

**Jonesville Downtown Development Authority**  
**PA 57 Informational meeting**  
**Minutes of November 12, 2019**

Present: Don Toffolo, Don Germann, Gerry Arno, Joe Ruden, Abe Graves, Penny Sarles, Gale Fix and Ron Gow.

Absent: Chris Fast

Also Present: Manager Gray

The meeting was called to order at 7:30 a.m.

A motion as made by Joe Ruden and supported by Abe Graves to approve the agenda as presented All in favor. Absent: Chris Fast. Motion carried.

Effective January 1, 2019, the State of Michigan adopted new public informational meeting requirements that effect both DDA and the LDFA. This meeting is reserved for the second of two required updates in the 2019 calendar year from the DDA regarding recent development projects and near-term priorities. An overview was provided to the DDA of tax increment financing that provides the funding support for activities of both boards. A notice of the meeting was provided to the City Council, Hillsdale County Board of Commissioners and the Hillsdale ISD as required.

A motion was made by Ron Gow and supported by Abe Graves to adjourn to the Regular DDA meeting at 7:34 a.m. All in favor. Absent: Chris Fast. Motion carried.

**Jonesville Downtown Development Authority**  
**Regular Meeting**  
**Minutes of November 12, 2019**

The meeting was called to order at 7:34 a.m.

Penny Sarles made a motion and was supported by Abe Graves to approve the agenda as presented. All in favor. Absent: Chris Fast. Motion carried.

A motion as made by Penny Sarles and was supported by Abe Graves to approve the minutes from September 10, 2019, Regular Meeting, and October 21, 2019, Special Joint Meeting. All in favor. Absent: Chris Fast. Motion carried.

Ron Gow made a motion to accept the Financial Report showing revenue and expenditure activity for the month of September and year-to-date, along with a current cash balances report in all accounts as of September 30, 2019. Joe Ruden supported the motion. All in favor. Absent: Chris Fast. Motion carried.

A motion was made by Ron Gow and supported by Abe Graves to approve the Annual Report on Status of Tax Increment Financing Plan and to authorize staff to submit the same to the Michigan Department of Treasury, and to approve the Fiscal Year 2018-19 Annual Report and to post the same on the DDA section of the City website. All in favor. Absent: Chris Fast. Motion carried.

Positive feedback was presented from the board regarding the PA 57 Informational Meeting that was held on October 21, 2019.

A motion was made by Penny Sarles and supported by Abe Graves to adopt the 2020 DDA meeting calendar and moving the meeting time to 7:45 a.m. from 7:30 a.m. to better accommodate morning schedules. Ayes: Don Toffolo, Abe Graves, Joe Ruden, Penny Sarles, Don Germann, and Gale Fix. Nays: Gerry Arno and Ron Gow. Absent: Chris Fast. Motion carried.

A motion was made by Penny Sarles and supported by Joe Ruden to approve the quote in the amount of \$1,080 to add a white stripe to designate on-street parking areas which are as follows: Park Street, Water Street (West side only), US-12 (Wright Street to Water/West Streets), West Street (US-12 to Alley), and Maumee Street (US-12 to Church Street). Ayes: Don Toffolo, Abe Graves, Joe Ruden, Penny Sarles, Don Germann, Gale Fix, and Gerry Arno. Nays: Ron Gow. Absent: Chris Fast. Motion carried.

A motion was made by Ron Gow and supported by Abe Graves to reappoint Chris Fast, Don Germann and Joe Ruden to a four-year term on the DDA. All in favor. Absent: Chris Fast. Motion carried.

After a brief discussion, there will be no change to the number of DDA Board members currently held which is the smallest number of members permissible under the law (the Mayor, plus 8).

Discussion ensued regarding the Downtown Façade Improvement Program and that the Michigan Economic Development Corporation (MEDC) has decided to not fund the grant program. The board was in agreement that a committee should be formed to discuss further the future of Jonesville's Downtown Façade Improvement Program. A motion was made by Joe Ruden and supported by Penny Sarles to approve the Façade Improvement Program Committee consisting of Joe Ruden, Gales Fix, Don Germann and Don Toffolo. All in favor. Absent: Chris Fast. Motion carried.

Manager Gray spoke briefly regarding the annual Christmas in Jonesville event, which will take place Friday, December 6, 2019 through Sunday, December 8, 2019. The DDA is sponsoring the tree lighting in Carl Fast Park on Friday night and the window decorating contest. Santa Claus will arrive at 5:30 p.m. in the Park on Friday, December 6, 2019 with the Jonesville High School band playing Christmas songs, carolers from the Sauk Theatre, luminaries and refreshments. Volunteers for serving hot chocolate will be Gerry and Vicky Arno, Don Germann will be charge of supplies, and Santa's elves will be Penny Sarles and Cindy Means. Don Germann advised of the Lion Club project, Lights of Love. 50 Christmas trees will be placed along the diagonal walkway and each tree will be sponsored by individuals or businesses at a cost of \$100.00 per tree. Each tree will be pre-lit, and will be decorated by the sponsors.

An update of the MDOT Signal Maintenance Project was provided by Manager Gray.

The next regular scheduled meeting will be Tuesday, January 14, 2020 at 7:45 a.m.

Meeting adjourned at 8:38 a.m.

Submitted by,

Cynthia D. Means, Clerk