VILLAGE OF JONESVILLE
265 E. CHICAGO STREET
JONESVILLE, MI 49250
517-849-2104

FACILITY AND GROUNDS USE APPLICATION AND AGREEMENT

1. Agency/Group/Individual Making Request:_____

2. Address:_____

3. Adult in Charge/Name:_____

   /Phone Number: _____

4. Description of Activity:_____

5. Approximate # of Participants: _____

6. Profit/Non-Profit: _____

7. Rental Fee ($125.00/Profit $75.00/Non-Profit):_____

8. Date Requested: _____

9. Time Requested: _____

It is specifically agreed that the Village of Jonesville will be held harmless from loss, liability or other expense that may arise during or be caused by the use or occupancy of Village facilities/grounds.

I understand that a $100 deposit will be charged, and upon satisfactory inspection, will be refunded. I also understand that the deposit could be forfeited for any damages or excess cleaning costs occurring as a result of my rental.

My agency or myself as an individual, will assume all costs for any damage to buildings, equipment or grounds that results directly or indirectly from the above usage.

No alcoholic beverages, drugs, or tobacco use is permitted on Village property.

My group/agency is in compliance with state and federal statutes regarding discrimination.

Other: _____

RENTAL FEE, CUSTODIAL REIMBURSEMENT AND ADDITIONAL FEES

I agree to remit to the Village of Jonesville the following rental fee: _____
NOTE: Generally, rental fee charged only if activity is not a community service activity.

I agree to reimburse the Village of Jonesville the following custodial service: ____
NOTE: Reimbursement at applicable custodial rate.

I agree to remit to the Village of Jonesville the following additional fees: _____
($100 deposit, refundable upon satisfactory inspection)

Rental Fee of $75.00/$125.00 submitted on _____

_____	_____
Village of Jonesville	Agency/Group/Individual Renting Facility
_____	_____
Date	Date

File: JFD Rental Form.doc
10-31-07

JONESVILLE FIRE DEPARTMENT
RENTAL CHECKLIST

Please use the following checklist as a guide while renting the Fire Station Training Room. This is not meant to be an all-inclusive list. If you notice something that isn't on the list, please take care of it. We are asking for your help in keeping our property nice. Thank you for your cooperation.

- **No glitter, confetti, etc.**
- **No crayons or glue**
- **No tape or pins on walls, windows or lights**
- **Place tables and chairs back in original order**
- **Wipe tables, counters, stove, sink and chairs if necessary (supplies under kitchen sink)**
- **Sweep or mop the floor if necessary (broom and mop in shower room)**
- **Take garbage to dumpster (fresh bags under kitchen sink)**
- **Wipe out refrigerator if using it**
- **Reset thermostat if necessary**
- **Turn off all lights**
- **Make sure all doors are locked upon exit**

I have read and acknowledge the above checklist, and understand that I could forfeit my deposit for repair or cleaning costs for damages incurred as a result of my rental.

Signed: _____

Date: _____