



City of  
Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104  
(517) 849-9037 Fax

[www.jonesville.org](http://www.jonesville.org)  
[manager@jonesville.org](mailto:manager@jonesville.org)

**CITY OF JONESVILLE  
COUNCIL AGENDA  
JANUARY 15, 2020 - 6:30 P.M.  
CITY HALL**

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE**

**2. APPROVAL OF AGENDA**

**3. PUBLIC COMMENTS / AUDIENCE PRESENTATIONS**

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

**4. PRESENTATIONS AND RECOGNITIONS**

A. Carl Albright – Candidate for Hillsdale County Sheriff

**5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION**

A. None

**6. REPORTS AND RECOMMENDATIONS**

A. Resolution 2020-01 – Meetings of the Board of Review

[ROLL CALL][Action Item]

B. Adopt 2020 Asset and Income Guidelines

[Action Item]

C. Water System Improvement Project – Contract No. 1 Pay Request

[Action Item]

D. Water System Improvement Project – Contract No. 2 Pay Request

[Action Item]

E. Consider Appointment to Cemetery Committee

[Action Item]

**7. COUNCIL MINUTES**

A. Consider minutes of the December 18, 2019 Regular Meeting

[Action Item]

**8. ACCOUNTS PAYABLE**

A. Accounts Payable for January 2020 totalling \$274,048.00

[Action Item]

**9. DEPARTMENT REPORTS**

A. Fire Department – Chief Adair

B. Water/Wastewater Treatment Plant – Superintendent Mahoney


C. Department of Public Works – Superintendent Kyser

D. Police Department Monthly and Annual Report – Chief Lance

E. Cash Report – Finance Director Spahr

**10. ADJOURNMENT**



To: Jonesville City Council  
From: Jeffrey M. Gray, City Manager   
Date: December 13, 2019  
Re: Manager Report and Recommendations – December 18, 2019 Council Meeting

**6. A. Resolution 2020-01 – Meetings of the Board of Review** [ROLL CALL][Action Item]

The attached resolution would establish the meeting dates and times for the Board of Review, to occur in City Hall in March, July, and December on the days and times noted. The purposes of each meeting is noted in the resolution, with the hearing of appeals to property assessments to take place on Monday, March 16<sup>th</sup>, as stated. I recommend approval of the resolution. A roll call vote is required. *Please refer to the attached Resolution 2020-01.*

**6. B. Adopt 2020 Income and Asset Guidelines** [Action Item]

In 2018, Council approved Resolution 2018-03, establishing guidelines that the Board of Review may use in evaluating requests for exemption from the payment of property taxes based on household income. The guidelines establish that income and asset guidelines will follow Federal standards. The attached Exhibit A reflects these Federal standards for 2020. It is recommended that Council consider a motion to affirm that the attached Income and Asset Guidelines will be used in the consideration of property tax exemption requests during 2020. *Please refer to the attached 2020 Poverty Exemption Guidelines.*

**6. C. Water System Improvement Project – Contract No. 1 Pay Request** [Action Item]

Attached is the fifth pay request for the Iron Removal Plant improvements from Parrish Excavating, Inc. Payment is for costs associated with work completed and equipment purchased to date and is in accordance with the bid for the project. Work this period includes underground pipe, building mechanical, and electrical infrastructure. The request includes a 10% retainage, which will be paid upon satisfactory completion of the project. The project designer, Fleis and Vandenbrink, has reviewed and recommends payment in the amount of \$216,715.55. I recommend a motion to approve the pay request, as stated. *Please refer to the application for payment and progress estimate.*

**6. D. Water System Improvement Project – Contract No. 2 Pay Request** [Action Item]

Attached is the third pay request for the purchase of water meters and radio reading technology. Payment is for costs associated with the software license, staff training, and retainage from previous payments. This request constitutes the final payment under the contract. The project engineer, Fleis and Vandenbrink, has reviewed and recommends payment in the amount of \$9,025.00. Staff has been utilizing the meter reading system and all meters have been delivered to the City. We are satisfied that Ferguson has completed its obligations under the contract and recommend approval of the final payment. *Please refer to the application for payment.*

**6. E. Consider Appointment to Cemetery Committee** [Action Item]

John Center has applied to fill a vacancy on the Cemetery Committee. The vacancy results from Ken Hodge not seeking reappointment when his term expired in November. Mr. Center is a City resident and attended the December Committee meeting; he was encouraged by the Committee to apply to fill the vacancy. A motion is necessary to appoint John Center to fill the vacancy for the rest of a three-year term that will expire in November of 2022. *Please refer to the attached application for appointment.*

2020-01

CITY OF JONESVILLE  
COUNTY OF HILLSDALE  
STATE OF MICHIGAN

**RESOLUTION – MEETINGS OF THE BOARD OF REVIEW**

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in the City Hall in said City on the 15th day of January, 2020, at 6:30 p.m.

**PRESENT:**

**ABSENT:**

The following resolution was offered by Councilperson \_\_\_\_\_ and supported by Councilperson \_\_\_\_\_.

**WHEREAS**, Chapter 10 of the Jonesville City Charter provides the minimum meeting requirements of the Board of Review; and

**WHEREAS**, Section 10.10 of said Charter states that the City Council shall designate the sessions and place of said meetings.

**NOW, THEREFORE BE IT HEREBY RESOLVED** that the Board of Review shall convene in City Hall, located at 265 E. Chicago Street, Jonesville, Michigan, for the following sessions:

First Session: commencing on Monday, March 2<sup>nd</sup> at 1:00 p.m., and continuing as much longer as may be necessary for the purpose of considering and correcting the roll.

Second Session: Monday, March 16<sup>th</sup>, from 9:00 a.m. to 9:00 p.m., and continuing as long as may be necessary for the purpose of hearing appeals of property assessments.

July Session: Wednesday, July 15<sup>th</sup>, commencing at 1:00 p.m., and continuing for as long as may be necessary, for the purpose of correcting clerical errors, and considering principal residence, poverty, veteran's, and elderly or disabled exemption requests.

December Session: Friday, December 18<sup>th</sup>, commencing at 1:00 p.m., and continuing for as long as necessary, for the purpose of correcting clerical errors, and considering principal residence, poverty, veteran's, and elderly or disabled exemption requests.

AYES: Council Members:

NAYS: Council Members:

ABSENT: Council Members:

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Cynthia D. Means, Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, Michigan at a Regular Meeting held on the 15th day of January, 2020, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

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Cynthia D. Means, Clerk

**CITY OF JONESVILLE**  
**2020 POVERTY EXEMPTION GUIDELINES**

**EXHIBIT A**

The City of Jonesville has adopted the following standards for the 2020 year, for a household to be eligible for a poverty exemption. Below are the maximum household income and asset standards for size of family.

**INCOME GUIDELINES**

<u>Size of Family</u>	<u>100% Poverty Guidelines</u>	<u>110% Poverty Guidelines</u>
1	\$ 12,490	\$ 13,739
2	\$ 16,910	\$ 18,601
3	\$ 21,330	\$ 23,463
4	\$ 25,750	\$ 28,325
5	\$ 30,170	\$ 33,187
6	\$ 34,590	\$ 38,049
7	\$ 39,010	\$ 42,911
8	\$ 43,430	\$ 47,773
any add'l persons	\$ 4,420	\$ 4,862

**ASSET GUIDELINES**

<u>Size of Family</u>	<u>100% Asset Guidelines</u>
1	\$ 24,980
2	\$ 33,820
3	\$ 42,660
4	\$ 51,500
5	\$ 60,340
6	\$ 69,180
7	\$ 78,020
8	\$ 86,860
any add'l persons	\$ 95,700



January 3, 2020

Mr. Rick Mahoney  
Water and Wastewater Superintendent  
City of Jonesville  
265 E Chicago Street  
Jonesville, MI 49250

RE: USDA Water System Improvements Project  
Contract 1: Water Treatment Plant Improvements  
Parrish Excavating, Inc. Pay Application No. 5

Dear Rick,

Enclosed please find Application for Payment No. 5 for the referenced project from Parrish Excavating, Inc., in the amount of \$216,715.55 for work completed through December 2019.

We have reviewed the Application for Payment and recommend the City approve payment to the contractor in the amount specified above.

If you have any questions regarding the Application for Payment, please contact us.

Sincerely,

FLEIS & VANDENBRINK ENGINEERING, INC.

A handwritten signature in blue ink, appearing to read "Mike Vander Ploeg", is written over a horizontal line.

Mike Vander Ploeg, P.E.  
Project Engineer

Enclosure

2960 Lucerne Drive SE  
Grand Rapids, MI 49546  
P: 616.977.1000  
F: 616.977.1005



ENGINEERS JOINT CONTRACT  
DOCUMENTS COMMITTEE

## Contractor's Application for Payment No.

FIVE

Application Period: November 26, 2019 - December 25, 2019		Application Date: 12/25/2019
To (Owner): City of Jonesville	From (Contractor): Parrish Excavating, Inc.	Via (Engineer): Fleis & Vandenbrink
Project: USDA Water System Improvements Project	Contract: Mark Diamond	
Owner's Contract No.:	Contractor's Project No.: 19-074	Engineer's Project No.: 833560

### Application For Payment Change Order Summary

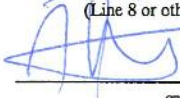
Approved Change Orders			1. ORIGINAL CONTRACT PRICE.....	\$ 1,920,128.00
Number	Additions	Deductions	2. Net change by Change Orders.....	\$ -41,908.00
CO #1		\$41,908.00	3. Current Contract Price (Line 1 ± 2).....	\$ 1,878,220.00
			4. TOTAL COMPLETED AND STORED TO DATE	
			(Column F on Progress Estimate).....	\$ 800,957.32
			5. RETAINAGE:	
			a. X 10% Work Completed.....	\$ 80,095.73
			b. X Stored Material.....	\$
			c. Total Retainage (Line 5a + Line 5b).....	\$ 80,095.73
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$ 720,861.59
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 504,146.04
			8. AMOUNT DUE THIS APPLICATION.....	\$ 216,715.55
			9. BALANCE TO FINISH, PLUS RETAINAGE	
			(Column G on Progress Estimate + Line 5 above).....	\$ 1,157,358.41
TOTALS		\$41,908.00		
NET CHANGE BY				
CHANGE ORDERS		-\$41,908.00		

### Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 12/20/19

Payment of: \$ 216,715.55  
(Line 8 or other - attach explanation of the other amount)

is recommended by:  1/3/2020  
(Engineer) (Date)

Payment of: \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_  
(Owner) (Date)

Approved by: \_\_\_\_\_  
Funding Agency (if applicable) (Date)

	A	B	C	D	E	F	G	H	I	J	K	L			
1	Progress Estimate - Lump Sum Work										Contractor's Application				
2															
3	For (Contract): City of Jonesville - Water System Improvements Project, Contract 1 #19-074						Application Number: 5								
4															
5	Application Period: 11/26/19 - 12/25/19						Application Date: 12/25/2019								
6															
7															
8							Work Completed		E	F		G			
9	A				B	C	D	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)				
10	Specification Section No.	Description			Scheduled Value (\$)	From Previous Application (C+D)	This Period								
11															
12	Div. 01	Mobilization			\$43,950.00	\$15,000.00	\$4,790.55		\$19,790.55	45.0%	\$24,159.45				
13	Div. 01	Bonds & Insurance			\$19,760.00	\$19,760.00			\$19,760.00	100.0%					
14	Div. 01	General Conditions			\$89,600.00	\$31,879.00	\$8,422.40		\$40,301.40	45.0%	\$49,298.60				
15	Div. 02	Bldg/M/E/Demolition			\$104,360.00	\$13,500.00	\$33,499.56		\$46,999.56	45.0%	\$57,360.44				
16	Div. 03	Site Concrete			\$15,937.00		\$5,000.00		\$5,000.00	31.4%	\$10,937.00				
17	Div. 04	Masonry			\$19,100.00						\$19,100.00				
18	Div. 06	General Trades			\$19,326.00						\$19,326.00				
19	Div. 07	Roofing & Sheet Metal			\$38,187.00	\$38,187.00			\$38,187.00	100.0%					
20	Div. 08	Openings			\$49,750.00						\$49,750.00				
21	Div. 09	Finishes			\$49,086.00		\$3,500.00		\$3,500.00	7.1%	\$45,586.00				
22	Div. 10	Specialties			\$2,800.00						\$2,800.00				
23	Div. 22 & 23	Building Plumbing & HVAC			\$27,800.00	\$16,255.00	\$3,780.00		\$20,035.00	72.1%	\$7,765.00				
24	Div. 26	Building Electrical			\$59,978.00	\$16,855.21	\$13,135.18		\$29,990.39	50.0%	\$29,987.61				
25	Div. 26	Electrical Equipment			\$89,978.00	\$15,402.64	\$74,575.36		\$89,978.00	100.0%					
26	Div.31	SESC			\$5,000.00		\$2,500.00		\$2,500.00	50.0%	\$2,500.00				
27	Div. 31	Earthwork			\$76,220.00	\$36,220.00			\$36,220.00	47.5%	\$40,000.00				
28	Div. 32	Asphalt Paving			\$11,000.00						\$11,000.00				
29	Div. 32	Restoration			\$5,000.00						\$5,000.00				
30	Div. 33	Yard Piping			\$97,000.00		\$37,927.00	\$34,868.00	\$72,795.00	75.0%	\$24,205.00				
32	Div. 40	Process Piping & Valves			\$434,290.00	\$49,076.00	\$53,665.00	\$37,896.00	\$140,637.00	32.4%	\$293,653.00				
33	Div. 40	Instrumentation			\$74,044.00			\$74,044.00	\$74,044.00	100.0%					
34	Div. 43	Chemical Feed Equipment			\$37,718.00	\$1,801.00		\$21,928.00	\$23,729.00	62.9%	\$13,989.00				
35	Div. 46	Iron Removal Vessels			\$404,800.00	\$73,930.00			\$73,930.00	18.3%	\$330,870.00				
36	Div. 46	Well Modifications			\$58,836.00	\$33,918.00			\$33,918.00	57.6%	\$24,918.00				
37	Div. 46	Well Evaluation & Rehab			\$2,000.00						\$2,000.00				
38	Electrical Allow.	Electrical Service Allowance			\$30,000.00	\$20,654.00			\$20,654.00	68.8%	\$9,346.00				
39	Gas Allow.	Gas Service Allowance			\$5,000.00	\$1,121.06			\$1,121.06	22.4%	\$3,878.94				
40	OSI Allow.	Owner System Integrator Allowance			\$55,000.00						\$55,000.00				
41	Comm. Allow.	Communication Service Allowance			\$12,000.00	\$7,867.36			\$7,867.36	65.6%	\$4,132.64				
42	Alt #3	Deductible Alt. 3, High Service Pump No. 1			(\$17,392.00)						(\$17,392.00)				
43	CO #1	Change Order No 1			(\$41,908.00)						(\$41,908.00)				
44															
45															
46															
47															
48															
49															
50															
51															
52		Totals			\$1,878,220.00	\$391,426.27	\$240,795.05	\$168,736.00	\$800,957.32		\$1,077,262.68				





December 31, 2019

Mr. Mike Kyser  
Department of Public Works Superintendent  
City of Jonesville  
265 E Chicago Street  
Jonesville, MI 49250

RE: USDA Water System Improvements Project  
Contract 2: Water Meters  
Ferguson Waterworks Pay Application No. 3

Dear Mike,

Enclosed please find the Final Application for Payment for the referenced project from Ferguson Waterworks, in the amount of \$9,025.00 for work completed through December 2019.

We have reviewed the Application for Payment and recommend the City approve payment to the contractor in the amount specified above.

If you have any questions regarding the Application for Payment, please contact us.

Sincerely,

FLEIS & VANDENBRINK ENGINEERING, INC.

A handwritten signature in blue ink, appearing to read "Mike Vander Ploeg", is written over a light blue horizontal line.

Mike Vander Ploeg, P.E.  
Project Engineer

Enclosure

2960 Lucerne Drive SE  
Grand Rapids, MI 49546  
P: 616.977.1000  
F: 616.977.1005



**Contractor's Application for Payment No. 3**

Application Period: 10/1/2019 - 12/31/2019		Application Date: 12/31/2019
To (Owner): City of Jonesville	From (Contractor): Ferguson Waterworks	Via (Engineer): Fleis & VandenBrink
Project: USDA Water System Improvements	Contract: Contract 2: Water Meters	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 833561

**Application For Payment  
Change Order Summary**

Approved Change Orders			1. ORIGINAL CONTRACT PRICE.....	\$	\$211,879.05
Number	Additions	Deductions	2. Net change by Change Orders.....	\$	-\$191.73
1		\$75.50	3. Current Contract Price (Line 1 ± 2).....	\$	\$211,687.32
2		\$116.23	4. TOTAL COMPLETED AND STORED TO DATE		
			(Column F total on Progress Estimates).....	\$	\$211,687.32
			5. RETAINAGE:		
			a. X \$28,500.00 Work Completed.....	\$	
			b. X \$175,587.32 Stored Material.....	\$	
			c. Total Retainage (Line 5.a + Line 5.b).....	\$	
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$211,687.32
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$202,662.32
			8. AMOUNT DUE THIS APPLICATION.....	\$	\$9,025.00
			9. BALANCE TO FINISH, PLUS RETAINAGE		
			(Column G total on Progress Estimates + Line 5.c above).....	\$	0.00
TOTALS		\$191.73			
NET CHANGE BY CHANGE ORDERS	-\$191.73				

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:  
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;  
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and  
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: **EJCDC**  
ENGINEERS JOINT CONTRACT  
DOCUMENTS COMMITTEE

Date: 12-31-2019

Payment of: \$ 9,025.00  
 (Line 8 or other - attach explanation of the other amount)

is recommended by: [Signature] 12/31/2019  
 (Engineer) (Date)

Payment of: \$ \_\_\_\_\_  
 (Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_  
 (Owner) (Date)

Approved by: \_\_\_\_\_  
 Funding or Financing Entity (if applicable) (Date)

### Progress Estimate - Unit Price Work

## Contractor's Application

For (Contract): Contract 2: Water Meters								Application Number: 3				
Application Period: 10/1/2019 - 12/31/2019								Application Date: 12/31/2019				
A						B	C	D	E	F		
Item			Contract Information				Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)							
1	5/8" x 3/4" Water Meter	612	Each	\$118.17	\$72,320.04	612	\$72,320.04		\$72,320.04	100.0%		
2	5/8" x 3/4" Water Meter, Integrated Unit - Pit Set	30	Each	\$243.89	\$7,316.70	30	\$7,316.70		\$7,316.70	100.0%		
3	3/4" Water Meter	1	Each	\$167.20	\$167.20	1	\$167.20		\$167.20	100.0%		
4	1" Water Meter	20	Each	\$235.09	\$4,701.80	20	\$4,701.80		\$4,701.80	100.0%		
5	1" Water Meter, Integrated Unit - Pit Set	1	Each	\$360.80	\$360.80	1	\$360.80		\$360.80	100.0%		
6	1-1/2" Water Meter	7	Each	\$497.83	\$3,484.81	7	\$3,484.81		\$3,484.81	100.0%		
7	1-1/2" Water Meter, Integrated Unit - Pit Set	3	Each	\$623.54	\$1,870.62	3	\$1,870.62		\$1,870.62	100.0%		
8	2" Water Meter	16	Each	\$622.59	\$9,961.44	16	\$9,961.44		\$9,961.44	100.0%		
9	2" Water Meter, Integrated Unit - Pit Set	2	Each	\$748.00	\$1,496.00	2	\$1,496.00		\$1,496.00	100.0%		
10	2" Compound Meter	3	Each	\$1,440.69	\$4,322.07	3	\$4,322.07		\$4,322.07	100.0%		
11	3" Compound Meter	3	Each	\$2,159.77	\$6,479.31	3	\$6,479.31		\$6,479.31	100.0%		
13	Meter Interface Unit, Interior Wall Unit	644	Each	\$94.29	\$60,722.76	644	\$60,722.76		\$60,722.76	100.0%		
14	Handheld Data Collector	1	Each	\$2,500.00	\$2,500.00	1	\$2,500.00		\$2,500.00	100.0%		
15	Fixed Network Gateway	1	Each	\$28,500.00	\$28,500.00	1	\$28,500.00		\$28,500.00	100.0%		
16	Fixed Network Host Software	1	LS	\$5,100.00	\$5,100.00	1	\$5,100.00		\$5,100.00	100.0%		
17	Software Setup, Maintenance and Training	1	LS	\$2,500.00	\$2,500.00	1	\$2,500.00		\$2,500.00	100.0%		
	Change Order 2	1	LS	-\$116.23	-\$116.23	1	-\$116.23		-\$116.23	100.0%		
		</										

**JONESVILLE CITY BOARDS & COMMITTEE  
APPLICATION FOR APPOINTMENT**

Board or Committee to which appointment is desired. (If more than one, please list in order of preference.)

Cemetery Comm.

1. Name John Center 2. Occupation Retired

3. Employer \_\_\_\_\_ 4. Email address \_\_\_\_\_

5. Home Address 315 Highland Jonesville  
Street City Zip

6. Home Telephone 849 2740 7. Business Phone \_\_\_\_\_

8. Length of residency in Jonesville 45

9. List other community organizations/commissions that you are a member.

10. Please indicate below the background or experience you have that will be of value if you are appointed. Also, indicate any reasons for desiring to serve on the requested board or committee.

(Please continue on reverse side if needed and be sure to sign and date. Please attach resume or other pertinent information if so desired.)

12/17/19  
Date of Application

John Center  
Signature

**PLEASE RETURN THIS APPLICATION TO:** City of Jonesville  
265 E. Chicago Street  
Jonesville, MI 49250  
Phone: 517-849-2104  
Fax: 517-849-9037

**\*\*Subject to Council Approval\*\***

**JONESVILLE CITY COUNCIL  
Minutes of December 18, 2019**

A meeting of the Jonesville City Council was held on Wednesday, December 18, 2019 at the Jonesville City Hall. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula and Andy Penrose.

Also present: Manager Gray, Attorney Lovinger, Fire Chief Adair, DPW Supt. Kyser, WWTP Supt. Mahoney, Police Chief Lance, Webelo 2 Jonesville Cub Scout Den Members and Leaders Austyn Strachan, Jeremiah Morrison, James Dow and Cooper Cromwell, Marella Wastier, Jason Cromwell and Ruth Morrison.

Councilman Bowman led the Pledge of Allegiance and a moment of silence.

A motion was made by Brenda Guyse and supported by Jerry Drake to approve the agenda as presented. All in favor. Motion carried.

Jerry Drake made a motion and was supported by Delesha Padula to appoint Scott Jones, General Manager for Martinrea Jonesville, to fill a vacancy on the Local Development Finance Authority (LDFA) per a recommendation from the LDFA. The balance of the remaining term runs through November 2020. All in favor. Motion carried.

A motion was made by Tim Bowman and supported by Brenda Guyse to approve Resolution 2019-22 – Michigan Department of Transportation (MDOT) Permit Application identifying City Manager, Police Chief and/or DPW Superintendent as authorized applicants for the City. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr., Delesha Padula, Andy Penrose and Gerry Arno. Nays: None. Motion carried.

Jerry Drake made a motion to approve the Contract No. 1 Pay Request for the Water System Improvement Project in the amount of \$250,088.32 made payable to Parrish Excavating, Inc. The motion was supported by Delesha Padula. All in favor. Motion carried.

A motion was made by Andy Penrose and supported by Jerry Drake to approve the Cemetery Committee Bylaw Amendment for Section III.A. which will read as follows: **The Cemetery Committee shall elect a Chair and a Vice-Chair at their first regular meeting of the calendar year. Other officers shall be elected as necessary. Officers are eligible for re-election.** All in favor. Motion carried.

Delesha Padula made a motion and supported by Andy Penrose to approve the 2020 meeting calendar for City Council as presented with one noted change, February 19, 2020 meeting will be changed to February 5, 2020. All in favor. Motion carried.

A motion was made by Jerry Drake and supported by Brenda Guyse to approve the Council Minutes of November 20, 2019. All in favor. Motion carried.

Andy Penrose made a motion and was supported by Delesha Padula to approve the Accounts Payable for December 2019 in the amount of \$85,722.48. All in favor. Motion carried.

Updates were given by Department Heads, Council Members and Manager Gray.

Merry Christmas and Happy New Year greetings were wished by all.

The meeting was adjourned at 6:59 p.m.

Submitted by,

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Cynthia D. Means  
Clerk

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Gerald E. Arno  
Mayor

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
APOLLO FIRE EQUIPMENT CO.	JFD - SCBA REPAIR	1,334.55
	JFD - SCBA REPAIR	437.17
		1,771.72
AT&T	LOCAL/LONG DISTANCE	2,189.32
BAKER, VICKI/B & B CLEANING,	JFD/JPD/CITY HALL CLEANING SERVICES	530.00
BAUMAN MICHAEL	UB refund for account: 000054-15	4.75
BRINER OIL CO., INC.	MVP - OIL	565.40
	MVP - BULK TANK	442.12
	JFD - GASOLINE	53.21
	JFD - GASOLINE	47.51
		1,108.24
BUTTERS EXCAVATING & LAWN CAFCEMETERY MAINTENANCE/SEXTON SERVICES		2,341.67
CMP DISTRIBUTORS, INC.	JPD - UNIFORMS	303.00
CONSUMERS ENERGY	IRON REMOVAL PLANT ELECTRICITY	1,748.92
	DDA BUILDING ELECTRICITY	191.14
	IRON REMOVAL PLANT ELECTRICITY	1,497.71
	DDA BUILDING ELECTRICITY	388.72
	DOWNTOWN/STREETSCAPE LIGHT ELECTRICITY	667.81
	CITYWIDE STREETLIGHTS	2,716.15
	CITYWIDE LED STREETLIGHTS	149.45
	DDA - PARKING LOT LIGHTS	25.72
	500 IND PKWY SPRINKLER METER ELECTRICITY	30.33
	WWTP ELECTRICITY	4,909.32
	DDA - METERED PARKING LOT LIGHTS	103.72
	100 DEAL PKWY SPRINKLER METER ELECTRICITY	32.17
	WATER TOWER ELECTRICITY	105.18
	598 IND PKWY SPRINKLER METER ELECTRICITY	27.84
	WRIGHT ST PARK PAVILION ELECTRICITY	29.55
	DPW ELECTRICITY	151.74
	CITY HALL ELECTRICITY	197.35
	RADIO TOWER ELECTRICITY	33.89
	JFD TRUCK BAY ELECTRICITY	159.08
	JFD TRAINING ROOM ELECTRICITY	73.33
	EMERGENCY SIREN ELECTRICITY	28.11
	CITY HALL SECOND FLOOR ELECTRICITY	27.44
	FAST PARK ELECTRICITY	132.66
	FREEDOM MEMORIAL ELECTRICITY	45.21
	CEMETERY ELECTRICITY	31.66
	JPD ELECTRICITY	186.17
	500 IND PKWY SPRINKLER METER ELECTRICITY	28.66
	CITYWIDE STREET LIGHTS	2,672.17
	100 DEAL PKWY SPRINKLER METER ELECTRICITY	31.37
	598 IND PKWY SPRINKLER METER ELECTRICITY	26.34
	WATER TOWER ELECTRICITY	100.58
	WWTP ELECTRICITY	5,764.23
	WRIGHT ST PARK ELECTRICITY	28.41
	DPW BUILDING ELECTRICITY	234.13
	CITY HALL ELECTRICITY	219.02
	RADIO TOWER ELECTRICITY	32.92
	JFD TRUCK BAY ELECTRICITY	175.05
	JFD TRAINING ROOM ELECTRICITY	85.10
	EMERGENCY SIREN ELECTRICITY	26.62
	CITY HALL SECOND FLOOR ELECTRICITY	26.05
	FAST PARK ELECTRICITY	399.36
	DDA - METERED PARKING LOT LIGHTS	106.86
	CEMETERY ELECTRICITY	30.52
	FREEDOM MEMORIAL ELECTRICITY	45.61
	JPD ELECTRICITY	199.15
	DDA - PARKING LOT LIGHT	8.70
	DDA - LED PARKING LOT LIGHTS	152.79
	DOWNTOWN/PARKING LOT LIGHTS	720.71
		24,804.72
COUNTRYSIDE TROPHIES	DDA - CHRISTMAS DECORATING CONTEST	13.00

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
CSZ SERVICES, LLC	ASSESSING SERVICES	5,400.00
CURRENT OFFICE SOLUTIONS	COPIER MAINTENANCE	49.74
	WWTP - INK CARTRIDGES	407.94
	OFFICE SUPPLIES	92.35
		550.03
DETROIT SALT COMPANY	SALT	3,146.23
DMCI BROADBAND, LLC	DPW/WWTP - INTERNET UPGRADE	366.72
	WATER TOWER - INTERNET TO NEPTUNE EQUIP	169.00
		535.72
DR LAB SERVICES, LLC	WATER/WWTP - LAB MAINTENANCE	1,380.00
DRAKE, JERRY	R2PC MEETING	42.55
ELHORN ENGINEERING COMPANY	WATER - SUPPLIES	300.00
ETTER, KURT	MILEAGE - EXEC OFFICER SCHOOL	307.40
FERGUSON WATERWORKS	WATER - NEW METERS	107.36
	WATER - NEW METERS	3,038.95
		3,146.31
FIRE SAFETY USA, INC	JFD - OPERATING SUPPLIES	540.00
FIRST NATIONAL BANK OMAHA	JPD - CONFERENCES	2,878.30
FLEIS & VANDENBRINK ENG, INC.	WATER IMPROVEMENT PROJECT	18,205.09
GALLS	JPD - UNIFORMS	36.24
	JPD - UNIFORMS	368.49
	JPD - UNIFORMS	123.49
		528.22
GREENMARK EQUIPMENT	MVP - SUPPLIES	22.71
HILLSDALE MEDIA GROUP	NOTICE - DEC BOARD OF REVIEW	52.75
HYDROCORP, INC	WATER - CROSS CONNECTION PROGRAM	520.00
I.T. RIGHT	COMPUTER UPGRADES	280.00
	JPD/DPW/WWTP - NEW COMPUTERS	3,676.00
		3,956.00
JONESVILLE HARDWARE	SUPPLIES/REPAIRS	153.76
JONESVILLE, CITY OF	CITY HALL WATER/SEWER	47.36
	JFD WATER/SEWER	48.02
	WRIGHT ST PARK WATER/SEWER	35.67
	WWTP WATER/SEWER	167.88
	DPW WATER/SEWER	47.36
	JPD WATER/SEWER	47.36
	CITY HALL WATER/SEWER	47.36
	JFD WATER/SEWER	52.79
	JPD WATER/SEWER	47.36
	DPW WATER/SEWER	47.36
	WWTP WATER/SEWER	169.26
	WRIGHT ST PARK WATER/SEWER	35.67
		793.45
KEN STILLWELL FORD-MERCURY, I	JPD - 16 FORD/OIL CHANGE	31.75
LANCE, MICHAEL	IACP GRANT - EXPENSE REIMBURSEMENT	255.31
MCCORMICK JOYCE	UB refund for account: 000267-00	52.11
MCGOWAN ELECTRIC SUPPLY, INC.	DDA - STREETLIGHT REPAIR	336.46
MERIT NETWORK INC	2020 NETWORK ACCESS	4,698.00
MICHIGAN GAS UTILITIES	JFD GAS SERVICE	312.84
	CITY HALL GAS SERVICE	133.71
	DPW GAS SERVICE	157.02
	JPD GAS SERVICE	127.51
	WWTP - GAS SERVICE	1,718.91
	IRON REMOVAL PLANT GAS SERVICE	204.11
	GAS LIGHT SERVICE	61.88
		2,715.98
MICHIGAN LAWN & LANDSCAPE	NOV MOWING/LEAF CLEANUP	572.66
MICHIGAN WATER ENVIRONMENT	ASHUGHES - MEMBERSHIP RENEWAL	77.00
MYSTIC CAR CARE	JPD - AUTO DETAIL	200.00
NORM'S TIREMAN	JPD - 16 FORD/TIRES	607.20
PARRISH EXCAVATING, INC	WATER IMPROVEMENT PROJECT - PAY REQUEST #3	162,086.72
PETTY CASH	PETTY CASH REIMBURSEMENT	167.70



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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
POSTMASTER	POSTAGE - WATER/SEWER BILLS	238.84
	POSTAGE - WATER/SEWER BILLS	241.64
	480.48	
POWERS CLOTHING, INC.	JFD - UNIFORM SHIRT	30.55
SHARE CORPORATION	MVP - SMALL TOOLS	173.21
SLOVACEK, QUINTON B/DBA CLEAF	CITY HALL/JPD - WINDOW CLEANING	40.00
SPEEDWAY SUPERAMERICA, LLC	GASOLINE	745.52
STATE OF MICHIGAN	RUDEN - WATER CERTIFICATION RENEWAL	95.00
	WATER - LAB CERTIFICATION FEE	3,612.85
	WWTP - ANNUAL NPDES PERMIT FEE	1,950.00
	WWTP - BIOSOLIDS LAND APP FEE	915.50
	6,573.35	
TAPLIN GROUP, LLC	WWTP - SEWER CLEANING/TELEVISIONING	9,931.92
UNIFIRST CORPORATION	WWTP - UNIFORMS	36.79
	WWTP - UNIFORMS	36.79
	MVP - SHOP TOWELS	26.22
	WWTP - UNIFORMS	36.79
	CITY HALL/JPD - FLOOR MATS	29.50
	WWTP - UNIFORM RENTAL	36.79
	MVP - SHOP TOWELS	26.22
	229.10	
USA BLUEBOOK	WATER/WWTP - OPERATING SUPPLIES	765.96
UTILITY SERVICE CO, INC	WATER TOWER MAINT CONTRACT	7,431.18
VERIZON WIRELESS	DPW CELL PHONE	25.00
WALMART COMMUNITY/SYNCB	OFFICE/OPERATING SUPPLIES	100.93
WORKHEALTH	JPD - EMPLOYMENT PHYSICAL	194.97
	Total:	274,048.00

2019

## MONTHLY REPORT

Month	City	Scipio	Fayette	Mutual aid	Training/Meetings	Totals
MONTH	CITY	Scipio	Fayette	Mutual aid	Training/Meeting	Totals
JANUARY	2	1	4	4	3	14
FEBRUARY	3	1	2	6	2	14
MARCH	2	2	2	3	3	12
Quarter total	7	4	8	13	8	40
APRIL`	2	1	4	0	3	10
MAY	2	2	9	0	6	19
JUNE	5	0	0	1	10	16
Quarter total	9	3	13	1	19	45
JULY	2	0	6	0	4	12
AUGUST	2	1	1	6	3	13
SEPTEMBER	6	2	1	5	3	17
Quarter total	10	3	8	11	10	42
OCTOBER	5	0	3	5	4	17
NOVEMBER	6	0	6	2	3	17
DECEMBER`	6	1	0	1	3	11
Quarter total	17	1	9	8	10	45
YEAR TOTAL	43	11	38	33	47	172

DATE	TYPE OF CALL	LOCATION	MEMBERS
4-Dec	Grass/Brush Fire	Borden Rd(Scipio)	9
4-Dec	Business Meeting	Station(Meeting)	15
7-Dec	Structure Fire	260 Gaige St (City)	14
9-Dec	Structure Fire	463 Evans St (City)	14
10-Dec	Fire Alarm/ False	260 Gaige St(City)	11
11-Dec	Training	Station (Training)	12
12-Dec	Medical Emergency	635 Wright St (Mutual Aid)REU	9
18-Dec	Clean Up	Station(Training)	7
19-Dec	Fire Alarm/False	260 Gaige St(City)	8
19-Dec	Fire Alarm	861 Olds St (City)	10
23-Dec	2 car PI Accident	US12/M99 (City)	8

# **MONTHLY OPERATING REPORT**

## **December 2019**

**SUBMITTED: January 7, 2020**

### **WATER FLOW**

MAXIMUM	260,000
MINIMUM	107,000
AVERAGE	188,700
TOTAL	5.851 MG

### **WASTEWATER FLOW**

MAXIMUM	377,300
MINIMUM	264,300
AVERAGE	308,000
TOTAL	9.5475 MG

**CALLOUTS:**        **None**

### **OPERATION & MAINTENANCE**

The plant was in compliance with the NPDES permit limitations during the month of December 2019

All plant maintenance was completed.

The lab processed lagoon samples for Camden, Reading, Litchfield, Quincy, Merry Lake, North Adams, and Lake Diane.

Plant Staff took the Vactor Truck to North Adams to assist with the cleaning of their lift stations. Plant Staff and DPW staff cleaned a sanitary sewer line that was plugged on East Chicago Road.

The WWTP Staff used the rest of the SAW grant to have several areas of the City sanitary sewer system cleaned and televised. These were areas that were known to have root issues. Plant Staff also repaired a root issue that was entering a manhole on Austin.

### **IRON REMOVAL PLANT PROGRESS**

The backwash lagoon at the water plant was cleaned out and new weed barrier was installed. Large rocks were also installed around the banks. Also, the temporary electrical service was installed and powered up. The old switch gear was removed.

DMCI and RS Technical coordinated the tower communication system and determined that the IRP, WWTP and the Water Tower were able and ready to communicate when needed.

Parrish Excavating began installing yard piping from the building to the number one well house. Allied Mechanical installed building plumbing and installed the temporary bypass that will be needed when the pressure filters are replaced.

### **5-Day Biochemical Oxygen Demand**

#### **NPDES Permit Limit in December 2019—20 mg/l Monthly Average**

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the Receiving stream.

*Jonesville Monthly Average—3.9 mg/l*

*Average Percent Removal from the Raw Wastewater—97.1 %*

### **Total Suspended Solids**

#### **NPDES Permit Limit in December 2019—20 mg/l Monthly Average**

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

*Jonesville Monthly Average—1.9 mg/l*

*Average Percent Removal from the Raw Wastewater—98.3%*

### **Total Phosphorus**

#### **NPDES Permit Limit in December 2019—1 mg/l Monthly Average**

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

*Jonesville Monthly Average—0.3 mg/l*

*Average Percent Removal from the Raw Wastewater—91.4%*

### **Ammonia Nitrogen**

#### **NPDES Permit Limit in December 2019—7.0 mg/l Daily Maximum**

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples Of organic nitrogen include animal and plant protein, amino acids and urea from urine.

Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

*Jonesville Monthly Average—0.070 mg/l*

*Average Percent Removal from the Raw Wastewater—99.6%*

*Jonesville Daily Maximum—0.120 mg/l*

Rick Mahoney

# Jonesville Dept of Public Works

## December 2019

### Monthly Report

	Maintenance	Salt	Chloride	Top Dirt	COLD MIX
<b>STATE HIGHWAYS</b>	1 HR DT 0 HR OT	10 Tons	0 Bag	0 Yd.	1/4 Ton
<b>MAJOR STREETS</b>	1 HR DT 0 HR OT	8.44 Tons	0 Bag	0 Yd.	0 Ton
<b>LOCAL STREETS</b>	0 HR DT 2 HRS OT	11.50 Tons	0 Bag	0 Yd.	.17 Ton
<b>PARKING LOTS</b>	0 HR DT 1/2 HR OT	1.50 Tons	0 Bag	0 Yd.	0 Ton
<b>POLICE STATION</b>	0 HR OT	.25 Ton	0 Bag	0 Yd.	
<b>FIRE DEPARTMENT</b>	1/4 HR OT	.50 Ton	0 Bag	0 Yd.	
<b>DPW DEPT</b>	0 HR OT				
<b>LDFA</b>	0 HR OT				
<b>WATER</b>	0 HR DT 0 HR OT			0 Yd.	0 Ton
<b>State Police</b>	1/4 HR OT	.75 Ton	0 Bag		

**There was one call out.**

The call out and overtime was for plowing and salting.

We finished picking up leaves this month.

We cold patched State Hwy. and Local Streets.

The Christmas lights were put on the new pine tree in Fast Park.

We set up the pavilion in Fast Park for Santa.

We have been doing maintenance on our equipment.

We have been shutting a lot of water valves off for the water meter replacement program.

Storm drains were cleaned on Major and Local Streets.

The new Lead and Copper Sampling Plan was turned into EGLE.

The new Preliminary Distribution System Materials Inventory Plan was turned into EGLE.

Mike Kyser

# Jonesville Police Department

116 West Chicago Road  
Jonesville, Michigan. 49250

911 Police Service      Administration (517) 849-2101

FAX (517) 849-2520

## ACTIVITY SUMMARY FOR DECEMBER 2019

Total reports written: 56  
Criminal Sexual Conduct: 0  
Theft from Motor Vehicle: 0  
Assault and Battery: 0  
Fraud/Credit Card: 1  
Domestic Assault and Battery: 0  
Larceny: 0  
Non-Violent Domestic: 0  
Drug Overdose: 0  
Retail Fraud: 6  
Driving Law Violations (MISD): 4  
Public Roadway Accidents: 10  
Private Property Accidents: 4  
Obstructing Justice: 6  
Other Arrests: 4 (warrants, traffic-DWLS/Revoked, etc.)  
Nuisance Animals: 1  
Civil Matter/Family Disputes: 2  
Medical Emergency: 9  
Alarms: 1  
Lost and Found Property: 1  
Suspicious Situations: 4  
General Assistance: 11  
Traffic/Moving Violations: 76  
Warrants Received from Prosecutor: 6  
December Patrol Shift Coverage: 63%

## JANUARY 2020 FOCUS

Accreditation Update  
Police Officer Posting

Hiring/Training



## **2019 YEAR END REPORT FOR JONESVILLE POLICE DEPARTMENT**

### **Hillsdale County Central Dispatch**

#### **911 Central Dispatch Calls for Service**

In 2019, 1862 emergency and 577 non-emergency calls were reported for a total of 2439.  
In 2018, 1840 emergency and 534 non-emergency calls were reported for a total of 2374.  
In 2017, 1035 emergency and 499 non-emergency calls were reported for a total of 1534.  
In 2016, 1253 emergency and 449 non-emergency calls were reported for a total of 1702.  
2019- Months for most calls for service: March, February and May.

### **Hillsdale County Prosecutors Office**

Warrants Received: 109  
Warrants Denied: 8  
Juvenile Petitions Denied: 1  
Subpoenas Received: 14  
Court Notices: 9

### **EJustice Reporting**

See Attached 5-year Uniform Crime Report for Jonesville.  
Theft from auto reports were up from 2018 (3) vs. (9) in 2019.  
Reported retail frauds were down for 2019 (52) vs. (68) retail frauds in 2018.  
Assaults reported were up from (18) in 2018 to (22) in 2019.

### **IyeTek Accident Reporting**

#### **Total Roadway Accidents:**

83 roadway accidents were reported in 2019. (21) Injuries reported. (0) fatalities.  
70 roadway accidents were reported in 2018. (12) Injuries reported. (4) fatalities.  
70 roadway accidents were reported in 2017. (20) Injuries reported. (0) fatalities.

Top 4 Crash Locations- Reported crashes at each intersection:

1. Olds and Chicago- 10 same as 2018.
2. Olds/Gaige- 8
3. Olds and Industrial-8
4. Chicago/West/Water- 8

(5) Of the 2019 reported accidents were hit and run accidents. (4)H&R in 2018.

659 Traffic violations were issued in 2019. Residential speeding most common.

**Accidents/Non-Traffic:** 41 reported in 2019. 29 reported in 2018. 50 reported in 2017.  
Most reported location for non-traffic accidents was 701 Olds (29). Walmart.

**Shift Coverage:** 2019- 12 month average: 76%.

2019 Highest Month-January 89%: 2019 Lowest Month-December: 63%

## Hillsdale County Central Dispatch

Date Range: 1/1/2019 to 12/31/2019

AGENCY		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL	2018
DNR	Emergency	6	6	3	4	3	5	6	3	7	5	10	8	66	106
	Non-Emergency	10	1	2	4	2	4	3	3	7	3	12	2	53	72
	Total	16	7	5	8	5	9	9	6	14	8	22	10	119	178
HILLSDALE COUNTY CENTRAL	Emergency	0	0	3	0	0	2	0	1	0	0	0	0	6	5
	Non-Emergency	1	0	1	2	0	5	1	0	1	0	0	0	11	8
	Total	1	0	4	2	0	7	1	1	1	0	0	0	17	13
HCSD	Emergency	396	410	523	400	409	480	576	457	414	472	409	443	5389	6534
	Non-Emergency	418	373	439	377	407	399	402	440	375	495	485	407	5017	5050
	Total	814	783	962	777	816	879	978	897	789	967	894	850	10406	11584
HILLSDALE CITY PD	Emergency	211	188	233	209	240	244	312	286	256	188	168	191	2726	2972
	Non-Emergency	126	150	139	148	178	160	207	171	168	153	159	156	1915	1841
	Total	337	338	372	357	418	404	519	457	424	341	327	347	4641	4813
JACKSON STATE POLICE	Emergency	466	462	646	509	648	601	580	460	507	555	716	582	6732	5859
	Non-Emergency	139	143	172	151	150	137	178	183	144	234	224	191	2046	1564
	Total	605	605	818	660	798	738	758	643	651	789	940	773	8778	7423
<u>JONESVILLE PD</u>	Emergency	148	221	231	148	167	184	98	165	96	119	145	140	1862	1840
	Non-Emergency	57	45	56	57	61	42	50	47	58	47	33	24	577	534
	Total	205	266	287	205	228	226	148	212	154	166	178	164	2439	2374
LITCHFIELD PD	Emergency	24	44	48	35	40	53	44	49	40	34	39	37	487	549
	Non-Emergency	11	13	36	44	64	43	46	38	45	40	32	17	429	262
	Total	35	57	84	79	104	96	90	87	85	74	71	54	916	811
MEDICAL EXAMINER'S OFFICE	Emergency	9	6	6	4	9	10	10	7	11	8	8	8	96	100
	Non-Emergency	2	1	1	1	2	1	3	0	2	3	0	1	17	19
	Total	11	7	7	5	11	11	13	7	13	11	8	9	113	119
READING PD	Emergency	13	7	11	14	16	9	6	13	7	13	9	12	130	215
	Non-Emergency	8	9	15	9	11	2	9	5	4	11	10	8	101	128
	Total	21	16	26	23	27	11	15	18	11	24	19	20	231	343
SOMERSET PD	Emergency	37	41	56	20	13	37	59	59	46	84	70	63	585	555
	Non-Emergency	29	22	12	7	11	15	33	17	38	43	46	26	299	273
	Total	66	63	68	27	24	52	92	76	84	127	116	89	884	828
TOTALS		2111	2142	2633	2143	2431	2433	2623	2404	2226	2507	2575	2316	28544	28486

**JONESVILLE POLICE DEPARTMENT**  
**2019 CALL VOLUME DAY/HOURLY REPORT**



**Call Volume Hourly**

**1/1/2019 12:00:00 AM to 12/31/2019 11:59:59 PM**

**Agencies: JPD**

HOURLY	SUN	MON	TUE	WED	THU	FRI	SAT	TOTAL
00:00	10	0	2	1	8	10	22	53
01:00	18	0	0	0	2	4	8	32
02:00	1	0	0	0	0	2	1	4
03:00	1	0	0	0	0	3	1	5
04:00	2	0	0	1	2	0	0	5
05:00	0	2	4	1	9	16	1	33
06:00	2	4	11	10	24	39	33	123
07:00	6	9	19	17	46	48	50	195
08:00	14	13	12	13	20	33	29	134
09:00	6	7	12	17	14	26	31	113
10:00	10	15	18	8	15	23	31	120
11:00	5	23	10	8	17	27	53	143
12:00	8	13	23	11	16	43	37	151
13:00	12	15	10	13	19	30	42	141
14:00	13	11	18	13	12	27	35	129
15:00	11	23	18	21	26	40	36	175
16:00	11	19	14	26	34	37	23	164
17:00	6	23	12	28	26	52	23	170
18:00	11	15	14	14	37	23	30	144
19:00	4	8	11	18	19	19	19	98
20:00	4	12	10	22	25	22	20	115
21:00	3	9	8	6	10	15	11	62
22:00	3	10	8	7	8	21	15	72
23:00	3	5	8	5	8	18	11	58
TOTAL	164	236	242	260	397	578	562	2439

# Hillsdale County Uniform Crime Report

**Agency:** Jonesville Police Department

**Incident Types:** Approved Incidents

Code	Description	2019	2018	2017	2016	2015
11001	Sexual Penetration (Penis/Vagina - 1st Degree)	0	0	1	1	0
11002	Sexual Penetration (Penis/Vagina - 3rd Degree)	2	3	0	0	1
11004	Sexual Penetration (Oral/Anal - 3rd Degree)	0	0	1	0	0
11007	Sexual Contact Forcible (2nd Degree & Fondle)	1	0	1	0	0
11008	Sexual Contact Forcible (4th Degree)	0	2	0	2	0
12000	Robbery	0	1	1	0	0
13001	Nonaggravated Assault	22	18	10	16	22
13002	Aggravate/Felonious Assault	4	4	1	0	0
13003	Intimidation/Stalking	3	4	1	0	0
22001	Burglary - Forced Entry	2	3	2	7	3
22002	Burglary - Entry Without Force (Intent)	2	1	1	1	0
22003	Burglary - Entry Without Authorization (No Intent)	0	0	0	1	0
23003	Larceny - Theft From Building	3	2	2	4	1
23005	Larceny - Theft From Motor Vehicle	9	3	3	8	5
23006	Larceny - Theft Of Motor Vehicle Parts/Accessories	0	0	1	0	0
23007	Larceny - Other	27	16	28	23	39
24001	Motor Vehicle Theft	4	1	3	3	1
24002	Motor Vehicle As Stolen Property	2	0	0	0	0
25000	Forgery/Counterfeiting	0	1	1	2	1
26001	Fraud - False Pretense/Swindle/Confidence Game	2	5	2	4	2
26002	Fraud - Credit Card/Auto Teller	4	4	6	11	4
26003	Fraud - Impersonation	1	2	0	4	1
26004	Fraud - Welfare Fraud	1	0	0	0	0
26005	Fraud - Wire Fraud	1	1	1	0	0
26006	Fraud - Bad Checks	1	2	1	5	1
27000	Embezzlement	2	4	2	2	0
28000	Stolen Property	2	0	0	0	0
29000	Damage To Property	9	9	7	17	11
30001	Retail Fraud - Misrepresentation	0	1	0	0	0
30002	Retail Fraud - Theft	52	68	50	28	17
30003	Retail Fraud - Refund/Exchange	3	3	0	1	0
35001	Violation Of Controlled Substance	3	7	2	6	8
35002	Narcotic Equipment Violations	3	3	0	1	0
36004	Sex Offense - Other	2	0	0	0	1
37000	Obscenity	0	0	0	1	1
38001	Family - Abuse/Neglect Nonviolent	0	2	1	1	4
38002	Family - Nonsupport	0	0	0	2	0
41002	Liquor Violations - Other	2	1	1	0	0
42000	Drunkenness - Except Ouil	0	1	0	0	0
48000	Obstructing Police	4	5	1	3	3
49000	Escape/Flight	0	1	2	2	3
50000	Obstructing Justice	34	25	12	17	28
52001	Weapons Offense - Concealed	0	1	0	1	0
52003	Weapons Offense - Other	2	0	0	0	0
53001	Disorderly Conduct	2	2	1	4	0
53002	Public Peace - Other	1	0	0	1	4
54001	Hit & Run Motor Vehicle Accident	3	3	3	11	4
54002	Operating Under The Influence Ouil Or Ouid	5	0	2	2	3
54003	Driving Law Violations	2	1	0	1	2

**Agency:** Jonesville Police Department  
**Incident Types:** Approved Incidents

<b>Code</b>	<b>Description</b>	<b>2019</b>	<b>2018</b>	<b>2017</b>	<b>2016</b>	<b>2015</b>
55000	Health And Safety	1	5	3	6	1
57001	Trespass	13	15	0	1	6
63000	Vagrancy	0	0	0	1	0
70000	Juvenile Runaway	0	0	1	1	0
73000	Misc Criminal Offense	1	1	1	2	0
93001	Property Damage Accident/Pi	0	1	0	1	1
99009	General Non-Criminal	0	0	0	1	0
<b>Totals:</b>		237	232	156	206	178

**CITY OF JONESVILLE  
CASH BALANCES**

	November-2019	BANK BALANCE
<b>GENERAL FUND:</b>		
General Fund Now Checking	101-000-001	56,658.49
General Fund CLASS Acct	101-000-007	1,352,707.92
General Fund Cemetery CLASS Acct	101-000-007.100	92,308.91
General Fund Alloc of Assets CLASS	101-000-007.200	410,072.37
<b>MAJOR STREETS:</b>		
Major Streets Now Checking	202-000-001	20,309.63
Major Streets CLASS Acct	202-000-007	239,624.41
<b>LOCAL STREETS:</b>		
Local Streets Now Checking	203-000-001	16,272.54
Local Streets CLASS Acct	203-000-007	662,972.25
<b>STATE HIGHWAY:</b>		
State Highway Now Checking	211-000-001	10,977.32
<b>L.D.F.A.:</b>		
LDFA Operating Now Checking	247-000-001	8,586.56
LDFA Operating CLASS Acct	247-000-007	2,009,145.05
<b>D.D.A.:</b>		
DDA Now Checking	248-000-001	4,080.44
DDA Operating CLASS Acct	248-000-007	188,021.62
<b>SEWER FUND:</b>		
Sewer Receiving Now Checking	590-000-001	78,441.80
Sewer Bond & Interest Checking	590-000-001.300	10.00
Sewer Receiving CLASS Acct	590-000-007	369,640.50
Sewer Plant Improv. CLASS Acct	590-000-007.200	1,125,604.34
<b>WATER FUND:</b>		
Water Receiving Now Checking	591-000-001	10,470.34
Water Receiving CLASS Acct	591-000-007	348,277.89
Water Plant Improvement CLASS Acct	591-000-007.100	381,571.18
Water Tower Maint CLASS Acct	591-000-007.300	51,626.43
Water Maint CLASS Acct	591-000-007.400	31,950.87
<b>MOTOR VEHICLE POOL:</b>		
Motor Vehicle Pool Now Checking	661-000-001	14,903.22
Equip. Replace CLASS - Police Car	661-000-007.301	26,604.88
Equip. Replace CLASS - Fire Truck	661-000-007.336	186,078.11
Equip. Replace CLASS - DPW Equip	661-000-007.463	70,517.77
Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	20,409.97
<b>CURRENT TAX:</b>		
Current Tax Checking	703-000-001	608.18
Current Tax Savings Account	703-000-002	104,187.91
<b>PAYROLL FUND CHECKING:</b>		
	750-000-001	6,624.95
<b>GRAND TOTAL</b>		<b>7,899,265.85</b>