

**\*\*Subject to Council Approval\*\***

**JONESVILLE CITY COUNCIL  
Minutes of December 18, 2024**

A meeting of the Jonesville City Council was held on Wednesday, December 18, 2024 at the Jonesville City Hall, 265 E. Chicago Street, Jonesville, MI. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Dean Adair II, Chris Grider, Brenda Guyse, George Humphries Jr., Andy Penrose and Annette Sands.

Also present: Manager Gray, DPW Supt. Crouch, Public Safety Director Lance, Deputy Fire Chief Riggs, Finance Director Spahr, Attorney Lovinger, WWTP Supt Mullaly, Steve Lanius, Chad and Nicole Benson, Lisa Adair, Don Toffolo, Doug Ingles, Joseph Luna, Adam Rose, Sarah Rose, Abigail Budd, Mason Rose and Lorelei Rose.

George Humphries Jr. led the Pledge of Allegiance and moment of silence.

A motion was made by Brenda Guyse and supported by Andy Penrose to approve the agenda as presented with two amendments; Add 4A – Oath of Office; Sarah L. Rose and 9.H. – Appointment to the Citizenship Committee. All in favor. Motion carried.

Steve Lanius, Hillsdale County Commissioner, provided an update of the Hillsdale County Commission.

Clerk Means administered the Oath of Office to Sarah L. Rose, Police Officer.

A motion was made by George Humphries Jr. and supported by Dean Adair II to approve the minutes of November 20, 2024 with one addition. All in favor. Motion carried.

Brenda Guyse made a motion and was supported by George Humphries Jr. to receive the minutes of the Planning Commission – November 13, 2024. All in favor. Motion carried.

The Public Hearing was opened at 6:43 p.m. for Ordinance No. 223 – Purchase, Sale and Lease of Property. No comments were made. The Public Hearing closed at 6:44 p.m.

A motion was made by Dean Adair II and supported by Chris Grider to approve Ordinance No. 223 – Purchase, Sale, and Lease of Property. This Ordinance amends Article V. of the City Charter to add procedures for the purchase, sale, and lease of property, in accordance with Chapter 13 of the City Charter. Roll Call Vote: Ayes: Dean Adair II, Chris Grider, Brenda Guyse, George Humphries Jr., Andy Penrose, Annette Sands and Gerry Arno. Nays: None. Motion carried.

Brenda Guyse made a motion and was supported by George Humphries Jr. to approve Resolution 2024-19 – Real and Personal Property Policies. The Resolution will establish policies for the purchase, sale, and lease of real property, as well as for the disposition of excess

personal property. Roll Call Vote: Ayes: Dean Adair II, Chris Grider, Brenda Guyse, George Humphries Jr., Andy Penrose, Annette Sands and Gerry Arno. Nays: None. Motion carried.

A motion was made by Andy Penrose and supported by Brenda Guyse to appoint Councilmember Chris Grider as a City Representative to the Hillsdale County Materials Management Plan (MMP) Committee, and Dean Adair II as an alternative representative. Commissioner Doug Ingles was in attendance to speak about the process of developing the Solid Waste Management Plan per the Michigan Department of Environment, Great Lakes, and Energy (EGLE) mandating the replacement. All in favor. Motion carried.

Annette Sands made a motion and was supported by Brenda Guyse to approve the recommendation from the Downtown Development Authority (DDA) for the Chicago Street Road Diet and Streetscape Plans. The plan includes Concrete Treatments and placement of trees, along with paving the entire length of US-12 within the City limits, as well as the north let of M-99. All in favor. Motion carried.

A motion was made by Brenda Guyse and supported by Dean Adair II to authorize the City Manager and City Clerk to execute a Consent to Grade Agreement to allow Michigan Department of Transportation (MDOT) to complete the work on City property, including waiver of the purchase cost. All in favor. Motion carried.

Andy Penrose made a motion and was supported by Annette Sands to create an additional full-time police officer recruit position. The Recruit Officer will be a full-time employee of the City whose academy training would also be sponsored by the City. Upon successful completion of the 20-week academy program, the individual would be promoted to Police Officer. The City is eligible to receive a grant to offset up to \$20,000 in salary, benefits, transportation and academy costs. All in favor. Motion carried.

A motion was made by George Humphries Jr. and supported by Brenda Guyse to authorize a waiver to the Purchasing Policy for the purpose of rebuilding the WWTP Raw Sewage Pumps, and awarding the contract to Kennedy Industries. The estimated cost of the rebuild is approximately \$23,000 per pump. All in favor. Motion carried.

Chris Grider made a motion and was supported by Dean Adair II to approve Pay Request No. 5 – West and Adrian Street Improvement Project in the amount of \$384,866.32. The request total largely covers storm sewer, asphalt, sidewalks, and road edge restoration. All in favor. Motion carried.

A motion was made by Brenda Guyse and supported by Chris Grider to approve the 2025 meeting calendar as presented. All in favor. Motion carried.

Andy Penrose made a motion and was supported by Dean Adair II to appoint Katie Griffiths as the Jonesville Community Schools representative to the Citizenship Committee for a three-year term through November 2027. All in favor. Motion carried.

A motion was made by Andy Penrose and supported by Brenda Guyse to approve the Accounts Payable for December 2024 in the amount of \$80,076.96. All in favor. Motion carried.

Updates were given by Department Heads, Manager Gray and Council.

Mayor Arno adjourned the meeting at 7:54 p.m.

Submitted by:

---

Cynthia D. Means  
Clerk

---

Gerald E. Arno  
Mayor