



City of
Jonesville

265 E. Chicago Street, Jonesville, MI 49250

(517) 849-2104
(517) 849-9037 Fax
www.jonesville.org

CITY OF JONESVILLE

COUNCIL AGENDA

AUGUST 25, 2021 - 6:30 P.M.

JONESVILLE POLICE DEPARTMENT, 116 W. CHICAGO STREET

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS / AUDIENCE PRESENTATIONS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

4. PRESENTATIONS AND RECOGNITIONS

A. Proclamation – Chief Michael Lance

5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

A. None

6. REPORTS AND RECOMMENDATIONS

A. Proposal for Engineering and Bidding Services – Sewer Lining

[Action Item]

B. Laboratory Renovations – Pay Request No. 1

[Action Item]

C. WWTP – Channel Monster Replacement

[Action Item]

D. Fiscal Year 2020-21 Budget Amendments

[Action Item]

E. Fiscal Year 2020-21 Year End Budget Comparison

[Discussion Item]

F. Personnel Committee Report and Recommendations

7. COUNCIL MINUTES

A. Consider minutes of the July 21, 2021 Regular Meeting

[Action Item]

8. ACCOUNTS PAYABLE

A. Accounts Payable for August 2021 totalling \$180,783.16

[Action Item]

9. DEPARTMENT REPORTS

A. Fire Department – Chief Adair

B. Water/Wastewater Treatment Plant – Superintendent Boyle

C. Department of Public Works – Superintendent Kyser

D. Police Department – Chief Etter

E. Cash Report – Finance Director Spahr

10. ADJOURN



To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: August 20, 2021
Re: Manager Report and Recommendations – August 25, 2021 Council Meeting

4. A. Proclamation – Chief Michael Lance

This agenda item is reserved for recognition of Chief Lance's 9 years of service to the City of Jonesville.

6. A. Proposal for Engineering and Bidding Services – Sewer Lining [Action Item]

The Waste Water Treatment Plant (WWTP) budget includes \$100,000 for cured-in-place lining of several sanitary sewers in the City. This process allows a lining to be placed on the interior of a sanitary sewer main to correct for any cracks, joints or points of root or water intrusion. It is less invasive and more cost effective approach to extend the life of sewer lines, especially where those lines might be beneath a street. Superintendent Boyle is recommending that the City approve a contract with Fleis and Vandenbrink to develop construction specifications, project permitting, and bid documents to solicit bids from qualified contractors to complete this work. Fleis and Vandenbrink recently provided engineering services with the Iron Removal Plant project. The cost of services would be \$7,800 and would be expended from the \$100,000 project budget. A motion is necessary to approve the scope of services. *Please refer to the attached proposal for services.*

6. B. Laboratory Renovations – Pay Request No. 1 [Action Item]

Attached is the first pay request for the renovations of the Waste Water Treatment Plant Laboratory in the amount of \$2,700 for bond and permit costs. The request includes retainage of 10%, which will be paid upon successful completion of the project. The contractor is currently acquiring project components, such as casework and will start the project when materials are on site. That is currently projected to take place at the end of November, with construction taking approximately one month. The project architect has reviewed the request and recommends payment in the amount of \$2,700. I recommend a motion to approve the pay request, as stated. *Please refer to the application for payment.*

6. C. WWTP – Channel Monster Replacement [Action Item]

The Channel Monster is a piece of machinery that is designed to capture and grind down wastewater solids coming into the process of treatment at the Plant. The Channel Monster is not currently operating, requiring additional manual removal by staff. Replacement of the is included in the current fiscal year budget. This item is a sole-source component, available from one supplier. I recommend a motion to approve the purchase of the equipment in the amount of \$21,381.00, in accordance with the attached quote from Kennedy Industries. *Please refer to the attached quote.*

6. D. Fiscal Year 2020-21 Budget Amendments [Action Item]

I recommend Council consider a motion to approve the budget amendments as submitted by Finance Director Spahr for FY 2020-21 (Fiscal Year ending June 2021). Brief explanations for the line item adjustments are provided in parentheses following each item. The most significant amendments are increases in general fund revenue, due to conservative estimates of tax and State-Shared revenue. In addition, the MDOT signal improvement project Downtown carried over into FY 2020-21. Finance Director Spahr will provide further detail on individual line items as requested. Net changes to the respective fund balances are noted, as well. A motion is necessary to approve the FY 2020-21 budget amendments. *Please refer to the attached budget amendment spreadsheet.*

6. E. Fiscal Year 2020-21 Year End Budget Comparison

[Discussion Item]

The Fiscal Year 2020-21 annual budget comparison is attached for your review. Overall, actual revenues and expenditures are in line with budgeted figures. Note that the proposed budget amendments are reflected in the comparison, but year-end adjustments are not yet included. Final year end data will be provided via the audit. Additional clarification and any questions can be provided, as necessary. *Please refer to the attached FY 2020-21 budget comparison summary.*

6. F. Personnel Committee Report and Recommendation

This item is reserved for discussion and possible action regarding the report from the City Council's Personnel Committee. *Please refer to the attached Committee report.*

Correspondence:

- Branch-Hillsdale-St. Joseph Community Health Agency
- Comcast



July 27, 2021

Via Email: jgray@jonesville.org

Jeff Gray, Manager
City of Jonesville
265 E. Chicago St.
Jonesville, MI 49250

**RE: CIPP Sanitary Sewer Rehabilitation
Professional Design Engineering and Bidding Services**

Dear Mr. Gray:

As requested by Rick Mahoney, we have prepared this proposal for engineering design and bidding services for a Cured-in-Place Pipe (CIPP) rehabilitation project in the City. It is our understanding that the City has approximately \$100,000 budgeted for this project and would like to line as much pipe as possible within that budget. Rick prepared the attached prioritization map to use as a guide to design and bid the project.

Rick has requested that F&V complete the design and bidding services as soon as possible in anticipation of the project being constructed this year. With that in mind, F&V proposes the following scope of services:

Scope of Service

F&V proposes to perform Preliminary and Final Design, and Bidding engineering services for the CIPP project.

The work scope for the preliminary and final design portion of the project includes:

- Review of information provided by Rick Mahoney.
- Prepare drawings and Project Manual for the work.
- Prepare permits for submittal to MDOT for any work within the US-12 and/or M-99 Right-of-Way.
- Submit preliminary design documents to City staff for review.
- Incorporate City comments on the preliminary design into the final design drawings and specifications.

Services to be provided during the Bidding Phase include:

- Assist City in advertising for and obtaining bids for the Work.
- Distribute Bid Documents and maintain a record of prospective bidders to whom Bidding Documents have been issued.
- Issue Addenda as appropriate to clarify, correct, or change the Bidding Documents.
- Attend Bid Opening, prepare Bid Tabulation sheets, and assist City in evaluating Bids or proposals and in assembling and awarding contracts for the Work.
- Pending City Council approval, issue the Notice of Award to the selected Contractor.
- Review bonds and insurances, assemble Contract Documents and route for final signature.
- Issue Notice to Proceed to the Contractor.

It is our understanding that the City is not requesting Construction Engineering service from F&V and will handle all construction administration and inspection in-house.


Fee

We propose to complete the Scope of Work identified on a lump sum basis with a professional fee of \$7,800. We look forward to working with you on this project, should you have any questions please do not hesitate to contact us.

Sincerely,

FLEIS & VANDENBRINK


Jeffrey S. Wingard, P.E.
Project Manager

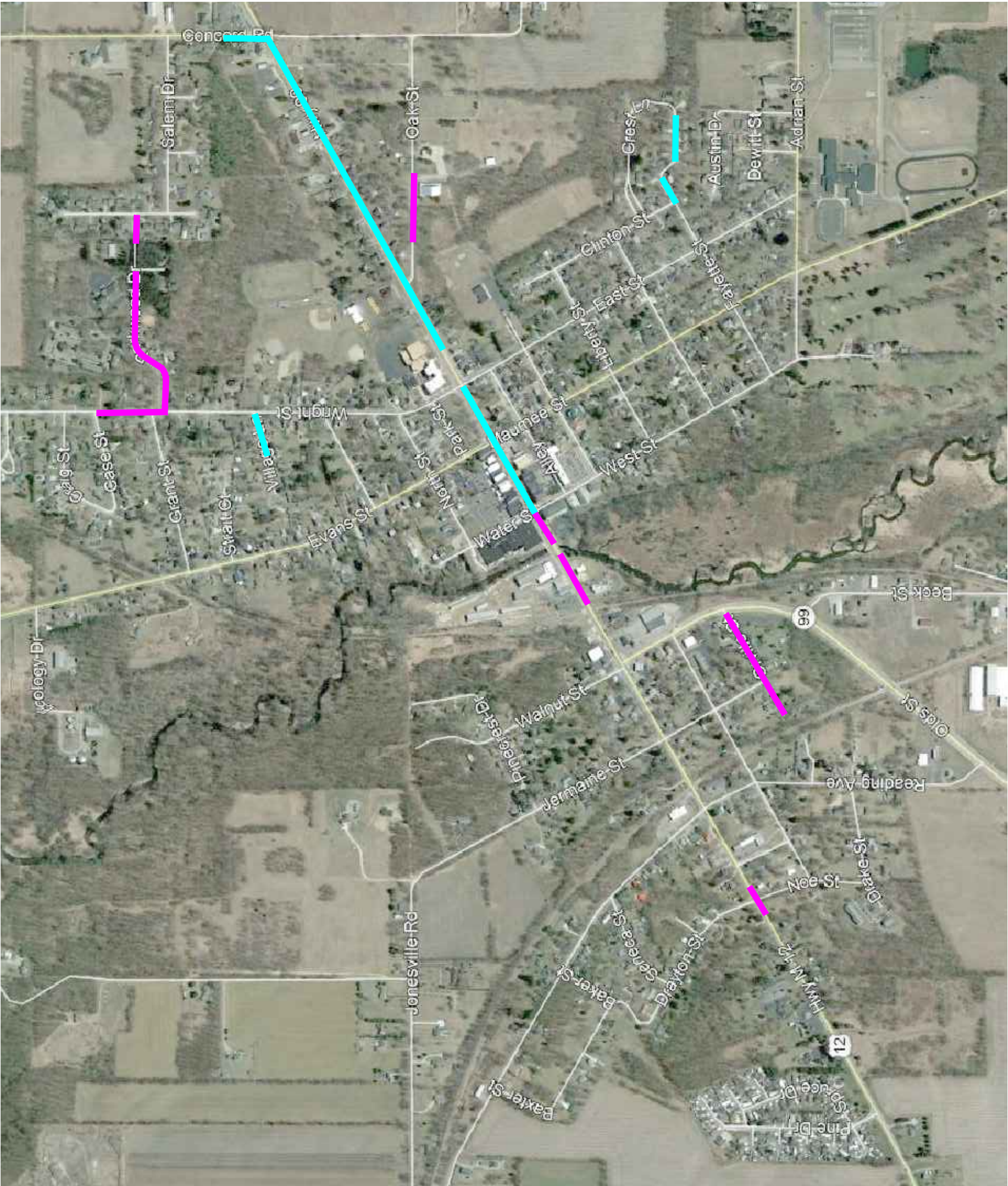
 7-28-2021
Craig Shumaker, P.E.
S. Vice President / Principal

Work Authorization

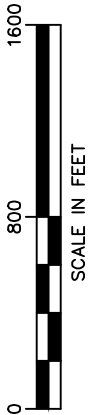
Fleis & VandenBrink is hereby authorized to perform the scope of work detailed above under the terms and conditions of the existing Professional Service Agreement (PSA) dated September 23, 2014.

Jeff Gray, City Manager

Date



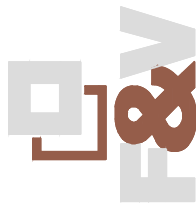
NORTH



LEGEND

PRIORITY 1

PRIORITY 2



Application For Payment

Page 1 of 2

To:

City of Jonesville
265 E Chicago Street
Jonesville, MI 49250

Project:

Jonesville WWTP
Waste Water Treatment Plant
150 Ecology Drive
Jonesville, MI 49250

Application Date

08/03/2021

Period To

07/31/2021

Contract Date

06/16/2021

From Contractor:

Foulke Construction Company
149 Lewis Street
P.O. Box 198
Hillsdale, MI 49242

Via Architect:

Century A & E
277 Crahen Avenue NE
Grand Rapids, MI 49525

Application Number

1

Invoice Number

Draw-001

Project Number

Distribution

☐

Owner

☐

☐

Architect

☐

☐

Contractor

Contract For:

Contractor's Application for Payment

Application is made for payment, as shown below, with attached Continuation Sheet(s).

1. Original Contract Amount: \$ 119,500.00
2. Net of Change Orders: \$ 0.00
3. Net Amount of Contract: \$ 119,500.00
4. Total Completed & Stored to Date: \$ 3,000.00
5. Retainage Summary:
 - a. 10.00 % of Completed Work: \$ 300.00
 - b. 0.00 % of Stored Material: \$ 0.00
 - Total Retainage: \$ 300.00
6. Total Completed Less Retainage: \$ 2,700.00
7. Less Previous Applications: \$ 0.00
8. Current Payment Due, This Application: \$ 2,700.00
9. Contract Balance (Including Retainage): \$ 116,800.00

Change Order Activity	Additions	Deductions
Total previously approved:	0.00	0.00
Total approved this Month:	0.00	0.00
Sub-totals:	0.00	0.00
Net of Change Orders:		0.00

Contractor's Certification

The Contractor's signature here certifies that, to the best of their knowledge, this document accurately reflects the work completed in this Application for Payment. The Contractor also certifies that the Current Payment is Due.

(Authorized Signature)

D.J.L. Foulke

Date: 8/5/21

Foulke Construction Company

State of:

County of:

Subscribed and sworn to before

me this 5th day of AUGUST, 2021

Notary Public:

My Commission expires:

May 5, 2023

Architect's Certification

The Architect's signature here certifies that, based on their own observations, the Contract Documents and the information contained herein, this document accurately reflects the work completed in this Application for Payment. The Architect also certifies the Contractor is entitled to the amount certified for payment.

Amount Certified: \$

2,700.00

(Architect's Signature)

Date:

8/9/21

CONNIE WIGENT CONDON
Notary Public - State of Michigan
County of Hillsdale
My Commission Expires May 5, 2023

Application for Payment - Continuation Sheet

Page 2 of 2

From: Foulke Construction Company
149 Lewis Street
P.O. Box 198
Hillsdale, MI 49242

To: City of Jonesville
265 E Chicago Street
Jonesville, MI 49250

Project: (21030) Jonesville WWTP

Application Number: 1
Application Date: 08/03/21
Period To: 07/31/21
Contract Date: 06/16/21
Project Number:

A Item No.	B Description of Work	C Contract Value	D Work Completed		F Materials Presently Stored (Not in D or E)	G Total Com- pleted and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C - G)	J Retainage (If Variable Rate)
			From Previous Application	This Period					
1	Bonds	1,900.00		1,900.00		1,900.00	100.00%		190.00
2	General Conditions	5,500.00						5,500.00	
3	Building Permit	1,100.00		1,100.00		1,100.00	100.00%		110.00
4	Demolition	5,600.00						5,600.00	
5	Rough Carpentry/Miscellaneous	900.00						900.00	
6	Casework	40,900.00						40,900.00	
7	EPDM	2,800.00						2,800.00	
8	Finish Flooring	800.00						800.00	
9	Painting	3,000.00						3,000.00	
10	Mechanical/Plumbing	51,100.00						51,100.00	
11	Electrical	5,900.00						5,900.00	
Grand Total		119,500.00	0.00	3,000.00	0.00	3,000.00	3%	116,500.00	300.00

Foulke Construction Company

QUOTATION		
DATE	NUMBER	PAGE
8/19/2021	0038772	1 of 1

B JON250
I CITY OF JONESVILLE
L 265 E. CHICAGO STREET
T JONESVILLE, MI 49250
O

Accepted By: _____

Company: _____

Date: _____

PO#: _____

ATTENTION:

RICK MAHONEY

517-849-9450

wastewater@jonesville.org

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#		JOB TITLE	SLP	SHIPPING TYPE
		JWC RENEW, WASTE WATER	REA/CJH	FREIGHT ALLOWED
QTY	DESCRIPTION			

WE ARE PLEASED TO OFFER THE ATTACHED PROPOSAL FOR MATERIALS BY JWC ENVIRONMENTAL

(1) CMD2410-XDS2.0 MONSTER RENEW. PER S/N: G010833-2-1.

REFER TO THE ATTACHED JWC ENVIRONMENTAL PROPOSAL FOR ADDITIONAL INFORMATION.

NET PRICE INCLUDING FREIGHT, BUT NO TAXES: \$21,381.00 TOTAL

NOTE: DUE TO DESIGN IMPROVEMENTS THE 6MM PERFORATED DRUM IS UPGRADED TO THE 12MM PERFORATED DRUM WITH BRUSH DESIGN AT NO ADDITIONAL COST.

DELIVERY: 4-6 WEEKS AFTER RECEIPT OF ORDER.

ORDER SHOULD BE MADE OUT TO: JWC ENVIRONMENTAL.

WE DO NOT INCLUDE: INSTALLATION, SITE WORK, CONCRETE, ANCHORING, MECHANICAL, ELECTRICAL OR START-UP SERVICES UNLESS LISTED ABOVE.

WE APPRECIATE THIS OPPORTUNITY TO QUOTE AND LOOK FORWARD TO BEING OF FUTURE SERVICE.

SINCERELY,

RICK ALVAREZ / CHRISTINE TORRES

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 4/2019) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE
NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL



Customer Service Center
2600 S. Garnsey Street
Santa Ana, CA 92707 USA
Phone: 949 833-3888
Toll Free: 800 331-2277
Fax: 714 549-4007

Customer: 6004381

Jonesville Wastewater Treatment Plant
265 E Chicago St
Jonesville, MI 49250-1002
US - UNITED STATES

Quote Number: 59460 RevA

Quote Date: 08/17/2021

Terms: NET 30 DAYS

Pricing: Valid 60 Days

FOB: Origin

Lead Time: 4-6 Weeks ARO / Shipping & Handling Included

Grinder Serial #: G010833-2-1

Project: Jonesville Wastewater Treatment Plant

All orders will be billed the applicable sales tax, based on the "ship to address", unless a valid tax exemption certificate is provided prior to shipment.

Part Number	Description	Qty	Unit Price	Extended Price
CMD2410-XDS2.0	CMD2410-XDS2.0 Monster Renew 7T Cam Cutters 1:1 Stack Hardened Alloy STL Buna N Elastomers Cork & Rubber Gaskets Delta P Side Rails Motor Type: Electric Less Motor Less Reducer Less 5ft Extended Shaft 12mm (1/2") Perforated Drum with Drum Brush Paint Epoxy Green Grinder SN: TBD	1	\$21,381.00	\$21,381.00
Shipping	Shipping & Handling Standard Shipping & Handling Included <i>Please verify serial number is correct.</i>	1	\$0.00	\$0.00
			Sub Total	\$21,381.00
			Tax	
			Total	\$21,381.00

Notes:

1. Please fax or mail a purchase order for the total amount and we can process your order.
Please include the following:
Billing Address, Ship to Address, and sales tax exemption certificate.
2. Reference the JWC quote number on your purchase order.
3. Availability of parts are subject to change at any time.
4. 20% restocking fee on all returns.
5. Sales tax is not included in price.
6. JWCE standard one year warranty included except for older models i.e. GTS, MS and SPF models.
7. Subject to attached JWC Environmental Standard Terms and Conditions of Sale.

Thank-You for your Business!

JWC Environmental Inc



Yesenia Esquivel
Customer Service

Customer Service Center
2600 S. Garnsey Street
Santa Ana, CA 92707 USA
Phone: 949 833-3888
Toll Free: 800 331-2277
Fax: 714 549-4007



Customer Service Center
2600 S. Garnsey Street
Santa Ana, CA 92707 USA
Phone: 949 833-3888
Toll Free: 800 331-2277
Fax: 714 549-4007

Please provide the following information. Failure to do so may delay processing of order. Quote #: 59460 RevA

Bill To Name & Address:

Ship To Name & Address:

Email Address: _____

PO# _____

Payment terms: Net 30 FOB: Origin

Preferred Shipping Method (Required to Process Your Order):

☐ Prepay & Add to Invoice

☐ Collect Account #: _____

Carrier: _____

JWCE will add shipping and handling charges to invoices unless otherwise specified.

Credit cards:

☐ I authorize JWCE to process this order on my credit card and add shipping and handling charges.

Credit card orders are processed after order ships. You will be contacted by JWC Accounting for payment.

Please fax or email your PO and most recent tax certificate to:

Fax (714) 549-4007

Email servicesales@jwce.com

Signature: _____

Date: _____



Customer Service Center
2600 S. Garnsey Street
Santa Ana, CA 92707 USA
Phone: 949 833-3888
Toll Free: 800 331-2277
Fax: 714 549-4007

JWC ENVIRONMENTAL TERMS AND CONDITIONS OF SALE

Unless otherwise specifically agreed to in writing by the buyer ("Buyer") of the products and or related services purchased hereunder (the "Products") and JWC Environmental (the "Seller"), the sale of the Products is made only upon the following terms and conditions. Whether these terms are included in an offer or an acceptance by Seller, such offer or acceptance is conditioned on Buyer's assent to these terms. Seller rejects all additional, conditional and different terms in Buyer's form or documents.

PAYMENT TERMS

Subject to any contrary terms set forth in our price quotation, order acceptance or invoice the full net amount of each invoice is due and payable in cash within 30 days from the date of the invoice. If any payment is not received within such 30-day period, Buyer shall pay Seller the lesser of 1 ½% per month or the maximum legal rate on all amounts not received by the due date of the invoice, from the 31st day after the date of invoice until said invoice and charges are paid in full. Unless Sellers documents provide otherwise, freight, storage, insurance and all taxes, duties or other governmental charges related to the Products shall be paid by the Buyer. If Seller is required to pay any such charges, Buyer shall immediately reimburse Seller for said charges. In all cases, regardless of partial payment, title to the Products shall remain the Sellers until payment for the Products has been made in full. All orders are subject to credit approval by Seller. All offers by Seller and/or acceptance of Buyer's order shall be nullified by any failure of Buyer to obtain credit approval. Furthermore, Buyer shall not assert any claim against Seller due to Buyer's inability to obtain credit approval. Irrevocable Letter of Credit from Buyer in form and term acceptable to Seller is required for Product orders delivered outside the United States of America

DELIVERY

Unless otherwise provided in our price quotation, delivery of the Products shall be made F.O.B. place of manufacture. Any shipment, delivery, installation or service dates quoted by the Seller are estimated and the Seller shall be obligated only to use reasonable efforts to meet such dates. The Seller shall in no event be liable for any delays in delivery or failure to give notice of delay or for any other failure to perform hereunder due to causes beyond the reasonable control of the Seller. Such causes shall include, but not be limited to, acts of God, the elements, acts or omissions of manufacturers or suppliers of the Products or parts thereof, acts or omissions of Buyer or civil and military authorities, fires, labor disputes or any other inability to obtain the Products, parts thereof, or necessary power, labor, materials or supplies. The Seller will be entitled to refuse to make, or to delay, any shipments of the Products if Buyer shall fail to pay when due any amount owed by it to the Seller, whether under this or any other contract between the Seller and Buyer. Any claims for shortages must be made to the Company in writing within five calendar days from the delivery date and disposition of the claim is solely subject to Sellers determination

PRICES

Prices of the Seller's Products are subject to change without notice. Quotations are conditioned upon acceptance within 30 days unless otherwise stated and are subject to correction for errors and/or omissions. Prices include charges for regular packaging but, unless expressly stated, do not include charges for special requirements of government or other purchaser. Prices are subject to adjustment should Buyer place an order past the validity period of the quotation or delay delivery of Products beyond the quoted lead time for any reason.

RETURNS

No Products may be returned for cash. No Product may be returned for credit after delivery to Buyer without Buyer first receiving written permission from the Seller. Buyer must make a request for return of Product in writing to Seller at its place of business in Costa Mesa, California. A return material authorization number must be issued by the Seller to the Buyer before a Product may be returned. Permission to return Product to Seller by Buyer is solely and exclusively the Sellers. Product must be returned to Seller at Buyers expense, including packaging, insurance, transportation and any governmental fees. Any credit for Product returned to Seller shall be subject to the inspection of and acceptance of the Product by the Seller and is at the sole discretion of the Seller.

LIMITED WARRANTY

Subject to the terms and conditions hereof, the Seller warrants until one year after commissioning (written notification to Seller by Buyer required) of the Product or until 18 months after delivery of such Product to Buyer, whichever is earlier, that each Product will be free of defects in material and workmanship. If (a) the Seller receives written notification of such defect during the warranty period and the defective Products use is discontinued promptly upon discovery of alleged defect, and (b) if the owner ("Owner") forwards the Product to the Seller's nearest service/repair facility, transportation and related insurance charges prepaid. The Seller will cause any Products whose defect is covered under this warranty to either be replaced or be repaired at no cost to the Owner. The foregoing warranty does not cover repairs required due to repair or alteration other than by the Seller's personnel, accident, neglect, misuse, transportation or causes other than ordinary use and maintenance in accordance with the Seller's instructions and specifications. In addition, the foregoing warranty does not cover any Products, or components thereof, which are not directly manufactured by the Seller. To the extent a warranty for repair or replacement of such Products or components not manufactured directly by the Seller is available to Buyer under agreements of the Seller with its vendors; the Seller will make such warranties available to Buyer. Costs of transportation of any covered defective item to and from the nearest service/repair center and related insurance will be paid or reimbursed by Buyer. Any replaced Products will become the property of the Seller. Any replacement Products will be warranted only for any remaining term of the original limited warranty period and not beyond that term.

DISCLAIMER OF WARRANTIES AND LIMITATIONS OF LIABILITIES

THE SELLER'S FOREGOING LIMITED WARRANTY IS THE EXCLUSIVE AND ONLY WARRANTY WITH RESPECT TO THE PRODUCTS AND SHALL BE IN LIEU OF ALL OTHER WARRANTIES (OTHER THAN THE WARRANTY OF TITLE), EXPRESS, STATUTORY OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE AND ANY STATEMENTS MADE BY EMPLOYEES, AGENTS OF THE SELLER OR OTHERS REGARDING THE PRODUCTS. THE OBLIGATIONS OF THE SELLER UNDER THE FOREGOING WARRANTY SHALL BE FULLY SATISFIED BY THE REPAIR OR THE REPLACEMENT OF THE DEFECTIVE PRODUCT OR PART, AS PROVIDED ABOVE. IN NO EVENT SHALL THE SELLER BE LIABLE FOR LOST PROFITS OR OTHER SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES, EVEN IF THE SELLER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE TOTAL LIABILITY OF THE SELLER TO BUYER AND OTHERS ARISING FROM ANY CAUSE WHATSOEVER IN CONNECTION WITH BUYER'S PURCHASE, USE AND DISPOSITION OF ANY PRODUCT COVERED HEREBY SHALL, UNDER NO CIRCUMSTANCES, EXCEED THE PURCHASE PRICE PAID FOR THE PRODUCT BY BUYER. NO ACTION, REGARDLESS OF FORM, ARISING FROM THIS AGREEMENT OR BASED UPON BUYER'S PURCHASE, USE OR DISPOSITION OF THE PRODUCTS MAY BE BROUGHT BY EITHER PARTY MORE THAN ONE YEAR AFTER THE CAUSE OF ACTION ACCRUES, EXCEPT THAT ANY CAUSE OF ACTION FOR THE NONPAYMENT OF THE PURCHASE PRICE MAY BE BROUGHT AT ANY TIME

The remedies provided to Buyer pursuant to the limited warranty, disclaimer of warranties and limitations of liabilities, described herein are the sole and exclusive remedies.

Unless specifically agreed to in writing by the Seller, no charges may be made to the Seller by Buyer or any third party employed by buyer for removing, installing or modifying any Product.

The Seller and its representatives may furnish, at no additional expense, data and engineering services relating to the application, installation, maintenance or use of the Products by Buyer. The Seller will not be responsible for, and does not assume any liability whatsoever for, damages of any kind sustained either directly or indirectly by any person through the adoption or use of such data or engineering services in whole or in part.

CONFIDENTIAL INFORMATION

Except with the Seller's prior written consent, Buyer shall not use, duplicate or disclose any confidential proprietary information delivered or disclosed by the Seller to Buyer for any purpose other than for operation or maintenance of the Products.

CANCELLATION AND DEFAULT

Absolutely no credit will be allowed for any change or cancellation of an order for Products by Buyer after fabrication of the Products to fill Buyer's order has been commenced. If Buyer shall default in paying for any Products purchased hereunder, Buyer shall be responsible for all reasonable costs and expenses, including (without limitation) attorney's fees incurred by the Seller in collecting any sums owed by Buyer. All rights and remedies to the Seller hereunder or under applicable laws are cumulative and none of them shall be exclusive of any other right to remedy. No failure by the Seller to enforce any right or remedy hereunder shall be deemed to be a waiver of such right or remedy, unless a written waiver is signed by an authorized management employee of the Seller and the Seller's waiver of a breach of this agreement by Buyer shall not be deemed to be a waiver of any other breach of the same or any other provision.

CHANGES IN PRODUCTS

Changes may be made in materials, designs and specifications of the Products without notice. The Seller shall not incur any obligation to furnish or install any such changes or modifications on Products previously ordered by, or sold to, Buyer.

APPLICABLE LAW, RESOLUTION OF DISPUTES AND SEVERABILITY

This agreement is entered into in Costa Mesa, California. This agreement and performance by the parties hereunder shall be construed in accordance with, and governed by, the laws of the State of California. Any claim or dispute arising from or based upon this agreement or the Products which form its subject matter shall be resolved by binding arbitration before the American Arbitration Association in Los Angeles, California, pursuant to the Commercial Arbitration Rules, excepting only that each of the parties shall be entitled to take no more than two depositions, and serve no more than 30 interrogatories, 10 requests for admissions and 20 individual requests for production of documents, such discovery to be served pursuant to the California Code of Civil Procedure. Any award made by the arbitrator may be entered as a final judgment, in any court having jurisdiction to do so. If any provision of this agreement shall be held by a court of competent jurisdiction or an arbitrator to be unenforceable to any extent, that provision shall be enforced to the full extent permitted by law and the remaining provisions shall remain in full force and effect.

ASSIGNMENT

This agreement shall be binding upon the parties and their respective successors and assigns. However, except for rights expressly provided to subsequent Owners of the Products under "Limited Warranty" above, any assignment of this agreement or any rights hereunder by Buyer shall be void without the Company's written consent first obtained. Any exercise of rights by an Owner other than Buyer shall be subject



Customer Service Center
2600 S. Garnsey Street
Santa Ana, CA 92707 USA
Phone: 949 833-3888
Toll Free: 800 331-2277
Fax: 714 549-4007

to all of the limitations on liability and other related terms and conditions set forth in this agreement.

EXCLUSIVE TERMS AND CONDITIONS

The terms and conditions of this agreement may be changed or modified only by an instrument in writing signed by an authorized management employee of the Seller. This instrument, together with any amendment or supplement hereto specifically agreed to in writing by an authorized management employee of the Seller, contains the entire and the only agreement between the parties with respect to the sale of the Products covered hereby and supersedes any alleged related representation, promise or condition not specifically incorporated herein.

SELLER'S PRODUCTS ARE OFFERED FOR SALE AND SOLD ONLY ON THE TERMS AND CONDITIONS CONTAINED HEREIN. NOTWITHSTANDING ANY DIFFERENT OR ADDITIONAL TERMS OR CONDITIONS CONTAINED IN BUYER'S SEPARATE PURCHASE ORDERS OR OTHER ORAL OR WRITTEN COMMUNICATION, BUYER'S ORDER IS OR SHALL BE ACCEPTED BY THE COMPANY ONLY ON THE CONDITION THAT BUYER ACCEPTS AND CONSENTS TO THE TERMS AND CONDITIONS CONTAINED HEREIN. IN THE ABSENCE OF BUYER'S ACCEPTANCE OF THE TERMS AND CONDITIONS CONTAINED HEREIN THE SELLER'S COMMENCEMENT OF PERFORMANCE AND/OR DELIVERY OF THE PRODUCTS, OR THE SELLER'S STATEMENT OF ACKNOWLEDGMENT OF THE RECEIPT OF BUYER'S PURCHASE ORDER, SHALL BE FOR BUYER'S CONVENIENCE ONLY AND SHALL NOT BE DEEMED OR CONSTRUED TO BE ACCEPTANCE OF BUYER'S DIFFERING TERMS OR CONDITIONS, OR ANY OF THEM. ANY DIFFERENT OR ADDITIONAL TERMS ARE HEREBY REJECTED UNLESS SPECIFICALLY AGREED UPON IN WRITING BY AN AUTHORIZED MANAGEMENT EMPLOYEE OF THE SELLER. IF A CONTRACT IS NOT EARLIER FORMED BY MUTUAL AGREEMENT IN WRITING, BUYER'S ACCEPTANCE OF ANY PRODUCTS COVERED HEREBY SHALL BE DEEMED ACCEPTANCE OF ALL OF THE TERMS AND CONDITIONS STATED HEREIN. THE SELLER'S FAILURE TO OBJECT TO PROVISIONS INCONSISTENT HERewith CONTAINED IN ANY COMMUNICATION FROM BUYER SHALL NOT BE DEEMED A WAIVER OF THE PROVISIONS CONTAINED HEREIN.

F360JWCE0107

2020 - 2021 BUDGET AMENDMENTS

June 30, 2021

		CURRENT BUDGET	AMENDED BUDGET	+ OR (-) CHANGE
GENERAL FUND				
<u>REVENUE</u>				
403	Real Property Taxes (Under-budgeted)	\$ 716,100	\$ 776,600	\$ 60,500
447	Tax Administration Fees	\$ 26,000	\$ 28,300	\$ 2,300
528	Other Federal Grants (CARES Act)	\$ -	\$ 37,400	\$ 37,400
576.100	State Shared Revenue - Constitutional (Under-budgeted)	\$ 181,760	\$ 219,700	\$ 37,940
676.304	Contribution from DDA (Traffic signal reimbursements)	\$ -	\$ 53,500	\$ 53,500
<u>EXPENSE</u>				
172	CITY MANAGER			
702	Salaries & Wages (Under-budgeted)	\$ 79,000	\$ 83,200	\$ (4,200)
191	ELECTIONS			
727	Office Supplies (Under-budgeted)	\$ 500	\$ 800	\$ (300)
218	GENERAL OFFICE			
702.500	Salaries & Wages - Clerical (Under-budgeted)	\$ 152,047	\$ 153,512	\$ (1,465)
716	Health Insurance (Under-budgeted)	\$ 27,300	\$ 31,000	\$ (3,700)
718	Disability (Under-budgeted)	\$ 800	\$ 1,200	\$ (400)
719	Retirement - Employer Portion (Under-budgeted)	\$ 8,800	\$ 9,800	\$ (1,000)
723	Dental Insurance (Under-budgeted)	\$ 1,800	\$ 2,800	\$ (1,000)
257	ASSESSOR			
727	Office Supplies (Under-budgeted)	\$ 500	\$ 600	\$ (100)
258	DATA PROCESSING			
727.100	Office Supplies - Computer Software (Exchange/Archiver)	\$ -	\$ 2,800	\$ (2,800)
977.200	Equipment - Hardware (New server)	\$ -	\$ 5,000	\$ (5,000)
265	CITY HALL			
975	Additions & Improvements (Carry forward to FY 21/22)	\$ 29,000	\$ 8,500	\$ 20,500
276	CEMETERY			
818.100	Contractual - Mowing/Sexton Services (Under-budgeted)	\$ 28,500	\$ 30,000	\$ (1,500)
818.200	Contractual - Burials/Foundations (Under-budgeted)	\$ 12,000	\$ 15,000	\$ (3,000)
975	Additions & Improvements (Carry forward to FY 21/22)	\$ 18,000	\$ 2,000	\$ 16,000
977	Equipment (Camera System)	\$ -	\$ 2,100	\$ (2,100)
301	POLICE DEPARTMENT			
975	Additions & Improvements (Carry forward to FY 21/22)	\$ 6,500	\$ -	\$ 6,500
977	Equipment (Camera System/In-car computer)	\$ 1,000	\$ 5,500	\$ (4,500)
336	FIRE DEPARTMENT			
702	Salaries & Wages (Under-budgeted)	\$ 40,000	\$ 46,100	\$ (6,100)
715	Employer Share FICA/Medicare (Under-budgeted)	\$ 2,500	\$ 3,600	\$ (1,100)
742	Uniforms/Clothing (Under-budgeted)	\$ 500	\$ 2,100	\$ (1,600)
818	Contractual (Under-budgeted)	\$ 2,000	\$ 3,100	\$ (1,100)
853	Telephone (Under-budgeted)	\$ 1,600	\$ 3,000	\$ (1,400)
863	Car/Truck Maintenance (Under-budgeted)	\$ 2,000	\$ 4,550	\$ (2,550)
967	Training & Conferences (Not used)	\$ 2,000	\$ 250	\$ 1,750
975	Additions & Improvements (Meeting room front door)	\$ -	\$ 1,850	\$ (1,850)
977	Equipment - Misc (Trk 575 lts/pos pressure fan/Camera)	\$ 2,000	\$ 7,025	\$ (5,025)
977.100	Equipment - Radios (Not used)	\$ 1,800	\$ -	\$ 1,800
977.200	Equipment - Hose & Appliances (Not used)	\$ 3,000	\$ -	\$ 3,000
444	DEPT OF PUBLIC WORKS			
702	Salaries & Wages (Under-budgeted)	\$ 8,000	\$ 11,600	\$ (3,600)
715	Employers Share - FICA/Medicare (Under-budgeted)	\$ 1,000	\$ 1,300	\$ (300)
716	Health Insurance (Under-budgeted)	\$ 1,500	\$ 2,400	\$ (900)
719	Retirement - Employer Portion (Under-budgeted)	\$ -	\$ -	\$ -
975	Additions & Improvements (Salt Pad)	\$ -	\$ 3,250	\$ (3,250)
448	STREET LIGHTING			
921	Electricity (Over-budgeted)	\$ 35,000	\$ 32,200	\$ 2,800
975	Additions & Improvements (Traffic signals - DDA reimbursed)	\$ 5,000	\$ 106,900	\$ (101,900)

2020 - 2021 BUDGET AMENDMENTS
June 30, 2021

	CURRENT BUDGET	AMENDED BUDGET	+ OR (-) CHANGE
526 SANITARY LAND FILL			
818.100 Contractual - Spring Clean Up (Aug 2020/April 2021)	\$ 5,000	\$ 11,500	\$ (6,500)
770 PARKS			
702 Salaries & Wages (Under-budgeted)	\$ 3,000	\$ 5,200	\$ (2,200)
940 Equipment Rental (Under-budgeted)	\$ 1,200	\$ 1,700	\$ (500)
975 Additions & Improvements (Camera system)	\$ -	\$ 2,350	\$ (2,350)
780 RAIL TRAIL			
702 Salaries & Wages - DPW (Under-budgeted)	\$ 2,250	\$ 3,450	\$ (1,200)
858 FRINGE BENEFITS			
702 Salaries & Wages (Under-budgeted)	\$ 24,000	\$ 28,000	\$ (4,000)
702.050 Salaries & Wages - CARES Act (Not budgeted)	\$ -	\$ 4,400	\$ (4,400)
715 Employer Share FICA/Medicare (Under-budgeted)	\$ 2,000	\$ 2,400	\$ (400)
716 Health Insurance (Under-budgeted)	\$ 3,000	\$ 4,300	\$ (1,300)
865 INSUARANCE			
910 Insurance (Under-budgeted)	\$ 14,000	\$ 14,800	\$ (800)
897 OTHER ACTIVITIES			
965.203 Contributions to Local St (Under-budgeted)	\$ 203,000	\$ 250,000	\$ (47,000)
965.203 Contributions to MVP - DPW Reserve (Not budgeted)	\$ -	\$ 12,000	\$ (12,000)
GENERAL FUND CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ (400)
<u>MAJOR STREETS</u>			
<u>EXPENSE</u>			
465 ROUTINE MAINTENANCE			
818 Contractual (Under-budgeted)	\$ 15,000	\$ 20,000	\$ (5,000)
MAJOR ST CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ (5,000)
<u>LOCAL STREETS</u>			
<u>EXPENSE</u>			
465 ROUTINE MAINTENANCE			
818 Contractual (Under-budgeted)	\$ 15,000	\$ 20,000	\$ (5,000)
LOCAL ST CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ (5,000)
<u>STATE HIGHWAY</u>			
<u>EXPENSE</u>			
478 WINTER MAINTENANCE			
740 Operating Supplies (Under-budgeted)	\$ 2,000	\$ 4,000	\$ (2,000)
900 ADMINISTRATION			
965.101 Contributions to General Fund - Overhead (Over-budgeted)	\$ 10,824	\$ 8,824	\$ 2,000
ST HWY CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ -
<u>DOWNTOWN DEVELOPMENT AUTHORITY</u>			
<u>EXPENSE</u>			
443 SIDEWALKS			
940 Equipment Rental (Under-budgeted)	\$ 800	\$ 1,100	\$ (300)
729 DEVELOPMENT ACTIVITIES			
800 Community Promotion - Façade Program (Not used)	\$ 20,000	\$ -	\$ 20,000
956 Miscellaneous (DDA building expenses)	\$ -	\$ 6,000	\$ (6,000)
964 Tax Refunds & Rebates (Tax Tribunal refund)	\$ -	\$ 530	\$ (530)
965.101 Contrib to Gen Fund - Purch/Impr (Not budgeted)	\$ -	\$ 54,000	\$ (54,000)
897 OTHER ACTIVITIES			
965.301 Contrib to Debt Service (Incorrect amount)	\$ 58,064	\$ 58,172	\$ (108)
DDA CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ (40,938)

2020 - 2021 BUDGET AMENDMENTS
June 30, 2021

	CURRENT BUDGET	AMENDED BUDGET	+ OR (-) CHANGE
<u>DEBT SERVICE</u>			
<u>REVENUE</u>			
676.248 Contribution from DDA/Stscape Bond (Incorrect amount)	\$ 58,064	\$ 58,172	\$ 108
<u>EXPENSE</u>			
DDA BOND			
995 DDA Bond Payment - Interest (Incorrect amount)	\$ 8,064	\$ 8,172	\$ (108)
DEBT SERVICE CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ -
<u>WATER FUND</u>			
<u>EXPENSE</u>			
536 IRON REMOVAL PLANT			
975 Add & Impr (Not used)	\$ 7,500	\$ -	\$ 7,500
977 Equipment (Water Tower/IRP Camera systems)	\$ -	\$ 3,000	\$ (3,000)
537 WATER DISTRIBUTION SYSTEM			
820 Memberships/Dues/Subscriptions (Neptune Server Access)	\$ 250	\$ 5,400	\$ (5,150)
975.400 Additions & Improvements (Second gateway on radio tower)	\$ -	\$ 5,000	\$ (5,000)
WATER CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ (5,650)

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 06/30/2021

DESCRIPTION	YTD BALANCE 06/30/2021 NORMAL (ABNORMAL)	2020-21 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 101 - GENERAL FUND				
TOTAL Revenues	1,591,737.52	1,580,437.00	100.72%	Property tax collection
Expenditures				
101-CITY COUNCIL	21,068.33	26,000.00	81.03%	
172-CITY MANAGER	115,509.19	116,190.00	99.41%	
191-ELECTIONS	6,052.79	6,100.00	99.23%	August/November elections
218-GENERAL OFFICE	222,880.43	222,927.00	99.98%	
247-BOARD OF REVIEW	766.16	1,575.00	48.65%	
253-TREASURER	2,614.39	2,900.00	90.15%	Tax Rolls
257-ASSESSOR	22,194.37	22,200.00	99.97%	
258-DATA PROCESSING/COMPUTER DE	19,288.54	19,525.00	98.79%	New server
265-CITY HALL	25,231.21	25,617.00	98.49%	
276-CEMETERY	60,352.37	79,528.00	75.89%	
285-FREEDOM MEMORIAL	686.83	1,900.00	36.15%	
301-POLICE DEPARTMENT	284,981.38	341,412.42	83.47%	
336-FIRE DEPARTMENT	131,231.10	131,469.00	99.82%	
410-PLANNING & ZONING COMMISSION	6,223.40	11,421.00	54.49%	
441-RADIO TOWER PROPERTY	0.00	0.00		
442-PARKING LOTS	14,696.85	16,015.00	91.77%	
443-SIDEWALKS	0.00	1,405.00	0.00%	
444-DEPT. OF PUBLIC WORKS	25,839.51	26,170.00	98.74%	DPW Admin Wages
448-STREET LIGHTING	138,972.86	139,100.00	99.91%	Traffic signal project expenses
526-SANITARY LAND FILL	12,520.49	12,790.00	97.89%	August 2020 and April 2021
751-RECREATION DEPARTMENT	107.05	44,852.50	0.24%	No 2020 recreation season
770-PARKS	19,256.85	19,275.00	99.91%	Wright St park improvements
780-RAIL/TRAIL	7,443.24	7,475.00	99.58%	
858-FRINGE BENEFITS	42,256.09	42,320.00	99.85%	DPW PTO/CARES Act
865-INSURANCE	14,785.94	14,800.00	99.91%	Work Comp/Prop Liab Ins
895-PROMOTIONS	0.00	0.00		
897-OTHER ACTIVITIES	262,281.18	267,000.00	98.23%	Tax revenue to Local Streets
TOTAL Expenditures	1,457,240.55	1,599,966.92	91.08%	
NET OF REVENUES & EXPENDITURES	134,496.97	(19,529.92)		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 06/30/2021

DESCRIPTION	YTD BALANCE 06/30/2021 NORMAL (ABNORMAL)	2020-21 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 202 - MAJOR STREETS FUND				
TOTAL Revenues	250,405.15	321,793.00	77.82%	
Expenditures				
451-STREET CONSTRUCTION	21,707.00	83,500.00	26.00%	
465-ROUTINE MAINTENANCE	64,105.80	68,100.00	94.13%	Crack filling
474-TRAFFIC CONTROL	1,871.72	4,100.00	45.65%	
478-WINTER MAINTENANCE	13,783.19	23,065.00	59.76%	
900-ADMINISTRATION	47,890.50	47,890.50	100.00%	Admin wages/final debt pmt
TOTAL Expenditures	149,358.21	226,655.50	65.90%	
NET OF REVENUES & EXPENDITURES	101,046.94	95,137.50	106.21%	
Fund 203 - LOCAL STREETS FUND				
TOTAL Revenues	290,469.97	292,097.00	99.44%	
Expenditures				
451-STREET CONSTRUCTION	81,823.75	92,000.00	88.94%	
465-ROUTINE MAINTENANCE	70,435.97	72,320.00	97.39%	Crack filling
474-TRAFFIC CONTROL	1,809.07	2,314.00	78.18%	Traffic lines painted
478-WINTER MAINTENANCE	16,276.09	18,530.00	87.84%	Complete
900-ADMINISTRATION	131,188.00	131,188.00	100.00%	
TOTAL Expenditures	301,532.88	316,352.00	95.32%	
NET OF REVENUES & EXPENDITURES	(11,062.91)	(24,255.00)	-45.61%	
Fund 211 - STATE HIGHWAY FUND				
TOTAL Revenues	24,866.05	35,675.00	69.70%	
Expenditures				
465-ROUTINE MAINTENANCE	10,026.59	12,800.00	78.33%	
474-TRAFFIC CONTROL	569.97	850.00	67.06%	Signage - fire dept
478-WINTER MAINTENANCE	9,346.07	11,300.00	82.71%	Complete
900-ADMINISTRATION	2,413.52	10,724.00	22.51%	
TOTAL Expenditures	22,356.15	35,674.00	62.67%	
NET OF REVENUES & EXPENDITURES	2,509.90	1.00		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 06/30/2021

DESCRIPTION	YTD BALANCE 06/30/2021 NORMAL (ABNORMAL)	2020-21 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 247 - LOCAL DEVELOPMENT FINANCE AUTHORITY				
TOTAL Revenues	384,905.50	316,175.00	121.74%	
Expenditures				
729-DEVELOPMENT ACTIVITIES	93,702.64	336,365.00	27.86%	
TOTAL Expenditures	93,702.64	336,365.00	27.86%	
NET OF REVENUES & EXPENDITURES	291,202.86	(20,190.00)		
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY				
TOTAL Revenues	131,859.42	148,000.00	89.09%	
Expenditures				
442-PARKING LOTS	17,392.79	30,015.00	57.95%	
443-SIDEWALKS	2,049.21	2,121.00	96.62%	Snow removal
729-DEVELOPMENT ACTIVITIES	92,305.19	92,441.00	99.85%	Traffic signal project costs
733-DOWNTOWN/STREETSCAPE	18,581.80	29,460.00	63.07%	
895-PROMOTIONS	5,282.42	8,565.00	61.67%	
897-OTHER ACTIVITIES	58,172.00	58,172.00	100.00%	
TOTAL Expenditures	193,783.41	220,774.00	87.77%	
NET OF REVENUES & EXPENDITURES	(61,923.99)	(72,774.00)	85.09%	
Fund 301 - GENERAL DEBT SERVICE FUND				
TOTAL Revenues	162,494.50	162,494.50	100.00%	
Expenditures				
906-MAJOR STREET BOND	35,682.50	35,682.50	100.00%	Final debt payment
907-D.D.A. BOND	58,172.00	58,172.00	100.00%	
908-LOCAL STREET BOND	68,640.00	68,640.00	100.00%	
TOTAL Expenditures	162,494.50	162,494.50	100.00%	
NET OF REVENUES & EXPENDITURES	0.00	0.00		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 06/30/2021

DESCRIPTION	YTD BALANCE 06/30/2021 NORMAL (ABNORMAL)	2020-21 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 590 - SEWER SYSTEM FUND				
TOTAL Revenues	779,530.49	780,000.00	99.94%	
Expenditures				
527-SEWAGE DISPOSAL	756,707.58	1,227,998.26	61.62%	
TOTAL Expenditures	756,707.58	1,227,998.26	61.62%	
NET OF REVENUES & EXPENDITURES	22,822.91	(447,998.26)	-5.09%	
Fund 591 - WATER SUPPLY SYSTEM FUND				
TOTAL Revenues	399,452.86	384,450.00	103.90%	Water Improvement Project
Expenditures				
536-IRON REMOVAL PLANT	332,993.51	386,496.28	86.16%	Water Improvement Project
537-WATER DISTRIBUTION SYSTEM	107,428.65	108,097.00	99.38%	
TOTAL Expenditures	440,422.16	494,593.28	89.05%	
NET OF REVENUES & EXPENDITURES	(40,969.30)	(110,143.28)		
Fund 661 - MOTOR VEHICLE POOL FUND				
TOTAL Revenues	148,604.58	154,000.00	96.50%	
Expenditures				
270-DPW BUILDING AND GROUNDS	27,632.38	32,475.00	85.09%	
896-MOTOR VEHICLE POOL	112,030.23	555,080.00	20.18%	Carryover dump trk/no fire trk
TOTAL Expenditures	139,662.61	587,555.00	23.77%	
NET OF REVENUES & EXPENDITURES	8,941.97	(433,555.00)	-2.06%	
Fund 703 - CURRENT TAX FUND				
TOTAL Revenues	0.00	0.00		Interest earnings
TOTAL Expenditures	0.00	0.00		
NET OF REVENUES & EXPENDITURES	0.00	0.00		
TOTAL REVENUES - ALL FUNDS	4,164,326.04	4,175,121.50	99.74%	
TOTAL EXPENDITURES - ALL FUNDS	3,717,260.69	5,208,428.46	71.37%	
NET OF REVENUES & EXPENDITURES	447,065.35	(1,033,306.96)	43.27%	

MEMORANDUM

TO: Jonesville City Council

FROM: Personnel Committee

SUBJECT: Committee Report and Recommendations

DATE: August 19, 2021

In response to the direction from the City Council to investigate and explore resolutions to the conflicts that have arisen between City Manager Gray and Fire Chief Adair, the Personnel Committee met separately with Chief Dean Adair and City Manager, Jeffrey Gray, in order to gather information. After meeting with Chief Adair and Manager Gray and reviewing the comments and observations of both individuals regarding the Fire Department and City Manager interactions, the Personnel Committee has concluded that the escalation of issues is due to an ongoing lack of communication between the Fire Chief and the City Manager. It appears to the Committee that the differing personalities of the Fire Chief and the City Manager played a role in the communication difficulties. Over time, the communication breakdown resulted in frustration on the part of both individuals. The ongoing lack of communication gave rise to many unanswered questions and room for assumptions regarding the intentions of both parties. Attempts to follow up for clarification at times appeared to be ignored by the Fire Chief or delegated to the Assistant Chief. In light of the City charter provision that dictates that the City Manager is the administrative supervisor of the Fire Department and its Chief, the ongoing communication frustration was untenable.

After careful review and consideration, the Personnel Committee did not discover any misconduct or clear intimidation practices by the City Manager. Manager Gray acknowledged that at times his frustration with the situation resulted in some tense communication with the Fire Chief and the Assistant Fire Chief. However, the nature of the communication did not rise to the level of intimidation or lack of respect on the part of the City Manager given his supervisory role. The personnel committee also found no other conflicts or complaints between the City Manager and any other departments.

In an effort to move forward and provide a framework for improved management and communication between the Fire Department and the City Administrative Management, the Personnel Committee recommends that the City Council create a Public Safety Director position which will be a Department Head position to supervise both the City of Jonesville Police and Fire Departments. Chief Dean Adair will remain the Chief of the Fire Department and will report directly to the Director of Public Safety. The Director of Public Safety will report directly to the City Manager and will attend council meetings and provide monthly reports regarding activities of both the Fire Department and the Police Department. The creation of the Director of Public Safety position will bridge the gap of communication

between the Fire Chief, Fire Department and the City Manager. The creation and implementation of this position also will allow for more autonomy for those departments to act as needed and the Director of Public Safety will regularly communicate with the City Manager regarding ongoing needs and operations of the Police and Fire Departments. The creation of a Public Safety Director position also will allow both departments to be more unified and consistent on future goals, training, budgeting, events, and recruiting when necessary. In addition to resolving the current communication issues between the Fire Department and the City Manager, the creation of this position also will help the City Council be more proactive with both departments now and in the future. As previously stated, Chief Dean Adair will remain the Fire Chief and his pay and rank will not be affected by this change. It is the belief of the committee that the creation of this position will allow Chief Adair to pursue his clear passion for the fire department now and into the future while allowing he and his team to step away from the administrative tasks that are necessary for the proper operation of the City Fire Department.

The personnel committee has explored whether any current employee of the City would be suitable for the Public Safety Director position and has determined that Police Chief, Kurt Etter, has extensive experience in firefighting including command positions within a fire department. The Committee met with and interviewed Chief Etter to determine his qualifications and interest in the position of Public Safety Director if created and determined that he would be interested in the position. Chief Etter's in depth knowledge and experience with supervision in both the role of Police Officer and Fireman should help to improve the public safety operations of the City. Chief Etter also has experience in Firefighter training and Fire Department policy, compliance and operations.

The Personnel Committee strongly recommends that the City Council authorize creation of the Director of Public Safety position and corresponding reorganization as the best way to move forward while supporting both the Fire Department and the City Manager.

The Personnel Committee also recommends that the City Manager consider appointing Police Chief Kurt Etter to the position of Public Safety Director after consideration of his qualifications for the position.

The Personnel Committee is aware of and has reviewed the concerns of the City Managers actions and recommendations to members the public during COVID with respect to the use of city property and facilities. The committee found no misconduct in the City Manager's actions during the pandemic and in fact found the City Manager acted as directed by Council. In the months since these issues have been brought to our attention no additional residents or business owners have approached the Personnel Committee with any new issues or continued complaints regarding the City Manager.

The Personnel Committee has discussed its findings and recommendations with the City Manager.

****Subject to Approval****

JONESVILLE CITY COUNCIL
Minutes of July 21, 2021

A meeting of the Jonesville City Council was held on Wednesday, July 21, 2021 at the Jonesville City Hall, 265 E. Chicago Street, Jonesville, MI. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Jerry Drake, Brenda Guyse, George Humphries Jr. and Andy Penrose.

Also Present: Manager Gray, Treasurer Spahr, WWTP Supt. Boyle, Police Chief Lance, DPW Supt. Kyser, Fire Chief Adair, Attorney Lovinger, Sgt. Etter, Kathy Humphries, Dean Adair Sr., Mike Sweeney, Rick Riggs, Lisa Adair, Joe Luna, Margaret Hughes, Carol Burton, Jim Pope and Daren Wisely.

The Pledge of Allegiance and moment of silence was led by Mayor Gerry Arno.

A motion was made by Jerry Drake and supported by Andy Penrose to approve the agenda as presented with the following addition: 6.C. Police Chief Appointment. All in favor. Absent: Delesha Padula. Motion carried.

A motion was made by Brenda Guyse and supported by Tim Bowman to waive the requirements for Garage Sale Permits between Friday, August 13, 2021 and Sunday, August 15, 2021 for the US-12 Garage Sale. All in favor. Absent: Delesha Padula. Motion carried.

Brenda Guyse made a motion and was supported by Jerry Drake to cast the ballot for the five candidates on the Michigan Municipal League Workers Compensation Trustee Ballot. All in favor. Absent: Delesha Padula. Motion carried.

A motion was made by Andy Penrose and supported by Tim Bowman to approve the hiring of Kurt Etter as Police Chief. Chief Lance will be retiring in September 2021. All in favor. Absent: Delesha Padula. Motion carried.

A motion was made by Jerry Drake and supported by Brenda Guyse to approve the minutes of the June 16, 2021 Regular Meeting. All in favor. Absent: Delesha Padula. Motion carried.

A motion was made by Tim Bowman and supported by Brenda Guyse to approve the minutes of the July 7, 2021 Special Meeting. All in favor. Absent: Delesha Padula. Motion carried.

Andy Penrose made a motion and was supported by Jerry Drake to approve Accounts Payable for July 2021 in the amount of \$191,460.13. All in favor. Absent: Delesha Padula. Motion carried.

Updates were given by Department Heads, Manager Gray and Council.

Mayor Arno adjourned the meeting at 7:10 p.m.

Cynthia D. Means
Clerk

Gerald E. Arno
Mayor

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<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
AMERICAN COPPER & BRASS, LLC	JFD - REPAIRS	43.37
ASSOC OF PUB TREAS OF US & CASPAHR	- MEMBERSHIP RENEWAL	159.00
AT&T	LOCAL/LONG DISTANCE	2,942.58
BAKER, VICKI/B & B CLEANING,	JPD/JFD/CITY HALL CLEANING SERVICES	520.00
BRAMAN ROOFING COMPANY	ROOF REPAIRS - 257 E CHICAGO ST	128.00
BRINER OIL CO., INC.	MVP - BULK TANK	164.50
	JFD - GASOLINE/ACCT #25	181.65
	MVP - VEHICLE MAINTENANCE/ACCT #26	72.05
	MVP - BULK TANK	613.11
	1,031.31	
BS&A SOFTWARE	SOFTWARE SUPPORT FEES	2,835.00
BUTTERS EXCAVATING & LAWN CARE	CEMETERY SEXTON/MAINT SERVICES	6,427.60
CAPITAL ONE	WALMART - SUPPLIES	105.78
CONSUMERS ENERGY	FAST PARK ELECTRICITY	50.89
	DDA - METERED PARKING LOT LIGHT ELECTRICITY	82.34
	FREEDOM MEMORIAL ELECTRICITY	42.83
	CITY-WIDE STREET LIGHT ELECTRICITY	2,001.62
	DOWNTOWN/STREETSCAPE LIGHT ELECTRICITY	452.13
	JPD ELECTRICITY	406.45
	WWTP ELECTRICITY	4,670.80
	CITY HALL SECOND FLOOR ELECTRICITY	29.13
	DDA - UNMETERED PARKING LOT LIGHT ELECTRICITY	31.57
	100 DEAL PKWY SPRINKLER METER ELECTRICITY	32.70
	WATER TOWER ELECTRICITY	91.58
	598 IND PKWY SPRINKLER METER ELECTRICITY	29.57
	WRIGHT ST PARK ELECTRICITY	34.64
	DPW ELECTRICITY	101.28
	CITY HALL ELECTRICITY	311.73
	RADIO TOWER ELECTRICITY	37.04
	JFD TRUCK BAY ELECTRICITY	162.98
	JFD TRAINING ROOM ELECTRICITY	149.41
	JFD - EMERGENCY SIREN ELECTRICITY	29.88
	500 IND PKWY SPRINKLER METER ELECTRICITY	31.66
	CITY-WIDE LED STREET LIGHT ELECTRICITY	587.46
	CEMETERY ELECTRICITY	38.88
	CEMETERY ELECTRICITY	38.69
	DDA BUILDING ELECTRICITY	418.99
	IRON REMOVAL PLANT ELECTRICITY	1,315.53
	100 DEAL PKWY SPRINKLER METER ELECTRICITY	32.54
	500 IND PKWY SPRINKLER METER ELECTRICITY	31.50
	WATER TOWER ELECTRICITY	88.04
	598 IND PKWY SPRINKLER METER ELECTRICITY	29.57
	WRIGHT ST PARK ELECTRICITY	34.47
	DPW ELECTRICITY	93.38
	CITY HALL ELECTRICITY	256.76
	RADIO TOWER ELECTRICITY	37.74
	JPD ELECTRICITY	338.14
	JFD TRUCK BAY ELECTRICITY	152.59
	JFD TRAINING ROOM ELECTRICITY	95.76
	JFD EMERGENCY SIREN ELECTRICITY	30.02
	CITY HALL SECOND FLOOR ELECTRICITY	29.13
	FAST PARK ELECTRICITY	49.60
	WWTP ELECTRICITY	4,296.17
	DDA - UNMETERED PARKING LOT LIGHT ELECTRICITY	31.54
	DDA - METERED PARKING LOT LIGHT ELECTRICITY	93.52
	FREEDOM MEMORIAL ELECTRICITY	42.00
	CITY-WIDE LED STREET LIGHT ELECTRICITY	514.65
	CITY-WIDE STREET LIGHT ELECTRICITY	2,000.31
	DOWNTOWN/STREETSCAPE LIGHT ELECTRICITY	409.83
	19,867.04	
COUNTRYSIDE TROPHIES	COUNCIL/BOARD OF REVIEW NAME PLATES	18.00
CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES	9.53
	COPIER MAINTENANCE	42.19

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	OFFICE SUPPLIES	5.28
	MANAGER CHAIR	325.00
	OFFICE SUPPLIES	1.81
	WWTP - PRINT CARTRIDGES	58.88
	OFFICE SUPPLIES	93.08
	OFFICE SUPPLIES	12.20
		547.97
ELHORN ENGINEERING COMPANY	WATER - SUPPLIES	324.00
FINLEY, GLENN OR SUZETTE	SEWER REPAIRS	650.00
FIRST NATIONAL BANK OMAHA	ZOOM MEMBERSHIP	29.98
	OPERATING SUPPLIES	20.71
		50.69
FOULKE CONSTRUCTION COMPANY	WWTP - LAB UPGRADE	2,700.00
GREENMARK EQUIPMENT	MVP - REPAIRS	31.34
	MVP - REPAIRS	71.56
	MVP - VEHICLE REPAIRS	147.66
		250.56
HILLSDALE B.P.U.	TELEWISE SEWER - 551 E CHICAGO	1,184.80
HILLSDALE MEDIA GROUP	PUBLIC NOTICE - JULY BOARD OF REVIEW	53.70
HYDROCORP, INC	WATER - CROSS CONNECTION PROGRAM	520.00
IDEXX DISTRIBUTION CORP.	WATER - LAB SUPPLIES	1,615.71
JONESVILLE HARDWARE	SUPPLIES/REPAIRS	133.90
JONESVILLE, CITY OF	CITY HALL WATER/SEWER	49.53
	JFD WATER/SEWER	64.30
	JPD WATER/SEWER	49.53
	DPW WATER/SEWER	49.53
	WWTP WATER/SEWER	222.98
	WRIGHT ST PARK WATER/SEWER	51.19
		487.06
LOVINGER & THOMPSON, P.C.	LEGAL FEES	1,387.50
MCGOWAN ELECTRIC SUPPLY, INC.	DDA - DECORATIVE STREET LIGHTS/LED BULBS	199.62
	DDA - DECORATIVE STREET LIGHTS/LED BULBS	695.00
		894.62
MERIT NETWORK INC	ADD'L BANDWIDTH - JUNE 2021	54.00
MICHIGAN GAS UTILITIES	IRON REMOVAL PLANT GAS SERVICE	45.40
	JFD GAS SERVICE	45.84
	JPD GAS SERVICE	43.46
	CITY HALL GAS SERVICE	41.62
	DPW BUILDING GAS SERVICE	41.62
	GAS LIGHT SERVICE	57.61
	WWTP GAS SERVICE	688.44
		963.99
MICHIGAN LAWN & LANDSCAPE	MOWING SERVICES	2,427.02
MICHIGAN MUNICIPAL LEAGUE	JPD - CHIEF AD	56.76
	WATER/WWTP - LAB TECHNICIAN AD	44.76
		101.52
MICHIGAN PAVING & MATERIALS	CMANHOLE ADJUSTMENTS/GAIGE ST PAVING/DPW SALT PAD	76,560.25
MML LIABILITY & PROPERTY POOI	PROPERTY/LIABILITY INSURANCE RENEWAL	43,421.00
MML WORKERS COMPENSATION FUNI	WORK COMP QUARTERLY INVOICE	2,526.00
MUNICIPAL CODE CORPORATION	ZONING ORDINANCE ONLINE	550.00
NSI LAB SOLUTIONS	WATER - TESTING	69.00
NYE UNIFORM COMPANY	JPD - UNIFORMS	49.50
OSSEO LOCK	CITY HALL DOOR LOCKS	155.00
PEERLESS-MIDWEST, INC.	IRP - ANNUAL WELL & PUMP TESTING	1,300.00
PERFORMANCE AUTOMOTIVE	MVP - VEHICLE REPAIRS	353.85
PLAYFORD REAL ESTATE, LLC	DDA - FACADE GRANT	2,500.00
POINT RENTAL & SALES	JFD - CHAIN SAW	501.00
POSTMASTER	POSTAGE - WATER/SEWER BILLS	244.07
ROGERS LEON	UB refund for account: 001083-12	18.19
SANDY, TROY	JPD - AUTO DETAIL	200.00
	JPD - AUTO DETAIL	200.00
		400.00

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SHARE CORPORATION	MVP - OPERATING SUPPLIES	228.27
	WATER - MISS DIG PAINT	91.87
		320.14
SLOVACEK, QUINTON B/DBA CLEAF	CITY HALL/JPD - WINDOW CLEANING	33.00
SPEEDWAY SUPERAMERICA, LLC	GASOLINE	1,018.25
STOCKHOUSE CORPORATION	DDA - BUILDING AVAILABLE SIGNAGE	180.00
TOTAL ENERGY SYSTEMS, LLC	IRP GENERATOR MAINTENANCE	556.00
UNIFIRST CORPORATION	WWTP - UNIFORM RENTAL	29.97
	CITY HALL/JPD - FLOOR MATS	29.50
	MVP - SHOP TOWELS	26.22
	WWTP - UNIFORM RENTAL	29.97
	WWTP - UNIFORM RENTAL	29.97
	MVP - SHOP TOWELS	26.22
	WWTP - UNFIORM RENTAL	29.97
		201.82
US BANK	WWTP - BOND AGENT FEES	500.00
USA BLUEBOOK	WATER - SUPPLIES	58.77
	WATER/WWTP - SUPPLIES	817.60
		876.37
VERIZON WIRELESS	DPW CELL PHONE	25.00
	Total:	180,783.16

Total Calls

25

Jonesville Fire Department July 2021

Members	Date	Type of call		City	Fayette	Scipio	Mutual	Training
10	7/1/2021	Wires Down	3611 W Chicago		X			
6	7/3/2021	Odor Investigation	3620 N Lake Wison		X			
6	7/4/2021	CO Alarm	701 Beck St	X				
6	7/4/2021	Assist Medical	495 Salem Dr	X				
7	7/7/2021	Odor Investigation	310 Church St	X				
8	7/11/2021	PI Accident	1309 North Adams		X			
9	7/11/2021	PI Accident	US-12/ Bunn		X			
6	7/12/2021	Medical Disregard	1491 Litchfield rd				X	
6	7/12/2021	Fire Disregard	260 Gauge St	X				
10	7/13/2021	Wires Down	Fayette and Clinton	X				
5	7/14/2021	Fire Disregard	701 OLDS ST	X				
6	7/15/2021	Vehicle Fire	Concord Rd/Sterling Rd			X		
6	7/15/2021	PI Accident	M99/US12	X				
10	7/15/2021	Assist Medical	117 West St Apt 30	X				
10	7/16/2021	Assist Medical	1500 East Hastings Lake Rd			X		
9	7/24/2021	City	659 Craig St	X				
9	7/24/2021	Wires Down	Pope Rd & Sterling Rd			X		
6	7/24/2021	Illegal Burn	138 Walnut St	X				
10	7/26/2021	Sprinkler Head Broke	260 Gauge St	X				
11	7/28/2021	Clean Up	Station					X
6	7/29/2021	Wires Down	Fayette and Clinton	X				
6	7/30/2021	PI Accident	N Bunn Rd / Jonesville Rd		X			
8	7/31/2021	Assist Medical	US-12 / Concord	X				
13	7/31/2021	Meeting	station					X
12	7/31/2021	Training	Station					X

MONTHLY OPERATING REPORT

July 2021

SUBMITTED: August 18, 2021

WATER FLOW

MAXIMUM	239,000
MINIMUM	162,000
AVERAGE	187,800
TOTAL	5.823 MG

WASTEWATER FLOW

MAXIMUM	313,6026
MINIMUM	222,200
AVERAGE	268,100
TOTAL	8.3117 MG

CALLOUTS: **None**

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of July 2021.

A sewer main at lateral were repaired on Concord Rd. The later and main were damaged by a directional bore the was made to install a new water line.

The Wastewater Plant Laboratory processed 124 Bacteria tests, 29 Nitrate tests and 16 Nitrite tests. The annual totals s follows:

- Bacteria Test----606
- Nitrate Tests----150
- Nitrite Tests-----61

The total paid walk-in business was \$1,500.00.

Michigan EGLE conducted the drinking water lab inspection that is normally required every three years. The inspection had been postponed because of the pandemic. Several minor issues were discovered with the nitrate procedures that have been corrected.

The Vactor was dispatched to Litchfield twice to jet rod a sewer and clean a lift station.

5-Day Biochemical Oxygen Demand

NPDES Permit 30 Day Average Limit is 4 mg/l

NPDES Permit Daily Maximum is 10 mg/l

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the Receiving stream.

Jonesville Monthly Average—2.6 mg/l

Average Percent Removal from the Raw Wastewater—98.6 %

Daily Maximum—4 mg/l

Total Suspended Solids

NPDES Permit Limit is 20 mg/l

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—1.3 mg/l

Average Percent Removal from the Raw Wastewater—98.9%

Total Phosphorus

NPDES Permit Limit 1 mg/l Year Round

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.20 mg/l

Average Percent Removal from the Raw Wastewater—96.3%

Ammonia Nitrogen

NPDES Permit 30 Day Average Limit is 0.5 mg/l

NPDES Permit Daily Maximum is 2 mg/l

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples Of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.183mg/l

Average Percent Removal from the Raw Wastewater—99.3%

Jonesville Daily Maximum—1.62 mg/l

Brian Boyle

Jonesville Dept of Public Works

July 2021

Monthly Report

	Maintenance	White Paint	Yellow Paint	Top Dirt	COLD MIX
STATE HIGHWAYS	0 HR DT 0 HR OT			0 Yd	.50 Ton
MAJOR STREETS	0 HR DT 0 HR OT	0 Gal	0 Gal	0 Yd	.75 Ton
LOCAL STREETS	2 HRS DT 0 HR OT	0 Gal	0 Gal	0 Yd	0 Ton
PARKING LOTS	0 HR DT 0 HR OT	0 Gal	0 Gal	0 Yd	0 Ton
POLICE STATION	0 HR OT	0 Gal	0 Gal	0 Yd	
FIRE DEPARTMENT	0 HR OT	0 Gal	0 Gal	0 Yd	
SEWER DEPT	0 HR DT				
LDFA	0 HR OT	0 Gal	0 Gal		0 Ton
WATER	0 HR DT 0 HR OT				0 Ton
State Police	0 HR OT				

There was one call out.

The call out was for a large branch that fell on Fayette Street

The Rail Trail was mowed.

The road edges were mowed on State, Major and Local Streets

State Highway and Major Streets were cold patch.

Storm drains were cleaned on State, Major and Local Streets.

We started installing LED lights on M-99 for the DDA street lights.

We hauled 2 loads of top dirt to the Cemetery for Tyler.

Certified Maintenance cleaned the carpets and tile floors at City Hall, Fire Station and Police Dept.

Mike Kyser

JONESVILLE POLICE DEPARTMENT

116 W. Chicago St.
Jonesville, MI 49250-1106



(517) 849-2101
(517) 849-2520 (fax)

ACTIVITY SUMMARY FOR JULY 2021

Total reports written: 49
Break and Enter: 3 (entry w/o auth.)
Damage to Property: 3
Larceny from Motor Vehicle: 0
OUIL: 1
Alcohol Violations: 3
Retail Fraud: 1
Obstructing Justice: 3
Public Roadway Accidents: 4
Private Property Accidents: 2
Driving Law Violations: 13
Other Arrests: 6 (warrants, traffic-DWLS/Revoked, etc.)
Medical Emergency: 4
Overdose: 2
Mental Petitions Served: 1
Nuisance Animals: 2
General Assistance: 6
Traffic/Moving Violations: 59
Carrying Concealed Weapon: 1
Death: 1
Warrants Received from Prosecutor: 8

Officers were able to revive three unresponsive subjects that had overdosed by administering Narcan to them

The three burglaries were done by the same subject who was arrested within 24 hrs. after committing them. He is currently in jail pending court proceedings.

July Patrol Shift Coverage: 70%

July 21, 2021

Dear City Manager Gray,

As you may be aware, the health department continues to monitor the rise of additional cases of COVID-19 in Hillsdale County. With the arrival of COVID-19 variants, it has become more important than ever to educate residents regarding their choices about the vaccine. Hillsdale County has one of the lowest rates of vaccinated residents, which is concerning due to the increasing number of cases of the Delta variant in our State. This variant has been proven to spread easier and require longer recovery times. As the elected leadership of your community, we want to share your municipality's vaccination status as of July 9, 2021.

Jonesville City 43.1%

Because Hillsdale County residents are at risk due to a low immunization rate, the Branch-Hillsdale-St. Joseph Community Health Agency is seeking partnerships within your community, to improve the county's vaccination rate. Collaboration provides us with the opportunity to combine efforts to get the vaccine to residents who desire vaccination.

Together, we could provide education, and resources to connect residents to services they need. Additionally, our agency's mobile unit gives us the ability to travel to the homes of the elderly, the disabled, and to those who lack transportation.


We are respectfully asking you to work with us to discuss how we can improve your community's vaccination rate. A representative of our collaborative will be contacting you in the next week to discuss how we can best work together.

Thank you for your dedication to protecting the health and well-being of our communities.

Sincerely,



Rebecca Burns, M.P.H., R.S.
Health Officer



H. Lauren Vogel, D.O.
Medical Director

570 N. Marshall Road
Coldwater, MI 49036
(517) 279-9561
(517) 278-2823 Fax

20 Care Drive
Hillsdale, MI 49242
(517) 437-7395
(517) 437-0166 Fax

1110 Hill Street
Three Rivers, MI 49093
(269) 273-2161
(269) 273-2452 Fax

1555 E. Chicago Rd
Suite C
Sturgis, MI 49091
(269) 273-2161



August 6, 2021

RECEIVED
AUG 09 2021

BY: _____

City Manager
City of Jonesville
265 East Chicago Street
Jonesville, MI 49250-1002

RE: Programming Advisory

Dear City Manager:

We are committed to keeping you and our customers informed about changes to Xfinity TV services. As part of that ongoing commitment to keep you informed, we wanted to update you on the following:

- Beginning August 19, 2021, Great American Country (GAC) will move from Digital Preferred to Digital Starter/Extra, making it available to more customers at no additional cost.

Please feel free to contact me at 616-560-1922 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey Snyder", with a long, sweeping flourish extending to the right.

Jeffrey Snyder
Manager, External Affairs
Comcast, Heartland Region
3500 Patterson Ave., SE
Grand Rapids, MI 49512