



**CITY OF JONESVILLE  
DOWNTOWN DEVELOPMENT AUTHORITY AGENDA  
JULY 10, 2018 - 7:30 A.M.  
CITY HALL**

- 1. CALL TO ORDER**
- 2. PRESENTATIONS AND RECOGNITIONS**
  - A. None
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF MINUTES – May 8, 2018 Meeting**
- 5. PUBLIC COMMENT**
- 6. NEW BUSINESS**
  - A. MDOT Signal Modernization – Intersection Lighting **[Action Item]**
  - B. Economic Development Strategy **[Action Item]**
  - C. Project Updates **[Information/Discussion]**
- 7. OTHER BUSINESS**
- 8. ADJOURNMENT– Next Scheduled Meeting: Tuesday, September 11, 2018 7:30 a.m.**



To: Jonesville DDA Board  
From: Jeffrey M. Gray, City Manager   
Date: July 3, 2018  
Re: Manager Report and Recommendations – July 10, 2018 DDA Meeting

**6. A. MDOT Signal Modernization – Intersection Lighting**

**[Action]**

As a part of the 2019 project to replace intersection traffic signals Downtown, the Michigan Department of Transportation (MDOT) has committed to maintaining intersection lighting similar to the existing. The original plan was to salvage the existing fixtures and paint them to match the new poles. However, MDOT is concerned that there will be incompatibility in mounting the old fixtures to the new pole and that it will be difficult to warranty the new paint. They are proposing to replace them with new fixtures. The replacement would be at their cost, and offer the opportunity to change the fixtures to LED.

Unfortunately, the fixtures that we currently have are no longer manufactured. You will see in the attachment that MDOT is asking that we select a new fixture. They are able to supply either a decorative fixture similar to the existing, a modern LED fixture, or a cobra-head style LED.

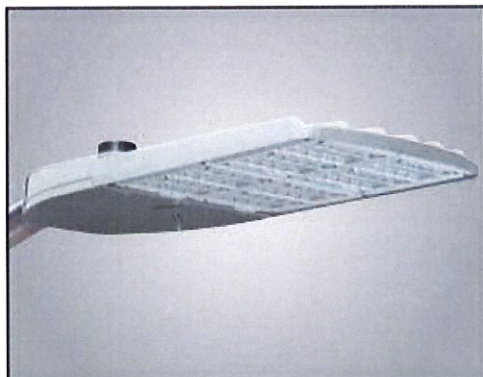
The current fixture and basic examples of the options are shown below.



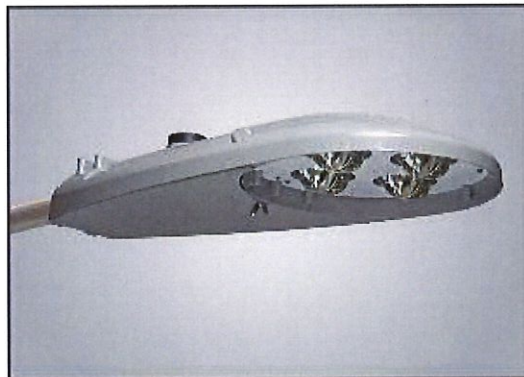
Current Fixture



Similar Decorative



Modern Fixture



Cobra-Head Fixture

Although the decorative fixtures would be somewhat different than the existing, I do not believe that the variation will be significant. The fixtures are mounted higher than the pedestrian fixtures along the block. If the DDA elects historic fixtures, I would recommend that the DDA request that the replacement include certain attributes, including the tear-drop glass, ribbed sides on the fixture, and a finial on top and a simple mounting arm similar to the existing.

The bid specifications will describe the attributes of the preferred fixture and the City will be able to consider similar alternates proposed by the contractor.

MDOT has provided cut sheets of several examples of the above fixtures. I will have them available at the meeting if the DDA is interested in viewing other varieties and to aid in the discussion and decision making. MDOT must include 3 manufacturers in their bid specs. *Please refer to the enclosed correspondence from the Michigan Department of Transportation.*

**6. B. Economic Development Strategy**

**[Action]**

On May 8<sup>th</sup>, the Planning Commission held a special meeting with representatives of City Council, the Downtown Development Authority (DDA), Local Development Finance Authority (LDFA), and Zoning Board of Appeals (ZBA). The purpose of the meeting was to discuss development priorities and to develop a shared economic development strategy. A draft strategy was discussed at the meeting and a revised draft was distributed to board members in mid-May, with an opportunity to present any suggested amendments prior to the end of May. No additional comments were received. The Planning Commission adopted the enclosed strategy at their June 13<sup>th</sup> meeting and is recommending that the other boards do the same. I would recommend that the DDA consider a motion to adopt the document. The adopted document will be incorporated into the Master Plan Update. *Please refer to the attached Economic Development Strategy.*

**6. C. Project Updates**

**[Information/Discussion]**

This item is reserved for to address status updates on a number of projects, as identified on the agenda and any others that members may have questions about.