265 E. Chicago Street, Jonesville, MI 49250

www.jonesville.org

CITY OF JONESVILLE COUNCIL AGENDA OCTOBER 20, 2021 - 6:30 P.M. JONESVILLE POLICE DEPARTMENT, 116 W. CHICAGO STREET

- 1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE
- 2. APPROVAL OF AGENDA
- 3. PUBLIC COMMENTS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

- 4. PRESENTATIONS AND RECOGNITIONS
 - A. None
- 5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION
 - A. None

6. REPORTS AND RECOMMENDATIONS

A. Wastewater Treatment Plant Air Unit

[Action Item]

B. Region 2 Planning Commission Annual Membership

[Action Item] [Action Item]

C. MML Liability and Property Pool Board of Directors Ballot

[Information Item]

D. City Council Committee Appointments

7. COUNCIL MINUTES

A. Consider Minutes of the September 15, 2021 Regular Meeting

[Action Item]

8. ACCOUNTS PAYABLE

A. Accounts Payable for October 2021 totalling \$103,478.59

[Action Item]

9. BOARD AND COMMISSION MINUTES

- A. Jonesville Planning Commission (Drake)
- B. Region 2 Planning Commission (Drake)

10. DEPARTMENT REPORTS

- A. Public Safety Director Etter
- B. Water/Wastewater Treatment Plant Superintendent Boyle
- C. Department of Public Works Superintendent Kyser
- D. Cash Report Finance Director Spahr

11. ADJOURN

RULES FOR SPEAKING BEFORE THE JONESVILLE CITY COUNCIL (Adopted 09/05/01)

- 1. Speakers will have one opportunity to address the Council unless the Mayor allows additional opportunities.
- 2. Remarks shall be limited to 5 minutes per person and will also be limited to matters before the Council, to Council business or policy, or to issues of community concern or interest that the Council has authority to recommend or act upon. Comments about actions, inactions or performance of the Council are appropriate. Profane, vulgar or abusive language will not be tolerated.
- 3. The Mayor may grant a speaker additional time under unusual circumstances.
- 4. Council members and staff will not respond to general audience participation. Matters will be referred to the City Manager who will provide reports at a subsequent meeting/date.
- 5. The Mayor may call out of order any person who is being disorderly by speaking or otherwise disrupting the proceedings. Such person shall not be permitted to speak and if he/she continues in a disorderly manner, the Mayor may declare a recess and/or ask that the person leave or be removed from the meeting.



To: Jonesville City Council From: Jeffrey M. Gray, City Manager

Date: October 15, 2021

Re: Manager Report and Recommendations – October 20, 2021 Council Meeting

6. A. Wastewater Treatment Plant Air Unit

[Action Item]

Replacement of the make-up air unit in the grit building has been budgeted for the current fiscal year, due to ongoing issues and repeat service calls for the current unit. The unit assures that there is proper fresh air in the building. A quote from Griffiths Mechanical is attached in the amount of \$29,135. There are sufficient funds budgeted in the Additions and Improvements line for the change. Superintendent Boyle is recommending award of the contract to Griffiths Mechanical, who has provided the sole service to the existing unit. A motion of Council is necessary to waive the purchasing policy and to award the contract to the sole-source contractor. *Please refer to the attached quote*.

6. B. Region 2 Planning Commission Annual Membership

[Action Item]

The annual renewal of the City's membership in the Region 2 Planning Commission (R2PC) is attached. The organization provides assistance in all manner of planning and zoning matters and issues. Two-thirds of our dues payment is available to us to compensate for services provided and will be eligible for use to offset costs of planning services. The dues rate of \$609.66 remains unchanged from the last several years. Council Member Jerry Drake represents the City on the R2PC board. I recommend a motion to approve continued membership in R2PC and payment of the fiscal year 2021 dues. *Please refer to the attached dues request.*

6. C. MML Liability and Property Pool Board of Directors Ballot

[Action Item]

One incumbent and two new appointees are seeking election to three available spots on the MML Liability and Property Pool Board of Director's election. The Pool is City's liability insurance provider. Council may write in a candidate if you wish. A motion to cast the ballot is necessary. I would recommend that a vote be cast for the proposed candidates for election to the MML Liability and Property Pool Board of Directors. *Please note the attached candidate profiles*.

6. D. City Council Committee Appointments

[Information Item]

At the September meeting, Council requested a summary of the City Council appointments to various committees and boards. The attached memo provides this summary. Traditionally, changes to appointments have occurred when members have chosen to not be reappointed at the close of a term, or when a member's term on Council has ended. The most recent changes to appointments addressed vacancies after the 2018 election. Other changes to board and commission appointments have historically taken place at the November Council meeting, ahead of the close of terms at the end of that month. *Please refer to the attached summary of City Council board and committee assignments*.

9. BOARD AND COMMISSION MINUTES

[Action Item]

Board and commission minutes for the prior month are attached. The name of the Council/staff representative to the board is indicated in parentheses. Following any discussion or questions about the board minutes, the appropriate action of Council would be a motion to receive and place the minutes on file.

<u>Correspondence</u>:

- > Freedom Memorial Activity Statement
- ➤ Jonesville District Library Newsletter
- ➤ WWTP Recertification



1250 E. Chicago Rd. Jonesville MI 49250 Office 517-849-2632 Fax 517-849-2360

October 14, 2021

To: City of Jonesville

Location: Waste Water Treatment Plant

Scope: New Make-up Air Unit

Our scope of work includes the following:

Provide and install new Make-up Air unit

- o Reconnect gas piping
- o Reconnect the electrical and controls
- o Provide and install duct fittings to adapt to new unit discharge outlet
- o Unit to be placed on existing concrete pad

Remove and dispose of existing Make-up Air Unit

Labor

Crane rental to remove existing and set new

Permit

Total price for all items listed above...... \$ 27,230.00

Option to have the exterior duct insulated properly..... \$1,905.00

Respectfully Submitted,

Ryan Griffiths

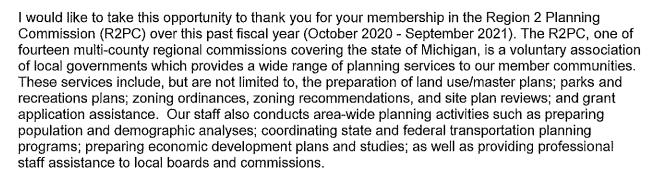


Serving Hillsdale, Jackson and Lenawee Counties

September 27, 2021

Ms. Cindy Means, Clerk City of Jonesville 265 E. Chicago Street Jonesville, MI 49250

Dear Ms. Means,



Your continued support and participation has enabled the Region 2 Planning Commission to maintain the technical expertise required to assist local governments address both current and future planning issues and decisions. Dues for membership remain at the same level they have been for the past several years, \$0.27 per capita, applied to population based upon the 2010 U.S. Census. While a portion of the dues are used for area-wide planning activities, two-thirds of the dues are returned to your community in the form of direct services provided by R2PC staff. Membership also entitles your community to representation on the Region 2 Board of Commissioners and provides you the opportunity to participate in the decisions that govern our area-wide planning activities.

The staff of the Region 2 Planning Commission is available to discuss our planning services and how we can best assist your community in the new fiscal year. If you have any questions regarding your membership or the services the R2PC can provide, please call me at (517) 768-6705 or visit our website at www.region2planning.com.

Singerely,

Executive Director

Enclosure



Region 2 Planning Commission

Invoice

120 W. Michigan Avenue Jackson, MI 49201

DATE: September 23, 2021

INVOICE NO.:

HC - 24

FOR: FY 2022 Membership

Dues

Cindy Means, Clerk City of Jonesville 265 East Chicago Street Jonesville, MI 49250-1002



BY.

DESCRIPTION		AMOUN'	Γ
FY 2022 Membership Dues		\$ 6	609.66
Based on the 2010 Census Population of 2,258			
Membership Dues are calculcated on \$.27 per capita			
то	TAL	\$ 6	609,66

Make all checks payable to the Region 2 Planning Commission.

If you have any questions concerning this invoice, please contact

Jill Liogghio, Bookkeeper, at 517.768.6701 or email jliogghio@mijackson.org

1675 Green Road Ann Arbor, MI 48105-2530

T 734.662.3246 800.653.2483 F 734.662.8083 mml.org

To:

Members of the MML Liability & Property Pool

From:

Michael J. Forster, Fund Administrator

Date:

September 13, 2021

Subject:

Pool Director Election

DECEIVE 1 SEP 16/2021

BY.

Dear Pool Member:

Enclosed is your ballot for this year's Board of Directors election. One (1) incumbent Director has agreed to seek re-election and two (2) appointees are seeking election to their first term. You also may write in one or more candidates if you wish.

A brief biographical sketch of the candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than November 5. You may also submit your ballot online by going to www.mml.org. Click on *Insurance*, then *Liability & Property Pool*; the link to the ballot form is in the yellow banner.

The MML Liability & Property Pool is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Pool, and for participating in the election of your governing board.

Sincerely,

Michael J. Forster Pool Administrator mforster@mml.org

We love where you live.







THE CANDIDATES Three-year terms beginning January 1, 2022

Robert Clark, Mayor, City of Monroe, Current Pool Board Chair



Robert has more than eight years' experience as a municipal official, serving as the mayor in the City of Monroe since 2010. He is a member of the Michigan Association of Mayors. Robert retired as Major, Michigan State Police after thirty years of service. He is active in several local civic organizations, including the River Raisin National Battlefield Park Foundation and Monroe County Business Development Corporation. He also serves as First Vice-Chair for the Southeast Michigan Council of Governments (SEMCOG). Robert is seeking reelection to his fourth term.

Thad Beard, Manager, City of Rockford



Thad has over 23 years' experience in municipal government and has been the city manager of Rockford since 2017. He previously served as the City of Otsego's manager for 17 years and as the City of Wayland's assistant manager for three years before that. He is a member of the Michigan Municipal Executives and former member of its Board of Directors. Thad grew up in Kalamazoo, received an undergraduate degree from Great Lakes Christian College and a master's degree from Western Michigan University. Thad is seeking election to his first term.

Dan Swallow, Manager, City of Tecumseh



Dan has more than 18 years' experience as a municipal official and has been the City Manager of Tecumseh since 2015. Previously, his government career included tenures with the Toledo Metropolitan Area Council of Governments, Van Buren Township, and as the Economic & Community Development Director for the City of Monroe. He has credentials from the American Institute of Certified Planners (AICP) and actively participates in the Michigan Association of Planning and Michigan Municipal Executives. Dan grew up in the small northeastern Michigan community of Alpena. Dan is seeking election to his first term.

Michigan Municipal League Liability & Property Pool

OFFICIAL BALLOT - 2021

Vote for three Directors by marking the line to the left of the name for three-year terms beginning January I, 2022.

	Robert Clark, Current Pool Board Chair Mayor, City of Monroe
	Thad Beard, Appointee Manager, City of Rockford
	Dan Swallow, Appointee Manager, City of Tecumseh
***************************************	Write-in Candidate
Thereby	y certify that:
(Munici	pality/Agency)
vote to Directo	on of its governing body, has authorized its be cast for the above persons to serve as or of the Michigan Municipal League Liability operty Pool.
Official	Signature
Date:	-

Ballot deadline: November 5, 2021



MEMORANDUM

TO: City Council

FROM: Jeffrey M. Gray, City Manager

DATE: October 15, 2021

SUBJECT: City Council Committee Appointments

At the September 15th regular meeting, staff was asked to provide a summary of Council appointments to boards and committees. The following provides that summary, broken into categories of City Council Subcommittees, Council representation on City Boards and Committees, and Council representation on Outside Boards.

CITY COUNCIL SUBCOMMITTEES

These are subcommittees of the City Council that consist of less than a quorum of Council. They meet for the purpose of providing information and/or recommendations for consideration by the Council of the whole regarding their respective topics.

Budget Committee

Historically has included the Mayor, Mayor Pro Tem, and one other Council member.

Members Term

Gerry Arno, Mayor Council Term
Tim Bowman, Mayor Pro Tem
Council Term
Jerry Drake, Council
Council Term

Personnel Committee

Historically has included the Mayor, Mayor Pro Tem, and one other Council member.

Members Term

Gerry Arno, Mayor Council Term
Tim Bowman, Mayor Pro Tem
Council Term

Delesha Padula, Council 4-Years (ending Nov. 2022)

City Council Committee Appointments October 15, 2021 Page 2 of 3

CITY BOARDS AND COMMITTEES

Many of the boards and committees appointed by the City Council include representation by one or more Council members. In some instances, state statute dictates the member and/or term of service.

Cemetery Committee

<u>Representative</u> <u>Term</u>

Brenda Guyse 3-Years (ending Nov. 2021)

Citizenship Committee

<u>Representatives</u> <u>Term</u>

Tim Bowman 3-Years (ending Sept. 2022)
Brenda Guyse 3-Years (ending Sept. 2023)
Andy Penrose 3-Years (ending Sept. 2022)

Downtown Development Authority

Pursuant to statute (PA 57 of 2018), representative shall be the Mayor or his/her designee.

Representative Term

Gerry Arno Council Term

Local Development Finance Authority

One member of Council, historically the Mayor

Representative Term

Gerry Arno Council Term

Planning Commission

<u>Representative</u> <u>Term</u>

Jerry Drake 3-Year Term (ending Nov. 2022)

Zoning Board of Appeals

<u>Representative</u> <u>Term</u>

George Humphries, Jr. 3-Year Term (ending Nov. 2021)

Redevelopment RFP Committee

<u>Representatives</u> <u>Term</u>

George Humphries, Jr. Indefinite (until review is complete)
Andy Penrose Indefinite (until review is complete)

City Council Committee Appointments October 15, 2021 Page 3 of 3

OUTSIDE BOARDS

Members of the City Council also serve as City representatives to some Boards that are composed of multiple jurisdictions.

Headwaters Recreational Authority

This Authority includes representatives from Fayette Township, City of Hillsdale and Hillsdale Township, along with the City.

<u>Representatives</u> <u>Term</u>

Gerry Arno Council Term
Jerry Drake Council Term

Region 2 Planning Commission

This is a regional planning board that includes representatives of municipalities in Hillsdale, Lenawee and Jackson Counties

<u>Representative</u> <u>Term</u>

Jerry Drake Council Term

JONESVILLE CITY COUNCIL Minutes of September 15, 2021

A meeting of the Jonesville City Council was held on Wednesday, September 15, 2021 at the Jonesville Police Department, 116 W. Chicago Street, Jonesville, MI. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Jerry Drake, George Humphries Jr, Delesha Padula and Andy Penrose. Absent: Brenda Guyse.

Also Present: Manager Gray, Attorney Lovinger, Finance Director Spahr, WWTP Supt. Boyle, Public Safety Director Etter, Kathy Humphries, Margaret Hughes, Carolyn Petrie, Carol Burton, Maribeth Kaltz, Corey Murray, Steve Tulloch, Dean Adair Sr., Lisa Adair, Dean Adair, Kurtis Bulloch, Joe Luna, Rick Riggs, Deb Hollister and Kathy Schmitt.

The Pledge of Allegiance and moment of silence was led by Andy Penrose.

A motion was made by Tim Bowman and supported by Andy Penrose to approve the agenda as presented with one addition: 6. D. City Hall Temporary Roof Repairs. All in favor. Absent: Brenda Guyse. Motion carried.

The following spoke during public comment section: Steve Tulloch and Kathy Schmitt.

Maribeth Kaltz, Case Manager, Hillsdale County Senior Services Center, gave a brief presentation of the services offered to area residents.

Delesha Padula made a motion and was supported by Jerry Drake to approve Resolution 2021-06 – Sale of Real Property. The Downtown Development Authority (DDA) has been working to develop a Request for Proposals to solicit redevelopment concepts from qualified developers for the former Klein Tool property. The DDA approved the RFP at their meeting on September 14, 2021. George Humphries Jr. and Andy Penrose were appointed to the Review Committee to review proposals. Roll Call Vote: Ayes: Tim Bowman, Jerry Drake, George Humphries Jr., Delesha Padula, Andy Penrose and Gerry Arno. Nays: None. Absent: Brenda Guyse. Motion carried.

A motion was made by Jerry Drake and supported by Tim Bowman to approve the Laboratory Renovations Pay Request No. 2 in the amount of \$27,000 for mechanical and plumbing fixtures. All in favor. Absent: Brenda Guyse. Motion carried.

George Humphries Jr. made a motion and was supported by Delesha Padula to approve the request from Director of Public Safety Kurt Etter for the purchase of turn out gear that is outdated in the amount of \$15,841, exceeding the \$8,200 budgeted amount. Three sets of gear will have to be rented for a short period of time, until new gear arrives. There will be no budget amendment for this purchase, funds will be utilized that were budgeted for other purposes. All in favor. Absent: Brenda Guyse. Motion carried.

A motion was made by Andy Penrose and supported by Tim Bowman to authorize payment for City Hall temporary roof repairs in the amount of \$52,555.00 from Foulke Construction. Estimates for the final roof repairs are currently being developed for approval by insurance. All in favor. Absent: Brenda Guyse. Motion carried.

A motion was made by Delesha Padula and supported by Jerry Drake to approve the minutes of the August 25, 2021 Regular Meeting. All in favor. Absent: Brenda Guyse. Motion carried.

Andy Penrose made a motion and was supported by Delesha Padula to approve Accounts Payable for September 2021 in the amount of \$85,353.78. All in favor. Absent: Brenda Guyse. Motion carried.

Board and Commission minutes were provided to Council for their review. They included Cemetery Committee, Region 2 Planning Commission and Economic Development Partnership (EDP).

(EDP).	
Updates were given by Department Heads, M	anager Gray and Council.
Mayor Arno adjourned the meeting at 7:17 p.m	n.
Cynthia D. Means Clerk	Gerald E. Arno Mayor

User: LSPAHR

INVOICE APPROVAL LIST DB: Jonesville

10/21/2021

77 1	Proceeding to the control of the con	7
<u>Vendor</u>	<u>Description</u>	Amount
AMERICAN COPPER & BRASS, LLC		561.33
AT&T	LOCAL/LONG DISTANCE	3,088.61
BAILEY, HODSHIRE & CO, PC	FY 2021 AUDIT PROGRESS BILLING	3 , 700.00
BAKER, VICKI/B & B CLEANING,		660.00
BIOTECH AGRONOMICS, INC.	WWTP - TESTING	938.00
BLANK TOM	WWTP - TESTING UB refund for account: 000621-02 MVP - BULK TANK MVP - BULK TANK MVP - BULK TANK	35.75
BRINER OIL CO., INC.	MVP - BIII.K TANK	327.86
BRINER OIL CO., INC.	MAD - BILLK LANK	484.00
	MID DILL MANK	97.51
	MAL - ROLV TWIN (2000 NO.	97.31
	JFD - GASOLINE/ACCT #25	142.58
	1,051.95	
BUTTERS EXCAVATING & LAWN CA	AFCEMETERY SEXTON/MAINT SERVICES	3,375.00
CAPITAL ONE	WALMART - OPERATING SUPPLIES	72.51
	OFFICE/OPERATING SUPPLIES	242.73
	315.24	
CEN CURRING THE		
CEM SUPPLY, INC.	WWTP - CHANNEL MONSTER MOTOR EMERGENCY SIREN ELECTRICITY - FINAL	1,003.20
CONSUMERS ENERGY	EMERGENCY SIREN ELECTRICITY - FINAL	37.13
	CEMETERY ELECTRICITY	40.91
	IRON REMOVAL PLANT ELECTRICITY	40.91 1,330.71
	DDA BUILDING ELECTRICITY	420.87
	CEMETERY ELECTRICITY IRON REMOVAL PLANT ELECTRICITY DDA BUILDING ELECTRICITY CITY-WIDE STREET LIGHT ELECTRICITY CITY-WIDE LED STREET LIGHTS CARL FAST PARK ELECTRICITY WRIGHT ST PARK ELECTRICITY WATER TOWER ELECTRICITY 598 IND PKWY SPRINKLER METER ELECTRICITY	1.992 72
	CITY-WIDE LED STREET LIGHTS	500 /3
	CARL FAST PARK ELECTRICITY	57 22
	CARL PAST FARE ELECTRICITY	27.22
	WRIGHT ST PARK ELECTRICITY	37.09
	WATER TOWER ELECTRICITY	89.19
	100 DEAL PKWY SPRINKLER METER ELECTRICITY 500 IND PKWY SPRINKLER METER ELECTRICITY	33.40
	500 IND PKWY SPRINKLER METER ELECTRICITY	31.89
	RADIO TOWER ELECTRICITY	35.75
	TED TRICK BAY ELECTRICITY	166.74
	TED TO THIS DOOM FIRETTY	82.52
	RADIO TOWER ELECTRICITY JFD TRUCK BAY ELECTRICITY JFD TRAINING ROOM ELECTRICITY CITY HALL SECOND FLOOR ELECTRICITY	
	CITY HALL SECOND FLOOR ELECTRICITY	32.05
	DPW BUILDING ELECTRICITY	98.07
	CITY HALL ELECTRICITY	172.06
	WWTP ELECTRICITY	4,380.68
	DDA - METERED PARKING LOT LIGHT ELECTRICITY	94.51
	FREEDOM MEMORIAL ELECTRICITY	44.12
	JPD ELECTRICITY	315.22
	DDA - UNMETERED PARKING LOT LIGHT ELECTRICITY	
	CITY-WIDE STREET LIGHT ELECTRICITY	1 070 21
		1,0/9.21
	CITY-WIDE LED STREET LIGHT ELECTRICITY	659.57
	DOWNTOWN/STREETSCAPE LIGHT ELECTRICITY	606.44
	13,298.91	
COUNTRYSIDE TROPHIES	JPD - NAME PLATES	36.00
CROUCH ELECTRIC, LLC	JPD - NAME PLATES REPAIR STREET LIGHT SERVICE PANEL	2,251.00
CSZ SERVICES, LLC	ASSESSING SERVICES	5,400.00
CURRENT OFFICE SOLUTIONS	OFFICE GUIDDITEG	125.36
CORRENT OFFICE SOLUTIONS		
	OFFICE SUPPLIES	48.45
	DDA - NAME BADGES/KLEIN BLDG OPEN HOUSE	3.38
	COPIER MAINTENANCE	84.61
	261.80	
D-P EQUIPMENT CO.	DPW - EQUIPMENT REPAIRS	43.43
	R2PC MEETING	40.88
ELHORN ENGINEERING COMPANY		377.00
FIRST NATIONAL BANK OMAHA		64.98
	SPAHR - MGFOA RENEWAL/SUPPLIES/JPD CAR WASHES	187.56
	ELECTION MEALS	100.84
	ZOOM MEMBERSHIP	14.99
	CONFERENCES/SUPPLIES/ETC	1,362.08
	1,730.45	
G & G GLASS, INC.	JPD - DOOR REPAIR	1,202.42
GALLS	JPD - UNIFORMS	74.81
OVITIO	OLD OMILOMMO	74.01

10/15/2021 CITY OF JONESVILLE Page: 2/3

INVOICE APPROVAL LIST

10/21/202	21
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	10/21/2021		
Vendor	Description		Amount
	MVP - REPAIRS		24.99
HYDROCORP, INC	WATER - CROSS CONNECTION PROGRAM		520.00
I.T. RIGHT	WWTP - LAB COMPUTER/PRINTER		1,423.30
1.1. 1(10111	WWTP - LAB COMPUTER/PRINTER		(94.75)
	WWII DAD COMICIDITY INTER	1,328.55	(54.75)
		1,320.33	0.4.10
JONESVILLE HARDWARE			94.10
JONESVILLE, CITY OF	CITY HALL WATER/SEWER		49.53
	JFD WATER/SEWER		63.00
	JPD WATER/SEWER		49.53
	DPW WATER/SEWER		49.53
	WWTP WATER/SEWER		205.77
	WRIGHT ST PARK WATER/SEWER		51.19
		468.55	
JWC ENVIRONMENTAL, LLC LOVINGER & THOMPSON, P.C.	WWTP - CHANNEL MONSTER		21,381.00
LOVINGER & THOMPSON, P.C.	LEGAL FEES		370.00
MCNAIR, TOM/DBA MCNAIR CONS	TFCEMETERY BUILDING RENOVATION		11,754.00
MEADOWBROOK INSURANCE AGENC	Y CYBER-SECURITY INSURANCE		3,200.00
MICH MUN TREASURER'S ASSOC	SPAHR - MEMBERSHIP RENEWAL		75.00
MICHIGAN GAS UTILITIES	IRON REMOVAL PLANT GAS SERVICE		265.79
	JPD GAS SERVICE		90.68
	JFD GAS SERVICE		45.84
	CITY HALL GAS SERVICE		39.02
	DPW BUILDING GAS SERVICE		41.62
	GAS LIGHT SERVICE		55.11
	WWTP GAS SERVICE		372.46
	WWII GAS SHIWICH	910.52	372.40
MICHIGAN LAWN & LANDSCAPE	MODITAL / LIERD COMEDOI	910.52	2 100 22
			2,100.23
MUNICIPAL SUPPLY CO.			498.69
NORTH EAST FABRICATION CO,			1,178.84
	FALL DISPLAY SUPPLIES		203.26
		1,382.10	
OLD DOMINION BRUSH	LEAF VAC REPAIRS WATER - LEAD/COPPER TESTING		1,139.05
PARAGON LABORATORIES, INC.	WATER - LEAD/COPPER TESTING		435.00
POINT RENTAL & SALES	MVP - SUPPLIES		4.15
	MVP - CHAINSAW		369.01
	MVP - SMALL TOOLS		31.98
	MVP - SMALL TOOLS		(15.99)
		389.15	
POSTMASTER	POSTAGE - WATER/SEWER BILLS		279.73
ROE-COMM INC	JFD - RADIO REPAIR/STORM DAMAGE		325.00
SCHMITT, LANCE	DDA - STRAW FOR FALL DISPLAY		270.00
	AFJPD - OUTSIDE WINDOW CLEANING		10.00
SPICER GROUP, INC	CITY HALL INSPECTION & ASSESSMENT		968.50
STATE OF MICHIGAN	JPD - LEIN ACCESS		33.00
STATE OF MICHIGAN			33.00
	JPD - LEIN ACCESS		
	WWTP - TESTING		290.00
	WATER - TESTING	E01 00	175.00
		531.00	
STOCKHOUSE CORPORATION	LETTERHEAD		129.40
	JPD - BUSINESS CARDS/ETTER		55.00
	DDA - KLEIN OPEN HOUSE SIGNS		131.95
	BUSINESS CARDS/GRAY		55.00
	JPD - OPERATING SUPPLIES		84.25
		455.60	
SUPERFLEET MASTERCARD PROGR	AMGASOLINE		1,049.68
TOTAL ENERGY SYSTEMS, LLC	WWTP GENERATOR REPAIR		2,438.43
	CITY HALL/JPD - FLOOR MATS		29.50
	MVP - SHOP TOWELS		26.22
	WWTP - UNIFORM RENTAL		29.97
	WWTP - UNIFORM RENTAL		36.79
	MVP - SHOP TOWELS WWTP - UNIFORM RENTAL		26.22 36.79

10/15/2021 CITY OF JONESVILLE Page: 3/3
User: LSPAHR INVOICE APPROVAL LIST

DB: Jonesville 10/21/2021

77	Description	7)
Vendor	<u>Description</u>	<u>Amount</u>
	WWTP - UNIFORM RENTAL	36.79
	JPD - FLOOR MATS	14.50
	MVP - SHOP TOWELS	26.22
	WWTP - UNIFORM RENTAL	35.37
		298.37
USA BLUEBOOK	WATER/WWTP - SUPPLIES	464.85
	WATER/WWTP - SUPPLIES	1,395.21
	WWTP - SUPPLIES	510.85
	2	,370.91
UTILITY SERVICE CO, INC	WATER TOWER MAINT CONTRACT	8,248.61
VERIZON WIRELESS	JPD/DPW-CELL PHONES/RADIO TOWER/JPD-MODEMS	397.95
	DPW CELL PHONE	25.00
	JPD/DPW-CELL PHONES/RADIO TOWER/JPD-MODEMS	293.10

716.05

Total: 103,478.59

CITY OF JONESVILLE PLANNING COMMISSION Minutes of October 13, 2021

A City of Jonesville Planning Commission meeting was held on Wednesday, October 13, 2021 at the Jonesville Police Department, 116 W. Chicago Street, Jonesville, MI. Chair Christine Bowman called the meeting to order at 7:00 p.m.

Present: Christine Bowman, Jerry Drake, Annette Sands, Charles Crouch and Olivia Stemen.

Absent: Jim Taipalus and Jim Ackerson

Also Present: Jeff Gray and Mike Kyser

Jerry Drake led the Pledge of Allegiance and the moment of silence.

A motion was made by Annette Sands and supported by Jerry Drake to approve the agenda as presented. All in favor. Absent: Jim Taipalus and Jim Ackerson. Motion carried.

Charles Crouch made a motion and was supported by Annette Sands to approve the minutes from May 12, 2021 with one noted correction. All in favor. Absent: Jim Taipalus and Jim Ackerson. Motion carried.

A motion was made by Jerry Drake and supported by Olivia Stemen to appoint Annette Sands to the Chicago Street Riverfront Redevelopment Review Committee. Charles Crouch was appointed as an alternate member. The committee, which consists of two Council members, two Downtown Development Authority (DDA) members and one Planning Commission member will meet on Wednesday, October 27, 2021 at 6:00 p.m. All in favor. Absent: Jim Taipalus and Jim Ackerson. Motion carried.

A video was presented to the Planning Commission from the Michigan Economic Development Corporation (MEDC) regarding updates to its Redevelopment Ready Communities (RRC) program. The new RRC Community Planner, Stephanie Peña , will attend the November Planning Commission meeting to explain what the changes mean to Jonesville.

Updates were provided by Manager Gray on the following; Streetscape and South Parking Lot Project, City Hall damage/repairs, and Kurt Etter being named Public Safety Director. The next scheduled meeting will be June 9, 2021 at 7:00 p.m.

The meeting was adjourned at 8:05 p.m.

Submitted by,

Cynthia D. Means Clerk



Serving Hillsdale, Jackson and Lenawee Counties

MINUTES

Region 2 Planning Commission - Executive Committee Hillsdale City Hall 97 N. Broad Street Hillsdale, MI 49242

Thursday, August 12, 2021

١. Call to Order – Chair Terry called the meeting to order at 2:10 p.m. A quorum was present.

Executive Committee Members:

Grabert Bair Beeker Greene Drake Guetschow Driskill Jancek Duckham Kubish ✓ Elwell Overton Gaede Sigers ✓ Gould Swartzlander

Terry Tillotson Witt

Wittenbach

Key: ✓ = present

Other Commissioners Present: Christine Beecher; Judy Southworth

Others Present: Chad Cumberworth, Jackson Area Transportation Authority; Sue Smith, Hillsdale EDP

Staff Present: Duke, Hurt

- П. **Pledge of Allegiance** – Those present rose for the Pledge of Allegiance.
- Approval of the Agenda A motion was made by Comm. Tillotson, supported by Comm. Bair, 111. to approve the August 12, 2021 Executive Committee agenda as presented. The motion carried unanimously.
- IV. Public Comment - Chair Terry announced the first opportunity for public comment. No public comments were received.

- V. **Approval of Minutes of the June 10, 2021 Executive Committee Meeting** A motion was made by Comm. Jancek, supported by Comm. Bair, to approve the June 10, 2021 Executive Committee meeting minutes as submitted. The motion carried unanimously.
- VI. Receipt of the Treasurer's Report of July 31, 2021 A motion was made by Comm. Bair, supported by Comm. Jancek, to approve receipt of the Treasurer's Report for July 31, 2021. The motion carried unanimously.
- VII. **Approval of the August 12, 2021 Submitted Bills** A motion was made by Comm. Jancek, supported by Comm. Bair, to approve payment of the August 12, 2021, submitted bills as presented. The motion carried unanimously.
- VIII. **Staff Progress Report for July, 2021** Mr. Duke presented highlights from the staff report:
 - Staff conducted the second CEDS Committee meeting
 - Staff sent out approximately 150 surveys to property owners in the Leoni Downtown Development District to gather input for the strategic plan
 - The R2PC will be hosting an informational workshop on the American Rescue Plan Act (ARPA) funding on October 13th
 - Staff conducted Rural Task Force meetings in each of the three counties to allocate HIP Covid transportation funds
 - Staff developed base-year socio-economic data for the JACTS 2050 Long Range Transportation Plan update
 - Staff preparing the FY 2022 OHSP enforcement grant
 - Staff submitted the draft Jackson County Hazard Mitigation Plan to the MSP for review and comment
 - Staff continued working on numerous master/recreation plans throughout the region
 - IX. **Hillsdale Economic Development Partnership Update** -- Ms. Sue Smith, CEO, updated the Committee on recent activities the Hillsdale Economic Development Partnership staff assisted with or participated in over the past several months.
 - X. Approval of Amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP) The following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP) were submitted for review and approval.

Mr. Cumberworth reported that JATA was requesting the following amendments to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Name	Limits	Primary Work Type	Description	Funds & Source
2021	5307 – CTF Urbanized Formula	Countywide	Operating	Operating Assistance	\$1,315,859 – Federal (5307) \$1,717,224 – State (CTF) \$3,033,083 – Total
2021	5307 – CTF Urbanized Formula	Countywide	Operating	1% safety & security from Section 5307 Federal Operating	\$13,159 – Federal (5307) \$3,290 – State (CTF) \$16,449 – Total

Mr. Duke reported that MDOT was requesting the following amendment to the JACTS FY 2020-2023 Transportation Improvement Program (TIP):

FY	Job num- ber	Phase	Name	Limits	Length	Description	Funds & Source	Amendment Type
2021	209494	ROW	TSC Wide	Various Locations – Jackson TSC	0	Modernizing signal- ized intersection to current standards	\$35,000 – Fed- eral (STG) \$0 – State \$35,000 - Total	Budget over 25%
2021	212899	CON	I-94	I-94 from Jack- son/Calhoun County Line east to M-60 in Jackson County	12.405	Tree removal and ROW fencing re- moval / installation	\$1,129,825 – Federal (IM) \$125,536 – State \$1,255,361 – Total	Add

The motion was made by Comm. Jancek, supported by Comm. Elwell, to approve the proposed Jackson Area Transportation Authority and MDOT amendments as presented. The motion carried unanimously.

XI. **Other Business** – Mr. Duke stated that the R2PC annual dinner and meeting will be held November 4th at the Jackson County Country Club. Invitations will be included in the September agenda packet.

Included in the agenda packet was a meeting calendar for the remainder of 2021. The meetings will be conducted in person.

XII. **Public Comment / Commissioners Comments** – Chair Terry announced that he will be retiring as the manager of the City of Litchfield at the end of September; therefore, Vice-Chair Jancek will assume Chair responsibilities until elections are held in February, 2022.

Chair Terry reported that Executive Director Duke plans to retire in the near the future. Discussions are underway by the Personnel & Finance Committee to find a new Executive Director.

XIII. **Adjournment** – There being no further business, the meeting was adjourned by Chair Terry at 3:01 p.m.

Chris Wittenbach Secretary

JONESVILLE FIRE DEPARTMENT AUGUST 2021 SUMMARY

114 W. Chicago St. Jonesville, MI 49250



(517) 849-9451 (517) 849-2520 Fax

Total Calls 45

Total calls	for 2021			City 57	Fayette 46	Scipio 25	Mutual 47	Training 30
rotal calls	101 2021			37	40	23	7/	30
Calls for S	eptember			1	6	2	3	3
Members	Date	Type of call						
Members	Date	Type of call	Location	City	Fayette	Scipio	Mutual	Training
13	9/1/2021	MEETING	STATION					X
9	9/2/2021	FIRE ALARM	4920 HOMER RD		Х			
7	9/4/2021	GRASS/BRUSH FIRE	BORDON RD/ HASTINGS LK			Х		
9	9/4/2021	ASSIST MEDICAL	502 DRAKE ST A7				Χ	
11	9/7/2021	WIRES DOWN	N HILLSDALE/MOORE RD		Χ			
11	9/7/2021	TREE ACROSS ROAD	BALL/WHITE RD		Χ			
10	9/8/2021	TRAINING	LAKE WILSON					X
11	9/15/2021	CONTROLLED BURN	2450 CHICAGO RD			Х		
7	9/20/2021	STRUCTURE FIRE	1161 LITCHFIELD RD				Χ	
7	9/22/2021	SMOKE ALARM	1511 E. CHICAGO RD		Χ			
13	9/22/2021	PI ACCIDENT	710 OLDS ST JONESVILLE	Х				
13	9/22/2021	CLEAN UP	STATION					X
5	9/22/2021	WIRES DOWN	MAUK RD / HALFMOON LK		Χ			
9	9/27/2021	ASSIST MEDICAL	5771 HALF MOON LAKE RD		Χ			
6	9/30/2021	ASSIST MEDICAL	504 DRAKE ST APT B7				X	



JONESVILLE DEPARTMENT OF PUBLIC SAFETY



116 W. Chicago St. Jonesville, MI 49250-1106

(517) 849-2101 Fax (517) 849-2520

ACTIVITY SUMMARY FOR SEPTEMBER 2021

Total reports written: 53

Break and Enter: 1 (entry w/o auth.)

Damage to Property: 0

Larceny: 1 OUIL: 1

Alcohol Violations: 0

Retail Fraud: 0

Obstructing Justice: 2

Public Roadway Accidents: 10 Private Property Accidents: 5 Driving Law Violations: 5

Other Arrests: 4 (warrants, traffic-DWLS/Revoked, etc.)

Medical Emergency: 1

Overdose: 0

Mental Petitions Served: 0 Nuisance Animals: 0 General Assistance: 4

Traffic/Moving Violations: 35 Carrying Concealed Weapon: 0

Suspicious Situation: 2

Warrants Received from Prosecutor: 8

Burglary Alarm: 3 Domestic Violence: 3 Natural Death: 1

August Patrol Shift Coverage: 80%

MONTHLY OPERATING REPORT SEPTEMBER 2021

SUBMITTED: 2021

WATER FLOW		WASTEWATER FLOW			
MAXIMUM	233,000	MAXIMUM	348,800		
MINIMUM	121,000	MINIMUM	227,100		
AVERAGE	176,200	AVERAGE	258,500		
TOTAL	5.463 MG	TOTAL	8.0126 MG		

CALLOUTS: 1 at the Water Plant, 2 at the Wastewater Plant

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of September 2021.

The Wastewater Plant Laboratory processed 102 Bacteria tests, 33 Nitrate tests and 20 Nitrite tests. The annual totals are as follows:

- Bacteria Test----823
- Nitrate Tests----216
- Nitrite Tests----101

The total paid walk-in business was \$1560.00.

Biosolids PFAS results were received and reported to Michigan EGLE. The results were low so we will not have to analyze for PFAS in the biosolids for five years.

The 2021 Biosolids Report was submitted to Michigan EGLE.

The Jonesville Wastewater Plant was selected by Michigan EGLE to participate in a PFAS study. The study will analyze the influent, effluent, and biosolids for PFAS. PFAS is the latest emerging pollutant on the State's radar. There will be no cost to the City.

5-Day Biochemical Oxygen Demand

NPDES Permit 30 Day Average Limit is 4 mg/l

NPDES Permit Daily Maximum is 10 mg/l

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the Receiving stream.

Jonesville Monthly Average—2.3 mg/l Average Percent Removal from the Raw Wastewater—98.4 % Daily Maximum—3 mg/l

Total Suspended Solids

NPDES Permit Limit is 20 mg/l

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—1.2 mg/l

Average Percent Removal from the Raw Wastewater—99.0%

Total Phosphorus

NPDES Permit Limit 1 mg/l Year Round

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.30 mg/l

Average Percent Removal from the Raw Wastewater—92.5%

Ammonia Nitrogen

NPDES Permit 30 Day Average Limit is 0.5 mg/l

NPDES Permit Daily Maximum is 2 mg/l

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples Of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.035mg/l Average Percent Removal from the Raw Wastewater—99.9% Jonesville Daily Maximum—0.15 mg/l

Brian Boyle

Jonesville Dept of Public Works

September 2021 Monthly Report

		White	Yellow		
	Maintenance	Paint	Paint	Top Dirt	COLD MIX
	0 HR DT				
STATE HIGHWAYS	0 HR OT			0 Yd	0 Ton
	0 HR DT				
MAJOR STREETS	0 HR OT	0 Gal	0 Gal	0 Yd	0 Ton
	0 HR DT				
LOCAL STREETS	0 HR OT	0 Gal	0 Gal	0 Yd	0 Ton
	0 HR DT				
PARKING LOTS	0 HR OT	0 Gal	0 Gal	0 Yd	0 Ton
POLICE STATION	0 HR OT	0 Gal	0 Gal	0 Yd	
FIRE DEPARTMENT	0 HR OT	0 Gal	0 Gal	0 Yd	
SEWER DEPT	0 HR DT				
LDFA	0 HR OT	0 Gal	0 Gal		0 Ton
	0 HR DT				
WATER	0 HR OT				0 Ton
State Police	0 HR OT				

There were no call outs.

We are still picking up brush from the storms in August.

We started the weekly yard waste collection back this month.

We have been watering the DDA planters and the Rail Trail tree's.

The DDA sidewalks were cleaned downtown.

SCA Sweeping was in and swept all of the curbed streets.

The Cemetery is pretty much cleaned up from the storm debris.

McNair Construction has started the new roof and siding on the pole building at the Cemetery.

Road edges were mowed this month on State, Major and Local Streets.

Klein Tools building was cleaned up for the open house.

The Lead & Copper Samples and Report was completed and turned into EGLE.

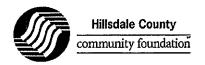
Mike Kyser

CITY OF JONESVILLE CASH BALANCES

	August-2021	BANK BALANCE
GENERAL FUND:		
General Fund Now Checking	101-000-001	100,964.16
General Fund CLASS Acct	101-000-007	1,195,989.89
General Fund Cemetery CLASS Acct	101-000-007.100	93,108.04
General Fund Alloc of Assets CLASS	101-000-007.200	413,622.58
MAJOR STREETS:		
Major Streets Now Checking	202-000-001	9,311.64
Major Streets CLASS Acct	202-000-007	411,932.32
LOCAL STREETS:		
Local Streets Now Checking	203-000-001	56,454.82
Local Streets CLASS Acct	203-000-007	560,842.84
STATE HIGHWAY:		
State Highway Now Checking	211-000-001	13,391.47
L.D.F.A.:	0.47.000.004	0.454.00
LDFA Operating Now Checking	247-000-001	8,151.90
LDFA Operating CLASS Acct	247-000-007	2,355,002.49
D.D.A.:		
DDA Now Checking	248-000-001	1,718.09
DDA Operating CLASS Acct	248-000-007	121,096.81
SEWER FUND:		
Sewer Receiving Now Checking	590-000-001	84,823.77
Sewer Bond & Interest Checking	590-000-001.300	10.00
Sewer Receiving CLASS Acct	590-000-007	422,547.77
Sewer Plant Improv. CLASS Acct	590-000-007.200	1,304,941.69
WATER FUND:		
Water Receiving Now Checking	591-000-001	64,185.49
Water Receiving CLASS Acct	591-000-007	302,474.02
Water Plant Improvement CLASS Acct	591-000-007.100	384,842.03
Water Bond Reserve CLASS	591-000-007.200	24,438.22
Water RR&I Reserve CLASS	591-000-007.250	20,532.08
Water Tower Maint CLASS Acct	591-000-007.300	52,174.21
Water Maint CLASS Acct	591-000-007.400	51,366.63
MOTOR VEHICLE POOL:		
MOTOR VEHICLE POOL:	664 000 004	700.40
Motor Vehicle Pool Now Checking	661-000-001	796.18
Equip. Replace CLASS - Police Car	661-000-007.301	5,475.86
Equip. Replace CLASS - Fire Truck	661-000-007.336	241,687.67
Equip. Replace CLASS - DPW Equip Equip. Replace CLASS - WWTP/Vactor	661-000-007.463 661-000-007.590	128,154.66 36,593.40
	23. 000 001.000	23,000.10
CURRENT TAX:		
Current Tax Checking	703-000-001	240,743.66
Current Tax Savings Account	703-000-002	84,036.79
PAYROLL FUND CHECKING:	750-000-001	6,001.66
Lenore\Monthly\Interest and Cash Balances - MMYY.xls	GRAND TOTAL	8,797,412.84

CITY OF JONESVILLE CASH BALANCES

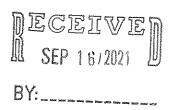
	September-2021	BANK BALANCE
GENERAL FUND:		
General Fund Now Checking	101-000-001	61,731.82
General Fund CLASS Acct	101-000-007	1,196,014.57
General Fund Cemetery CLASS Acct	101-000-007.100	93,109.96
General Fund Alloc of Assets CLASS	101-000-007.200	413,631.11
MAJOR STREETS:		
Major Streets Now Checking	202-000-001	45,453.01
Major Streets CLASS Acct	202-000-007	411,940.83
LOCAL STREETS:		
Local Streets Now Checking	203-000-001	109,343.29
Local Streets CLASS Acct	203-000-007	560,854.43
STATE HIGHWAY:		
State Highway Now Checking	211-000-001	13,028.01
L.D.F.A.:		
LDFA Operating Now Checking	247-000-001	3,321.41
LDFA Operating New Checking LDFA Operating CLASS Acct	247-000-007	2,355,051.04
EDITA Operating CEACO AGO	247 000 007	2,000,001.04
D.D.A.:	040 000 004	5.050.00
DDA Now Checking	248-000-001	5,359.30
DDA Operating CLASS Acct	248-000-007	121,099.31
SEWER FUND:		
Sewer Receiving Now Checking	590-000-001	78,633.49
Sewer Bond & Interest Checking	590-000-001.300	10.00
Sewer Receiving CLASS Acct	590-000-007	422,554.03
Sewer Plant Improv. CLASS Acct	590-000-007.200	1,304,961.04
WATER FUND:		
Water Receiving Now Checking	591-000-001	82,759.89
Water Receiving CLASS Acct	591-000-007	302,480.28
Water Plant Improvement CLASS Acct	591-000-007.100	384,850.89
Water Bond Reserve CLASS	591-000-007.200	24,438.72
Water RR&I Reserve CLASS	591-000-007.250	20,532.50
Water Tower Maint CLASS Acct	591-000-007.300	62,175.29
Water Maint CLASS Acct	591-000-007.400	51,367.69
MOTOR VEHICLE POOL:		
Motor Vehicle Pool Now Checking	661-000-001	15,269.11
Equip. Replace CLASS - Police Car	661-000-007.301	5,475.97
Equip. Replace CLASS - Fire Truck	661-000-007.336	241,692.62
Equip. Replace CLASS - DPW Equip	661-000-007.463	128,157.29
Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	36,594.15
CURRENT TAX:		
Current Tax Checking	703-000-001	977.22
Current Tax Checking Current Tax Savings Account	703-000-001	644,084.47
Surrent Tax Savings Account	7 00-000-002	044,004.47
PAYROLL FUND CHECKING:	750-000-001	3,942.96
Lenore\Monthly\Interest and Cash Balances - MMYY.xls	GRAND TOTAL	9,200,895.70



Summary of Fund Activity Jonesville Freedom Memorial Fund - # 00268

Fund Statement: 10/1/2020 through 6/30/2021

Beginning Fund Balance	60,462.84
Revenue	
Investment Income	14,607.77
Total Revenue	14,607.77
Expenses	
Adminstrative Fees	659.13
Total Expenses	659.13
Total Change In Fund Balance	13,948.64
Ending Fund Balance	74,411.48
Spendable Beginning Balance	<u> 20,671.12</u>
Additions to Spendable Balance	0.00
Grants Disbursed	0.00
Spendable Ending Balance - Available to Grant	20,671.12
If you have questions about this statement, please contact us at 517-439-5101	•



Jonesville District

Library



OCT-NOV-DEC 2021

Autumn in Motion

Mon.10-8 Tue. 10-6 Wed.10-8 Thu. 10-6 Fri. 10-6 Sat.10-2 Closed Sun.

Library

Hours

Winter
Hours
Begin
Nov. 15th

Mon-Fri. 10-6 Sat. 10-2 Closed Sun.



Of all the seasons,
Autumn offers the most to man and requires the least of him.
-Hal Borland

Autumn has arrived. The air is getting crisp, the leaves are changing color, and pumpkin spice is everywhere. This is my favorite time of year. I love it when the mornings are just a bit nippy, and sweatshirts become an everyday item. To me, it seems like the sky is bluer. Maybe its just the contrast to the bright oranges, reds, and yellows of the leaves. I love the sound of leaves crunching under my feet, the chittering of squirrels as they gather acorns for winter, and the honking of geese as they take flight to Southern destinations.

Autumn is a season in motion. It seems like all of nature is moving toward change: the leaves are dropping from the trees, the birds are heading to warmer regions, and critters of all shapes and sizes are gathering and preparing for winter.

Have you noticed all of Nature's activities? Have you noticed that all the movement has a purpose? The trees aren't losing their leaves because they are tired of them hanging on their branches. The Robins aren't leaving because they don't like the Cardinals. The squirrels aren't hiding nuts to annoy the rabbits and raccoons. Nature knows that action and forward motion is important for change to happen.

As Michigan prepares itself for the cold and snow of winter, what are you doing to move forward? Give all your Autumn activities a purpose; make every action intentional. Don't dwell on what is gone or worry about what is coming. Embrace and enjoy the change. We can't bring summer back; it will return in its own time.

-Laura Orlowski, Library Director

Jonesville District Library

Contact Info:

Phone 517-849-9701

Fax 517-849-0009

Email: jonesville@monroe.lib.mi.us www.jonesvilledistrictlibrary.michlibrary.org Find us on Facebook @jonesvillelib

Curbside Service Available During All Open Hours

October Activities

Get ready for a month of activities at the Jonesville District Library. We will offer our regular monthly programs:

- Preschool Story Times
- Jilly Beans Book Club
- Online Bingo
- Monthly Astronomy Class

We will also be offering a variety of programs for all ages:

- 3-D Print on October 11
 come see how the
 3-D printer works and create a spooky fun gadget
- Lego Build on October
 15- join us for an

afternoon of free-style Lego building

- Hedgehog Book Folding on October 18- learn to turn a regular paperback book into a cute hedgehog
- Teen/Adult game night on October 22 - this game night is designed for ages 12 & up
- Spooky Craft on October 27 for Teens and Tweens an assortment of fun Halloween crafts for ages 10 & up
- Halloween Treats on October 29 - stop in at the library any time to

receive a Halloween treat. No costumes necessary - open to all ages.

All of these programs are free to attend. Some may require pre-registration. Check out our monthly calendar of events & flyers for specifics on all the October programs. All events are also posted on our website and Facebook page.



PAGE 2

Jonesville Seed Library

The leaves
are all falling,
and they're
falling like
they're falling
in love with
the ground.
-Andrea
Gibson

Our first growing season with the Jonesville Seed Library was a great success! We opened our new seed library in March, allowing people to choose up to 3 seed packets. Throughout the Spring and Summer, we saw quite a bit of use from this free service—both from those who took seeds and those who donated seeds. We will keep our seed library open through October, and then store our remaining seeds for the winter. In March of

2022, we will reopen the Jonesville Seed Library.

As you harvest your gardens, we hope you will consider donating a portion of seeds from your harvest to the Jonesville Seed Library. Locally grown produce is always a better option than commercially modified seeds. We do not require any special packaging when accepting seed donations. We will package them and add a label with as much info as you give us. Monetary donations are

also welcome to help us restock our seed library. The Jonesville Seed Library is free and open to everyone.



Thank you for supporting the Jonesville Seed Library!

STEM Kits

The heat of
Autumn is
different from
the heat of
Summer. One
ripens apples,
the other turns
them to cider.

-Jane Hirshfield

This past summer, the Jonesville District Library added STEM Kits to our circulation collection.
These kits each contain 2-4 books on a specific STEM-based subject along with a hands-on activity. Families may check one STEM kit out at time for one week. How the STEM kit gets used is up to the family - kits can be used for fun or incorporated into

lesson plans for extra learning. These kits are designed to inspire independent exploration. Most can be adapted for preschool through middle school age learning.

Purchased with an LSTA grant through the Library of Michigan, the Jonesville



District Library created 57 STEM kits. These kits are currently housed in our juvenile and youth sections in handy backpacks or carrying totes.

S = Science T = Technology E = Engineering M = Mathematics (Also includes Art &

(Also includes Art & Music) Stop in and check our STEM kits out!

3-D Printing

Life starts all
over again when
it gets crisp in
the Fall.
-F. Scott
Fitzgerald

Did you know the Jonesville
District Library has a 3-D printer
available for public use?
Purchased through a grant in
2018, this 3-D printer is set up
and ready for action. We have a
laptop attached to help you find
your design, or you can bring in
your own print project to print
on our 3-D printer. With over a
dozen colors of filament to

choose (including glow-in-thedark and color-changing), you can personalize your print creation.

The cost to use the JDL 3-D printer is based on how long your project takes to print. We charge \$.50 per fifteen minutes of print time. If your project takes longer than an hour, we suggest you stop in to schedule your print project.



Join us on

Monday, October 11

for a 3-D Print

Showcase

Public Libraries 101

In Michigan, there are many ways to establish a public library. Among the types of libraries, they may be a division of a city or township, a county-wide system or an independent entity. The Jonesville District Library is a district library, which means we govern ourselves. We have our own library board that governs the policies of the library. Our district includes the City of Jonesville and Fayette Township, and together they pay a millage rate of less than I mil for library operations (about 65% of our annual budget).

The State of Michigan divides up all cities and townships between public libraries. Those divisions are the library's legal service areas, and we receive state funding for that legal

service area (about 15% of our annual budget). For JDL, our legal service area consists of the City of Jonesville, Fayette Township, and Scipio Township.

But, JDL also serves the residents Moscow townships through a contractual agreement with the township board. Scipio and Moscow Townships do not pay millage to Jonesville District Library, but they do give us an annual contribution.

As you can see, these funding sources make up only about 80% of our annual budget needs. Where does the library get the remaining 20% to cover expenses? Some comes from grants and funding through our library cooperative, but most of this

comes from our patrons and supporters. By utilizing the library for your print/copy/fax needs, you are supporting the library. When someone outside of our service area chooses to pay the annual cost (\$10.00) to get a JDL library card, this supports the library. Your donations and memorials are key to keeping the library operating.

The Jonesville District Library is a non-profit organization. All funds received are put back into the community through new materials, services, employment, and programs.

Thank you for supporting the Jonesville District Library.

It was a beautiful **bright Autumn** day, with air like cider and a sky so blue you could drown in it. -Diana Gabaldon



The roots of all goodness lie in the soil of appreciation for goodness.

We must find

time to stop

-Dalai Lama

November Programs

As we move into the Holidays, we are making programming plans for all ages and abilities. Plans are not finalized yet, but here are a few we are working on for November.

Wreath-making for Teens and Adults. These pinecone wreaths will be ready to be added to into your holiday decorating.

We are looking into a <u>lewelry-</u> Making Class for ages 10 & up. At this time, we don't know if it will be necklaces, bracelets, or earrings.

For the kids, we are working on plans for Thanksgiving crafts along with a Movie Day.

We will continue with our regular monthly programs, too. We will be playing online BINGO again. Each day, we draw a new picture and post on our Facebook page and inside the library. When you get 5-in-a-row, bring your game sheet in to claim your prize.

We will also have continue with our monthly Star programs with James Wallace. Experience the night sky and get all your questions answered. Telescopes and hot cocoa provided.

Be sure to watch for our November calendar for all the details on all our programs.

Digitizing History

In April 2021, the Jonesville District Library inherited a print collection of the Jonesville Independent newspapers. This collection is mostly complete, but many of the newspapers are damaged or very fragile. The library is currently storing these newspapers in our Archive Room. We have begun plans to create a digital

collection that will include as much of our local history collection as possible. We have several years of the Jonesville Independent on microfilm along with the print copies. We also have yearbooks, newspaper clippings, photos, and scrapbooks that could be digitized. We are in the planning stage of

seeking cost estimates for this project. Once we are able to digitize our local history collection, patrons will be able to search and view everything online. Keep watching for progress on this project and details about how you can help support this special collection.

and thank the people who make a difference in our lives. John F. Kennedy

www.jonesvilledistrictlibrary.michlibrary.org

The best and most beautiful things in the world cannot be seen or even touched; they must be felt with the heart.

-Helen Keller

Free Tutoring & More!

The Jonesville District Library wants to help your children get a boost in their learning. Every IDL library card (including the JDL e-resource cards given to all Jonesville Community School students) gives you FREE access to Tutor.com, an online resource service provided by the Princeton Review. A simple log-in set up and your child will have access to help - such as uploading a writing assignment for assistance in perfecting the paper, sending in a specific math question for written response, and even

speaking with a live tutor. This past couple of years has been tough on our students. Why not check Tutor.com out? It is FREE, and can help your child gain back some of the confidence and learning that our current world situation may have taken away.

Along with Tutor.com, your JDL library card gets you free access to Mango Languages online. Choose from over 70 languages to learn in a style designed for all ages and abilities. Mango Languages is set up in lessons, and users

can go at their own pace. The app can be used on almost any tablet or phone. or you can go to the Mango website on a computer.

Your JDL library card also gets you access to Ancestry Library Edition. Until at least December 31, 2021, Ancestry Library Edition can be accessed from your home instead of only available at the library.

Go to the Jonesville District Library website to get started today!

Appreciation can change a day, even change a life. Your willingness to put it into words is all that is necessary. -Margaret Cousins



Thanksgiving, after all, is a word of action. -W.J. Cameron

Preschool Story Time

The Jonesville District Library has been offering a Preschool Story Time for many years. Though this program has seen many changes, the purpose is still the same: to help prepare our littlest library patrons for future school programs and introduce them to a life-long love of books.

This past year, we had to but our Preschool Story Time on hold when in-person programming was unavailable. We offered a Zoom version of our Preschool Story Time this past Winter to help prepare



Join us Tuesdays at 10 AM

for resuming in-person programs. This summer, we took our Preschool Story time outside when we experienced a boom in attendance. Adapting to changing circumstances seems to be one of our strong points.

Now that school is back in session, we are experiencing a new change.

Many of our young participants have started Preschool and Kindergarten. This may be one of the purposes of Preschool Story Time, but it is hard to see our little ones growing up and heading off in their new directions. But, we are still here - ready for new friends to join us. Preschool Story Time is FREE and open to ages up to age 6 along with their grown-up. Enjoy stories, music, activities, and a take -home craft. If you have a child under 6 years old, we invite you to join us every Tuesday at 10 AM.

Jilly Books

The Jonesville District Library invites you to join us for Jilly Books—a hybrid book club. Each month, we borrow copies of a selected from other libraries across the state to hand out to book club participants. Then, on the fourth Monday of each month, we meet at Jilly Beans Too at

10 AM to discuss the book. We also offer a second discussion at the Jonesville District Library at 6 PM. Everyone can choose which discussion time and place works best for them. Can't make it to either? That's okay, too. We have many people who take the book and read it without coming to a discussion.

The only rules we have are:

- You need to have a current JDL library card to borrow one of the books
- Come with an open mind

Won't you join us? Stop in at the Library to find out what this month's book is and how to join Jilly Books book club.

Book Sale Clearance

Book Sale Clearance

All October during regular Library Hours

Buy a Bag of Books, Get a Bag of Books



In April, the Jonesville District
Library held our First In-person
Book Sale since before Covid-19.
We spaced sale books all around
the library to ensure social
distancing. In August, we scheduled
a One-Day-Only Sale to correspond
with the US-12 Yard Sales. This
sale turned into a week-long sale.
We keep our On-Going Book Sale
going year-round. The sale area is
located by our South-side entrance.

Yet still, we find ourselves overstocked on sale books. To help us clean out our sale area and start fresh, we are offering a Clearance Sale during the entire month of October. All sale books will be priced at "Buy a Bag for \$1.00, Get a Bag Free". We will also have some DVDs and Blu-Rays priced at 2 for a \$1.00. Plan on helping us clear our sale area, and score some great reads for yourself!

in your life;
it's not
always easy
to find.
-Charles
Kuralt

December Programs

It may seem early to start thinking about Christmas, but here at the Jonesville District Library, plans are in the works for our December programs as well as Holiday events.

Some of our events are already set, but many are still in development.

We will continue with our weekly Preschool Story Times, monthly Star program, and our online BINGO game. At the time of this newsletter printing,

we are not 100% sure whether the regular adult painting class will be scheduled in December or whether we will offer a different adult craft (possibly ceramic ornaments).

We are excited to welcome everyone to our Annual Library Open House on December 4th after having to cancel this event last year. For safety/health reasons, Santa will not be visiting us in person, but we are planning Letters to Santa

and Gingerbread House building along with cookies and hot cocoa.

We are also planning family activities during the holiday break from school.

Be sure to check out monthly calendar, library website and Facebook page for details on all the activities and events planned at the Jonesville District Library.

Peace cannot
be kept by
force. It can
only be
achieved by
understanding.
-Albert Einstein

Joy is what happens to us when we allow ourselves to recognize how good things really are.
-Marianne
Williamson

Family Story Time

The Jonesville District
Library is developing a new
Story Time centered
around families. While we
are only in the beginning
stages of this program,
some of the plans are set.
Family Story Time will:

- Be open to all ages
- Be open to all abilities

- Be offered in the evening (day of the week still TBD)
- Include stories, action activities, and crafts

We may incorporate some of our STEM kits into Family Story Time, too. Some of the details we are working on include how

often to offer Family
Story Time - possibly
weekly, every other
week, or monthly. We
also need to figure out
what month we will
begin Family Story Time.
Stay tuned for details
about this new program
for the entire family.

Peace begins with a smile.

-Mother Teresa



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Jonesville District Library

Weather Closures

If the Jonesville District Library needs to close due to severe weather, there are 3 ways to be informed:

WCSR Radio Hillsdale Library Website or Facebook Page

Library Holiday Schedule:

The Jonesville District Library hours will change as follows for the upcoming holidays:

Closing at 2 PM on Nov. 24, Dec. 24, & Dec. 31 Library will be closed on Thanksgiving, Christmas Day & New Year's Day

Keep informed about all events, services, and Information for the Jonesville District Library by going to our website at:

www.jonesvilledistrictlibrary.michlibrary.org

Or find us on Facebook: @jonesvillelib

COVID-19 Safety Reminders

The Jonesville District Library continues to follow all Local, State, and Federal rules and regulations concerning COVID-19 safety.

Please consider:

- Social Distancing
- Frequent hand washing or hand sanitizing
- Face Masks

The Jonesville District Library may be required to limit capacity, services, or library hours as mandated for public health and safety. All changes will be posted on entrance doors to the Library, on the Library website and Facebook page.

He who thanks but with the lips, thanks but in part; the full, true thanksgiving comes from the heart.

-J.A. Shedd

Michigan Department of Environment, Great Lakes, and Energy



CERTIFIES:

JONESVILLE WASTEWATER TREATMENT PLANT

HAS BEEN EVALUATED AND IS APPROVED FOR THE FOLLOWING PARAMETERS FOR THE ANALYSIS OF DRINKING WATER:

CERTIFIED PARAMETERS

Total Coliform and E.coli

This certification requires maintenance of an acceptable quality assurance program, use of approved methodology and equipment, and satisfactory performance on evaluation samples.

This certification does not guarantee validity of data generated.

September 15, 2022
Expiration Date

September 14, 2021

Effective Date

Laboratory Certification Office

3490

Laboratory Number

Michigan Department of Environment, Great Lakes, and Energy



CERTIFIES:

JONESVILLE WASTEWATER TREATMENT PLANT

HAS BEEN EVALUATED AND IS APPROVED FOR THE FOLLOWING PARAMETERS FOR THE ANALYSIS OF DRINKING WATER:

CERTIFIED PARAMETERS

Nitrate, Nitrite

This certification requires maintenance of an acceptable quality assurance program, use of approved methodology and equipment, and satisfactory performance on evaluation samples.

This certification does not guarantee validity of data generated.

September 15, 2022

September 14, 2021

Effective Date

Expiration Date

Laboratory Certification Officer

3490

Laboratory Number