWNTOV	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-818.000	CONTRACTUAL	300.00	0.00	0.00	0.00	0.00	0.00	
248-729-820.000	MEMBERSHIPS/DUES/SUBSCRIPTIONS	395.00	395.00	200.00	200.00	200.00	200.00	MDA membership
248-729-865.000	MILEAGE/TRANS/MEALS/LODGING	0.00	0.00	0.00	0.00	9.16	0.00	
248-729-900.000	PRINTING & PUBLISHING	0.00	195.00	65.25	0.00	0.00	0.00	

FY 2021 BUDGET WORKSHEET FOR CITY OF JONESVILLE

		ACTIVITY	ACTIVITY	ACTIVITY	BUDGET	ACTIVITY THRU	REQUESTED	
GL NUMBER	DESCRIPTION	16-17	17-18	18-19	19-20	12/31/2019	BUDGET	COMMENTS
248-729-910.000	INSURANCE	440.53	456.44	(2.00)	0.00	0.00	0.00	
248-729-930.000	REPAIRS & MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-940.000	EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-956.000	MISCELLANEOUS	7,779.86	6,029.30	6,000.00	0.00	0.00	0.00	
248-729-960.000	TRAINING & CONFERENCES	0.00	0.00	0.00	0.00	175.00	400.00	
248-729-964.000	TAX REFUNDS AND REBATES	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-965.100	CONTRIB TO WATER CONTRACT PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-965.101	CONTRIB TO GEN FUND-PURCH/IMPR	0.00	0.00	25,113.50	69,473.00	0.00	0.00	Traffic Signal Modernization Project
248-729-965.200	CONTRIB TO GEN FUND	3,000.00	6,000.00	2,700.00	3,615.00	0.00	3,765.00	Rail trail cost reimbursement (60%)
248-729-965.202	CONTRIB TO MAJOR STS -	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-965.300	CONTRIB TO GEN FUND - ADMIN/WAGES	24,663.00	24,700.00	24,700.00	26,501.00	13,250.50	27,546.00	
248-729-965.400	CONTRIB TO GEN FUND - FAST PARK ELEC	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-965.500	CONTRIB TO LOCAL ST	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-965.590	CONTRIB TO SEWER FUND - DEBT	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-965.591	CONTRIB TO WATER FUND - TOWER DEBT	0.00	0.00	0.00	0.00	0.00	0.00	
248-729-974.000	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	
Totals for dept 729-DEVELOPMENT ACTIVITIES		36,658.84	37,815.11	58,846.58	99,789.00	13,649.35	51,911.00	
Dept 733-DOWNTOWN/STREETSCAPE								
248-733-702.000	SALARIES AND WAGES	5,491.17	5,199.72	4,119.45	5,500.00	972.02	5,500.00	
248-733-702.100	SALARIES AND WAGES - OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	
248-733-715.000	EMPLOYERS SHARE - FICA & MEDICARE	414.29	394.48	307.83	500.00	71.56	500.00	
248-733-716.000	HEALTH INSURANCE	380.55	143.38	294.89	400.00	172.18	400.00	
248-733-718.000	DISABILITY	46.38	44.65	36.28	50.00	10.82	50.00	
248-733-719.000	EMPLOYERS SHARE - 401	205.06	264.54	235.12	300.00	55.66	300.00	
248-733-721.000	LIFE INSURANCE	27.24	26.28	21.97	30.00	6.25	30.00	
248-733-722.000	EMPLOYEE ASSISTANCE PROGRAM	4.03	3.86	3.22	5.00	0.90	5.00	
248-733-723.000	DENTAL INSURANCE	94.93	78.02	64.38	100.00	24.43	100.00	
248-733-724.000	OPTICAL INSURANCE	24.11	16.13	14.35	25.00	4.93	25.00	
248-733-740.000	OPERATING SUPPLIES	125.00	207.44	161.25	500.00	0.00	500.00	
248-733-818.000	CONTRACTUAL	807.13	711.18	3,374.85	800.00	0.00	10,300.00	Design Streetscape
248-733-818.301	CONTRACTUAL - DPW SEASONAL	943.36	1,363.45	0.00	0.00	0.00	0.00	
248-733-910.000	INSURANCE	143.67	146.28	165.00	150.00	166.00	150.00	
248-733-921.000	ELECTRICITY	4,288.60	5,069.63	5,134.61	5,200.00	2,686.89	5,200.00	
248-733-921.100	ELECTRICITY - CHRISTMAS LIGHTS	1,020.67	1,035.49	962.90	1,100.00	412.02	1,100.00	
248-733-924.000	WATER AND SEWER	782.92	673.62	760.58	800.00	127.63	800.00	
248-733-930.000	REPAIRS & MAINTENANCE	763.87	181.28	312.34	800.00	262.68	800.00	
248-733-930.100	REPAIRS & MAINT - STREET LIGHTS	772.45	598.97	1,071.59	1,000.00	336.46	1,000.00	
248-733-940.000	EQUIPMENT RENTAL	3,518.76	3,230.42	1,815.67	2,700.00	588.72	2,700.00	
248-733-966.000	REHABILITATION RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	
248-733-975.000	ADDITIONS & IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	
Totals for dept 733-DOWNTOWN/STREETSCAPE		19,854.19	19,388.82	18,856.28	19,960.00	5,899.15	29,460.00	
Dept 895-PROMOTIONS								
248-895-702.000	SALARIES AND WAGES	4,471.91	5,554.46	4,488.14	5,000.00	2,533.26	5,000.00	
248-895-702.200	SALARIES AND WAGES - DOUBLETIME	0.00	0.00	0.00	0.00	0.00	0.00	
248-895-715.000	EMPLOYERS SHARE - FICA & MEDICARE	336.40	418.07	336.23	400.00	187.63	400.00	
248-895-716.000	HEALTH INSURANCE	268.13	324.37	316.34	350.00	268.54	350.00	
248-895-718.000	DISABILITY	36.94	42.77	36.49	30.00	18.72	30.00	
248-895-719.000	EMPLOYERS SHARE - 401	225.19	303.74	271.24	300.00	155.02	300.00	
248-895-721.000	LIFE INSURANCE	21.74	26.40	21.71	20.00	11.63	20.00	
248-895-722.000	EMPLOYEE ASSISTANCE PROGRAM	3.20	3.87	3.15	5.00	1.69	5.00	
248-895-723.000	DENTAL INSURANCE	82.15	85.54	66.05	50.00	48.81	50.00	
248-895-724.000	OPTICAL INSURANCE	18.87	19.40	15.21	10.00	10.63	10.00	
248-895-818.301	CONTRACTUAL - DPW SEASONAL	162.14	36.85	0.00	0.00	0.00	0.00	
248-895-882.000	DECORATIONS-CHRISTMAS/BANNERS/BOW	483.48	2,580.34	1,545.56	500.00	874.73	500.00	
248-895-883.000	OTHER-LUMINATE/CELEBRATE/GATHER,ETC	133.00	560.91	168.97	500.00	136.74	500.00	Christmas in Jonesville

FY 2021 BUDGET WORKSHEET FOR CITY OF JONESVILLE								
		ACTIVITY	ACTIVITY	ACTIVITY	BUDGET	ACTIVITY THRU	REQUESTED	
GL NUMBER	DESCRIPTION	16-17	17-18	18-19	19-20	12/31/2019	BUDGET	COMMENTS
248-895-883.100	OTHER - RIVERFEST/JBA/ETC	0.00	0.00	0.00	0.00	0.00	0.00	
248-895-884.000	BEAUTIFICATION-TREES/FLOWERS/PLANTS	0.00	621.62	0.00	300.00	0.00	300.00	Fall Display
248-895-884.100	AMERICA IN BLOOM	0.00	0.00	0.00	0.00	0.00	0.00	
248-895-900.000	PRINTING & PUBLISHING	115.00	50.00	75.00	0.00	0.00	0.00	
248-895-940.000	EQUIPMENT RENTAL	1,064.64	1,069.30	1,324.37	1,100.00	937.80	1,100.00	
Totals for dept 895-PROMOTIONS		7,422.79	11,697.64	8,668.46	8,565.00	5,185.20	8,565.00	
Dept 897-OTHER ACTIVITIES								
248-897-965.301	CONTRIB TO DEBT SERVICE	57,459.00	58,040.00	57,510.00	57,900.00	4,950.00	58,064.00	North Parking Lot - 2024 payoff
248-897-969.100	CAA/MSHDA - RENTAL REHAB EXPENSES	0.00	0.00					
Totals for dept 897-OTHER ACTIVITIES		57,459.00	58,040.00	57,510.00	57,900.00	4,950.00	58,064.00	
TOTAL APPROPRIATIONS		148,414.21	153,126.09	160,193.78	207,950.00	31,393.57	179,836.00	
NET OF REVENUES/APPROPRIATIONS - DDA		(25,679.53)	(28,676.81)	(19,667.09)	(58,450.00)	(13,824.96)	(31,836.00)	
Fund 301 - GENERAL DEBT SERVICE FUND								
REVENUES								
301-000-665.000	INTEREST EARNINGS	0.00	0.00	0.00	0.00	0.00	0.00	
301-000-676.000	CONTRIBUTIONS FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	
301-000-676.202	CONTRIB FROM MAJOR ST	35,760.00	34,650.00	38,412.50	37,047.50	36,365.00	35,682.50	
301-000-676.203	CONTRIB FROM LOCAL ST	67,970.00	65,845.00	68,645.00	66,170.00	4,950.00	68,640.00	
301-000-676.248	CONTRIB FROM DDA/STSCAPE BOND	57,459.00	58,040.00	57,510.00	57,900.00	5,585.00	58,064.00	
TOTAL ESTIMATED REVENUES		161,189.00	158,535.00	164,567.50	161,117.50	46,900.00	162,386.50	
APPROPRIATIONS								
Dept 906-MAJOR STREET BOND								
301-906-991.000	MAJOR ST BOND PMT - PRINCIPAL	30,000.00	30,000.00	35,000.00	35,000.00	35,000.00	35,000.00	
301-906-995.000	MAJOR ST BOND PMT - INTEREST	5,760.00	4,650.00	3,412.50	2,047.50	1,365.00	682.50	
Totals for dept 906-MAJOR STREET BOND		35,760.00	34,650.00	38,412.50	37,047.50	36,365.00	35,682.50	
Dept 907-D.D.A. BOND								
301-907-991.000	DDA BOND PAYMENT - PRINCIPAL	43,000.00	45,000.00	46,000.00	48,000.00	0.00	50,000.00	
301-907-995.000	DDA BOND PAYMENT - INTEREST	14,459.00	13,040.00	11,510.00	9,900.00	5,585.00	8,064.00	
301-907-997.000	AGENT FEES AND SERVICE CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	
Totals for dept 907-D.D.A. BOND		57,459.00	58,040.00	57,510.00	57,900.00	5,585.00	58,064.00	
Dept 908-LOCAL STREET BOND								
301-908-991.000	LOCAL ST BOND PAYMENT - PRINCIPAL	50,000.00	50,000.00	55,000.00	55,000.00	0.00	60,000.00	
301-908-995.000	LOCAL ST BOND PAYMENT - INTEREST	17,970.00	15,845.00	13,645.00	11,170.00	4,950.00	8,640.00	
Totals for dept 908-DEBT SERVICE		67,970.00	65,845.00	68,645.00	66,170.00	4,950.00	68,640.00	
TOTAL APPROPRIATIONS		161,189.00	158,535.00	164,567.50	161,117.50	46,900.00	162,386.50	
NET OF REVENUES/APPROPRIATIONS - DEBT SERVICE		-	-	-	-	-	-	
Fund 590 - SEWER SYSTEM FUND								
REVENUES								
590-000-454.000	IND PRETREATMENT-FEES,FINES,CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	
590-000-539.000	GRANT FUNDS	0.00	124,195.43	54,135.00	46,300.00	52,330.50	0.00	
590-000-626.000	SERVICE FEE - SEWER TAPS	0.00	2,000.00	0.00	0.00	2,000.00	0.00	
590-000-642.000	CHARGE FOR SERVICE - SALES	671,197.59	694,225.76	697,920.73	717,000.00	372,823.03	740,000.00	2.6% increase per SAW Grant
590-000-665.000	INTEREST EARNINGS	8,796.22	17,912.90	30,378.83	30,000.00	14,610.28	30,000.00	
590-000-669.000	EQUIPMENT RENTAL			0.00	0.00	4,722.60	0.00	
590-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	

FY 2021 BUDGET WORKSHEET FOR CITY OF JONESVILLE								
		ACTIVITY	ACTIVITY	ACTIVITY	BUDGET	ACTIVITY THRU	REQUESTED	
GL NUMBER	DESCRIPTION	16-17	17-18	18-19	19-20	12/31/2019	BUDGET	COMMENTS
590-000-676.000	CONTRIBUTIONS FROM OTHER FUNDS	0.00	0.00	75,000.00	0.00	0.00	0.00	
590-000-678.000	REIMBURSEMENTS - MISC	0.00	0.00	0.00	0.00	0.00	0.00	
590-000-694.000	OTHER INCOME	10,280.00	16,031.00	15,015.00	10,000.00	7,295.00	10,000.00	
590-000-697.000	TRANSFER IN - RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL ESTIMATED REVENUES		690,273.81	854,365.09	872,449.56	803,300.00	453,781.41	780,000.00	
APPROPRIATIONS								
Dept 527-SEWAGE DISPOSAL								
590-527-702.000	SALARIES AND WAGES	99,641.28	112,839.42	122,312.03	118,000.00	57,030.04	125,000.00	Step plus 3%; Includes DPW wages
590-527-702.100	SALARIES AND WAGES - OVERTIME	1,325.99	381.46	1,185.12	1,000.00	421.13	1,000.00	
590-527-702.200	SALARIES AND WAGES - DOUBLETIME	64.31	643.23	872.99	500.00	483.76	500.00	
590-527-702.400	SALARIES/WAGES - ON CALL	2,607.02	2,606.97	2,607.01	2,600.00	1,200.00	2,600.00	
590-527-715.000	EMPLOYERS SHARE - FICA & MEDICARE	7,491.38	8,452.58	9,163.25	8,500.00	4,320.41	9,000.00	
590-527-716.000	HEALTH INSURANCE	17,682.03	15,178.93	14,769.94	16,000.00	7,367.94	15,500.00	5% increase
590-527-718.000	DISABILITY	805.07	909.39	950.77	950.00	468.12	950.00	
590-527-719.000	EMPLOYERS SHARE - 401	5,631.34	7,255.97	7,760.90	8,000.00	3,926.12	8,000.00	
590-527-721.000	LIFE INSURANCE	399.66	454.91	477.31	500.00	234.98	500.00	
590-527-722.000	EMPLOYEE ASSISTANCE PROGRAM	59.45	67.75	71.15	70.00	35.02	70.00	
590-527-723.000	DENTAL INSURANCE	1,242.02	1,319.93	1,303.92	1,350.00	624.49	1,350.00	
590-527-724.000	OPTICAL INSURANCE	303.84	389.06	460.45	400.00	229.45	460.00	
590-527-727.000	OFFICE SUPPLIES	2,258.80	1,908.59	1,662.50	2,500.00	1,233.72	2,500.00	
590-527-740.000	OPERATING SUPPLIES	30,931.28	32,580.45	34,929.62	35,000.00	19,542.58	35,000.00	
590-527-742.000	UNIFORMS	1,605.59	1,908.43	1,833.65	2,000.00	992.94	2,000.00	
590-527-776.000	SMALL TOOLS	34.99	16.99	0.00	250.00	0.00	0.00	
590-527-801.000	PROFESSIONAL SERVICES	4,666.41	2,968.70	4,899.05	8,500.00	4,857.25	10,000.00	
590-527-801.100	PROF SERVICES - SAW GRANT	10,025.00	90,225.00	92,230.00	20,050.00	8,018.95	0.00	
590-527-818.000	CONTRACTUAL	12,347.12	15,708.35	18,309.13	18,400.00	2,030.90	18,400.00	
590-527-818.100	CONTRACTUAL - TELEVISE SEWER LINES	0.00	0.00	0.00	0.00	9,931.92	0.00	
590-527-818.301	CONTRACTUAL - DPW SEASONAL	132.66	95.81	0.00	0.00	0.00	0.00	
590-527-820.000	MEMBERSHIPS/DUES/SUBSCRIPTIONS	903.33	576.67	370.00	500.00	303.67	500.00	
590-527-853.000	TELEPHONE	3,888.56	4,192.84	4,366.76	4,000.00	2,531.60	5,000.00	
590-527-863.000	CAR/TRUCK MAINTENANCE	662.74	6.37	1,089.39	500.00	774.06	3,000.00	
590-527-865.000	MILEAGE/TRANS/MEALS/LODGING	2,721.43	2,117.09	2,199.67	3,000.00	424.50	3,000.00	CEC requirements
590-527-867.000	GASOLINE AND OIL	622.35	944.48	2,844.21	2,500.00	474.87	1,500.00	
590-527-900.000	PRINTING & PUBLISHING	755.23	533.92	599.61	900.00	0.00	900.00	
590-527-910.000	INSURANCE	6,866.80	6,773.53	7,473.00	10,000.00	8,079.00	10,000.00	
590-527-921.000	ELECTRICITY	50,194.89	53,780.64	59,949.87	55,000.00	29,024.30	60,000.00	
590-527-923.000	GAS HEAT/SERVICE	8,956.06	12,870.54	13,995.28	15,000.00	4,196.03	15,000.00	
590-527-924.000	WATER AND SEWER	4,287.84	2,409.06	1,949.10	2,500.00	1,035.23	2,500.00	
590-527-930.000	REPAIRS & MAINTENANCE	16,503.99	25,631.27	22,264.03	28,000.00	6,236.82	28,000.00	
590-527-930.100	REPAIRS & MAINT - REBUILD PUMPS	27,580.00	0.00	0.00	16,000.00	0.00	16,000.00	
590-527-930.200	REPAIRS & MAINT - RADIO TOWER PROPER	0.00	0.00	0.00	0.00	0.00	0.00	
590-527-931.000	MAINTENANCE & TESTING - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
590-527-940.000	EQUIPMENT RENTAL	5,925.25	1,290.73	3,225.69	3,000.00	976.73	3,000.00	
590-527-956.000	MISCELLANEOUS	191.00	0.00	0.00	0.00	60.00	0.00	
590-527-960.000	TRAINING & CONFERENCES	2,456.50	1,220.00	1,325.00	2,000.00	710.00	2,000.00	CEC requirements
590-527-963.000	CUSTOMER REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	
590-527-965.101	CONTRIB TO GEN FUND-ADMIN WAGES/BEN	19,070.00	20,115.00	20,500.00	26,564.00	13,282.00	27,642.00	
590-527-966.000	SEWER REHAB/IMPROVEMENT RESERVE	0.00	0.00	0.00	84,800.00	0.00	84,800.00	
590-527-966.100	TRANSFER - SEWER BOND RESERVE	0.00	0.00	0.00	0.00	0.00	0.00	
590-527-967.000	TRANSFER/VEHICLE RESERVE	1,000.00	1,000.00	1,000.00	2,000.00	0.00	2,000.00	
590-527-967.100	TRANSFER - VACTOR TRUCK	4,000.00	4,000.00	4,000.00	4,000.00	0.00	4,000.00	
590-527-968.000	DEPRECIATION EXPENSE	269,253.59	270,210.58	277,204.47	270,000.00	0.00	270,000.00	
590-527-974.000	CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	
590-527-975.000	ADDITIONS & IMPROVEMENTS	0.00	0.00	0.00	15,000.00	9,942.00	194,000.00	Lab upgrade/press filter pump/trick filter controls
590-527-975.200	ADD & IMPR - SEWER LINING/REPAIR	0.00	0.00	0.00	0.00	0.00	25,000.00	
590-527-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	6,135.00	9,000.00	Auto Sampler

FY 2021 BUDGET WORKSHEET FOR CITY OF JONESVILLE								
		ACTIVITY	ACTIVITY	ACTIVITY	BUDGET	ACTIVITY THRU	REQUESTED	
GL NUMBER	DESCRIPTION	16-17	17-18	18-19	19-20	12/31/2019	BUDGET	COMMENTS
590-527-991.000	GMAC BOND PAYMENT - PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	
590-527-991.100	USDA LOAN PYMT (92-01)-PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	
590-527-991.200	USDA LOAN PYMT (92-03)-PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	
590-527-991.300	US BANK BOND PAYMENT-PRINCIPAL	0.00	0.00	0.00	110,000.00	110,000.00	115,000.00	Sewer Plant - 2038 payoff
590-527-995.000	GMAC BOND PYMT - INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	
590-527-995.100	USDA LOAN PYMT (92-01)-INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	
590-527-995.200	USDA LOAN PYMT (92-03)-INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	
590-527-995.300	US BANK BOND PAYMENT-INTEREST	123,575.26	121,525.26	119,375.26	117,301.26	58,650.63	112,826.26	Sewer Plant - 2038 payoff
590-527-997.000	AGENT FEES AND SERVICE CHARGES	500.00	500.00	500.00	500.00	500.00	500.00	
Totals for dept 527-SEWAGE DISPOSAL		749,160.06	825,609.90	860,030.13	1,017,635.26	376,286.16	1,227,998.26	
TOTAL APPROPRIATIONS		749,160.06	825,609.90	860,030.13	1,017,635.26	376,286.16	1,227,998.26	
NET OF REVENUES/APPROPRIATIONS - SEWER FUND		(58,886.25)	28,755.19	12,419.43	(214,335.26)	77,495.25	(447,998.26)	
Fund 591 - WATER SUPPLY SYSTEM FUND								
REVENUES								
591-000-626.000	SERVICE FEE - TAP FEES/CALL OUT	100.00	2,000.00	100.00	0.00	1,000.00	0.00	
591-000-642.000	CHARGE FOR SERVICE - SALES	251,988.00	248,730.14	257,825.36	312,322.00	144,072.56	285,000.00	2.25% increase per rate study
591-000-642.100	CHARGE FOR WATER TOWER MAINTENANC	29,228.58	29,145.72	29,884.93	29,515.00	14,984.30	29,000.00	
591-000-642.200	CHARGE FOR WATER MAINTENANCE	20,790.95	20,792.06	20,876.44	21,458.00	10,475.33	16,000.00	
591-000-665.000	INTEREST EARNINGS	4,405.10	9,609.81	15,825.52	15,000.00	8,093.29	15,000.00	
591-000-667.000	FIRE HYDRANT RENTAL	4,450.00	4,450.00	4,450.00	4,450.00	0.00	4,450.00	
591-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	
591-000-676.000	CONTRIBUTIONS FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	
591-000-676.300	CONTRIB FROM DDA - WATER CONT PMT	0.00	0.00	0.00	0.00	0.00	0.00	
591-000-676.400	CONTRIB FROM LDFA - WATER STORAGE/D	0.00	0.00	0.00	25,000.00	0.00	25,000.00	
591-000-678.000	REIMBURSEMENTS - MISC	0.00	0.00	0.00	0.00	0.00	0.00	
591-000-694.000	OTHER INCOME	17,126.28	17,806.84	14,413.10	10,000.00	8,287.00	10,000.00	
591-000-698.000	BOND PROCEEDS	0.00	0.00	-	2,540,000.00	514,000.00	0.00	Water System Improvements
TOTAL ESTIMATED REVENUES		328,088.91	332,534.57	343,375.35	2,957,745.00	700,912.48	384,450.00	
APPROPRIATIONS								
Dept 536-IRON REMOVAL PLANT								
591-536-702.000	SALARIES AND WAGES	30,933.72	35,094.34	37,605.45	37,000.00	17,868.83	39,500.00	
591-536-702.100	SALARIES AND WAGES - OVERTIME	442.15	119.60	403.54	500.00	140.48	500.00	
591-536-702.200	SALARIES AND WAGES - DOUBLETIME	21.45	214.47	270.42	200.00	149.50	200.00	
591-536-702.400	SALARIES AND WAGES - ON CALL	2,607.00	2,606.96	2,607.02	2,600.00	1,200.00	2,600.00	
591-536-715.000	EMPLOYERS SHARE - FICA & MEDICARE	2,503.08	2,835.64	2,938.62	2,750.00	1,412.08	2,900.00	
591-536-716.000	HEALTH INSURANCE	6,124.38	5,315.49	5,010.76	5,600.00	2,543.02	5,400.00	5% increase
591-536-718.000	DISABILITY	271.34	307.53	306.20	300.00	152.91	300.00	
591-536-719.000	EMPLOYERS SHARE - 401	1,782.45	2,326.88	2,387.17	2,500.00	1,232.13	2,500.00	
591-536-721.000	LIFE INSURANCE	133.86	153.25	152.02	150.00	76.39	150.00	
591-536-722.000	EMPLOYEE ASSISTANCE PROGRAM	20.15	23.18	22.86	25.00	11.50	25.00	
591-536-723.000	DENTAL INSURANCE	411.98	453.07	417.14	465.00	202.91	465.00	
591-536-724.000	OPTICAL INSURANCE	101.01	131.67	148.69	150.00	75.34	150.00	
591-536-727.000	OFFICE SUPPLIES	566.41	439.56	426.26	500.00	680.81	500.00	
591-536-740.000	OPERATING SUPPLIES	6,840.66	10,048.53	9,385.19	8,000.00	4,724.97	9,450.00	
591-536-776.000	SMALL TOOLS	456.00	0.00	0.00	0.00	0.00	0.00	
591-536-801.000	PROFESSIONAL SERVICES	4,511.84	4,157.60	5,224.61	64,000.00	7,616.00	5,000.00	
591-536-801.100	PROF SERVICES - WATER RELIABILITY STUD	10,800.00	0.00	0.00	0.00	0.00	0.00	
591-536-801.200	PROF SERVICES - WATER SYSTEM IMPROVI	0.00	16,293.05	0.00	244,770.00	49,375.75	0.00	TBD
591-536-818.000	CONTRACTUAL	904.51	779.75	2,102.13	0.00	636.85	1,000.00	
591-536-818.100	CONTRACTUAL - TOWER MAINT CONTRACT	26,779.00	26,779.00	29,724.72	29,725.00	14,862.36	29,725.00	Ends FY2021
591-536-818.200	CONTRACTUAL	0.00	-	0.00	12,000.00	7,431.18	12,000.00	In case we need it
591-536-820.000	MEMBERSHIPS/DUES/SUBSCRIPTIONS	683.34	566.66	240.00	400.00	156.67	400.00	

FY 2021 BUDGET WORKSHEET FOR CITY OF JONESVILLE								
		ACTIVITY	ACTIVITY	ACTIVITY	BUDGET	ACTIVITY THRU	REQUESTED	
GL NUMBER	DESCRIPTION	16-17	17-18	18-19	19-20	12/31/2019	BUDGET	COMMENTS
591-536-853.000	TELEPHONE	0.00	0.00	0.00	0.00	0.00	0.00	
591-536-865.000	MILEAGE/TRANS/MEALS/LODGING	328.41	645.45	320.72	600.00	0.00	600.00	CEC requirements
591-536-900.000	PRINTING & PUBLISHING	432.12	614.65	2,204.00	650.00	729.00	800.00	CCR
591-536-910.000	INSURANCE	1,706.12	3,205.03	3,053.00	3,000.00	1,796.00	3,000.00	
591-536-921.000	ELECTRICITY	16,989.82	20,508.85	23,561.65	25,000.00	8,872.32	25,000.00	
591-536-923.000	GAS HEAT/SERVICE	2,393.35	1,390.99	1,919.67	2,500.00	499.76	2,500.00	
591-536-925.000	SIGNAL - ELECTRIC CHARGES	878.31	960.04	969.07	1,000.00	494.41	1,000.00	
591-536-930.000	REPAIRS & MAINTENANCE	1,992.97	3,146.62	776.06	1,300.00	43.15	500.00	
591-536-930.100	REPAIRS & MAINT - REBUILD PUMP	0.00	1,220.00	0.00	15,000.00	0.00	0.00	New pumps
591-536-930.200	REPAIRS & MAINT - NEW DOORS	0.00	0.00	0.00	0.00	0.00	0.00	
591-536-940.000	EQUIPMENT RENTAL	31.35	9.09	0.00	100.00	25.84	100.00	
591-536-956.000	MISCELLANEOUS	191.00	0.00	0.00	0.00	0.00	0.00	
591-536-960.000	TRAINING & CONFERENCES	272.50	1,080.00	640.00	600.00	110.00	500.00	CEC requirements
591-536-967.000	TRANSFER/VEHICLE RESERVE	1,000.00	1,000.00	1,000.00	2,000.00	0.00	2,000.00	
591-536-967.100	TRANSFER/IMPROVEMENT RESERVE	0.00	0.00	0.00	22,450.00	0.00	22,450.00	Bond & RR&I Reserves
591-536-968.000	DEPRECIATION EXPENSE	73,406.28	81,116.65	86,914.46	82,000.00	0.00	90,000.00	
591-536-975.000	ADDITIONS & IMPROVEMENTS	0.00	0.00	0.00	1,920,128.00	504,146.04	7,500.00	Water Tower valve addition
591-536-975.100	ADD & IMPROVEMENTS - EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
591-536-977.000	EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	
591-536-991.000	WATER BOND - PRINCIPAL	0.00	0.00	0.00	36,000.00	0.00	37,000.00	
591-536-991.100	WATER CONTRACT PYMT - PRINCIPAL	0.00	0.00	0.00	0.00	0.00		
591-536-995.000	WATER BOND - INTEREST	0.00	0.00	0.00	86,406.00	0.00	85,281.28	
591-536-995.100	WATER BOND (SERIES 2) - INTEREST	0.00	0.00	0.00	0.00	0.00		
591-536-995.200	WATER CONTRACT PAYMENT - INTEREST	0.00	0.00	0.00	0.00	0.00		
591-536-996.000	AGENT FEES AND SERVICE CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	
Totals for dept 536-IRON REMOVAL PLANT		196,516.56	223,543.60	220,731.43	2,610,369.00	627,266.20	390,996.28	
Dept 537-WATER DISTRIBUTION SYSTEM								
591-537-702.000	SALARIES AND WAGES	18,311.98	19,649.74	26,007.20	30,000.00	17,989.82	25,000.00	
591-537-702.100	SALARIES AND WAGES - OVERTIME	589.80	266.67	266.58	1,000.00	168.91	1,000.00	
591-537-702.200	SALARIES AND WAGES - DOUBLETIME	63.16	145.80	203.48	750.00	123.28	750.00	
591-537-702.400	SALARIES/WAGES - ON CALL	0.00	0.00	0.00	0.00	0.00	0.00	
591-537-715.000	EMPLOYERS SHARE - FICA & MEDICARE	1,411.71	1,491.96	1,965.66	2,000.00	1,357.54	2,000.00	
591-537-716.000	HEALTH INSURANCE	1,921.73	2,111.68	2,902.68	2,500.00	1,986.76	4,000.00	5% increase
591-537-718.000	DISABILITY	131.50	129.10	173.28	150.00	135.52	150.00	
591-537-719.000	EMPLOYERS SHARE - 401	1,055.43	1,217.65	1,653.89	1,900.00	1,174.80	1,900.00	
591-537-721.000	LIFE INSURANCE	80.94	82.78	110.62	100.00	81.85	100.00	
591-537-722.000	EMPLOYEE ASSISTANCE PROGRAM	11.92	12.10	16.24	25.00	12.04	25.00	
591-537-723.000	DENTAL INSURANCE	283.30	274.94	394.34	400.00	293.58	400.00	
591-537-724.000	OPTICAL INSURANCE	73.64	73.21	101.21	80.00	71.41	80.00	
591-537-727.000	OFFICE SUPPLIES	1,741.38	1,635.13	1,631.19	1,700.00	919.51	1,700.00	
591-537-740.000	OPERATING SUPPLIES	2,683.52	3,646.07	3,178.47	4,000.00	1,981.50	4,000.00	
591-537-742.000	CLOTHING ALLOWANCE	0.00	0.00	0.00	0.00	0.00	0.00	
591-537-776.000	SMALL TOOLS	70.99	0.00	(258.19)	500.00	379.48	500.00	
591-537-801.000	PROFESSIONAL SERVICES	0.00	0.00	245.00	0.00	0.00	0.00	
591-537-801.200	PROF SERVICES - ENGINEER/WATER MAIN	0.00	0.00	0.00	0.00	0.00	0.00	
591-537-818.000	CONTRACTUAL	6,834.43	7,383.22	7,819.02	67,600.00	4,570.49	9,000.00	Cross connection program
591-537-818.301	CONTRACTUAL - DPW SEASONAL		162.14	0.00	0.00	0.00	0.00	
591-537-820.000	MEMBERSHIPS/DUES/SUBSCRIPTIONS	191.62	301.67	360.00	250.00	251.66	250.00	
591-537-853.000	TELEPHONE	683.33	0.00	0.00	0.00	0.00	0.00	
591-537-865.000	MILEAGE/TRANS/MEALS/LODGING	0.00	0.00	267.87	250.00	489.92	250.00	
591-537-900.000	PRINTING & PUBLISHING	7.00	533.92	599.61	700.00	0.00	700.00	
591-537-930.000	REPAIRS & MAINTENANCE	544.10	1,722.88	1,501.45	4,000.00	1,076.14	4,000.00	
591-537-930.200	REPAIRS & MAINT - RADIO TOWER PROPER	966.78	195.00	118.21	0.00	0.00	0.00	
591-537-940.000	EQUIPMENT RENTAL	169.92	4,356.86	6,023.76	6,000.00	8,450.55	6,500.00	
591-537-956.000	MISCELLANEOUS	4,974.31	0.00	0.00	0.00	0.00	0.00	
591-537-960.000	TRAINING & CONFERENCES	650.00	595.00	790.00	1,000.00	885.00	1,000.00	

FY 2021 BUDGET WORKSHEET FOR CITY OF JONESVILLE								
		ACTIVITY	ACTIVITY	ACTIVITY	BUDGET	ACTIVITY THRU	REQUESTED	
GL NUMBER	DESCRIPTION	16-17	17-18	18-19	19-20	12/31/2019	BUDGET	COMMENTS
591-537-963.000	CUSTOMER REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	
591-537-965.101	CONTRIB TO GEN FUND-ADMIN WAGES/BEN	19,070.00	20,115.00	20,500.00	26,564.00	13,282.00	27,642.00	
591-537-975.000	ADDITIONS & IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	
591-537-975.400	ADD & IMPROVEMENTS - NEW METERS	0.00	0.00	0.00	211,880.00	227,419.07	5,000.00	
591-537-975.700	ADD & IMPROVEMENTS-METER GUN REPL	0.00	0.00	0.00	0.00	0.00	0.00	
591-537-977.000	EQUIPMENT	0.00	0.00	0.00	4,000.00	1,525.64	2,000.00	
Totals for dept 537-WATER DISTRIBUTION SYSTEM		62,522.49	66,102.52	76,571.57	367,349.00	284,626.47	97,947.00	
TOTAL APPROPRIATIONS		259,039.05	289,646.12	297,303.00	2,977,718.00	911,892.67	488,943.28	
NET OF REVENUES/APPROPRIATIONS - WATER FUND		69,049.86	42,888.45	46,072.35	(19,973.00)	(210,980.19)	(104,493.28)	

CITY OF JONESVILLE
2020/21 ESTIMATED YEAR END FUND BALANCES

	GEN FD	MAJOR	LOCAL	STATE	L.D.F.A.	D.D.A.	DEBT SVC	SEWER	WATER	M.V.P.
Est 19/20 EOY Fund Balance	\$1,631,749	\$344,284	\$520,780	\$12,352	\$1,925,196	\$136,731	\$0	\$1,003,479	\$753,414	\$401,610
Budgeted 20/21 Revenue	\$1,413,899	\$340,207	\$297,907	\$35,675	\$326,175	\$148,000	\$162,387	\$780,000	\$384,450	\$154,000
Budgeted 20/21 Expenditures	(\$1,378,627)	(\$221,656)	(\$311,352)	(\$35,674)	\$336,365	(\$179,836)	(\$162,387)	(\$1,227,998)	(\$488,943)	(\$587,555)
	\$1,667,021	\$462,835	\$507,335	\$12,353	\$2,587,736	\$104,895	\$0	\$555,481	\$648,921	(\$31,945)
Plus Depreciation								\$270,000	\$90,000	\$73,000
Amendments										
Fund Bal Before Res	\$1,667,021	\$462,835	\$507,335	\$12,353	\$2,587,736	\$104,895	\$0	\$825,481	\$738,921	\$41,055
Park Reserve	(\$54,700)									
Expansion Reserve					(\$240,000)					
Special Projects Reserve					(\$200,000)					
Infrastructure Impr. Reserve					(\$240,000)					
Revolving Loan Fund						(\$25,000)				
Est 20/21 EOY Fund Balance	\$1,612,321	\$462,835	\$507,335	\$12,353	\$1,907,736	\$79,895	\$0	\$825,481	\$738,921	\$41,055

City of Jonesville
Water and Sewer Rate Spreadsheet
Effective 7/1/2020

Water increase:	2.25 percent
Sewer increase:	2.60 percent
Meter/Maint charge increase:	- percent
Tower fee increase:	- percent

WATER CHARGES

	<u>2019/20</u>	<u>2020/21</u>	<u>2019/20</u>	<u>2020/21</u>
Meter Size	Base	Base	Water Maint Chgs	Water Maint Chgs
5/8, 5/8 Pit, or 3/4"	13.35	13.65	1.66	1.66
1"	33.40	34.15	2.46	2.46
1 1/4 or 1 1/2"	66.79	68.29	4.42	4.42
2"	106.03	108.42	5.40	5.40
2" Compound	106.03	108.42	12.84	12.84
3" Compound	213.75	218.56	18.56	18.56
4" Compound	333.97	341.48	24.22	24.22
			<u>69.56</u>	<u>69.56</u>
Commodity Charge	2.33	2.38		
Water Tower Fee	2.85	2.85		

SEWER CHARGES

	<u>2019/20</u>	<u>2020/21</u>
Meter Size	Base	Base
5/8 or 3/4"	29.50	30.27
1"	67.87	69.63
1 1/4 or 1 1/2"	131.87	135.30
2"	208.67	214.10
2" Compound	208.67	214.10
3" Compound	413.57	424.32
4" Compound	644.01	660.75
Commodity Charge	8.99	9.22

BILL ANALYSIS:

	<u>2019/20</u>	<u>2019/20</u>	<u>2020/21</u>	<u>2020/21</u>
	Base Bill	Avg Bill (4000 gal)	Base Bill	Avg Bill (4000 gal)
Water Base	13.35	13.35	13.65	13.65
Sewer Base	29.50	29.50	30.27	30.27
Water Tower	2.85	2.85	2.85	2.85
Water Meter	1.66	1.66	1.66	1.66
Water Commodity	-	2.33	-	2.38
Water Commodity	-	2.33	-	2.38
Sewer Commodity	-	8.99	-	9.22
Sewer Commodity	-	8.99	-	9.22
Total	<u>47.36</u>	<u>70.00</u>	<u>48.43</u>	<u>71.63</u>
Amount of Increase			<u>\$ 1.07</u>	<u>\$ 1.63</u>

Prepared by: Lenore Spahr
May 21, 2020

Debt Service Requirements

Local Government Name: CITY OF JONESVILLE
 Local Unit Code: 302015
 Current Fiscal Year End Date: 30-Jun-21

LTGO BONDS, SERIES 2010 (MAJOR - MURPHY ST)
 Paid through State shared revenue and property taxes
 10/14/2010
\$300,000

<u>Years Ending</u>	<u>Principal</u>	<u>Interest</u>	<u>Int Rate</u>	<u>Total</u>
6/30/2021	\$ 35,000	\$ 682	3.9%	\$ 35,682
Totals	\$ 35,000	\$ 682		\$ 35,682

2008 CAPITAL IMPROVEMENT (LTGO) BONDS (LOCAL - EAST ST)
 Paid through State shared revenue and property taxes
 6/19/2008
\$700,000

<u>Years Ending</u>	<u>Principal</u>	<u>Interest</u>	<u>Int Rate</u>	<u>Total</u>
6/30/2021	\$ 60,000	\$ 8,640	4.7%	\$ 68,640
6/30/2022	\$ 60,000	\$ 5,820	4.8%	\$ 65,820
6/30/2023	\$ 60,000	\$ 2,940	4.9%	\$ 62,940
Totals	\$ 180,000	\$ 17,400		\$ 197,400

2012 DOWNTOWN DEVELOPMENT BONDS (LTGO)
 Paid through property tax revenue
 5/16/2012
\$550,000

<u>Years Ending</u>	<u>Principal</u>	<u>Interest</u>	<u>Int Rate</u>	<u>Total</u>
6/30/2021	\$ 50,000	\$ 8,172	3.7%	\$ 58,172
6/30/2022	\$ 52,000	\$ 6,322	3.8%	\$ 58,322
6/30/2023	\$ 54,000	\$ 4,346	3.9%	\$ 58,346
6/30/2024	\$ 56,000	\$ 2,240	4.0%	\$ 58,240
Totals	\$ 212,000	\$ 21,080		\$ 233,080

VILLAGE (CITY) OF JONESVILLE SEWER REFUNDING BONDS
 Paid through service charge revenue
 4/14/2014
\$3,485,000

<u>Years Ending</u>	<u>Principal</u>	<u>Interest</u>	<u>Int Rate</u>	<u>Total</u>
6/30/2021	\$ 115,000	\$ 114,551	3.000%	\$ 229,551
6/30/2022	\$ 115,000	\$ 111,101	3.000%	\$ 226,101
6/30/2023	\$ 120,000	\$ 107,651	4.000%	\$ 227,651
6/30/2024	\$ 125,000	\$ 102,851	4.000%	\$ 227,851
6/30/2025	\$ 125,000	\$ 97,851	4.000%	\$ 222,851
6/30/2026	\$ 130,000	\$ 92,851	4.000%	\$ 222,851
6/30/2027	\$ 140,000	\$ 87,651	4.000%	\$ 227,651
6/30/2028	\$ 145,000	\$ 82,051	4.000%	\$ 227,051
6/30/2029	\$ 150,000	\$ 76,251	4.000%	\$ 226,251
6/30/2030	\$ 155,000	\$ 70,251	4.000%	\$ 225,251
6/30/2031	\$ 160,000	\$ 64,051	4.000%	\$ 224,051
6/30/2032	\$ 170,000	\$ 57,651	4.150%	\$ 227,651
6/30/2033	\$ 175,000	\$ 50,596	4.150%	\$ 225,596
6/30/2034	\$ 185,000	\$ 43,334	4.150%	\$ 228,334
6/30/2035	\$ 190,000	\$ 35,656	4.375%	\$ 225,656
6/30/2036	\$ 200,000	\$ 27,344	4.375%	\$ 227,344
6/30/2037	\$ 210,000	\$ 18,594	4.375%	\$ 228,594
6/30/2038	\$ 215,000	\$ 9,406	4.375%	\$ 224,406
Totals	\$ 2,825,000	\$ 1,249,695		\$ 4,074,695

Debt Service Requirements

Local Government Name:	CITY OF JONESVILLE
Local Unit Code:	302015
Current Fiscal Year End Date:	30-Jun-21

CITY OF JONESVILLE WATER BONDS
Paid through service charge revenue
5/28/2019
\$2,765,000

Years Ending	Principal	Interest	Int Rate	Total
6/30/2021	\$ 37,000	\$ 85,281	3.125%	\$ 122,281
6/30/2022	\$ 38,000	84,125	3.125%	\$ 122,125
6/30/2023	\$ 39,000	82,938	3.125%	\$ 121,938
6/30/2024	\$ 40,000	81,719	3.125%	\$ 121,719
6/30/2025	\$ 42,000	80,469	3.125%	\$ 122,469
6/30/2026	\$ 43,000	79,156	3.125%	\$ 122,156
6/30/2027	\$ 44,000	77,813	3.125%	\$ 121,813
6/30/2028	\$ 46,000	76,438	3.125%	\$ 122,438
6/30/2029	\$ 47,000	75,000	3.125%	\$ 122,000
6/30/2030	\$ 49,000	73,531	3.125%	\$ 122,531
6/30/2031	\$ 50,000	72,000	3.125%	\$ 122,000
6/30/2032	\$ 52,000	70,438	3.125%	\$ 122,438
6/30/2033	\$ 53,000	68,813	3.125%	\$ 121,813
6/30/2034	\$ 55,000	67,156	3.125%	\$ 122,156
6/30/2035	\$ 57,000	65,438	3.125%	\$ 122,438
6/30/2036	\$ 58,000	63,656	3.125%	\$ 121,656
6/30/2037	\$ 60,000	61,844	3.125%	\$ 121,844
6/30/2038	\$ 62,000	59,969	3.125%	\$ 121,969
6/30/2039	\$ 64,000	58,031	3.125%	\$ 122,031
6/30/2040	\$ 66,000	56,031	3.125%	\$ 122,031
6/30/2041	\$ 68,000	53,969	3.125%	\$ 121,969
6/30/2042	\$ 70,000	51,844	3.125%	\$ 121,844
6/30/2043	\$ 72,000	49,656	3.125%	\$ 121,656
6/30/2044	\$ 75,000	47,406	3.125%	\$ 122,406
6/30/2045	\$ 77,000	45,063	3.125%	\$ 122,063
6/30/2046	\$ 79,000	42,656	3.125%	\$ 121,656
6/30/2047	\$ 82,000	40,188	3.125%	\$ 122,188
6/30/2048	\$ 84,000	37,625	3.125%	\$ 121,625
6/30/2049	\$ 87,000	35,000	3.125%	\$ 122,000
6/30/2050	\$ 90,000	32,281	3.125%	\$ 122,281
6/30/2051	\$ 93,000	29,469	3.125%	\$ 122,469
6/30/2052	\$ 95,000	26,563	3.125%	\$ 121,563
6/30/2053	\$ 98,000	23,594	3.125%	\$ 121,594
6/30/2054	\$ 102,000	20,531	3.125%	\$ 122,531
6/30/2055	\$ 105,000	17,344	3.125%	\$ 122,344
6/30/2056	\$ 108,000	14,063	3.125%	\$ 122,063
6/30/2057	\$ 111,000	10,688	3.125%	\$ 121,688
6/30/2058	\$ 115,000	7,219	3.125%	\$ 122,219
6/30/2059	\$ 116,000	3,625	3.125%	\$ 119,625
Totals	\$ 2,729,000	\$ 2,028,625		\$ 4,757,625



City of Jonesville
Fiscal Year 2020-21 Operating Budget

City Council:

Gerald Arno, Mayor
Tim Bowman, Mayor Pro-Tem
Brenda Guyse
Jerry Drake
George Humphries, Jr.
Delesha Padula
Andy Penrose

Jeffrey M. Gray, City Manager
Lenore Spahr, Finance Director/Treasurer

Adopted: June 17, 2020

City of Jonesville

Fiscal Year 2020-21 Operating Budget Introduction

The City of Jonesville operates on a fiscal year that begins July 1st and ends on June 30th. The process of developing the fiscal year operating budget begins in the first quarter of the calendar year. Department Heads prepare and submit department goals with a draft operating budget, and identify projects for the five-year Capital Improvement Plan. City staff meets with budget committees for the Downtown Development Authority (DDA) and Local Development Finance Authority (LDFA) to develop recommended budgets for the two boards. A City Council Budget Committee reviews the proposals and offers its input to assist the City Manager and Finance Director in preparing a recommended budget for submittal to the City Council, as a whole. The process typically takes place during the months of February through May.

Pursuant to Section 9.3 of the City Charter, on or before May 31 each year the City Manager shall submit to the council a recommended budget for the next fiscal year which, considering any anticipated unexpended balance or deficit at the end of the current fiscal year, is within the tax limit and other anticipated revenue of the city. Such recommended budget shall include therein at least the following information:

- (a) The detailed estimates by the City Manager, with supporting explanation of proposed expenditures for each office, department, and board of the city, with a comparison of the actual expenditures for the corresponding items for the last two (2) fiscal years in full, and the expenditures for the current fiscal year to December 31.
- (b) Statements of the indebtedness of the city, showing the principal and interest requirements for the next fiscal year, the debt authorized and unissued and the condition of the sinking and debt retirement funds, if any;
- (c) Detailed estimates of all anticipated revenues of the city from sources other than taxes, with a comparative statement of the amounts estimated for and actually received from each of the same or similar sources for the last two (2) years in full and for the current fiscal year to December 31.
- (d) A statement of the estimated accumulated cash and unencumbered balances, or deficits at the end of the current fiscal year; a statement of such other information as may be required by MCL 141.421 or any other law.
- (e) An estimate of the amount of money to be raised from taxes to be levied, from delinquent taxes, and the amount to be raised from bond issues which, together with available unappropriated funds and any revenues from other sources, will be necessary to meet the proposed expenditures;
- (f) Such other supporting information as the council may request; and
- (g) A multiyear capital improvement program.

The recommended budget was presented to the City Council at work session meetings on May 20, 2020 and May 27, 2020. The operating budget was adopted by City Council following a public hearing at the June 17, 2020 regular City Council meeting.

BUDGET STRUCTURE

The operating budget includes several funds: General Fund, Streets, Component Units, and Enterprise Funds. Revenue sources and allowable expenditures for the respective funds vary slightly.

General Fund

The primary sources of general fund revenues are property taxes, stated shared revenues (from sales and use taxes), franchise fees, interest income, and miscellaneous revenues. The revenues are generally discretionary and can be allocated by the City Council to fund services in any of the General Fund departments. General Fund revenues are used to support City administration, elections, assessing and finance, cemetery, police, fire, and parks and recreation.

Streets

Major Streets in the City are funded primarily through state-shared revenue, or so-called Act 51 dollars from gas taxes and registration fees. Local Streets are funded with Act 51 dollars and property taxes. 28.6% of property tax revenues are allocated to Local Streets. This matches the proportion of taxes allocated to streets prior to incorporation as a City to match the previous Village designated street millage. Streets are designated as Major or Local depending upon whether they serve primarily local residents or a larger population, subject to State and Federal criteria.

State Highways are maintained through a contract with the Michigan Department of Transportation (MDOT). US-12 (Chicago Street) and M-99 (Evans Street/Olds Street) are State Highways under the jurisdiction of MDOT. The contract compensates the City for winter maintenance (plowing and salting) and some routine maintenance activities like sign repair and mowing of state-owned road shoulders. MDOT maintains responsibility for major maintenance and repair, including traffic signal maintenance and street paving.

Component Units

The Local Development Finance Authority (LDFA) and Downtown Development Authority (DDA) are special districts that support the growth and development of manufacturing/industry and Downtown businesses, respectively. These districts reinvest property tax revenue from the growth of the district to maintain public property and parking areas, and to promote further growth and development of jobs and tax base in the districts. Expenditures follow approved plans for each district. Revenues generated in one district may only be expended within that district.

Enterprise Funds

The Sewer and Water Departments operate from service charges to customers for sewer and water use. The revenues received for those services may only be used to deliver those services to the customer.

CONSIDERATIONS FOR THE FISCAL YEAR 2020-21 OPERATING BUDGET

At the time of the preparation and adoption of this budget, the City is being impacted by the global Coronavirus (COVID-19) pandemic. Several local businesses are temporarily closed and/or have modified their operations to comply with social distancing recommendations and State-level stay home orders. Construction and manufacturing sectors are beginning to open statewide. The City has modified its operations, and will operate in a modified fashion for the foreseeable future to help prevent spread of disease.

The near- and long-term economic impacts of the pandemic are difficult to predict. For the FY 2020-21 budget, the least predictable revenues are state-shared revenues that are dependent upon sales tax and gas tax revenues. The General Fund and Streets Funds that rely on these revenues have been conservatively budgeted. Although the General Fund and Major Streets both project surplus budgets, it is likely that these surpluses will be reduced as actual revenues are determined. Over the fiscal year, the City may have to consider budget amendments and expenditure reductions to maintain a balanced budget. We anticipate that reductions, if necessary, will come from changing or delaying planned capital projects.

Additional highlights of the FY 2020-21 Operating Budget are as follows:

- A small increase of 2.3% in property tax revenue is anticipated as a result of increasing property values at the close of 2019. The increase in Taxable Values is limited to the rate of inflation under Proposal A and factors in properties whose values become uncapped at time of sale.
- Current estimates will reduce Constitutional revenue sharing by 3.5% for the fiscal year. The Statutory portion of revenue sharing is projected to not increase. Act 51 revenues are projected to decrease by ____%. State-shared revenues had declined significantly after the 2008 recession, but had increased prior to the pandemic to near their pre-recession values.
- Hard work by the Department Heads will result in surplus budgets in the General Fund and Major Streets, despite these declines. Street maintenance projects, including paving 0.35 miles of local streets, will result in planned expenditures from Fund Balance in Local Streets.
- The City will be completing engineering for the future reconstruction of two Major Streets, Maumee Street and West Street.
- The City adopted a new wage scale for all full-time employees in 2019 to aid with employee retention and recruitment. This was the first update to the scale in over a decade. The budget reflects, as recommended by the City Council Budget Committee, an increase of 2.3% to match the December 2019 Consumer Price Index to the wage scale to remain competitive in employee compensation.
- The Downtown Development Authority will plan and engineer significant capital work in the fiscal year, including reconstruction of the parking lot behind CNB and Saucy Dogs, and significant maintenance to the Chicago Street Downtown Streetscape.
- The Local Development Finance Authority will repave Gaige Street and contribute \$25,000 to the Water Fund to offset costs associated with the Iron Removal Plant improvements.
- The \$2.5 million project to upgrade the Iron Removal Plant and to provide radio-read water meters is expected to be completed early in the fiscal year.
- Planned increases in water and sewer rates will result in increases to the minimum residential water bill (up to 2,000 gallons) of \$1.07 per month. The average residential bill (4,000 gallons) will increase \$1.63 per month. These increases are necessary to address fixed costs, the soon to be completed Iron Removal Plant project, and projected work that will be needed in future years to the Waste Water Treatment Plant.

