

**CITY OF JONESVILLE
PLANNING COMMISSION
MINUTES OF FEBRUARY 10, 2016**

A City of Jonesville Planning Commission meeting was held on Wednesday, February 10, 2016 at the Jonesville City Hall. Chair Mike Venturini called the meeting to order at 7:00 p.m. Planning Commissioners present were: Mike Venturini, Jerry Drake, Christine Bowman, Charles Crouch, Annette Sands and Lance Taylor. Planning Commissioner Bob Snow was absent.

Also present: Manager Jeff Gray.

Annette Sands led the Pledge of Allegiance and moment of silence.

Motion by Charles Crouch, second by Jerry Drake, to approve the agenda, as presented. Motion carried.

Motion by Jerry Drake, second by Christine Bowman, to approve the December 9, 2015 meeting minutes, as presented. All in favor. Absent: Robert Snow. Motion carried.

There was discussion of the procedure for electing officers. Manager Gray noted that the previous Secretary prepared the minutes. He noted that the bylaws permit staff to function as the Recording Secretary for minutes with the Planning Commission Secretary functioning in the formal role of certifying official Planning Commission resolutions, and the like. It was agreed that staff would function as the Recording Secretary. Christine Bowman offered to serve as Secretary. Motion by Crouch, second by Taylor, to re-appoint Mike Venturini as Chair and Jerry Drake as Vice-Chair, and to appoint Christine Bowman as Secretary. All in favor. Absent: Robert Snow. Motion carried.

Manager Gray reviewed the proposed 2016 Planning Commission Work Plan, noting that it had been amended based on the discussion at the December meeting to note that the Commission would act to support implementation of the adopted Recreation Master Plan and meet to coordinate activities with other City boards and commissions. Motion by Bowman, second by Taylor, to approve the 2016 Planning Commission Work Plan and refer the same to the City Council. All in favor. Absent: Robert Snow. Motion carried.

Lance Taylor and Annette Sands volunteered to fill the vacancies on the Ordinance Subcommittee and serve with Christine Bowman. Chair Venturini accepted their offer to serve.

Manager Gray provided an update regarding ongoing projects around the City.

There being no further business, Chair Venturini adjourned the meeting at 7:39 p.m.

Submitted by,

Jeffrey M. Gray, City Manager