

**CITY OF JONESVILLE
PLANNING COMMISSION
Minutes of December 13, 2017**

A City of Jonesville Planning Commission meeting was held on Wednesday, December 13, 2017 at the Jonesville City Hall. Chair Mike Venturini called the meeting to order at 7:00 p.m.

Present: Mike Venturini, Jerry Drake, Jim Ackerson, Christine Bowman, Charles Crouch, Annette Sands, and Lance Taylor.

Absent: None.

Also present: Lisa Miller with MMK Consulting, Grant Bauman with Region 2 Planning Commission, Tim Bowman and Manager Jeff Gray.

Jim Ackerson led the Pledge of Allegiance, followed by a moment of silence.

There were no public comments.

Motion by Jerry Drake, second by Christine Bowman, to approve the agenda, as presented. All in favor. Motion carried.

Motion by Annette Sands, second by Lance Taylor, to approve the October 11, 2017 meeting minutes, as presented. All in favor. Motion carried.

Manager Gray introduced Lisa Miller with MMK Consulting who will be assisting with the community input portion of the Master Plan update. He also introduced Grant Bauman with Region 2 Planning Commission who will be preparing the update document. Manager Gray noted that Mr. Bauman provided print copies of the background and demographic data that was previously emailed. In addition, Mr. Bauman has provided some sample surveys from other Master Plans to assist with the development of a community survey for our plan update.

Discussion followed regarding the proposed survey. It was the consensus that the model used by the Village of Brooklyn was a good format and covered a good variety of questions, with an opportunity for some open ended responses, as well. The nature of questions was discussed, including an interest to get input on housing needs and types, reactions to community services, limited information regarding historic preservation, supplementing information collected in the 2015 recreation survey, addressing the redevelopment of underutilized properties, and obtaining additional demographics regarding survey respondents.

Comments will be utilized to amend the survey. A revised draft will be presented to the Planning Commission at their meeting in January, with the survey to be opened for responses shortly thereafter. Approximately 1 month will be allowed to gather responses. This will allow an opportunity for focus group meetings to take place in the early spring. Manager Gray will work with Mr. Bauman to address the comments presented by the Planning Commission.

The self-evaluation for the Redevelopment Ready Communities (RRC), along with the draft resolution for engagement in RRC were reviewed and discussed. It was noted that these are necessary to present to

the Michigan Economic Development Corporation for formal engagement in the RRC program; engagement keeps the City eligible for MEDC funding and makes technical assistance available to assure that we are able to implement development best practices. Tim Bowman, Christine Bowman and Jerry Drake each participated in the RRC training and support the submittal of the self-evaluation and resolution. Motion by Jerry Drake, second by Christine Bowman, to recommend that City Council approve the Resolution to Engage in the Redevelopment Ready Communities program and the self-evaluation and submit the same to the MEDC. All in favor. Motion carried.

The 2018 meeting calendar was discussed. Motion by Annette Sands, second by Lance Taylor, to approve the 2018 meeting calendar as presented, except that the February meeting will be held on Tuesday, February 13th at 7:00 p.m. All in favor. Motion carried.

Manager Gray provided an update regarding ongoing projects around the City.

There being no further business, Chair Venturini adjourned the meeting at 8:35 p.m.

Submitted by,

Jeffrey M. Gray, City Manager/Recording Secretary