



**CITY OF JONESVILLE
COUNCIL AGENDA
SEPTEMBER 20, 2023 - 6:30 P.M.
JONESVILLE CITY HALL, 265 E. CHICAGO STREET**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

4. PRESENTATIONS AND RECOGNITIONS

A. None

5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

A. None

6. REPORTS AND RECOMMENDATIONS

- A. Agreement for Election Services – Joint Early Voting [Action Item]
- B. Resolution 2023-09 – Revised Poverty Exemption and Asset Standards [ROLL CALL][Action Item]
- C. Payment of Invoices – Maumee Street Construction Project [Action Item]
- D. MML Liability and Property Pool Board of Directors Ballot [Action Item]
- E. Fiscal Year 2022-23 4th Quarter Budget Comparison [Information Item]
- F. Council Memo – Personnel Procedures [Information Item]

7. COUNCIL MINUTES

A. August 16, 2023 Regular Meeting [Action Item]

8. ACCOUNTS PAYABLE

A. Accounts Payable for September 2023 totalling \$157,018.04 [Action Item]

9. BOARD AND COMMISSION MINUTES [Action Item]

- A. Region 2 Planning Commission – May 11, 2023 (Penrose)
- B. Planning Commission – August 9, 2023 (Guyse)

10. DEPARTMENT REPORTS

- A. Public Safety – Director Lance
- B. Water/Wastewater Treatment Plant – Superintendent Hughes
- C. Department of Public Works – Superintendent Kyser
- D. Cash Report – Finance Director Spahr

11. ADJOURN

RULES FOR SPEAKING BEFORE THE JONESVILLE CITY COUNCIL (Adopted 09/05/01)

1. Speakers will have one opportunity to address the Council unless the Mayor allows additional opportunities.
2. Remarks shall be limited to 5 minutes per person and will also be limited to matters before the Council, to Council business or policy, or to issues of community concern or interest that the Council has authority to recommend or act upon. Comments about actions, inactions or performance of the Council are appropriate. Profane, vulgar or abusive language will not be tolerated.
3. The Mayor may grant a speaker additional time under unusual circumstances.
4. Council members and staff will not respond to general audience participation. Matters will be referred to the City Manager who will provide reports at a subsequent meeting/date.
5. The Mayor may call out of order any person who is being disorderly by speaking or otherwise disrupting the proceedings. Such person shall not be permitted to speak and if he/she continues in a disorderly manner, the Mayor may declare a recess and/or ask that the person leave or be removed from the meeting.



To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: September 15, 2023
Re: Manager Report and Recommendations – September 20, 2023 Council Meeting

6. A. Agreement for Election Services – Joint Early Voting [Action Item]

In April, the City Council approved a letter of intent with Hillsdale County to explore the feasibility of developing a single countywide polling location to implement the nine days of early voting that is required for state and local elections following the passage of Statewide Proposal 22-2. Following the discussion in April, the Hillsdale County Clerk's Office has met with the various clerks in the County and developed the attached agreement for joint early voting. Costs associated with starting and operating the early voting precinct are detailed in the attached budget, and estimated at \$51,424 for implementation and \$9,310 for the operation of each election. These costs would be divided equally among the participating municipalities; there are a total of 22 if all choose to participate. The Hillsdale County Clerk's office will be pursuing grant funds to offset some or all of the implementation costs. The proposed agreement has been reviewed by Attorney Lovinger. I recommend a motion to approve the proposed Election Services Agreement and to authorize the City Clerk to execute the same. *Please refer to the attached Election Services Agreement and early voting budget.*

6. B. Resolution 2023-09 – Revised Poverty Exemption and Asset Standards [ROLL CALL][Action Item]

As a part of the State audit of the City's assessing practices, the State is requiring changes to the standards for exemptions to payment of real property taxes due to poverty. The changes are required pursuant to the language in Public Act 253 of 2020 to define fixed asset standards and require removal of the clause, "the Assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the Assessor and Board of Review determine that there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these reasons are communicated in writing to the claimant," which previously allowed the Board to exercise discretion and consider unique circumstances associated with a request. The attached Resolution 2023-09 will replace Resolution 2023-02 that the Council approved at the January 18, 2023 meeting. A motion and roll call vote are necessary to approve the resolution. *Please refer to the attached Resolution 2023-09.*

6. C. Payment of Invoices – Maumee Street Construction Project [Action Item]

A portion of the Maumee Street construction project is funded by a Small Urban Area grant through the Michigan Department of Transportation (MDOT). The contractor is paid progress billings by MDOT, with the state invoicing the City for the local grant match, and the water infrastructure portion of the project. The July project invoice is attached in the amount of \$42,530.37; along with the August invoice in the amount of \$56,596.55. With payment of these invoices, the project will be approximately 77% paid to the contractor. I recommend a motion for payment of the July and August project invoices. Please refer to the July and August MDOT Maumee Street project invoices.

6. D. MML Liability and Property Pool Board of Directors Ballot [Action Item]

Three incumbents are seeking election to three available spots for the MML Liability and Property Pool Board of Director's election. The Pool is City's liability insurance provider. Council may write in one or

more candidates if you wish. A motion to cast the ballot for the candidates for election to the MML Liability and Property Pool Board of Directors is necessary. *Please note the attached candidate profiles.*

6. E. Fiscal Year 2022-23 Year End Budget Comparison **[Information Item]**

The Fiscal Year 2022-23 annual budget comparison is attached for your review. Overall, actual revenues and expenditures are in line with budgeted figures. Final year end data will be provided via the audit. Additional clarification and any questions can be provided, as necessary. *Please refer to the attached FY 2022-23 budget comparison summary.*

6. F. Council Memo – Personnel Procedures **[Information Item]**

The attached memorandum provides answers to several questions received at the July regular meeting related to City personnel procedures. *Please refer to the attached Council Memorandum.*

9. BOARD AND COMMISSION MINUTES **[Action Item]**

Board and commission minutes for the prior month are attached. The name of the Council/staff representative to the board is indicated in parentheses. Following any discussion or questions about the board minutes, the appropriate action of Council would be a motion to receive and place the minutes on file. A single motion can be taken up for all of the minutes.

Correspondence:

- Certificates of Completion – MRWA Outdoor Expo: Collins, Hughes, Kyser, and Mahoney
- Freedom Memorial Account Balance
- Steve Wismar
- Comcast

AGREEMENT FOR ELECTION SERVICES
BETWEEN THE COUNTY OF HILLSDALE AND THE TOWNSHIPS OF ADAMS, ALLEN, AMBOY, CAMBRIA,
CAMDEN, FAYETTE, HILLSDALE, JEFFERSON, LITCHFIELD, MOSCOW, PITTSFORD, RANSOM, READING,
SCIPIO, SOMERSET, WHEATLAND, WOODBRIDGE, AND WRIGHT; AND THE CITIES OF HILLSDALE,
JONESVILLE, LITCHFIELD, AND READING

This County Early Voting Site Agreement (the “Agreement”) is entered into as of the _____ day of _____, 2023, (the “Effective Date”), between the County of Hillsdale, a Michigan municipal entity, of 29 N. Howell Street, Hillsdale, Michigan, 49242, (the “County”) and the following Michigan municipal entities located in Hillsdale County, Michigan, (the “Municipalities”):

- the Township of Adams, of 5675 Knowles Road, North Adams, Michigan, 49262;
- the Township of Allen, of PO Box 6, Allen, Michigan, 49227;
- the Township of Amboy, of 14840 Grass Lake Road, Camden, Michigan, 49232;
- the Township of Cambria, of 7249 Cambria Road, Hillsdale, Michigan, 49242;
- the Township of Camden, of 111 S. Main Street, Camden, Michigan, 49232;
- the Township of Fayette, of 211 North Street, Jonesville, Michigan, 49250;
- the Township of Hillsdale, of 1469 N. Lake Wilson Road, Hillsdale, Michigan, 49242;
- the Township of Jefferson, of 2837 Bird Lake Road, Osseo, Michigan, 49266;
- the Township of Litchfield, of 9596 Homer Road, Litchfield, Michigan, 49252;
- the Township of Moscow, of 7324 E. Chicago Road, Jonesville, Michigan, 49250;
- the Township of Pittsford, of 5015 S. Waldron Road, Hudson, Michigan, 49247;
- the Township of Ransom, of 5959 Mill Street, Osseo, Michigan, 49266;
- the Township of Reading, of 5355 S. Edon Road, Reading, Michigan, 49274;
- the Township of Scipio, of 11180 Concord Road, Jonesville, Michigan, 49250;
- the Township of Somerset, of 12715 E. Chicago Road, Somerset Center, Michigan, 49282;
- the Township of Wheatland, of 2991 N. Waldron Road, North Adams, Michigan, 49262;
- the Township of Woodbridge, of 2250 E. Montgomery Road, Frontier, Michigan, 49239;
- the Township of Wright, of 112 E. Center Street, Waldron, Michigan, 49288;
- the City of Hillsdale, of 97 N. Broad Street, Hillsdale, Michigan, 49242;
- the City of Jonesville, of 265 E. Chicago Street, Jonesville, Michigan, 49250;
- the City of Litchfield, of 221 Jonesville Street, Litchfield, Michigan, 49252; and
- the City of Reading, of 113 S. Main Street, Reading, Michigan, 49274.

BACKGROUND AND PURPOSE. The County and each of the Municipalities enter into this Agreement pursuant to Article II, Section 4(m) of the Michigan Constitution of 1963 and the Michigan Election Law, 1954 Public Act 116, MCL 168.720a *et seq.*, for the purpose of operating a joint early voting site. For all purposes associated with carrying out the terms of this Agreement, the County shall be represented by the County Clerk in their official capacity, and each of the Municipalities will be represented by their respective municipal clerk in their official capacity. The County and each of the Municipalities agree that, as of the date listed below, according to their respective records, each of the Municipalities has the number of voting precincts and registered electors indicated below:

Name of county
HILLSDALE

Name of municipality	Number of precincts in municipality	Number of registered electors in Municipality as of 8/4/2023
Township of Adams	1	2018
Township of Allen	1	1474
Township of Amboy	1	1037
Township of Cambria	1	2147
Township of Camden	1	1482
Township of Fayette	1	985
Township of Hillsdale	1	1823
Township of Jefferson	1	2700
Township of Litchfield	1	847
Township of Moscow	1	1175
Township of Pittsford	1	1222
Township of Ransom	1	673
Township of Reading	1	1546
Township of Scipio	1	1586
Township of Somerset	2	4118
Township of Wheatland	1	1021
Township of Woodbridge	1	789
Township of Wright	1	1320
City of Hillsdale	4	5735
City of Jonesville	1	1719
City of Litchfield	1	1059
City of Reading	1	845

1. **DEFINITIONS.** The following words and expressions used throughout this Agreement, whether used in the singular or plural, shall be defined, read, and interpreted as follows:
 - 1.1 **Agreement** means the terms and conditions of this Agreement and any other mutually agreed to written and executed modification, amendment, exhibit, and attachment to this Agreement.
 - 1.2 **Coordinator** means the individual appointed by the County Clerk and identified as the individual responsible for providing oversight to ensure sufficient resources are available and are dispatched in a timely manner to each early voting site, and for monitoring the administrative requirements of early voting for the participating Municipalities.
 - 1.3 **Early Voting Plan** means the document and any addenda to the document outlining the manner in which early voting will be provided in a county or municipality, as described in MCL 168.720a *et seq.* The requirements of an early voting plan are described in MCL 168.720h(3).
 - 1.4 **Election Services** encompasses the following individual Election Services provided by the County:
 - 1.4.1 Provide any and all equipment and supplies needed for the early voting precinct.
 - 1.4.2 Provide a location for the early voting precinct.

1.4.3 Notify electors of the establishment of or any change related to the location of the early voting precinct on behalf of each of the Municipalities (with the costs thereof to be reimbursed to the County pursuant to the terms of this Agreement).

1.5 **Legislative Body of the Municipality** means the city council or township board elected or appointed and serving in the municipality.

1.6 **Municipality** means any of the participating Municipalities, which are entities created by state or local authority or which are primarily funded by or through state or local authority, including, but not limited to, their council, board, departments, divisions, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, subcontractors, attorneys, volunteers, and/or any such persons' successors.

1.7 **QVF** means the Qualified Voter File as described in MCL 168.509m.

1.8 **QVF Controller** means the individual appointed by the County Clerk and identified as the Qualified Voter File (QVF) administrator of early voting information within the QVF.

1.9 **Site Supervisor** means the participating municipal clerk or a member of the County Clerk's staff who shall act as supervisor for each day of early voting. The County Clerk may appoint a different participating municipal clerk or member of the County Clerk's staff to act as a supervisor for different days of early voting.

2. ELIGIBLE PARTIES TO THE AGREEMENT.

2.1 Each of the participating Municipalities acknowledges that it understands that, pursuant to applicable law, this Agreement may be entered into between one or more Municipalities wholly or partially located within Hillsdale County, Michigan, and the County Clerk of Hillsdale County, Michigan.

2.2 Each of the participating Municipalities acknowledges that it understands that, pursuant to applicable law, a municipality located in multiple counties can only enter into an Agreement with one of the counties in which the municipality is located.

3. SCOPE OF THE AGREEMENT.

3.1 Early voting pursuant to this Agreement shall be provided for all statewide and federal elections only. The provisions of this Agreement shall not apply to any non-statewide elections.

4. COORDINATOR.

4.1 Abe Dane, on behalf of the County Clerk, will serve as coordinator of the joint early voting site and will be responsible on behalf of the County for organizing and monitoring the administrative requirements, including staffing, of early voting for the participating Municipalities.

4.1.1 In the event that that coordinator is unable to personally supervise and staff each early voting site on each day of early voting, the coordinator may designate early voting site supervisors to assist with the staffing and supervision of early voting.

4.2 If the coordinator becomes unavailable for any reason, the role will be filled in one of the following ways:

4.2.1 Wright Township Clerk Maghann Zimmerman, is designated as backup coordinator, and will assume the responsibilities of coordinator; or

4.2.2 If the backup coordinator is unavailable for any reason, the County Clerk will appoint a new coordinator.

5. QVF CONTROLLER.

5.1 Abe Dane, on behalf of the County Clerk will serve as the Qualified Voter File (QVF) administrator of early voting information within the QVF. The controller's duties will involve setting up the necessary voting regions, user access, and application access needed for the sites designated in this Agreement. The QVF controller must meet the security requirements of a QVF user. The QVF controller can be the same as the coordinator as long as the appropriate QVF training is completed. In the event that the above-named controller is unable to serve, the County Clerk shall appoint a new or substitute QVF administrator.

6. APPROVAL OF EARLY VOTING SITES.

6.1 Pursuant to MCL 168.662, the County Clerk, after consulting the participating municipal clerks, must submit each early voting site location to the board of county election commissioners for approval.

6.2 Each early voting site may serve all electors covered by this Agreement, the electors in specific municipalities, the electors of one municipality, or any combination of these options, as long as each elector in the county is served by one or more early voting sites.

7. APPOINTMENT OF ELECTION INSPECTORS.

7.1 The Board of County Election Commissioners (the "Board") is responsible for the appointment of election inspectors.

7.2 At least thirty-one (31) days before each statewide and federal election, the Board will appoint for each early voting site at least three (3) election inspectors and as many more as, in its opinion, are required for the efficient, speedy, and proper conduct of the election.

7.3 The Board will further designate one appointed election inspector as chairperson.

7.4 The selection of election inspectors will be governed by MCL 168.674.

8. APPROVAL OF EARLY VOTING HOURS.

8.1 Prior to the submission of an Agreement or early voting plan, the County Clerk and the clerks of each of the participating Municipalities will do all of the following:

8.1.1 For the nine (9) early voting days guaranteed by the Michigan Constitution, decide among themselves the hours that early voting will be provided at the approved joint early voting site or sites and include those hours in an addendum to this Agreement.

9. NOTICE OF EARLY VOTING HOURS.

- 9.1** Not less than 45 days before Election Day, the County Clerk and the clerk of each of the participating Municipalities will give public notice of the dates and hours for early voting at the joint early voting site or sites by posting of the notice on the County's website and the website of each of the participating Municipalities and by providing notice through any other publication or posting the County Clerk and/or the clerk for each participating municipality considers advisable.

10. BUDGET AND COST SHARING.

- 10.1** The County Clerk and the clerks of each of the participating Municipalities propose with regard to the early voting budget and cost sharing and chargeback procedures applicable to this Agreement as follows:
- 10.1.1** The County is hereby designated as the party responsible for requesting and dispensing all funds related to early voting.
 - 10.1.2** The early voting budget for the current upcoming election is attached as an addendum hereto, and the County shall prepare and provide to the participating Municipalities a proposed early voting budget for each subsequent election as to which the terms of this Agreement apply, with such budget to be attached as an addendum to this Agreement upon its approval by the clerk of each of the participating Municipalities.
 - 10.1.3** All costs of early voting pursuant to this Agreement shall be shared equally among the participating Municipalities.
 - 10.1.4** The County agrees to seek and utilize any known funding source from the State of Michigan to apply to the costs of providing early voting pursuant to this Agreement before seeking reimbursements from the participating Municipalities.
 - 10.1.5** The parties agree that the County Treasurer may withhold funds otherwise payable to any of the participating Municipalities from the next tax disbursement monies due to a participating Municipality when early voting reimbursement is not made by that Municipality within six (6) months of the reimbursement request date, in order to satisfy any outstanding amounts due to the County from that participating Municipality pursuant to the terms of this Agreement.

11. STAFFING AND SUPERVISION

- 11.1** The coordinator is responsible for ensuring adequate staffing and supervision at early voting sites including selection of the site supervisor who oversees each specific early voting site.
- 11.2** The site supervisor shall operate in the same manner and have the same authority as a municipal clerk operating in an election day polling place.
- 11.3** The site supervisors for early voting sites must be listed in the attached Exhibit B.
- 11.4** Pursuant to MCL 168.720g(7), the coordinator, where practicable, will select a different municipal clerk, or their deputy, from among the clerks of the participating Municipalities to be the site supervisor each day. If none are available, the coordinator,

if a member of the County Clerk's staff, will assume the role of site supervisor, or the coordinator shall select another member of the County Clerk's staff to serve as the supervisor. The County Clerk or the coordinator may substitute site supervisors if the need arises, but at all times will make every attempt to locate a municipal clerk or their deputy to perform the duties of the site supervisor.

12. TABULATORS AND EARLY VOTING POLL BOOK LAPTOPS AT EARLY VOTING SITE(S).

- 12.1** Prior to the submission of the Early Voting Plan, the County Clerk and the clerks of the participating Municipalities will do all of the following:
 - 12.1.1** Determine the number of tabulators and early voting poll book laptops or other voting equipment that are necessary at each early voting site.
 - 12.1.2** Determine whether the County or a municipality will provide the tabulators and early voting poll book laptops or other voting equipment.
- 12.2** The Board of County Election Commissioners will be responsible for conducting testing of the electronic voting equipment.
- 12.3** The coordinator will be responsible for taking necessary steps to set up the early voting poll book and early voting poll book laptops.
 - 12.3.1** If the coordinator is not a clerk, the County Clerk and the clerks of the participating Municipalities must decide among themselves which clerk is responsible for taking necessary steps to set up the early voting poll book and early voting poll book laptops.
- 12.4** Tabulators and early voting poll book laptops used at each joint early voting site must be configured in one of the ways set forth in MCL 168.720j(5).

13. CLOSING PROCEDURES DURING EARLY VOTING AND ON ELECTION DAY.

- 13.1** During Early Voting, the coordinator must ensure compliance with the closing procedures described in MCL 168.720j(8) and 720j(9) and any instructions issued by the Secretary of State
- 13.2** During Early Voting, the coordinator must ensure that specified election materials are secured in compliance with MCL 168.720j(10) and any instructions issued by the Secretary of State.
- 13.3** At the conclusion of Election Day, the coordinator must ensure compliance with the closing procedures described in MCL 168.720j(11) and any instructions issued by the Secretary of State.

14. CANVASS OF EARLY VOTE RETURNS AND REPORTING OF EARLY VOTING RESULTS.

- 14.1** The Board of County Election Commissioners is responsible for appointing the receiving board or group of election inspectors to canvass the early vote returns on Election Day and report early voting results to the County Clerk.
- 14.2** At the conclusion of Election Day, the coordinator must ensure compliance with the canvass and reporting requirements described in MCL 168.720j(11)-(14) and MCL 168.801-810.
- 14.3** The County Clerk shall retain all ballots and election documents related to each required election for the period of retention immediately following an election until the Secretary

of State through the Bureau of Elections releases the security of said election, at which time the ballots shall be released to the custody of the applicable clerk of each of the participating municipalities for the remainder of the required retention period.

15. EXECUTION OF COUNTY JOINT EARLY VOTE SITE AGREEMENT.

- 15.1** This Agreement, or any renewal or modification of this Agreement, must be finalized, approved, and signed by an authorized official of the County and of all participating Municipalities:
 - 15.1.1** No later than 125 days before the first regularly scheduled statewide or federal election in each even numbered year.
 - 15.1.2** No later than 90 days before a special statewide or federal election.

16. EARLY VOTING PLAN.

- 16.1** No later than 120 days before the first statewide or federal election in each even numbered year, the coordinator will be responsible for ensuring an early voting plan, attached as Exhibit A, is filed with the Hillsdale County Clerk.

17. NOTICE TO SOS OF CHANGES TO LOCATIONS, DAYS, AND HOURS OF EARLY VOTING.

- 17.1** Not less than 45 days before the first early voting day allowed by statute, the coordinator will be responsible for providing the Secretary of State with notice of any changes made a previously submitted Early Voting Plan that affects the locations, dates, and hours of operation for each joint early voting site operated by the County and the participating Municipalities. This is to ensure that the correct information is posted on the Michigan Voter Information Center (MVIC) portion of the Department of State's website.

18. DURATION.

- 18.1** This Agreement and any amendments will be effective when executed by all Parties, as evidenced by the signature of the County Clerk and the municipal clerk and any other required authorized official of each of the participating Municipalities.
- 18.2** Pursuant to the provisions of MCL 168.720g(12), this Agreement shall remain in effect from the Effective Date through December 31, 2025, (the "Minimum Term") and may not be terminated by any party during said Minimum Term. Thereafter, following the completion of the Minimum Term, this Agreement shall have no fixed termination date and shall continue in effect until terminated by the written Agreement of all of the parties hereto, subject to the applicable provisions of MCL 168.720g(12) or other applicable law.
- 18.3** Subject to the provisions of MCL 168.720g(12), after the expiration of the Minimum Term, a party to this Agreement may withdraw from this Agreement by providing at least thirty (30) days' written notice to the other parties to this Agreement. Notwithstanding the foregoing, a party to this Agreement may not withdraw from this Agreement during the period beginning 150 days before the first statewide general November election in an even numbered year and ending on the completion of the

county canvass for that statewide general November election in that even numbered year.

- 18.4 This Agreement may only be modified or amended by a written agreement approved by the County and the governing councils and boards of all of the participating Municipalities, and signed by the County Clerk and the clerk and any other required authorized official(s) of each of the participating Municipalities.

19. EFFECTS OF WITHDRAWAL, CANCELLATION, AND TERMINATION.

- 19.1 Subject to Section 18 above and applicable law, if the County Clerk withdraws from this Agreement for any reason, this Agreement will cease to exist and the clerk of each of the participating Municipalities must submit a revised early voting plan to the Department of State and to the County Clerk outlining the manner in which early voting will be provided.
- 19.2 Subject to Section 18 above and applicable law, if the parties terminate this Agreement for any reason, the clerk of each of the participating Municipalities must submit a revised early voting plan to the Department of State and to the County Clerk outlining the manner in which early voting will be provided.
- 19.3 Subject to Section 18 above and applicable law, if a participating Municipality withdraws from this Agreement for any reason, the clerk of the Municipality withdrawing from this Agreement must submit a revised early voting plan to the Department of State and to the County Clerk outlining the manner in which early voting will be provided.

_____	_____	_____
Printed name of County Clerk	Signature of County Clerk	Date
_____	_____	_____
Adams Township Clerk	Signature	Date
_____	_____	_____
Allen Township Clerk	Signature	Date
_____	_____	_____
Amboy Township Clerk	Signature	Date
_____	_____	_____
Cambria Township Clerk	Signature	Date
_____	_____	_____
Camden Township Clerk	Signature	Date
_____	_____	_____
Fayette Township Clerk	Signature	Date

Hillsdale Township Clerk	Signature	Date
Jefferson Township Clerk	Signature	Date
Litchfield Township Clerk	Signature	Date
Moscow Township Clerk	Signature	Date
Pittsford Township Clerk	Signature	Date
Ransom Township Clerk	Signature	Date
Reading Township Clerk	Signature	Date
Scipio Township Clerk	Signature	Date
Somerset Township Clerk	Signature	Date
Wheatland Township Clerk	Signature	Date
Woodbridge Township Clerk	Signature	Date
Wright Township Clerk	Signature	Date
City of Hillsdale Clerk	Signature	Date
City of Jonesville Clerk	Signature	Date
City of Litchfield Clerk	Signature	Date

City of Reading Clerk

Signature

Date

EXHIBIT A: Early Voting Plan

No later than 120 days before the first statewide or federal election in each even numbered year, the coordinator is responsible for ensuring an Early Voting Plan, covering the parties to the County Agreement, is filed with the county clerk of the county.

Not less than 45 days before the first early voting day allowed by statute, the coordinator will be responsible for providing the Secretary of State any changes made a previously submitted Early Voting Plan that affect the locations, dates, and hours of operation for each joint early voting site operated by the participating county and municipalities. This ensure that the correct information is posted on the Michigan Voter Information Center (MVIC) portion of the Department of State's website.

Plan Coverage: County Agreement

Coordinator of County Agreement:

Name of Coordinator	Position	Email Address	Phone Number
Abe Dane	Chief Deputy Clerk	a.dane@co.hillsdale.mi.us	517-437-3391

County:

Name of county	Clerk of County
County of Hillsdale	Marney M. Kast

Municipality 1:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Township of Adams	Suzy Roberts	1	2018

Municipality 2:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Township of Allen	Jessica Kratzer	1	1474

Municipality 3:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Township of Amboy	Betty Burkhart	1	1037

Municipality 4:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Township of Cambria	Carol A. Rosales	1	2147

Municipality 5:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Township of Camden	Kristina Dewey	1	1482

Municipality 6:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Township of Fayette	Karen Sparks	1	985

Municipality 7:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Township of Hillsdale	Janel Stewart	1	1823

Municipality 8:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Township of Jefferson	Debra Penney	1	2700

Municipality 9:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Township of Litchfield	Vicki Heckel	1	847

Municipality 10:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Township of Moscow	Linda Waldron	1	1175

Municipality 11:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Township of Pittsford	Cinda L. Walton	1	1222

Municipality 12:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Township of Ransom	Susan Ruder	1	673

Municipality 13:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Township of Reading	Kathy Flaughner	1	1546

Municipality 14:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Township of Scipio	Judy Leedy	1	1586

Municipality 15:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Township of Somerset	Michael Bohnet	2	4118

Municipality 16:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Township of Wheatland	Dawn J. Johnson	1	1021

Municipality 17:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Township of Woodbridge	Martha Crow	1	789

Municipality 18:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
Township of Wright	Maghann Zimmerman	1	1320

Municipality 19:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
City of Hillsdale	Katy Price	4	5735

Municipality 20:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
City of Jonesville	Cindy Means	1	1719

Municipality 21:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
City of Litchfield	Susan Ballinger	1	1059

Municipality 22:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
City of Reading	Kimberly Blythe	1	845

Early Voting Location Information:

	Early voting site #1
Location of site	29 N. Howell Street, Room 2, Hillsdale, MI 49242
Municipalities served at site	The Townships of Adams, Allen, Amboy, Cambria, Camden, Fayette, Hillsdale, Jefferson, Litchfield, Moscow, Pittsford, Ransom, Reading, Scipio, Somerset,

	Wheatland, Woodbridge, and Wright; and the Cities of Hillsdale, Jonesville, Litchfield, and Reading.
Number of Election Workers at site	4 + Site Supervisor
Is this an EV site for all 9 days of Constitutionally-required early voting? (Y/N)	Yes
Hours for 9 days of Constitutionally-required early voting	Day 1, Saturday: 8:00 a.m. to 4:00 p.m. Day 2, Sunday: 12:00 p.m. to 8:00 p.m. Day 3, Monday: 9:00 a.m. to 5:00 p.m. Day 4, Tuesday: 9:00 a.m. to 5:00 p.m. Day 5, Wednesday: 9:00 a.m. to 5:00 p.m. Day 6, Thursday: 11:00 a.m. to 7:00 p.m. Day 7, Friday: 9:00 a.m. to 5:00 p.m. Day 8, Saturday: 8:00 a.m. to 4:00 p.m. Day 9, Sunday: 12:00 p.m. to 8:00 p.m.
How many (if any) additional days of early voting will be provided at this site?	None
Hours for any additional days of early voting	N/A
Is this site ADA compliant?	Yes
In selecting this site, did you take into account expected turnout, population density, public transportation, accessibility, travel time, travel patterns, and any other relevant considerations?	Location is centrally located in the highest populated portion of the county with numerous public parking options and public transportation available within the City.

Early Voting Equipment Information:

	Early voting site #1
Number of tabulators at site	2
Municipality responsible for providing tabulators	County
Number of early voting poll book laptops	1
Municipality responsible for providing early voting poll book laptops	County
Clerk responsible for taking necessary steps to set up the early voting poll book laptops	Chief Deputy County Clerk, Abe Dane

Describe the communication strategy for informing electors of their opportunity for early voting:

The County Clerk's Office will plan at least one radio spotlight on Radio Hillsdale, WCSR 92.1 FM along with Notices posted at the County Courthouse, the County Office Building, and each municipal office location where notices are usually posted. The County Clerk's Office will also issue press releases and purchase ad space in the public/legal notices section of the Hillsdale Daily News. The County website and any municipalities who are parties to this agreement and have a website will post information regarding the opportunity for early voting. If State funding is available, radio ads and other media may be purchased as well.

EXHIBIT B: SITE SUPERVISORS

February 27, 2024 Pres. Primary (option A)	Supervisor at Early voting site
Early Voting Day 1	Susan Ruder, Ransom Township Clerk
Early Voting Day 2	Judy Leedy, Scipio Township Clerk
Early Voting Day 3	Deb Penney, Jefferson Township Clerk
Early Voting Day 4	Dawn Johnson, Wheatland Township Clerk
Early Voting Day 5	Katy Price, City of Hillsdale Clerk
Early Voting Day 6	Linda Waldron, Moscow Township Clerk
Early Voting Day 7	Mike Bohnet, Somerset Township Clerk
Early Voting Day 8	Kris Dewey, Camden Township Clerk
Early Voting Day 9	Susan Ballinger, City of Litchfield Clerk
March 12, 2024 Pres. Primary (option B)	Supervisor at Early voting site
Early Voting Day 1	Susan Ruder, Ransom Township Clerk
Early Voting Day 2	Judy Leedy, Scipio Township Clerk
Early Voting Day 3	Maghann Zimmerman, Wright Township Clerk
Early Voting Day 4	Dawn Johnson, Wheatland Township Clerk
Early Voting Day 5	Katy Price, City of Hillsdale Clerk
Early Voting Day 6	Linda Waldron, Moscow Township Clerk
Early Voting Day 7	Mike Bohnet, Somerset Township Clerk
Early Voting Day 8	Kris Dewey, Camden Township Clerk
Early Voting Day 9	Susan Ballinger, City of Litchfield Clerk
August 6, 2024 Primary Election	Supervisor at Early voting site
Early Voting Day 1	Martha Crow, Woodbridge Township Clerk
Early Voting Day 2	Maghann Zimmerman, Wright Township Clerk
Early Voting Day 3	Linda Waldron, Moscow Township Clerk
Early Voting Day 4	Katy Price, City of Hillsdale Clerk
Early Voting Day 5	Cinda Walton, Pittsford Township Clerk
Early Voting Day 6	Deb Penney, Jefferson Township Clerk
Early Voting Day 7	Janel Stewart, Hillsdale Township Clerk
Early Voting Day 8	Kathy Flaughner, Reading Township Clerk
Early Voting Day 9	Cindy Means, City of Jonesville Clerk
November 5, 2023 Presidential Election	Supervisor at Early voting site
Early Voting Day 1	Dawn Johnson, Wheatland Township Clerk
Early Voting Day 2	Cindy Means, City of Jonesville Clerk
Early Voting Day 3	Janel Stewart, Hillsdale Township Clerk
Early Voting Day 4	Betty Burkhart, Amboy Township Clerk
Early Voting Day 5	Katy Price, City of Hillsdale Clerk
Early Voting Day 6	Suzy Roberts, Adams Township Clerk
Early Voting Day 7	Carol Rosales, Cambria Township Clerk
Early Voting Day 8	Vicki Heckel, Litchfield Township Clerk
Early Voting Day 9	Susan Ballinger, City of Litchfield Clerk

ADDENDUM A - EARLY VOTING BUDGET

INITIAL IMPLEMENTATION: EXPENDITURE ESTIMATE FOR EARLY VOTING IN 2023 TO BE REIMBURSED FIRST BY ANY AVAILABLE STATE FUNDS AND SECOND BY MUNICIPALITIES.

Early Voting Site Location: County Courthouse			Other Expenditures	
Equipment	Item	Cost	Precinct Notice	Mailed to all registered voters \$16,000
	Tabulator (2)	\$10,000		
	Verity Print (on demand)	\$5,875		
	Auto Ballot Kit	\$499		
	EPB Laptop (2)	\$2,400		
	EPB scanner	\$100		
	Ballot Containers (9)	\$450		
	Voting booths (16 stations)	\$4,000		
	Power backup server room	\$10,000		
Administrative	Storage/Work benches (2)	\$1,100		
	Cost of County mileage and legal fees to coordinate County Agreement with Municipalities	\$1,000		

TOTAL INITIAL IMPLEMENTATION EXPENDITURES
\$51,424

Total \$35,424

AFTER IMPLEMENTATION: ANTICIPATED EXPENSES TO MAINTAIN EARLY VOTING PRECINCT FOR EACH FUTURE STATE/FEDERAL ELECTION

Category	Item	Cost	Cost rate	Cost per election
Inspector Pay	Inspector #1 @ 9 hrs/day	\$20	hour	\$1,620
	Inspector #2 @ 9 hrs/day	\$20	hour	\$1,620
	Inspector #3 @ 9 hrs/day	\$20	hour	\$1,620
	Chair Inspector @ 9 hrs/day	\$25	hour	\$2,025
	On Call Inspector	\$50	daily	\$450.00
	Training 4 inspectors (3 hrs)	\$20	hour	\$240
Misc.	Precinct Programming	\$150	election	\$150
	Test Deck	\$75	election	\$75
	Public Accuracy Per Diem	\$105	election	\$105
	Administration misc.	\$250	election	\$250
	Precinct Kit	\$75	election	\$75
	Shared cost of ads	\$30	election	\$30
	Shared cost of canvasser costs	\$50	election	\$50

Annual Maintenance on Equip. price rolled into equipment cost 1st five years, \$1000 per year thereafter

TOTAL CONTINUOUS EXPENDITURES PER ELECTION
\$9,310

2023-09

CITY OF JONESVILLE
COUNTY OF HILLSDALE
STATE OF MICHIGAN

**RESOLUTION – HOUSEHOLD INCOME & ASSET STANDARDS TO BE ELIGIBLE FOR A
POVERTY EXEMPTION**

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in the City Hall in said City on the 20th of September, 2023, at 6:30 p.m.

PRESENT:

ABSENT:

The following resolution was offered by Councilperson _____ and supported by Councilperson _____.

WHEREAS, the adoption of income and asset standards to be eligible for poverty exemptions is required of the City Council; and

WHEREAS, the principal residence of persons, who the Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 253 of 2020 (amended MCL 211.7u); and

WHEREAS, pursuant to PA 253 of 2020, the City of Jonesville adopts the following income & asset standards to be eligible for a poverty exemption for the 2023 year:

<u>SIZE OF FAMILY</u>	<u>POVERTY GUIDELINES</u>
1	\$13,590
2	\$18,310
3	\$23,030
4	\$27,750
5	\$32,470
6	\$37,190
7	\$41,910
8	\$46,630
ANY ADDITIONAL PERSON	\$ 4,720

THE ASSET THRESHOLD FOR THE CITY IS \$25,000 FOR ONE PERSON LIVING IN THE HOUSEHOLD AND \$35,000 FOR TWO OR MORE PEOPLE LIVING IN THE HOUSEHOLD.

EXAMPLES OF ASSETS ARE (THIS IS NOT AN EXHAUSTIVE LIST):

- A SECOND HOME, LAND, VEHICLES (LARGER THAN THE “FOOTPRINT” FOR THE HOME)
- RECREATIONAL VEHICLES SUCH AS CAMPERS, BOATS, AND ATV’S
- BUILDINGS, OTHER THAN RESIDENCE
- JEWELRY, ARTWORK, ANTIQUES
- BANK ACCOUNTS (OVER \$5,000) OR STOCKS
- MONEY RECEIVED FROM THE SALE OF PROPERTY, STOCKS, BONDS, CAR, OR HOUSE
- GIFTS, LOANS, LUMP-SUM INHERITANCES
- FEDERAL NON-CASH BENEFITS PROGRAM, SUCH AS MEDICARE, MEDICAID, FOOD STAMPS

NOW, THEREFORE BE IT HEREBY RESOLVED, that the Assessor and Board of Review shall follow the above standards in granting or denying an exemption; and

BE IT FURTHER RESOLVED, that all previously adopted standards are hereby rescinded; and

FURTHERMORE, the City of Jonesville shall follow the Federal (and/or State) Guidelines as established annually, and shall remain in effect until otherwise amended or rescinded.

AYES:

NAYS:

ABSENT:

Cynthia D. Means, Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, Michigan at a Regular Meeting held on the 20th day of September, 2023, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Cynthia D. Means, Clerk

STATEMENT	Customer Name CITY OF JONESVILLE	PAGE 1
Remit to: State of Michigan Attn: Finance Cashier P.O. Box 30648 Lansing MI 48909	Customer Account Number MDOT00211	Statement Closing Date 08-06-23
		Due Date 09-05-23
	AR Dept/BPRO 591:ACT51	Amount Enclosed

Bill to:
CITY OF JONESVILLE
JONESVILLE CITY TREASURER
265 E. CHICAGO
JONESVILLE MI 49250

Payment Method: Check Money Order
Please write Customer Account No. on front of Check or Money Order.
DO NOT MAIL CASH

Please check if address has changed. Write correct address on back of stub and attach with payment.

Please detach the above stub and return with your remittance payable to Dept. of Transportation

Transportation



RECEIVED
AUG 14 2023
BY: _____

ORIGINAL

Customer Account Number MDOT00211	Statement Closing Date 08-06-23
Customer Name CITY OF JONESVILLE	IF YOU HAVE ANY QUESTIONS, PLEASE CALL

Current Period Charges

Description	Date	Transaction ID	Charges
-	07-31-23	CARE1591REIM23001443	\$14,130.37
-	07-31-23	CARE1591REIM23001443	\$28,400.00

42,530.37

Important Customer Information

CONTACT :	591
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MDOT
Michigan Department of Transportation
Statement Date: 08/08/2023

MDOT00211 - CITY OF JONESVILLE

Program: 202988CON

Federal Project: 22A0825

Description: Maumee St Resurface - Mill 1.5" and Repave. Repair and replace damaged, deteriorated, or hazardous sections of sidewalks, as needed. Improve sidewalk ramps to meet ADA standards, as needed.

Phase: 01 Construction Contract

Funding Profile	Fed Pro Rata	Jrnl Description
-----------------	--------------	------------------

	Current Budget	Cash Expenditures	Collected	Balance Due
A00141 #MULTIVALUE 2022-5407 CITY OF JONESVILLE				
Federal	415,438.30	104,324.89		
Local	191,235.12	14,130.37	0.00	14,130.37

Funding Profile	Fed Pro Rata	Jrnl Description
-----------------	--------------	------------------

	Current Budget	Cash Expenditures	Collected	Balance Due
A00142 2022-5407 CITY OF JONESVILLE				
Local	39,400.00	28,400.00	0.00	28,400.00

Phase: 03 Advertising

Funding Profile	Fed Pro Rata	Jrnl Description
-----------------	--------------	------------------

	Current Budget	Cash Expenditures	Collected	Balance Due
A00141 81.85				
Federal	163.70	24.95		
Local	36.30	5.53	0.00	0.00

Vendor Code	Vendor Legal Name	Vendor Alias/DBA Name
MDOT00211	CITY OF JONESVILLE	

Instruction: Instruction: Remit this listing of Balance Due by Program with the payment. Payments will be applied to all programs with a balance due, unless otherwise noted.

Statement Date: 08/08/2023

- Pay in Full (default if neither box is checked)
 Manual allocation specified by Program in Paid Amount below

Remittance information:

State of Michigan
 Attention: Finance Cashier
 P.O. Box 30648
 Lansing, MI 48909

RECEIVED
 AUG 14 2023
 BY: _____

Program	Balance Due
202988CON -	42,530.37

STATEMENT	Customer Name CITY OF JONESVILLE	PAGE 1
Remit to: State of Michigan Attn: Finance Cashier P.O. Box 30648 Lansing MI 48909	Customer Account Number MDOT00211	Statement Closing Date 09-04-23
		Due Date 10-04-23
	AR Dept/BPRO 591:ACT51	Amount Enclosed

Bill to:
CITY OF JONESVILLE
JONESVILLE CITY TREASURER
265 E. CHICAGO
JONESVILLE MI 49250

Payment Method: Check Money Order
Please write Customer Account No. on front of Check or Money Order.
DO NOT MAIL CASH

Please check if address has changed. Write correct address on back of stub and attach with payment.

Please detach the above stub and return with your remittance payable to Dept. of Transportation

Transportation



ORIGINAL

Customer Account Number MDOT00211	Statement Closing Date 09-04-23
Customer Name CITY OF JONESVILLE	IF YOU HAVE ANY QUESTIONS, PLEASE CALL

Current Period Charges

Description	Date	Transaction ID	Charges
-	08-31-23	CARE1591REIM23001641	\$56,596.55

Important Customer Information

RECEIVED
SEP 14 2023

BY: _____

CONTACT :	591
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MDOT
Michigan Department of Transportation
Statement Date: 09/06/2023

MDOT00211 - CITY OF JONESVILLE

Program: 202988CON

Federal Project: 22A0825

Description: Maumee St Resurface - Mill 1.5" and Repave. Repair and replace damaged, deteriorated, or hazardous sections of sidewalks, as needed. Improve sidewalk ramps to meet ADA standards, as needed.

Phase: 01 Construction Contract

Funding Profile	Fed Pro Rata	Jrnl Description
-----------------	--------------	------------------

A00141		#MULTIVALUE	2022-5407 CITY OF JONESVILLE		
	Current Budget	Cash Expenditures	Collected	Balance Due	
Federal	415,438.30	359,555.05			
Local	191,235.12	70,726.92	0.00	56,596.55	

Funding Profile	Fed Pro Rata	Jrnl Description
-----------------	--------------	------------------

A00142			2022-5407 CITY OF JONESVILLE		
	Current Budget	Cash Expenditures	Collected	Balance Due	
Local	39,400.00	28,400.00	0.00	0.00	

Phase: 03 Advertising

Funding Profile	Fed Pro Rata	Jrnl Description
-----------------	--------------	------------------

A00141		81.85			
	Current Budget	Cash Expenditures	Collected	Balance Due	
Federal	163.70	24.95			
Local	36.30	5.53	0.00	0.00	

Vendor Code	Vendor Legal Name	Vendor Alias/DBA Name
MDOT00211	CITY OF JONESVILLE	

Instruction: Instruction: Remit this listing of Balance Due by Program with the payment. Payments will be applied to all programs with a balance due, unless otherwise noted.

Statement Date: 09/06/2023

- Pay in Full (default if neither box is checked)
- Manual allocation specified by Program in Paid Amount below

Remittance information:

State of Michigan
 Attention: Finance Cashier
 P.O. Box 30648
 Lansing, MI 48909

RECEIVED
 SEP 14 2023
 BY: _____

Program	Balance Due
202988CON -	56,596.55

To: Members of the MML Liability & Property Pool
From: Michael J. Forster, Fund Administrator
Date: September 11, 2023
Subject: Pool Director Election

RECEIVED
SEP 13 2023
BY: _____

Dear Pool Member:

Enclosed is your ballot for this year's Board of Directors election. Three (3) incumbent Directors have agreed to seek re-election. You may also write in one or more candidates if you wish.

A brief biographical sketch of each candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than November 10th. Alternately, you may complete your ballot online:

Go to www.mml.org. At the top of the page, hover over *Programs & Services* and select *Risk Management* from the drop-down list. Next, look for the *Jump To* panel and select *Liability & Property Pool*. The ballot link is on the next page, in the *Jump To* panel, under *Online Forms*.

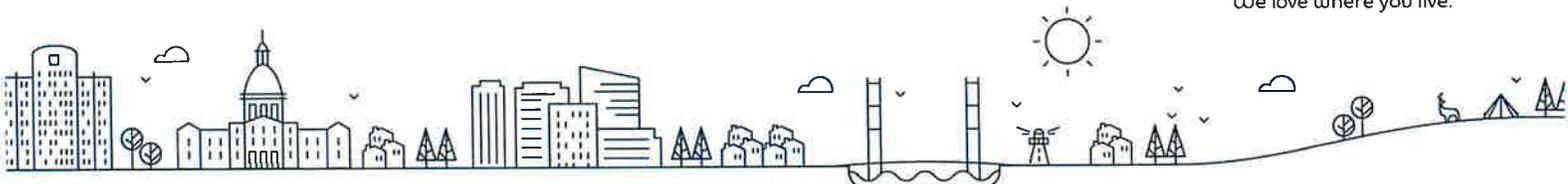
The MML Liability & Property Pool is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Pool, and for participating in the election of your governing board.

Sincerely,



Michael J. Forster
Pool Administrator
mforster@mml.org

We love where you live.



THE CANDIDATES

Three-year terms beginning January 1, 2024



George Bosanic, City Manager, City of Greenville

George has nearly 35 years of experience as a municipal official with over 30 years serving as the city manager of the City of Greenville. George has served in leadership roles on numerous local boards and commissions over the years and is a past board member of the MML Workers' Compensation Fund Board. He is a member of the Michigan Local Government Management Association and International City Management Association. George is seeking re-election to his second term.



Sue Osborn, Mayor, City of Fenton

Sue has over thirty-eight years of experience as a municipal official, serving as mayor of the City of Fenton for the last twenty-five. She was appointed to Fenton's city council in 1985 and has been a continuous member since that time. Previously, she was a member of the Planning Commission from 1978-1985. Sue is a member of the Michigan Association of Mayors, a member of the National League of Cities and serves as Vice-Chair of the FAIR (Finance, Administration and Intergovernmental Affairs) for the National League of Cities. She is also active in several local and regional civic organizations. Sue is seeking re-election to her fourth term.



David Post, Village Manager, Village of Hillman

Dave has more than twenty-eight years' experience as a municipal official, serving as the manager in the Village of Hillman. Dave is a past member of the Michigan Municipal League Board of Trustees and several MML committees. He is currently a member of the Northeast Michigan Council of Governments board and is active in several local and regional civic organizations, including the Communities First Fund (chair), the Hillman Community Radio board and the Wheels Car Club. Dave is seeking re-election to his fourth term.

Michigan Municipal League
Liability & Property Pool

OFFICIAL BALLOT - 2023

Vote for three Directors by marking the line to the left of the name for three-year terms beginning January 1, 2024.

— George Bosanic, Incumbent
Manager, City of Greenville

— Sue Osborn, Incumbent
Mayor, City of Fenton

— Dave Post, Incumbent
Manger, Village of Hillman

Write-in Candidate

I hereby certify that:

(Municipality/Agency)

by action of its governing body, has authorized its vote to be cast for the above persons to serve as Director of the Michigan Municipal League Liability and Property Pool.

Official Signature

Date:

Ballot deadline:
November 10, 2023

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 06/30/2023

DESCRIPTION	YTD BALANCE 06/30/2023 NORMAL (ABNORMAL)	2022-23 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 101 - GENERAL FUND				
TOTAL Revenues	1,713,552.26	1,615,313.00	106.08%	Property tax collection
Expenditures				
101-CITY COUNCIL	28,638.39	29,100.00	98.41%	
172-CITY MANAGER	128,122.25	128,330.00	99.84%	
191-ELECTIONS	8,151.28	9,455.50	86.21%	August/November elections
218-GENERAL OFFICE	239,980.55	246,645.00	97.30%	
247-BOARD OF REVIEW	778.87	875.00	89.01%	
253-TREASURER	3,007.34	3,800.00	79.14%	Tax bills/tax roll maint/Complete
257-ASSESSOR	22,862.74	22,900.00	99.84%	
258-DATA PROCESSING/COMPUTER DEI	25,102.74	27,625.00	90.87%	New multifunction printer
265-CITY HALL	33,773.04	34,177.00	98.82%	
276-CEMETERY	85,860.62	85,873.00	99.99%	Foundation repairs/new section
285-FREEDOM MEMORIAL	719.01	900.00	79.89%	Property & liability insurance
301-POLICE DEPARTMENT	306,322.69	377,738.00	81.09%	
336-FIRE DEPARTMENT	183,407.03	187,695.50	97.72%	
410-PLANNING & ZONING COMMISSION	11,614.73	11,796.00	98.46%	Rec Master Plan
441-RADIO TOWER PROPERTY	0.00	0.00		
442-PARKING LOTS	9,677.53	14,490.00	66.79%	
443-SIDEWALKS	18,750.00	20,180.00	92.91%	
444-DEPT. OF PUBLIC WORKS	25,971.95	26,890.00	96.59%	DPW Admin time
448-STREET LIGHTING	32,042.28	33,000.00	97.10%	
526-SANITARY LAND FILL	14,465.56	14,715.00	98.30%	Spring clean up/late invoice
751-RECREATION DEPARTMENT	44,437.49	44,712.00	99.39%	
770-PARKS	32,723.30	32,975.00	99.24%	Tennis court/tree removal
780-RAIL/TRAIL	7,661.57	13,445.00	56.98%	
858-FRINGE BENEFITS	44,153.26	44,170.00	99.96%	DPW leave time
865-INSURANCE	13,347.25	15,000.00	88.98%	Work Comp/Prop Liab Ins
895-PROMOTIONS	92.80	100.00	92.80%	
897-OTHER ACTIVITIES	253,663.35	270,000.00	93.95%	Taxes to Local St
TOTAL Expenditures	1,575,327.62	1,696,587.00	92.85%	
NET OF REVENUES & EXPENDITURES	138,224.64	(81,274.00)	-170.07%	

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 06/30/2023

DESCRIPTION	YTD BALANCE 06/30/2023 NORMAL (ABNORMAL)	2022-23 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 202 - MAJOR STREETS FUND				
TOTAL Revenues	294,040.72	272,506.00	107.90%	
Expenditures				
451-STREET CONSTRUCTION	55,069.39	55,100.00	99.94%	Maumee St engineering
465-ROUTINE MAINTENANCE	104,800.76	104,990.00	99.82%	Chip seal/crack fill
474-TRAFFIC CONTROL	2,281.97	4,400.00	51.86%	Paint traffic lines
478-WINTER MAINTENANCE	10,639.84	12,915.00	82.38%	
900-ADMINISTRATION	13,228.00	13,228.00	100.00%	
TOTAL Expenditures	186,019.96	190,633.00	97.58%	
NET OF REVENUES & EXPENDITURES	108,020.76	81,873.00	131.94%	
Fund 203 - LOCAL STREETS FUND				
TOTAL Revenues	349,273.53	329,362.00	106.05%	Tax revenue from Gen Fund
Expenditures				
451-STREET CONSTRUCTION	0.00	0.00	#DIV/0!	
465-ROUTINE MAINTENANCE	126,112.31	131,970.00	95.56%	Chip seal/crack fill
474-TRAFFIC CONTROL	2,103.09	2,234.00	94.14%	Paint traffic lines
478-WINTER MAINTENANCE	11,136.60	18,480.00	60.26%	
900-ADMINISTRATION	137,527.05	137,528.00	100.00%	Admin wages/debt service
TOTAL Expenditures	276,879.05	290,212.00	95.41%	
NET OF REVENUES & EXPENDITURES	72,394.48	39,150.00	184.92%	
Fund 211 - STATE HIGHWAY FUND				
TOTAL Revenues	28,788.86	37,170.00	77.45%	
Expenditures				
465-ROUTINE MAINTENANCE	15,534.55	15,800.00	98.32%	Street sweeping/mow road edges
474-TRAFFIC CONTROL	0.00	850.00	0.00%	
478-WINTER MAINTENANCE	7,677.44	9,300.00	82.55%	
900-ADMINISTRATION	2,791.96	11,219.00	24.89%	Overhead to Gen Fund
TOTAL Expenditures	26,003.95	37,169.00	69.96%	
NET OF REVENUES & EXPENDITURES	2,784.91	1.00		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 06/30/2023

DESCRIPTION	YTD BALANCE 06/30/2023 NORMAL (ABNORMAL)	2022-23 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 247 - LOCAL DEVELOPMENT FINANCE AUTHORITY				
TOTAL Revenues	541,219.02	351,934.00	153.78%	
Expenditures				
729-DEVELOPMENT ACTIVITIES	93,627.57	217,501.00	43.05%	
TOTAL Expenditures	93,627.57	217,501.00	43.05%	
NET OF REVENUES & EXPENDITURES	447,591.45	134,433.00	332.95%	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY				
TOTAL Revenues	175,347.48	173,829.00	100.87%	
Expenditures				
442-PARKING LOTS	10,472.43	15,990.00	65.49%	
443-SIDEWALKS	3,224.63	3,521.00	91.58%	
729-DEVELOPMENT ACTIVITIES	60,103.21	72,088.00	83.37%	
733-DOWNTOWN/STREETSCAPE	15,205.54	20,010.00	75.99%	
895-PROMOTIONS	11,577.43	11,665.00	99.25%	Decorations/Christmas in Jonesville
897-OTHER ACTIVITIES	58,346.00	58,346.00	100.00%	Debt service
TOTAL Expenditures	158,929.24	181,620.00	87.51%	
NET OF REVENUES & EXPENDITURES	16,418.24	(7,791.00)	-210.73%	
Fund 301 - GENERAL DEBT SERVICE FUND				
TOTAL Revenues	121,286.00	121,286.00	100.00%	
Expenditures				
907-D.D.A. BOND	58,346.00	58,346.00	100.00%	
908-LOCAL STREET BOND	62,940.00	62,940.00	100.00%	
TOTAL Expenditures	121,286.00	121,286.00	100.00%	
NET OF REVENUES & EXPENDITURES	0.00	0.00		

CITY OF JONESVILLE
REVENUE AND EXPENDITURE REPORT
PERIOD ENDING 06/30/2023

DESCRIPTION	YTD BALANCE 06/30/2023 NORMAL (ABNORMAL)	2022-23 AMENDED BUDGET	% BDGT USED	COMMENTS
Fund 590 - SEWER SYSTEM FUND				
TOTAL Revenues	871,786.02	804,934.00	108.31%	
Expenditures				
527-SEWAGE DISPOSAL	802,471.19	1,334,170.76	60.15%	
TOTAL Expenditures	802,471.19	1,334,170.76	60.15%	
NET OF REVENUES & EXPENDITURES	69,314.83	(529,236.76)	-13.10%	
Fund 591 - WATER SUPPLY SYSTEM FUND				
TOTAL Revenues	461,675.32	409,632.50	112.70%	
Expenditures				
536-IRON REMOVAL PLANT	410,026.60	466,380.48	87.92%	
537-WATER DISTRIBUTION SYSTEM	91,777.83	121,819.00	75.34%	
TOTAL Expenditures	501,804.43	588,199.48	85.31%	
NET OF REVENUES & EXPENDITURES	(40,129.11)	(178,566.98)	22.47%	
Fund 661 - MOTOR VEHICLE POOL FUND				
TOTAL Revenues	218,583.03	217,800.00	100.36%	
Expenditures				
270-DPW BUILDING AND GROUNDS	25,292.99	25,851.00	97.84%	
896-MOTOR VEHICLE POOL	165,029.06	507,780.00	32.50%	
TOTAL Expenditures	190,322.05	533,631.00	35.67%	
NET OF REVENUES & EXPENDITURES	28,260.98	(315,831.00)	-8.95%	
Fund 703 - CURRENT TAX FUND				
TOTAL Revenues	0.00	0.00		
TOTAL Expenditures	0.00	0.00		
NET OF REVENUES & EXPENDITURES	0.00	0.00		
TOTAL REVENUES - ALL FUNDS	4,775,552.24	4,333,766.50	110.19%	
TOTAL EXPENDITURES - ALL FUNDS	3,932,671.06	5,191,009.24	75.76%	
NET OF REVENUES & EXPENDITURES	842,881.18	(857,242.74)	98.32%	



MEMORANDUM

TO: City Council

FROM: Jeffrey M. Gray, City Manager 

DATE: September 12, 2023

SUBJECT: Personnel Procedures

A number of questions were raised at the Council meeting on August 16th regarding the City's personnel policies. Although the City will not comment on specific personnel decisions, questions about City procedure are legitimate and can be addressed. This memo is intended to address some of the questions that came up at the meeting, as well as some follow up questions that might be anticipated based on the answers.

Question: What does it mean that the City's employees are employed "at-will."

Answer: Michigan is considered an at-will employment state and City employees serve on an at-will basis. This means that employment may be terminated by an employer at any time and for any reason, or no reason at all. Likewise, employees have the right to terminate their employment at any time and for any reason, or no reason. All City employees are advised of this at their hiring, and are issued an Employee Handbook that explains these terms of at-will employment.

Question: Aren't firefighters volunteers? How can they be considered at-will employees?

Answer: The fire department is called a volunteer fire department, based on the tradition that it started as a truly volunteer commitment, with members serving without pay. Currently, firefighters are paid on an on-call basis and all officers receive an additional stipend for their service and responsibilities. That said, firefighters typically are employed on a full-time basis in other jobs or careers; firefighting is usually not their primary career or source of income. Their employment with the City provides them with workers compensation coverage, liability insurance coverage while performing their duties for the City, life insurance coverage, and similar benefits typical of fire services. Firefighters are employees of the City of Jonesville and subject to the terms of employment under the Employee Handbook.

Question: Who is responsible for disciplining City employees?

Answer: Each employee reports to a supervisor, or Department Head. Each Department Head reports to the City Manager. The City's Rules of Conduct for employees are described in the Employee Handbook. When an employee is found to have engaged in misconduct, the Department Head reviews the action to determine if it constitutes minor misconduct, or major

misconduct. In the case where the action is found to be major misconduct, the Department Head then determines whether the action is subject to suspension or termination of employment. The Department Head's proposed disciplinary action is subject to the review and approval of the City Manager. In the case of the Fire Chief, the Director of Public Safety is the Department Head.

In all disciplinary matters, the employee is presented with the facts associated with their actions and the Department Head's recommended corrective action. The employee is given the opportunity to explain their actions and to provide additional information that they feel would change the findings or mitigate the corrective action. Following the discussion, the disciplinary action is administered. In most cases, the disciplinary meeting is attended by the employee, the Department Head, and the City Manager.

In short, disciplinary action for employee misconduct is discretionary on the part of the Department Head, and reviewed by the City Manager. The goal of discipline is to correct and improve actions of misconduct and to avoid repeat actions. Termination is considered when, in the judgment of the Department Head and confirmed by the Manager, other corrective action is unlikely to change employee behavior.

Question: Why isn't the City Council involved in the decision of whether to discipline or terminate an employee?

Answer: The City operates as a Council-Manager form of government. The City Council is responsible for setting policies and laws. The City Manager is responsible for the day-to-day operations of the City, as set forth in the adopted policies and laws.

The Council is, of course, accountable to the voters. In a home-rule City like Jonesville, the Council's authority to make laws and policies is defined by the City Charter, which was approved by the City voters on August 5, 2014. With regard to Police and Fire Chiefs, Section 7.10 (c) of the City Charter says:

(c) If the City operates its own police and/or fire department, the police chief and/or fire chief shall be appointed by the city manager, after consultation with the city council, on the basis of education, ability, training, and experience. The city manager shall supervise these department chiefs and have the authority of dismissal.

Question: The Charter was approved in 2014. Is this a new process?

Answer: No. When the Charter Commission drafted the City Charter, they committed to setting policies and procedures so that the City would operate in the same manner as the Village had. The Village Council adopted an ordinance in 1987 that described the duties and responsibilities of the manager. That ordinance has remained unchanged since 1987, except that the title has been updated from Village Manager to City Manager. The ordinance can be found in Chapter 2, Division 2 of the Code of Ordinances. Related to the management of personnel, Section 2-70 of the Code says the following about the City Manager's duties:

- (2) Be responsible for personnel management and shall issue, subject to council approval, personnel rules applicable to all city employees;

And:

- (12) Be responsible for the hiring and dismissal of city employees, subject to policies and procedures which may from time to time be adopted by the city council. However, the hiring of department supervisors (department heads) shall require approval of the council;

The provision in the Charter regarding the Manager’s responsibilities related to Police and Fire Chief’s is consistent with the long-standing ordinance regarding the Manager’s duties, and the established employment policies in the Employee Handbook. These are standard operating procedures for most council-manager forms of government.

Question: How does the City Council learn of an employee termination?

Answer: In this case, the City Manager contacted each of the members of the City Council by telephone on the evening of July 31st, following the termination. The Manager spoke with six members on the evening of the 31st and the seventh on the morning of August 1st, answering various questions in those calls. In addition, the steps that had taken place to date, and those that would be taking place over the next several hours and days to assure continuity of fire services in the City and fire district were explained.

In the days and weeks that followed, several members of Council met with the Manager and spoke via telephone for additional discussion and follow up. Director Lance and the Manager met individually with some members of Council, as well. We have answered all questions as thoroughly and completely as possible. These calls and meetings have been intended to give members of Council access to the nature of information that they feel they need as elected officials to understand the cause for termination and the ongoing operations of the department. Members of Council have been advised of the need for confidentiality regarding that information, as would be expected of any employer in any personnel matter.

Staff will continue to be available to meet with any members of Council who have questions on this matter or any other City business.

Question: Why doesn’t the City discuss personnel matters at the City Council meetings?

Answer: First and foremost, because sharing personnel information in open public meetings is bad practice and unprofessional. City employees are expected to conduct themselves with accountability and responsibility. We foster an environment where our staff is asked to be honest about their mistakes, with the goal of avoiding repeat errors or issues with work performance. The practice of management sharing staff mistakes, errors, omissions, and misconduct in open meetings would be unlikely to result in employees taking responsibility for their actions, learning from their mistakes, and improving their performance.

Second, current and former employees are entitled to privacy regarding their employment records. While we respect the right of former employees to air their opinion in public spaces, the decision to do so does not waive the obligation and desire of the City to act with discretion.

Third, former employees who feel that they have been aggrieved by the City have rights, including the right to seek a hearing if they feel that a termination action is wrongful or that they have been denied due process. However, that hearing would take place before the courts, not the City Council. The City respects the rights of a former employee to seek relief in the courts and would not attempt to influence the outcome outside of a court hearing.

In conclusion, I trust that this provides some clarity and answers some of the questions related to City policies and procedures regarding personnel matters. As always, please do not hesitate to contact me if I can provide additional information or if you have other questions.

JONESVILLE CITY COUNCIL
Minutes of August 16, 2023

A meeting of the Jonesville City Council was held on Wednesday, August 16, 2023 at the Jonesville City Hall, 265 E. Chicago Street, Jonesville, MI. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Chris Grider, Brenda Guyse, George Humphries Jr., and Andy Penrose. Absent: Delesha Padula.

Also present: Manager Gray, WWTP Supt. Hughes, DPW Supt. Kyser, Director of Public Safety Lance, Attorney Tom Thompson, Jim Pogats, Dave Braxmaier, Dana Kyser, Robert Gillsepie, Dean and Mary Adair, Terry Finegan, Troy Sandy, Dean Adair II, Lisa Adair, Randy Dunwoody, Paul Kibert, Nate Baker, Adam Rose, Nicholas Onsurez, Rick Riggs, Brian Stroble, Joseph Luna, Mark Nichols, and Hillsdale County Commissioner Steve Lanius.

Andy Penrose led the Pledge of Allegiance and moment of silence.

Brenda Guyse made a motion and was supported by Tim Bowman to approve the agenda as presented. All in favor. Absent: Delesha Padula. Motion carried.

Public Comment: Rick Riggs, Jim Pogats, Dean Adair Sr., Terry Finegan, Troy Sandy, Nate Baker, Dean Adair II, and Lisa Adair all spoke. Hillsdale County Commissioner Steve Lanius gave an update.

Brenda Guyse made a motion and was supported by Andy Penrose to authorize Manager Gray to execute a contract with Fleis and Vandenbrink at a cost of \$26,600, to develop an Industrial Pretreatment Program, and to authorize necessary lab testing, estimated at a cost of \$16,282. All in favor. Absent: Delesha Padula. Motion carried.

Tim Bowman made a motion and was supported by Brenda Guyse to award a contract for crack sealing to Pavement Solutions, Inc., in the amount of \$13,910. All in favor. Absent: Delesha Padula. Motion carried.

Brenda Guyse made a motion and was supported by Andy Penrose to approve the FY 2022-23 budget amendments. All in favor. Absent: Delesha Padula. Motion carried.

Chris Grider made a motion and was supported by Brenda Guyse to approve a Domestic Harmony Contract for Services in the amount of \$1,000. All in favor. Absent: Delesha Padula. Motion carried.

George Humphries, Jr. made a motion and was supported by Brenda Guyse to approve the minutes of July 19, 2023. All in favor. Absent: Delesha Padula. Motion carried.

Andy Penrose made a motion and was supported by Tim Bowman to approve the Accounts Payable for August 2023 in the amount of \$71,910.04. All in favor. Absent: Delesha Padula. Motion carried.

Brenda Guyse made a motion and was supported by Tim Bowman to receive the minutes of Economic Development Partnership of Hillsdale County – March 9, 2023 and Region 2 Planning Commission – June 8, 2023. All in favor. Absent: Delesha Padula. Motion carried.

Updates were given by Department Heads, Manager Gray and Council.

Mayor Arno adjourned the meeting at 7:38 p.m.

Submitted by:

Lenore M. Spahr
Deputy Clerk

Gerald E. Arno
Mayor

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
APPLIED INNOVATION	CITY HALL COPIER MAINTENANCE	64.84
APWA MICHIGAN CHAPTER	HUGHES/SPRING 2024 MPSI	775.00
AT&T	LOCAL/LONG DISTANCE	804.06
BAILEY, HODSHIRE & CO, PC	AUDIT PROGRESS BILLING	4,000.00
BAKER, VICKI/B & B CLEANING,	JPD/JFD/CITY HALL CLEANING SERVICES	610.00
BECKER & SCRIVENS, INC.	CONCRETE FOR SIDEWALK/PKG LOT REPAIRS	1,241.00
BRINER OIL CO., INC.	JPD/MVP - GASOLINE	508.46
	JFD - GASOLINE	112.74
	JFD - GASOLINE	58.62
	JPD/MVP/WWTP GASOLINE	543.70
	MVP - BULK TANK/TICKET #139978	211.15
	MVP - BULK TANK	335.54
	JPD/WWTP/MVP - GASOLINE	480.42
	JFD - GASOLINE	101.29
		2,351.92
BUTTERS EXCAVATING & LAWN CARCEMETERY MAINT/SEXTON SERVICES		5,341.67
CAPITAL ONE	WALMART - SUPPLIES	148.37
	WALMART - SUPPLIES	45.94
		194.31
CLEAR VIEW B.R. LLC	CITY HALL/JPD OUTSIDE WINDOW CLEANING	40.00
CONSUMERS ENERGY	CITY-WIDE LED STREETLIGHT ELECTRICITY	1,319.67
	DOWNTOWN/STREETSCAPE LIGHTS	268.86
	DDA - UNMETERED PARKING LOT LIGHT ELECTRICITY	27.50
	CITY-WIDE STREETLIGHT ELECTRICITY	1,335.63
	DDA - METERED PARKING LOT LIGHT ELECTRICITY	35.57
	CITY HALL ELECTRICITY	296.14
	CITY HALL THIRD FLOOR ELECTRICITY	28.79
	FREEDOM MEMORIAL ELECTRICITY	41.91
	JPD ELECTRICITY	252.67
	JFD TRUCK BAY ELECTRICITY	135.57
	JFD TRAINING ROOM ELECTRICITY	110.15
	CITY-WIDE STREETLIGHT ELECTRICITY	1,318.69
	CITY-WIDE LED LIGHT ELECTRICITY	1,321.07
	DOWNTOWN/STREETSCAPE LIGHT ELECTRICITY	320.82
	FAST PARK ELECTRICITY	49.89
	WRIGHT ST PARK ELECTRICITY	34.34
	RADIO TOWER ELECTRICITY	36.34
	500 IND PKWY SPRINKLER METER ELECTRICITY	31.25
	598 IND PKWY SPRINKLER METER ELECTRICITY	29.24
	100 DEAL PKWY SPRINKLER METER ELECTRICITY	32.65
	DDA - METERED PARKING LOT LIGHT ELECTRICITY	36.02
	DDA - UNMETERED PARKING LOT LIGHT ELECTRICITY	27.56
	WWTP ELECTRICITY	5,282.12
	WATER TOWER ELECTRICITY	76.86
	DPW BUILDING ELECTRICITY	99.50
	CEMETERY ELECTRICITY	39.13
	JFD EMERGENCY SIREN ELECTRICITY	43.90
	CITY HALL SECOND FLOOR ELECTRICITY	28.81
	IRON REMOVAL PLANT ELECTRICITY	1,220.41
		13,881.06
CROAD CODY	UB refund for account: 000001-05	57.03
CURRENT OFFICE SOLUTIONS	JPD - COPIER MAINTENANCE	8.54
DC STRIPING LLC	STRIPING-NORTH AND SOUTH PARKING LOTS	850.00
DOMESTIC HARMONY	SERVICE CONTRACT	1,000.00
EAST 2 WEST ENTERPRISES, INC.	JFD - CARPET/TILE CLEANING	415.00
ELHORN ENGINEERING COMPANY	WATER - SUPPLIES	457.00
FIRST NATIONAL BANK OMAHA	ZOOM MEMBERSHIP	15.99
	CONFERENCES/OPERATING SUPPLIES	1,481.31
	JOHNSON-NOTARY FEES/SUPPLIES	54.26
	WATER_WWTP AD/ZOOM MEMBERSHIP	64.99
		1,616.55
FLEIS & VANDENBRINK ENG, INC.	DDA - STREETSCAPE IMPROVEMENT DESIGN	900.00
GATEHOUSE MEDIA MICH HOLDINGS	PUBLIC NOTICES - ORD 222/JULY BOR	140.70
GREENMARK EQUIPMENT	MVP - VEHICLE REPAIRS	143.66

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	MVP - VEHICLE REPAIRS	37.64
	MVP - VEHICLE REPAIRS	170.04
		351.34
GRIFFITHS MECH CONTRACTING,	IWWTP - HVAC REPAIRS	292.75
HUGHES, ED	CONFERENCE MILEAGE	81.88
HYDROCORP, INC	WATER CROSS CONNECTION PROGRAM	568.00
JACKSON KEY WORKS	JFD - BUILDING REPAIRS	307.50
JAX KAR WASH	JPD - CAR WASHES	10.00
JONESVILLE HARDWARE	OPERATING SUPPLIES	131.86
JONESVILLE LUMBER	JPD/JFD SUPPLIES/REPAIRS	39.32
JONESVILLE, CITY OF	CITY HALL WATER/SEWER	51.80
	DDA - DRINKING FOUNTAIN	41.82
	JFD WATER/SEWER	73.54
	JPD WATER/SEWER	51.80
	DPW BUILDING WATER/SEWER	51.80
	WWTP WATER/SEWER	147.49
	WRIGHT ST PARK WATER/SEWER	53.46
		471.71
K&H CONCRETE CUTTING OF LANSISIDEWALKS - CURB CUTTING		410.00
KEN STILLWELL FORD-MERCURY, IMVP - VEHICLE REPAIRS		43.95
	JFD - TRUCK 575 KEY	85.90
	JPD - 21 FORD OIL CHANGE/TIRE ROTATION	64.95
		194.80
LAPEW SANITATION	PORTABLE TOILET RENTAL	150.00
LOVINGER & THOMPSON, P.C.	LEGAL FEES	508.75
MACQUEEN EMERGENCY	JFD - SUPPLIES/GEAR BAGS	1,034.00
MEADOWBROOK INSURANCE AGENCY	CYBERSCEURITY INSURANCE RENEWAL	3,014.00
MERIT LABORATORIES	WWTP - TESTING	352.00
	WWTP - TESTING	66.00
		418.00
MICHIGAN CHAMBER SERVICES, INLABOR LAW POSTERS		173.00
MICHIGAN DOWNTOWN ASSOCIATIONMEMBERSHIP RENEWAL		200.00
MICHIGAN GAS UTILITIES	IRON REMOVAL PLANT GAS SERVICE	77.63
	JPD GAS SERVICE	39.52
	JFD GAS SERVICE	38.82
	GAS LIGHT SERVICE	56.56
	DPW BUILDING GAS SERVICE	38.25
	CITY HALL GAS SERVICE	39.52
	WWTP GAS SERVICE	482.82
		773.12
MICHIGAN LAWN & LANDSCAPE	MOWING/WEED CONTROL SERVICES	2,518.60
MML LIABILITY & PROPERTY POOLPROPERTY/LIABILITY INSURANCE RENEWAL		47,549.00
MML WORKERS COMPENSATION FUNLWORK COMP QUARTERLY BILLING		2,113.00
MUNICIPAL SUPPLY CO.	WATER - REPAIRS	167.80
	WATER - SUPPLIES	41.40
	WATER METER SUPPLIES	1,917.12
	HYDRANT REPLACEMENT	2,884.02
		5,010.34
MYSTIC CAR CARE	JFD - TRUCK 572 REPAIRS	200.00
NORM'S AUTO-JONESVILLE	JPD - 19 FORD/TIRE	161.04
NSI LAB SOLUTIONS	WATER - TESTING	177.00
	WWTP - TESTING	581.00
		758.00
PERFORMANCE AUTOMOTIVE	JFD/MVP - SUPPLIES/REPAIRS	158.17
PETTY CASH	PETTY CASH REIMBURSEMENT	170.41
POINT RENTAL & SALES	MVP - SUPPLIES	22.99
POSTMASTER	POSTAGE - WATER/SEWER BILLS	328.05
POWERS CLOTHING, INC.	WWTP - TESTS/SAMPLER SHIPPED	51.00
PRIORITY ONE EMERGENCY, INC	JFD - TRUCK 572 SIREN REPAIRS	621.42
SCA OF MI, LLC	STREET SWEEPING	3,988.45
SPECTRUM PRINTERS, INC	ELECTION SUPPLIES	450.08
STATE OF MICHIGAN	JPD - LEIN ACCESS	33.00
	WATER - TESTING	465.00

<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
		498.00	
THE HARTFORD	JFD - VOLUNTEER INSURANCE		231.65
THE HOUSE MOUSE LLC	CITY HALL PEST CONTROL		531.00
T-LINE EV LLC	JFD - TRUCK 532 TANK		19,449.45
TRACTOR SUPPLY CREDIT PLAN	MVP SUPPLIES/WATER REPAIRS		118.47
TREMAINE, GERALD/DBA GLT CONCSIDEWALK REPLACEMENT/PARKING LOT REPAIR			2,100.00
TRUCK AND TRAILER SPECIALTIES	MVP - VEHICLE REPAIRS		493.22
	MVP - SALT SPREADER MOTOR/TRUCK 8		935.16
		1,428.38	
UNIFIRST CORPORATION	MVP - SHOP TOWELS		35.07
	WWTP - UNIFORM RENTAL		41.29
	WWTP - UNIFORM RENTAL		40.94
	MVP - SHOP TOWELS		35.07
	WWTP - UNIFORM RENTAL		40.94
	WWTP - UNIFORM RENTAL		40.94
	CITY HALL/JPD - FLOOR MATS		64.25
	MVP - SHOP TOWELS		35.07
	WWTP - UNIFORM RENTAL		40.94
		374.51	
USA BLUEBOOK	WATER - SUPPLIES		79.00
	WWTP/WATER - SUPPLIES		444.70
	WATER - SUPPLIES		400.74
	WATER - SUPPLIES		79.00
		1,003.44	
VC3, INC.	MS EXCHANGE ONLINE - SEPT 2023 BILLING		100.00
	CITY HALL COMPUTER CABLE		28.14
		128.14	
VERIZON WIRELESS	DPW CELL PHONE		25.00
	JPD/DPW-CELL PHONES/RADIO TOWER/JPD/JFD-MODEMS		321.17
	JPD/DPW-CELL PHONES/RADIO TOWER/JPD/JFD-MODEMS		320.96
		667.13	
WICKHAM'S TREE SERVICE, LLC	TREE CUTTING/STUMP GRINDING		3,900.00
WOLVERINE ENG & SURVEYORS	INCMAUMEE ST RECONSTRUCTION		18,458.61
YOURMEMBERSHIP.COM, INC	WASTEWATER OP TRAINEE AD		150.00
	Total:	157,018.04	

Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

MEETING MINUTES

Region 2 Planning Commission - Full Commission
Hillsdale City Hall
97 N. Broad Street
Hillsdale, MI 49242

Thursday, May 11, 2023

I. **Call to Order** – Chair Jancek called the meeting to order at 2:02 PM. A quorum was present.

Attendance:

Acker	Dillon	✓ Johnson	Shaw
Adams	✓ Donaldson (E)	Kastel	Shotwell (E)
Andrews	✓ Duckham (E)	Keener	Sigers (E)
✓ Bair (E)	✓ Elwell (E)	Keller	Smith (E)
Beach	Everidge	Koehn	✓ Snell
Beecher	Gaede (E)	Lammers	✓ Southworth (E)
✓ Beeker (E)	Gallagher	Lance	Sutherland
Blythe	Gentner	Linnabary	Swartzlander (E)
Boggs	Gould, J.	Miller	Teriaco
Bolton	Gould, L. (E)	Minnick, Jr.	✓ Tillotson (E)
Bush	Greene (E)	✓ Mitchell	Todd
✓ Bussell	Greenleaf	Montrief	✓ VanDoren
Calendar	Griffin	Navarro	Votzke
Camacho	Gross	Nickel	Webb
Chamberlain	Havican (E)	✓ Overton (E)	Weir
Collins	Hawkins	✓ Penrose	Williams
Cornish	Hawley	Peters	Willis
Cousino	Heath	Pixley	Wilson
Cure	Herlein	Root	Witt (E)
✓ Cure	✓ Jancek (E)	Saenz	
David	Jennings	Schlecte (E)	

Key: ✓ = present (E) = Executive Committee member

Staff Present: Jacob Hurt, Jill Liogghio

Others Present: Charlie Briner, JCDOT and Andrea Strach, MDOT

II. **Approval of the May 11, 2023 Agenda** – The motion was made by Comm. Snell, supported by Comm. Penrose, to approve the May 11, 2023 agenda as presented. The motion carried unanimously.

- III. **Public Comment** – Chair Jancek requested public comment. There was no public comment.
- IV. **Approval of the Full Commission Meeting Minutes for March 9, 2023** – The motion was made by Comm. Duckham, supported by Comm. Snell, to approve the Full Commission meeting minutes of March 9, 2023 as submitted. The motion carried unanimously.
- V. **Approval of Action Taken at the April 13, 2023 Executive Committee Meeting** – The motion was made by Comm. Elwell, supported by Comm. Duckham, to approve the action taken at the April 13, 2023 Executive Committee meeting. The motion carried unanimously.
- VI. **Receipt of Treasurer’s Report of April 30, 2023** – A motion was made by Comm. Snell, and supported by Comm. Penrose, to receive the April 30, 2023 Treasurer’s Report as presented. The motion carried unanimously.
- VII. **Approval of May 11, 2023 Submitted Bills** – A motion was made by Comm. Tillotson, supported by Comm. Snell, to approve payment of the May 11, 2023 submitted bills. The motion carried unanimously.
- VIII. **Staff Progress Report for April 2023** – The April 2023 staff progress report was included in the agenda packet. Mr. Hurt presented highlights from the staff progress report for the month of April.
- IX. **Approval of Amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP) were submitted by the City of Jackson, Jackson Area Transportation Authority, Jackson County Department of Transportation, and Michigan Department of Transportation.

The City of Jackson is requesting approval of the following amendment:

FY	Job #	Name	Limits	Description	Funding	Action
2023	215209	Ganson St. bridge over Grand River		Design work for upcoming bridge replacement as part of Bridge Bundling Program	HIP Grant \$10,000	Add

The Jackson Area Transportation Authority is requesting approval of the following amendment:

FY	Job #	Name	Limits	Description	Funding	Action
2023		Section 5339 – Bus and Bus Facilities	Countywide	FY – Safety	Federal \$16,945 State \$4,236	

The Jackson County Department of Transportation is requesting approval of the following amendments:

FY	Job #	Name	Limits	Description	Funding	Action
2024	217935	County-wide Signal Backplates Installation	Countywide Various Signalized and Flashing Beacon Locations	Signal Backplate Installation	\$113,118.16 HRRR <u>\$ 12,568.68 Local</u> Total \$125,686.84	Add Project
2024	217971	Michigan Ave.; Seymour Rd.; Wolf Lake Rd.; Fay Lake Road Tree Removals	Michigan Ave., from M-99 to Calhahan Rd.; Seymour Rd.; from Welch Lake Rd., to Mt. Hope Rd.; Fay Lake Rd.; from Horning Rd. to Austin Rd.	Tree removal sign replacement, pavement markings	\$527,171.31 HRRR <u>\$ 58,574.59 Local</u> Total \$585,745.90	Add Project
2024	218036	W. Michigan Ave. and McCain Rd. Tree Removals	W. Michigan Ave. from Sandstone Rd. to Blackman Rd.; McCain Rd., from S. Parma Rd. to Dearing Rd.	Tree removal, guardrail upgrades, sign replacement, pavement markings	\$360,616.74 HRRR <u>\$ 58,574.59 Local</u> Total \$419,191.33	Add Project
2024	218025	Mumble Strips on Moscow, Norvell, and Springport Rds.	Moscow Rd., from Masker Rd. to M-60; Norvell Rd. from Sharon Valley to E. Michigan Ave.; Springport Rd., from County Farm Rd. to Blackman Rd.	Install Centerline and Edge-line Mumble Strips and durable pavement markings	\$374,262.19 HSIP <u>\$ 41,584.69 Local</u> Total \$415,846.88	Add Project

2024	218038	Napoleon and Western Schools RSA	Napoleon and Western Schools	Road Safety Audit	\$16,000 HSIP <u>\$ 4,000 Local</u> Total \$20,000	Add Project
2024	211703	Springbrook Rd. and Horton Rd.	Intersection	Construct Compact Roundabout	\$265,918 HRRR <u>\$ 29,546 Local</u> Total \$295,464	Move to FY 24

The Michigan Department of Transportation is requesting approval of the following amendments:

FY	Job #	Name	Limits	Description	Funding	Action
2023	207373*	Region-wide	All trunkline routes of Region 2 MPO	Special pavement parking applicatoni on trunklines in University Region	Federal \$70,632 <u>State \$ 7,848</u> Total \$78,480	Delete
2026	218723	Region-wide	Various Locations-University Region	Recessing of special markings at intersections	Federal \$18,000 <u>State \$ 2,000</u> Total \$20,000	Add
2026	218706	M-49 (US-127 NB ramp to WB I-94)	US-127 NB ramp to WB I-94	Install Radar Activated Curve Warning System	Federal \$46,858 <u>State \$ 5,206</u> Total \$52,064	Add

The motion was made by Comm. Duckham, supported by Comm. Snell, to approve the TIP amendments presented by the City of Jackson and Jackson County Department of Transportation. The motion carried unanimously.

- X. Other Business** – Mr. Hurt explained that included in the packet was information regarding a Notice of Intent from Rives Township to prepare a master plan amendment and a Notice of Intent from Michigan DNR regarding a Recreation Grant project. Mr. Hurt also stated that there were two vacancies on the R2PC Executive Committee – one being a Lenawee County representative and the other an at-large representative.
- XI. Public Comment / Commissioners' Comments** – Comm. Bair asked Mr. Briner, JCDOT, about flooding issues on County Farm Road.
- XII. Adjournment** – There being no further business, Chair Jancek adjourned the meeting at 2:14 p.m.

Alan Beeker
Secretary

**CITY OF JONESVILLE
PLANNING COMMISSION
Minutes of August 9, 2023**

A City of Jonesville Planning Commission meeting was held on Wednesday, August 9, 2023 at the Jonesville City Hall, 265 E Chicago Street, Jonesville, MI. Chair Christine Bowman called the meeting to order at 7:05 p.m.

Present: Christine Bowman, Charles Crouch, Marty Ethridge, Brenda Guyse, Annette Sands and Ryan Scholfield.

Absent: Jim Ackerson

Also Present: Jeff Gray, Mike Kyser and Jacob Hurt (Region 2 Planning Commission).

Marty Ethridge led the Pledge of Allegiance and the moment of silence.

A motion was made by Brenda Guyse and supported by Charles Crouch to approve the agenda as presented. All in favor. Absent: Jim Ackerson. Motion carried.

Brenda Guyse made a motion and was supported by Charles Crouch to approve the minutes from June 14, 2023 with the following amendments; Marty Ethridge was absent and Jim Ackerson was present. All in favor. Absent: Jim Ackerson. Motion carried.

Discussion was held regarding the draft update to the Recreation Master Plan. Jacob Hurt of R2PC reviewed Goals and Objectives of the draft Recreation Plan. The revised draft was provided, along with a draft concept plan and notes for Wright Street Park. Discussion ensued regarding changes and additions to Wright Street Park and Carl Fast Park.

Manager Gray provided Updates.

The next meeting is scheduled for September 13, 2023 at 7:00 p.m.

The meeting was adjourned at 8:14 p.m.

Submitted by,

Cynthia D. Means
Clerk

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY FOR AUGUST 2023

Total reports written: 55
Assault and Battery: 2
Intimidation/Stalking: 1
Break and Enter: 0
Larceny from Building: 2
Theft from Motor Vehicle: 1
Fraud: 1
Damage to Property: 2
Larceny- Other: 2
Non-Violent Domestic: 1
Retail Fraud: 2
Natural Death: 0
Accidental Firearm Discharge: 0
Obstructing Justice: 5
Public Roadway Accidents: 8
Private Property Accidents: 1
Driving Law Violations: 3
Other Arrests: 2 (warrants, traffic-DWLS/Revoked, etc.)
Civil Matter/Family Disputes: 2
Medical Emergency: 6
Alarm: 2
Ordinance Violation Notices: 4
Trespass: 1
Suspicious Situations: 2
Lost and Found Property: 0
General Assistance: 7
Traffic/Moving Violations: 12
Juvenile Petitions: 0
Warrants Received from Prosecutor: 4

Year Total Type of Call

<u>City</u>	<u>Fayette</u>	<u>Scipio</u>	<u>Mutual</u>
73	37	13	32
<u>Training</u>			
16			
<u>Total for August</u>	<u>17</u>		
<u>Total for the Year</u>	<u>171</u>		

Monthly Calls

	<u>City</u>	<u>Fayette</u>	<u>Scipio</u>	<u>Mutual</u>	<u>Training</u>
January	2	3	1	12	3
February	18	4	4	8	2
March	3	2	1	2	2
April	8	10	2	1	2
May	8	2	1	3	4
June	12	9	2	2	1
July	12	2	2	3	1
August	10	5	0	1	1
September					
October					
November					
December					

MONTHLY OPERATING REPORT

August 2023

SUBMITTED: **September 12, 2023**

WATER FLOW

MAXIMUM	212,000
MINIMUM	190,000
AVERAGE	179,000
TOTAL	5.549 MG

WASTEWATER FLOW

MAXIMUM	335,000
MINIMUM	228,000
AVERAGE	256,900
TOTAL	7.9635 MG

CALLOUTS: **None**

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of August 2023. Starting in May and lasting through September the discharge limits on compatible pollutants imposed by Michigan EGLE are stricter because of possible bodily contact and differing aquatic conditions in the receiving stream.

The Wastewater Plant Laboratory processed 145 Bacteria tests, 23 Nitrate tests and 16 Nitrite tests in August. The annual totals through August 2023 are as follows:

- Total Coliform Bacteria-----955
- Nitrates-----185
- Nitrites-----91

The Vector was delivered to Jack Doheny Supply for inspection. Doheny staff do a thorough inspection of the vehicle and make recommendations for maintenance or repair. The inspection is free and any serious problems will be corrected. This was a budgeted expense.

Plant Staff attended the annual training seminar at MIS and also a PFAS seminar in Lansing.

Plant Staff responded to the drinking water laboratory inspection. That was conducted in July. The Michigan Department of Environment, Great Lakes and Energy is currently reviewing our response. The inspection is conducted every three years and is a valuable tool so that we can keep up with the latest laboratory requirements.

The portable automatic sampler was repaired.

5-Day Biochemical Oxygen Demand

NPDES Permit 30 Day Average Limit is 4 mg/l

NPDES Permit Daily Maximum is 10 mg/l

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the Receiving stream.

Jonesville Monthly Average—2.8 mg/l

Average Percent Removal from the Raw Wastewater—98.9 %

Daily Maximum—4 mg/l

Total Suspended Solids

NPDES Permit Limit is 20 mg/l

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—1.5 mg/l

Average Percent Removal from the Raw Wastewater—98.9%

Total Phosphorus

NPDES Permit Limit 1 mg/l Year Round

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.40 mg/l

Average Percent Removal from the Raw Wastewater—91.7%

Ammonia Nitrogen

Monthly Average Limit is 0.5 mg/l

Daily Maximum Limit is 2.0 mg/l

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples Of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—0.125 mg/l

Average Percent Removal from the Raw Wastewater—99.5%

Jonesville Daily Maximum—0.173 mg/l

Ed Hughes

Jonesville Dept of Public Works

August 2023

Monthly Report

	Maintenance	White Paint	Yellow Paint	Top Dirt	COLD MIX
STATE HIGHWAYS	0 HR DT 0 HR OT	0 Gal	0 Gal	0 Yd	0 Ton
MAJOR STREETS	0 HR DT 0 HR OT	4.25 Gal	0 Gal	0 Yd	1/8 Ton
LOCAL STREETS	0 HR DT 0 HR OT	.25 Gal	0 Gal	0 Yd	0 Ton
PARKING LOTS	0 HR DT 0 HR OT	0 Gal	0 Gal		0 Ton
POLICE STATION	0 HR OT	.25 Gal	0 Gal		
FIRE DEPARTMENT	0 HR OT	.25 Gal	0 Gal		
DDA SIDEWALKS	0 HR OT				
LDFA	0 HR OT	1 Gal			0 Ton
WATER	0 HR DT 0 HR OT			7 Yds	0 Ton
Sewer	0 HR DT				

There were no call outs.

We have been doing the weekly brush collection.

The Rail Trail was mowed.

We painted all of the cross walks & stop bars on Major, Local and LDFA Streets.

Pavement Solutions Chip sealed and fog sealed Reading Street and Reading Ln.

Pavement Solutions chip seal and slurry sealed the Police & Fire Department parking lots.

We have been watering the flowers downtown and in the parks.

We replace the curb stop at the Post Office and replaced the sidewalk as it was broken.

The downtown sidewalks were cleaned off and SCA Sweeping was in & swept all of the curbed streets.

We installed a new water service for the new house going in at 136 Walnut Street.

The parking lines were repainted in the parking lots at the Police & Fire Departments.

GLT Concrete replaced the sidewalk at 4 different locations on Wright Street & 2 on Maumee Street.

The yard at 459 Evans Street was repaired from us installing the new water service.

Mike Kyser

**CITY OF JONESVILLE
CASH BALANCES**

	August-2023	BANK BALANCE
GENERAL FUND:		
General Fund Now Checking	101-000-001	152,302.21
General Fund CLASS Acct	101-000-007	1,546,606.99
General Fund Cemetery CLASS Acct	101-000-007.100	97,987.08
General Fund Alloc of Assets CLASS	101-000-007.200	435,297.22
MAJOR STREETS:		
Major Streets Now Checking	202-000-001	7,654.58
Major Streets CLASS Acct	202-000-007	681,142.17
LOCAL STREETS:		
Local Streets Now Checking	203-000-001	105,206.18
Local Streets CLASS Acct	203-000-007	716,762.72
STATE HIGHWAY:		
State Highway Now Checking	211-000-001	19,282.15
L.D.F.A.:		
LDFA Operating Now Checking	247-000-001	3,807.99
LDFA Operating CLASS Acct	247-000-007	3,179,697.57
D.D.A.:		
DDA Now Checking	248-000-001	8,113.37
DDA Operating CLASS Acct	248-000-007	74,559.81
SEWER FUND:		
Sewer Receiving Now Checking	590-000-001	84,143.84
Sewer Bond & Interest Checking	590-000-001.300	10.00
Sewer Receiving CLASS Acct	590-000-007	228,858.63
Sewer Plant Improv. CLASS Acct	590-000-007.200	1,360,703.40
WATER FUND:		
Water Receiving Now Checking	591-000-001	74,020.09
Water Receiving CLASS Acct	591-000-007	314,929.29
Water Plant Improvement CLASS Acct	591-000-007.100	404,837.33
Water Bond Reserve CLASS	591-000-007.200	50,886.06
Water RR&I Reserve CLASS	591-000-007.250	42,752.55
Water Tower Maint CLASS Acct	591-000-007.300	54,884.98
Water Maint CLASS Acct	591-000-007.400	83,817.63
MOTOR VEHICLE POOL:		
Motor Vehicle Pool Now Checking	661-000-001	10,813.30
Equip. Replace CLASS - Police Car	661-000-007.301	42,712.68
Equip. Replace CLASS - Fire Truck	661-000-007.336	31,757.58
Equip. Replace CLASS - DPW Equip	661-000-007.463	29.44
Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	55,053.88
CURRENT TAX:		
Current Tax Checking	703-000-001	104,822.76
Current Tax Savings Account	703-000-002	241,216.53
PAYROLL FUND CHECKING:		
	750-000-001	14,734.99
GRAND TOTAL		10,229,405.00

Certificate of Completion

Kevin Collins
City of Jonesville

Has attended the

2023 MRWA Annual Outdoor Equipment Expo

as presented by the Michigan Rural Water Association
August 17, 2023
Michigan International Speedway, Brooklyn, MI

Course Code: 1866

Water: 0.4, Technical
Wastewater: 0.2, Technical
Wastewater: 0.2, Other

Course Code: 1867

Water: 0.1, Other
Wastewater: 0.1, Other



Melisa Lincoln

Melisa Lincoln, MRWA Membership & Marketing Director

Certificate of Completion

**Edward Hughes
City of Jonesville**

Has attended the

2023 MRWA Annual Outdoor Equipment Expo

as presented by the Michigan Rural Water Association
August 17, 2023
Michigan International Speedway, Brooklyn, MI

Course Code: 1866

Water: 0.4, Technical

Wastewater: 0.3, Technical

Wastewater: 0.1, Other

Course Code: 1867

Water: 0.1, Other

Wastewater: 0.1, Other



Melisa Lincoln

Melisa Lincoln, MRWA Membership & Marketing Director

Certificate of Completion

Mike Kyser
City of Jonesville

Has attended the

2023 MRWA Annual Outdoor Equipment Expo

as presented by the Michigan Rural Water Association
August 17, 2023
Michigan International Speedway, Brooklyn, MI

Course Code: 1866

Water: 0.4, Technical

Wastewater: 0.3, Technical

Wastewater: 0.1, Other

Course Code: 1867

Water: 0.1, Other

Wastewater: 0.1, Other



Melisa Lincoln

Melisa Lincoln, MRWA Membership & Marketing Director

Certificate of Completion

**Rick Mahoney
City of Jonesville**

Has attended the

2023 MRWA Annual Outdoor Equipment Expo

as presented by the Michigan Rural Water Association
August 17, 2023
Michigan International Speedway, Brooklyn, MI

Course Code: 1866

Water: 0.4, Technical

Wastewater: 0.3, Technical

Wastewater: 0.1, Other

Course Code: 1867

Water: 0.1, Other

Wastewater: 0.1, Other



Melisa Lincoln

Melisa Lincoln, MRWA Membership & Marketing Director

RECEIVED
SEP 08 2023



Hillsdale County
community foundation

BY: _____

Summary of Fund Activity
Jonesville Freedom Memorial Fund - # 00268

Fund Statement: 10/1/2022 through 6/30/2023

Beginning Fund Balance	60,027.09
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Revenue

Investment Income	10,831.14
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Total Revenue	10,831.14
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Expenses

Grant Expense	478.63
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Administrative Fees	631.01
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Total Expenses	1,109.64
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Total Change In Fund Balance	9,721.50
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Ending Fund Balance	69,748.59
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<u>Spendable Beginning Balance</u>	<u>23,669.06</u>
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Additions to Spendable Balance	2,630.74
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Grants Disbursed	(478.63)
------------------	----------

Spendable Ending Balance - Available to Grant	25,821.17
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If you have questions about this statement, please
contact us at 517-439-5101

STEVE WISMAR
3741 S. RUMSEY RD.
PITTSFORD, MI 49271

Jonesville City Officials,

My brother and sister-in-law are retired professional fighters. Both were volunteer firefighters before they turned pro. I am acquainted with the workings of volunteer fire departments. First with the Pittsford-Jefferson department, and more recently with the Jefferson township department as Jefferson Township Supervisor.

I am a former co-worker with Dean Adair and consider him a friend. The fact that he has been chief for 25 years alone, should give pause to his ouster. In however many elections Dean has been selected by his peers to be chief. This fact indicates to me he has attained a level of respect, confidence, knowledge, maturity, leadership and administrative skills that his peers recognize. This ain't a middle school student council type of election folks.

Firefighters do not grow on trees, especially volunteer firefighters. Please take time to consider the time these men and women are required to invest in classes, along with any additional specialized training, such as EMT. It quickly adds up to time away from family and other "normal" lifestyle choices. This is compounded by time spent on calls, these calls can happen anytime, and they can be for any reason. Some of these calls involving, deliberately on purpose placing oneself in harms way.

The chief, deliberately, accepts duties on top of all of this. Making him responsible for the welfare of the victims, on lookers, his own firefighters, and as incident commander firefighters from any other departments that may be involved.

Additionally, the chief develops an on the spot plan of attack. This is often done on the spot with one eye toward satisfactory bringing the situation to a close as soon as possible.

Some human endeavors involve a calling, A few such are direct medical care, police work and fire fighting. The satisfaction of volunteer fire fighting cannot be found in a paycheck. What is it then? Perhaps the motivation can only be fully understood by the called out ones. Is it a blend of desire to serve the community, the periodic adrenaline rushes, doing what most cannot, or will not do?

Or is Dean's case did he inherit some DNA from his uncle Paul "Red" Adair?

Sincerely,



Steve Wismar

cc: Mark Nichols, Dean Adair

RECEIVED
AUG 30 2023

BY: _____



RECEIVED
SEP 12 2023

BY:.....

September 6, 2023

City Manager
City of Jonesville
265 East Chicago Street
Jonesville, MI 49250-1002

Dear City Manager:

We are committed to keeping you and our customers informed about changes to Xfinity TV services. Accordingly, please note that:

- The INSP channel will be relocated to the More Sports and Entertainment pack. The change will occur on or after September 26, 2023.

Please feel free to contact me at 248-924-4917 if you have any questions.

Sincerely,

A handwritten signature in black ink that reads "Eric M. Woody".

Eric Woody
Manager, Government & Regulatory Affairs
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170