



**CITY OF JONESVILLE
DOWNTOWN DEVELOPMENT AUTHORITY AGENDA
MAY 8, 2018 - 7:30 A.M.
CITY HALL**

1. CALL TO ORDER

2. PRESENTATIONS AND RECOGNITIONS

A. None

3. APPROVAL OF AGENDA

4. APPROVAL OF MINUTES – March 13, 2018 Meeting

5. PUBLIC COMMENT

6. NEW BUSINESS


- A. Fiscal Year 2018-19 Budget
- B. US-12/Chicago Street Future Work
- C. MDOT Preliminary Study – M-99
- D. Project Updates

**[Action]
[Discussion]
[Information]
[Information/Discussion]**

7. OTHER BUSINESS

8. ADJOURNMENT– Next Scheduled Meeting: Tuesday, July 10, 2018 7:30 a.m.



To: Jonesville DDA Board
From: Jeffrey M. Gray, City Manager 
Date: May 3, 2018
Re: Manager Report and Recommendations – May 8, 2018 DDA Meeting

6. A. FY 2018-19 Budget

[Action]

The appointed budget committee of Chair Don Toffolo, Don Germann, Gerry Arno and I met and prepared the enclosed recommendations for the 2018-19 fiscal year budget that begins on July 1st. With only modest revenue growth projected, the budget continues to focus on maintenance of the Downtown infrastructure and debt service. With the recent completion of the Community Survey, and the finding that the top priority is reuse or redevelopment of the Klein Tool building, funding for a feasibility study for that building is recommended in the current year budget. Grant funds would be sought to offset some of the costs of that project, which would reduce the projected budget deficit. In addition, revenues for the upcoming year are conservatively estimated, meaning that the deficit will likely be less still.

Other current and anticipated future capital expenditures are provided, along with a copy of the fund balance sheet for the end of the current fiscal year. The budget committee is recommending that they continue to meet through the upcoming year for the purposes of developing estimates of future needed capital projects, developing recommendations for financing those improvements, and developing criteria for consideration of expenditures from the revolving loan fund reserve in the event that project incentives are needed in the future. Additional detail will be provided at the meeting. A motion to recommend City Council approve the proposed FY 2018-19 budget, as recommended by the budget committee or with amendments, will be necessary. *Please refer to the enclosed copy of the draft budget, capital projects list, CIP sheet, and the current fund balance.*

6. B. US-12/Chicago Street Future Work

[Discussion]

During the process of developing the proposed budget, staff reached out to MDOT staff regarding current options for streetscape grants. I was hopeful that there might be options to address several maintenance items along the streetscape, perhaps with the planned signal project in 2019. Although, 2019 is not feasible, there was discussion of potential pavement work Downtown in 2021. A timeline is attached that provides the basic steps of pursuing a streetscape grant in conjunction with that project.

MDOT noted that such grants are more competitive when they address improvements to pedestrian and bicycle safety. In a corridor like ours, that can mean changes to pedestrian crossings, lane configurations, parking, etc. This item is reserved for discussion with the DDA of your interest in considering this approach with MDOT. Additional information will be provided at the meeting to help in the discussion.

6. C. MDOT Preliminary Study – M-99

[Information]

Staff recently received the attached notice of a preliminary study of M-99 (Olds Street), south of US-12. This includes portions of M-99 that are within the DDA district. Also attached is a correspondence that staff sent expressing our interest to coordinate on this study. *Please refer to the attached correspondence from Bergmann Associates and response email.*

6. D. Project Updates

[Information/Discussion]

This item is reserved for to address status updates on a number of projects, as identified on the agenda and any others that members may have questions about.