




**CITY OF JONESVILLE
DOWNTOWN DEVELOPMENT AUTHORITY AGENDA
NOVEMBER 14, 2017 - 7:30 A.M.
CITY HALL**

1. **CALL TO ORDER**
2. **PRESENTATIONS AND RECOGNITIONS**
 - A. None
3. **APPROVAL OF AGENDA**
4. **APPROVAL OF MINUTES** – September 26, 2017 Special Meeting
5. **PUBLIC COMMENT**
6. **NEW BUSINESS**
 - A. 2018 Meeting Calendar [Action]
 - B. Christmas in Jonesville [Information]
 - C. MDOT Signal Modernization [Information]
 - D. Project Updates [Information/Discussion]
7. **OTHER BUSINESS**
8. **ADJOURNMENT**– Next Scheduled Meeting: **Tuesday, January 9, 2018 7:30 a.m.**



To: Jonesville DDA Board
From: Jeffrey M. Gray, City Manager 
Date: September 8, 2017
Re: Manager Report and Recommendations – September 12, 2017 DDA Meeting

6. A. 2018 Meeting Calendar

[Action]

Consistent with the current meeting calendar, the proposed 2018 calendar proposes meeting every other month on the second Tuesday at 7:30 a.m. at City Hall. The DDA may change the meeting date and/or time if desired. A motion is necessary to adopt the meeting calendar. *Please refer to the attached proposed 2018 Meeting Calendar.*

6. B. Christmas in Jonesville

[Information]

The annual Christmas in Jonesville event will take place on Friday, December 1st through Sunday, December 3rd. The DDA is once again sponsoring the tree lighting in Carl Fast Park on Friday night and the window decorating contest. The tree lighting will feature visits with Santa Claus, starting at 5:30 p.m. The Jonesville High School Band will play Christmas songs and carolers from the Sauk Theater will entertain. Jonesville elementary students will decorate luminaires that will light the paths in the park. We have assistance from the Middle School to prepare and place the luminaires. The tree will be lit at 6:00 to allow time for shopping Downtown.

D.H. Roberts Construction will once again donate hot chocolate through Biggby of Coldwater. Most of the arrangements are set for the evening. We could use a volunteer to pick up hot chocolate from the store in Coldwater, and another to man the table and pour cups for visitors.

Details regarding the tree lighting event and decorating contest are attached.

6. C. MDOT Signal Modernization Project

[Information]

Staff has communicated with MDOT regarding the DDA action to approve expenditure for enhancements to traffic signals in conjunction with the 2019 planned project. MDOT staff have provided the attached drawings illustrating sample high visibility street signage. I have attached a mock up of the signage as it might appear on a mast arm. MDOT is reviewing options for similar signs for the span wire intersections.

No action is required at this time, but I would welcome DDA comments regarding the appearance of the signage. Your input will be used as we continue to work with MDOT staff during the design phase of the project. *Please refer to the attached illustrations of proposed signage.*

6. D. Project Updates

[Information/Discussion]

This item is reserved for to address status updates on a number of projects, as identified on the agenda and any others that members may have questions about.