



City of
Jonesville

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**City of Jonesville
PLANNING COMMISSION AGENDA
Wednesday, October 8, 2014
7:00 P.M. City Hall**

- A. CALL TO ORDER/PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE
- B. PUBLIC COMMENT
- C. APPROVAL OF AGENDA – **October 8, 2014**
- D. APPROVAL OF MINUTES – **July 9, 2014**
- E. PUBLIC HEARING & SUBSEQUENT ACTION

- F. NEW BUSINESS
 - 1. Christine Bowman-Reappointment [Action Item]**
 - 2. Planning Commission Vacancy [Action Item]**
 - 3. Select a new Chairperson [Action Item]**

- G. ONGOING BUSINESS
 - 1. Recreation Master Plan [Discussion Item]**

- H. ADJOURNMENT



To: Jonesville Planning Commission
From: Tim McLean, Assistant to the City Manager *TM*
Date: October 8, 2014
Re: Assistant to the City Manager's Report

F.1 Recommendation to City Council to Reappoint Christine Bowman

Planning Commissioner Christine Bowman's term is set to expire November 30, 2014. Commissioner Bowman has indicated that she would like to continue to serve on the Planning Commission. A recommendation to the City Council is necessary in order to officially reappoint Commissioner Bowman. If reappointed, her term would be for three years in duration, expiring November 30, 2017. At this time, I am recommending that the Planning Commission entertain a motion to City Council for the reappointment of Christine Bowman.

F.2 Planning Commission Vacancy

With the election of David Steel to the new City Council, this creates a vacancy on the Planning Commission. Consistent with current practices, the City of Jonesville will accept applications from candidates interested in serving on this board. The City of Jonesville has run an advertisement for this post in the *Hillsdale Daily News*. The board vacancy has also been posted on the City website. October 7 is the deadline for applications to be submitted. To date, we have received applications from residents Charles Crouch and Annette Sands. If any additional applications are received, they will be presented to the Planning Commission on October 8.

Please see attached public notice and Planning Commission applications

F.3 Select a new Chairperson

Coinciding with Jonesville becoming a city, Chairman Steel was also elected to the new Jonesville City Council. The Planning Commission bylaws permit 1/3 of its membership to be comprised of members of the City Council as ex officio members. Commissioner Snow is automatically appointed as he serves as the current Mayor of Jonesville. Vice-Chairman Drake also serves as the Council appointment to the Planning Commission. According to the terms and conditions of the Planning Commission's bylaws, Chairman Steel would have to step down from the Planning Commission. During the time that the Planning Commission is without a Chairperson, Vice-Chairman Drake will serve in that capacity on an interim basis. It is my recommendation that the Planning Commission select a new Chairperson from its current ranks at the regularly scheduled meeting in October. Under the terms of the current bylaws, Commissioners Bowman, Hutchinson, Leising, and Venturini are eligible to serve as the Planning Commission Chair.

G.1 Recreation Master Plan

The existing recreation plan between the City of Jonesville and Fayette Township expired December 31, 2013. In order to be eligible for grant funding through the Department of Natural Resources, a new plan must be approved. The City of Jonesville will once again partner with Fayette Township on a joint recreation master plan. The City of Jonesville has been working with Grant Bauman of Region 2 Planning Commission. A cost proposal for an updated plan has been submitted to the City with a not to exceed dollar amount. A portion of the annual dues for membership with Region 2 is set aside for

projects/services. The City has enough of the built-in amount that there will be no additional expenses for updating the plan.

The recreation committee will be meeting this fall to make the updates to the recreation master plan. At this time, no substantive changes will be made to the plan. The State has mandated a checklist and the updates to the plan will be simple compliance with the checklist. Commissioners Bowman and Drake will be representing the Planning Commission on the recreation committee. Fayette Township will be represented by Walter Drake and Julie Wyatt. Kathy Bondsteel will represent Jonesville Community Schools. Staff liaisons will include City Manager Gray, Clerk/Recreation Director Means, and Assistant to the City Manager McLean.