



**CITY OF JONESVILLE
COUNCIL AGENDA
AUGUST 16, 2023 - 6:30 P.M.
JONESVILLE CITY HALL, 265 E. CHICAGO STREET**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

4. PRESENTATIONS AND RECOGNITIONS

A. None

5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

A. None

6. REPORTS AND RECOMMENDATIONS

A. Consider Contract – Industrial Pretreatment Program Development

[Action Item]

B. Contract Award – Crack Sealing

[Action Item]

C. Fiscal Year 2022-23 Year End Budget Amendments

[Action Item]

D. Contract for Services – Domestic Harmony

[Action Item]

7. COUNCIL MINUTES

A. July 19, 2023 Regular Meeting

[Action Item]

8. ACCOUNTS PAYABLE

A. Accounts Payable for August 2023 totalling \$71,910.04

[Action Item]

9. BOARD AND COMMISSION MINUTES

[Action Item]

A. Economic Development Partnership of Hillsdale County – March 9, 2023 (Gray)

B. Region 2 Planning Commission – June 8, 2023 (Penrose)

10. DEPARTMENT REPORTS

A. Public Safety – Director Lance

B. Water/Wastewater Treatment Plant – Superintendent Hughes

C. Department of Public Works – Superintendent Kyser

D. Cash Report – Finance Director Spahr

11. ADJOURN

RULES FOR SPEAKING BEFORE THE JONESVILLE CITY COUNCIL (Adopted 09/05/01)

1. Speakers will have one opportunity to address the Council unless the Mayor allows additional opportunities.
2. Remarks shall be limited to 5 minutes per person and will also be limited to matters before the Council, to Council business or policy, or to issues of community concern or interest that the Council has authority to recommend or act upon. Comments about actions, inactions or performance of the Council are appropriate. Profane, vulgar or abusive language will not be tolerated.
3. The Mayor may grant a speaker additional time under unusual circumstances.
4. Council members and staff will not respond to general audience participation. Matters will be referred to the City Manager who will provide reports at a subsequent meeting/date.
5. The Mayor may call out of order any person who is being disorderly by speaking or otherwise disrupting the proceedings. Such person shall not be permitted to speak and if he/she continues in a disorderly manner, the Mayor may declare a recess and/or ask that the person leave or be removed from the meeting.



To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: August 11, 2023
Re: Manager Report and Recommendations – August 16, 2023 Council Meeting

6. A. Consider Contract – Industrial Pretreatment Program Development [Action Item]

Wastewater Treatment staff have detected elevated metal levels in biosolids at the plant. Investigation has determined that we have at least one user that requires development of an Industrial Pretreatment Program (IPP). The program establishes allowable discharges and circumstances where industrial users might be required to pretreat effluent before discharging to the wastewater collection system. The attached proposal from Fleis and Vandenbrink details the engineering contract to develop an Industrial Pretreatment Program that will be approved by the Michigan Department of Environment, Great Lakes and Energy (EGLE). In addition to the cost of the engineering contract, there will be costs associated with lab testing of required effluent samples. Typically, the costs associated with an IPP program are borne by the regulated users during the development of application and inspection fees. The staff is conducting an industrial user survey to determine if there will be more than one regulated business within the City. I recommend a motion to authorize the Manager to execute the contract with Fleis and Vandenbrink in the amount of \$26,600 and for the staff to complete necessary lab testing, estimated at \$16,282. *Please refer to the attached proposal from Fleis and Vandenbrink and the quote for analytical work from Merit Laboratories, Inc.*

6. B. Contract Award – Crack Sealing [Action Item]

Crack sealing is a preventative maintenance technique that is intended to reduce the damaging effects of water infiltration and freezing in cracks in asphalt pavement. I support the recommendation from Superintendent Kyser that the contract for this service be awarded to Pavement Solutions, Inc., despite the fact that their quote is \$410.00 higher than the low bidder. They are able to supply more durable fiberized seal, while the low bidder is not. I recommend a motion to award the contract to Pavement Solutions, Inc. in the amount of \$13,910.00 and to authorize the Manager to execute the same. *Please refer to the two quotes and map of maintenance areas.*

6. C. Fiscal Year 2022-23 Year End Budget Amendments [Action Item]

I recommend Council consider a motion to approve the budget amendments as submitted by Finance Director Spahr for FY 2022-23 (Fiscal Year ending June 2023). Brief explanations for the line item adjustments are provided in parentheses following each item. Net changes to the respective fund balances are noted, as well. The most significant amendments are related to the carryover of Maumee Street improvements and related water system work, which began in FY 2022-23, but will be paid out in the current year. In addition, Council previously approved various unbudgeted equipment expenses, including the Pumper tank repair, DPW pickup and backhoe. Finance Director Spahr will provide further detail on individual line items as requested. *Please refer to the attached budget amendment spreadsheet.*

6. D. Contract for Services – Domestic Harmony [Action Item]

As requested by Domestic Harmony, Council designated \$1,000 for contracted services in the Fiscal Year 2023-24. A motion is necessary to authorize payment of the contract in the amount of \$1,000 and authorize the City Manager to execute the same. *Please refer to the attached Contract for Services.*

9. BOARD AND COMMISSION MINUTES

[Action Item]

Board and commission minutes for the prior month are attached. The name of the Council/staff representative to the board is indicated in parentheses. Following any discussion or questions about the board minutes, the appropriate action of Council would be a motion to receive and place the minutes on file. A single motion can be taken up for all of the minutes.

Correspondence:

- Local Community Stabilization Authority – METRO Act Error



June 16, 2023

Via email: JGray@jonesville.org

Mr. Jeffrey Gray
City of Jonesville
265 East Chicago Street
Jonesville, MI 49250

**RE: Proposal for Professional Services
Industrial Pretreatment Program Development**

Dear Jeff,

Thank you for the opportunity to assist the City in developing an approvable Industrial Pretreatment Program to accommodate two recently identified Categorical Industrial Users.

Background and Understanding

We understand that the City had an industrial pretreatment program (IPP) at one time in the past, but that it has not been implemented for some time as the industries requiring the IPP in the past closed operations. As such, the City's Sewer Use Ordinance (SUO) still contains much of the language needed to re-institute an Industrial Pretreatment Program.

Recently the City has been dealing with elevated concentrations of nickel in the wastewater treatment plant (WWTP) biosolids. Through investigation of potential sources, it was discovered that a local manufacturer began categorical metal finishing processes in the recent past. Because the local manufacturer is discharging categorical process wastewater, the City must renew its IPP. The local limits in the SUO must be reviewed and updated, as appropriate.

Scope of Services

Our proposed scope of services has been developed to assist the City in developing a renewed IPP program for approval by the Michigan Department of Environment, Great Lakes, and Energy (EGLE) and, following its approval, implementation in accordance with federal and state IPP rules and requirements.

Development and implementation of a successful IPP requires several steps. The following sections outline our approach to developing an EGLE-approved IPP. Prior to beginning this project, we propose a project kick off meeting to review our detailed scope, sampling requirements, and schedule.

Identification of SIUs and CIUs

An industrial (or non-domestic) user survey is the first step in developing an IPP. EGLE requires all IPPs to maintain a list of non-domestic users. We understand that the City is currently working on this task; and may have identified another potential CIU. We would be happy to review the City's survey results to help determine whether any additional industrial users should be included in the program.

2960 Lucerne Dr SE
Grand Rapids, MI 49546
P: 616.977.1000
F: 616.977.1005
www.fveng.com

Maximum Allowable Headworks Loading Evaluation

The next step in renewing the IPP is completing a Maximum Allowable Headworks Loading (MAHL) evaluation. The MAHL evaluation will be done in accordance with EGLE requirements and EPA’s *Local Limits Development Guidance* document.

The MAHL study will evaluate the Jonesville WWTP capacity and determine new local limits for all SIUs and CIUs for pollutants of concern (POCs), including compatible and select non-compatible pollutants. Compatible pollutants are those that the WWTP is designed to treat and remove (i.e. cBOD₅, total suspended solids (TSS), total phosphorus, and ammonia-nitrogen). Non-compatible pollutants are those pollutants that are not readily treated at a municipal WWTP and may cause pass-through, interference and/or treatment inhibition, or biosolids contamination (e.g. metals, etc.).

The MAHL calculations will use available WWTP influent and effluent data, as well as analytical laboratory data that will be collected specifically for the MAHL evaluation. The *Local Limits Development Guidance* document provides sampling and analytical recommendations. We will develop a sampling plan for approval by EGLE prior to collection of wastewater samples. Our sampling plan will include, at a minimum, the national and state POCs: cBOD₅, TSS, ammonia-nitrogen, phosphorus, arsenic, cadmium, chromium, copper, cyanide, lead, mercury, molybdenum, nickel, selenium, silver, and zinc.

The following table summarizes our preliminary Sampling Work Plan for the Jonesville MAHL and Local Limits evaluation, based on the EPA recommendations and our experience with Michigan IPPs. Please note that the final sampling plan may be adjusted based on results of the non-domestic survey responses and/or discussions with EGLE IPP staff.

Sample Location	Parameters	Samples
WWTP Influent	Compatibles, Non-compatibles	6
WWTP Primary Effluent	Compatibles, Non-compatibles	6
WWTP Effluent	Compatibles, Non-compatibles	6
Background/Domestic Sampling Location #1	Compatibles, Non-compatibles	6
Background/Domestic Sampling Location #2	Compatibles, Non-compatibles	6
Biosolids/Sludge (2 samples from each storage tank)	Compatibles, Non-compatibles, % Solids	4
Industrial User 1 Discharge	Compatibles, Non-compatibles	6
Industrial User 2 Discharge	Compatibles, Non-compatibles	6

Once samples have been collected, F&V will review, summarize, and incorporate the analytical data into a MAHL spreadsheet model developed by EPA/EGLE. Results from the MAHL evaluation will be used to develop appropriate local limits for the POCs.

We will review the draft local limits recommendations with City staff prior to submitting the MAHL and Local Limits evaluation to EGLE for review and approval.

Sewer Use Ordinance Updates

F&V will provide technical assistance to the City in updating the existing Sewer Use Ordinance (SUO). The SUO already contains the legal authority for the City IPP and much of the required language from EPA’s Model IPP Ordinance. We will assist the City in incorporating the EGLE-approved local limits and any updates that are needed.



Please note that SUO updates must be reviewed by an attorney experienced in IPP requirements. The attorney must also provide a certification letter to EGLE.

Once EGLE IPP staff and the City attorney have reviewed the revised SUO, the City will need to follow its procedures to formally adopt the changes to the ordinance. F&V staff will attend the City Council meeting where the revised ordinance is presented to Council and the public to briefly describe the changes and need for the changes.

Industrial Pretreatment Program Procedures Manual

All IPPs are required to have an IPP Procedures Manual that describes the program’s day-to-day procedures and information required to implement and sustain the program.

F&V will develop an IPP Procedures Manual that details the program’s purpose and objectives, procedures for maintaining and updating the list of non-domestic users, procedures for developing and issuing industrial permits, a template industrial permit, sampling and monitoring requirements, industrial inspection procedures, the Enforcement Response Plan, IPP annual reporting information, and example correspondence, forms, and reports in accordance with EGLE and EPA requirements. The IPP Procedures Manual will be submitted to EGLE for review and approval.

Budgets

Legal documents, such as the SUO and any agreements with industrial user(s), require review by an experienced attorney. The sections of the Sewer Use Ordinance that incorporate the updated local limits and legal authority for the IPP will also require review from an attorney. Legal costs are outside of this scope of work.

The following budgets have been developed for our scope of work described above. The total proposed engineering budget is a **lump sum fee of \$26,600**.

Scope of Work	Proposed Budgets
MAHL Evaluation & Local Limits Evaluation	\$ 16,500
Technical Review/Update of SUO	\$ 3,700
Develop IPP Procedures Manual	\$ 6,400
F&V Scope of Services	\$ 26,600
Legal Documents Costs	Outside of F&V Scope
Sample Collection & Laboratory Analytical	Outside of F&V Scope

Our budget assumes that the wastewater samples will be collected by City staff and/or contract laboratory field technicians as part of the laboratory’s scope of work, contracted directly with the City.

If this scope and budget are acceptable, you can authorize this work by below and returning a copy to us. We look forward to working with you on this important assignment.

If you have any questions, please call me at 616.446.9669.

Sincerely,

FLEIS & VANDENBRINK

Elaine J. Venema, PE
Sr. Project Manager

Robert W. Wilcox, PE
Vice President

CC: Mike VanderPloeg, PE, F&V



WORK AUTHORIZATION

*Fleis & VandenBrink (F&V) is hereby authorized to perform the above-described services detailed in this letter dated **June 16, 2023**, and authorized under our existing Professional Services Agreement with F&V, dated **May 20, 2022**.*

Signature

Date

(Please print name and title)





Quote for Analytical Work Merit Laboratories, Inc.

2680 East Lansing Drive East Lansing, MI 48823 Phone: 517-332-0167 FAX: 517-332-6333

Attention: Elaine Venema
Fleis & Vandenbrink
2960 Lucerne Drive SE
Grand Rapids, MI 49546

Quote Generated: 06/15/23

Phone: 616-977-1000

Email: evenema@fveng.com

Quote ID: 230615-01 Project: Jonesville IPP / MAHL

* CBOD holding time is 48 hours, due to the short holding time samples should only be collected Monday through Thursday. No more than 15 samples submitted in a single week without prior laboratory approval.

Quote Total: \$16,282.00

Analysis	Matrix	Method	Samples	TAT x	Unit Cost \$	Total Cost \$
CBOD5*	Water	SM5210B/HACH103	42	1.00	40.00	1680.00
Total Suspended Solids	Water	SM2540D	42	1.00	15.00	630.00
Ammonia-N (Undistilled)	Water	SM4500-NH3 G	42	1.00	25.00	1050.00
Phosphorus, Total	Water	SM4500-PE	42	1.00	20.00	840.00
Arsenic	Water	E200.8	42	1.00	10.00	420.00
Cadmium	Water	E200.8	42	1.00	10.00	420.00
Chromium	Water	E200.8	42	1.00	10.00	420.00
Copper	Water	E200.8	42	1.00	10.00	420.00
Total Cyanide	Water	E335.4/SM4500-CN	42	1.00	50.00	2100.00
Available Cyanide	Water	OIA-1677	42	1.00	75.00	3150.00
Lead	Water	E200.8	42	1.00	10.00	420.00
Mercury	Water	E245.1	42	1.00	30.00	1260.00
Molybdenum	Water	E200.8	42	1.00	10.00	420.00
Nickel	Water	E200.8	42	1.00	10.00	420.00
Selenium	Water	E200.8	42	1.00	10.00	420.00
Silver	Water	E200.8	42	1.00	10.00	420.00
Zinc	Water	E200.8	42	1.00	10.00	420.00
Sample Disposal	n/a	n/a	46	1.00	2.00	92.00
Ammonia-N (Undistilled)	Sludge	SM4500-NH3 G	4	1.00	25.00	100.00
Phosphorus, Total	Sludge	SM4500-PE	4	1.00	20.00	80.00
Arsenic	Sludge	SW6020A	4	1.00	10.00	40.00
Cadmium	Sludge	SW6020A	4	1.00	10.00	40.00
Chromium	Sludge	SW6020A	4	1.00	10.00	40.00
Copper	Sludge	SW6020A	4	1.00	10.00	40.00
Total Cyanide	Sludge	E335.4/SM4500-CN	4	1.00	50.00	200.00
Available Cyanide	Sludge	OIA-1677	4	1.00	95.00	380.00
Lead	Sludge	SW6020A	4	1.00	10.00	40.00
Mercury	Sludge	SW7471B	4	1.00	30.00	120.00
Molybdenum	Sludge	SW6020A	4	1.00	10.00	40.00

The quoted fees are for standard 5-10 working day turn around time. Contact the laboratory if rush is needed.

Level II QA/QC package available for 0 % of the total analytical cost.
Level III QA/QC package available for 15 % of the total analytical cost.

There is a 3.5% surcharge for credit card payments.

If you have any further questions, please do not hesitate to contact me at 517-332-0167 (ext. 162).

Sincerely,

Barbara Ball
QC Officer



Quote for Analytical Work Merit Laboratories, Inc.

2680 East Lansing Drive East Lansing, MI 48823 Phone: 517-332-0167 FAX: 517-332-6333

Attention: Elaine Venema
Fleis & Vandenbrink
2960 Lucerne Drive SE
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Quote Total: \$16,282.00

Analysis	Matrix	Method	Samples	TAT x	Unit Cost \$	Total Cost \$
Nickel	Sludge	SW6020A	4	1.00	10.00	40.00
Selenium	Sludge	SW6020A	4	1.00	10.00	40.00
Silver	Sludge	SW6020A	4	1.00	10.00	40.00
Zinc	Sludge	SW6020A	4	1.00	10.00	40.00

The quoted fees are for standard 5-10 working day turn around time. Contact the laboratory if rush is needed.

Level II QA/QC package available for 0 % of the total analytical cost.
Level III QA/QC package available for 15 % of the total analytical cost.

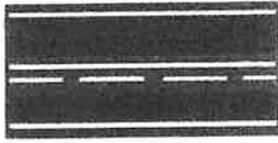
There is a 3.5% surcharge for credit card payments.

If you have any further questions, please do not hesitate to contact me at 517-332-0167 (ext. 162).

Sincerely,


Barbara Ball
QC Officer

*Pavement
Solutions,
Inc.*



August 7, 2023

Mike Kyser
DPW Superintendent

Mike,

We are pleased to submit this quote for approximately 10,700 pounds of hot, modified asphalt, fiberized crack seal, as per City specifications. Our price includes all labor, materials, equipment, and traffic control to complete the project.

Streets to be Crack Sealed: As directed by the Public Works Superintendent

*Our price per pound of material applied is = \$1.30 per pound

Total Price = 10,700 lbs. @ \$1.30 per lb. = \$13,910.00
(Thirteen thousand nine hundred ten and 00/100 dollars)

Please sign and date your acceptance below. Return a copy to the address shown or you may fax to 765-444-8230. Via email to

We want to thank you for the opportunity to submit this quote and we look forward to working with you during the upcoming season.

Chris Ruhl
Chris Ruhl

August 7, 2023
Date

Authorized Signature

Date

Asphalt

RESTORATION, INC.

High Performance Asphalt Maintenance
 7968 West G Avenue
 Kalamazoo, MI 49009
 Office: 269.375.0056
 Fax: 269.375.0722
 Ed's Cell Phone: 269.598.7023

Bill To:
 Mike Kyser - DPW Director
 City of Jonesville
 265 East Chicago Street
 Jonesville, MI 49250
 Cell: 517.320.2487

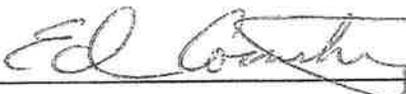
Date: 8/10/2023

TERMS	ESTIMATOR
30 Days	EC 272 - 2023

ITEM(S)	DESCRIPTION	Total
	<p><u>Over Band Crack Sealing:</u> Thoroughly clean well defined cracks with compressed air, 100 p.s.i., seal cracks with hot asphalt-rubber meeting Federal Spec. D-3405. Asphalt Restoration will provide all traffic control & apply anti-tracking solution.</p> <p>Time and Materials</p> <p>Based on DPW Director's street map.</p>	\$13,500.00
Total		\$ 13,500.00

We reserve the right to withdraw proposal if not accepted within 30 days. Acceptance of Proposal: The prices and specifications are accepted. Payment to be made as specified unless otherwise arranged. A 1 - 1/12% late fee will be charged to all accounts past due.

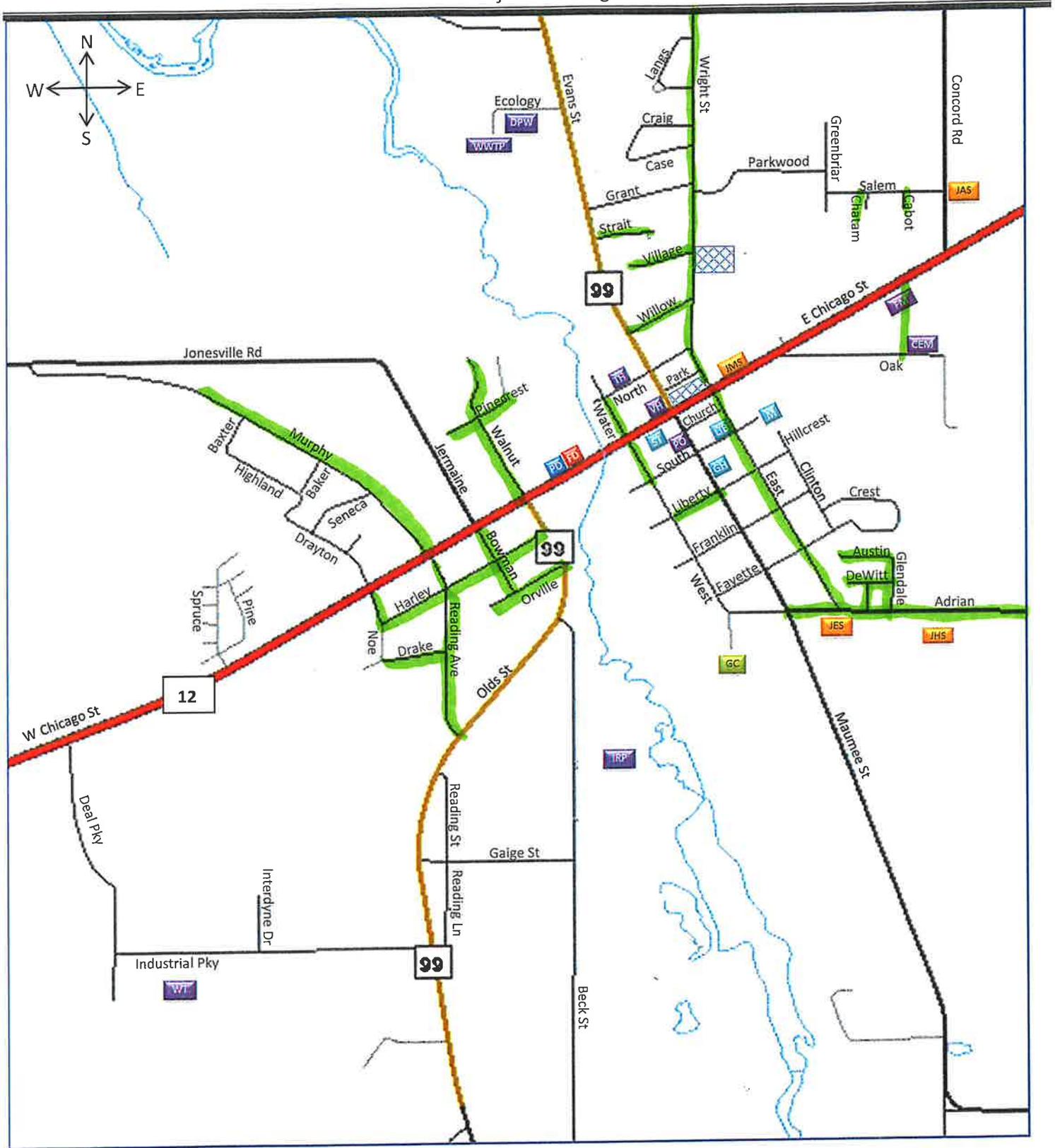
Authorized signature and date _____

Signature x 

CITY OF JONESVILLE

2023
Crack Fill

www.jonesville.org



- Department of Public Works **DPW**
- Fayette Township Hall **TH**
- Freedom Memorial **FM**
- Grosvenor House **GH**
- Iron Removal Plant **IRP**

- Jonesville Alternative School **JAS**
- Jonesville (Williams) Elementary School **JES**
- Jonesville Fire Department **FD**
- Jonesville High School **JHS**
- Jonesville Middle School **JMS**

- Jonesville Police Department **GC** **PD**
- Jonesville Public Library **LIB**
- Jonesville Village Hall **VH**
- The Manor **M**
- Mill Race Golf Course **PO**

CITY OF JONESVILLE
2022 - 2023 BUDGET AMENDMENTS
June 30, 2023

		CURRENT BUDGET	AMENDED BUDGET	+ OR (-) CHANGE
GENERAL FUND				
<u>REVENUE</u>				
528	Other Federal Grants (Deferred Revenue)	\$ 115,921	\$ -	\$ (115,921)
576.1	State Shared Revenue - Const Sales (Under-budgeted)	\$ 208,873	\$ 237,000	\$ 28,127
610	Recreation Fees & Misc Income (Under-budgeted)	\$ 10,000	\$ 14,000	\$ 4,000
<u>EXPENSE</u>				
172 CITY MANAGER				
702	Salaries & Wages (Per contract)	\$ 91,660	\$ 92,600	\$ (940)
276 CEMETERY				
702.050	Salaries & Wages - DPW (Not enough budgeted/new section)	\$ 9,000	\$ 10,100	\$ (1,100)
818	Contractual (tree removal)	\$ 7,000	\$ 8,200	\$ (1,200)
336 FIRE DEPARTMENT				
931	Maintenance & Testing - Equipment (over-budgeted)	\$ 10,500	\$ 8,000	\$ 2,500
977.200	Equipment - Hose & Appliances (hose nozzles)	\$ -	\$ 2,500	\$ (2,500)
410 PLANNING & ZONING				
716	Health Insurance (Under-budgeted)	\$ 425	\$ 625	\$ (200)
444 DEPARTMENT OF PUBLIC WORKS				
975	Additions & Improvements (DPW bldg - new skylights)	\$ -	\$ 2,170	\$ (2,170)
751 RECREATION				
740	Operating Supplies (Under-budgeted)	\$ 5,000	\$ 6,000	\$ (1,000)
858 FRINGE BENEFITS				
723	Dental Insurance (Under-budgeted)	\$ 350	\$ 500	\$ (150)
897 OTHER ACTIVITIES				
965.661	Contrib to MVP - DPW Reserve (not budgeted)	\$ -	\$ 20,000	\$ (20,000)
967.400	Transfers Out (Not used/LCR-carry forward to FY 2023/24)	\$ 112,000	\$ -	\$ 112,000
GENERAL FUND CHANGE IN ESTIMATED YEAR END FUND BALANCE				\$ 1,447
MAJOR STREETS				
<u>REVENUE</u>				
566	State Grant (Not used - carry forward to FY 2023/24)	\$ 415,602	\$ -	\$ (415,602)
676.100	Contrib from Other Funds (Not used)	\$ 77,120	\$ -	\$ (77,120)
<u>EXPENSE</u>				
451 STREET CONSTRUCTION				
801.100	Professional Services - Maumee St (Engineering fees)	\$ -	\$ 55,100	\$ (55,100)
975.100	Add & Improvements - Maumee (Carry forward to FY 2024)	\$ 659,000	\$ -	\$ 659,000
465 ROUTINE MAINTENANCE				
716	Health Insurance (Under-budgeted)	\$ 1,500	\$ 2,500	\$ (1,000)
MAJOR ST CHANGE IN ESTIMATED YEAR END FUND BALANCE				\$ 110,178

2022 - 2023 BUDGET AMENDMENTS

June 30, 2023

	CURRENT BUDGET	AMENDED BUDGET	+ OR (-) CHANGE
STATE HWY			
<u>EXPENSE</u>			
465 ROUTINE MAINTENANCE			
702 Salaries & Wages (under-budgeted)	\$ 3,500	\$ 4,000	\$ (500)
900 ADMINISTRATION			
965 Miscellaneous (Leave and benefits - too much budgeted)	\$ 9,168	\$ 8,668	\$ 500
ST HWY CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ -
SEWER FUND			
<u>EXPENSE</u>			
527 SEWAGE DISPOSAL			
975 Add & Impr (Trickling filter/pressure tank repairs/sand)	\$ 179,500	\$ 188,500	\$ (9,000)
975.200 Add & Impr - Sewer Lining/Repair (too much budgeted)	\$ 90,000	\$ 85,000	\$ 5,000
977 Equipment (Pump rebuild/Portable Sampler)	\$ 35,000	\$ 31,000	\$ 4,000
SEWER CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ -
WATER FUND			
<u>REVENUE</u>			
676 Contrib from Other Funds (Not used-carry forward to FY 2024)	\$ 112,000	\$ -	\$ (112,000)
			\$ -
<u>EXPENSE</u>			
536 IRON REMOVAL PLANT			
740 Operating Supplies (Under-budgeted)	\$ 10,000	\$ 18,000	\$ (8,000)
			\$ -
537 WATER DISTRIBUTION SYSTEM			
975 Additions & Improvements (Carry forward to FY 2023/24)	\$ 135,017	\$ 15,000	\$ 120,017
WATER CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ 17
MOTOR VEHICLE POOL			
<u>REVENUE</u>			
665 Interest Earnings (Under-budgeted)	\$ 550	\$ 9,000	\$ 8,450
699.463 DPW Equip Reserve - GF Contrib (Not budgeted)	\$ -	\$ 20,000	\$ 20,000
<u>EXPENSE</u>			
896 MOTOR VEHICLE POOL			
740 Operating Supplies (Over-budgeted)	\$ 8,000	\$ 5,000	\$ 3,000
863 Car/Truck Maintenance (Over-budgeted)	\$ 12,000	\$ 9,000	\$ 3,000
981 Vehicle - DPW (Pickup/Dump truck/Backhoe)	\$ 132,200	\$ 195,400	\$ (63,200)
MVP CHANGE IN ESTIMATED YEAR END FUND BALANCE			\$ (28,750)

**DOMESTIC HARMONY
CONTRACT FOR SERVICES**

The City of Jonesville (hereinafter "City", located in the County of Hillsdale, and State of Michigan, agrees to purchase services recently codified in MCL 41. 110c(e), for victims of domestic violence for residents of said city from the Hillsdale County Taskforce on Family Violence, which is doing business as Domestic Harmony (hereafter "Domestic Harmony") for the fiscal year 2023. This period may include past services as well as future services.

"Domestic Violence" means a violent physical attack or fear of a violent physical attack perpetrated by an assailant against a victim, in which the victim is a person assaulted or threatened by his or her intimate partner, former intimate partner, an adult person, or emancipated minor assaulted by an adult person with whom the assaulted person cohabited; and in which the victim and assailant are/were involved in a consenting sexual relationship.

Services to be provided under this contract to any number of eligible residents in the City are:

1. Transportation from a safe place to shelter;
2. Safe emergency shelter;
3. A 24 – hour crisis hotline;
4. Crisis intervention and supportive counseling;
5. Coordination of support services, including assistance in finding permanent housing and in obtaining financial assistance; and
6. Legal advocacy referral and information,

These services are defined in Domestic Harmony's grant from the Domestic Violence Prevention and Treatment Board of the State of Michigan.

To purchase said services the City agree to pay Domestic Harmony the sum of \$_____ for the 2023 fiscal year, which begins on _____ and ends on _____.

Domestic Harmony agree to defend, indemnify, and hold harmless the City from any claim, demand, suit, loss, cost of experience, or any damage which may be asserted, claimed or recovered against or from Domestic Harmony by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost or expense, if caused in whole or in part by the negligence of Domestic Harmony, or by third parties, or by the agents, servants, employees or factors of any of them.

City of Jonesville

Domestic Harmony

By: _____

/print/ _____

Executive Director

Its _____

Date: _____

Date: _____

JONESVILLE CITY COUNCIL
Minutes of July 19, 2023

A meeting of the Jonesville City Council was held on Wednesday, July 19, 2023 at the Jonesville City Hall, 265 E. Chicago Street, Jonesville, MI. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Chris Grider, Brenda Guyse, George Humphries Jr., Delesha Padula and Andy Penrose.

Also present: Manager Gray, Treasurer Spahr, WWTP Supt. Hughes, Director of Public Safety Lance, DPW Supt. Kyser, Lisa Adair, Kathy Humphries and Laura Elliston.

Mayor Arno led the Pledge of Allegiance and the moment of silence.

A motion was made by Brenda Guyse and supported by George Humphries Jr. to approve the agenda as presented with one addition: Item 6. F: Consider Payment – Upfitting of DPW Dump Truck. All in favor. Motion carried.

Laura Elliston spoke briefly to Council regarding the possibility of changing the ordinance to be able to have chickens and ducks.

The Public Hearing was opened at 6:35 p.m. by Mayor Arno for the purpose of hearing comments on Ordinance No. 222 – Michigan Gas Utilities Franchise. Michigan Gas is proposing another 30-year franchise allowing them to continue providing gas service to residents and businesses in the city. No comments were made. The Public Hearing was closed at 6:36 p.m.

A motion was made by Andy Penrose and supported by Brenda Guyse to approve the proposed ordinance amendments for Ordinance No. 222 – Michigan Gas Utilities Franchise. Roll Call Vote: Tim Bowman, Chris Grider, Brenda Guyse, George Humphries Jr., Delesha Padula, Andy Penrose and Gerry Arno. Nays: None. Motion carried.

Brenda Guyse made a motion and was supported by Tim Bowman to award the demolition bid for 148 Jermaine Street to Handy Excavating in the amount of \$22,250.00 and authorize the City Manager to execute all necessary documents. All in favor. Motion carried.

A motion was made by Brenda Guyse and supported by Delesha Padula to approve the FY 2022-23 budget amendments. All in favor. Motion carried.

Brenda Guyse made a motion and was supported by Tim Bowman to approve Resolution 2023-07A – Corrected Utility Billing Rates and Fees. Roll Call Vote: Ayes: Tim Bowman, Chris Grider, Brenda Guyse, George Humphries Jr., Delesha Padula, Andy Penrose and Gerry Arno. Nays: None. Motion carried.

Delesha Padula made a motion and was supported by Andy Penrose to waive ordinance requirements for community events regulating yard and garage sales for US-12 Garage Sale

weekend Friday, August 11, 2023 through Sunday, August 13, 2023. All in favor. Motion carried.

A motion was made by Brenda Guyse and supported by George Humphries Jr. to cast a vote for the six trustees to the MML Workers Compensation Fund Board of Trustees, as presented. All in favor. Motion carried.

Tim Bowman made a motion and was supported by Chris Grider to approve payment of the invoice to Truck and Trailer Specialties, Inc. in the amount of \$63,213.00 for the upfitting of the DPW dump truck. All in favor. Motion carried.

Brenda Guyse made a motion and was supported by Delesha Padula to approve the minutes of May 3, 2023 – Special Meeting and June 21, 2023 – Regular Meeting. All in favor. Motion carried.

Andy Penrose made a motion and was supported by Delesha Padula to approve the Accounts Payable for July 2023 in the amount of \$165,126.93. All in favor. Motion carried.

A motion was made by Delesha Padula and supported by Brenda Guyse to receive the minutes of Planning Commission – June 14, 2023. All in favor. Motion carried.

Updates were given by Department Heads, Manager Gray and Council.

Mayor Arno adjourned the meeting at 7:14 p.m.

Submitted by:

Cynthia D. Means
Clerk

Gerald E. Arno
Mayor

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
APPLIED INNOVATION	CITY HALL COPIER MAINTENANCE	76.89
	CITY HALL COPIER MAINTENANCE	71.68
		148.57
AQUAPHOENIX	WWTP - OPERATING SUPPLIES	156.67
ASSOC OF PUB TREAS OF US & CASPAHR	- MEMBERSHIP RENEWAL	159.00
BAKER, VICKI/B & B CLEANING,	CITY HALL/JPD CLEANING SERVICES	665.00
BEAVER RESEARCH COMPANY	WWTP - SUPPLIES	747.75
	MVP - SUPPLIES	269.75
		1,017.50
BIOTECH AGRONOMICS, INC.	WWTP - BIOSOLIDS TESTING	938.00
BRINER OIL CO., INC.	MVP - BULK TANK	209.41
BS&A SOFTWARE	ANNUAL SOFTWARE SUPPORT FEES	3,161.00
BUTTERS EXCAVATING & LAWN CARCEMETERY MAINT/SEXTON SERVICES		5,563.67
CARROLL JUSTIN	UB refund for account: 001065-03	9.24
CEM SUPPLY, INC.	WWTP - REPAIRS	155.48
CIVICPLUS LLC	ONLINE ORDINANCE	660.00
CLEAR VIEW B.R. LLC	CITY HALL/JPD - OUTSIDE WINDOW CLEANING	40.00
COMET PRIDE AUTO SPECIALIST	WWTP - PICKUP REPAIR	198.13
CONSUMERS ENERGY	CEMETERY ELECTRICITY	38.42
	JFD - EMERGENCY SIREN ELECTRICITY	43.49
	CITY HALL THIRD FLOOR ELECTRICITY	28.81
	IRON REMOVAL PLANT ELECTRICITY	1,283.03
	500 IND PKWY SPRINKLER METER ELECTRICITY	30.96
	598 IND PKWY SPRINKLER METER ELECTRICITY	29.26
	100 DEAL PKWY SPRINKLER METER ELECTRCITY	32.20
	WATER TOWER ELECTRICITY	78.82
	WWTP ELECTRICITY	4,984.68
	FREEDOM MEMORIAL ELECTRICITY	42.24
	JPD ELECTRICITY	293.83
	FAST PARK ELECTRICITY	43.28
	CITY HALL SECOND FLOOR ELECTRICITY	28.96
	JFD TRAINING ROOM ELECTRICITY	114.99
	JFD TRUCK BAY ELECTRICITY	122.38
	RADIO TOWER ELECTRICITY	36.49
	CITY HALL ELECTRICITY	305.54
	DPW BUILDING ELECTRICITY	95.75
	WRIGHT ST PARK ELECTRICITY	35.27
		7,668.40
CURRENT OFFICE SOLUTIONS	OFFICE SUPPLIES	34.78
	JPD COPIER MAINTENANCE	18.25
		53.03
DORNBOS SIGN & SAFETY INC	MAJOR ST SIGNAGE	70.06
D-P EQUIPMENT CO.	MVP - VEHICLE REPAIRS	110.45
DR LAB SERVICES, LLC	WATER - THERMOMETER CALIBRATION	60.00
EQUITERRA HOLDINGS LLC	UB refund for account: 000671-07	102.76
EXTRODINARY SOLUTIONS, LLC	REC SPONSORSHIP REFUND	275.00
FINLEY RANDY	UB refund for account: 000385-32	39.03
FLEIS & VANDENBRINK ENG, INC.	WASTEWATER SYSTEM SUPPORT	1,487.05
GREENMARK EQUIPMENT	MVP - VEHICLE REPAIRS	66.15
HILLSDALE COMMUNITY THEATRE	RENTAL DEPOSIT - CITIZEN OF THE YEAR	250.00
HILLSDALE COUNTY CENTRAL DISE	JPD - ANNUAL SOFTWARE FEES	334.44
HILLSDALE HOSPITAL	MVP - CDL PHYSICALS	191.00
HYDROCORP, INC	WATER CROSS CONNECTION PROGRAM	568.00
JESSICA L LAROE SPECIAL NEEDS	CEMETERY LOT/FOUNDATION REFUND	980.00
JONESVILLE HARDWARE	TOOLS/SUPPLIES/REPAIRS	150.95
JONESVILLE, CITY OF	CITY HALL WATER/SEWER	51.80
	DDA - DRINKING FOUNTAIN	41.82
	JFD - WATER/SEWER	78.05
	JPD - WATER/SEWER	51.80
	DPW - WATER/SEWER	51.80
	WWTP - WATER/SEWER	140.28
	WRIGHT ST PARK - WATER/SEWER	53.46
	148 JERMAINE SUMMER PROPERTY TAX	156.41

<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
		625.42	
KEN STILLWELL FORD-MERCURY,	IJPD - 19 FORD REPAIRS		1,253.88
	MVP - BATTERY/16 FORD		252.45
		1,506.33	
LANCASTER GLASS SERVICE	JPD - WINDOW REPAIRS		50.00
LAPEW SANITATION	WRIGHT ST PARK - PORTABLE RESTROOM		150.00
LOVINGER & THOMPSON, P.C.	LEGAL FEES		231.25
MERIT LABORATORIES	WWTP - TESTING		352.00
MICHIGAN GAS UTILITIES	JPD GAS SERVICE		36.98
	IRON REMOVAL PLANT GAS SERVICE		68.05
	WWTP GAS SERVICE		319.27
	JFD GAS SERVICE		42.85
	CITY HALL GAS SERVICE		36.98
	GAS LIGHT SERVICE		54.90
	DPW GAS SERVICE		36.98
		596.01	
MICHIGAN LAWN & LANDSCAPE	MOWING/WEED CONTROL		3,241.95
NORM'S AUTO-JONESVILLE	WWTP - VACTOR TRUCK TIRE		500.00
	WWTP - VACTOR TRUCK TIRES		2,482.00
		2,982.00	
PENROSE, ANDY	R2PC MEETING MILEAGE		46.51
PIONEER RESEARCH CORPORATION	WWTP - VACTOR TANK SOLVENT		1,095.11
POSTMASTER	POSTAGE - WATER/SEWER BILLS		328.60
POWERS CLOTHING, INC.	WWTP - UPS TO MERIT LABS		17.30
ROTARY CLUB OF JONESVILLE	GRAY - 2023/2024 DUES		500.00
SAM'S CLUB/SYNCHRONY BANK	OFFICE/OPERATING/REC SUPPLIES		662.39
	OPERATING/OFFICE SUPPLIES		150.00
	LATE FEE/INTEREST CREDIT		(56.46)
		755.93	
SCA OF MI, LLC	STREET SWEEPING - MAY 2023		3,988.45
SHARE CORPORATION	PAINT INVENTORY		807.37
	WWTP - SUPPLIES		457.15
	WWTP - SUPPLIES		151.92
		1,416.44	
STATE OF MICHIGAN	SMITH - WATER LICENSE RENEWAL		95.00
THOMPSON ROBERTS AGENCY	JOHNSON - NOTARY BOND		45.00
UNIFIRST CORPORATION	MVP - SHOP TOWELS		30.97
	WWTP - UNIFORM RENTAL		36.32
	WWTP - UNIFORM RENTAL		37.08
	MVP - SHOP TOWELS		30.97
	WWTP - UNIFORM RENTAL		37.08
	WWTP - UNIFORM RENTAL		99.88
	CITY HALL/JPD - FLOOR MATS		57.25
		329.55	
US BANK	WWTP - BOND AGENT FEES		500.00
USALCO LLC	WWTP - SUPPLIES		5,669.49
VC3, INC.	MS EXCHANGE ONLINE - JULY 2023 BILLING		100.00
	MS EXCHANGE ONLINE - AUG 2023 BILLING		100.00
		200.00	
VERIZON WIRELESS	JPD/DPW-CELL PHONES/RADIO TOWER/JPD/JFD-MODEMS		320.98
	DPW CELL PHONE		25.00
		345.98	
WOLVERINE ENG & SURVEYORS INC	MAUMEE ST CONST ADMINISTRATION		21,353.73
	Total:	71,910.04	

Economic Development Partnership of Hillsdale County
Minutes of Regular Meeting
March 9, 2023

Board Members Present: Rick Schaerer, Don Germann, Kelly LoPresto, Jeff Gray, Vicki Morris, David Mackie, Kym Blythe, Greg Moore, Doug Ingles, Sally Clark

Board Members Absent: John Condon, Troy Reehl, Tony Samon, Jason Smith, Jeremiah Hodshire, Kelly Hodshire, Ron Griffith

Staff: Susan Smith, Annette Sands

Call to Order: 8:32 a.m.- Rick Schaerer

- Motion by Don Germann to approve agenda, Support by David Mackie, unanimously approved
- Motion by Jeff Gray to approve January, 2023 Minutes Support by Vicki Morris, unanimously approved
- Motion by Jeff Gray to approve Corey Parker, Michigan Gas Representative, to EDP Board of Directors, Support by Don Germann, unanimously approved
- Motion by Doug Ingles to approve Sally Clark, Michigan Works Representative, to EDP Board of Directors, Support by Vicki Morris, unanimously approved
- Motion by Jeff Gray to approve Treasurer's Report Support by David Mackie, unanimously approved
- Motion by David Mackie to approve the Director's Report Support by Don Germann, Unanimously approved

Treasurer's Report: Consisted of an overview of the EDP's current fiscal year 2022-2023, income and expenses. Currently, total Net Assets are **\$311,045** all cash. Finances look very strong, with a current net income of \$26,869. Still waiting on EDA Grant reimbursements of paid consultants, which is approximately \$15,000.

Director's Report: Consisted of an overview of happenings at the EDP.

- Congressman Walberg contacted the EDP to coordinate company visits. He toured Hi-Lex Controls, GCT, America, new company from Canada moving to Litchfield, and the Litchfield Regional Training Center to observe HACC students participating in the advanced placement Robotic Welding Training eight week program.
- Ultra Fit purchase of Alphi Bay. This is also a Canadian company in which the EDP put together a package for Paul Kreps, MEDC, for this opportunity to come to be in area. We met with Eric Maystead, and Krista Fowler, along with partners Jeff Gray, Sally Clark, and Kevin Young, Occupational Health services at Hillsdale Hospital.
- Paragon Metals meeting with Michael Held, new President & CEO, Kelly LoPresto from the City of Hillsdale accompanied. Return visit to discuss resources and opportunities in February with new HR, Jennifer Pistilli, Sally Clark and Kevin Young.

- Visit at Martinrea with Angelica Losey-Shetenhelm, Jeff Gray to discuss how things are going and inquire on discharge water testing.
- Jason Adcock at State Farm, with Sally Clark
- Indian Northeast Railroad- seeking property for them to relocate along the tracks between Hillsdale and Jonesville
- Child care center visit in Litchfield, and Tri –Share Child care grant funding knowledge
- Leo Listening session in regards to high speed internet availability, attended with Kelly LoPresto
- Business to Business connect share with Carnico foods in Litchfield. They are planning to be open in April.
- Discussed need for increased manufacturing representation on the EDP Board of Directors- suggestions were to contact the following: White Machine & Automation, Martinrea, Jonesville Tool & Mfg, also to review supporters and work from this list. Need three manufacturers.

Round Table Discussion:

- Don Germann- Consumer side is strong, cars loans are up. Commercial loan rates are based on risk, most are around 7% fixed
- Kelly LoPresto- now has a new role at the BPU, discussed projects within the city. Winterfest was held as an inside event and had nice weather
- David Mackie- New airport terminal to start by September, this is a 2.5 million project. CBDG grant funding. water and sewer project grant. There is a lot happening in Hillsdale.
- Greg Moore- recent ice Storm was historic, with over 277,000 people out of power then hit again with another storm on Monday, with over 400,000 people out of power. Hillsdale County was hit extremely hard. Most of storm was consolidated to two counties with Hillsdale being one of them. Getting people back up and running was difficult with the weather, due to the ice and wind. They were unable to have crews up in buckets during these weather conditions. Consumers has the largest number of line crew in history with almost 700 line-crew from five states assisting. Many Events for the public have been hosted during this time. Thank you Jeff, for being great to work with in Jonesville for the communication.
- Doug Ingles- MWSE Consortium Board was held and they are doing great things with the refugees in Hillsdale County that are from Ukraine and Cuba. MWSE is assisting with learning English, housing. Customized workforce and habitat for humanity homes. Courthouse project- roof line along gutters has rotting work this is ongoing and moving forward. The annex building the county commissioners are working on decisions to move forward. There is 8-12 million being spent and this is an important part of county. All decisions are being carefully made with best interest of county. Road commission considering with Meijer's building construction, of developing a resolution to be passed around in regards to pressure for traffic control on M99.
- Jeff Gray- Jonesville received a grant for a feasibility study for changes in City Hall building to include the police department and community center
- Sally Clark- Thank you for EDP Board opportunity. Updates on the first ever second round of Going Pro Talent Funds Grant opportunity. Update on the Ukrainian refugees and the opportunities that MWSE has provided. They have been a pleasure to work with and

appreciative of the opportunities that have been presented to them. A couple of these people are nearing workforce readiness. Still working on placing local residents with upskilling, resume assistance, mock interviews etc.

Adjournment: 9:28 a.m.- Rick Schaerer

Respectfully submitted,
Annette Sands

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

MEETING MINUTES

Region 2 Planning Commission – Executive Committee
Jackson County Tower Bldg.
120 W. Michigan Ave.
Jackson, MI 49201

Thursday, June 8, 2023

- I. **Call to Order** – Chair Jancek called the meeting to order at 2:00 PM. A quorum was present.

Attendance:

✓ Bair	Gaede	✓ Overton	Smith
✓ Beeker	✓ Gould	✓ Penrose	✓ Southworth
✓ Donaldson	Greene	✓ Schlecte	✓ Swartzlander
Duckham	✓ Havican	✓ Shotwell	✓ Tillotson
✓ Elwell	✓ Jancek	✓ Sigers	✓ Witt

Key: ✓ = present

Staff Present: Brett Gatz, Jacob Hurt, Jill Liogghio, Zack Smith

Others Present: Jeff Mitchell, Springport Twp.; Pat O'Dowd, JATA; Andrea Strach, MDOT; Bret Taylor, JCDOT

- II. **Approval of the June 8, 2023 Agenda** – Chair Jancek suggested amending the agenda to reflect Andy Penrose being added to the Executive Committee as an at-large representative. The motion was made by Comm. Shotwell, supported by Comm. Swartzlander, to approve the June 8, 2023 agenda with amendment. The motion carried unanimously.
- III. **Public Comment** – Chair Jancek requested public comment. There was no public comment.
- IV. **Approval of the Executive Committee Meeting Minutes for April 13, 2023** – The motion was made by Comm. Overton, supported by Comm. Elwell, to approve the Executive Committee meeting minutes of April 13, 2023 as submitted. The motion carried unanimously.

- V. Receipt of Treasurer’s Report of June 8, 2023** – A motion was made by Comm. Penrose, and supported by Comm. Elwell, to receive the June 8, 2023 Treasurer’s Report as presented. The motion carried unanimously.
- VI. Approval of June 8, 2023 Submitted Bills** – A motion was made by Comm. Bair, supported by Comm. Tillotson, to approve payment of the June 8, 2023 submitted bills. The motion carried unanimously.
- VII. Staff Progress Report for May 2023** – The May 2023 staff progress report was included in the agenda packet and highlights presented by Mr. Hurt.
- VIII. Approval of Amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP) were submitted by the Jackson County Department of Transportation:

<u>Fiscal Year</u>	<u>Job no.</u>	<u>Project Name</u>	<u>Limits</u>	<u>Project Description</u>	<u>Funding</u>	<u>Action</u>
2023	TBD	Countywide Pavement Markings	Countywide Federal Aid Eligible Rural Roads	Pavement Markings	\$176,107 RTF Total \$176,107	Add Project
2023	TBD	Blackman Road	Leora Lane to County Farm Rd.	Force Account PM Overlay	\$94,000 RTF HIP-CRRSAA Total \$94,000	Add Project
2023	TBD	Dettman Road	Gregory Rd., to Blake Rd.	Force Account PM Overlay	\$94,000 MPO HIP-CRRSAA Total \$94,000	Add Project
2023	TBD	Main St. and Coon Hill Road	Kennedy Rd. to M-106	Force Account PM Overlay	\$94,000 RTF HIP-CRRSAA Total \$94,000	Add Project

The motion was made by Comm. Shotwell, supported by Comm. Schlecte to approve the TIP amendments presented by the Jackson County Department of Transportation. The motion carried unanimously.

The following amendment to the JACTS FY 2023-2026 Transportation Improvement Program (TIP) was submitted by the Michigan Department of Transportation:

<u>Fiscal Year</u>	<u>Job no.</u>	<u>Phase</u>	<u>Project Name</u>	<u>Limits</u>	<u>Miles</u>	<u>Project Description</u>	<u>Federal Budget</u>	<u>State Budget</u>	<u>FFS</u>	<u>Total Phase Cost</u>	<u>Amendment Type</u>
2025	209481	CON	US-127 S	US-127 from I-94 to M-50	6.86	Freeway Signing Upgrades	\$2,242,500	\$0	NHG	\$2,242,500	Budget

The motion was made by Comm. Schlecte, supported by Comm. Bair, to approve the TIP amendment presented by the Michigan Department of Transportation. The motion carried 15 – 1, with Comm. Elwell dissenting.

- IX. Approval of FY 2024 Urban Transportation Unified Work Program (UWP)** – The motion was made by Comm. Elwell, supported by Comm. Bair to approve the FY 2024 UWP with changes to the “*Federal Highway Administration / Federal Transit Administration Planning Emphasis Areas (PEAs)*” discussed at the meeting. The motion carried 14 – 1, with Comm. Schlecte dissenting.

Comm. Bair made a motion that item 1 “*Tackling the Climate Crisis – Transition to a Clean Energy Resilient Future*” under the section Federal Highway Administration/Federal Transit Administration PEAs be removed from the document. Comm. Elwell supported the motion.

Comm. Elwell made a motion to eliminate item 2 “*Equity and Justice40 in Transportation Planning*” under the section Federal Highway Administration/Federal Transit Administration PEAs. Comm. Tillotson supported the motion.

Two roll call votes were made regarding the removal of items 1 and 2 under the section Federal Highway Administration/Federal Transit Administration PEAs from the FY 2024 UWP.

The results of Roll Call #1 included those in favor of removing paragraph 1: Bair, Elwell, Gould, Havican, Jancek, Overton, Penrose, Sigers, Tillotson, and Witt. Those who were NOT in favor of removing paragraph 1 included Beeker, Donaldson, Schlecte, Southworth, and Swartzlander.

The results of Roll Call #2 included those in favor of removing paragraph 2: Bair, Beeker, Donaldson, Elwell, Gould, Havican, Jancek, Overton, Penrose, Sigers, Southworth, Tillotson, and Witt. Those who were NOT in favor of removing paragraph 2 included Schlecte and Swartzlander.

- X. **Approval of Staff Travel to Michigan Economic Developers Association Annual Meeting** – The motion was made by Comm. Schlecte, supported by Comm. Bair to approve staff travel to the MEDA Annual Meeting. The motion carried unanimously.
- XI. **IMBA Trail Labs Foundation Workshop Follow Up** – Mr. Hurt provided a memo detailing key takeaways from the IMBA Trail Labs Foundation Workshop he attended April 5-7, 2023.
- XII. **Other Business** – None.
- XIII. **Public Comment / Commissioners' Comments** – Chair Jancek mentioned I-94/127 project is almost complete. Comm. Penrose would like everyone to wear name tags and would like someone to look at other options for the R2PC offices due to the rent expense at the Jackson County Tower Bldg. Comm. O'Dowd asked for a correction on the FY 2024 UWP to reflect Michael Brown as the voting member on the JACTS Policy Committee.
- XIV. **Adjournment** – There being no further business, Chair Jancek adjourned the meeting at 3:02 p.m.

Alan Beeker
Secretary

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY FOR JULY 2023

Total reports written: 36
Assault and Battery: 0
Embezzlement: 1
Break and Enter: 0
Larceny from Building: 0
Drug Violation: 0
Stolen Vehicle: 1
Damage to Property: 1
Larceny- Other: 2
Non-Violent Domestic: 0
Retail Fraud: 2
Natural Death: 0
Accidental Firearm Discharge: 0
Obstructing Justice: 1
Public Roadway Accidents: 4
Private Property Accidents: 4
Driving Law Violations: 5
Other Arrests: 4 (warrants, traffic-DWLS/Revoked, etc.)
Civil Matter/Family Disputes: 1
Medical Emergency: 2
Alarm: 1
Ordinance Violation Notices: 6
Mental Health: 0
Suspicious Situations: 3
Lost and Found Property: 1
General Assistance: 11
Traffic/Moving Violations: 6
Juvenile Petitions: 2
Warrants Received from Prosecutor: 3



114 W. Chicago St.
Jonesville, MI 49250

(517) 849-2101

(517) 849-2520 Fax

Runs for July 2023

<u>Run</u>	<u>Members</u>	<u>Date</u>	<u>Type of call</u>	<u>Location</u>	<u>City</u>	<u>Fayette</u>	<u>Scipio</u>	<u>Mutual</u>	<u>Training</u>
135	9	7/4/2023	PI Accident	Evans/Willow	X				
136	7	7/4/2023	Fire Disregard	3285 W Carleton Rd				X	
137	7	7/5/2023	Structure Fire	665 Quincy Grange Rd				X	
138	7	7/5/2023	Wires Down	1995 W Moore Rd		X			
139	12	7/5/2023	Fire Alarm no Fire	117 West St.	X				
140	11	7/5/2023	PI Accident	Salem and Concord Rd	X				
141	12	7/5/2023	Station 5 Clean Up						X
142	4	7/7/2023	Illegal Burn	Sterling rd. Cross of Dobson			X		
143	4	7/10/2023	Fire Disregard	Mosherville & Cronk				X	
144	5	7/14/2023	Fire Alarm no Fire	417 drake st	X				
145	5	7/15/2023	Grass/Brush Fire	4860 Homer Rd		X			
146	7	7/16/2023	MVA	701 Olds St.	X				
147	8	7/19/2023	Trainings	Station 5	X				
148	5	7/22/2023	Assist Medical	458 Salem Dr	X				
149	7	7/26/2023	Wires Down	204 Hillcrest Ct	X				
150	4	7/27/2023	Wires Down	Adrian St & Maumee St	X				
151	6	7/29/2023	Assist Medical	320 Jonesville Rd	X				
152	5	7/29/2023	Controlled Burn	US 12/Milnes			X		
153	2	7/29/2023	Trainings	Camden Frontier School					X
154	10	7/31/2023	Meeting	JCFD	X				

Year Total Type of Call

<u>City</u>	<u>Fayette</u>	<u>Scipio</u>	<u>Mutual</u>
62	32	13	31
<u>Training</u>			
16			
<u>Total for July</u>	<u>20</u>		
<u>Total for the Year</u>	<u>159</u>		

Monthly Calls

	<u>City</u>	<u>Fayette</u>	<u>Scipio</u>	<u>Mutual</u>	<u>Training</u>
January	2	3	1	12	3
February	18	4	4	8	2
March	3	2	1	2	2
April	8	10	2	1	2
May	8	2	1	3	4
June	12	9	2	2	1
July	11	2	2	3	2
August					
September					
October					
November					
December					

MONTHLY OPERATING REPORT

July 2023

SUBMITTED: AUG 9TH, 2023

WATER FLOW

MAXIMUM	270,000
MINIMUM	114,000
AVERAGE	177,000
TOTAL	5.298 MG

WASTEWATER FLOW

MAXIMUM	300,100
MINIMUM	225,300
AVERAGE	275,500
TOTAL	7.9832 MG

CALLOUTS: 2 (Signal and Power Issues)

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of July 2023. Starting in May and lasting through September the discharge limits on compatible pollutants imposed by Michigan EGLE are stricter because of possible bodily contact and differing aquatic conditions in the receiving stream.

The Wastewater Plant Laboratory processed 166 Bacteria tests, 27 Nitrate tests and 14 Nitrite tests in July. The annual totals through July 2023 are as follows:

- Total Coliform Bacteria-----810
- Nitrates-----162
- Nitrites-----75

The second quarter water invoices were completed and submitted to City Hall. The total amount invoiced was \$7,160.00.

PFAS samples were taken on the City of Jonesville drinking water. The PFAS compounds were not detected in the water. Plant Staff also collected and submitted the required Haloacetic Acid and Total Trihalomethane samples. All results were below the maximum contaminant level and the action level.

Plant Staff utilized the Vactor in Litchfield and Camden.

Plant staff distributed industrial waste questionnaires to six local industries. This was done to verify exactly what is being discharged to the sanitary sewer system. This is a requirement of Michigan EGLE to try to eliminate PFAS compounds that pass through the treatment plant. The Staff is also trying to locate the source of any other non-compatible pollutants being discharged to the sanitary sewer system.

5-Day Biochemical Oxygen Demand

NPDES Permit 30 Day Average Limit is 4 mg/l

NPDES Permit Daily Maximum is 10 mg/l

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the Receiving stream.

Jonesville Monthly Average—2.3 mg/l

Average Percent Removal from the Raw Wastewater—98.8 %

Daily Maximum—3 mg/l

Total Suspended Solids

NPDES Permit Limit is 20 mg/l

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—2.2 mg/l

Average Percent Removal from the Raw Wastewater—98.6%

Total Phosphorus

NPDES Permit Limit 1 mg/l Year Round

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.40 mg/l

Average Percent Removal from the Raw Wastewater—90.9%

Ammonia Nitrogen

Monthly Average Limit is 0.5 mg/l

Daily Maximum Limit is 2.0 mg/l

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples Of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.162 mg/l

Average Percent Removal from the Raw Wastewater—99.3%

Jonesville Daily Maximum—1.97 mg/l

Jonesville Dept of Public Works
 July 2023
 Monthly Report

	Maintenance	White Paint	Yellow Paint	Top Dirt	COLD MIX
STATE HIGHWAYS	0 HR DT 0 HR OT	0 Gal	0 Gal	0 Yd	1/2 Ton
MAJOR STREETS	0 HR DT 0 HR OT	0 Gal	0 Gal	0 Yd	0 Ton
LOCAL STREETS	0 HR DT 0 HR OT	0 Gal	0 Gal	0 Yd	1/8 Ton
PARKING LOTS	0 HR DT 0 HR OT	0 Gal	0 Gal		0 Ton
POLICE STATION	0 HR OT	0 Gal	0 Gal		
FIRE DEPARTMENT	0 HR OT	0 Gal	0 Gal		
DDA SIDEWALKS	0 HR OT				
Parks	0 HR OT				0 Ton
WATER	0 HR DT 0 HR OT			0 Yd	0 Ton
Sewer	0 HR DT				

There were no call outs.

We have been doing the weekly brush collection.

The Rail Trail was mowed.

State Highway and local Streets were cold patched.

New mulch was put in the planters and islands in the parking lots.

We have been trimming tree's around town.

We have been watering the flowers downtown and in the parks.

Road edges were mowed again.

We installed a new water service into the house at 459 Evans Street as it was leaking.

Mike Kyser



LOCAL COMMUNITY STABILIZATION AUTHORITY

July 27, 2023

Village of Jonesville 578_T 2
265 E Chicago St
Jonesville MI 49250-1002
[Barcode]

RECEIVED
JUL 31 2023

BY: _____

Dear Village of Jonesville:

The purpose of this letter is to notify Village of Jonesville that there was an error in the May 2023 distribution of METRO Act¹ funding. The error was a result of a miscalculation of the distribution of AT&T's METRO Act fee.

On or about May 31, 2023, Village of Jonesville received a METRO Act distribution from the Local Community Stabilization Authority ("LCSA") in the amount of \$11,461.28, the correct amount for Village of Jonesville should have been \$11,469.05². The difference between the received amount and the correct amount is an under payment of \$7.77.

This under payment will be corrected in the May 2024 METRO Act payment by increasing the payment to Village of Jonesville by \$7.77. If you would like to request consideration of another resolution please email METRO2023@lcsami.gov.

If you would like additional information or have any questions regarding this matter, please contact Jaymes Vettrano, Director of the LCSA, at director@lcsami.gov.

Sincerely,
Jaymes Vettrano
Director, Local Community Stabilization Authority
director@lcsami.gov

¹ Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48, as amended, MCL 484.3101 to 484.3120.

² Year-to-year the METRO Act disbursement is relatively consistent, for reference, the disbursement for Village of Jonesville from May 2022 was \$10,749.72.