




To: Jonesville City Council  
From: Jeffrey M. Gray, City Manager   
Date: August 20, 2024  
Re: Supplemental Information – August 21, 2024 Council Meeting

➤ *I recommend that the Council agenda be amended to add the following item:*

**6. G. Consider Appointment of a Water and Wastewater Treatment Plant Superintendent**

**[Action Item]**

Candidates for the vacancy in the Water and Wastewater Treatment Plant Superintendent were recently interviewed by Manager Gray and Mayor Arno. By ordinance and policy, Department Heads are appointed by the City Council, upon recommendation by the City Manager. This agenda item is reserved for the City Manager's recommendation for appointment of the next Water and Wastewater Treatment Plant Superintendent.

➤ *Please also consider the following update to Item 6. C. on the agenda:*

**6. C. Set Special Meeting**

**[Action Item]**

Unfortunately, the Michigan Municipal League trainer that specializes in Open Meetings Act and Freedom of Information Act is unavailable on the preferred training date of September 25<sup>th</sup>. If that component of the training is critical, they have proposed alternate dates of Monday, September 30<sup>th</sup> or Thursday, October 3<sup>rd</sup>. A session on conduct of meetings, including parliamentary procedure, laws, motions, conduct and decorum can be held on any of the three dates. In setting the special meeting, Council is asked to select from one of the following dates:

- Wednesday, September 25<sup>th</sup>: Conduct of Meetings, etc.
- Monday, September 30<sup>th</sup>: Conduct of Meetings, etc.; Open Meetings Act; Freedom of Information Act
- Thursday, October 3<sup>rd</sup>: Conduct of Meetings, etc.; Open Meetings Act; Freedom of Information Act

A motion will be necessary to set the special meeting. In addition to meeting date, please also indicate a start time of 5:30 or 6:00 p.m.; the session will last approximately 3 hours. The session would be held at the Police Department, and a meal provided; if Council wishes to invite other boards, a larger venue could be sought.