



**CITY OF JONESVILLE  
COUNCIL AGENDA  
NOVEMBER 15, 2023 - 6:30 P.M.  
JONESVILLE CITY HALL, 265 E. CHICAGO STREET**

**1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE**

**2. APPROVAL OF AGENDA**

**3. PUBLIC COMMENTS**

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

**4. PRESENTATIONS AND RECOGNITIONS**

A. The Heritage Association Youth Advisory Council – Downtown Fairy Door Project

**5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION**

A. None

**6. REPORTS AND RECOMMENDATIONS**

A. Consider Heritage Association Youth Advisory Council Project **[Action Item]**

B. Receive June 30, 2022 Audit Report – Bailey, Hodshire & Co. P.C. **[ROLL CALL][Action Item]**

C. Resolution 2023-12 – Chicago Street (US-12) Road Diet **[ROLL CALL][Action Item]**

D. Resolution 2023-13 – Mutual Aid Box Alarm System Interlocal Agreement **[ROLL CALL][Action Item]**

E. Consider Bid Award – Make-Up Air Unit **[Action Item]**

F. Consider Bid Award – Waste and Recycling Contract **[Action Item]**

G. Payment of Invoice – Maumee Street Construction Project **[Action Item]**

H. City, Village, and Township Revenue Sharing (CVTRS) Certification of Accountability and Transparency **[Action Item]**

**7. COUNCIL MINUTES**

A. October 18, 2023 Regular Meeting **[Action Item]**

B. October 18, 2023 Closed Session **[Action Item]**

C. November 1, 2023 Special Meeting **[Action Item]**

**8. ACCOUNTS PAYABLE**

A. Accounts Payable for November 2023 totalling \$146,346.42 **[Action Item]**

**9. BOARD AND COMMISSION MINUTES**

**[Action Item]**

A. Economic Development Partnership – July 20, 2023 (Gray)

B. Region 2 Planning Commission – September 14, 2023 (Penrose)

C. Region 2 Planning Commission Executive Committee – October 12, 2023 (Penrose)

**Agenda continued on page 2**

**RULES FOR SPEAKING BEFORE THE JONESVILLE CITY COUNCIL (Adopted 09/05/01)**

1. Speakers will have one opportunity to address the Council unless the Mayor allows additional opportunities.
2. Remarks shall be limited to 5 minutes per person and will also be limited to matters before the Council, to Council business or policy, or to issues of community concern or interest that the Council has authority to recommend or act upon. Comments about actions, inactions or performance of the Council are appropriate. Profane, vulgar or abusive language will not be tolerated.
3. The Mayor may grant a speaker additional time under unusual circumstances.
4. Council members and staff will not respond to general audience participation. Matters will be referred to the City Manager who will provide reports at a subsequent meeting/date.
5. The Mayor may call out of order any person who is being disorderly by speaking or otherwise disrupting the proceedings. Such person shall not be permitted to speak and if he/she continues in a disorderly manner, the Mayor may declare a recess and/or ask that the person leave or be removed from the meeting.

**10. DEPARTMENT REPORTS**

- A. Public Safety – Director Lance
- B. Water/Wastewater Treatment Plant – Superintendent Hughes
- C. Department of Public Works – Superintendent Kyser
- D. Cash Report – Finance Director Spahr

**11. ADJOURN**



To: Jonesville City Council  
From: Jeffrey M. Gray, City Manager   
Date: November 9, 2023  
Re: Manager Report and Recommendations – November 15, 2023 Council Meeting

**4. A. Presentation: The Heritage Association Youth Advisory Council**

Representatives of the Council will be in attendance to provide a brief presentation regarding their Downtown project to add “fairy doors” to the exterior of Downtown businesses. There is a corresponding action item under 6. A. to consider approval of the request to place doors at City Hall and in Carl Fast Park.

**6. A. Consider Heritage Association Youth Advisory Council Project [Action Item]**

This agenda item corresponds to the presentation under item 4. A. on the agenda. The Youth Advisory Council is requesting permission to install fairy doors on the exterior of City Hall and at Carl Fast Park. The City is unable to make the \$25 charitable donation for the project; unless individual members of Council are interested in donating, Manager Gray is willing to support the project on behalf of the City. *Please refer to the attached request from the Heritage Association Youth Advisory Council.*

**6. B. Receive June 30, 2023 Audit Report – Bailey, Hodshire & Co. P.C. [ROLL CALL][Action Item]**

Greg Bailey will present the June 30, 2023 Audit Report. The Audit Report is included electronically in this packet. Please contact staff if you prefer a paper copy.

Per the opinion noted by Bailey, Hodshire & Co. P.C. in the auditor’s report on page 1, *“In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Jonesville, as of June 30, 2023, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended, in accordance with accounting principles generally accepted in the United States of America.”* Following the presentation, I would recommend a motion to receive the June 30, 2023 Audit Report, as presented. *Please refer to the enclosed Audit Report.*

**6. C. Resolution 2023-12 – Chicago Street (US-12) Road Diet [ROLL CALL][Action Item]**

Many members of Council attended the Road Diet Open House that the Downtown Development Authority (DDA) hosted on October 30<sup>th</sup>. At their meeting on November 7<sup>th</sup>, the DDA acted to recommend that the City Council adopt the attached resolution to support and proceed with the Road Diet project. Following Council action, the resolution will be submitted to the Michigan Department of Transportation (MDOT) regarding our intent to proceed. The remaining actions and project timeframe are summarized in the attached email correspondence from Kelby Wallace, manager of the MDOT Jackson Transportation Service Center.

The comments received at the meeting have been summarized by our project consultants at Fleis and Vandenbrink. The summary is attached. The original memorandum also includes scans of the comments received; due to file size those scans are not included in the packet, but can be viewed from the City’s website here: <https://bit.ly/RoadDietComments>.

Additional Road Diet documents, including the engineering study and concept plans can be viewed on the City's website here: <http://jonesville.org/ReimagineChicagoSt.aspx>

I recommend that the City Council consider the DDA recommendation to approve the attached Resolution 2023-12 to support proceeding with the Road Diet for Chicago Street (US-12). A roll call vote is necessary to approve the resolution. *Please refer to the attached Resolution 2023-12, summary of Open House comments, and MDOT email correspondence.*

**6. D. Resolution 2023-13 – Mutual Aid Box Alarm System  
Interlocal Agreement**

[ROLL CALL][Action Item]

The Mutual Aid Box Alarm System (MABAS) in Michigan is a statewide fire services mutual aid system. Participating units of government can assist others with fire equipment and staffing to assist with response to major incidents, or request such assistance to address incidents in their own community. A MABAS Division is forming in Hillsdale County. Deputy Chief Riggs and Assistant Chief Lucas will be in attendance at the Council meeting to present the benefits of the City's participation in MABAS and to answer Council questions. It is necessary to adopt a resolution to enter into an Interlocal Agreement to participate. A roll call vote is necessary to adopt the resolution. *Please refer to the attached Resolution 2023-13 and the MABAS-MI Interlocal Agreement.*

**6. E. Consider Bid Award – Make-Up Air Unit**

[Action Item]

Council budgeted for the replacement of the Make-Up Air Unit in the Wastewater Treatment Plant digester building in the current fiscal year budget. Sealed bids were opened on Tuesday, November 7<sup>th</sup>, with seven bids received. The low bid was received from Ryan and Bradshaw Mechanical Contracting in the amount of \$20,498.00. Sufficient funds have been budgeted for the project and Superintendent Hughes is recommending the bid award. A motion is necessary to award the bid for the Wastewater Treatment Plant Digester Building Make-Up Air Unit to Ryan and Bradshaw Mechanical Contracting in the amount of \$20,498.00. *Please refer to the attached Bid Tabulation.*

**6. F. Consider Bid Award – Waste and Recycling Contract**

[Action Item]

The five-year waste and recycling contract is set to expire at the end of the year. Sealed bids were opened on Monday, November 6<sup>th</sup>. Bids were received from our current provider, LRS of Jackson, MI, and Granger Waste Services. The bid tabulation for the first year of service is attached. For reference, the current residential rates are \$10.82 per month for trash collection and \$3.61 per month for recycling. There is currently no charge for municipal collection. The Spring City-Wide Clean-up charges are \$100.00 per hour per truck and \$45.00 per ton of waste.

Each bidder has proposed a five-year contract with various percentage increases over the life of the term.

Staff has reviewed the proposals and generated lists of questions for each of the bidders. Based on the answers, we will be calculating the five-year cost of the contracts. We expect that we will either be in a position to recommend one, or will ask Council to consider appointment of a subcommittee if additional analysis is warranted. I expect that we will be sending additional analysis for your consideration prior to next week's meeting and appreciate your patience as we evaluate the proposals, which appear to be very competitive. Along with the bid tabulation, both proposals are attached for your review. *Please refer to the bid tabulation and proposals for waste and recycling services.*

**6. G. Payment of Invoice – Maumee Street Construction Project**

[Action Item]

A portion of the Maumee Street construction project is funded by a Small Urban Area grant through the Michigan Department of Transportation (MDOT). The contractor is paid progress billings by MDOT,

with the state invoicing the City for the local grant match, and the water infrastructure portion of the project. The September project invoice is attached in the amount of \$35,532.39. I recommend a motion for payment of the September project invoice. *Please refer to the MDOT Maumee Street project invoice.*

**6. H. City, Village, and Township Revenue Sharing (CVTRS)**

**Certification of Accountability and Transparency**

**[Action Item]**

In 2015, the Michigan Legislature established the City, Village, and Township Revenue Sharing (CVTRS) program (a simplified version of the Economic Vitality Incentive Program (EVIP)). These programs replace the statutory revenue sharing program for eligible cities, villages and townships. To qualify for the CVTRS payments, eligible local units must certify and submit to the Department of Treasury by December 7, 2023 that the following have been made available to the public: 1) a debt service report; and 2) a projected budget report of revenues and expenditures comparing the current fiscal year with next fiscal year. These reporting requirements are substantially reduced from prior years. I recommend a motion to authorize filing the Certification of Accountability and Transparency with the Department of Treasury. *Please refer to the attached CVTRS Certification form.*

**9. BOARD AND COMMISSION MINUTES**

**[Action Item]**

Board and commission minutes for the prior month are attached. The name of the Council/staff representative to the board is indicated in parentheses on the agenda. Following any discussion or questions about the board minutes, the appropriate action of Council would be a motion to receive and place the minutes on file. A single motion can be taken up for all of the minutes.

Correspondence:

- Bob Snow re: Council Honor

Dear Jonesville City Council,



We are The Heritage Association Youth Advisory Council, and we are starting a project in downtown Jonesville to place fairy doors at various businesses to invite the community to visit different places and find the fairy doors. Our goal is to visit the businesses in the fall, to gain support and explain the project. In the winter, we will create the doors based on the sketches we have already created. Then, in the spring, we will adhere these doors to the businesses, either in the business or outside, depending on where you would like it. Additionally, we will have a QR code at the mural in downtown Jonesville which was commissioned by The Heritage Association that will have information about the project and show the locations of the doors around Jonesville. In order to offset the costs of the doors, we are asking for a small donation of 25 dollars to help us pay for supplies. We hope that you will consider our project for your business and Carl Fast Park and thank you for your time!



479 E. CHICAGO STREET  
P.O. BOX 215  
JONESVILLE, MI 49250

PHONE: 517-849-2410  
FAX: 517-849-2493  
[www.baileyhodshire.com](http://www.baileyhodshire.com)

## INDEPENDENT AUDITOR'S REPORT

To the City Council  
City of Jonesville  
Jonesville, Michigan

### **Opinions**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Jonesville, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Jonesville, as of June 30, 2023, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City of Jonesville and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Jonesville's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than or one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City of Jonesville's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City of Jonesville's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information pages 3 - 8 and pages 34 - 37 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated November 6, 2023, on our consideration of the City of Jonesville's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Jonesville's internal control over financial reporting and compliance.

*Bailey, Hodshire & Company, P.C.*

Jonesville, Michigan  
November 6, 2023

City of Jonesville, Michigan  
Management's Discussion and Analysis (MD&A)  
For the year ended June 30, 2023

**Introduction**

This section of the annual financial report presents management's discussion and analysis of the City's financial performance during the year ended June 30, 2023. Please read it in conjunction with the City's financial statements, which immediately follow this section.

**Financial Highlights**

- The City's assets exceeded its liabilities by \$14,911,393 (net position) at the close of this fiscal year. Net position at the beginning of the fiscal year totaled \$14,711,398, showing an increase of \$199,995 during the current year.
- The City's governmental funds reported total ending fund balance of \$3,451,320 of which \$1,948,375 is unassigned and unrestricted, and available for spending at the City's discretion. This compares to the prior year ending fund balance of \$3,129,894 showing an increase of \$321,426 during the current year.
- At the end of the current year, fund balance for the General Fund was \$1,971,775 or 154% of General Fund expenditures. This is an increase of \$138,225 from last year's ending fund balance of \$1,833,550.

**Overview of the Financial Statements**

This MD&A is intended to serve as an introduction to the City's basic financial statements. The basic financial statements include: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. The City also includes in this report additional information to supplement the basic financial statements.

**Government-wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of the City's finances, similar to that found in private sector business.

*Statement of Net Position* - This statement presents information of all of the City's assets and liabilities, with the difference being reported as net position. Over time, increases or decreases in net position may serve as a useful indicator as to whether the City's financial condition as a whole is improving or deteriorating.

*Statement of Activities* - This report shows how the City's net position changed during the fiscal year. All current year revenues and expenses are included regardless of when the cash is received or paid. An important purpose of this statement is to show the financial reliance of the City's distinct activities or functions on revenues provided by the taxpayers.

Both of the above statements distinguish governmental activities from business-type activities. Governmental activities include general government, public safety, public services, zoning, and recreation, and are principally supported by property taxes and revenues from other governments. Business-type activities include water and sewer, and are intended to recover all or a significant portion of their costs through user fees and charges.

City of Jonesville, Michigan  
Management's Discussion and Analysis (MD&A)  
For the year ended June 30, 2023

**Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the City's funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

*Governmental Funds* are used to account for essentially the same functions as governmental activities in the government-wide financial statements. However, these statements report short-term fiscal accountability focusing on the use of expendable resources during the year and balances of expendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's short-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of short-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenue, expenditures and changes in fund balances provide reconciliations to the government-wide statements to assist in understanding the differences between these two perspectives.

Budgetary comparison statements are included as required supplementary information for the general fund and major special revenue funds. These statements and schedules demonstrate compliance with the City's adopted and final revised budget.

*Proprietary Funds* generally report services for which the City charges customers a fee. There are two types of proprietary funds: Enterprise Funds and Internal Service Funds. Enterprise Funds are used to report functions presented as business-type activities, while Internal Service Funds primarily service the governmental unit and are included with governmental activities. The Water and Sewer Funds are Enterprise Funds, and the Motor Vehicle Pool is an Internal Service Fund.

The *Fiduciary Fund* (Current Tax Collection Fund) is reported in the fiduciary fund financial statements, but is excluded from the government-wide reporting. Fiduciary fund financial statements report resources that are not available to fund City Programs.

*Notes to the Financial Statements* provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

*Required Supplementary Information* can be found immediately following the notes to the financial statements. This information includes budgetary comparison statements for all major funds.

*Other Supplementary Information* includes statements for non-major governmental funds.

**Government-wide Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of the City's financial position. The City's assets exceeded its liabilities by \$14,911,393 (net position) at the close of this fiscal year. Net position at the beginning of the fiscal year totaled \$14,711,398, showing an increase of \$199,995 over the prior year.

City of Jonesville, Michigan  
Management's Discussion and Analysis (MD&A)  
For the year ended June 30, 2023

The following table provides a summary of the City's net position:

NET POSITION

	Governmental Activities		Business-type Activities		Total Primary Government	
	2022	2023	2022	2023	2022	2023
Current Assets	\$ 3,869,033	\$ 3,916,984	\$ 2,571,518	\$ 2,538,879	\$ 6,440,551	\$ 6,455,863
Non-current Assets	5,851,147	5,832,113	8,278,128	8,206,111	14,129,275	14,038,224
<b>Total Assets</b>	<b>\$ 9,720,180</b>	<b>\$ 9,749,097</b>	<b>\$ 10,849,646</b>	<b>\$ 10,744,990</b>	<b>\$ 20,569,826</b>	<b>\$ 20,494,087</b>
Current Liabilities	\$ 582,257	\$ 496,235	\$ 196,622	\$ 242,816	\$ 778,879	\$ 739,051
Non-current Liabilities	117,797	61,927	4,961,752	4,781,713	5,079,549	4,843,640
<b>Total Liabilities</b>	<b>\$ 700,054</b>	<b>\$ 558,162</b>	<b>\$ 5,158,374</b>	<b>\$ 5,024,529</b>	<b>\$ 5,858,428</b>	<b>\$ 5,582,691</b>
<b>Net Position:</b>						
Net Investment in						
Capital Assets	\$ 5,679,933	\$ 5,775,740	\$ 3,095,712	\$ 3,157,157	\$ 8,775,645	\$ 8,932,897
Restricted	1,296,344	1,479,545	67,548	92,790	1,363,892	1,572,335
Unrestricted	2,043,849	1,935,650	2,528,012	2,470,511	4,571,861	4,406,161
<b>Total Net Position</b>	<b>\$ 9,020,126</b>	<b>\$ 9,190,935</b>	<b>\$ 5,691,272</b>	<b>\$ 5,720,458</b>	<b>\$ 14,711,398</b>	<b>\$ 14,911,393</b>

The City reported positive net position for governmental and business-type activities. Net position increased \$170,809 for governmental activities and \$29,186 for business-type activities; therefore, the City's overall financial position improved during fiscal year 2023.

City of Jonesville, Michigan  
Management's Discussion and Analysis (MD&A)  
For the year ended June 30, 2023

The following table reflects the change in net position of the City's governmental and business-type activities:

**CHANGES IN NET POSITION**

	Governmental Activities		Business-type Activities		Primary Government	
	2022	2023	2022	2023	2022	2023
Program Revenue						
Charges for Services	\$ 151,059	\$ 186,868	\$ 1,114,086	\$ 1,154,799	\$ 1,265,145	\$ 1,341,667
Operating Grants and Contributions	578,724	561,465	25,000	25,000	603,724	586,465
Capital Grants and Contributions	126,000	0	0	0	126,000	0
General Revenue						
Property Taxes	774,929	824,172	0	0	774,929	824,172
State Shared Revenue	284,483	281,564	0	0	284,483	281,564
Investment Income	8,257	145,594	6,139	101,398	14,396	246,992
Other	385,081	32,104	59,234	52,264	444,315	84,368
Gain (Loss) on Sale of Capital Assets	0	(24,558)	0	0	0	(24,558)
Total Revenue	<u>\$ 2,308,533</u>	<u>\$ 2,007,209</u>	<u>\$ 1,204,459</u>	<u>\$ 1,333,461</u>	<u>\$ 3,512,992</u>	<u>\$ 3,340,670</u>
Expenses						
General Government	\$ 611,341	\$ 634,578	\$ 0	\$ 0	\$ 611,341	\$ 634,578
Public Safety	484,406	495,129	0	0	484,406	495,129
Economic & Community Development	4,131	11,615	0	0	4,131	11,615
Public Works	97,622	100,830	0	0	97,622	100,830
Streets, Highways, Drains	349,921	492,119	0	0	349,921	492,119
Sanitation	620	14,466	0	0	620	14,466
Culture & Recreation	78,452	100,784	0	0	78,452	100,784
Interest on Long-Term Debt	11,332	6,445	0	0	11,332	6,445
Depreciation - Unallocated	30,305	48,762	0	0	30,305	48,762
Water Utility	0	0	452,328	469,640	452,328	469,640
Sewer Utility	0	0	733,110	766,307	733,110	766,307
Total Expenses	<u>\$ 1,668,130</u>	<u>\$ 1,904,728</u>	<u>\$ 1,185,438</u>	<u>\$ 1,235,947</u>	<u>\$ 2,853,568</u>	<u>\$ 3,140,675</u>
Excess (deficiency)	\$ 640,403	\$ 102,481	\$ 19,021	\$ 97,514	\$ 659,424	\$ 199,995
Transfers	65,810	68,328	(65,810)	(68,328)	0	0
CHANGE IN NET POSITION	<u>\$ 706,213</u>	<u>\$ 170,809</u>	<u>\$ (46,789)</u>	<u>\$ 29,186</u>	<u>\$ 659,424</u>	<u>\$ 199,995</u>

*Governmental Activities* increased the City's net position by \$170,809. This represents a decrease from last year's change in net position.

Revenues from governmental activities totaled \$2,007,209. Property tax revenue represented the largest portion of those revenues (41.1%), operating grants and contributions was 27.9%, and state shared revenue was 14.0%.

The largest components of governmental activities' expenses were general government (33.3%), public safety (26.0%), and streets, highways, and drains (25.8%). General government consists of City Council, Administration, Motor Vehicle Pool, etc. Public safety includes police and fire.

*Business-type Activities* increased the City's net position by \$29,186. Net position will be used to repay debt on the sewer and water improvements, as well as to plan for future improvements in the water and sewer systems.

City of Jonesville, Michigan  
Management's Discussion and Analysis (MD&A)  
For the year ended June 30, 2023

*Governmental Funds* - The focus of the City's governmental funds is to provide information on short-term inflows, outflows, and balances of expendable resources. Such information is useful in assessing the City's financing requirements. In particular, unrestricted fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. As of June 30, 2023, the City's governmental funds reported combined ending fund balances of \$3,451,320. Of this total, approximately 56.5% was unrestricted and unassigned, indicating availability for continuing City service requirements. Although a substantial amount is unrestricted, future plans include street repairs, park and cemetery improvements, and other projects.

The General Fund is the primary operating fund of the City. At the end of the current fiscal year, the General Fund showed a healthy fund balance of \$1,971,775, representing an increase of \$138,225. Other Major Governmental Funds include Major and Local Streets. Non-major governmental funds include the State Highway and Debt Service funds. The Major Street Fund experienced an increase of \$108,021 in fund balance. The Local Street Fund experienced an increase of \$72,395 in fund balance.

*Proprietary Funds* - The proprietary fund statements share the same focus as the government-wide statements, reporting both short-term and long-term information about financial status. The City's proprietary funds consist of the Water Fund, Sewer Fund, and the Motor Vehicle Pool. Total net position of the Water and Sewer Funds was \$5,720,458 at June 30, 2023, an increase of \$29,186 from the previous fiscal year. The Motor Vehicle Pool's net position at the end of this fiscal year was \$904,113, an increase of \$28,261 from the previous fiscal year.

**Major Governmental Funds Budgeting and Operating Highlights**

*General Fund* – The difference between the original and final amended budget for General Fund revenues was \$996,044 (\$1,439,704 vs. \$2,435,748). The decrease between the appropriations originally budgeted and the final appropriations budget was \$905,890 (\$1,383,193 vs. \$2,289,083). There were minor increases in City Manager, Elections, Treasurer, Assessor, City Hall, Cemetery, Fringe Benefits, Planning & Zoning, Public Works, Landfill, Recreation, and Parks. Capital Outlay was \$66,132, which included the following: City Hall awning, security cameras, multi-function printer, and staff computer upgrades (\$18,791), DPW building sky light replacement (\$2,170), Police Department roof replacement (\$17,805), Fire Department extrication equipment and hose nozzles (\$20,559), and Wright Street Park concession stand repairs and new scoreboard (\$6,807).

**Capital Asset and Debt Administration**

Capital assets at year-end were as follows:

	Governmental Activities		Business-type Activities		Primary Government	
	2022	2023	2022	2023	2022	2023
Land	\$ 204,995	\$ 189,255	\$ 2,061	\$ 2,061	\$ 207,056	\$ 191,316
Construction in Progress	\$ 0	\$ 0	\$ 0	\$ 0	0	0
Land Improvements	194,962	194,962	0	0	194,962	194,962
Buildings and Improvements	1,413,210	1,428,406	0	0	1,413,210	1,428,406
Facilities and Mains	0	0	17,023,645	17,320,552	17,023,645	17,320,552
Furniture and Equipment	1,167,221	1,277,841	1,059,966	1,063,848	2,227,187	2,341,689
Vehicles	1,483,194	1,694,719	0	0	1,483,194	1,694,719
Infrastructure	7,146,512	7,146,512	0	0	7,146,512	7,146,512
Less: Acc. Depreciation	(5,758,947)	(6,099,582)	(9,875,094)	(10,287,841)	(15,634,041)	(16,387,423)
Total Capital Assets, Net Of Depreciation	\$ 5,851,147	\$ 5,832,113	\$ 8,210,578	\$ 8,098,620	\$ 14,061,725	\$ 13,930,733

City of Jonesville, Michigan  
Management’s Discussion and Analysis (MD&A)  
For the year ended June 30, 2023

Bonds and contracts outstanding at year-end were as follows:

	Governmental Activities		Business-type Activities		Primary Government	
	2022	2023	2022	2023	2022	2023
General Government	\$ 170,000	\$ 56,000	\$ 0	\$ 0	\$ 170,000	\$ 56,000
Revenue Bonds	0	0	2,513,528	2,474,528	2,513,528	2,474,528
General Obligation Bonds	0	0	2,595,000	2,475,000	2,595,000	2,475,000
Total Long-Term Debt	<u>\$ 170,000</u>	<u>\$ 56,000</u>	<u>\$ 5,108,528</u>	<u>\$ 4,949,528</u>	<u>\$ 5,278,528</u>	<u>\$ 5,005,528</u>

**Factors Bearing on the City’s Future**

One of the City’s greatest assets is the staff. Senior members of the City staff are increasingly approaching retirement age. Management and Council have developed strategies for the recruitment of talented and dedicated employees, assuring that the City can provide efficient and effective services to the citizens. In recent years, the City has completed wage studies for full-time, part-time and paid-on-call employees to assure that wages remain competitive, with wage adjustments completed, as necessary. The City invests in training and licensing for the promotion of staff to higher levels of responsibility. The job market remains tight with the number of retirements in skilled governmental positions exceeding the rate of entry for new hires. Collaboration between management and Council will be critical to assure that a positive work culture is maintained.

The City will continue its focus on timely Infrastructure investments. The Downtown Development Authority is working to coordinate streetscape updates in the Downtown with planned paving by the Michigan Department of Transportation. Pedestrian and bicycle safety improvements are being explored, along with changes to lane markings to improve the function of on-street parking for our Downtown businesses. The DDA will also time investments in Downtown off-street parking with the project.

The City Council and Downtown Development Authority have worked cooperatively to negotiate a development agreement with a local developer for new investment in the site of the former Klein Tool Building. It is hoped that this project will add additional retail and housing space to the Downtown, activate the riverfront, and provide important tax base.

The City continues to monitor inflation trends. Staff has noted impacts on availability, lead time, and cost of parts and equipment in all Departments. These trends will warrant careful monitoring for their potential impacts on future year budgeting and projects.

**Contacting the City’s Financial Management**

This report is designed to provide a general overview of the City of Jonesville’s finances. Questions or comments concerning any of the information provided in this report should be addressed to Jeff Gray, City Manager, or Lenore Spahr, Finance Director/Treasurer, City of Jonesville, 265 East Chicago St, Jonesville, MI 49250.

**CITY OF JONESVILLE**  
**STATEMENT OF NET POSITION**  
**JUNE 30, 2023**

	Primary Government			Component Units
	Governmental Activities	Business-type Activities	Total	
<b>ASSETS</b>				
<b>Current Assets</b>				
Cash and Cash Equivalents	\$ 93,876	\$ 66,719	\$ 160,595	\$ 1,737
Investments	3,672,273	2,425,863	6,098,136	3,234,733
Accounts Receivable	23,826	22,568	46,394	0
Internal Balances	7	0	7	0
Due from Other Governmental Units	105,410	0	105,410	0
Inventory	3,640	8,094	11,734	0
Prepaid Expense	20,765	15,635	36,400	142
<b>Total Current Assets</b>	<b>\$ 3,919,797</b>	<b>\$ 2,538,879</b>	<b>\$ 6,458,676</b>	<b>\$ 3,236,612</b>
<b>Noncurrent Assets</b>				
Capital Assets - Not Depreciated	\$ 189,255	\$ 2,061	\$ 191,316	\$ 97,544
Other Capital Assets - Net of Depreciation	5,642,858	8,111,260	13,754,118	0
Restricted Investments	0	92,790	92,790	0
<b>Total Noncurrent Assets</b>	<b>\$ 5,832,113</b>	<b>\$ 8,206,111</b>	<b>\$ 14,038,224</b>	<b>\$ 97,544</b>
<b>Total Assets</b>	<b>\$ 9,751,910</b>	<b>\$ 10,744,990</b>	<b>\$ 20,496,900</b>	<b>\$ 3,334,156</b>
<b>LIABILITIES</b>				
<b>Current Liabilities</b>				
Accounts Payable	\$ 200,048	\$ 61,320	\$ 261,368	\$ 881
Internal Balances	0	7	7	0
Accrued Payroll	9,855	2,669	12,524	141
Customer Deposits	0	200	200	0
Interest Payable	373	13,620	13,993	0
Unearned Revenue	232,772	0	232,772	0
Current Portion of Long-Term Debt	56,000	165,000	221,000	0
<b>Total Current Liabilities</b>	<b>\$ 499,048</b>	<b>\$ 242,816</b>	<b>\$ 741,864</b>	<b>\$ 1,022</b>
<b>Noncurrent Liabilities</b>				
Bonds Payable (net of discount)	\$ 0	\$ 4,777,544	\$ 4,777,544	\$ 0
Compensated Absences	61,927	4,169	66,096	0
<b>Total Noncurrent Liabilities</b>	<b>\$ 61,927</b>	<b>\$ 4,781,713</b>	<b>\$ 4,843,640</b>	<b>\$ 0</b>
<b>Total Liabilities</b>	<b>\$ 560,975</b>	<b>\$ 5,024,529</b>	<b>\$ 5,585,504</b>	<b>\$ 1,022</b>
<b>NET POSITION</b>				
Net Investment in Capital Assets	\$ 5,775,740	\$ 3,157,157	\$ 8,932,897	\$ 97,544
<b>Restricted for:</b>				
Streets	1,479,545	0	1,479,545	0
RD Bond Covenants	0	92,790	92,790	0
Unrestricted	1,935,650	2,470,511	4,406,161	3,235,590
<b>Total Net Position</b>	<b>\$ 9,190,935</b>	<b>\$ 5,720,458</b>	<b>\$ 14,911,393</b>	<b>\$ 3,333,134</b>

The accompanying notes are an integral part of these financial statements.

**CITY OF JONESVILLE**  
**STATEMENT OF ACTIVITIES**  
**FOR THE YEAR ENDED JUNE 30, 2023**

	Expenses	Program Revenues			Net (Expense) Revenue
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
<b>Primary Government:</b>					
<b>Governmental Activities:</b>					
General Government	\$ 634,578	\$ 77,697	\$ 158,001	\$ 0	\$ (398,880)
Public Safety	495,129	93,886	0	0	(401,243)
Economic and Community Development	11,615	750	0	0	(10,865)
Public Works	100,830	0	0	0	(100,830)
Streets, Highways, and Drains	492,119	0	384,016	0	(108,103)
Sanitation	14,466	0	0	0	(14,466)
Culture and Recreation	100,784	14,535	19,448	0	(66,801)
Interest on Long-Term Debt	6,445	0	0	0	(6,445)
Depreciation - Unallocated <sup>1</sup>	48,762	0	0	0	(48,762)
<b>Total Governmental Activities</b>	<b>\$ 1,904,728</b>	<b>\$ 186,868</b>	<b>\$ 561,465</b>	<b>\$ 0</b>	<b>\$ (1,156,395)</b>
<b>Business-type Activities:</b>					
Water	\$ 469,640	\$ 360,376	\$ 25,000	\$ 0	\$ (84,264)
Sewer	766,307	794,423	0	0	28,116
<b>Total Business-type Activities</b>	<b>\$ 1,235,947</b>	<b>\$ 1,154,799</b>	<b>\$ 25,000</b>	<b>\$ 0</b>	<b>\$ (56,148)</b>
<b>Total Primary Government</b>	<b>\$ 3,140,675</b>	<b>\$ 1,341,667</b>	<b>\$ 586,465</b>	<b>\$ 0</b>	<b>\$ (1,212,543)</b>
<b>Component Units:</b>					
Downtown Development Authority	\$ 158,929	\$ 0	\$ 0	\$ 0	\$ (158,929)
Local Development Finance Authority	93,628	0	0	0	(93,628)
<b>Total Component Units</b>	<b>\$ 252,557</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ (252,557)</b>
<b>Primary Government</b>					
		<b>Governmental Activities</b>	<b>Business-type Activities</b>	<b>Total</b>	<b>Component Units</b>
<b>Change in Net Position:</b>					
Net (Expense) Revenue		\$ (1,156,395)	\$ (56,148)	\$ (1,212,543)	\$ (252,557)
<b>General Revenue:</b>					
Property Taxes Levied for General Purposes		\$ 824,172	\$ 0	\$ 824,172	\$ 0
Property Taxes Captured		0	0	0	572,775
State Shared Revenue		281,564	0	281,564	0
Investment Income		145,594	101,398	246,992	121,193
Miscellaneous		32,104	52,264	84,368	23,883
Gain (Loss) on Sale of Capital Assets		(24,558)	0	(24,558)	0
<b>Total General Revenue</b>		<b>\$ 1,258,876</b>	<b>\$ 153,662</b>	<b>\$ 1,412,538</b>	<b>\$ 717,851</b>
Excess (deficiency)	\$ 102,481	\$ 97,514	\$ 199,995	\$ 465,294	
Transfers	68,328	(68,328)	0	0	
<b>Change in Net Position</b>	<b>\$ 170,809</b>	<b>\$ 29,186</b>	<b>\$ 199,995</b>	<b>\$ 465,294</b>	
Net Position – Beginning	9,020,126	5,691,272	14,711,398	2,867,840	
<b>Net Position – Ending</b>	<b>\$ 9,190,935</b>	<b>\$ 5,720,458</b>	<b>\$ 14,911,393</b>	<b>\$ 3,333,134</b>	

<sup>1</sup>This amount does not include depreciation that is reported in the direct expenses of the various programs

The accompanying notes are an integral part of these financial statements.

CITY OF JONESVILLE  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2023

	General	Major Streets	Local Streets	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>					
Cash	\$ 36,323	\$ 15,734	\$ 19,898	\$ 20,491	\$ 92,446
Investments	2,178,943	674,970	710,268	0	3,564,181
Taxes & Accounts Receivable	22,648	0	1,178	0	23,826
Due from Other Funds	20	0	3,362	0	3,382
Due from Other Governmental Units	47,262	44,319	13,829	0	105,410
Inventory	3,640	0	0	0	3,640
Prepaid Expenditures	19,760	0	0	0	19,760
Total Assets	<u>\$ 2,308,596</u>	<u>\$ 735,023</u>	<u>\$ 748,535</u>	<u>\$ 20,491</u>	<u>\$ 3,812,645</u>
<b>LIABILITIES</b>					
Accounts Payable	\$ 91,607	\$ 21,411	\$ 1,162	\$ 1,478	\$ 115,658
Due to Other Funds	3,362	3	0	0	3,365
Salaries Payable	9,080	226	224	0	9,530
Unearned Revenue	232,772	0	0	0	232,772
Total Liabilities	<u>\$ 336,821</u>	<u>\$ 21,640</u>	<u>\$ 1,386</u>	<u>\$ 1,478</u>	<u>\$ 361,325</u>
<b>FUND BALANCES</b>					
Nonspendable	\$ 23,400	\$ 0	\$ 0	\$ 0	\$ 23,400
Restricted	0	713,383	747,149	19,013	1,479,545
Committed	0	0	0	0	0
Assigned	0	0	0	0	0
Unassigned	1,948,375	0	0	0	1,948,375
Total Fund Balances	<u>\$ 1,971,775</u>	<u>\$ 713,383</u>	<u>\$ 747,149</u>	<u>\$ 19,013</u>	<u>\$ 3,451,320</u>
Total Liabilities and Fund Balances	<u>\$ 2,308,596</u>	<u>\$ 735,023</u>	<u>\$ 748,535</u>	<u>\$ 20,491</u>	<u>\$ 3,812,645</u>

The accompanying notes are an integral part of these financial statements.

CITY OF JONESVILLE  
 Reconciliation of Fund Balances on the Balance Sheet  
 for Governmental Funds to Net Position of  
 Governmental Activities on the Statement of Net Position  
 June 30, 2023

Fund Balances - total governmental funds	\$ 3,451,320
Amounts reported for governmental activities in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.	
Add: Capital assets	11,931,695
Deduct: Accumulated depreciation	(6,099,582)
An Internal Service Fund is used by management to charge the cost of equipment and vehicle usage to individual funds. Assets and liabilities of the Internal Service Fund are included in governmental activities in the statement of net position.	
Add: Internal Service Fund current assets	110,517
Deduct: Internal Service Fund current liabilities	(84,715)
Certain liabilities, such as bonds payable, are not due and payable in the current period and therefore are not reported in the funds.	
Deduct: Bonds and notes payable	(56,000)
Deduct: Accrued interest on bonds and notes payable	(373)
Deduct: Compensated absences	(61,927)
Net position of governmental activities	\$ 9,190,935

The accompanying notes are an integral part of these financial statements.

CITY OF JONESVILLE  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2023

	General	Major Streets	Local Streets	Other Governmental Funds	Total Governmental Funds
<b>REVENUE</b>					
Property Taxes	\$ 856,436	\$ 0	\$ 0	\$ 0	\$ 856,436
Licenses and Permits	1,298	0	0	0	1,298
State Shared Revenue	281,564	270,103	84,219	0	635,886
Charges and Fees	105,170	0	0	0	105,170
State Highway Contract	0	0	0	28,787	28,787
Recreation	33,983	0	0	0	33,983
Rents and Royalties	24,260	0	0	0	24,260
Cemetery Revenue	33,600	0	0	0	33,600
Contributions	3,495	0	0	0	3,495
Interest	91,215	23,894	30,483	2	145,594
Contributions from Component Units	96,159	0	0	58,346	154,505
Miscellaneous	7,801	44	909	0	8,754
Total Revenue	<u>\$ 1,534,981</u>	<u>\$ 294,041</u>	<u>\$ 115,611</u>	<u>\$ 87,135</u>	<u>\$ 2,031,768</u>
<b>EXPENDITURES</b>					
General Government	\$ 615,799	\$ 0	\$ 0	\$ 0	\$ 615,799
Public Safety	408,187	0	0	0	408,187
Economic & Community Development	11,615	0	0	0	11,615
Public Works	52,230	0	0	0	52,230
Streets, Highways, and Drains	32,042	172,792	139,371	23,212	367,417
Sanitation	14,466	0	0	0	14,466
Culture and Recreation	78,015	0	0	0	78,015
Capital Outlay	66,131	0	0	0	66,131
Debt Service					
Principal	0	0	0	114,000	114,000
Interest	0	0	0	7,286	7,286
Total Expenditures	<u>\$ 1,278,485</u>	<u>\$ 172,792</u>	<u>\$ 139,371</u>	<u>\$ 144,498</u>	<u>\$ 1,735,146</u>
REVENUE OVER (UNDER) EXPENDITURES	<u>\$ 256,496</u>	<u>\$ 121,249</u>	<u>\$ (23,760)</u>	<u>\$ (57,363)</u>	<u>\$ 296,622</u>

The accompanying notes are an integral part of these financial statements.

CITY OF JONESVILLE  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2023  
(continued)

	General	Major Streets	Local Streets	Other Governmental Funds	Total Governmental Funds
OTHER FINANCING SOURCES (USES)					
Operating Transfers In	\$ 161,177	\$ 0	\$ 233,663	\$ 62,940	\$ 457,780
Operating Transfers Out	(279,448)	(13,228)	(137,508)	(2,792)	(432,976)
Total Other Financing Sources (Uses)	\$ (118,271)	\$ (13,228)	\$ 96,155	\$ 60,148	\$ 24,804
NET CHANGE IN FUND BALANCES	\$ 138,225	\$ 108,021	\$ 72,395	\$ 2,785	\$ 321,426
FUND BALANCES – Beginning	1,833,550	605,362	674,754	16,228	3,129,894
FUND BALANCES – Ending	\$ 1,971,775	\$ 713,383	\$ 747,149	\$ 19,013	\$ 3,451,320

The accompanying notes are an integral part of these financial statements.

CITY OF JONESVILLE  
 Reconciliation of Statement of Revenue, Expenditures  
 and Changes in Fund Balances of Governmental Funds  
 to the Statement of Activities  
 For the Year Ended June 30, 2023

Net changes in fund balances - total governmental funds	\$ 321,426
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures, however, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.	
Add: Capital outlay	66,132
Deduct: Depreciation expense	(432,836)
In the Statement of Activities, only the gain/loss on the sale of capital assets is reported, whereas in the governmental funds, the entire proceeds from the sales increase financial resources. Thus, the change in net assets differs from the change in fund balance by the net book value of the assets sold.	
	(24,558)
An Internal Service Fund is used by management to charge the cost of equipment and vehicle usage to individual funds. Net revenue of the Internal Service Fund of (before depreciation) is reported with governmental activities in the statement of net position.	
	125,934
Debt proceeds provide current financial resources to governmental funds in the period issued, but issuing debt increases long-term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.	
Add: Principal payments on long-term debt	114,000
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the funds.	
Add: Decrease in interest payable on long-term liabilities	841
Deduct: Increase in accrual for compensated absences	(130)
Change in net position of governmental activities	\$ 170,809

The accompanying notes are an integral part of these financial statements.

CITY OF JONESVILLE  
STATEMENT OF NET POSITION  
PROPRIETARY FUNDS  
JUNE 30, 2023

	Enterprise Funds		Total Enterprise Funds	Internal Service Funds
	Water	Sewer		
<b>ASSETS</b>				
<b>Current Assets</b>				
Cash	\$ 44,246	\$ 22,473	\$ 66,719	\$ 1,420
Investments	850,690	1,575,173	2,425,863	108,092
Accounts Receivable	6,116	16,452	22,568	0
Due from Other Funds	0	0	0	0
Inventory	5,718	2,376	8,094	0
Prepaid Expense	7,763	7,872	15,635	1,005
<b>Total Current Assets</b>	<b>\$ 914,533</b>	<b>\$ 1,624,346</b>	<b>\$ 2,538,879</b>	<b>\$ 110,517</b>
<b>Noncurrent Assets</b>				
Capital Assets - Not Depreciated	\$ 2,061	\$ 0	\$ 2,061	\$ 0
Other Capital Assets, Net of Accumulated Depreciation	3,289,119	4,822,141	8,111,260	878,311
Restricted Investments - RD Bond Reserve	50,425	0	50,425	0
Restricted Investments - RD Repair, Replacement & Improvement	42,365	0	42,365	0
<b>Total Noncurrent Assets</b>	<b>\$ 3,383,970</b>	<b>\$ 4,822,141</b>	<b>\$ 8,206,111</b>	<b>\$ 878,311</b>
<b>Total Assets</b>	<b>\$ 4,298,503</b>	<b>\$ 6,446,487</b>	<b>\$ 10,744,990</b>	<b>\$ 988,828</b>
<b>LIABILITIES</b>				
<b>Current Liabilities</b>				
Accounts Payable	\$ 14,849	\$ 46,471	\$ 61,320	\$ 84,390
Accrued Payroll	1,108	1,564	2,672	325
Due to Other Funds	7	0	7	0
Customer Deposits	100	100	200	0
<b>Total Current Liabilities</b>	<b>\$ 16,064</b>	<b>\$ 48,135</b>	<b>\$ 64,199</b>	<b>\$ 84,715</b>
<b>Liabilities Payable from Restricted Assets</b>				
Accrued Interest Payable	\$ 13,620	\$ 0	\$ 13,620	\$ 0
Bonds Payable - Current	40,000	125,000	165,000	0
<b>Total Liabilities Payable from Restricted Assets</b>	<b>\$ 53,620</b>	<b>\$ 125,000</b>	<b>\$ 178,620</b>	<b>\$ 0</b>
<b>Noncurrent Liabilities</b>				
Bonds Payable	\$ 2,434,528	\$ 2,350,000	\$ 4,784,528	\$ 0
Bond Discount	0	(6,984)	(6,984)	0
Compensated Absences	871	3,298	4,169	0
<b>Total Noncurrent Liabilities</b>	<b>\$ 2,435,399</b>	<b>\$ 2,346,314</b>	<b>\$ 4,781,713</b>	<b>\$ 0</b>
<b>Total Liabilities</b>	<b>\$ 2,505,083</b>	<b>\$ 2,519,449</b>	<b>\$ 5,024,532</b>	<b>\$ 84,715</b>
<b>NET POSITION</b>				
Net Investment in Capital Assets	\$ 803,032	\$ 2,354,125	\$ 3,157,157	\$ 878,311
<b>Restricted by RD Bond Covenants:</b>				
Bond Reserve	50,425	0	50,425	0
Repair, Replacement, & Improvement	42,365	0	42,365	0
Unrestricted	897,598	1,572,913	2,470,511	25,802
<b>Total Net Position</b>	<b>\$ 1,793,420</b>	<b>\$ 3,927,038</b>	<b>\$ 5,720,458</b>	<b>\$ 904,113</b>

The accompanying notes are an integral part of these financial statements.

**CITY OF JONESVILLE**  
**STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET POSITION**  
**PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

	Enterprise Funds		Total Enterprise Funds	Internal Service Funds
	Water	Sewer		
<b>OPERATING REVENUE</b>				
Sales	\$ 355,926	\$ 791,379	\$ 1,147,305	\$ 0
Equipment Rental	4,450	3,044	7,494	111,632
Sale of Capital Assets	0	0	0	29,800
Other	40,618	11,646	52,264	0
Total Operating Revenue	<u>\$ 400,994</u>	<u>\$ 806,069</u>	<u>\$ 1,207,063</u>	<u>\$ 141,432</u>
<b>OPERATING EXPENSES</b>				
Sewage Disposal	\$ 0	\$ 410,923	\$ 410,923	\$ 0
Water Plant Operation	165,544	0	165,544	0
Water Distribution Expenses	61,613	0	61,613	0
Depreciation	164,138	248,609	412,747	97,673
Motor Vehicle Expense	0	0	0	82,388
Total Operating Expenses	<u>\$ 391,295</u>	<u>\$ 659,532</u>	<u>\$ 1,050,827</u>	<u>\$ 180,061</u>
<b>OPERATING INCOME (LOSS)</b>	<u>\$ 9,699</u>	<u>\$ 146,537</u>	<u>\$ 156,236</u>	<u>\$ (38,629)</u>
<b>NON-OPERATING REVENUE (EXPENSES)</b>				
Interest Income	\$ 35,681	\$ 65,717	\$ 101,398	\$ 9,151
Interest Expense	(78,345)	(106,775)	(185,120)	0
Total Non-operating Revenue (Expense)	<u>\$ (42,664)</u>	<u>\$ (41,058)</u>	<u>\$ (83,722)</u>	<u>\$ 9,151</u>
<b>Income (Loss) Before Contributions and Transfers</b>	<u>\$ (32,965)</u>	<u>\$ 105,479</u>	<u>\$ 72,514</u>	<u>\$ (29,478)</u>
<b>CONTRIBUTIONS AND TRANSFERS</b>				
Contributions from Other Governments	\$ 0	\$ 0	\$ 0	\$ 14,215
Contributions from Component Units	25,000	0	25,000	0
Transfers From Other Funds	0	0	0	53,785
Transfers To Other Funds	(32,164)	(36,164)	(68,328)	(10,261)
Total Contributions and Transfers	<u>\$ (7,164)</u>	<u>\$ (36,164)</u>	<u>\$ (43,328)</u>	<u>\$ 57,739</u>
<b>CHANGE IN NET POSITION</b>	<u>\$ (40,129)</u>	<u>\$ 69,315</u>	<u>\$ 29,186</u>	<u>\$ 28,261</u>
<b>NET POSITION – Beginning</b>	<u>1,833,549</u>	<u>3,857,723</u>	<u>5,691,272</u>	<u>875,852</u>
<b>NET POSITION – Ending</b>	<u><u>\$ 1,793,420</u></u>	<u><u>\$ 3,927,038</u></u>	<u><u>\$ 5,720,458</u></u>	<u><u>\$ 904,113</u></u>

The accompanying notes are an integral part of these financial statements.

**CITY OF JONESVILLE**  
**STATEMENT OF CASH FLOWS**  
**PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2023**

	Water	Sewer	Total Enterprise Funds	Internal Service Funds
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
Cash received from customers	\$ 360,524	\$ 801,628	\$ 1,162,152	\$ 0
Cash received from interfund services provided	0	0	0	111,632
Cash payments to suppliers for goods and services	(141,095)	(229,250)	(370,345)	(70,683)
Cash payments to employees and professional contractors for services	(86,495)	(166,598)	(253,093)	(27,802)
Other operating receipts	40,618	11,646	52,264	29,800
Net cash provided (used) by operating activities	<u>\$ 173,552</u>	<u>\$ 417,426</u>	<u>\$ 590,978</u>	<u>\$ 42,947</u>
<b>CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES</b>				
Contributions from other governments	\$ 0	\$ 0	\$ 0	\$ 14,215
Contributions from component units	25,000	0	25,000	0
Transfers from other funds	0	0	0	53,785
Transfers to other funds	(32,164)	(36,164)	(68,328)	(10,261)
Net cash provided (used) by non-capital financing activities	<u>\$ (7,164)</u>	<u>\$ (36,164)</u>	<u>\$ (43,328)</u>	<u>\$ 57,739</u>
<b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>				
Acquisition and construction of capital assets	\$ (14,566)	\$ (300,923)	\$ (315,489)	\$ (288,403)
Principal paid on bonds and loans	(39,000)	(120,000)	(159,000)	0
Interest paid on bonds and loans	(78,548)	(106,275)	(184,823)	0
Net cash provided (used) by capital and related financing activities	<u>\$ (132,114)</u>	<u>\$ (527,198)</u>	<u>\$ (659,312)</u>	<u>\$ (288,403)</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Investment income	\$ 35,681	\$ 65,717	\$ 101,398	\$ 9,151
Net cash provided (used) by investment activities	<u>\$ 35,681</u>	<u>\$ 65,717</u>	<u>\$ 101,398</u>	<u>\$ 9,151</u>
<b>NET INCREASE (DECREASE) IN CASH</b>	<u>\$ 69,955</u>	<u>\$ (80,219)</u>	<u>\$ (10,264)</u>	<u>\$ (178,566)</u>
<b>CASH AND CASH EQUIVALENTS - Beginning</b>	<u>917,771</u>	<u>1,677,865</u>	<u>2,595,636</u>	<u>288,078</u>
<b>CASH AND CASH EQUIVALENTS - Ending</b>	<u><u>987,726</u></u>	<u><u>1,597,646</u></u>	<u><u>2,585,372</u></u>	<u><u>109,512</u></u>
<b>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES</b>				
Operating income (loss)	\$ 9,699	\$ 146,537	\$ 156,236	\$ (38,629)
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:				
Depreciation	164,138	248,609	412,747	97,673
Changes in assets and liabilities:				
(Increase) decrease in accounts receivable	148	6,902	7,050	0
(Increase) decrease in due from other funds	0	303	303	0
(Increase) decrease in inventories	(4,323)	1,906	(2,417)	0
(Increase) decrease in prepaid expense	(7,311)	354	(6,957)	(31)
Increase (decrease) in accounts payable	10,789	29,184	39,973	(1,426)
Increase (decrease) in wages and benefits payable	131	(14)	117	160
Increase (decrease) in due to other funds	(515)	(21)	(536)	(14,800)
Increase (decrease) in customer deposits	0	0	0	0
Increase (decrease) in compensated absences	796	(16,334)	(15,538)	0
<b>NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES</b>	<u><u>\$ 173,552</u></u>	<u><u>\$ 417,426</u></u>	<u><u>\$ 590,978</u></u>	<u><u>\$ 42,947</u></u>

The accompanying notes are an integral part of these financial statements.

CITY OF JONESVILLE  
STATEMENT OF FIDUCIARY NET POSITION  
JUNE 30, 2023

	Custodial Fund Current Tax Collection
ASSETS	
Cash	\$ 10
LIABILITIES	
Due to General Fund	\$ 10
NET POSITION	\$ 0

CITY OF JONESVILLE  
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
FOR THE YEAR ENDED JUNE 30, 2023

	Custodial Fund Current Tax Collection
ADDITIONS	
Collection of taxes for City of Jonesville and other governments	\$ 3,199,226
DEDUCTIONS	
Payment of taxes collected to City of Jonesville and other governments	3,199,226
Net change in fiduciary net position	\$ 0
NET POSITION - Beginning	0
NET POSITION - Ending	\$ 0

The accompanying notes are an integral part of these financial statements.

CITY OF JONESVILLE  
 COMBINING STATEMENT OF NET POSITION  
 COMPONENT UNITS  
 JUNE 30, 2023

	DDA	LDFA	Total Component Units
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash	\$ 528	\$ 1,209	\$ 1,737
Investments	84,383	3,150,350	3,234,733
Prepaid Expense	142	0	142
Total Current Assets	<u>\$ 85,053</u>	<u>\$ 3,151,559</u>	<u>\$ 3,236,612</u>
<b>Noncurrent Assets</b>			
<b>Capital Assets</b>			
Land	\$ 0	\$ 97,544	\$ 97,544
Total Noncurrent Assets	<u>\$ 0</u>	<u>\$ 97,544</u>	<u>\$ 97,544</u>
Total Assets	<u>\$ 85,053</u>	<u>\$ 3,249,103</u>	<u>\$ 3,334,156</u>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Accounts Payable	\$ 362	\$ 507	\$ 869
Due to Primary Government	12	0	12
Accrued Payroll	141	0	141
Total Liabilities	<u>\$ 515</u>	<u>\$ 507</u>	<u>\$ 1,022</u>
<b>NET POSITION</b>			
Net Investment in Capital Assets	\$ 0	\$ 97,544	\$ 97,544
Unrestricted	84,538	3,151,052	3,235,590
Total Net Position	<u>\$ 84,538</u>	<u>\$ 3,248,596</u>	<u>\$ 3,333,134</u>

See Note 1 for descriptions of component units shown in column headings

The accompanying notes are an integral part of these financial statements.

CITY OF JONESVILLE  
 COMBINING STATEMENT OF ACTIVITIES  
 COMPONENT UNITS  
 FOR THE YEAR ENDED JUNE 30, 2023

	DDA	LDFA	Total Component Units
<b>EXPENSES</b>			
Downtown Development	\$ 43,016	\$ 0	\$ 43,016
Industrial Development	0	30,036	30,036
Contributions to City activities	115,913	63,592	179,505
Total Expenses	<u>\$ 158,929</u>	<u>\$ 93,628</u>	<u>\$ 252,557</u>
<b>PROGRAM REVENUE</b>			
Charges for Services	\$ 0	\$ 0	\$ 0
Operating Grants and Contributions	0	0	0
Capital Grants and Contributions	0	0	0
Total Program Revenue	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
<b>NET (EXPENSE) REVENUE</b>	<u>\$ (158,929)</u>	<u>\$ (93,628)</u>	<u>\$ (252,557)</u>
<b>GENERAL REVENUE</b>			
Property Taxes Captured	\$ 172,507	\$ 400,268	\$ 572,775
Rent Income	0	23,883	23,883
Investment Income	2,841	118,352	121,193
Other Income	0	0	0
Total General Revenue	<u>\$ 175,348</u>	<u>\$ 542,503</u>	<u>\$ 717,851</u>
<b>CHANGE IN NET POSITION</b>	\$ 16,419	\$ 448,875	\$ 465,294
<b>NET POSITION – Beginning</b>	<u>68,119</u>	<u>2,799,721</u>	<u>2,867,840</u>
<b>NET POSITION - Ending</b>	<u><u>\$ 84,538</u></u>	<u><u>\$ 3,248,596</u></u>	<u><u>\$ 3,333,134</u></u>

See Note 1 for descriptions of component units shown in column headings

The accompanying notes are an integral part of these financial statements.

CITY OF JONESVILLE  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The City of Jonesville comprises a population of approximately 2,176 residents in Hillsdale County, Michigan. It is governed by a seven-member council with a Mayor as its head. As required by generally accepted accounting principles, these financial statements present the City's primary government and component units over which the City exercises significant influence. Significant influence or accountability is based primarily on operational or financial relationship with the City (as distinct from legal relationships).

The following component units are reported in the City's financial statements:

- The Local Development Finance Authority (LDFA) was created under Public Act 281 of 1986 of the State of Michigan. The LDFA's purpose is to work towards the elimination of the causes of unemployment, underemployment and joblessness, and to promote economic growth in the City of Jonesville.
- The Downtown Development Authority (DDA) was created under Public Act 197 of 1975 of the State of Michigan. The DDA's purpose is to eliminate the causes of deterioration of property values in the business district of the City and to promote economic growth.

The City appoints the majority of the Boards of Directors of the LDFA and DDA. The budgets of both entities require the City's approval, and their main revenue source (tax increment financing) is a financial burden to the City.

The accounting policies of the City of Jonesville conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The following is a summary of significant accounting policies used by City of Jonesville:

**Government-Wide and Fund Financial Statements**

Government-Wide Financial Statements - The statement of net position and the statement of activities display financial information about the City as a whole, excluding fiduciary activities. The primary government and component units are presented separately within the financial statements with the focus on the primary government. Individual funds are not displayed, but the statements distinguish governmental activities, generally supported by property taxes and City general revenue, from business-type activities, generally financed in whole or in part with fees charged to external customers.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the City's governmental and business-type activities. Direct expenses are those that are specifically associated with a service, program or department and are therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the function and grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Property taxes, State Revenue Sharing, and other items not properly included among program revenues are reported as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the City.

Fund Financial Statements - Fund financial statements report detailed information about the City. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by fund type.

CITY OF JONESVILLE  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**Measurement Focus and Basis of Accounting**

The financial statements of the City are prepared in accordance with generally accepted accounting principles (GAAP) and all relevant pronouncements of the Governmental Accounting Standards Board (GASB).

The government-wide statements are prepared using the economic resources measurement focus and the accrual basis of accounting including the reclassification or elimination of internal activity (between or within funds). However, internal eliminations do not include utility services provided to City departments. Proprietary fund and component unit financial statements also report using this same focus and basis of accounting. Revenue is recorded when earned and expenses are recorded when the liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is to be collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenue to be available if it is collected within sixty days of the end of the current fiscal period. Expenditures generally are recorded when the liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

Under the modified accrual basis, property taxes, State revenue sharing, interest, and grants are considered to be both measurable and available at fiscal year-end. Grants and entitlements received before the eligibility requirements are met are recorded as deferred revenue.

Operating income reported in proprietary fund financial statements includes revenue and expenses related to the primary, continuing operations of the fund. Principal operating revenue for proprietary funds is charges to customers for sales or services. Principal operating expenses are the costs of providing goods or services and include administrative expenses and depreciation of capital assets. Other revenue and expenses are classified as non-operating in the financial statements.

**Financial Statement Presentation**

The City uses funds to maintain its financial records during the fiscal year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain City functions or activities. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts.

The City reports the following major governmental funds:

General Fund - used to account for all financial resources except those required to be accounted for in another fund. The general fund balance is available for any purpose provided it is expended or transferred according to the laws of the State of Michigan.

Special Revenue Funds - used to account for the proceeds of specific revenue sources (other than special assessments, expendable trust, or major capital projects) that are legally restricted to expenditures for specified purposes (i.e. Major Streets and Local Streets).

CITY OF JONESVILLE  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

The City reports the following major enterprise funds:

Water Utilities Fund - accounts for the operating activities of the City's water utilities services.

Sewer Utilities Fund - accounts for the operating activities of the City's sewer utilities services.

Additionally, the City reports the following non-major fund types:

Special Revenue Fund – State Highway Fund

Debt Retirement Fund - used to account for the accumulation of resources for and the payment of principal and interest on the City's general obligation debt.

Internal Service Fund - accounts for the financing of goods and services provided by one department to other departments within the City on a cost-reimbursement basis (i.e. equipment and vehicle usage). This is a proprietary fund reported with governmental activities in the government-wide statements.

Fiduciary Fund - accounts for fiduciary assets held by the City in a custodial capacity as an agent on behalf of others (i.e. property taxes collected for other governments).

**Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance**

Bank Deposits and Investments - Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with a maturity of three months or less. Investments in this account are stated at cost which equals market value.

Inventories - Inventories are stated at cost, which approximates market, using the first-in/first-out method.

Capital Assets - General capital assets result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net position but are not reported in the fund financial statements. Capital assets paid for by component units are transferred to the primary government and are also reported in the government-wide statements. Proprietary Fund capital assets are reported in their respective fund financial statements.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the date received. The City maintains a capitalization threshold of \$1,000. Improvements are capitalized; the cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not. Interest incurred during the construction of capital assets is also capitalized.

All reported capital assets are depreciated. Improvements are depreciated over the remaining useful lives of the related assets. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Buildings & Improvements	50 years
Furniture & Equipment	5 - 20 years
Vehicles	5 years
Infrastructure	20 - 30 years

CITY OF JONESVILLE  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The City has no items that qualify for reporting in this category.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The City has no items that qualify for reporting in this category.

Compensated Absences (Vacation and Sick Leave) - It is the City's policy to permit employees to accumulate earned but unused sick and vacation pay benefits. Vacation and sick leave are accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignation, retirement, or death.

Interfund Balances - On fund financial statements, receivables and payables resulting from short-term interfund loans are reported as "due to/from other funds." These amounts are eliminated on the government-wide statement of net position.

Long-Term Obligations - In the government-wide financial statements, all payables, accrued liabilities and long-term obligations are reported as liabilities in the statement of net position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the term of the related debt. In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources, while discounts are reported as other financing uses. Issuance costs are reported as debt retirement expenditures.

Fund Balance – In accordance with Governmental Account Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund-type Definitions*, the fund financial statements report the following components of fund balance:

- **Nonspendable:** Amounts that are not in a spendable form or are legally or contractually required to be maintained intact.
- **Restricted:** Amounts that are legally restricted by outside parties, constitutional provisions, or enabling legislation for use for a specific purpose.
- **Committed:** Amounts that have been formally set aside by the City Council for use for specific purposes. Commitments are made and can be rescinded only by a resolution of the City Council.
- **Assigned:** Amounts that are intended to be spent on specific purposes, as expressed by the City Council or by a committee or individual designated by the City Council.
- **Unassigned:** Amounts that are available for day-to-day operations.

The City considers restricted funds to be spent first when expenditures are incurred for which both restricted and unrestricted amounts are available.

The City considers that committed amounts would be reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

CITY OF JONESVILLE  
 NOTES TO FINANCIAL STATEMENTS  
 JUNE 30, 2023

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

Interfund Activity - Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY**

Budgetary Information - The budgetary process is prescribed by provisions of the State of Michigan Budget Act and entails the preparation of budgetary documents within an established timetable. The legal level of budgetary control has been established by the City Council at the function level. Any budgetary modifications may only be made by resolution of the City Council. All annual appropriations lapse at fiscal year end.

The City follows these procedures in establishing the budgets for the individual funds as reflected in the financial statements:

- 1) Prior to June 30, the City Manager submits to the City Council a proposed operating budget for the fiscal year commencing on July 1.
- 2) A public hearing is conducted during June to obtain taxpayer comments.
- 3) Prior to June 30, the budget is legally enacted through passage of a resolution.
- 4) For purposes of meeting emergency needs of the City, transfer of appropriations may be made by the authorization of the City Manager. Such transfers appropriations must be approved by the City Council at its next regularly scheduled meeting.
- 5) The City Manager is charged with general supervision of the budget and shall hold the department heads responsible for performance of their responsibilities.
- 6) During the year the budget is monitored, and amendments to the budget resolution are made when deemed necessary.

**NOTE 3 - DEPOSITS AND INVESTMENTS**

State of Michigan laws authorize the City to invest in bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or Federal agency obligations; repurchase agreements; bankers' acceptance of United States banks; commercial paper rated by two standard rating agencies within the two highest classifications, which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated as investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan. The City's investment policy puts no further limits on its investment choices.

Deposits

Following are the components of the City's bank deposits at June 30, 2023:

	Primary Government	Component Units
Cash on hand	\$ 450	\$ 0
Checking and savings accounts	160,145	1,737
	\$ 160,595	\$ 1,737

CITY OF JONESVILLE  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

**NOTE 3 – DEPOSITS AND INVESTMENTS (continued)**

Investments

Following are the components of the City’s investments at June 30, 2023:

	Primary Government	Component Units
MBIA CLASS Investment Pool	\$ 6,190,926	\$ 3,234,733

The City’s deposits and investments are subject to several types of risk, which are examined in more detail as follows:

*Interest Rate Risk* - In accordance with its investment policy, the City manages its exposure to declines in fair values due to changes in general interest rates by structuring the portfolio to meet cash requirements for ongoing operations, thereby avoiding the need to liquidate securities at a loss prior to maturity.

*Credit Risk* – The City minimizes credit risk, which is the risk of loss due to the failure of the security issuer or backer, by limiting investments to the safest types of securities, pre-qualifying the financial institutions with which the City will do business, and diversifying the portfolio so that potential losses on individual securities will be minimized. As of June 30, 2023, the City’s investment in the MBIA CLASS Investment Pool was rated AAAM by Standard & Poors.

*Concentration of credit risk* – The City minimizes the risk associated with placing a large portion of the portfolio with a single issuer by diversifying the portfolio so that the impact of potential losses from any one investment will be minimized.

*Custodial credit risk* – Custodial credit risk for deposits is the risk that in the event of a bank failure, the City’s deposits may not be returned to it. At June 30, 2023, the carrying amount of the City’s deposits was \$160,145 and the bank balance was \$202,748. The entire bank balance was covered by federal depository insurance. The City minimizes custodial credit risk by holding all investments in the City’s name.

*Foreign currency risk* – The City is not authorized to invest in investments which have this type of risk.

**NOTE 4 - RECEIVABLES**

Receivables at June 30, 2023, consist of State revenue sharing, State highway contract revenue, utility and other receivables. All receivables are considered collectible in full due to the ability to lien for the nonpayment of utility bills and the stable condition of State programs.

A summary of the principal items of receivables follows:

	General Fund	Major Street	Local Street	Proprietary Funds	Total
State Revenue Sharing	\$ 47,262	\$ 44,319	\$ 13,829	\$ 0	\$ 105,410
Property Taxes	15,269	0	0	0	15,269
Utility customers	0	0	0	18,626	18,626
Other Receivables	7,379	0	1,178	3,942	12,499
Total	\$ 69,910	\$ 44,319	\$ 15,007	\$ 22,568	\$ 151,804

CITY OF JONESVILLE  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

**NOTE 5 - CAPITAL ASSETS**

Capital asset activity for the fiscal year ended June 30, 2023, was as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
<b>PRIMARY GOVERNMENT</b>				
<u>Governmental Activities</u>				
Capital assets not being depreciated				
Land	\$ 204,995	\$ 0	\$ (15,740)	\$ 189,255
Capital assets being depreciated				
Land Improvements	\$ 194,962	\$ 0	\$ 0	\$ 194,962
Buildings & Improvements	1,413,210	34,510	(19,314)	1,428,406
Furniture & Equipment	1,167,221	163,119	(52,499)	1,277,841
Vehicles	1,483,194	240,730	(29,205)	1,694,719
Infrastructure	7,146,512	0	0	7,146,512
Less accumulated depreciation	(5,758,947)	(432,836)	92,201	(6,099,582)
Total capital assets being depreciated, net	<u>\$ 5,646,152</u>	<u>\$ 5,523</u>	<u>\$ (8,817)</u>	<u>\$ 5,642,858</u>
Total capital assets, net	<u>\$ 5,851,147</u>	<u>\$ 5,523</u>	<u>\$ (24,557)</u>	<u>\$ 5,832,113</u>
<u>Business-Type Activities</u>				
Capital assets not being depreciated				
Land	\$ 2,061	\$ 0	\$ 0	\$ 2,061
Capital assets being depreciated				
Facilities & Mains	\$ 17,023,645	\$ 296,907	\$ 0	\$ 17,320,552
Machinery & Equipment	1,059,966	4,016	(134)	1,063,848
Less accumulated depreciation	(9,875,094)	(412,747)	0	(10,287,841)
Total capital assets being depreciated, net	<u>\$ 8,208,517</u>	<u>\$ (111,824)</u>	<u>\$ (134)</u>	<u>\$ 8,096,559</u>
Total capital assets, net	<u>\$ 8,210,578</u>	<u>\$ (111,824)</u>	<u>\$ (134)</u>	<u>\$ 8,098,620</u>
PRIMARY GOVERNMENT	<u>\$ 14,061,725</u>	<u>\$ (106,301)</u>	<u>\$ (24,691)</u>	<u>\$ 13,930,733</u>
COMPONENT UNITS				
Capital assets not being depreciated				
Land	<u>\$ 97,544</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 97,544</u>

Depreciation expense was charged to activities of the City as follows:

Governmental Activities:		Business-Type Activities:	
General Government	\$ 18,651	Water	\$ 164,138
Public Safety	86,942	Sewer	248,609
Public Improvements	48,600	Total	<u>\$ 412,747</u>
Streets, Highways and Drains	207,113		
Culture and Recreation	22,769		
Unallocated	48,761		
Total	<u>\$ 432,836</u>		

CITY OF JONESVILLE  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

**NOTE 6 - INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS**

The composition of interfund balances at June 30, 2023, is as follows:

<u>Fund</u>	<u>Interfund Receivable</u>	<u>Fund</u>	<u>Interfund Payable</u>
General Fund	\$ 3	Major Street	\$ 3
General Fund	7	Water	7
General Fund	10	Current Tax	10
Local Streets	3,362	General Fund	3,362
	<u>\$ 3,382</u>		<u>\$ 3,382</u>

Interfund transfers during the year consisted of the following:

	Transfer From							Total
	General Fund	Major Streets	Local Streets	State Highway	Water	Sewer	Motor Vehicle Pool	
Transfer to:								
General Fund	\$ 0	\$ 13,228	\$ 74,568	\$ 2,792	\$ 30,164	\$ 30,164	\$ 10,261	\$ 161,177
Local Streets	233,663	0	0	0	0	0	0	233,663
Debt Service	0	0	62,940	0	0	0	0	62,940
Motor Vehicle Pool	45,785	0	0	0	2,000	6,000	0	53,785
Total	<u>\$ 279,448</u>	<u>\$ 13,228</u>	<u>\$ 137,508</u>	<u>\$ 2,792</u>	<u>\$ 32,164</u>	<u>\$ 36,164</u>	<u>\$ 10,261</u>	<u>\$ 511,565</u>

Transfers are used to (1) account for overhead services provided by the General Fund to other funds, (2) move resources for the payment of long-term debt, and (3) to provide for future acquisition of capital assets.

**NOTE 7 - LONG-TERM DEBT**

The City issues bonds to provide for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the government.

North Parking Lot Bonds - During the year 2011-12, the City issued bonds in the amount of \$550,000 for improvements to the parking lot on the north side of the downtown district. The bond payments are to be made from the tax increment revenues of the DDA; however, they are also backed by the full faith and credit of the City.

East Street Bonds – During the year 2007-08, the City issued bonds in the amount of \$700,000 for the reconstruction of East Street between Liberty Street and Adrian Street. These bonds were paid off during the year.

Refunding Bonds - During the year 2005-06, the City completed construction on a new sewage treatment plant, funded partially by a \$4,065,000 loan from the USDA Rural Development Office. In March, 2014, the City issued \$3,485,000 in general obligation bonds to refund the USDA loan.

Water Revenue Bonds – During the year 2018-19, the City issued revenue bonds in the amount of \$2,765,000 for the acquisition, construction, and equipping of improvements to the water supply system.

CITY OF JONESVILLE  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

**NOTE 7 - LONG-TERM DEBT (continued)**

The following is a summary of changes in long-term debt for the year ended June 30, 2023:

	Balance 6/30/2022	Increases	Decreases	Balance 6/30/2023
<b>Primary Government</b>				
<i>Governmental Activities</i>				
North Parking Lot Bonds	\$ 110,000	\$ 0	\$ (54,000)	\$ 56,000
East Street Bonds	60,000	0	(60,000)	0
Compensated Absences	61,797	130	0	61,927
Total Governmental Activities	<u>\$ 231,797</u>	<u>\$ 130</u>	<u>\$ (114,000)</u>	<u>\$ 117,927</u>
<i>Business-type Activities</i>				
Refunding Bonds – Sewer Fund	\$ 2,595,000	\$ 0	\$ (120,000)	\$ 2,475,000
Revenue Bonds - Water Fund	2,513,528	0	(39,000)	2,474,528
Compensated Absences	19,707	0	(15,538)	4,169
Total Business-type Activities	<u>\$ 5,128,235</u>	<u>\$ 0</u>	<u>\$ (174,538)</u>	<u>\$ 4,953,697</u>
Total Primary Government Long-Term Debt	<u><u>\$ 5,360,032</u></u>	<u><u>\$ 130</u></u>	<u><u>\$ (288,538)</u></u>	<u><u>\$ 5,071,624</u></u>

Interest rates, maturity dates, and current portions for the above obligations are as follows:

	Interest Rate(s)	Maturity Date	Current Portion
North Parking Lot Bonds	2.9% - 4.0%	5/1/2024	\$ 56,000
Refunding Bonds – Sewer Fund	2.00% - 4.15%	1/1/2038	125,000
Revenue Bonds – Water Fund	3.125%	5/1/2059	40,000
			<u>\$ 221,000</u>

Annual debt service requirements to maturity for the above obligations are as follows:

Year Ending June 30	Governmental Activities		Business-Type Activities	
	Principal	Interest	Principal	Interest
2024	\$ 56,000	\$ 2,240	\$ 165,000	\$ 184,570
2025	0	0	167,000	178,320
2026	0	0	173,000	172,008
2027	0	0	184,000	165,464
2028	0	0	191,000	158,489
2029-2033	0	0	1,061,000	678,582
2034-2038	0	0	1,292,000	452,398
2039-2043	0	0	340,000	269,531
2044-2048	0	0	397,000	212,938
2049-2053	0	0	463,000	146,906
2054-2058	0	0	516,528	69,844
Total	<u>\$ 56,000</u>	<u>\$ 2,240</u>	<u>\$ 4,949,528</u>	<u>\$ 2,689,050</u>

CITY OF JONESVILLE  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

**NOTE 8 – COMPONENT UNIT CONTRIBUTIONS**

During the year, the City’s Local Development Finance Authority (LDFA) and Downtown Development Authority (DDA) contributed the following amounts to support the City’s operations:

<u>LDFA:</u>		<u>DDA:</u>	
<u>General Fund</u>		<u>General Fund</u>	
Salaries and wages	\$ 31,808	Salaries and wages	\$ 30,071
Street light electricity	5,304	Parking Lot Maintenance	9,700
Other	1,480	Capital Outlay	13,356
		Other	4,440
 <u>Water Fund</u>		 <u>Debt Service Fund</u>	
Debt service	25,000	Bond payments	58,346
<b>TOTAL</b>	<b><u><u>\$ 63,592</u></u></b>	<b>TOTAL</b>	<b><u><u>\$ 115,913</u></u></b>

**NOTE 9 - COMPENSATED ABSENCES**

Vested or accumulated vacation days and sick leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. The entire compensated absence liability is reported on the government-wide financial statements. Employees of the City can accumulate vacation pay up to a maximum of 16 to 39 days depending on years of service, and employees have a vested right of 100% of allowable accumulated vacation pay upon termination. Accumulated sick time is vested based on years of service and the vested amount is payable upon termination.

**NOTE 10 - SEGMENT INFORMATION**

The City issues separate revenue bonds to finance its water and sewer departments. The fund financial statements report major funds with revenue - supported debt for the water and sewer funds. Services provided by these funds are described in Note 1.

**NOTE 11 - PROPERTY TAXES**

Real estate and personal property taxes are recorded as revenue in amounts equal to the total taxes levied. The total levy for 2022 was 16.388 mills. From this total, 4.6823 was transferred to the Local Streets Fund by vote of the City Council. The 2022 total state taxable value was approximately \$61,090,000 (\$58,594,000 ad valorem and \$2,496,000 industrial facilities tax). City properties are assessed as of December 31 (the lien date) - taxes levied July 1 of the succeeding year and are due without interest to September 15. After the final collection date, unpaid real property taxes are added to the county delinquent tax rolls. Personal property taxes unpaid continue to be collected by the City Treasurer.

**NOTE 12 - DEFINED CONTRIBUTION PENSION PLAN**

The City of Jonesville provides pension benefits for all of its full-time employees through a defined contribution money purchase plan administered by the International City Managers Association Retirement Corporation (ICMA-RC). All full-time employees are eligible to participate in the plan after 6 months of full-time service. Participants are vested incrementally, with full vesting after four years of continuous full-time service. The City is required to contribute 5% of covered payroll. If the employee makes a voluntary contribution of 5%, then the City contributes an additional 2%. Employees hired after January 1, 2010, must contribute at least 5% to be eligible for the 5% employer match.

CITY OF JONESVILLE  
 NOTES TO FINANCIAL STATEMENTS  
 JUNE 30, 2023

**NOTE 12 - DEFINED CONTRIBUTION PENSION PLAN (continued)**

The activity in the plan for 2022-23 is as follows:

Asset Value - June 30, 2022	\$ 2,272,555
Employer Contributions	42,279
Employee Contributions	43,660
Investment Gain (Loss)	264,400
Distributions	<u>(11,442)</u>
Asset Value - June 30, 2023	<u><u>\$ 2,611,452</u></u>

**NOTE 13 - RISK MANAGEMENT**

The City is exposed to various risks of loss related to property loss, torts, errors and omissions, employee injuries, as well as medical benefits provided to employees. The City has purchased commercial insurance for each of these areas of risk and there have been no significant reduction in insurance coverages. Settled claims have not exceeded the amount of insurance coverage for the current or the three prior years.

**NOTE 14 - UNEMPLOYMENT TAXES**

The City is a reimbursing employer to the Michigan Unemployment Insurance Agency and, as such, is responsible to pay the Agency for those benefits paid and charged to its account. As of June 30, appropriate liabilities have been recorded for all claims paid by the Agency. However, no provision has been made for future payments that might result from claims in process or not filed.

**NOTE 15 – FUND BALANCE CONSTRAINTS**

Fund balances have been constrained for the following purposes:

		General Fund	Major Streets	Local Streets	State Highway
Nonspendable:	Inventory	\$ 3,640	\$ 0	\$ 0	\$ 0
	Prepaid Expenditures	19,760	0	0	0
Restricted:	Streets	0	713,383	747,149	19,013

**NOTE 16 – TAX ABATEMENTS**

Governmental Accounting Standards Board (GASB) Statement No. 77, *Tax Abatement Disclosures*, requires the disclosure of tax abatement information about (1) a reporting government’s own tax abatement agreements and (2) those that are entered into by other governments and that reduce the reporting government’s tax revenue. Disclosure of information about the nature and magnitude of tax abatements is intended to make these transactions more transparent to financial statement users.

The City receives reduced property tax revenues as a result of Industrial Facilities Tax exemptions they have granted. Industrial facility exemptions are intended to promote construction of new industrial facilities, or to rehabilitate historical facilities. The property taxes abated for all funds under this program totaled \$20,449.

**NOTE 17 – COMMITMENTS**

During the year, the City Council approved a project to mill and resurface Maumee Street south of US-12, along with replacement of deteriorated sidewalks and installation of ADA-compliant ramps (as needed). The projected was substantially completed in August, 2023 at a total cost of approximately \$714,000 (\$415,602 in Federal grants and a City contribution of approximately \$298,398).

CITY OF JONESVILLE  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2023

**NOTE 18 – SUBSEQUENT EVENTS**

Management has evaluated subsequent events through November 6, 2023, the date on which the financial statements were available to be issued.

**NOTE 19 – UPCOMING ACCOUNTING PRONOUNCEMENTS**

In June 2022, the GASB issued Statement No. 100, *Accounting Changes and Error Corrections - an amendment of GASB Statement No. 62*. This Statement prescribes the accounting and financial reporting for (1) each type of accounting change and (2) error corrections. This Statement requires that (a) changes in accounting principles and error corrections be reported retroactively by restating prior period, (b) changes to or within the financial reporting entity be reported by adjusting beginning balances of the current period, and (c) changes in accounting estimates be reported prospectively by recognizing the change in the current period. The City is currently evaluating the impact this standard will have on the financial statements when adopted during the 2023-2024 fiscal year.

In June 2022, the GASB issued Statement No. 101, *Compensated Absences*. This Statement requires that liabilities for compensated absences be recognized for (1) leave that has not been used and (2) leave that has been used by not yet paid in cash or settled through noncash means. A liability should be recognized for leave that has not been used if (a) the leave is attributable to services already rendered, (b) the leave accumulates, and (c) the leave is more likely than not to be used for time off or otherwise paid in cash or settled through noncash means. This Statement also establishes guidance for measuring a liability for leave that has not been used, generally using an employee's pay rate as of the date of the financial statements. The City is currently evaluating the impact this standard will have on the financial statements when adopted during the 2024-2025 fiscal year.

CITY OF JONESVILLE  
SCHEDULE OF REVENUE, EXPENDITURES AND  
CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2023

	Budget Amounts		Actual	Actual
	Original	Final		Over (Under) Final Budget
<b>REVENUE</b>				
Property Taxes	\$ 876,642	\$ 876,642	\$ 856,436	\$ (20,206)
Licenses and Permits	1,570	1,570	1,298	(272)
State Shared Revenue	254,436	282,563	281,564	(999)
Grants	115,921	0	0	0
Charges and Fees	87,250	87,250	105,170	17,920
Recreation	22,500	26,500	33,983	7,483
Rents and Royalties	25,000	25,000	24,260	(740)
Cemetery Revenue	22,000	26,000	33,600	7,600
Contributions	2,500	2,500	3,495	995
Interest	500	500	91,215	90,715
Contributions from Component Units	742,429	111,179	96,159	(15,020)
Miscellaneous	285,000	0	7,801	7,801
Total Revenue	<u>\$ 2,435,748</u>	<u>\$ 1,439,704</u>	<u>\$ 1,534,981</u>	<u>\$ 95,277</u>
<b>EXPENDITURES</b>				
<b>General Government</b>				
City Council	\$ 24,600	\$ 29,100	\$ 28,638	\$ (462)
City Manager	122,580	128,330	128,122	(208)
Elections	5,956	9,456	8,151	(1,305)
General Office	246,645	246,645	239,980	(6,665)
Board of Review	875	875	779	(96)
Treasurer	3,300	3,800	3,007	(793)
Assessor	22,100	22,900	22,863	(37)
Data Processing	15,625	15,625	14,039	(1,586)
City Hall	18,027	26,427	26,046	(381)
Cemetery	71,573	85,873	85,861	(12)
Freedom Memorial	900	900	719	(181)
Fringe Benefits	42,820	44,170	44,153	(17)
Insurance	15,000	15,000	13,347	(1,653)
Promotion	0	100	93	(7)

CITY OF JONESVILLE  
SCHEDULE OF REVENUE, EXPENDITURES AND  
CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2023  
(continued)

	Budget Amounts		Actual	Actual
	Original	Final		Over (Under) Final Budget
Public Safety				
Police	331,822	331,822	267,379	(64,443)
Fire	145,340	142,840	140,808	(2,032)
Economic & Community Development				
Planning & Zoning	11,596	11,796	11,615	(181)
Public Works				
Parking Lots	14,490	14,490	9,678	(4,812)
Sidewalks	1,430	20,180	18,750	(1,430)
Other	18,520	24,720	23,802	(918)
Streets, Highways, and Drains				
Street Lighting	33,000	33,000	32,042	(958)
Sanitation				
Landfill	7,315	14,715	14,466	(249)
Culture and Recreation				
Recreation	43,612	44,712	44,437	(275)
Parks	14,375	25,975	25,916	(59)
Rail/Trail	13,445	13,445	7,662	(5,783)
Capital Outlay	1,064,137	76,297	66,132	(10,165)
Total Expenditures	<u>\$ 2,289,083</u>	<u>\$ 1,383,193</u>	<u>\$ 1,278,485</u>	<u>\$ (104,708)</u>
REVENUE OVER (UNDER) EXPENDITURES	<u>\$ 146,665</u>	<u>\$ 56,511</u>	<u>\$ 256,496</u>	<u>\$ 199,985</u>
OTHER FINANCING SOURCES (USES)				
Operating Transfers In	\$ 158,215	\$ 158,215	\$ 161,177	\$ 2,962
Operating Transfers Out	<u>(388,000)</u>	<u>(296,000)</u>	<u>(279,448)</u>	<u>16,552</u>
Total Other	<u>\$ (229,785)</u>	<u>\$ (137,785)</u>	<u>\$ (118,271)</u>	<u>\$ 19,514</u>
NET CHANGE IN FUND BALANCES	\$ (83,120)	\$ (81,274)	\$ 138,225	\$ 219,499
FUND BALANCES - Beginning	<u>1,833,550</u>	<u>1,833,550</u>	<u>1,833,550</u>	<u>0</u>
FUND BALANCES - Ending	<u><u>\$ 1,750,430</u></u>	<u><u>\$ 1,752,276</u></u>	<u><u>\$ 1,971,775</u></u>	<u><u>\$ 219,499</u></u>

CITY OF JONESVILLE  
SCHEDULE OF REVENUE, EXPENDITURES AND  
CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
MAJOR STREETS FUND  
FOR THE YEAR ENDED JUNE 30, 2023

	Budget Amounts		Actual	Actual
	Original	Final		Over (Under) Final Budget
<b>REVENUE</b>				
State Shared Revenue	\$ 267,006	\$ 267,006	\$ 270,103	\$ 3,097
Interest	500	500	23,894	23,394
Grants	415,602	0	0	0
Miscellaneous	0	0	44	44
Total Revenue	<u>\$ 683,108</u>	<u>\$ 267,506</u>	<u>\$ 294,041</u>	<u>\$ 26,535</u>
<b>EXPENDITURES</b>				
Street Construction	\$ 590,000	\$ 55,100	\$ 55,069	\$ (31)
Routine Maintenance	75,990	104,990	104,801	(189)
Traffic Control	4,400	4,400	2,282	(2,118)
Winter Maintenance	22,915	12,915	10,640	(2,275)
Total Expenditures	<u>\$ 693,305</u>	<u>\$ 177,405</u>	<u>\$ 172,792</u>	<u>\$ (4,613)</u>
<b>REVENUE OVER (UNDER) EXPENDITURES</b>	<u>\$ (10,197)</u>	<u>\$ 90,101</u>	<u>\$ 121,249</u>	<u>\$ 31,148</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers In	\$ 82,120	\$ 5,000	\$ 0	\$ (5,000)
Transfers Out	(13,228)	(13,228)	(13,228)	0
Total Other Financing Sources (Uses)	<u>\$ 68,892</u>	<u>\$ (8,228)</u>	<u>\$ (13,228)</u>	<u>\$ (5,000)</u>
<b>NET CHANGE IN FUND BALANCES</b>	<u>\$ 58,695</u>	<u>\$ 81,873</u>	<u>\$ 108,021</u>	<u>\$ 26,148</u>
<b>FUND BALANCES - Beginning</b>	<u>605,362</u>	<u>605,362</u>	<u>605,362</u>	<u>0</u>
<b>FUND BALANCES - Ending</b>	<u><u>\$ 664,057</u></u>	<u><u>\$ 687,235</u></u>	<u><u>\$ 713,383</u></u>	<u><u>\$ 26,148</u></u>

CITY OF JONESVILLE  
SCHEDULE OF REVENUE, EXPENDITURES AND  
CHANGES IN FUND BALANCES - BUDGET AND ACTUAL  
LOCAL STREETS FUND  
FOR THE YEAR ENDED JUNE 30, 2023

	Budget Amounts		Actual	Actual
	Original	Final		Over (Under) Final Budget
<b>REVENUE</b>				
State Shared Revenue	\$ 83,562	\$ 83,562	\$ 84,219	\$ 657
Grants	0	0	0	0
Interest	800	800	30,483	29,683
Miscellaneous	0	0	909	909
Total Revenue	<u>\$ 84,362</u>	<u>\$ 84,362</u>	<u>\$ 115,611</u>	<u>\$ 31,249</u>
<b>EXPENDITURES</b>				
Street Construction	\$ 841,285	\$ 0	\$ 0	\$ 0
Routine Maintenance	123,970	131,970	126,112	(5,858)
Traffic Control	2,234	2,234	2,103	
Winter Maintenance	18,480	18,480	11,137	(7,343)
Administration	0	20	19	(1)
Total Expenditures	<u>\$ 985,969</u>	<u>\$ 152,704</u>	<u>\$ 139,371</u>	<u>\$ (13,202)</u>
<b>REVENUE OVER (UNDER) EXPENDITURES</b>	<u>\$ (901,607)</u>	<u>\$ (68,342)</u>	<u>\$ (23,760)</u>	<u>\$ 44,582</u>
<b>OTHER FINANCING SOURCES (USES)</b>				
Bond Proceeds	\$ 500,000	\$ 0	\$ 0	\$ 0
Transfers In	245,000	245,000	233,663	(11,337)
Transfers Out	(137,508)	(137,508)	(137,508)	0
Total Other Financing Sources (Uses)	<u>\$ 607,492</u>	<u>\$ 107,492</u>	<u>\$ 96,155</u>	<u>\$ (11,337)</u>
<b>NET CHANGE IN FUND BALANCES</b>	<u>\$ (294,115)</u>	<u>\$ 39,150</u>	<u>\$ 72,395</u>	<u>\$ 33,245</u>
<b>FUND BALANCES - Beginning</b>	<u>674,754</u>	<u>674,754</u>	<u>674,754</u>	<u>0</u>
<b>FUND BALANCES - Ending</b>	<u><u>\$ 380,639</u></u>	<u><u>\$ 713,904</u></u>	<u><u>\$ 747,149</u></u>	<u><u>\$ 33,245</u></u>

CITY OF JONESVILLE  
 COMBINING BALANCE SHEET  
 NONMAJOR GOVERNMENTAL FUNDS  
 JUNE 30, 2023

	Debt Service Fund	State Highway Fund	Total
<b>ASSETS</b>			
Cash	\$ 0	\$ 20,491	\$ 20,491
Due from Other Governmental Units	0	0	0
Total Assets	<u>\$ 0</u>	<u>\$ 20,491</u>	<u>\$ 20,491</u>
<b>LIABILITIES</b>			
Due to Other Funds	\$ 0	\$ 0	\$ 0
Accounts Payable	0	1,478	1,478
Total Liabilities	<u>\$ 0</u>	<u>\$ 1,478</u>	<u>\$ 1,478</u>
<b>FUND BALANCE</b>			
Nonspendable	\$ 0	\$ 0	\$ 0
Restricted	0	19,013	19,013
Committed	0	0	0
Assigned	0	0	0
Unassigned	0	0	0
Total Fund Balances	<u>\$ 0</u>	<u>\$ 19,013</u>	<u>\$ 19,013</u>
Total Liabilities and Fund Balances	<u>\$ 0</u>	<u>\$ 20,491</u>	<u>\$ 20,491</u>

CITY OF JONESVILLE  
 COMBINING STATEMENT OF REVENUE, EXPENDITURES  
 AND CHANGES IN FUND BALANCES  
 NONMAJOR GOVERNMENTAL FUNDS  
 FOR THE YEAR ENDED JUNE 30, 2023

	Debt Service Fund	State Highway Fund	Total
<b>REVENUE</b>			
State Highway Contract	\$ 0	\$ 28,787	\$ 28,787
Contribution from Component Units	58,346	0	58,346
Interest Income	0	2	2
Total Revenue	<u>\$ 58,346</u>	<u>\$ 28,789</u>	<u>\$ 87,135</u>
<b>EXPENDITURES</b>			
Streets, Highways, Drains			
Routine Maintenance	\$ 0	\$ 15,535	\$ 15,535
Traffic Control	0	0	0
Winter Maintenance	0	7,677	7,677
Debt Service			
Principal	114,000	0	114,000
Interest	7,286	0	7,286
Total Expenditures	<u>\$ 121,286</u>	<u>\$ 23,212</u>	<u>\$ 144,498</u>
<b>EXCESS OF REVENUE OVER (UNDER) EXPENDITURES</b>	<u>\$ (62,940)</u>	<u>\$ 5,577</u>	<u>\$ (57,363)</u>
<b>OTHER FINANCING SOURCES (USES)</b>			
Operating Transfers In	\$ 62,940	\$ 0	\$ 62,940
Operating Transfers Out	0	(2,792)	(2,792)
Total Other Financing Sources (Uses)	<u>\$ 62,940</u>	<u>\$ (2,792)</u>	<u>\$ 60,148</u>
<b>NET CHANGES IN FUND BALANCES</b>	<u>\$ 0</u>	<u>\$ 2,785</u>	<u>\$ 2,785</u>
FUND BALANCES - Beginning	0	16,228	16,228
FUND BALANCES - Ending	<u><u>\$ 0</u></u>	<u><u>\$ 19,013</u></u>	<u><u>\$ 19,013</u></u>



479 E. CHICAGO STREET  
P.O. BOX 215  
JONESVILLE, MI 49250

PHONE: 517-849-2410  
FAX: 517-849-2493  
[www.baileyhodshire.com](http://www.baileyhodshire.com)

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH *GOVERNMENT AUDITING STANDARDS*

To the City Council  
City of Jonesville  
Jonesville, Michigan

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Jonesville as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the City of Jonesville's basic financial statements and have issued our report thereon dated November 6, 2023.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City of Jonesville's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Jonesville's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Jonesville's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency*, is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of Jonesville’s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Bailey, Hodshire & Company, P.C.*

Jonesville, Michigan

November 6, 2023

2023-12

CITY OF JONESVILLE  
COUNTY OF HILLSDALE  
STATE OF MICHIGAN

**RESOLUTION – CHICAGO STREET (US-12) ROAD DIET**

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in City Hall in said City on the 15<sup>th</sup> day of November, 2023, at 6:30 p.m.

**PRESENT:**

**ABSENT:**

The following resolution was offered by Councilperson \_\_\_\_\_ and supported by Councilperson \_\_\_\_\_.

**WHEREAS**, the City of Jonesville and the Jonesville Downtown Development Authority (DDA) desire to improve the safety and accessibility of Chicago Street, US-12, through the core of Downtown Jonesville; and

**WHEREAS**, there is strong evidence that reducing the number of vehicular travel lanes through Downtown Jonesville between Olds Street (M-99) and the Jonesville Middle School from five to three will improve both traffic and pedestrian safety; and

**WHEREAS**, the DDA through its consulting engineers completed a traffic study of the proposed lane reduction including the development of a Synchro traffic model to compare current, proposed, and future traffic conditions; and

**WHEREAS**, the study shows that increases in travel time will be minimal and that there will be benefits to traffic safety, pedestrian safety, and to Downtown parking conditions; and

**WHEREAS**, the City and MDOT are partnering such that any unintended consequences of the lane reduction will be addressed collaboratively, including implementation of certain improvements needed for the Road Diet on a pilot basis; and

**WHEREAS**, the study results and conceptual project plans have been posted for public review on the City website; and

**WHEREAS**, the DDA hosted a public open house on October 30, 2023 to share study results and to obtain public input; and

**WHEREAS**, the DDA reviewed the public input from the meeting and other communication efforts regarding the lane reduction and acted at their meeting on November 7, 2023 to recommend that the City Council support the proposed project.

**NOW, THEREFORE BE IT HEREBY RESOLVED** that the City Council supports the proposed lane reduction or Road Diet on Chicago Street (US-12) through Downtown Jonesville between Olds Street (M-99) and the Jonesville Middle School.

**BE IT FURTHER RESOLVED** that the City Council requests that the Michigan Department of Transportation (MDOT) implement the lane reduction, or Road Diet, reducing the number of travel lanes on Chicago Street (US-12) from five lanes to three lanes, made up of two travel lanes and a center turn lane, when the next resurfacing occurs.

**BE IT FURTHER RESOLVED** that the City Council requests that the additional space gained through the lane reduction be allocated to a buffered bike lane, used to improve use and access of the existing Downtown parking and that can also be utilized by bicyclists traversing the Downtown.

AYES:

NAYS:

ABSENT:

---

Cynthia D. Means, Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, Michigan at a Regular Meeting held on the 15<sup>th</sup> day of November, 2023, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

---

Cynthia D. Means, Clerk

# MEMO

VIA EMAIL JGray@jonesville.org

---

**To:** Jeffery M Gray  
City Manager  
City of Jonesville

---

**From:** Fleis & VandenBrink

---

**Date:** November 1, 2023

---

**Re:** Public Hearing Comments 10/30/2023  
Chicago Street (US-12), Road Diet Study  
City of Jonesville, Michigan

---

The City of Jonesville Downtown Development Authority held a public hearing and open house on Monday, October 30, 2023, at the Jonesville Police Department located at 116 West Chicago Street, Jonesville, MI 49250. The public hearing was held as part of the consideration of the Road Diet for US-12/Chicago Street in the City of Jonesville.

Comments were provided at the public hearing on October 30, 2023. Additionally, information discussed at the public hearing was also provided on the City website, and comments were provided via e-mail to the City. The summary of the comments and the e-mail correspondence received are attached.

## A. PLAN SHEET COMMENTS

### INTERSECTION: CHICAGO STREET/ WALNUT STREET/OLDS STREET (M-99)

1. Cost for changes, who bears the costs?
2. What additional traffic slowing mechanisms would there be?
3. Merge lanes on both ends of town – eliminated 😊
4. Has increased commercial traffic been accounted for with Meijer opening new location 2 miles south?
5. Will need to improve “level of service” in morning and afternoon.
6. What if citizenry prefers no change – does MDOT preferences trump local preferences?
  - a. This is a horrible idea all the way around. The traffic in town is far more than the “fifteen minutes” a few times a day. I frequently am on call for my work 24/7 so I see what the traffic is like at totally random times of the day quite regularly. While the numbers may give Black & White Data, the numbers never give the whole story. The whole story resides in between the Black & White. With the opening of Meijer we are guaranteed to see even a route through town. I could go on a lot more, but I won't. I will just say that this is perhaps the most idiotic proposal I have seen in the town, and anyone who backs this needs to travel a little more. Good lord. More traffic. Something doubt the “experts” took into consideration.

27725 Stansbury Boulevard, Suite 195  
Farmington Hills, MI 48334  
P: 248.536.0080  
F: 248.536.0079  
www.fveng.com

- b. Both Quincy and Tecumseh have been cited as examples of recent “Road Diets”, yet neither of these towns have two highways through them. Let alone sharing.

**SHEET #1: TRAIL CROSSING, UDDER SIDE**

1. Please – No.
2. Putting Ped crossing in here is a great thing.
3. Pedestrian right of way. Will traffic be required to stop?

**SHEET #2: POLICE STATION, MCDONALDS**

1. Trucks/trailers turning left could be impacted with lane reduction and proximity to light.
2. We, all manage, to drive through Quincy and Coldwater without any problems. I like the bike lane. Change is good.
3. There would be nowhere to pass between Clinton and Coldwater.
4. What data was used regarding bicycle traffic? Enough traffic to support the need for bike lanes.
5. Wouldn't there be more likelihood for traffic backing up for longer periods.
6. Can there be grant money found to assist businesses to improve their back door access so back parking lot is a preferred option?
7. Pedestrian Crossings – to be more than just at traffic lights?

**SHEET #3: WEST TO MAUMEE/EVANS**

1. Take out the center lane. Stay the 4 lane traffic
2. Could curbs be redone to move parking closer to buildings. Reduce sidewalk width?
3. Right turn lanes at Maumee/Evans
4. Get rid of curb bump-out on Maumee Street.
5. Dedicated right turn lanes.
6. Remove curb, add righthand turn lane
7. Remove curb, add righthand turn
8. Traffic is backed thru town now with 2 lanes
9. By increasing light time going east to west would cause locals to wait longer to get onto US-12.
10. You will have traffic backed up because of the semi's that can't get up to speed in rush hour in the morning.
11. Change is good. Open minds to the possibilities. Slow traffic down just a “little” bit for the masses!
12. In the afternoon with school busses and the semi's you are going to have one big traffic jam.
13. What impact will the increase of Meijer traffic have the 99 & US-12 intersection.
14. Communicate the actual car accidents from open doors US-12.
15. Communicate number of bicyclists to justify the lane.
16. Dedicate right turn lane East & Westbound US-12.

**SHEET #4: MAUMEE/EVANS TO WRIGHT**

1. Add traffic light
2. Adding turn lane at each intersection Wright Street, Maumee Street, Evans Street, East Street, etc.
3. Add traffic light

**SHEET #5: WRIGHT/EAST TO MIDDLE SCHOOL**

1. Driveway added to East Street, not grass.

## B. COMMENT CARD COMMENTS

### COMMENT CARDS

1. For the most part it all looks great. I am a bike rider and like the bike lanes. Change is good.  
–Dave Bauer
2. Consider “speed limit” flashing signs near city entrances/schools.
3. Consider right turn lanes on all Northbound side streets. ESP Maumee, Fast St
4. Wonderful “problem’ to have.
5. It is a good idea, for the most part. Thank you for all your hard work! –Max Null
6. This is great. Hope it happens. –David Windle
7. Concerns about people who are handicapped get up to the curb and get to the business (two steps with handrail-mid street). Please look at.
8. I strong suggest that solar powered speed check signs be placed on East Street now that it has/is designated a bus route to high school. The amount of speeding has drastically increased over the past 3 years. It would also keep traffic at all times under control. With it being a straight shot from high school to middle school or school admin building will control those speeding without put the burden on our limited police force. If the police force needs funds they could earn a lot from speeding tickets.

## C. E-MAIL COMMENTS

### E-MAILS

1. Jonesville Road Diet

My wife and I have been residents of Jonesville for 5 yrs and have enjoyed the downtown section this entire time. After hearing this idea we have become deeply concerned. The idea of shortening US-12 will create more traffic issues and congestion. The effect of more congestion will create more wrecks and pedestrian injuries. It also limit the amount of vehicles stopping at the stores in the downtown district, due to less traffic flow. Also the time we have lived here we don't see very many people biking so the use of a bike lane is a waste of taxpayer money. Grants from the state is still taxpayer money. I also here a large problem with this and the oversized loads that come through the downtown area. Currently they can travel safely without the need to take up both lanes because the road is wide enough. With this proposed idea this will put the loads into the biking and turning lanes creating a risk for personal injury and vehicle wrecks. For example Ritzcraft brings the houses through Jonesville all the time these house sections on average are between 14 to 18 feet wide and upto 72 feet long. As an employee there I know the dimensions of these. But they are not the only ones either, Ava homes also go through the downtown district and theirs are completed trailer homes and are on average wider than the Ritzcraft homes.

I believe if we can get the community together we can create a better Jonesville experience for those that live here and visit here. If we can create better parks for our children and strive to grow more smaller business with vendor style events and more community events with the downtown businesses we can create a better Jonesville and create a path for the growth of Jonesville.

Thank You

Fishy Fishaay

2. City of Jonesville Re-imagination

Hello City of Jonesville leadership team,

My name is Pablo. I used to live in Jonesville and graduated from JHS but now am in the US Air Force and have lived in Europe for over 4 years. I was just back in Jonesville visiting friends and speaking with kids at JMS and JHS about pathways to become aviators back in May and make it back every few years.

Living in Europe, I have witnessed and experienced their way of life, specifically their infrastructure. Cities are very walkable, pedestrian and cycle friendly. There are far less parking lots littering the cities which make the cities more walkable and therefore safer. Public transportation is highly regarded and widely accepted. Roundabouts are used at nearly every intersection which increase traffic flow and prevent head-on collisions. Roads are not widened for more vehicles but instead are either removed or narrowed to prevent speeding and to create new bike lanes. Sidewalks are everywhere and are well connected to businesses and homes. People are always out in their downtown areas walking, shopping and socializing with others. There is a big sense of community.

Coming back to Jonesville I see almost the complete opposite. It is a city full of roads, parking lots, spread out with the car being the center of attention and businesses being far from each other. Unfortunately, it also feels like it has almost sense of community. I'm sharing my opinion not because I want to lambast the city but because Jackson has the potential and ability to be so much more. SHello City of Jackson leadership team,

I believe Jonesville can become a more attractive city. The downtown has made some progress but its potential is far from being met.

I have attached 2 YouTube videos that I highly encourage you to watch. Both are US cities that are transforming the way they conduct their cities. I personally think it's a step in the right direction and I hope you all also agree.

Fayetteville, AR:  
<https://youtu.be/vUhOFUQDLQk>

Carmel, IN:  
<https://youtu.be/SAqu5cBetkQ>

Thank you for your time,

Pablo Frias

### 3. Jonesville bike lanes

Me again,

I commend the city in wanting to improve access for bikers very much. The proposed design makes it dangerous for bikers as they're squeezed between cars. Having to ride a bike between a car parked and flowing traffic is flat out dangerous and will not encourage many to ride therefore be a waste of resources. Would you want to ride a bikes with your kids through the proposed bike lanes?.... probably not.

Please take the time to watch another amazing video that showcases different types of bike lanes already implemented in the US with inspiration from European ones.

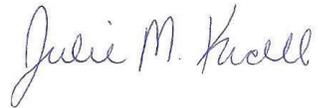
<https://youtu.be/p36skNda3KE?si=ethLkJvtVGBN05Vd>

Pablo Frias

If you have any questions or need anything else, please do not hesitate to contact us.

Sincerely,

FLEIS & VANDENBRINK



Julie M. Kroll, PE, PTOE  
Traffic Engineering | Group Manager, Associate

Attachments: Plan Sheets  
Comment Cards  
E-Mails

## Jeff Gray

---

**From:** Wallace, Kelby (MDOT) <WallaceK@michigan.gov>  
**Sent:** Wednesday, November 1, 2023 10:51 AM  
**To:** Jeff Gray  
**Cc:** Jeff Wingard; Julie M. Kroll; Rick Stout; don.toffolo@mac.com; Pittman, Jason (MDOT); Jacob Swanson; Leix, Tracie (MDOT); Lamb, Veronica (MDOT)  
**Subject:** RE: Chicago Street (Jonesville) Road Diet - Revised FINAL Report  
**Attachments:** M-50 Tecumseh resolution.pdf

Jeff,

I thought the meeting also went well and you had a good turnout.

Here's a sample resolution that was used in Tecumseh that you can use as a template if you like.

A couple other things that will also need to get moving forward if city council approves a resolution:

1. Share the final council resolution and summary of meeting comments with MDOT. (Jonesville)
2. Update the TAP grant application with adjustments related to FY2025 construction funding, "quick curb", adjusted pavement markings as part of the trial period (including potential curb & gutter bump outs at the end of the trial period). (Jonesville)
3. MDOT will submit the road diet material to our internal engineering operations committee for final approval. (MDOT)
4. If TAP grant is conditionally approved, MDOT will begin the solicitation process to hire a consultant to complete the design phase for the TAP grant items, road diet, signal adjustments, resurfacing, etc. (MDOT)
5. If TAP grant is conditionally approved, we anticipate design occurring sometime next year and into 2025. Construction is expected in 2026 (late FY2025 funding, but construction the next season). (MDOT)

Thanks.

Kelby Wallace, PE  
MDOT Jackson TSC Manager  
[wallacek@michigan.gov](mailto:wallacek@michigan.gov)  
517-643-1322

---

**From:** Jeff Gray <JGray@jonesville.org>  
**Sent:** Tuesday, October 31, 2023 4:27 PM  
**To:** Wallace, Kelby (MDOT) <WallaceK@michigan.gov>  
**Cc:** Jeff Wingard <jwingard@fveng.com>; Julie M. Kroll <jkroll@fveng.com>; Rick Stout <rstout@fveng.com>; don.toffolo@mac.com; Pittman, Jason (MDOT) <PittmanJ@michigan.gov>; Jacob Swanson <jacobs@fveng.com>; Leix, Tracie (MDOT) <LeixT@michigan.gov>; Lamb, Veronica (MDOT) <LambV@michigan.gov>  
**Subject:** RE: Chicago Street (Jonesville) Road Diet - Revised FINAL Report

**CAUTION: This is an External email. Please send suspicious emails to [abuse@michigan.gov](mailto:abuse@michigan.gov)**

Kelby,

Thanks for attending last night and for helping to field questions. We felt like the turnout was great and we had some really good one-on-one conversations.

CITY OF JONESVILLE  
COUNTY OF HILLSDALE  
STATE OF MICHIGAN

**RESOLUTION – MUTUAL AID BOX ALARM SYSTEM (MABAS) INTERLOCAL AGREEMENT**

At a Regular Meeting of the City Council of the City of Jonesville, County of Hillsdale, State of Michigan, held in City Hall in said City on the 15<sup>th</sup> day of November, 2023, at 6:30 p.m.

**PRESENT:**

**ABSENT:**

The following resolution was offered by Councilperson \_\_\_\_\_ and supported by Councilperson \_\_\_\_\_.

**WHEREAS**, the City of Jonesville has the authority to maintain and operate a fire department providing fire protection, fire suppression, emergency medical services, technical rescue, hazardous incident response, and other emergency response services (“Fire Services”); and

**WHEREAS**, the Fire Services can be further improved by cooperation between political subdivisions during times of public emergency or disaster (“Incidents”); and

**WHEREAS**, the Michigan Constitution 1963, Article VII, Section 28, and the Urban Cooperation Act of 1967, Act 7 of the Public Acts of 1967, Ex. Sess., being MCL124.501, et seq. (the “Act”) permit a political subdivision to exercise jointly with any other political subdivision any power, privilege, or authority which such political subdivisions share in common and which each might exercise separately; and

**WHEREAS**, the Mutual Aid Box Alarm System (MABAS) is a mechanism that may be used for deploying personnel and equipment in a multi-jurisdictional or multi-agency emergency mutual aid response; and

**WHEREAS**, the City of Jonesville desires to enter into an interlocal agreement to further improve Fire Services through the Hillsdale County MABAS Division 3109; and

**WHEREAS**, the City of Jonesville desires to commit personnel and equipment to another party upon the request of another party if deemed reasonable; and

**WHEREAS**, the Jonesville City Council finds it in the best interest of its citizens to enter into the Interlocal Agreement authorizing participation in the Hillsdale County MABAS Division 3109.

**NOW, THEREFORE BE IT HEREBY RESOLVED** that the City Council approves the Michigan Mutual Aid Box Alarm System (MABAS) Interlocal Agreement in connection with the City’s participation in the Hillsdale County MABAS Division 3109, and authorizes the Mayor to execute the same.

AYES:

NAYS:

ABSENT:

---

Cynthia D. Means, Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Council of the City of Jonesville, County of Hillsdale, Michigan at a Regular Meeting held on the 15<sup>th</sup> day of November, 2023, and that public notice was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, including in the case of a special or rescheduled meeting notice by publication or posting at least eighteen (18) hours prior to the time set for the meeting.

---

Cynthia D. Means, Clerk

**AMENDED MICHIGAN MUTUAL AID BOX ALARM SYSTEM ASSOCIATION  
AGREEMENT**

**Effective Date:** \_\_\_\_\_

**BETWEEN**

**PARTICIPATING POLITICAL SUBDIVISIONS AS SIGNATORIES  
TO THIS INTERLOCAL AGREEMENT**

This Agreement is entered into between the participating units of local government "Parties" that execute this Agreement and adopt its terms and conditions as provided by law. This Agreement supersedes any and all prior Agreements and amendments to the Michigan Mutual Aid Box Alarm System Association Agreement.

**WHEREAS**, the Constitution of the State of Michigan, 1963, Article VII, Section 28, authorizes units of local government to contract as provided by law; and,

**WHEREAS**, the Urban Cooperation Act, of 1967, 1967 PA 7, MCL 124.501, et seq., provides that any political subdivision of Michigan or of another state may enter into interlocal agreements for joint exercise of power, privilege, or authority that agencies share in common and might each exercise separately; and,

**WHEREAS**, the Parties have determined that it is in their best interests to enter into this Agreement to secure to each the benefits of mutual aid in fire protection, suppression, rescue and emergency medical assistance, hazardous materials control, technical rescue and/or other emergency support for an Emergency, Disaster, or other Serious Threat to Public Health and Safety; and,

**WHEREAS**, the Parties have determined that it is in their best interests to form an association to provide for communications procedures, training, and other functions to further the provision of said protection of life and property during an Emergency, Disaster, or other Serious Threat to Public Health and Safety; and

**WHEREAS**, the Constitution and people of the State of Michigan have long recognized the value of cooperation by and among the state and its political subdivisions;

NOW, THEREFORE, the Parties agree as follows:

## **SECTION ONE**

### **Purpose**

It is recognized and acknowledged that in certain situations, such as natural disasters and man-made catastrophes, no political subdivision possesses all the necessary resources to cope with every possible Emergency, Disaster or Serious Threat to Public Safety, and an effective, efficient response can be best achieved by leveraging collective resources from other political subdivisions. Further, it is acknowledged that coordination of mutual aid through the Michigan Mutual Aid Box Alarm System Association (MI-MABAS) is most effective for best practices and efficient provision of mutual aid.

## **SECTION TWO**

### **Definitions**

The Parties agree that the following words and expressions, as used in this Agreement, whenever initially capitalized, whether used in the singular or plural, possessive or non-possessive, either within or without quotation marks, shall be defined and interpreted as follows:

- A. "Agreement" means the MI-MABAS Agreement.
- B. "Michigan Mutual Aid Box Alarm System" ("MABAS") means a definite and prearranged plan whereby response and assistance is provided to a

Requesting Party by an Assisting Party in accordance with the system established and maintained by MI-MABAS Members;

- C. "Party" means a political subdivision which has entered into this Agreement as a signatory;
- D. "Requesting Party" means any Party requesting assistance under this agreement;
- E. "Assisting Party" means any Party furnishing equipment, personnel, and/or services to a Requesting Party under this agreement;
- F. "Emergency" means an occurrence or condition in a Party's jurisdiction which results in a situation of such magnitude and/or consequence that it cannot be adequately handled by the Requesting Party and such that a Requesting Party determines the necessity of requesting aid;
- G. "Disaster" means an occurrence or threat of widespread or severe damage, injury, or loss of life or property resulting from a natural or human-made cause, including fire, flood, snowstorm, ice storm, tornado, windstorm, wave action, oil spill, water contamination, utility failure, hazardous peacetime radiological incident, major transportation accident, hazardous materials incident, epidemic, air contamination, or similar occurrences resulting from terrorist activities, riots, or civil disorders;
- H. "Serious Threats to Public Health and Safety" means other threats or incidents such as those described as Disasters, of sufficient magnitude that the necessary public safety response threatens to overwhelm local resources and requires mutual aid or other assistance;

- I. “Division” means the geographically associated Parties which have been grouped for operational efficiency and representation of those Parties;
- J. “Training” means the regular scheduled practice of emergency procedures during non-emergency drills to implement the necessary joint operations of MI-MABAS;
- K. “Executive Board” means the governing body of MI-MABAS composed of Division representatives.
- L. “Effective Date” means the date on which the Agreement is first filed with the Department of State, the Office of the Great Seal, and each county where Parties are located.
- M. “Special Operations Teams” means MI-MABAS recognized teams of personnel with the requisite training and skill for Hazardous Materials Response, Technical Rescue Response (including Strike Teams and Michigan Task Force 1) and Incident Management Teams.

### **SECTION THREE**

#### **Establishment of the Association, the Divisions and Executive Board of MI-MABAS**

##### **A. Establishment of the Association**

1. The Parties intend and agree that MI-MABAS is established as separate legal entity and public body corporate pursuant to the Michigan Urban Cooperation Act of 1967, 1967 PA, MCL 124.505(c) and this Agreement.
2. Name of MI-MABAS. The formal name of the Association is “Michigan Mutual Aid Box Alarm System Association”.

3. Federal Tax Status. The Parties intend that MI-MABAS and all Divisions shall be exempt from federal income tax under Section 115(1) of the Internal Revenue Code of 1986, as amended, or corresponding provisions of any future tax code
4. State and Local Tax Status. The parties intend that the MI-MABAS and all Divisions shall be exempt from all State and local taxation including, but not limited to, sales, use, income, single business, and property taxes under the applicable provisions of the laws of the State.
5. Title to MI-MABAS Property. All property is owned by MI-MABAS as a separate legal entity. MI-MABAS may hold any of its property in its own name or in the name of one (1) or more of the Parties or Divisions, as determined by the Parties.
6. Principal Office. The principal office of the Association ("Principal Office") shall be at such locations determined by the MI-MABAS Executive Board.

**B. Establishment of the Executive Board.**

An Executive Board shall be established to consider, adopt, and amend needed rules, procedures, by-laws and any other matters deemed necessary by the Parties. The Executive Board shall consist of a member elected from each Division of MI-MABAS who shall serve as the voting representative of said Division of MI-MABAS matters, and may appoint a designee from his or her Division to serve temporarily in his or her stead. Such designee shall have all rights and privileges attendant to a representative of the Division. A President and Vice President shall be elected from the representatives of the

Parties and shall serve without compensation. The President and other officers shall coordinate the activities of the MI-MABAS Association.

## **SECTION FOUR**

### **Duties of the Executive Board**

The Executive Board shall meet regularly to conduct business and to consider and publish the rules, procedures, and bylaws of the MI-MABAS Association, which shall govern the Executive Board meetings and such other relevant matters as the Executive Board shall deem necessary.

## **SECTION FIVE**

### **Rules and Procedures**

Rules, procedures, and by laws of the MI-MABAS Association shall be established by the Member Units via the Executive Board as deemed necessary for the purpose of administrative functions, the exchange of information, and the common welfare of the MI-MABAS.

## **SECTION SIX**

### **Authority and Action to Effect Mutual Aid**

- A. The Parties hereby authorize and direct their respective Fire Chief or his or her designee to take necessary and proper action to render and/or request mutual aid from the other Parties in accordance with the policies and procedure established and maintained by the MI-MABAS Association.

- B. Upon a Fire Department's receipt of a request from another Party for Fire Services, the Fire Chief, the ranking officer on duty, or other officer as designated by the Fire Chief shall have the right to commit the requested Firefighters, other personnel, and Fire Apparatus to the assistance of the requesting Party. The aid rendered shall be to the extent of available personnel and equipment not required for adequate protection of the territorial limits of the Responding Party. The judgment of the Fire Chief, or his or her designee, of the Responding Party shall be final as to the personnel and equipment available to render aid.
- C. An authorized representative of the Party which has withheld or refused to provide requested assistance under this Agreement shall immediately notify the Requesting Party, and shall submit an explanation for the refusal.

## **SECTION SEVEN**

### **Jurisdiction Over Personnel and Equipment**

Personnel dispatched to aid a party pursuant to this Agreement shall at all times remain employees of the Assisting Party, and are entitled to receive benefits and/or compensation to which they are otherwise entitled to under the Michigan Workers' Disability Compensation Act of 1969, any pension law, or any act of Congress.

Personnel dispatched intrastate to assist a party pursuant to this Agreement continue to enjoy all powers, duties, rights, privileges, and immunities as provided by Michigan Law. When Parties are dispatched pursuant to the Emergency Management Assistance Compact (EMAC), the Parties shall adhere to all provisions of the EMAC. Personnel rendering aid shall report for direction and assignment at the scene of the emergency to the Incident Commander of the Requesting Party.

## **SECTION EIGHT**

### **Compensation for Aid**

Equipment, personnel, and/or services provided pursuant to this Agreement, absent a state or federal declaration of emergency or disaster, excluding resources for Special Operations Teams, shall be at no charge to the Requesting Party for the first eight hours. Any expenses recoverable from third parties shall be equitably distributed among Responding Parties. Requests for a response from any MI-MABAS Special Operations Team may require full and complete reimbursement to the responding Team for all expenses, including but not limited to, expenses for equipment, personnel, management and administration and all other services provided at an incident. The Executive Board shall adopt fee schedules that establish rates for Special Operations Team responses. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statutes. The Parties reserve the right to waive any charges to a Requesting Party.

## **SECTION NINE**

### **Insurance**

Each Party shall procure and maintain, at its sole and exclusive expense, insurance coverage, including comprehensive liability, personal injury, property damage, worker's compensation, and, if applicable, emergency medical service professional liability, with minimum limits of \$1,000,000 auto and \$1,000,000 combined single limit general liability and professional liability. The obligations of the Section may be satisfied by a Party's membership in a self-insurance pool, a self-insurance plan, or arrangement with an insurance provider approved by the state of jurisdiction. The

Executive Board may require that copies or other evidence of compliance with the provisions of this Section be provided by the Parties to the Executive Board.

## **SECTION TEN**

### **Liability**

Each Party will be solely responsible for the acts of its own employees, agents, and subcontractors, the costs associated with those acts, and the defense of those acts. The Parties shall not be responsible for any liability or costs associated with those acts and the defense of those acts for Parties outside of their political jurisdictions. It is agreed that none of the Parties shall be liable for failure to respond for any reason to any request for Fire Services or for leaving the scene of an Incident with proper notice after responding to a request for service.

## **SECTION ELEVEN**

### **No Waiver of Governmental Immunity**

All of the privileges and immunities from liability, and exemptions from laws, ordinances and rules, and all pensions, relief, disability, worker's compensation and other benefits which apply to the activity of Parties, officers, agency, or employees of any public agents or employees of any public agency when performing their respective functions within the territorial limits for their respective agencies, shall apply to the same degree and extent to the performance of such functions and duties of such Parties, officers, agents, or employees extraterritorially under the provision of this Agreement. No provision of the Agreement is intended, nor shall any provision of this Agreement be construed, as a waiver by any Party of any governmental immunity as provided by the Act or otherwise under law.

## **SECTION TWELVE**

### **Term**

- A. The existence of MI-MABAS commences on the Effective Date and continues until terminated in accordance with this Section.
- B. Any Party may withdraw, at any time, from this Agreement for any reason, or for no reason at all, upon thirty (30) days written notice to the Association. The withdrawal of any Party shall not terminate or have any effect upon the provisions of this Agreement so long as the MI-MABAS remains composed of at least two (2) Parties. Parties withdrawing from MI-MABAS and subsequently requesting a mutual aid resource from a MI-MABAS member may be subject to reasonable fees for that resource according to the fee schedule established, and periodically reviewed and updated, by the Executive Board.

- C. This Agreement shall continue until terminated by the first to occur of the following:
- (i) The Association consists of less than two (2) Parties; or,
  - (ii) A unanimous vote of termination by the total membership of the Executive Board.

## **SECTION THIRTEEN**

### **Miscellaneous**

- A. Entire Agreement. This Agreement sets forth the entire agreement between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning and not construed strictly for or against any party. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement.
- B. Severability of Provisions. If a Court of competent jurisdiction finds any provision of this Agreement invalid or unenforceable, then that provision shall be deemed severed from this Agreement. The remainder of this Agreement shall remain in full force.
- C. Governing Law/Consent to Jurisdiction and Venue. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced, and governed under the laws of the State of Michigan.
- D. Captions. The captions, headings, and titles in this Agreement are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Agreement.

- E. Terminology. All terms and words used in this Agreement, regardless of the numbers or gender in which they are used, are deemed to include any other number and any other gender as the context may require.
- F. Recitals. The Recitals shall be considered an integral part of this Agreement.
- G. Amendment. The Agreement may be amended or an alternative form of the Agreement adopted only upon written agreement and approval of the governing bodies of all Parties. Amendments to this Agreement shall be filed with the Department of State, the Office of the Great Seal, each county of the State where a Party is located, and any other governmental agency, office, and official required by law. The undersigned unit of local government or public agency hereby adopts, subscribes, and approves this Agreement to which this signature page will be attached, and agrees to be a party and be bound by the terms.
- H. Compliance with Law. The Association shall comply with all federal and State laws, rules, regulations, and orders applicable to this Agreement.
- I. No Third Party Beneficiaries. Except as expressly provided herein, this Agreement does not create, by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right of indemnification (i.e., contractual, legal, equitable, or by implication) right of subrogation as to any Party's rights in this Agreement, or any other right of any kind in favor of any individual or legal entity.
- J. Counterpart Signatures. This Agreement may be signed in counterpart. The counterparts taken together shall constitute one (1) agreement.
- K. Permits and Licenses. Each Party shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations for its employees and/or agents

necessary to perform all its obligations under this Agreement. Upon request, a Party shall furnish copies of any permit, license, certificate or governmental authorization to the requesting party.

- L. No Implied Waiver. Absent a written waiver, no fact, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.
- M. Notices. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid to the person appointed to the governing board by the governing body of the participating agency.

\_\_\_\_\_  
Political Entity

\_\_\_\_\_  
Chief Executive Official

\_\_\_\_\_  
Date

**City of Jonesville  
Bid Tabulation**

Bid For: Make-Up Air Unit - WWTP

Bid Opening Date/Time: November 7, 2023

Staff Present: Jeff Gray, Ed Hughes

	Bidder Name	Bid Amount
1	Griffiths Mechanical	\$32,765.00 (specified unit)
2	Griffiths Mechanical	\$26,526.00 (alternate unit)
3	Refrigeration and Mechanical Services	\$22,579.00
4	Ryan and Bradshaw	\$20,498.00
5	Skyway	\$49,728.00
6	Aker Mechanical	\$31,455.00
7	Positive Trades Group	\$44,805.00
8	Howell's Mechanical Service, Inc.	\$30,220.00 (specified unit)
9	Howell's Mechanical Service, Inc.	\$21,113.00 (alternate unit)
10		
11		
12	** Unless otherwise noted, the bid amount listed is for	
13	the unit specified in the Notice to Bidders **	
14		
15		
16		
17		
18		
19		
20		

**City of Jonesville  
Bid Tabulation**

Bid For: Trash and Recyclables Collection

Bid Opening Date/Time: November 6, 2023, 2:00 p.m.

Staff Present: Jeff Gray and Lenore Spahr

Bidder Name	Residential Collection		Municipal Collection				City-Wide Clean-Up	
	Trash	Recyclables	2-Yard Trash	4-Yard Trash	2-Yard Recyc.	Misc. Cans	Cost per Hour	Cost per Ton
Granger Waste Services	\$13.40/month	\$4.60/month	\$85.00/month	\$105.00/month	Included – No Charge	Included – No Charge	\$210 per truck/hour – 1 associate \$45/hour additional associates	\$55/ton
LRS of Jackson, MI	\$13.20/month	\$5.03/month	\$75.00/month	\$87.00/month	\$55.00/month	Included – No Charge	\$200 per truck/hour	\$65/ton

\*\* Each bidder proposes a five-year term, with various increases over the term. Additional services beyond those requested in the bids are also available. Details are included in each proposal.



**CITY OF JONESVILLE  
WASTE & RECYCLING COLLECTION PROPOSAL**

SUBMITTED BY: GRANGER WASTE SERVICES, INC.



16980 Wood Road  
Lansing, MI 48906  
1-888-947-2643  
P 517-372-2800  
[www.grangerwasteservices.com](http://www.grangerwasteservices.com)

November 6, 2023

City of Jonesville  
265 E Chicago Street  
Jonesville, MI 49250

**RE: Proposal for Waste and Recycling Collection**

To Whom It May Concern:

I am pleased to offer the following proposal for waste and recycling collection for the City of Jonesville. For more than 56 years, Granger has built strong customer and community relationships by delivering quality waste collection services. We pride ourselves on our proven track record of providing waste hauling, disposal and recycling services to residential, institutional, commercial and industrial customers.

As you will see from our proposal, our experience makes us more than qualified to perform these services. Additionally, our commitment to exceptional service, safety program, quality equipment, use of technology and effective communication truly set us apart from the competition.

This proposal is valid for 60 days. I certify that as an officer of Granger Waste Services, I am legally able to contractually bind our organization to an agreement based on this proposal.

Thank you for your consideration. We look forward to doing business with the City of Jonesville.

Sincerely,

A handwritten signature in blue ink, appearing to read "Todd J. Granger".

Todd J. Granger  
Chief Financial Officer  
Secretary & Treasurer

## WHO WE ARE

Granger is a family-owned and operated business headquartered in Lansing, Michigan, with additional operational locations in Alma, Jackson, Cedar Springs and Fowlerville. Guided by strong ethics, integrity and a commitment to exceptional service, Granger has been a leading comprehensive environmental management



firm for more than 56 years. Harnessing resources to create ethical environmental solutions, we provide a full range of hauling and disposal services, landfill management and recycling.

Granger employs more than 370 associates in various professional, service and technical positions. Our reputation for excellent customer service and decades of waste hauling experience make the Granger team highly qualified to meet the City's long-term waste and recycling needs.

### 3.1 – 3.4 Pricing

See Appendix A.

### 3.5 Holiday Schedules

Granger Waste Services does not collect on Sunday or the following holidays:

New Year's Day	Labor Day
Memorial Day	Thanksgiving Day
Independence Day	Christmas Day

All residential collections on and after the holiday is delayed by one day for the remainder of the week. Granger drivers work on Saturdays during holiday weeks so all collections, even those normally on Fridays, will occur the following day.

### 3.6 Trucks and Equipment

See Appendix B.

### 3.7 Subcontractors

Granger Waste Services does not intend to use subcontractors for any of the work.



### **3.8 Promotion and Education**

See Appendix C.

### **3.9 Not Listed**

### **3.10 Public Information Meetings**

A representative of Granger is available to attend council meetings to answer any questions.

### **3.11 Customer Service**

Granger offers several options for its customers. The customers have access to the following ways to contact customer service:

- **Customer Service:** Granger has dedicated customer service representatives available Monday – Friday, 8 a.m. to 5 p.m. We can be contacted toll-free at 1-888-947-2643 or by email at [info@grangernet.com](mailto:info@grangernet.com), we also have a chat feature to chat with our representatives. Our customer service representatives will deal promptly with any service concern.
- Convenient (24/7), secure online account management to view bill and pay.

### **3.12 Proposed Contract**

Granger Waste Services is proposing a five-year contract.

## **4. QUALIFICATIONS**

### **4.1 Experience**

During its more than 56 years as a waste hauler, Granger has serviced to a large number of single-subscription customers, as well as providing contracted, single-hauler services to many local municipalities.

In 1983, Granger became the first hauler in the area to provide rolling trash carts to customers when it debuted its Captain Curby<sup>SM</sup> trash collection service. In the 1970s, Granger became a landfill owner and continues to own and operate two landfills in the greater Lansing area. As a service to the community, Granger began offering recycling drop-offs for Lansing area residents in the late 1980s, and followed with residential recycling collection in 1991. Seasonal yard waste collection was introduced by Granger in 1995. Granger's experience with waste and recycling collection and waste disposal is lengthy and varied.



## **4.2 Certification**

See Appendix D.

## **4.3 Financial Condition**

See Appendix E.

## **4.4 STAFFING**

### **Granger Waste Services Officers/Authorized Agents**

Keith L. Granger  
President  
16980 Wood Road  
Lansing, MI 48906

Paul S. Anderson  
Vice President  
16980 Wood Road  
Lansing, MI 48906

Todd J. Granger  
Secretary & Treasurer  
16980 Wood Road  
Lansing, MI 48906

### **Granger Waste Services Board of Directors**

Keith L. Granger, President & CEO  
William Alt, Director  
Ray A. Easton, Director  
William Goodspeed, Director  
Thomas D. Hofman, Director  
Todd J. Granger, Director  
Kurt Guter, Director  
Joel M. Zylstra, Director



## Key Staff Bios



**Paul Anderson**  
**Chief Operating Officer**

Paul joined Granger in 2002. As chief operating officer, Paul collaborates with the CEO in setting and driving organizational vision, operational strategy and future direction of the company; takes the lead on expansion activities; and oversees and coordinates the entire operation of the organization toward the achievement of established policies, goals and operating objectives.

Prior to his current position, Paul held numerous other positions at Granger, including welder, driver, residential driver supervisor and maintenance manager.

He has a Bachelor of Science degree in Business Administration from Central Michigan University and an MBA from Michigan State University.



**Joel Hofman**  
**Director of Operations**

Joel began his career at Granger in the summer of 2008. As a part of the fourth generation of Granger family members to work within the company, Joel worked as a summer laborer in landfills owned by Granger while attending college.

He graduated from Hope College in 2011, and after completing an internship at Sparrow Health System, returned to Granger full-time. He worked as a swing driver filling in on routes as necessary, washing and delivering carts and doing various administrative tasks for operations staff before being promoted to operations supervisor and, subsequently, to his current position. As director of operations, he oversees management of all of Granger's hauling locations.



**Josh Kindy**  
**Safety and Training Manager**

Josh's career at Granger began in July of 2010 when he joined the company as an office paper recycling driver. He worked for several years as a driver before transitioning to a training position. In his current role, Josh is responsible for the coordination and implementation of safety plans and programs for all associates, as well as supervising the training staff and overseeing Granger's training programs.

Josh earned a Bachelor of Science degree in Occupational Safety and Health Management from Grand Valley University in 2022.



**Scott Truman**  
**Director of Sales & Market Development**

Scott joined Granger in January 2019. As director of sales & market development, he is responsible for overseeing the Sales and Customer Service Departments and the managers of those departments. Additionally, Scott negotiates larger municipal contracts and is the project manager for large-scale customer management improvements. He is particularly effective at collaboration with Granger's customer service and operations staff to ensure service transitions run smoothly.

Prior to coming to Granger, Scott spent 22 years in marketing and sales, primarily in radio and television.



**Michelle Hyzer**  
**Customer Service Manager**

Michelle has been with Granger since 1995. She started as a commercial customer service representative and has lent her expertise to many different positions in the company, including accounts payable, customer service, operations and management roles.

In her current role as customer service manager, Michelle is responsible for ensuring customers are given the best service possible. This includes overseeing all customer service supervisors and leads. She also ensures that the customer service team's internal customers—drivers and operations staff—receive the most accurate and useful information from customer service to help them do their jobs.



**Sam Zeeb**  
**Operations Supervisor**

Sam joined Granger in 2016 as a residential helper. He quickly obtained his commercial driver's license and was promoted to a professional driver. After completing Granger's Rotational Operations Assistant Program, he was promoted to operations supervisor. In his current role, he is responsible for managing all waste and recycling drivers at Granger's Jackson location.



## **Primary Contact**

Jami Anderson

Market Development Specialist

Phone: 517-371-9722

Mobile: 517-256-8114

Email: janderson@grangernet.com

Website: www.grangerwasteservices.com

## **4.5 Relevant Organizational Changes**

There are no relevant changes within the past year or anticipated changes that would affect our capability of performing the services being requested.

## **Safety and Environmental Record**

Granger Waste Services sees safety as a core foundational value. As such, our goals are to provide a safe work environment for all associates, as well as to protect the safety of our customers and the general public. We also maintain a commitment to comply with all applicable federal, state and local regulations.

Granger Waste Services works closely with federal and state environmental regulators and has earned the reputation for doing “the right thing” in protecting the area’s natural resources. Granger maintains all required licenses and permits necessary to operate waste collection and disposal services. All personnel receive job-specific environmental training, and when incidents occur, we take pride in responding quickly to provide appropriate mitigation.

## **Violation Record**

Granger has no environmental, safety, health, price fixing, anti-trust or fraud violations to report.

## **APPROACH**

### **Transition Plan**

Granger has experience transitioning communities with as few as a couple hundred residents to those with 15,000 residents. Granger’s transition planning and implementation are far different than what most have experienced. And while each transition is unique, the strength of Granger’s program relies on four best practices:

- (1) Understand the local community and its needs before transition begins.
- (2) Customize the transition program to the community based on its needs.



- (3) Revise plan as it becomes necessary.
- (4) Create minimum disruption whenever possible.

Once Granger's bid has been accepted, our transition team will begin planning the implementation of service in Jonesville. The driver supervisor, route specialist and route drivers will become familiar with routes prior to the contract start date. After the City has announced the hiring of Granger as the City's waste hauler, Granger will provide materials to inform residents of the change via the City's communication channels. A welcome packet will be developed and distributed to all households via the U.S. Postal Service. See sample announcement and welcome materials in Appendix C.

### Collection Details

Granger will service residential trash with an automated side load truck staffed by one driver. These trucks use a mechanical arm operated by the driver from inside the cab of the truck to pick up and dump the carts. Using this type of truck increases both safety and efficiency of collection. The recycling will be serviced with a rear load truck and two associates.



Granger will provide residents with an assigned service day each week (or every other week for single-stream recycling). Residents will be notified that their materials need to be placed at the street the night before their assigned collection day.

Once service has started, Granger will be able to verify service with its on-board routing system (Encore). The driver will indicate with the push of a button whether a stop was serviced or skipped. If the stop is skipped for some reason, the driver may capture a time-stamped GPS picture of the location to attach to the customer's account. The photo option can be used to provide details about why the stop was not serviced (e.g., cart not out, cart overweight, unacceptable material, etc.). The driver also has the ability to enter written details about the stop at this time.

For missed stops due to driver error, every effort will be made to make the service up in a timely fashion. When this is not possible, drivers will pick up extra materials on the next scheduled collection day.

In situations beyond Granger's control, such as extreme weather conditions, drivers will pick up extra materials on the next scheduled collection day.

### Unoccupied Residences

The status of any vacant properties will be recorded in our routing software so drivers are alerted that they should not attempt service. Drivers will be instructed to watch for any changes in status so billing for the residence may be resumed when the home becomes occupied.

### Non-owner Occupants

If billing and collections are completed by Granger, owners of rental properties occupied by non-owners will be given the option of receiving the billing for the property or having it sent directly to the home. Granger's software allows for the designation of both a billing and service address. Any service-related correspondence will be mailed to the service address unless otherwise specified. If payment on the account is not made by the renter and service needs to be stopped, Granger will reinstate service when the renter has paid the amount due or a new renter occupies the house.

## BILLING

### Collection Practices

With Granger billing the residents for services, the residents would be subject to the standard collection process for Granger customers which includes the following:

Days Past Due	Action	Fee
30	Notice on invoice	Late fee of 1.5% or \$10, whichever is greater*
60	Stop service	Additional late fee of 1.5% or \$10, whichever is greater*
90	Removal of cart and closing account	Additional late fee of 1.5% or \$10, whichever is greater*
After 90 days		Payment of all past due charges, a \$25 reactivation charge and prepayment for the next three months of service

\*On balances of at least \$25

## **Payment Options**

Granger offers several payment options for its customers. If Granger bills residents directly, they will have access to the following ways to make payment:

- Convenient (24/7), secure online account management
- Convenient (24/7), automated pay by phone using a credit card or debit card
- Curby Quick Pay automated bill payment using a credit card, debit card or bank account
- Payment by mail using a credit card, debit card or check

## **Conflicts of Interest**

There are no known conflicts of interest concerning this engagement with the City of Jonesville.

## **MISCELLANEOUS**

### **Equipment and Maintenance**

Granger operates a fleet of reliable trucks in good working order. Additionally, we maintain a fully staffed team of mechanics to quickly and efficiently conduct repairs and preventive maintenance. This combination of quality equipment and on-site maintenance personnel helps ensure collection can be made reliably, and spills, leaks and other issues that frustrate residents can be handled quickly and efficiently.

### **Service You Can Count On**

*We live by the Golden Rule*—treating our customers the way we like to be treated—with integrity, courtesy and respect. Our associates pride themselves on providing dependable and consistent service in a safe and efficient manner, week in and week out.

Granger's professional drivers are trained to protect the safety of the communities in which they work. Granger has a rigorous safety program and full-time safety supervisors with years of experience.

### **Technology**

Granger effectively implements technology to improve efficiency, communication and safety. Each truck has cameras both inside and outside of the truck, as well as in-cab tablets. These tools, as well as our routing and messaging software, allow for real-time tracking, increased safety and efficiency and swift action to correct and communicate any issues, delays or changes in our service.



## Communication

We maintain several avenues for communication and customer service inquiries, including a comprehensive website, call center, email and social media.

- **Website:** Our website ([www.grangerwasteservices.com](http://www.grangerwasteservices.com)) contains valuable information and customer support. Our blog ([grangernet.com/blog](http://grangernet.com/blog)) includes more in-depth articles about topics of interest in waste and recycling.
- **Social Media:** Granger provides service updates and other information through its Facebook page at [facebook.com/collectingtomorrowsenergy](https://facebook.com/collectingtomorrowsenergy).
- **Email:** Granger sends holiday delay reminders, service alerts and other pertinent information to customers who provide their email address.

## Public Education and Outreach

Granger takes pride in our community participation. You'll see Granger trucks in local parades, meet our mascot Captain Curby<sup>SM</sup> at events, notice our containers at community clean up days and work side by side with our associates on area committees.

Granger associates are committed to providing education to Granger customers and the general public. Civic, professional and school groups are invited to learn more about waste and recycling through tours, presentations and other educational opportunities.

## SUMMARY

We thank you for the opportunity to serve the City of Jonesville. If you have any questions or need additional information, please do not hesitate to contact us.

**APPENDIX A**

**PRICING**

**APPENDIX A – Bid Form**

**I. Residential Collection**

RESIDENTIAL COLLECTION	CART/BIN SIZE PROVIDED	FREQUENCY	PRICE/UNIT (Billed to Customer)
Trash	<input checked="" type="checkbox"/> 96-Gallon Wheeled Cart - or - <input type="checkbox"/> Other: _____	Weekly	\$ 13.40/month 5% annual increase
Recyclables	<input checked="" type="checkbox"/> 96-Gallon Wheeled Cart - or - <input type="checkbox"/> Other: _____	Bi-Weekly	\$ 4.60/month 5% annual increase

**II. Municipal Collection**

MUNICIPAL COLLECTION	CART/BIN SIZE PROVIDED	FREQUENCY	PRICE/UNIT (Billed to City)
Trash – Municipal Facility	2-yard dumpster	Weekly	\$85.00/month 5% annual increase
Trash – Municipal Facility	4-yard dumpster	Weekly	\$ 105.00/month 5% annual increase
Recycle – Municipal Facility	2-yard dumpster	Bi-Weekly	\$proposing (4) 96G recycle carts at no charge
Trash – Downtown and Park Cans	Cans owned by City	Weekly	\$ included

**III. City-Wide Residential Clean-up**

COLLECTION EXPENSE	UNIT	PRICE/UNIT (Billed to City)
Labor	Cost per Hour per Truck	\$ 210 per truck per hour with one associate, additional associates are \$45 per hour
Disposal	Cost per Ton	\$ 55/ton

**IV. Additional Services**

Unit pricing for additional services offered (i.e. curbside bulk items not in cart/bin, large item pickup, etc.)

<u>Service</u>	<u>Unit Pricing</u>
1. small bulks not in cart - stool, car seat, etc.	\$ <u>10.00</u> term of contract
2. large item - couch, treadmill, etc	\$ <u>30.00</u> term of contract

**V. Contract Terms:** \_\_\_\_\_ 3 Years  5 Years \_\_\_\_\_ Other Years (please specify)

**Notes:** 5.0% annual increase on residential and commercial services  
Large bulk items are to be scheduled and prepaid by customer, Granger will remove large bulks in the City one day per month, day to be determined.

**VI. Contractor Information:**

**Name of Firm:** Granger Waste Services  
**Address:** 16980 Wood Road Lansing, MI 48906  
**Telephone:** 517-372-2800 **Email:** info@grangernet.com  
**Name of Authorized Representative:** Todd Granger  
**Signature:**  **Date:** November 6, 2023

Contractors may use a form of their own, provided that all information requested above is included. Contractors must supplement this form to include the additional information requested in the Request for Proposals.

**Residential Pricing - 5.0% annual increase**

	FREQUENCY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
96G Trash	Weekly	\$13.40	\$14.07	\$14.77	\$15.51	\$16.29
96G Recycle	Every Other Week	\$4.60	\$4.83	\$5.07	\$5.33	\$5.59
	MONTHLY TOTAL	\$18.00	\$18.90	\$19.84	\$20.84	\$21.88

**Bulk Item Residential Pricing – rates remain flat term of contract**

SERVICE		RATE
Large Bulk	Examples: couch, mattress, treadmill, dresser	\$30.00
Small Bulk	Examples: toilet, vacuum, car seat, child’s bicycle	\$10.00
Carpet Roll or Pad	No longer than 4 feet and no more than 12 inches in diameter	\$5.00
Extra Bag	Maximum 30-gallon and 30lbs. Bags that do not fit in the cart with the lid closed will be taken at \$2.00 per bag. No scheduling or prepay required.	\$2.00
Wasted Trip	If item is not curbside when truck arrives and there is only one removal scheduled within the City, if multiple scheduled and removed in the City, fee is waived.	\$25.00

**Acceptable Large Items:**

- Most furniture & appliances
- Sectional couch – each section is one bulk
- Washer and dryer – each one bulk
- Mattress and box spring - each one bulk
- Dresser
- Full sized bicycle
- Most televisions
- Treadmill

**Acceptable Small Items:**

- Car seat
- Toilet (tank separated if possible)
- Children’s toy
- Child’s bicycle
- Small TV (20” or less)
- Small microwave

**No items still containing freon, sticker must be affixed that a professional removed freon for Granger to remove. No hot tubs, pool tables, pianos, refrigerators, or deep freezers.**

List is not exhaustive, only meant as a guide.



**Municipal Pricing - 5.0% annual increase**

	FREQUENCY	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
2YD FEL	Weekly	\$85.00	\$89.25	\$93.71	\$98.40	\$103.32
4YD FEL	Weekly	\$105.00	\$110.25	\$115.76	\$121.55	\$127.63
*(4) 96G Recycle	Every Other Week	Included	Included	Included	Included	included

\*proposing using four (4) 96G recycle carts to replace the 2YD FEL bi-weekly dumpster. Four 96-gallon carts are equivalent to two yards.

# APPENDIX B

## TRUCKS AND EQUIPMENT

YEAR	MAKE	MODEL	TYPE	CAPACITY
2022	Mack	LR64	ASL	28 yards
2022	Mack	LR64	ASL	28 yards
2022	Mack	TE64R	FEL	28 yards
2022	Mack	TE64R	FEL	28 yards
2022	Mack	TE64R	FEL	28 yards
2021	Autocar	ACX64	ASL	28 yards
2020	Mack	LR64SL	ASL	28 yards
2020	Peterbilt	348	REL	32 yards
2020	Autocar	ACX64	FEL	28 yards
2019	Mack	LR64SL	ASL	28 yards
2019	Mack	LR613SL	ASL	28 yards
2018	Mack	LR613SL	ASL	28 yards
2018	Mack	LR613	ASL	28 yards
2018	Mack	GU533	REL	32 yards
2018	Mack	FU533	REL	32 yards
2017	Freightliner	M2	REL	32 yards
2016	Mack	LR613	ASL	28 yards

ASL – Automated Side Load

REL – Rear Load

FEL – Front End Load (commercial)

Capacity is referenced in compacted loads.



**APPENDIX C**

**PROMOTIONAL MATERIAL**

**(will be personalized to City of Jonesville)**





16980 Wood Road  
Lansing, MI 48906-1044  
1-888-947-2643  
P 517-372-2800  
F 517-371-9778  
[www.grangerwasteservices.com](http://www.grangerwasteservices.com)

We are excited to be your new waste hauler. We hope to make this transition as smooth as possible.

Please review the following basic information. For specific information about services, holiday delays and more, please see the enclosed materials, visit [www.grangerwasteservices.com/alma](http://www.grangerwasteservices.com/alma) or scan the QR code.



**Your service day will remain the same. We will collect both trash and recycling on the same day, but trash service will be weekly and recycling service will be every other week (beginning the week of May 2).**

#### Carts

- We will begin delivering carts on April 4.
- You will receive a cart for both trash and recycling. The cart with the yellow lid should be used only for recycling. Please do not put any trash in this cart.

#### Collection Guidelines

- Timing of collection may vary. To ensure collection, please have your items out the night before your collection day.
- **Trash will only be collected from your Granger trash cart. Your trash cart holds 4-5 bags of trash. We will not collect any trash bags or other items outside the cart or from personal containers.**
- Please do not begin filling your carts when you receive them. Wait until Granger service begins to start using your carts.
- Please do not overfill your cart.
- Please carefully follow our Waste Acceptance guidelines, which can be found on the enclosed Customer Guide and on the web page referenced above.
- Please carefully follow our recycling guidelines, which can be found on the enclosed Customer Guide and on the web page referenced above.
- Please bag all trash before putting it the cart. Please **do not** bag recyclables.
- How you place your cart is important. Please review the instructions on the back side of the enclosed Customer Guide and on the web page above and keep them for future reference.
- Please keep the weight of your carts to 200 lbs. or less and the weight of your bags to 30 lbs. or less.

#### Billing Information

You will be billed for your service by the City of Alma. Please direct all billing questions to the City at 989-463-8346.

If you need more information, please call 1-888-947-2643, go to [www.grangerwasteservices.com/alma](http://www.grangerwasteservices.com/alma) or find us on Facebook at [www.facebook.com/collectingtomorrowsenergy](http://www.facebook.com/collectingtomorrowsenergy).



**CITY OF ALMA**

## COLLECTION SCHEDULE

**TRASH:**

WEEKLY  
BEGINNING THE WEEK OF MAY 2

**RECYCLING:**

EVERY OTHER WEEK  
BEGINNING THE WEEK OF MAY 2

# CUSTOMER GUIDE

## SERVICE INFORMATION

### TRASH COLLECTION

Your trash collection is weekly, and includes a cart. **Please note, we will not collect any trash outside of the cart.**

### RECYCLING COLLECTION

Every other week recycling with a cart is included with service. Recyclables go in your cart all together without being sorted.

Accepted items include: corrugated cardboard; brown paper bags; plastic jugs, tubs & containers; mixed paper; metal cans & foil; boxboard; clear & colored glass bottles & containers; and cartons. For detailed guidelines and a recycling calendar, go to [www.grangerwasteservices.com/schedule-guidelines/recycle-guidelines](http://www.grangerwasteservices.com/schedule-guidelines/recycle-guidelines) and choose Alma and the appropriate day from the drop down menu.

### BULK COLLECTION

Collection of one large item (furniture, appliances, etc.) each week is included with your service. However, you must contact Granger in advance to schedule collection by completing the form at [www.grangerwasteservices.com/customer-support/bulk-pickup-request](http://www.grangerwasteservices.com/customer-support/bulk-pickup-request) or calling 1-888-947-2643. To have additional bulk items collected, contact us to prepay and schedule service.

### CART PLACEMENT

How you place your cart is important. Please review the instructions on the back side of this sheet and follow them carefully.

### NO PERSONAL CONTAINERS OF ANY KIND WILL BE SERVICED.

### HOLIDAYS

Our offices and operations are closed for the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

If the holiday falls on a weekday, services on and after the holiday will run one day behind for the remainder of the week. If the holiday falls on a weekend, there will be no service delay.

## GUIDELINES

### COLLECTION TIPS

- You have a collection *day*, not a collection time. The timing of your pickup may vary due to many factors. **To ensure collection, please have your cart at the street the night before your service day.**
- Please bag all trash before placing it in the cart. Please **do not** bag recyclables before putting them in the cart.
- Use the cart with the **BROWN** lid for TRASH. Use the cart with the **YELLOW** lid for RECYCLING.
- Please do not overfill your carts.
- Please limit the weight of your carts to 200 pounds or less.
- Please use 30-gallon or smaller trash bags, and limit bag weight to 30 pounds.

### WASTE ACCEPTANCE

To comply with all state rules and regulations and keep you and our associates safe, please follow our waste acceptance guidelines.

Please **do not** put the following in your trash:

- Open, empty or used beverage containers (with a deposit)
- Whole car or truck tires (scrap tires)
- Grass clippings or leaves
- Used oil (Oil filters must be drained for 24 hours before being placed in trash.)
- Car or truck batteries
- Oil-based paint (Latex paint is allowed, but only if dried.)
- Refrigerants/Freon (must be properly removed from appliances prior to disposal)
- Empty drums (unless clean and crushed)
- Explosives, ammunition or firearms
- Propane or other compressed gas tanks (unless empty and disabled)

A complete and detailed list of WASTE ACCEPTANCE guidelines is available at [www.grangerwasteservices.com/waste-acceptance](http://www.grangerwasteservices.com/waste-acceptance), or scan the QR code below.



SCAN ME

OPEN  
CAMERA  
OR QR  
READER  
& SCAN  
CODE

[www.grangerwasteservices.com/alma](http://www.grangerwasteservices.com/alma) | 1-888-947-2643



# WASTE ACCEPTANCE GUIDELINES

In order to ensure we are complying with all state rules and regulations and so our associates can do their jobs safely, please carefully follow our waste acceptance guidelines. These guidelines also protect you!

## PLEASE DO NOT PUT THE FOLLOWING IN YOUR TRASH:

- Open, empty or used beverage containers (with a deposit)
- Whole car or truck tires (scrap tires)
- Grass clippings or leaves
- Used oil (Oil filters must be drained for 24 hours before being placed in trash.)
- Car or truck batteries
- Oil-based paint (Latex paint is allowed, but only if dried.)
- Refrigerants/Freon (must be properly removed from appliances prior to disposal)
- Empty drums (unless clean and crushed)
- Explosives, ammunition or firearms
- Propane or other compressed gas tanks (unless empty and disabled)

A complete and detailed list of these guidelines is available at [www.grangerwasteservices.com/waste-acceptance](http://www.grangerwasteservices.com/waste-acceptance). For further clarification, please contact Granger at **1-888-947-2643**. Or contact the Michigan Department of Environmental, Great Lakes, and Energy at [www.michigan.gov/egle](http://www.michigan.gov/egle) for information on materials prohibited for disposal in Michigan landfills and alternate disposal options.





# RECYCLING GUIDELINES

Your recycling collection is referred to as “single-stream” or “comingled” recycling. This means that all recyclables go into the recycling container together and do not need to be sorted. Materials are sorted at a single-stream sorting facility after collection.

## ACCEPTED MATERIALS



### MIXED PAPER

Place newspaper, magazines, direct “junk” mail, first class mail, other printing and writing papers, phone books and envelopes loose in Curby Recycler. **NOT ACCEPTED: plastic bags, string, twine, stickers, coins or plastic stuck on papers**



### METAL CANS & FOIL

Includes tin and aluminum cans and aluminum foil and trays. Rinse clean and flatten. **NOT ACCEPTED: paint cans, appliances, hangers, fencing, scrap metal, aerosol cans or containers with food residue**



### BOXBOARD

Boxboard includes items like tissue boxes, cereal boxes and paper towel rolls. Dry goods boxes only. Break down and remove any contaminants (food, plastic or foil packaging). **NOT ACCEPTED: plastic, foam, wax- or foil-coated boxes, refrigerator or freezer boxes, including 6-, 12- or 24-pack beverage cases**



### CORRUGATED CARDBOARD

Break down, remove any contaminants (Styrofoam, wood or food) and place cardboard in your Curby Recycler. **NOT ACCEPTED: wax-coated boxes, 6-, 12- or 24-pack beverage cases**



### PLASTIC BOTTLES, JUGS, TUBS & CONTAINERS

Items should be clean and dry. Includes bottles and jugs with narrow, threaded neck; plastic tubs (margarine, sour cream, etc.); microwave trays; and yogurt containers. **NOT ACCEPTED: plastic bags, paper- or wax-coated milk or juice cartons, foam containers/packaging, syringes, garden hoses/rubber, furniture, pools, toys, buckets, laundry baskets, barrels, free-flowing liquids**



### CLEAR AND COLORED GLASS BOTTLES AND CONTAINERS

Rinse clean and remove lids. Labels may be left on containers. **NOT ACCEPTED: plastic bags, CRT glass (monitors or TV screens), light bulbs, window glass, mirrors, drinking glasses, cups, bowls or plates**

# RECYCLING GUIDELINES

## VILLAGE OF SAND LAKE

### BE GREEN. BE CLEAN.

**BE GREEN.** Recycling works best when you follow the guidelines on this page.

**BE CLEAN.** Break down all boxes. Make sure all recyclables are placed in the Granger cart, not on the ground. **Do not include plastic bags or bagged materials.** (Plastic bags can be recycled at most grocery stores.)

### WHAT CAN BE RECYCLED?

#### METAL CANS & FOIL

Includes tin and aluminum cans and aluminum foil and trays. Rinse clean. **NO: plastic bags, paint cans, appliances, hangers, fencing, scrap metal, aerosol cans or containers with food residue**

#### CLEAR & COLORED GLASS

Clear and all colors of container glass, food and beverage bottles are accepted. Rinse clean and remove lids. **NO: plastic bags, CRT glass (monitors or TV screens), light bulbs, window glass, mirrors, drinking glasses, cups, bowls or plates**

#### MIXED RESIDENTIAL PAPER

Newspaper, magazines, catalogs, office paper and junk mail are accepted. **NO: plastic or paper bags; string; twine; stickers, coins or plastic stuck on papers; books**

#### PLASTIC BOTTLES, JUGS, TUBS & CONTAINERS

Items should be clean and dry. Includes bottles and jugs with narrow, threaded neck; plastic tubs (margarine, sour cream, cottage cheese, etc.); microwave trays; and yogurt containers. **NO: plastic bags, paper- or wax-coated milk or juice cartons, foam containers/packaging, syringes, garden hoses/rubber, furniture, pools, toys, buckets, laundry baskets, barrels, free-flowing liquids**

#### CORRUGATED CARDBOARD

Break down boxes and remove any contaminants **NO: plastic, wax-coated boxes, 6-, 12- or 24-pack beverage cases, foam, food or liquids**



www.grangerwasteservices.com  
info@grangerwasteservices.com  
517-372-2800 or  
1-888-947-2643

For any recycling-related questions, please contact Granger.

LEARN MORE  
ABOUT GRANGER  
WASTE SERVICES



**APPENDIX D**  
**CERTIFICATION**





Department of Licensing and Regulatory Affairs

Lansing, Michigan

This is to Certify That

**GRANGER CONTAINER SERVICE, INC.**

was validly incorporated on October 18 , 1968 as a Michigan DOMESTIC PROFIT CORPORATION,  
and said corporation is validly in existence under the laws of this state.

This certificate is issued pursuant to the provisions of 1972 PA 284 to attest to the fact that the corporation  
is in good standing in Michigan as of this date and is duly authorized to transact business and for no other  
purpose.

This certificate is in due form, made by me as the proper officer, and is entitled to have full faith and credit  
given it in every court and office within the United States.



Sent by electronic transmission

Certificate Number: 23110057908

In testimony whereof, I have hereunto set my hand,  
in the City of Lansing, this 2nd day of November , 2023.

Linda Clegg, Director

Corporations, Securities & Commercial Licensing Bureau

**APPENDIX E**  
**FINANCIAL**



**Plante & Moran, PLLC**  
Suite 100  
1111 Michigan Ave.  
East Lansing, MI 48823  
Tel: 517.332.6200  
Fax: 517.332.8502  
plantemoran.com

July 11, 2023

To Whom It May Concern:

Plante & Moran, PLLC hereby states that we provide accounting services to Granger Container Service, Inc. Plante Moran has been providing services to Granger since 1973.

Granger Container Service, Inc., is a privately held entity and therefore does not publish or release its financial statements or details about its financial condition. Granger is a majority woman owned business through ownership via trusts.

Financial data extracted from the Granger Container Service, Inc. reviewed financial statement as of December 31, 2022 includes:

- Total Assets: In excess of \$10,000,000
- Equity: In excess of \$5,000,000
- Working Capital: In excess of \$2,000,000
- Debt to Equity Ratio: Less than 1

If you require further information or would like to discuss, please contact me at 517-336-7545

Yours Truly,

**PLANTE & MORAN, PLLC**

A handwritten signature in black ink, appearing to read "DR", with a horizontal line extending to the right.

Douglas D. Rober, CPA  
Partner

**APPENDIX F**

**MUNICIPAL REFERENCES**



MUNICIPALITY	CONTACT	SERVICES	NUMBER OF HOUSEHOLDS	DATES OF WORK
City of Marshall	Eric Zuzga ezuzga@cityofmarshall.com	Trash & Recycling	2,200	2021 to present
Village of Union City	Chris Mathis cmathis@visitunioncity.com	Trash & Recycling	600	2021 to present
City of Albion	Haley Snyder hsnyder@cityofalbionmi.gov	Trash, Recycling & Yard Waste	1,200	2017 to present



## COMMUNITY CLEANUP GUIDELINES

### ITEMS ACCEPTED:

- Furniture
- Appliances - if appliances once contained Freon, they must be certified that Freon was properly removed.
- Scrap metal
- Lumber and other long materials cut into lengths 4' or less
- Small amounts of remodeling waste
- Carpet (dry) - no longer than 4 feet and no more than 12 inches in diameter
- Motorized equipment (snowblowers, lawn mowers, etc) gasoline, oil and any other liquids must be removed
- Discarded general household items (clothes, toys, bicycles, etc)
- Latex paint must be solidified and lid off for inspection
- Televisions

### MATERIAL MUST BE PREPARED PROPERLY:

- All loose material must be in containers. No shoveling of pickup beds allowed
- Material must be of appropriate size to fit inside the hopper of a garbage truck
- All liquids must be removed.
- Granger Associates will assist in loading, following accepted safety guidelines
- All containers (pails, drums, etc.) must be unsealed and open for inspection.
- All material must be loaded by hand, no commercial or dumping trailers allowed.

### ITEMS NOT ACCEPTED:

- Yard waste
- Liquids of any kind
- Oil based paint, stain varnish
- Appliances containing Freon
- Concrete or other masonry materials
- Dirt, rocks, and ash
- Tires
- Lead acid automotive batteries
- Any liquid or hazardous material
- Any container with a hazardous waste label
- Fluorescent light fixtures
- Flammable or explosive material such as ammunition and firearms
- Propane tanks and compressed gas cylinders, unless valve is removed
- Sharps and needles, unless packaged in sharps container
- Medical waste
- Construction, demolition or roofing material
- Asbestos
- Animal carcasses
- Ignitable, corrosive, reactive or toxic materials
- Commercial waste
- Lithium-ion batteries
- Sewage and septic waste
- Hot tubs, pool tables, pianos
- Furniture with an infestation

GRANGER WASTE SERVICES RESERVES THE RIGHT TO REJECT ANY MATERIAL NOT SUITABLE FOR DISPOSAL DUE TO SIZE, WEIGHT OR TYPE OF MATERIAL.



# CITY OF JONESVILLE



SUBMITTED BY:



7245 BROOKLYN ROAD  
JACKSON, MI 49201



November 6, 2023

JEFFREY M. GRAY, CITY MANAGER  
JGRAY@JONESVILLE.ORG  
CITY OF JONESVILLE  
265 E. CHICAGO STREET  
JONESVILLE, ML 49250

RE: REQUEST FOR PROPOSALS TRASH AND RECYCLABLES COLLECTION

Dear City of Jonesville team,

We appreciate the opportunity to discuss entering into a new service agreement with the City of Jonesville. Included in the submitted pricing is Curbside Trash Cart weekly service, Bulk item weekly service, Curbside Recycling EOW service and the Municipality Commercial/Residential requested services.

Included in the Unit-Based Pricing Proposal for Residential Municipal Solid Waste and Recycling service:

- Residential MSW 96 gallon cart service (weekly) – \*601 Residential dwellings within the City of Jonesville - \*Resident elected
- Residential Recycling 96 gallon cart service (EOW) – \*138 Residential dwellings within the City of Jonesville - \*Resident elected
- Sidewalk (42 bins), (4) 96 gallons seasonal carts and two city park containers (weekly) service

\*These vary from month to month as residents move in and out; and cancel or begin cart service. Pricing will be offered to all Residential dwellings within the City of Jonesville.

(Appendix A- Bid form, 1. Residential Collection & 2. Municipal Collections line item - Municipal Trash - Downtown and Park cans)

- Year 1 - \$13.20 - MSW, \$5.03 - Recycling
- Year 2 - \$13.73 - MSW, \$5.23 - Recycling (increase 4% from prior year)
- Year 3 - \$14.28 - MSW, \$5.44 - Recycling (increase 4% from prior year)
- Year 4 - \$14.85 - MSW, \$5.66 - Recycling (increase 4% from prior year)
- Year 5 - \$15.45 - MSW, \$5.88 - Recycling (increase 4% from prior year)

\*5 year contract, After conclusion of the 5 contracted years of service, and upon mutual consent from both parties a yearly rate increase of 4 percent will be applied for each additional year serviced as an extension. the additional years

COMMERCIAL (Appendix A- Bid form, 2. Municipal Collections excluding Trash – Downtown and park cans)

- 1 - Two-yard Dumpster, serviced one time Every other week - \$55.00 per month
- 1 - Two-yard Dumpster, serviced twice per week - \$75.00 per month
- 1 - Four-yard Dumpster, serviced one time per week - \$87.00 per month

Fall or Spring Clean-up

(Appendix A- Bid form, 3. City-Wide Residential Clean-up)

- Curbside clean-up (annual) – Truck/Operator fee plus tonnage dollars - Billed separate to City of Jonesville (\$200.00 per truck per hour + \$65.00 per ton)

Industrial (Appendix A- Bid form, 4. Additional Services)

- 1 – Thirty yard Dumpster - On-Call – \$300.00 Haul rate, Plus \$65.00 per ton for contents disposed

Additional Services (Appendix A- Bid form, 4. Additional Services)

- Bulk Item collection (On call) – Billed separately to resident, \$25.00 per Item
- Residents Requesting an additional MSW Cart – Additional \$10.00 per month per Dwelling
- Community drop off – 30 yard container size for \$300.00 per container, Plus \$65.00 per ton for contents disposed

I look forward to hearing from you!

Larry Jones  
General Manager  
7245 Brooklyn Rd, Jackson, MI 49201  
LJones@LRSrecycles.com



# MISSION STATEMENT

LRS IS THE INDUSTRY LEADER IN PROVIDING INNOVATIVE AND ENVIRONMENTALLY RESPONSIBLE WASTE AND RECYCLING SOLUTIONS.

OUR TEAM DELIVERS EXCEPTIONAL SERVICE AND VALUE THROUGH RELENTLESS COMMITMENT TO CUSTOMER SATISFACTION AND PRESERVATION OF OUR ENVIRONMENT.





# I. EXECUTIVE SUMMARY

## STATEMENT OF UNDERSTANDING

LRS understands the required services and expectations for the City of Jonesville. LRS is well prepared to provide the services requested by the City of Jonesville, having all of the resources and experience required.

Unless otherwise indicated in the proceeding bid, LRS understands and agrees with the definitions and descriptions as described in the RFB. Items not covered are assumed to be understood and agreed upon.

## INTRODUCTION TO LRS

Over 20 years ago, three Chicagoland recycling and waste industry veterans partnered and laid the foundation for LRS from our headquarters in Rosemont, Illinois. LRS began with a Chicagoland Material Recovery Facility (MRF or recycle processing plant) and a local waste hauler (Lakeshore Waste Services). Today, LRS is the largest private waste company in Michigan and the fourth largest in the country. LRS owns and operates multiple Material Recovery Facilities (MRFs) throughout the country, including a state of the art single-stream MRF, being the first waste company in the country to implement robotics, using artificial intelligence.

LRS has strategically acquired companies and partnered with companies that align with common core principles, in turn, offering greater potential in the areas of environmental stewardship, efficiency, convenience, customer service, and technology.

After several years of servicing industrial and commercial customers, and many years of researching municipal services, LRS began offering residential services. Over the past several years, the LRS companies have been newly awarded and transitioned more municipal contracted services than any other waste service provider throughout the Midwest. LRS is the honored recipient of a surfeit of highly regarded awards, such as the Sustainability Award from the Business Intelligence Group, being the only waste company to receive this award. One of our most recent awards include the Overall Safety Award from the Solid Waste Association of North America (SWANA).



LRS offers municipal partners a multitude of services that are sustainable and convenient, along with a competitive rate structure and flexible capabilities. We continue to look for the most sustainable outlet or reuse for the materials we collect, with attention to the total environmental impact. Many of our municipal partners have also recognized an increase in recycling and both cost and waste reductions.

## I. EXECUTIVE SUMMARY (CONTINUED)

In terms of outreach, LRS has been very successful with our local and dedicated marketing department, complimenting the high standards we have with every area of service. With each community we service, we continuously work with residents and administrators to develop tailored promotional programs that suit the community's characteristics, needs, and expectations. Communities we service are pleased to have a multitude of services to choose from but also receive custom-tailored education, marketing tools and resources, convenient communication methods, and exceptional customer care.

As noted in the letters of reference provided by our municipal partners in the proceeding overview, LRS has proven to have a significant, positive impact in communities, beginning with smooth transitions. Whether it is one year or ten years from now, City of Jonesville will enjoy the benefits of a highly awarded, innovative steward of our environment, with exceptional customer service by partnering with LRS.



History of Garbage Display

### COMPANY INFORMATION AND PRIMARY CONTACT

Full Company Name: LRS

Address: 7245 Brooklyn Road  
Jackson, MI 49201

Phone Number: 517.536.4900

Website: LRSrecycles.com

Company Contact: Jim Glover  
General Manager  
JGlover@LRSrecycles.com

# I. EXECUTIVE SUMMARY (CONTINUED)

## SERVICES OFFERED

The proceeding section outlines services offered by LRS throughout Michigan.

### Residential Services

LRS offers comprehensive residential waste collection programs throughout Michigan. Municipal franchised programs serviced by LRS range from unlimited and limited subscription services to various pay-as-you-throw (PAYT) program models such as prepaid stickers and Radio Frequency Identification cart service.

Our programs include a variety of highly desired services to choose from such as organic food scrap composting, electronic recycling for landfill banned items (E-Waste) and household hazardous waste (HHW) recycling and disposal.



In addition to the standard curbside collection service for refuse, recycling and landscape waste, LRS offers a ancillary services often used by residents and our municipal partners to include portable restrooms, sinks and hand wash stations, portable on-site storage units and construction style (open-top) roll-off containers.

### RFID Technology

Radio Frequency Identification (RFID) is emerging technology being used in conjunction with residential cart programs. This sustainable program is currently being used by Highland Park, Glencoe and Wheaton, IL. To date, we are one of the few waste collection service providers in the United States to have implemented this technology and with tremendous success.



This program has various benefits that both residents and municipal staff appreciate. The technology utilizes a chip that is embedded into carts to track and charge residents based on use.

Each chip embedded into the cart is registered to the home address and owner. Corresponding RFID hardware communicates with our software system to appropriately charge the homeowner. Residents are invoiced electronically using an auto-replenish billing system similar to that used by the Tollway Authority.



## I. EXECUTIVE SUMMARY (CONTINUED)

### SERVICES OFFERED (CONTINUED)

#### LRS Commercial and Industrial Services

Throughout our LRS companies, commercial and industrial businesses are offered a wide variety of container (dumpster) services. We have containers with lids ranging in size from one cubic yard up to ten cubic yards. We can customize services for small spaces, alley-ways, and work around certain times of the day to accommodate heavy traffic, or heavy waste generation times throughout a day. We are able to design and construct compactor units and provide the receiving containers to fit within allocated spaces. Our experienced staff of commercial and industrial professionals offer customers the most economic and overall best solutions for managing waste materials. LRS offers commercial and industrial businesses containers and collection services for refuse (waste), recycling, yard-waste, organics and universal waste.



#### LRS Home Construction and Contractor Services

Our LRS network offers a variety of services to accommodate the needs of residents and contractors with home construction projects or clean outs. We offer roll-off containers ranging in size from 10 yards to 50 yards. We also have a large fleet of semi-dump trucks providing services for excavation and demolition debris. As a recycling company, owning one of the largest construction and demolition recycling processing facilities, LRS takes great measures to ensure we are providing contractors with convenient and suitable options for recycling materials generated on construction sites. The LRS construction and demolition facilities in Michigan are LEED Certified (Leadership in Energy and Environmental Design) offering an added layer of value and assurance for our environmentally conscience customers and partners.



Residents and construction contractors with large and small projects have access to multiple services within our LRS network. Our vast network of resources enable us to provide our customers with a solution for every construction project, including a various sizes of roll-off (open top) construction containers. We also provide a user friendly, online service request platform making the process for exchanging containers very simple and convenient.

#### LRS Portable Restrooms

Our network of services includes our portable restroom division in Michigan, LRS Portables. LRS Portables and LRS Portables provides safe and sanitary restrooms for any occasion, from construction job sites, to large community events, to outdoor weddings. Our portable restroom expertise allows us to ensure environmentally-friendly solutions with a variety of units and customizable options.

All of our units include a white roof that illuminates the restroom even on the darkest of days. Our standard units are a popular option providing all necessary restroom amenities at an economical price. All standard units have the option to be equipped with a crane hook or tow behind trailer.



## I. EXECUTIVE SUMMARY (CONTINUED)

### SERVICES OFFERED (CONTINUED)

#### LRS Event Services and Community Outreach

LRS encourages feedback and conversation with customers. In the recent past, we executed a six-month “Public Review” campaign in which we donated \$10 per customer review (good or bad) to various charities. This campaign has paid dividends in helping us achieve our goal of better customer service by increasing awareness and providing positive changes throughout the communities we serve.

LRS takes an active approach to community outreach programs— including participation in civic organizations and chambers of commerce. Our LRS team members and Municipal Managers routinely participate in workshops and seminars that are solid waste and/or recycling-based. We are commonly the keynote speaker at these events. We will take every opportunity to work with our municipal partners as well as its civic partners and schools to continue educating at a grassroots level.



As partners to the communities we serve, LRS also considers it important to take altruistic steps that help make local events and programs more successful. This includes participating in parades, “Touch-A-Truck” programs, street fairs, farmers markets and City-associated events. Additionally, LRS began its volunteer relationship with the Special Olympics, growing the relationship to be a key sponsor in Special Olympics’ Windy City Rubber Ducky Derby Fundraiser, where LRS vowed to match all employee donations to this organization. By participating in these events, LRS aims to show its dedication not only to the services we provide, but to the community LRS works alongside with.

Since 2016, LRS has also raised money and awareness for those impacted by lupus. With the help of LRS partners, families and friends LRS is able to annually contribute over \$100,000 to help raise money for research on the autoimmune disease.

# I. EXECUTIVE SUMMARY (CONTINUED)

## LRS AWARDS AND CERTIFICATIONS

LRS appeals to every type of customer having achieved certifications and awards which point to the highest industry standards when it comes to environmental impact, safety, and service. LRS has been recognized throughout the globe for many of its successes by media sources such as Forbes, Crain's, Fortune Magazine, Waste Today, Waste360, Waste Advantage and Recycling Today. LRS has been honored to be the recipient of a multitude of prestigious awards and distinguished certifications. The proceeding list shows some of the awards that speak to the character and positive industry impact of LRS:

### 2021 Sustainability Award

LRS was also awarded the coveted Sustainability Award from the Business Intelligence Group, being the only waste service provider to have ever received this great honor. Sustainability Award winners are an elite group of committed leaders reducing environmental impact, contributing to the growth of a more sustainable economy.

By prioritizing sustainability throughout their operations, programs, technology, products and company culture, we serve as a model within our industry and community.

### Better Business Bureau Torch Award

LRS was awarded the Better Business Bureau Torch Award in November of 2018 and is the only waste service provider in the awards' 20+ year history to ever achieve this prestigious honor.

### Top Product of the Year

Environmental Leader issued this award to LRS in 2016 which recognized our sustainable business model. This respected daily trade publication covers energy, environmental and sustainability news. The ranking showcases LRS' commitment to environmental protection based on a business model rooted in sustainability.



### 2018 and 2019 SWANA Overall Safety Award

Ranking against all waste company entries in North America, the Solid Waste Association of North America (SWANA) awarded LRS with this high honor for continuously improving upon overall safety to include our safety program model and culture.

LRS boasts a workers compensation experience modification rate which is significantly below the average in the waste and recycling industry. This award recognizes LRS' reduced incidents by over 50 percent from the previous year, raising the bar even higher for industry standards.

Through consistent and highly visible monthly communications regarding different safety topics that every person can relate to, LRS was able to educate and communicate the importance of safety to not only employees but also, the general public. LRS also invested in new technology for fire prevention in the material recovery process which has contributed to this recognition.



## I. EXECUTIVE SUMMARY (CONTINUED)

### LRS AWARDS AND CERTIFICATIONS (CONTINUED)

#### Best Available Environmental Technology

The National Association of Environmental Professionals recognized LRS' investment in building an innovative, state-of-the-art, single stream recycling facility. NAEP awards are granted to companies and agencies with projects that achieve outstanding environmental contributions.



#### Top 50 of Top 100 Waste and Recycling Haulers North America – Waste360

Waste360 recognized LRS for two consecutive years for ranking in the top 50 of the top 100 waste and recycling haulers in North America. This reflects LRS' ongoing success through organic growth and regional expansion in Michigan. Waste360 is the leading information, event, commerce and education provider to the solid waste, recycling, organics and sustainable communities and plays a critical role in connecting industry professionals worldwide.

#### Additional awards and special recognitions include:

- Best and Brightest Companies to Work For in the Nation 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023
- Company of the Year – American Business Awards
- Crain's Fast 50, 2019, 2020, 2022
- Crain's Largest Privately Held Business 2017, 2018, 2019, 2020, 2021, 2022

### LRS MATERIAL RECOVERY FACILITIES AWARDS, CERTIFICATIONS AND ATTRIBUTES

The LRS material recovery and waste transfer station facilities throughout the country processed over 1,165,675 tons in 2019 of municipal solid waste (MSW) and recyclable materials, and 70,888 cubic yards of organic materials. In terms of best practices in safety and environmental sustainability, every LRS facility utilizes process far exceeding industry standards. The following provides some insight on some of the facility features that contribute to the high standards of LRS.

#### LRS LEED Certified Facilities

Most municipalities, manufacturing, construction, and commercial companies have waste minimization goals and requirements which include reducing, reusing, and recycling materials they generate for disposal. The LRS facilities boast impressive environmental certifications that allow LRS customers to be more competitive in their marketplace by providing waste minimization guarantees for the end disposition of materials.

To that point, LRS is the only recycling company in the Chicagoland and Chicago Metropolitan area certified by the Recycling Certification Institute (RCI) with LEED certifications. This highly regarded certification attracts a significant amount of municipal, commercial, and industrial contractors who use LRS facilities for all of their waste disposal needs.



## II. OPERATIONAL APPROACH

### PUBLIC AWARENESS

#### PROGRAM EDUCATION RESOURCES AND TOOLS

Our local and dedicated marketing team will thoroughly communicate the new program to the residents of the City of Jonesville using customized program tools and resources. These tools and resources can include a City of Jonesville Program Brochure, cart tags, cart stickers, various approved mail notifications as well as local and social media notifications. All communications will be presented to the City for approval.

#### City of Jonesville Program Brochure

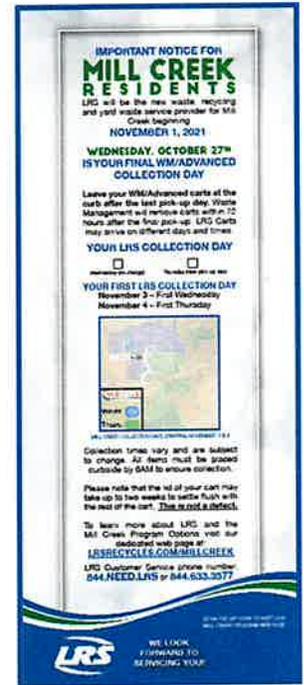
As one of the initial steps in transitioning services, the City of Jonesville will have the option to send Program Brochures, providing details on the transition and new program to all residents. This will be mailed to each household well in advance of the start of service.

Brochures will be made available for download/print from our City of Jonesville webpage, by mail, and other designated City approved locations. Our brochures are bi-fold or tri-fold and large in size as to ensure residents do not mistakenly throw them out and also to allow space for program details.

The following is an example of a program brochure:



Outside



Example of sticker placed on new cart deliveries during transition

Brochures will be customized as desired



Inside



## II. OPERATIONAL APPROACH (CONTINUED)

### PROGRAM EDUCATION RESOURCES AND TOOLS (CONTINUED)

#### City of Jonesville Custom Web Page

We will create a webpage specifically dedicated to the City of Jonesville LRS program where details on the initial transition and program will be thoroughly described. Additional tools and resources will be available through this web page including:

- Comprehensive Program Description
- City of Jonesville Program Brochure (downloadable and printable version)
- Designated Customer Care email address
- Recycling information and resources
- City of Jonesville's Holiday Schedule show when service will be delayed by one day due to a holiday
- LRS Newsletter covering current industry related topics
- LRS social links to promote education including Facebook, Twitter, LinkedIn and Instagram
- Quick Links to submit a request for special collections
- Webpage Pop Up Notifications specific to services
- On-line chat with our customer experience team

Examples of our custom residential webpages can be found online at [LRSrecycles.com/Residential](http://LRSrecycles.com/Residential).

✉ Contact Us

📅 Holiday Schedule

Unincorporated Blackberry Township service enrollment or change request

Click below to select your service level, cart size or request an additional cart.

Click Here

### 2023 HOLIDAY SERVICE DATES

LRS RECOGNIZES SIX HOLIDAYS PER YEAR

DAY	HOLIDAY
SUNDAY JAN 1, 2023	NEW YEAR'S DAY
MONDAY MAY 26, 2023	MEMORIAL DAY
TUESDAY JUL 4, 2023	INDEPENDENCE DAY
MONDAY SEP 4, 2023	LABOR DAY
THURSDAY NOV 23, 2023	THANKSGIVING DAY
MONDAY DEC 25, 2023	CHRISTMAS DAY
MONDAY JAN 1, 2024	NEW YEAR'S DAY

Services will not take place on these recognized holidays. If the holiday falls on or before your regular weekly collection day, the collection day will be postponed one day. Friday services are always done on Saturday.

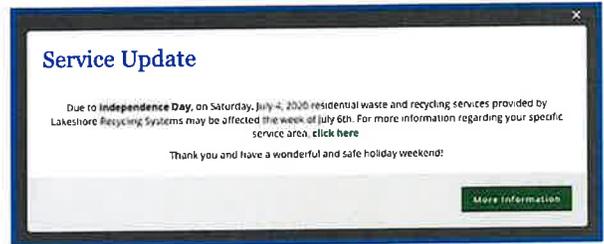
## II. OPERATIONAL APPROACH (CONTINUED)

### PROGRAM EDUCATION RESOURCES AND TOOLS (CONTINUED)

#### Online Tools and Resources

##### LRS Website Notification Pop-Up's

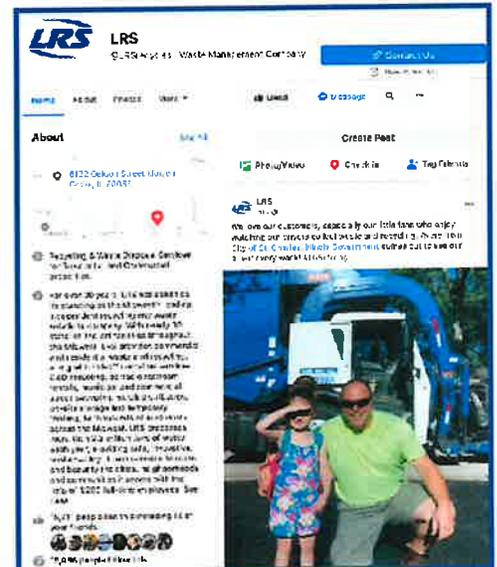
LRS offers various communications for our customers to keep well-informed of holiday service day changes and weather related service issues or postponed services.



Our LRS Notifications are another resource for customers who may simply want to know if their service day is impacted due to a holiday or if a major snow storm or blizzard may impact when their materials will be collected. As soon as a customer is on the LRS website, they will see the notification.

##### LRS Facebook Page

LRS provides community specific information on our Facebook Page. This is another well received method of communication as customers of every kind are using this social media tool. As with any social media page, customers are able to post questions and send messages instantly to one of our customer experience representatives. Questions and inquiries are responded to promptly and thoroughly!



##### LRS Twitter Page

Similar to Facebook, LRS provides shortened community specific snippets on our Twitter Page. This is a well received method of communication, especially with our construction customers, as pictures are the primary focus and it allows for a quick turnaround response.

##### Online Chat

LRS offers multiple methods for our customers to communicate with our team. Customers love that they can get right through to us and always receive a thorough and friendly response. LRS Online Chat offers our valued customers the opportunity to immediately hear from one of our customer experience representatives without having to place a call.

##### Email specific for City of Jonesville Residential Customers

LRS will provide a designated customer service e-mail address specific for City of Jonesville residents and businesses. Our customer service receiving these emails responds promptly. Customers may submit any question or request and know they will be thoroughly and promptly responded to by the LRS team.

##### LRS also has a general email mailbox for customers located on our Homepage

This is also monitored by our Customer Experience Representatives and responded to promptly. The customer simply inputs their name, address, phone number and email (if applicable) and the question or issue, then clicks on send. Customers are usually responded to within the hour depending on the time of day the issue was submitted.



## II. OPERATIONAL APPROACH (CONTINUED)

### CUSTOMER SERVICE

We place the highest value on customer experience and our success would not be possible without it. Our customer service department is staffed for growth with industry veterans in all departments of our company. Led by our Customer Experience Manager, our customer service representatives are continuously undergoing training on providing exceptional service.

As noted throughout this bid, we utilize many resources to ensure customers are able to communicate with us in convenient ways. We make it a point to ensure customers that call in to speak with a customer service representative are not on hold for long periods of time and also present multiple methods they can communicate with us. Residents are always able to reach us and we also quickly respond. This has been a key component of our success and our customer satisfaction.



Our team of professionals diligently handle each call, email or online chat inquiry and ensure they are properly handled within 24 hours. Additionally, we house several bilingual customer service representatives to assist with all customers. All calls are tracked and reviewed by a Customer Experience Manager on a daily basis. We truly value all aspects of customer service and our experience with communities similar to the City of Jonesville will prove to be another value for residents.

#### Customer Service Day-to-Day

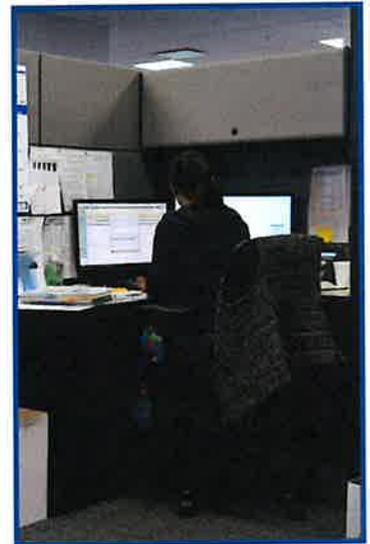
- Hours of Operation: 8:00 am-4:30 pm (Monday-Friday)
- Center Location: Local Customer Service Center
- Phone Number: 517.536.4900

#### Procedures for handling complaints, missed pickups and other customer calls

Residents may call our Customer Service Center. Customers can also submit inquiries through a dedicated link and email that will be set up on our website. Concerns will be addressed immediately by one of our experienced Customer Service Representatives (CSRs). Should a call need to be escalated, one of our experienced managers will be available to help. Our program provides a dedicated municipal staff including a Municipal Coordinator, a Municipal Manager and two Customer Service Managers as well as Operations Managers. All matters will be responded to and/or handled within 24-hours.

#### Missed pickups

Residents can report missed pickups by calling our Customer Service Center. One of our experienced Customer Service Representatives will collect detailed information about the missed pickup, properly document the information and then schedule a recovery pickup. Missed pickup recovery will be dispatched; a recovery pickup will occur the same day or the following day (depending on the time of day the call is received). If the call is received late Friday, the recovery will occur on the following Monday.



## II. OPERATIONAL APPROACH (CONTINUED)

### SAFETY MANAGEMENT

Beginning with our executive management, our entire management team and staff are continuously being trained on safety and proper material management. Our Operation and Safety management hold daily, weekly and monthly meetings where material and overall safety are covered on a regular basis. We ensure safety is a number one priority and always on the forefront of our service programs. In addition, we've committed to safely managing materials by partnering with proven and renowned hazardous waste service providers to properly manage, dispose or recycle household hazardous waste materials, collected from the home or at events.



Our Vice President of Risk Management has been asked to speak to the largest audience of waste service providers in the country this year at the Waste Expo held in Las Vegas, NV. In addition to the 2018 Overall Safety Award from SWANA highlighted in the Awards section of this bid, in 2019, SWANA also recognized our Communication, Education and Marketing Division. This SWANA award recognizes the exemplary actions in education and our extensive communication outreach with our safety program and strong safety culture. LRS has become a model within the industry when it comes to the safety and health of our employees and also, the general public.

Should an incident involving one of our vehicles or staff occur, our Municipal Manager or Operations Manager will immediately notify the designated program liaison by phone and email, if needed. Our operation team has additional resources with a fleet of street sweepers to assist with any type of clean up that may benefit from a sweep as well as emergency response resources.

The following indicates some of our standard safety practices, resources and tools:

- Employee Injury and Illness Prevention
  - Live Safety Initiative
  - Using data and analytics to predictively identify emphasis areas
  - Route audits to help identify unsafe stops
  - Updated Safety Manual, Driver Guidebook and Employee Safety User-manual (working copy for front-line facility workers)
- Vehicle Accident and Property Damage Prevention
  - Use of 3rd eye and DriveCam – Installed on all solid waste and recycling vehicles
  - Continuous recording benefits for safety, training, missed collection verification, law enforcement
  - Smith System – Proven and Renowned driving system
  - 9 FireRover units deployed over 5 sites for early detection and suppression, including 2 units for Fleet oversight
  - Site specific training for fire-brigades and emergency response
  - Collaboration with all corresponding FD to ensure site knowledge and enhance SOP for emergency response

### SAFETY CULTURE

LRS has a vital interest in maintaining safe and efficient working conditions for its employees and ensuring that all company vehicles and equipment are properly maintained and operated. Our current and ongoing safety success has provided us with a workers compensation experience modification rate which is significantly below the average for the waste and recycling industry.

In addition to the expansion of Customer Service, LRS expanded the company safety program for internal operations, adding a team of experienced individuals to assist our Safety Director with problem resolutions and providing preemptive processes to avoid or stabilize potential issues that may arise.

## II. OPERATIONAL APPROACH (CONTINUED)

### COLLECTION VEHICLES

Front end load vehicles will be brand new with a Mack brand chassis and Heil brand body, equipped with automated cart lift equipment and bucket.

#### Lighter in Weight with Extra Safety Features

These trucks contain up to 32 cubic yards of compacted material. Our new vehicles are made with lighter weight metals than older model trucks and weigh approximately 36,000 pounds.

#### 3rd Eye Recording Equipment

Each solid waste and recycle truck is fitted with video recording equipment both inside and outside of the vehicle. Cameras record for a minimum of 20' as well as audio. This system provides significant benefits for safety, service, law enforcement and productivity.

LRS front loading garbage and recycle trucks are also fitted with a net that surrounds the carts when they are tipped into the bucket to empty them. This is both a safety feature as well as a method of preventing loose materials from flying out of the cart in the process.

LRS is currently exploring options for electric vehicles as opposed to adding more to our CNG fleet. Electric vehicles are proving to be more environmentally sustainable with a reduced carbon foot print.



#### 3<sup>rd</sup> EYE Benefits:

Tool for coaching and mentoring on Best Practices and Standard Operating Procedures

'Real life' in-house examples for training videos used in safety meetings

Provides verification of missed collection calls

Incident review for law enforcement/insurance



## THINKING GLOBALLY

LRS is on a path to be net-zero by 2040, following recapitalization by Macquarie Asset Management in August 2021. Macquarie is the world's largest infrastructure asset manager.

Fleet, facility transformation: LRS, through ongoing investments in renewable energy sources, fleet vehicles, on-site yellow iron and energy consumption reduction, is working actively to transform our carbon footprint. Based on economies of scale, improving technology, manufacturing and innovation, LRS is working to transform its fleet and facilities. From solar panels on facility rooftops, to an increasingly CNG and electric-powered fleet of waste collection trucks and street sweepers, LRS is committed to meeting its Net Zero by 2040 pledge.

## ESG/ENVIRONMENTAL STEPS

LRS continues to be an industry leader when it comes to taking aggressive steps in lowering greenhouse emissions and its overall footprint. Our fleet is a mix of clean-diesel and CNG trucks, as well as electric cars which are used for route supervisors.

Moving forward, LRS feels strongly that conversion from a clean-diesel and CNG-based fleet is inevitable. We have already begun demo-testing electric yard-spotters, and begun discussions to incorporate MRF material-handlers at our facilities. Although this technology is not quite ready to be used on an every-day-basis, the proof of concept is there, and we plan to be at the apex of this technology.

### Electric Yard-Spotters

- Up to 36 hours of operation per charge (max 10mph)
- Limited braking reduces particulate emissions
- Eliminates over 6,500 gallons of diesel fuel usage per year

### Electric Material Handlers

- Direct plug-in with umbilical
- Eliminates over 10,000 gallons of diesel fuel per usage per year

### Clean Diesel Collection Vehicles

- More efficient than compressed natural gas (CNG)
- Selective Catalytic Reduction (SCR) reduces NOx to near zero
- Diesel Particulate Filter reduces PM2.5 to near zero

## LOCAL ENVIRONMENTAL AND SOCIAL IMPACT

### Environmental Benefits

- Reduction of 22 million pounds of CO2 emissions annually
- Reduction of 1.5 million pounds of particulate emissions annually

LRS works closely with forward-thinking organizations for plastic recycling grants and increasing access to recycling services throughout the country.



### SUMMARY

In summary, LRS is perfectly aligned to be the service provider for the City of Jonesville. Since starting services in Michigan, we have grown substantially. We provide all the services the City is accustomed to receiving and we look forward to having the opportunity to have City of Jonesville as a new municipal partnership.

We have dedicated Operations, Sales and Customer Service professionals with years of experience that are ready to service the City of Jonesville community.

Our services are reliable and safety focused to ensure customer satisfaction and community safety. We value communication and for that reason, the City would be provided with a dedicated Municipal Manager. LRS offers driver check-in programs and would provide recycling reports and yearly recycling acknowledgment for the City of Jonesville community.

We have plans in place to make the transition seamless and will fully handle cart enrollment. Our team looks forward to starting our partnership and taking part in City of Jonesville community events.

Our dedicated marketing department is able to help educate and promote communications the City and LRS would like to send to residents using various methods of communication. LRS offers other supplementary services such as street sweeping, portable restrooms, portable storage units and so much more. Please consider meeting with us to further discuss LRS for the City of Jonesville.

We have long hoped to be the service provider for the City of Jonesville and we're confident in our ability to provide an excellent waste service program for the City. We are flexible with regards to providing any of our services for City of Jonesville and altering any proposed services to suit the City.



## PRICING PROPOSAL

Included in the Unit-Based Pricing Proposal for Residential Municipal Solid Waste and Recycling service:

- Residential MSW 96 gallon cart service (weekly) – \*601 Residential dwellings within the City of Jonesville - \*Resident elected
- Residential Recycling 96 gallon cart service (EOW) – \*138 Residential dwellings within the City of Jonesville - \*Resident elected
- Sidewalk (42 bins), (4) 96 gallons seasonal carts and two city park containers (weekly) service

\*These vary from month to month as residents move in and out; and cancel or begin cart service. Pricing will be offered to all Residential dwellings within the City of Jonesville.

(Appendix A- Bid form, 1. Residential Collection & 2. Municipal Collections line item - Municipal Trash - Downtown and Park cans)

- Year 1 - \$13.20 - MSW, \$5.03 - Recycling
- Year 2 - \$13.73 - MSW, \$5.23 - Recycling (increase 4% from prior year)
- Year 3 - \$14.28 - MSW, \$5.44 - Recycling (increase 4% from prior year)
- Year 4 - \$14.85 - MSW, \$5.66 - Recycling (increase 4% from prior year)
- Year 5 - \$15.45 - MSW, \$5.88 - Recycling (increase 4% from prior year)

\*5 year contract, After conclusion of the 5 contracted years of service, and upon mutual consent from both parties a yearly rate increase of 4 percent will be applied for each additional year serviced as an extension. the additional years

COMMERCIAL (Appendix A- Bid form, 2. Municipal Collections excluding Trash – Downtown and park cans)

- 1 - Two-yard Dumpster, serviced one time Every other week - \$55.00 per month
- 1 - Two-yard Dumpster, serviced twice per week - \$75.00 per month
- 1 - Four-yard Dumpster, serviced one time per week - \$87.00 per month

Fall or Spring Clean-up

(Appendix A- Bid form, 3. City-Wide Residential Clean-up)

- Curbside clean-up (annual) – Truck/Operator fee plus tonnage dollars - Billed separate to City of Jonesville (\$200.00 per truck per hour + \$65.00 per ton)

Industrial (Appendix A- Bid form, 4. Additional Services)

- 1 – Thirty yard Dumpster - On-Call – \$300.00 Haul rate, Plus \$65.00 per ton for contents disposed

Additional Services (Appendix A- Bid form, 4. Additional Services)

- Bulk Item collection (On call) – Billed separately to resident, \$25.00 per Item
- Residents Requesting an additional MSW Cart – Additional \$10.00 per month per Dwelling
- Community drop off – 30 yard container size for \$300.00 per container, Plus \$65.00 per ton for contents disposed

## FUEL SURCHARGE

**FUEL / ENERGY ADJUSTMENT** (In a catastrophic event of fuel increases to \$6.50)

Using diesel pricing as a proxy for energy costs, LRS is proposing a collar for energy rebate or surcharge. If diesel pricing, as reported by the American Automobile Association (AAA) on its "Daily Fuel Gauge Report" for Cass County (<https://gasprices.aaa.com/?state=MI>), during any quarter during the term of this Agreement, falls below \$2/gallon or increases above \$6.50/gallon, LRS will discuss and agree to the price change with the City of Jonesville

Proposed Fuel Surcharge Language:

- At the end of each quarter, the City of Jonesville and the Contractor will calculate a new average fuel cost based on the "Daily Fuel Gauge Report" for Jackson County, MI at that time.
  - The monthly rates described in this agreement may be adjusted quarterly as herein described. The monthly service charge per home served shall be subject to an adjustment each quarter during the term of this Agreement due to cost changes in fuel.
  - Should the cost of diesel fuel exceed \$6.50 per gallon or be reduced to \$6.50 per gallon (strike price), as reported by the American Automobile Association (AAA) on its "Daily Fuel Gauge Report" for Jackson County, MI (AAA Gas Prices), during any quarter during the term of this Agreement, the Contractor may adjust the monthly service charge to the customer to reflect the additional cost / decrease in cost of said fuel pursuant to the following conditions:
    - The cost, as reported by the AAA, must exceed \$6.50 and be verified by the Contractor with a current print out of the most current AAA data. It is the responsibility of the Contractor to verify and demonstrate the price for fuel to the City of Jonesville at the beginning of each quarter and at the end of each quarter;
    - The service rate per month for each home may be adjusted up to \$0.02 for each full \$0.10 of incremental increase in fuel costs thereafter. (Example: If diesel fuel were to increase to \$6.60 per gallon, the maximum rate increase per home, based on the approved increase, would be \$0.02);
    - Should the cost of diesel fuel recede back to \$6.50 or less per gallon, as reported by the AAA, and verified with a current print out of the most current AAA data after an upward fuel cost adjustment, such adjustment shall be repealed on the next invoice. (Example: If diesel fuel prices were to decline from \$6.60 per gallon to \$6.50 per gallon, the reduction per home, based on the previously approved increase, would be \$0.02).

Proposed Adjustment Table:

Fuel Price	Adjustment
6.5	0
6.6	\$0.02
6.7	\$0.04
6.8	\$0.06
6.9	\$0.08
7	\$0.10
7.1	\$0.12
7.2	\$0.14
7.3	\$0.16
7.4	\$0.18
7.5	\$0.20
7.6	\$0.22
7.7	\$0.24
7.8	\$0.26
7.9	\$0.28
8	\$0.30
8.1	\$0.32
8.2	\$0.34
8.3	\$0.36
8.4	\$0.38
8.5	\$0.40
8.6	\$0.42
8.7	\$0.44
8.8	\$0.46



STATEMENT	Customer Name CITY OF JONESVILLE	PAGE 1
Remit to: State of Michigan Attn: Finance Cashier P.O. Box 30648 Lansing MI 48909	Customer Account Number MDOT00211	Statement Closing Date 10-04-23
		AR Dept/BPRO 591:ACT51
		Due Date 11-03-23
		Amount Enclosed

Bill to:  
CITY OF JONESVILLE  
JONESVILLE CITY TREASURER  
265 E. CHICAGO  
JONESVILLE MI 49250

Payment Method: Check  Money Order   
Please write Customer Account No. on front of Check or Money Order.  
DO NOT MAIL CASH

Please check if address has changed. Write correct address on back of stub and attach with payment.

Please detach the above stub and return with your remittance payable to Dept. of Transportation

**Transportation**



**ORIGINAL**

Customer Account Number MDOT00211	Statement Closing Date 10-04-23
Customer Name CITY OF JONESVILLE	IF YOU HAVE ANY QUESTIONS, PLEASE CALL

**Current Period Charges**

Description	Date	Transaction ID	Charges
Payment - Thank you	09-28-23	CACR591240000000038	\$56,596.55
Payment - Thank you	09-28-23	CACR591240000000039	\$14,130.37
Payment - Thank you	09-28-23	CACR591240000000039	\$28,400.00
-	09-29-23	CARE1591REIM23001826	\$12,391.94
-	09-29-23	CARE1591REIM23001826	\$23,140.45

**Important Customer Information**

**RECEIVED**  
OCT 16 2023

BY: \_\_\_\_\_

CONTACT :	591
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**MDOT**  
**Michigan Department of Transportation**  
**Statement Date: 10/09/2023**

MDOT00211 - CITY OF JONESVILLE

Program: 202988CON

Federal Project: 22A0825

Description: Maumee St Resurface - Mill 1.5" and Repave. Repair and replace damaged, deteriorated, or hazardous sections of sidewalks, as needed. Improve sidewalk ramps to meet ADA standards, as needed.

Phase: 01 Construction Contract

Funding Profile	Fed Pro Rata	Jrnl Description
-----------------	--------------	------------------

A00141	#MULTIVALUE	2022-5407 CITY OF JONESVILLE			
	Current Budget	Cash Expenditures	Collected	Balance Due	
Federal	415,438.30	415,438.30			
Local	191,235.12	106,259.31	70,726.92	35,532.39	

Funding Profile	Fed Pro Rata	Jrnl Description
-----------------	--------------	------------------

A00142		2022-5407 CITY OF JONESVILLE			
	Current Budget	Cash Expenditures	Collected	Balance Due	
Local	39,400.00	28,400.00	28,400.00	0.00	

Phase: 03 Advertising

Funding Profile	Fed Pro Rata	Jrnl Description
-----------------	--------------	------------------

A00141	81.85				
	Current Budget	Cash Expenditures	Collected	Balance Due	
Federal	163.70	24.95			
Local	36.30	5.53	0.00	0.00	

Vendor Code	Vendor Legal Name	Vendor Alias/DBA Name
MDOT00211	CITY OF JONESVILLE	

Instruction: Instruction: Remit this listing of Balance Due by Program with the payment. Payments will be applied to all programs with a balance due, unless otherwise noted.

Statement Date: 10/09/2023

- Pay in Full (default if neither box is checked)
- Manual allocation specified by Program in Paid Amount below

Remittance information:

State of Michigan  
 Attention: Finance Cashier  
 P.O. Box 30648  
 Lansing, MI 48909

**RECEIVED**  
**OCT 16 2023**

BY: \_\_\_\_\_

Program	Balance Due
202988CON -	35,532.39

## City, Village, and Township Revenue Sharing and County Incentive Program Certification

Issued under authority of 2023 Public Act 119. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for City, Village, and Township Revenue Sharing or County Incentive Program payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below:
  - a. Produced and made available to the public a Debt Service Report and a Projected Budget Report as required by 2023 Public Act 119.
  - b. Will include in any mailing of general information to its citizens, the internet website address or the physical location where all the documents are available for public viewing in the clerk's office.
  - c. Must use the public safety designated payments specifically for local public safety initiatives.
2. Submit to Treasury a Debt Service Report and a Projected Budget Report.

This certification, along with a Debt Service Report and a Projected Budget Report, **must be received by December 7, 2023**, (or the first day of a payment month) in order to qualify for that month's payment. Postmark dates will not be considered. For questions, call 517-335-7484.

PART 1: LOCAL UNIT INFORMATION			
Local Unit Name <b>City of Jonesville</b>		Local Unit County Name <b>Hillsdale</b>	
Local Unit Code <b>30-2015</b>		Contact E-Mail Address <b>jgray@jonesville.org</b>	
Contact Name <b>Jeff Gray</b>	Contact Title <b>City Manager</b>	Contact Telephone Number <b>(517) 849-2104</b>	Extension
Website Address, if reports are available online <b>www.jonesville.org</b>		Current Fiscal Year End Date <b>6/30/2024</b>	
PART 2: CERTIFICATION			
In accordance with 2023 Public Act 119, the undersigned hereby certifies to Treasury that the above mentioned local unit:			
<ol style="list-style-type: none"> <li>1. Produced a Debt Service Report and a Projected Budget Report;</li> <li>2. Will include in any mailing of general information to our citizens, the internet website address or the physical location where all the documents are available for public viewing in the clerk's office;</li> <li>3. Will use public safety designated payments for local public safety initiatives only;</li> <li>4. Attached the Debt Service Report and Projected Budget Report to this signed certification.</li> </ol>			
Chief Administrative Officer Signature (as defined in MCL 141.422b)		Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) <b>Jeffrey M. Gray</b>	
Title <b>City Manager</b>		Date	

Email the completed and signed form (including required attachments) to: [TreasRevenueSharing@michigan.gov](mailto:TreasRevenueSharing@michigan.gov).

If you are unable to submit via email, fax to 517-335-3298 or mail the completed form and required attachments to:

Michigan Department of Treasury  
Revenue Sharing and Grants Division  
PO Box 30722  
Lansing MI 48909

## Debt Service Requirements

Local Government Name: CITY OF JONESVILLE  
 Local Unit Code: 302015  
 Current Fiscal Year End Date: 30-Jun-24

### 2012 DOWNTOWN DEVELOPMENT BONDS (LTGO)

Paid through property tax revenue

5/16/2012

\$550,000

Years Ending	Principal	Interest	Int Rate	Total
6/30/2024	\$ 56,000	\$ 2,240	4.0%	\$ 58,240
<b>Totals</b>	<b>\$ 56,000</b>	<b>\$ 2,240</b>		<b>\$ 58,240</b>

### VILLAGE (CITY) OF JONESVILLE SEWER REFUNDING BONDS

Paid through service charge revenue

4/14/2014

\$3,485,000

Years Ending	Principal	Interest	Int Rate	Total
6/30/2024	\$ 125,000	\$ 102,851	4.000%	\$ 227,851
6/30/2025	\$ 125,000	\$ 97,851	4.000%	\$ 222,851
6/30/2026	\$ 130,000	\$ 92,851	4.000%	\$ 222,851
6/30/2027	\$ 140,000	\$ 87,651	4.000%	\$ 227,651
6/30/2028	\$ 145,000	\$ 82,051	4.000%	\$ 227,051
6/30/2029	\$ 150,000	\$ 76,251	4.000%	\$ 226,251
6/30/2030	\$ 155,000	\$ 70,251	4.000%	\$ 225,251
6/30/2031	\$ 160,000	\$ 64,051	4.000%	\$ 224,051
6/30/2032	\$ 170,000	\$ 57,651	4.150%	\$ 227,651
6/30/2033	\$ 175,000	\$ 50,596	4.150%	\$ 225,596
6/30/2034	\$ 185,000	\$ 43,334	4.150%	\$ 228,334
6/30/2035	\$ 190,000	\$ 35,656	4.375%	\$ 225,656
6/30/2036	\$ 200,000	\$ 27,344	4.375%	\$ 227,344
6/30/2037	\$ 210,000	\$ 18,594	4.375%	\$ 228,594
6/30/2038	\$ 215,000	\$ 9,406	4.375%	\$ 224,406
<b>Totals</b>	<b>\$ 2,475,000</b>	<b>\$ 916,391</b>		<b>\$ 3,391,391</b>

### CITY OF JONESVILLE WATER BONDS

Paid through service charge revenue

5/28/2019

\$2,765,000

Years Ending	Principal	Interest	Int Rate	Total
6/30/2024	\$ 40,000	80,094	3.125%	\$ 120,094
6/30/2025	\$ 42,000	78,844	3.125%	\$ 120,844
6/30/2026	\$ 43,000	77,531	3.125%	\$ 120,531
6/30/2027	\$ 44,000	76,188	3.125%	\$ 120,188
6/30/2028	\$ 46,000	74,813	3.125%	\$ 120,813
6/30/2029	\$ 47,000	73,375	3.125%	\$ 120,375
6/30/2030	\$ 49,000	71,906	3.125%	\$ 120,906
6/30/2031	\$ 50,000	70,375	3.125%	\$ 120,375
6/30/2033	\$ 53,000	68,813	3.125%	\$ 121,813
6/30/2034	\$ 55,000	67,156	3.125%	\$ 122,156
6/30/2035	\$ 57,000	65,438	3.125%	\$ 122,438
6/30/2036	\$ 58,000	63,656	3.125%	\$ 121,656
6/30/2037	\$ 60,000	61,844	3.125%	\$ 121,844
6/30/2038	\$ 62,000	59,969	3.125%	\$ 121,969
6/30/2039	\$ 64,000	58,031	3.125%	\$ 122,031
6/30/2040	\$ 66,000	56,031	3.125%	\$ 122,031
6/30/2041	\$ 68,000	53,969	3.125%	\$ 121,969
6/30/2042	\$ 70,000	51,844	3.125%	\$ 121,844
6/30/2043	\$ 72,000	49,656	3.125%	\$ 121,656
6/30/2044	\$ 75,000	47,406	3.125%	\$ 122,406
6/30/2045	\$ 77,000	45,063	3.125%	\$ 122,063
6/30/2046	\$ 79,000	42,656	3.125%	\$ 121,656
6/30/2047	\$ 82,000	40,188	3.125%	\$ 122,188
6/30/2048	\$ 84,000	37,625	3.125%	\$ 121,625
6/30/2049	\$ 87,000	35,000	3.125%	\$ 122,000
6/30/2050	\$ 90,000	32,281	3.125%	\$ 122,281
6/30/2051	\$ 93,000	29,469	3.125%	\$ 122,469
6/30/2052	\$ 95,000	26,563	3.125%	\$ 121,563
6/30/2053	\$ 98,000	23,594	3.125%	\$ 121,594
6/30/2054	\$ 102,000	20,531	3.125%	\$ 122,531
6/30/2055	\$ 105,000	17,344	3.125%	\$ 122,344
6/30/2056	\$ 108,000	14,063	3.125%	\$ 122,063
6/30/2057	\$ 111,000	10,688	3.125%	\$ 121,688
6/30/2058	\$ 115,000	7,219	3.125%	\$ 122,219
6/30/2059	\$ 116,000	3,625	3.125%	\$ 119,625
<b>Totals</b>	<b>\$ 2,563,000</b>	<b>\$ 1,692,844</b>		<b>\$ 4,255,844</b>

# Projected Budget Report

**Local Government Name:** CITY OF JONESVILLE  
**Local Unit Code:** 30-2015  
**Current Fiscal Year End Date:** 30-Jun-24  
**Fund Name:** GENERAL FUND

<b>REVENUES</b>	<b>Fiscal Year 2024</b>	<b>Percent Change</b>	<b>Fiscal Year 2025</b>	<b>Assumptions</b>
Property Taxes	\$ 921,892	-	\$ 921,892	Historical trend
Other Taxes	\$ 2,000	-	\$ 2,000	
State Revenue Sharing	\$ 285,970	-	\$ 285,970	Historical trend
Charges for Services	\$ 77,100	-	\$ 77,100	Historical trend
Recreation	\$ 22,000	-	\$ 22,000	Based on fees and participation
Cemetery	\$ 30,000	-	\$ 30,000	Historical trend
Fines & Fees	\$ 27,000	-	\$ 27,000	Historical trend
Licenses & Permits	\$ 1,580	-	\$ 1,580	Historical trend
Interest and Rents	\$ 10,000	-	\$ 5,000	Historical trend
Grant Revenues	\$ 112,000	-	\$ 112,000	ARPA funds
Other Revenues	\$ 285,500	-	\$ 500	Freedom Memorial
Interfund Transfers (In)	\$ 933,892	-	\$ 266,402	Historical trend
<b>Total Revenues</b>	<b>\$ 2,708,934</b>		<b>\$ 1,751,444</b>	
<b>EXPENDITURES</b>				
City Council	\$ 27,600	-	\$ 27,600	Historical trend
City Manager	\$ 129,118	4	\$ 134,283	Historical trend
Elections	\$ 4,300	-	\$ 4,300	Historical trend
General Office	\$ 258,693	3	\$ 266,454	Historical trend
Board of Review	\$ 875	-	\$ 875	Historical trend
Treasurer	\$ 3,300	-	\$ 3,300	Historical trend
Assessor	\$ 22,100	4	\$ 22,984	Historical trend
Data Processing/Computer Dept	\$ 25,625	-	\$ 25,625	Historical trend
City Hall	\$ 328,077	-	\$ 20,000	No capital improvements
Cemetery	\$ 83,293	-	\$ 50,000	Historical trend
Freedom Memorial	\$ 900	-	\$ 900	Historical trend
Police Department	\$ 363,920	1	\$ 367,559	Historical trend
Fire Department	\$ 179,620	1	\$ 181,416	No capital improvements
Planning & Zoning Commissions	\$ 5,096	-	\$ 5,096	Historical trend
Parking Lots	\$ 212,490	1	\$ 19,615	Historical trend
Sidewalks	\$ 456,430	1	\$ 12,000	Historical trend
Department of Public Works	\$ 20,620	1	\$ 20,826	Historical trend
Street Lighting	\$ 33,000	-	\$ 33,000	No additions
Sanitary Land Fill	\$ 8,915	-	\$ 8,915	Historical trend
Recreation Department	\$ 45,379	1	\$ 45,833	Based on participation
Parks	\$ 19,925	-	\$ 19,925	Historical trend
Rail Trail	\$ 7,890	1	\$ 7,969	Historical trend
Fringe Benefits	\$ 42,820	1	\$ 43,248	DPW paid time off
Insurance	\$ 14,500	1	\$ 14,645	Historical trend
Contributions to Major/Local/Water	\$ 376,000	1	\$ 379,760	Property taxes
<b>Total Expenditures</b>	<b>\$ 2,670,486</b>		<b>\$ 1,716,128</b>	
<b>Net Revenues (Expenditures)</b>	<b>\$ 38,448</b>		<b>\$ 35,316</b>	
<b>Beginning Fund Balance</b>	<b>\$ 1,833,550</b>		<b>\$ 1,871,998</b>	
<b>Ending Fund Balance</b>	<b>\$ 1,871,998</b>		<b>\$ 1,907,314</b>	

**\*\*Subject to Council Approval\*\***

**JONESVILLE CITY COUNCIL  
Minutes of October 18, 2023**

A meeting of the Jonesville City Council was held on Wednesday, October 18, 2023 at the Jonesville City Hall, 265 E. Chicago Street, Jonesville, MI. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Brenda Guyse, George Humphries Jr., Delesha Padula and Andy Penrose. Absent: Chris Grider.

Also present: Manager Gray, Treasurer Spahr, WWTP Supt. Hughes, Officer Stolberg, Attorney Lovinger, Lisa Adair, Dorothy Pogats, Nancy Molinaro, Margaret Hughes, Dana Kyser, Jim Pogats, Mark Nichols, David Betts, Robert Eichler, and Scott Lucas.

Councilmember Brenda Guyse led the Pledge of Allegiance and the moment of silence.

A motion was made by Brenda Guyse and supported by Andy Penrose to approve the agenda as presented. All in favor. Absent: Chris Grider. Motion carried.

Public Comment: Robert Eichler, Lisa Adair, Dorothy Pogats and Jim Pogats all spoke.

A motion was made by Andy Penrose and supported by Delesha Padula to approve Resolution 2023-10 – A Resolution of the City of Jonesville Honoring the Faithful and Dedicated Service of Robert Snow and Resolution 2023-11 – A Resolution of the City of Jonesville Honoring the Faithful and Dedicated Service of David Steel. Roll Call Vote: Ayes: Tim Bowman, Brenda Guyse, George Humphries Jr., Delesha Padula, Andy Penrose and Gerry Arno. Nays: None. Absent: Chris Grider. Motion carried.

Brenda Guyse made a motion and was supported by Tim Bowman to schedule a special meeting for Wednesday, November 1, 2023 at 6:30 p.m. to honor Robert Snow and David Steel, who have contributed to the improvement of the City of Jonesville. All in favor. Absent: Chris Grider. Motion carried.

A motion was made by Brenda Guyse and supported by George Humphries Jr. to extend Interim Wastewater Treatment Plant Superintendent appointment to Ed Hughes, allowing him the opportunity to take the B Wastewater Operators License Exam in the Spring of 2024. All in favor. Absent: Chris Grider. Motion carried.

The Fiscal Year 2023-24 1<sup>st</sup> Quarter Budget Comparison was provided for review.

The State Tax Commission recently completed its assessment roll and practices audit, and has found the city to be substantially compliant with State Law. The report was provided for review.

A motion was made by Brenda Guyse and supported by Delesha Padula to approve the minutes of the regular meeting on September 20, 2023. All in favor. Absent: Chris Grider. Motion carried.

Andy Penrose made a motion and was supported by Delesha Padula to approve the Accounts Payable for October 2023 in the amount of \$108,010.21. All in favor. Absent: Chris Grider. Motion carried.

A motion was made by Brenda Guyse and supported by Tim Bowman to receive and place the minutes of Region 2 Planning Commission – August 10, 2023, Downtown Development Authority – September 12, 2023 and Planning Commission – September 13, 2023 on file. All in favor. Absent: Chris Grider. Motion carried.

Updates were given by Department Heads and Manager Gray.

At 6:57 p.m. a motion was made by Tim Bowman and supported by Andy Penrose to move into closed session in accordance with the Michigan Open Meetings Act Section 8a, to consider the evaluation of Manager Gray, per his request. Roll Call Vote: Ayes: Tim Bowman, Brenda Guyse, George Humphries Jr., Delesha Padula, Andy Penrose and Gerry Arno. Nays: None. Absent: Chris Grider. Motion carried.

The meeting returned to open session at 7:51 p.m.

The Personnel Committee recommended recognizing Manager Gray with “Outstanding Performance” over the term of the contract which expired on June 30, 2023, and recommended the following retroactive to July 1, 2023:

Extend the Employment Agreement term an additional five (5) years to June 30, 2028.

Provide a 5% cost-of-living increase to the annual base salary to \$97,215.

Increase the severance payment from six (6) months base salary and fringe benefits to nine (9) months.

Increase the employer contribution to retirement from 5% to 7.5% of the Manager’s annual salary.

Andy Penrose made a motion and was supported by Brenda Guyse to approve the above recommendation of the Personnel Committee. All in favor. Absent: Chris Grider. Motion carried.

Updates were given by Council.

Mayor Arno adjourned the meeting at 7:59 p.m.

Submitted by:

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Cynthia D. Means  
Clerk

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Gerald E. Arno  
Mayor

**\*\*Subject to Council Approval\*\***

**JONESVILLE CITY COUNCIL  
Minutes of November 1, 2023**

A special meeting of the Jonesville City Council was held on Wednesday, November 1, 2023 at the Jonesville City Hall, 265 E. Chicago Street, Jonesville, MI. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Brenda Guyse, George Humphries Jr., Delesha Padula and Andy Penrose. Absent: Chris Grider.

Also present: Manager Gray, Treasurer Spahr, WWTP Supt. Hughes, Public Safety Director Lance, Public Works Supt. Kyser, Margaret Hughes, Dana Kyser, Joe Sauter, Shelly Snow, Jennifer, Jacob and Grant Steel, Ray Leising, Rick Mahoney, Mike Smith, Don Germann, Craig Burlingame, Krystin Ryals, Brennon Mains, Jay Smith, Matt Dawson, Rick Schaerer, Michael Duffey, Joe Ruden, Charlie Spencer, Colleen Armeay, David Windle, Don Toffolo, Mike Briggs, Phil Laske, JoAnn Ambs, Ryan Ambs, Vicki Arno, Bill and Kathy Adams, Carl Albright, Lois and Dennis Howard, David Betts, Steve Schaerer, and David and Sarah Pope.

Councilmember George Humphries Jr. led the Pledge of Allegiance and the moment of silence.

A motion was made by Brenda Guyse and supported by Andy Penrose to approve the agenda as presented. All in favor. Absent: Chris Grider. Motion carried.

Presentations of the Resolutions naming Industrial Parkway and Deal Parkway in honor of David Steel and Robert Snow were held.

Mayor Arno presented Resolution 2023-11 – A resolution of the City of Jonesville Honoring the Faithful and Dedicated Service to David Steel for faithfully serving the Jonesville community through an array of community activities for numerous years, not the least of which is 45 years of service on the Village Council, City Council, Local Development Finance Authority, Planning Commission, and Downtown Development Authority. David was instrumental in land acquisition and development of the Jonesville Industrial Park, leading the creation of jobs and tax base to the benefit of this community. The City of Jonesville recognizes said contributions with the honorary street naming of Industrial Parkway to “Dave Steel Drive”. Mayor Arno and the City of Jonesville offered David Steel sincere gratitude and its best wishes for continued success in all endeavors and its most heartfelt hopes for sustained good health and prosperity.

Mayor Arno presented Resolution 2023-12 – A resolution of the City of Jonesville Honoring the Faithful and Dedicated Service to Robert Snow for faithfully serving the Jonesville community through an array of community activities for numerous years, not the least of which is 38 years of service on the Village Council, City Council, Economic Development Commission, Local Development Finance Authority, Planning Commission, and Downtown Development Authority. Robert was instrumental in land acquisition and development of the Jonesville Industrial Park, leading the creation of jobs and tax base to the benefit of this community. The City of Jonesville recognizes said contributions with the honorary street naming of Deal Parkway to “Bob Snow Way”. Mayor Arno and the City of Jonesville offered Robert Snow sincere gratitude and its best

wishes for continued success in all endeavors and its most heartfelt hopes for sustained good health and prosperity.

David and Bob both graciously thanked the City Council for this honor and also for everyone in attendance for personally sharing this evening with them. Bob and Dave both shared stories from over the years prior to the development of the Industrial Park.

At the request of David Steel, Manager Gray gave a brief update of the Industrial Park.

Mayor Arno adjourned the meeting at 6:48 p.m.

Submitted by:

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Cynthia D. Means  
Clerk

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Gerald E. Arno  
Mayor

11/16/2023

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
ALL STAR RENTAL	WWTP - CONVEYOR RENTAL	75.47
AMERICAN COPPER & BRASS, LLC	WATER - COPPER LINE	634.70
AT&T	LOCAL/LONG DISTANCE	750.24
BAILEY, HODSHIRE & CO, PC	AUDIT FEE	4,000.00
BAKER, VICKI/B & B CLEANING,	JPD/JFD/CITY HALL CLEANING SERVICES	635.00
BERESFORD COMPANY	STAFF ID/CLOUD SERVICES	285.00
BIOLOGICAL RESEARCH SOLUTIONS	WATER - QA/QC TESTING	175.00
BOARDMAN CRAIG	UB refund for account: 000870-01	29.93
BRINER OIL CO., INC.	JPD/MVP/WWTP - GASOLINE	393.74
	MVP - BULK TANK	499.18
	JFD - GASOLINE	99.79
	JPD/MVP/WWTP - GASOLINE	611.73
		1,604.44
BS&A SOFTWARE	ASSESSING SOFTWARE SUPPORT FEE	877.00
BUTTERS EXCAVATING & LAWN CAR	CEMETERY MAINT/SEXTON SERVICES	3,441.67
CAPITAL ONE	WALMART - OPERATING SUPPLIES	75.98
CEM SUPPLY, INC.	WWTP - BOILER MOTOR REPAIR	211.97
CLAUS, DANIEL/DBA SOUTHERN	MISTRIPIING NORTH/SOUTH PARKING LOTS	1,500.00
CLEAR VIEW B.R. LLC	JPD/CITY HALL WINDOW CLEANING	40.00
CONSUMERS ENERGY	IRON REMOVAL PLANT ELECTRICITY	1,279.72
	CEMETERY ELECTRICITY	39.08
	JFD - EMERGENCY SIREN ELECTRICITY	41.87
	CITY HALL THIRD FLOOR ELECTRICITY	28.79
	CITY HALL ELECTRICITY	175.09
	CITY HALL SECOND FLOOR ELECTRICITY	28.79
	FREEDOM MEMORIAL ELECTRICITY	44.84
	JPD ELECTRICITY	166.39
	RADIO TOWER ELECTRICITY	35.99
	JFD TRUCK BAY ELECTRICITY	125.95
	JFD TRAINING ROOM ELECTRICITY	59.78
	CITY-WIDE STREET LIGHT ELECTRICITY	1,323.26
	CITY-WIDE LED LIGHT ELECTRICITY	1,321.30
	DOWNTOWN/STREETSCAPE LIGHT ELECTRICITY	429.88
	FAST PARK ELECTRICITY	44.56
	WRIGHT ST PARK ELECTRICITY	34.32
	100 DEAL PKWY SPRINKLER METER ELECTRICITY	33.22
	500 IND PKWY SPRINKLER METER ELECTRICITY	31.54
	598 IND PKWY SPRINKLER METER ELECTRICITY	29.20
	DDA - METERED PARKING LOT LIGHT ELECTRICITY	37.24
	DDA - UNMETERED PARKING LOT LIGHT ELECTRICITY	27.57
	WWTP ELECTRICITY	4,792.82
	WATER TOWER ELECTRICITY	80.56
	DPW BUILDING ELECTRICITY	102.71
		10,314.47
DEPENDABLE FIRE APPARATUS, LIJFD -	TRUCK 532 PUMP TESTING	270.00
	TRUCK 532 REPAIRS	1,852.52
		2,122.52
DINGES FIRE COMPANY	JFD - 1" FORESTRY HOSE	315.28
	JFD - HOSE COUPLER	386.18
		701.46
DMCI BROADBAND, LLC	WATER TOWER - INTERNET/CAMERA ACCESS	591.48
	IRON REMOVAL PLANT - INTERNET/CAMERA ACCESS	591.48
		1,182.96
DORNBOS SIGN & SAFETY INC	STREET SIGNS/SUPPLIES	257.74
ELHORN ENGINEERING COMPANY	WATER - SUPPLIES	457.00
FIRST NATIONAL BANK OMAHA	ZOOM MEMBERSHIP	15.99
	MEMBERSHIPS/CONFERENCES/SUPPLIES	362.34
		378.33
FLEIS & VANDENBRINK ENG, INC.	WWTP - IPP DEVELOPMENT	1,600.00
FLINT TRUCK SERVICE INC	JFD - TRUCK 535 OIL CHANGE/MAINTENANCE	987.69
G & G GLASS, INC.	JFD - GLASS REPAIR	434.20
GRAJEK MICHAEL	UB refund for account: 000380-03	171.60
HANDY EXCAVATING	DEMOLITION - 148 JERMAINE	22,250.00

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
HESCO	WWTP - REGRIGERATED SAMPLER	9,818.00
HILLSDALE CO SHERIFF DEPT	JPD - 2023 RANGE FEE	200.00
HYDROCORP, INC	WATER CROSS CONNECTION PROGRAM	568.00
JACK DOHENY SUPPLIES, INC.	WWTP - VACTOR REPAIRS	744.50
JAX KAR WASH	JPD - CAR WASHES	40.00
JONESVILLE HARDWARE	SUPPLIES/REPAIRS	463.06
JONESVILLE, CITY OF	CITY HALL WATER/SEWER	51.80
	DDA - DRINKING FOUNTAIN	41.82
	JFD WATER/SEWER	75.52
	JPD WATER/SEWER	51.80
	DPW WATER/SEWER	51.80
	WWTP WATER/SEWER	177.91
	WRIGHT ST PARK WATER/SEWER	53.46
		504.11
LOVINGER & THOMPSON, P.C.	LEGAL FEES	416.25
MACQUEEN EMERGENCY	JFD - 1-3/4" FIRE HOSE	2,368.30
	JFD - 1-3/4" FIRE HOSE	2,368.30
	JFD - GAS METER TESTING	150.00
		4,886.60
MCGOWAN ELECTRIC SUPPLY, INC.	DDA - LIGHT BULBS	464.28
MERIT LABORATORIES	WWTP - TESTING	416.00
MICHIGAN GAS UTILITIES	WWTP GAS SERVICE	558.41
	JPD GAS/HEAT SERVICE	35.71
	IRON REMOVAL PLANT GAS SERVICE	108.05
	JFD GAS/HEAT SERVICE	37.96
	GAS LIGHT SERVICE	53.84
	DPW BUILDING GAS/HEAT SERVICE	40.76
	CITY HALL GAS/HEAT SERVICE	42.46
		877.19
MICHIGAN LAWN & LANDSCAPE	MOWING/LEAF REMOVAL	3,379.42
MICHIGAN MUNICIPAL LEAGUE	DPW/WWTP - CDL CONSORTIUM	540.00
MML WORKERS COMPENSATION FUND	WORK COMP AUDIT - ADD'L PREMIUMS	1,020.00
MUNICIPAL SUPPLY CO.	WATER - SUPPLIES	282.00
	WATER - SUPPLIES	180.00
		462.00
NAPOLEON FEED MILL, INC	CALCIUM CHLORIDE	167.88
NORM'S AUTO-JONESVILLE	MVP - AUTO REPAIRS	33.25
NORTH EAST FABRICATION CO, IN	MVP - LEAF VAC REPAIRS	938.17
PAVEMENT SOLUTIONS, INC.	CRACK FILL - MAJOR/LOCAL STREETS	14,466.40
PENROSE, ANDY	R2PC MEETING MILEAGE	59.01
PETTY CASH	ELECTION POSTAGE	198.00
POSTMASTER	POSTAGE - WATER/SEWER BILLS	331.28
POWERS CLOTHING, INC.	JFD - OFFICER UNIFORM SHIRTS	63.00
PRO-MEC ENGINEERING SERVICES,	JFD - TRUCK 532 TANK	2,161.05
SHARE CORPORATION	WATER - SUPPLIES	137.57
	WATER - SUPPLIES	161.80
		299.37
SPARKS & SONS EXCAVATING, LLC	PUSH BACK DUMP	863.61
SPENCER, WINDY	STAFF ID PHOTOS	250.00
STATE OF MICHIGAN	MAUMEE ST RECONSTRUCTION	35,532.39
	WATER - WATER SUPPLY ANNUAL FEE	1,618.08
		37,150.47
ULINE	CITY HALL/JPD/WWTP/DPW - PAPER TOWELS	299.97
UNIFIRST CORPORATION	WWTP - UNIFORM RENTAL	(54.24)
	WWTP - UNIFORM RENTAL	40.24
	MVP - SHOP TOWELS	33.47
	WWTP - UNIFORM RENTAL	40.24
	WWTP - UNIFORM RENTAL	40.24
	JPD/CITY HALL FLOOR MATS	50.25
	MVP SHOP TOWELS	33.47
	WWTP - UNIFORM RENTAL	40.24
		223.91
USA BLUEBOOK	WWTP - SUPPLIES	709.26

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	WWTP - SUPPLIES	138.90
	WWTP - OPERATING SUPPLIES	1,335.76
		2,183.92
VC3, INC.	MS EXCHANGE ONLINE - OCT 2023	100.00
	CITY HALL NETWORK SWITCH	367.00
	MONITOR CABLES/LENORE'S COMPUTER	94.00
		561.00
VERIZON WIRELESS	DPW CELL PHONE	25.00
	JPD/DPW-CELL PHONES/RADIO TOWER/JPD/JFD-MODEMS	321.32
		346.32
WOLVERINE ENG & SURVEYORS INCAUMEE ST RECONSTRUCTION		5,756.03
	Total:	146,346.42

Economic Development Partnership of Hillsdale County  
Minutes of Regular Meeting  
July 20, 2023

**Board Members Present:** John Condon, Rick Schaerer, Don Germann, Kelly LoPresto, Jeff Gray, Vicki Morris, David Mackie, Kym Blythe, Greg Moore, Sally Clark, Corey Parker, Ron Griffith

**Board Members Absent:** Troy Reehl, Tony Samon, Jason Smith, Jeremiah Hodshire, Kelly Hodshire, Doug Ingles

**Staff:** Susan Smith, Annette Sands

**Call to Order:** 8:01 a.m.- Rick Schaerer

- Motion by Don Germann to approve agenda,  
Support by John Condon, unanimously approved
- Motion by Jeff Gray to approve March 2023 Minutes  
Support by David Mackie, unanimously approved
- Motion by Don Germann to approve Michael Held, Paragon Metals, and Wanda White, White Machine and Automation as Manufacturing Representatives to EDP Board of Directors, Support by John Condon, unanimously approved
- Motion by Jeff Gray to approve proposed 23-24 budget
- Support by Vicki Morris, unanimously approved
- Motion by Vicki Morris to approve Treasurer's Report  
Support by Don Germann, unanimously approved
- Motion by Greg Moore to approve the Director's Report  
Support by David Mackie, Unanimously approved

**Treasurer's Report:** Consisted of an overview of the EDP's current fiscal year 2022-2023, income and expenses. Currently, total Net Assets are \$347,062, with **\$270,841** being all cash. Finances look very strong, with a current net income of \$43,769. Still waiting on EDA Grant reimbursements of paid consultants, which is approximately \$25,000. Best year yet, due to all of the contract work taken on by EDP!

**Director's Report:** Consisted of an overview of happenings at the EDP.

- Housing efforts at EDP, discussion with USDA with several group to discuss their programs with residential, zero down home loans and incentives for developers.
- Hillsdale Area Career Center Advisory committee meeting for the Mechatronics and Welding classes. Curriculum and goals Meet in Fall and Spring
- EDP assisted Waldron School's 8<sup>th</sup> grade interviews. This was an invitation from Jenn Fether, guidance counselor to assist with interview skills for future preparation. Area is large poverty and resilience.

- Project Hutchinson confidential project from MEDC, has chosen to locate in Litchfield. They are an advanced Manufacturing company. The media release from the Governor will be at the end of the month.
- Overview of the EDP Contracted Services with Region 9, MWSE. EDA Consultant, Sector Grant and childcare collaborations in partnership with Lenawee Now
- Cushman & Wakefield Industrial Brokers have been very instrumental in the negotiations for the American Axle facility and working with attractions for the Interdyne Building in Jonesville.
- Collaboration with other Economic Development Peers, Williams County, BCEGA for Sport Truck, Lenawee Now- Sector Grants.
- Community engagement

**Round Table Discussion:**

- David Mackie- Lots of investment throughout the county, over 100 million. City of Hillsdale 25 Million: college 4-5 building, Three Meadows developer 12-15 million investment-Edwin Allen Homes, new airport terminal construction. Meijers is planning to open in February or March 2024
- Jeff Gray- Klein Tool building closed with D.H. Roberts. They are working on Egle grant with Triterra. Planning on retail and apartments.
- Don Germann- the bank is seeing high request for debt consolidation. Bump in bankruptcy 15-20 in the Homer Index alone. Very high credit card debt with inflation. Helping elderly with roof repair and water heater.
- Vicki Morris- discussion on the huge swing in interest rates on home mortgages this year, so far from 4%-8.5%.
- Sally Clark- Going Pro Talent Fund- grant season begins September 2023. Increase to \$2000 per person for training and new hire. Veteran owned bonus on application. Sally willing to assist with application. IWT noncompetitive. OJT- still available. There are new grants for apprenticeships.
- John Condon- Hillsdale Terminal is planning to be moved out of facility on Moore Road with all operations in new building on Industrial Drive. Working on lease with Homer Company

Adjournment: 8:48 a.m.- Rick Schaerer

Respectfully submitted,  
Annette Sands

# Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

## MEETING MINUTES

Region 2 Planning Commission - Full Commission  
Jackson County Tower Bldg.  
120 W. Michigan Ave.  
Jackson, MI 49201

Thursday, September 14, 2023

I. **Call to Order** – Chair Jancek called the meeting to order at 2:00 p.m. A quorum was present.

Attendance:

Adams	✓	Donaldson (E)	Keener	✓	Shotwell (E)
Andrews	✓	Duckham (E)	Keller	✓	Sigers (E)
✓ Bair (E)	✓	Elwell (E)	Koehn	✓	Smith (E)
Beach		Everidge	Lammers	✓	Snell
Beecher		Gaede (E)	Lance	✓	Southworth (E)
✓ Beeker (E)		Gallagher	Linnabary		Sutherland
Blythe		Gentner	Miller		Swartzlander (E)
Boggs		Gould, J.	✓ Minnick, Jr.		Teriaco
Bolton		Gould, L. (E)	Mitchell	✓	Tillotson (E)
Bush		Greene (E)	Montrief		Todd
Bussell		Greenleaf	Navarro	✓	VanDoren
Calender		Griffin	Nickel		VanWinkle
Camacho		Gross	✓ O'Dowd		Votzke
Chamberlain	✓	Havican (E)	✓ Overton (E)		Webb
Collins		Hawkins	✓ Penrose (E)		Weir
Cornish	✓	Hawley	Peters		Williams
Cousino		Heath	Pixley		Willis
Cure	✓	Herlein	Root		Wilson
✓ Cure	✓	Jancek (E)	Saenz		Witt (E)
David	✓	Johnson	✓ Schlecte (E)		
Dillon		Kastel	Shaw		

**Key:** ✓ = present (E) = Executive Committee member

Staff Present: Brett Gatz, Jacob Hurt, Jill Liogghio, Zack Smith

Others Present: Charlie Briner, JCDOT; Angie Kline, JCDOT; Alex Masten, The Enterprise Group; Bret Taylor, JCDOT and Andrea Strach, MDOT

II. **Approval of the September 14, 2023 Agenda** – The motion was made by Comm. Bair, supported by Comm. Duckham, to approve the September 14, 2023 agenda as presented. The motion carried unanimously.

- III. Public Comment** – Chair Jancek requested public comment. There was no public comment.
- IV. Approval of the Full Commission Meeting Minutes for July 13, 2023** – The motion was made by Comm. Bair, supported by Comm. Penrose, to approve the Full Commission meeting minutes of July 13, 2023 as submitted. The motion carried unanimously.
- V. Approval of Action Taken at the August 10, 2023 Executive Committee Meeting** – The motion was made by Comm. Bair, supported by Comm. Duckham, to approve the action taken at the August 10, 2023 Executive Committee meeting. The motion carried unanimously.
- VI. Receipt of Treasurer’s Report of August 31, 2023** – A motion was made by Comm. Snell, supported by Comm. Duckham, to receive the August 31, 2023 Treasurer’s Report as presented. The motion carried unanimously.
- VII. Approval of September 14, 2023 Submitted Bills** – A motion was made by Comm. Bair, supported by Comm. Snell, to approve payment of the September 14, 2023 submitted bills. The motion carried unanimously.
- VIII. Staff Progress Report for August 2023** – The August 2023 staff progress report was included in the agenda packet. Mr. Hurt presented highlights from the staff progress report for the month of August. Comm. Penrose asked when the City of Jonesville Recreation Plan will be completed.
- IX. Approval of Amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP) were submitted by the Michigan Department of Transportation.

Fiscal Year	Job no.	Phase	County	Project Name	Limits	Primary Work Type	Project Description	Federal Budget	Federal Fund Source	State Budget	Local Budget	Total Phase Cost	Amendment Type
2024	219197	CON	Jackson	I-94BL	Louis Glick, Michigan to Cooper & Cooper, Washington to Michigan	Road Capital Preventive Maintenance	Concrete Pavement Repairs and Joint Repairs	\$116,227	ST	\$25,773	\$0	\$142,000	Add
2024	207396	PE	Jackson, Ingham, Lenawee, Washtenaw	Regionwide	All trunkline routes of REGION2 MPO	Traffic Safety	Permanent pavement marking application on University Region trunklines	\$5,184	HSIP	\$576	\$0	\$40,000	Budget
2024	207396	CON	Jackson, Ingham, Lenawee, Washtenaw	Regionwide	All trunkline routes of REGION2 MPO	Traffic Safety	Permanent pavement marking application on University Region trunklines	\$671,328	HSIP	\$74,592	\$0	\$5,180,000	Budget
2024	207406	CON	Jackson, Ingham, Lenawee, Washtenaw	Regionwide	All trunkline routes of REGION2 MPO	Traffic Safety	Pavement marking retro-reflectivity readings on University Region trunklines	\$2,592	HSIP	\$288	\$0	\$20,000	Budget
2024	207397	PE	Jackson, Ingham, Lenawee, Washtenaw	Regionwide	All trunkline routes of REGION2 MPO	Traffic Safety	Special pavement marking application on trunklines in University Region	\$2,592	HSIP	\$288	\$0	\$20,000	Delete

2024	207397	CON	Jackson, Ingham, Le-nawee, Washtenaw	Regionwide	All trunkline routes of REGION2 MPO	Traffic Safety	Special pavement marking application on trunklines in University Region	\$73,872	HSIP	\$8,208	\$0	\$570,000	Delete
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The motion was made by Comm. Snell, supported by Comm. Schlecte, to approve the TIP amendments presented by the Michigan Department of Transportation. The motion carried unanimously.

- X. Approval of 2050 LRTP Draft Plan** – Brett Gatz stated the draft LRTP plan was ready for public comment. Motion was made by Comm. Schlecte, supported by Comm. Snell to approve the draft LRTP plan. The motion carried unanimously.
- XI. Approval of the FY 2024 R2PC Planning Work Program** – Mr. Hurt presented the FY 2024 R2PC Planning Work Program for approval. Motion was made by Comm. Smith, supported by Comm. Snell to approve the FY 2024 R2PC Planning Work Program. The motion carried unanimously.
- XII. Approval of the FY 2024 Regional Transportation Planning Work Program** – Mr. Hurt presented the FY 2024 Regional Transportation Planning Work Program for approval. Motion was made by Comm. Schlecte, supported by Comm. Snell to approve the FY 2024 Regional Transportation Planning Work Program. The motion carried unanimously.
- XIII. Other Business** – Comm. Elwell expressed a desire to begin discussion regarding monthly Full Commission meetings in place of the current structure of alternating months of Full Commission and Executive Committee meetings. Discussion will continue over the course of the coming months.
- XIV. Public Comment / Commissioners’ Comments** – Comm. Cure discussed a zoning issue regarding residential non-conforming uses in the commercial zoning district of the Village of Cement City.
- XV. Adjournment** – There being no further business, Chair Jancek adjourned the meeting at 2:47 p.m.

Alan Beeker  
Secretary

# Region 2 PLANNING COMMISSION

Serving Hillsdale, Jackson & Lenawee Counties

## MEETING MINUTES

Region 2 Planning Commission – Executive Committee  
Lenawee District Library  
4459 W. US 223  
Adrian, MI 49221

Thursday, October 12, 2023

I. **Call to Order** – Chair Pete Jancek called the meeting to order at 2:08 PM. A quorum was present.

Attendance:

✓ Bair	Gaede	Overton	Southworth
✓ Beeker	Gould	✓ Penrose	✓ Swartzlander
✓ Donaldson	Greene	Schlecte	✓ Tillotson
✓ Duckham	Havican	Shotwell	✓ Witt
Elwell	✓ Jancek	Sigers	

**Key:** ✓ = present

Staff Present: Zack Smith

Others Present: Jon Dowling, City of Jackson; Dustin Krasny, Rep. Tim Walberg's Office; Ed Planeta, Jackson County; Jim VanDoren, Lenawee County

A. A Moment of Silence was observed for Jacob Hurt and the passing of his daughter.

II. **Approval of the October 12, 2023 Agenda** – The motion was made by Comm. Bair, supported by Comm. Duckham, to approve the October 12, 2023 agenda. The motion carried unanimously.

III. **Public Comment** – Dustin Krasny, District Director for Rep. Tim Walberg spoke about how Rep. Walberg is working for the district. He mentioned the crisis in the Middle East, support for technical education, and reducing the costs of higher education. He also mentioned that there would be upcoming town halls.

- IV. Approval of the Executive Committee Meeting Minutes for August 10, 2023** – The motion was made by Comm. Bair, supported by Comm. Duckham, to approve the Executive Committee meeting minutes of August 10, 2023 as submitted. The motion carried unanimously.
- V. Receipt of Treasurer’s Report of September 30, 2023** – A motion was made by Comm. Duckham, and supported by Comm. Bair, to receive the September 30, 2023 Treasurer’s Report as presented. The motion carried unanimously.
- VI. Approval of October 12, 2023 Submitted Bills** – A motion was made by Comm. Penrose supported by Comm. Swartzlander, to approve payment of the October 12, 2023 submitted bills. The motion carried unanimously.
- VII. Staff Progress Report for September 2023** – The September 2023 staff progress report was included in the agenda packet.
- VIII. Approval of Amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP)** – The following amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP) were submitted by the City of Jackson:

Fiscal Year	Job no.	Street	Description	Length	Funding	Action
2024	216546	MLK Equality Trail Prospect St. to MLK Jr. Dr.	Reconstruct existing 8 ft. wide asphalt pathway with a 12 ft. wide concrete non-motorized pathway	0.55	Federal (SRTS) \$375,000 City (original amt) \$123,000 City (new amt) \$284,929	Change
2024	216641	Elm Ave from North St to Floral Ave	Reconstruct asphalt	0.334	Federal (SRTS) \$329,600 City (original amt) \$82,400 City (new amt) \$304,634	Change
2024	216642	High St from South St to Executive Dr	Crush and shape with asphalt resurfacing	0.631	Federal (SRTS) \$398,400 City (original amt) \$99,600 City (new amt) \$215,476	Change
2025	---	MLK Jr Dr  South Street to Morrell Street	Reconstruction including modification from a three lane cross-section with one parking lane to a two lane cross-section with parking on both sides, installation of a ten foot shared use path, sidewalk reconstruction, installation of bump-outs at all local street intersections, turning lanes and new signals, new street lighting, tree planting, stormwater infrastructure and other street improvements	0.979	RAISE \$6,785,245 City \$753,916	Add
2025	---	STR 4536  E. High St. over Grand River	Epoxy overlay on deck surface, reseal end joints, substructure patching, penetrating sealer on abutments, and channel cleanout	---	State/Federal \$58,900 City \$ 3,100	Add
2025	---	STR 4538  E. Morrell over Grand River	HMA overlay on deck surface, barrier wall patching, reseal end joints, approach pavement resurfacing, approach curb and gutter, substructure patching, penetrating sealer on abutments and channel cleanout	---	State/Federal \$150,000 City \$ 7,900	Add
2025	---	STR 4547  Losey Ave. over Grand River	Epoxy overlay on deck surface, barrier wall patching, reseal end joints, penetrating sealer on abutments and channel cleanout	---	State/Federal \$35,150 City \$ 1,850	Add

The following amendments to the JACTS FY 2023-2026 Transportation Improvement Program (TIP) were submitted by the Jackson Area Transportation Authority:

Fiscal Year	Project Name	Limits	Primary Work Type	Project Description	Federal Cost	Federal Funding Source	State Cost	Total Project Cost
2023	219442	Area Wide	SP 1809 - safety	FY 2023 Safety	\$17,258	5307	\$4,315	\$21,573
2024	216557	County-wide	Operating	FY 2024 Operating	\$40,363	5311	\$40,363	\$80,726

The motion was made by Comm. Duckham, supported by Comm. Bair to approve the TIP amendments presented by the City of Jackson and the Jackson Area Transportation Authority. The motion carried unanimously.

- IX. Other Business** – December 14, 2023 Executive Committee Date Change. Tabled until further information as to why is provided.
- X. Public Comment / Commissioners' Comments** – Chair Jancek noted that there was a lot of construction and told everyone to be safe while driving. Comm. Penrose noted that a new Meijer and new apartments were going up in Hillsdale to be opened in 2024.
- XI. Adjournment** – There being no further business, Chair Jancek adjourned the meeting at 2:22 p.m.

Alan Beeker  
Secretary

# Jonesville Police Department

116 West Chicago Road  
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

## ACTIVITY SUMMARY FOR OCTOBER 2023

Total reports written: 38  
Assault and Battery: 3  
Break and Enter: 0  
Larceny from Building: 0  
Theft from Motor Vehicle: 1  
Fraud: 1  
Damage to Property: 0  
Larceny- Other: 1  
Non-Violent Domestic: 0  
Retail Fraud: 0  
Natural Death: 0  
Accidental Firearm Discharge: 0  
Obstructing Justice: 2  
Public Roadway Accidents: 4  
Private Property Accidents: 1  
Other Arrests: 3 (warrants, traffic-DWLS/Revoked, etc.)  
Civil Matter/Family Disputes: 7  
Medical Emergency: 3  
Open Door: 2  
Ordinance Violation: 1  
Juvenile Runaway: 0  
Suspicious Situations: 4  
Lost and Found Property: 0  
General Assistance: 6  
Traffic/Moving Violations: 8  
Juvenile Petitions: 0  
Warrants Received from Prosecutor: 2



# **MONTHLY OPERATING REPORT**

## **October 2023**

**SUBMITTED:**        **November 8, 2023**

**WATER FLOW**

MAXIMUM        330,000  
MINIMUM        118,000  
AVERAGE        180,000  
TOTAL            5.593 MG

**WASTEWATER FLOW**

MAXIMUM        260,600  
MINIMUM        220,500  
AVERAGE        241,000  
TOTAL            7.4721 MG

**CALLOUTS:**        **None**

**OPERATION & MAINTENANCE**

The plant was in compliance with the NPDES permit limitations during the month of October 2023. Starting in May and lasting through September the discharge limits on compatible pollutants imposed by Michigan EGLE are stricter because of possible bodily contact and differing aquatic conditions in the receiving stream. In October 2023 the Wastewater Plant met the summer limits for discharge.

The Wastewater Plant Laboratory processed 151 Bacteria tests, 26 Nitrate tests and 14 Nitrite tests in September. The annual totals through October 2023 are as follows:

- Total Coliform Bacteria-----1,256
- Nitrates-----234
- Nitrites-----111

Plant Staff with assistance from the DPW Staff replaced the sand and anthracite in the number one pressure filter. The filter had been taken out of service this past summer to make some rather extensive repairs to the air scour system. The filter is currently operating properly.

Biotech Agronomics injected 170,000 gallons of treated digested biosolids to area farmland. The remaining 65,000 to 75,000 gallons will be blended in order to meet State limits for nickel.

### **5-Day Biochemical Oxygen Demand**

**NPDES Permit 30 Day Average Limit is 4 mg/l**

**NPDES Permit Daily Maximum is 10 mg/l**

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the Receiving stream.

*Jonesville Monthly Average—1.8 mg/l*

*Average Percent Removal from the Raw Wastewater—99.0 %*

*Daily Maximum—4 mg/l*

### **Total Suspended Solids**

**NPDES Permit Limit is 20 mg/l**

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

*Jonesville Monthly Average—1.7 mg/l*

*Average Percent Removal from the Raw Wastewater—99.0%*

### **Total Phosphorus**

**NPDES Permit Limit 1 mg/l Year Round**

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

*Jonesville Monthly Average—0.50 mg/l*

*Average Percent Removal from the Raw Wastewater—90.0%*

### **Ammonia Nitrogen**

**Monthly Average Limit is 0.5 mg/l**

**Daily Maximum Limit is 2.0 mg/l**

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples Of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

*Jonesville Monthly Average—0.054 mg/l*

*Average Percent Removal from the Raw Wastewater—99.8%*

*Jonesville Daily Maximum—0.293 mg/l*

Ed Hughes

# Jonesville Dept of Public Works

## October 2023

### Monthly Report

	Maintenance	Salt	Chloride	Top Dirt	COLD MIX
<b>STATE HIGHWAYS</b>	0 HR DT 0 HR OT	0 Ton	0 Bag	0 Yd	0 Ton
<b>MAJOR STREETS</b>	0 HR DT 0 HR OT	0 Ton	0 Bag	0 Yd	0 Ton
<b>LOCAL STREETS</b>	0 HR DT 0 HR OT	0 Ton	0 Bag	0 Yd	0 Ton
<b>PARKING LOTS</b>	0 HR DT 0 HR OT	0 Ton	0 Bag		0 Ton
<b>POLICE STATION</b>	0 HR OT	0 Ton	0 Bag		
<b>FIRE DEPARTMENT</b>	0 HR OT	0 Ton	0 Bag		
<b>DDA SIDEWALKS</b>	0 HR OT				
<b>LDFA</b>	0 HR OT				0 Ton
<b>WATER</b>	0 HR DT 0 HR OT			0 Yd	0 Ton
<b>State Police</b>	0 HR DT	0 Ton	0 Bag		

**There were no call outs.**

We have been doing the weekly brush collection.

The Rail Trail was mowed.

We have been painting fire hydrants.

Fire hydrants were flushed.

We installed a new fire hydrant on Wright Street as the old one broke.

We helped the sewer plant install sand in one of there filter tanks.

We have been doing maintenance on the equipment.

The Wright Street bathrooms and the drinking fountain in Fast Park were winterized.

The Cemetery water was winterized.

The leaf vac and truck are ready for leaf season.

Mike Kyser



**CITY OF JONESVILLE  
CASH BALANCES**

	October-2023	BANK BALANCE
<b>GENERAL FUND:</b>		
General Fund Checking	101-000-001	0.00
General Fund ICS	101-000-002	71,890.36
General Fund CLASS Acct	101-000-007	2,063,995.97
General Fund Cemetery CLASS Acct	101-000-007.100	98,819.61
General Fund Alloc of Assets CLASS	101-000-007.200	438,995.72
<b>MAJOR STREETS:</b>		
Major Streets Now Checking	202-000-001	39,242.75
Major Streets CLASS Acct	202-000-007	581,239.67
<b>LOCAL STREETS:</b>		
Local Streets Now Checking	203-000-001	37,242.03
Local Streets CLASS Acct	203-000-007	980,360.44
<b>STATE HIGHWAY:</b>		
State Highway Now Checking	211-000-001	19,716.22
<b>L.D.F.A.:</b>		
L DFA Operating Now Checking	247-000-001	3,310.40
L DFA Operating CLASS Acct	247-000-007	3,017,725.33
<b>D.D.A.:</b>		
DDA Now Checking	248-000-001	6,329.56
DDA Operating CLASS Acct	248-000-007	82,883.34
<b>SEWER FUND:</b>		
Sewer Receiving Now Checking	590-000-001	102,610.96
Sewer Bond & Interest Checking	590-000-001.300	10.00
Sewer Receiving CLASS Acct	590-000-007	281,392.93
Sewer Plant Improv. CLASS Acct	590-000-007.200	1,373,069.72
<b>WATER FUND:</b>		
Water Receiving Now Checking	591-000-001	63,680.78
Water Receiving CLASS Acct	591-000-007	317,826.22
Water Plant Improvement CLASS Acct	591-000-007.100	408,561.28
Water Bond Reserve CLASS	591-000-007.200	51,354.19
Water RR&I Reserve CLASS	591-000-007.250	43,145.79
Water Tower Maint CLASS Acct	591-000-007.300	55,389.89
Water Maint CLASS Acct	591-000-007.400	84,588.61
<b>MOTOR VEHICLE POOL:</b>		
Motor Vehicle Pool Now Checking	661-000-001	1,496.94
Equip. Replace CLASS - Police Car	661-000-007.301	43,114.65
Equip. Replace CLASS - Fire Truck	661-000-007.336	32,056.45
Equip. Replace CLASS - DPW Equip	661-000-007.463	-9,448.15
Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	55,571.99
<b>CURRENT TAX:</b>		
Current Tax Checking	703-000-001	115.99
Current Tax Savings Account	703-000-002	113,252.86
<b>PAYROLL FUND CHECKING:</b>		
	750-000-001	12,704.76
<b>GRAND TOTAL</b>		<b>10,472,247.26</b>

RECEIVED  
NOV 06 2023

BY: \_\_\_\_\_

November 1, 2023

Mayor Gerald Arno  
City Council  
Jeff Gray, City Manager  
City Staff  
265 East Chicago St  
Jonesville, MI 49250

Dear All

Thank you all for the very special Honor of naming Deal Parkway also "Bob Snow Way".

I so enjoyed the years on City Council and various committees. We serve not to be recognized but to make our community a better place to live and work.

Thank you all for your service and friendship.

Sincerely,

  
Bob Snow