



**CITY OF JONESVILLE
DOWNTOWN DEVELOPMENT AUTHORITY AGENDA
JULY 16, 2019 - 7:30 A.M.
CITY HALL**

- 1. CALL TO ORDER**
- 2. PRESENTATIONS AND RECOGNITIONS**
 - A. None
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF MINUTES – May 14, 2019 Meeting**
- 5. PUBLIC COMMENT**
- 6. NEW BUSINESS**
 - A. Downtown Survey [Action Item]
 - B. Façade Improvements [Discussion Item]
 - C. Public Act 57 of 2018 [Information Item]
 - D. Project Updates [Information Item]
 - i. Former Klein Tool Building Update
 - ii. MDOT Signal Modernization Project Update
- 7. OTHER BUSINESS**
- 8. ADJOURNMENT– Next Scheduled Meeting: Tuesday, September 10, 2019 7:30 a.m.**



To: Jonesville DDA Board
From: Jeffrey M. Gray, City Manager
Date: July 12, 2019
Re: Manager Report and Recommendations – July 16, 2019 DDA Meeting

6. A. Downtown Survey

[Action]

In the fall of 2015, I met with several of the business owners on the north side of Chicago Street in the Downtown to discuss parking and trash concerns. The meeting was productive in that several business owners had the opportunity to meet one another for the first time. Also, there was an honest airing of concerns about parking, which included the design of that parking lot and the concerns of some that some Downtown employees tend to park in areas that would be desirable for customers.

The outcomes of the meeting were some informal agreements about employees parking further from the business entrances, the handling of short-term loading, and cleanup of the dumpster corral. However, with the passing of time and the changing of businesses, some concerns are once again being expressed about the utilization of parking and the availability of dumpster space.

Chair Toffolo has expressed a willingness to deliver a survey to the businesses on the north and south sides of Chicago Street that utilize the public parking lots on behalf of the DDA. While the delivery of the survey would formally document business and property owner concerns, it would also allow for some informal, one-on-one discussion of Downtown issues.

A draft survey is attached for discussion by the DDA. Some basic statistics regarding building area and parking spaces on each side of the street are also being provided. Also attached are some examples from other communities. If the survey is acceptable to the DDA as presented or with amendments, I would recommend a motion to approve it and to authorize Chair Toffolo to distribute. Results would be compiled for consideration at a future DDA meeting. *Please refer to the draft survey, Downtown statistics, Adrian survey results, and Kirkland survey form.*

6. B. Façade Improvements

[Discussion]

This agenda item is reserved for discussion of the DDA's façade improvement program. Staff is exploring options for re-establishing a program and will be prepared to review some considerations for discussion at the meeting.

6. C. Public Act 57 of 2018

[Information]

In May, Finance Director Spahr and I attended a training session hosted by the Michigan Downtown Association to provide information on the recently adopted PA 57 of 2018. In short, the Act establishes new, uniform reporting requirements for annual reports to the Michigan Department of Treasury regarding DDA activities; prescribes information regarding data that must be made publicly available on the City website; and requires two informational meetings each calendar year to review DDA actions.

Lenore and I will be working on the reporting and web requirements. We should have some discussion at the DDA meeting regarding the timing of informational sessions over the next several months. Please refer to the attached information sheet from the Michigan Downtown Association.

6. D. Project Updates

[Information]

This item is reserved to address status updates on a number of projects, as identified on the agenda and any others that members may have questions about.